

Agenda

Ordinary Meeting

Thursday, 23 March 2023

commencing at 9:00am

Sunshine Coast City Hall Chamber, 54 First Avenue, Maroochydore



ORDINARY MEETING

NOTICE

10 March 2023

Dear Councillors, Group Executives and relevant staff,

In accordance with Section 254C(2) of the *Local Government Regulation 2012*, I wish to advise that an Ordinary Meeting has been convened for

23 March 2023

commencing at 9.00am.



Emma Thomas | Chief Executive Officer

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1 DECLARATION OF OPENING

On establishing there is a quorum, the Chair will declare the meeting open.

2 WELCOME AND OPENING**3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting held on 23 February 2023 be received and confirmed.

5 MAYORAL MINUTE**6 INFORMING OF CONFLICTS OF INTEREST****6.1 PRESCRIBED CONFLICTS OF INTEREST**

Pursuant to section 150EL of the *Local Government Act 2009* (the Act), a Councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of the local government must –

- (a) immediately inform the meeting of the prescribed conflict of interest including the particulars stated in section 150EL(4) of the Act and
- (b) pursuant to section 150EM(2) of the Act must leave the place at which the meeting is being held, including any area set aside for the public, and stay away from the place while the matter is being discussed and voted on.

6.2 DECLARABLE CONFLICTS OF INTEREST




Pursuant to section 150EQ of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government, must stop participating in the meeting and immediately inform the meeting of the declarable conflict of interest including the particulars stated in section 150EQ(4) of the Act.

If the Councillor with a declarable conflict of interest does not voluntarily decide not to participate in the decision, pursuant to section 150ES(3)(a) of the Act the eligible Councillors must, by resolution, decide

- (a) whether the Councillor may participate in the decision despite the Councillors conflict of interest or
- (b) that the Councillor must not participate in the decision and must leave the place at which the meeting is being held, including any area set aside for the public and stay away while the eligible Councillors discuss and vote on the matter.

The Councillor with the declarable conflict of interest must comply with any conditions the eligible Councillors impose per section 150ES(4) and (5) of the Act.

7 PRESENTATIONS / COUNCILLOR REPORTS

8 REPORTS DIRECT TO COUNCIL**8.1 SIGNIFICANT CONTRACTING PLAN****File No:** SCP 2223**Author:** Manager Business and Innovation
Business Performance Group**Appendices:**
App A - Significant Contracting Plan - QRA Full Service
Landslide Remediation Works 13 [↓](#) 
App B - Significant Contracting Plan - Cotton Tree Holiday Park
Management Agreement 17 [↓](#) 
App C - Significant Contracting Plan - Honey Farm Sports and
Recreation Complex 21 [↓](#) 

PURPOSE

The purpose of this report is to present and have Council adopt the Significant Contracting Plans for:

- Landslide Remediation Works
- Cotton Tree Holiday Park Management Agreement
- Honey Farm Sports and Recreation Complex – Bulk Earthworks and Underground Services

EXECUTIVE SUMMARY

At the Ordinary Meeting of 17 May 2018, Council resolved to adopt the Strategic Contracting Procedures to empower Council to pursue improved contracting outcomes. The Strategic Contracting Procedures require Council adopt a Significant Contracting Plan for each Significant Contract Council that Council will enter into during the course of the financial year.

The identified contracts will be Significant Contracts, due to them reaching the threshold either financially or due to the complex nature or high risk. The Significant Contracting Plans for these Significant Contracts comply with the requirements of the *Local Government Regulation 2012*.

Adoption of a Significant Contracting Plan is required prior to entering into a Significant Contract.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Significant Contracting Plan” and
- (b) adopt the Significant Contracting Plans for:
 - (i) Landslide Remediation Works (Appendix A)
 - (ii) Cotton Tree Holiday Park Management Agreement (Appendix B) and
 - (iii) Honey Farm Sports and Recreation Complex – Bulk Earthworks and Underground Services (Appendix C).

FINANCE AND RESOURCING

The funding details for each of the Significant Contracts proposed to be entered into by the Significant Contracting Plans:

Landslide Remediation Works

Funding for these works is provided by the Queensland Reconstruction Agency (QRA) - Disaster Recovery Funding Arrangements (DRFA) Program with 30% of the funding for multiple projects has already been received.

Cotton Tree Holiday Park Management Agreement

The management fee for the agreement is a negotiated percentage of the revenue from the park operations. This percentage is submitted by respondent's during the tender process. This structure incentivises the successful respondent to ensure the continued success of the holiday park.

Honey Farm Sports and Recreation Complex – Bulk Earthworks and Underground Services

Budget is included in the 2022/23 capital works program for the project. This project will be delivered over multiple years and has been identified in the endorsed 10 year capital program.

CORPORATE PLAN

Corporate Plan Goal:	<i>Our outstanding organisation</i>
Outcome:	We serve our community by providing this great service.
Operational Activity:	S28 - Financial and procurement services – financial and procurement management and governance, ensuring effective business management and legislative compliance, coordination and development of Council's budget process, administration of financial systems, sundry debtors, accounts payable, financial and asset accounting, treasury, procurement, contract and supply functions.

CONSULTATION

Councillor Consultation

Councillor consultation has been undertaken with the Portfolio Councillors – Finance

- Councillor E Hungerford
- Councillor J Natoli.

Internal Consultation

Internal consultation has been conducted with relevant Council Officers as follows:

- Group Executive, Built Infrastructure
- Manager Civil Asset Management
- Senior Contract Administrator
- Group Executive, Economic & Community Development
- Manager Sport & Community Venues
- Contracts Manager (Holiday Parks)
- Group Executive, Liveability and Natural Assets
- Manager Project Delivery

- Coordinator Recreation Projects

External Consultation

No external consultation has been conducted in the preparation of this report or the Significant Contracting Plans.

Community Engagement

No community engagement has been conducted in the preparation of this report or the Significant Contracting Plans.

PROPOSAL

The *Local Government Regulation 2012* requires a Significant Contracting Plan be prepared for each Significant Contract the Council will enter into during the course of the financial year. The Plan must be adopted before the Contract starts.

Significant Contracts are contracts that:

- have an anticipated value of \$5 million or more; and/or
- are of a high risk; and/or
- are of a complex nature.

The *Local Government Regulation 2012* requires a Significant Contracting Plan to be a document which states:

- the objectives of the significant contract
- how the objectives are to be achieved
- how achievement of the objectives will be measured
- any alternative ways of achieving the objectives
- why the alternative ways were not adopted
- proposed contractual arrangements for the activity
- a risk analysis of the market in which the contract is to happen.

The objectives must be consistent with the 2022/23 Contracting Plan.

The Significant Contracting Plans comply with the requirements of the *Local Government Regulation 2012*. The final contracts resulting from these Significant Contracting Plans are anticipated to be more than \$5 million dollars and/or have been deemed high risk or complex in nature by the Procurement and Contract Performance Team.

The Significant Contracting Plan (Appendix A) is for Landslide Remediation Works that are being carried out under the QRA - DRFA Program. This Significant Contract Plan relates to works at multiple landslip sites proposed to be procured in three large packages, with each package containing multiple locations.

The Significant Contracting Plan (Appendix B) relates to Management Services at the Cotton Tree Holiday Park by way of a Management Agreement. The current agreement expires on 30 April 2023. The value historically has not exceeded \$5 million in management fees over the course of the Agreement, however due to an increase in patronage, the revenue at this park and resulting management fees reaches the threshold requiring a Significant Contracting Plan.

The Significant Contracting Plan (Appendix C) is for Stage 1 of works relating to the Honey Farm Sports Precinct that is planned to be an all-abilities sports, outdoor recreation, healthy living and community events space. The master plan for this precinct was endorsed by

Council in March 2021 (OM21/23). The package of works that this Significant Contracting Plan relates to is for delivery of bulk earthworks and underground services.

Legal

Legal advice has been sought on the Management Agreement for the Cotton Tree Holiday Park. No legal advice was required at this stage in relation to the Significant Contracting Plans for the Honey Farm Sports and Recreation Complex – Bulk Earthworks and Underground Services or the Landslide Remediation Works.

Policy

The Significant Contracting Plans and this process comply with Council's Procurement Policy.

Risk

Significant Contracting Plans are required for these contracts outlined in the *Local Government Regulation 2012* and Council's Procurement and Contracting Framework. Risks relating the procurements proposed in the Significant Contracting Plans are identified and mitigation strategies outlined in those Plans.

Previous Council Resolution

Ordinary Meeting 23 June 2022 (OM22/45)

That Council:

- (a) *receive and note the report titled "2022/23 Procurement Policy and Procurement and Disposal Framework"*
- (b) *adopt the proposed procurement and disposal framework as follows:*
 - (i) *Procurement Policy (Appendix A)*
 - (ii) *Contract Manual (Appendix B)*
 - (iii) *Contracting Plan (Appendix C)*
 - (iv) *Local Preference in Procurement Guideline (Appendix D)*
 - (v) *Social Benefit Procurement Guideline (Appendix E)*
 - (vi) *First Nations Procurement Guideline (Appendix F)*
 - (vii) *Innovation and Market-Led Engagement Guideline (Appendix G)*
 - (viii) *Environment and Sustainability in Procurement Guideline (Appendix H) and*
- (c) *adopt Significant Contracting Plans for the following:*
 - (i) *Caloundra Centre Activation - Library (Appendix I)*
 - (ii) *First Avenue Streetscape (Appendix J)*
 - (iii) *Road Surfacing, Rehabilitation and Construction Asphalt Program (Appendix K)*
 - (iv) *Stringybark Road Footbridge Pathway (Appendix L)*
 - (v) *Organic Waste Processing Service (Appendix M)*
 - (vi) *Street Sweeping Services (Appendix N)*
 - (vii) *Tree Maintenance Services (Appendix O)*
 - (viii) *Resource Recovery Centre Operations (Appendix P)*
 - (ix) *Landfill Services (Appendix Q).*

Related Documentation

Procurement Policy and Procurement and Disposal Framework.

Critical Dates**Landslide Remediation Works**

Council is required to submit to QRA a market rate update following its Tender process by 30 March 2023. All projects are required to be complete by 30 June 2024 under the DRFA for which there is sufficient time to deliver the works relating to this Significant Contracting Plan.

Cotton Tree Holiday Park Management Agreement

Council's current Management Agreement for the Cotton Tree Holiday Park expires on 30 April 2023. A new Management Agreement is required to be entered into prior to 30 April 2023.

Honey Farm Sports and Recreation Complex – Bulk Earthworks and Underground Services

There are no critical dates applicable to the Significant Contracting Plan for these services.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will ensure procurement and contracting activities are conducted in a manner consistent with the approaches outlined in the Significant Contracting Plans.



2022/23 Business and Innovation Branch Significant Contracting Plan

Section 221 of the *Local Government Regulation 2012* stipulates that a Significant Contracting Plan must be prepared prior to commencement of a contract that Council has identified as a Significant Contract. Council may, by resolution, amend a Significant Contracting Plan at any time before the end of the financial year to which the plan relates.

1. Key Information

Significant Contract Title: QRA Full Service Landslide Remediation Works

Group: Built Infrastructure

Branch: Civil Asset Management – Contract Delivery

Contract Administrator: Kevin Carr

Position: Senior Contracts Administrator

Procurement Specialist: Rachael Lock

Contract/Project Description: Landslip Remediation works as part of Queensland Reconstruction Agency – Disaster Recovery Funding Arrangements Program.

Link to Procurement Plan:

2. Council Resolutions

Previous Council resolutions:

This plan endorsed by Council:

3. Background

The Queensland Reconstruction Authority (QRA) administers funding relief measures to local governments as part of the Australian Government's Disaster Recovery Funding Arrangements (DRFA), from joint federal and state government funds, and the State Disaster Recovery Funding Arrangements (SDRA). Sunshine Coast Council (SCC) has been activated under a single declared event requiring restoration works to be carried out under the Queensland Reconstruction Agency - Disaster Recovery Funding Arrangements (DRFA) Program.

Tenders will be invited for the provision of full-service landslide remediation works for the Sunshine Coast Council (SCC) under the Queensland Reconstruction Authority (QRA) proposed to be packaged as follows:

Package 1 – 3 Sites

- Policeman Spur Road, Wootha
- Bald Knob Road, Crohamhurst
- River Road, Peachester

It is anticipated the works for the initial package will commence April 2023, and be completed by the end of September 2023.

Package 2 – 6 Sites

- Hovard Road 3, Bald Knob
- Old Maleny Rd, Landsborough
- Hovard Rd 2, Bald Knob
- Hovard Rd 1, Bald Knob
- Perrins Rd, Eudlo
- Leeding Rd, Glenview

The dates associated with the release and delivery of this package are currently being programmed.

Package 3 – 6 Sites

- Kirsty Drive
- Towen View Court
- Tanawha Tourist Dr
- Towen Mntn Rd
- Narrows Rd
- David Low Way

The dates associated with the release and delivery of this package are currently being programmed.

4. Objectives

What are the objectives of this contract?

These contracts will enable Council to engage specialist external contract resources for the provision of the services.

The works will repair high priority Landslips within the Sunshine Coast Council Region enabling the reopening of affected roads to the community.

Funding for the project will be provided as part of the Disaster Recovery Funding Arrangements (SDRA) through the Queensland Reconstruction Authority (QRA).

Key objectives are to:

- Deliver the Program of Works within the specified time frame;
- With zero safety incidents;
- In accordance with technical specifications;
- With zero negative environmental impacts; and
- Deliver the Program of Works in line with funding QRA allocation.

How will objectives be achieved?

Conducting Public Tenders to obtain competitive pricing and suitably qualified Contractors to undertake the program of works for the abovementioned packages.

Civil Asset Management (CAM) – Contract Delivery are responsible for delivery of the program of works, budget management and approved contract spend limits. Contracts Delivery have established appropriate project and contract management functions to ensure procurement and contract management objectives are achieved.

How will achievement of objectives be measured?

Supplier selection through Public Tenders with pre-determined evaluations weightings detailed in the Probity Plan taking into consideration:

- (a) Price
- (b) Capability and Experience
- (c) Methodology
- (d) Social and Economic Factors

Supplier performance monitoring will be against Contract KPI's taking into consideration:

- (a) Contract Administration – Invoicing and Claim Accuracy
- (b) On Time Performance (Works and resources management)
- (c) Management Systems
 - Safety
 - Quality
 - Environment

<p>➤ Complaints Management</p> <p>(d) Reporting and Communications</p>
<p>What are the alternative ways of achieving the objectives? Include reasons for not adopting alternative ways.</p>
<ul style="list-style-type: none"> Alternative is to take each Landslip site to the market and award separate contracts. Packaging the works into larger procurement activities drives better value for money and other efficiencies through the procurement processes and contract management. Consideration has been given to Council undertaking all works utilising internal resources. This option is not considered to be value for money as there would be significant investment in equipment, labour and specialised training required, as opposed to utilising the already established competitive marketplace.

5. Proposed category and contractual arrangements

Which category does this contract fall within?

Capital Works

Which contractual arrangements should be applied to this contract, and why?

The General Terms and Conditions Major Works will be utilised for this contract.

6. Market and Risk Assessment

Provide an assessment of the market in which the contract is to happen, including an assessment of any procurement risks. Refer to the Risk Assessment Calculator in the Procurement Plan.

There is a competitive market which has been identified through CAMs undertaking market research / sounding with eleven civil construction contractors.

The following key risks have been identified:

1. There is not sufficient capacity or availability within the market to deliver the program of works.

Proposed mitigations for identified risks:

1. Evaluate and engage Contractors with suitable business management systems, processes, and resources to ensure delivery of the program of works.
2. Establish appropriate contract management functions to ensure objectives are achieved.

Undertake an assessment of operational risks relating to the contract/project. Attach details.

1. All works will be managed under the General Terms and Conditions Major Works
2. Workplace Health and Safety (WHS) considered an ongoing risk which will be managed and mitigated through mandatory legislative requirements.
3. Environmental impacts considered an ongoing risk which will be managed and mitigated through mandatory legislative requirements.



2022/23 Business and Innovation Branch Significant Contracting Plan

Section 221 of the *Local Government Regulation 2012* stipulates that a Significant Contracting Plan must be prepared prior to commencement of a contract that Council has identified as a Significant Contract. Council may, by resolution, amend a Significant Contracting Plan at any time before the end of the financial year to which the plan relates.

1. Key Information

Significant Contract Title: Cotton Tree Holiday Park Management Agreement	
Group: Economic & Community Development	Branch: Community Sport & Development
Contract Administrator: Darrin Collins	Position: Contracts Manager (Holiday Parks)
Procurement Specialist: Alissa Ratcliffe	
<p>Contract/Project Description:</p> <p>Provision of manager to manage the day to day operations at the Cotton Tree Holiday Park.</p> <p>The management of the day to day operations includes, but isn't limited to:</p> <ul style="list-style-type: none"> operating the reception and office, which includes managing bookings through online booking platform and phones, handling customer and management enquiries, check-in and check-out, issuing receipts and banking processes for office, reception and laundry takings; cleaning and maintenance of amenities, cabins, and facilities; grounds and garden maintenance; supply of consumable goods; administration of the Residential Tenancy Agreements; and daily, weekly, and monthly reporting. <p>This proposed contract will continue the current service delivery model of having the Cotton Tree Holiday Park managed by experienced managers external to Council.</p>	
Link to Procurement Plan: Go to EDDIE - ITT2220 Procurement Plan	

2. Council Resolutions

Previous Council resolutions:	
This plan endorsed by Council:	

3. Background

The Cotton Tree Holiday Park is currently operated under the current management agreement that has been in place since February 2018. This agreement is due to expire on 30 April 2023.

The Cotton Tree Holiday Park is one of six (6) holiday parks operated by the Sunshine Coast Holiday Parks business unit of Council and is situated on the banks of the Maroochy River and the Maroochy Beach foreshore. The holiday park enjoys a great waterfront location and is close to shopping and restaurant precincts. The holiday park includes:

- 409 powered tourist sites (24 absolute waterfront)
- 26 un-powered tent sites
- 9 deluxe villas – 6 x 2 bedroom, 3 x 1 bedroom
- 1 four bedroom Beach House
- 16 permanent and 15 storage sites
- 5 amenity buildings
- 3 laundry facilities

- 1 camp kitchen and 3 BBQ areas

A new tender must be prepared, and contract awarded, to provide continued management of the holiday park.

4. Objectives

What are the objectives of this contract?

To ensure the continued effective day to day management of Council's largest holiday park.

How will objectives be achieved?

Conduct a public tender process to identify a contractor with the necessary capability and experience in providing management services for a holiday park.

Well-documented scope of services s providing clarity to the responsibilities of the manager.

Specialist legal services in the drafting of the Management Agreement in order to achieve Council's objectives and address risks.

Council's supervision and contract management/administration across the term of the contract.

How will achievement of objectives be measured?

Monitoring of the supply of scope and standard of service delivery through Council's supervision and contract management/administration, including monitoring of key performance indicators.

What are the alternative ways of achieving the objectives? Include reasons for not adopting alternative ways.

Internal management of day to day operations by Council staff is an alternate pathway for service delivery. Council currently does not have the capacity to perform this service with internal resources.

5. Proposed category and contractual arrangements

Which category does this contract fall within?

Operational Works and Services

Which contractual arrangements should be applied to this contract, and why?

Bespoke Management Agreement documenting all of the obligations and performance requirements relating to the management of the holiday park. Bespoke document required due to the specific nature of the services to be provided and the commission based pricing.

6. Market and Risk Assessment

Provide an assessment of the market in which the contract is to happen, including an assessment of any procurement risks. Refer to the Risk Assessment Calculator in the Procurement Plan.

As Council's largest holiday park, and the park that generates the most revenue for Council, tenders for this service have historically attracted a strong response and have demonstrated sufficient market depth and supplier capability to deliver these management services.

Risks:

- **Limited submissions** – with current agreement due to expire on 30 April 2023, the tender will need to be released in January 2023. Risk that Council receives limited responses due to tender being required to be released during summer holiday period when prospective respondents will be performing services during the busy holiday period and not in a position to put together a tender response. The previous contract, ITT1714, received seven submissions.
- **Mobilisation** - Insufficient time between contract award and commencement of for successful continuity of service.
- **Pricing** – pricing for this service could be considerably higher than currently being paid. Council has not gone to market for these services in the Cotton Tree Holiday Park for five years, in which time the park has undergone considerable change to be one of the largest holiday parks in Queensland

Proposed mitigations for identified risks:
<ul style="list-style-type: none">• Limited submissions – public tender process following market sounding and engagement. Tender period has been extended from Council's normal period to ensure sufficient time to respond following completion of summer holiday period. This contract will have a contract term that finished on 30 June rather than 30 April to create a greater period of the time between the busy summer holiday period and the expiry of this contract.• Mobilisation – Procurement program has been developed and contract award targeted for mid March 2023. This will give the successful contractor approximately six weeks to mobilise ahead of service commencement on 1 May 2023.• Pricing – Council is providing the security of a long-term contract (5 year period) to encourage competitive pricing. Attractiveness of this particular holiday park should assist in receiving competitive pricing.
Undertake an assessment of operational risks relating to the contract/project. Attach details.
<ol style="list-style-type: none">1. Inability of manager to attract and retain capable and competent staff in order to meet all obligations.2. Continued growth of the park, increasing the service requirements of the manager and Council.



2022/23 Business and Innovation Branch Significant Contracting Plan

Section 221 of the *Local Government Regulation 2012* stipulates that a Significant Contracting Plan must be prepared prior to commencement of a contract that Council has identified as a Significant Contract. Council may, by resolution, amend a Significant Contracting Plan at any time before the end of the financial year to which the plan relates.

1. Key Information

Significant Contract Title: Honey Farm Sports and Recreation Complex Staged Works Bulk Earthworks and Underground Services	
Group: Liveability and Natural Assets	Branch: Project Delivery
Contract Administrator: Shane Relouw	Position: Project Officer
Procurement Specialist: Ben Vandenberg	
Contract/Project Description for Significant Contract Plan: Staged works for Construction of bulk earthworks and underground services for the Honey Farm sports and recreation complex to support the construction of sports facilities to a regional standard for soccer and cricket as detailed in the endorsed master plan March 2021	
Link to Procurement Plan: TBC as part of development of tender documents	

2. Council Resolutions

Previous Council resolutions:	O/M 25 March 2021
This plan endorsed by Council:	Minutes of O/M 25 March 2021

3. Background

The 75-hectare Honey Farm Sport and Recreation Precinct was purchased by council in 2011 to provide long term sport and recreation opportunities in the southern end of the Sunshine Coast Local Government Area.

Stage 1 of the Honey Farm Sport and Recreation Precinct project (project) is for the transformation of a greenfield site in one of Australia's fastest growing regional Local Government Areas in Southeast Queensland, into an all-abilities sports, outdoor recreation, healthy living, and community events space. Stage 1 of the project will be civil works that will precede other stages of works for the following elements:

- Premier rectangular fields (full size football) suitable for regional, state, and national content
- Tier 2 cricket facilities including ovals (full size cricket with eight turf pitches) and cricket practice nets
- Shared fields (rectangular fields with one oval overlay)
- Children's playground (all abilities) adjoining a nature play area and open space
- Amenities, shelters, and furniture to service the recreation park
- Wetlands / water bodies / trails to improve sustainable, educational, and environmental outcomes
- Car parking and access roads.

The Sunshine Coast Environment and Liveability Strategy 2017 Open Space Network Blueprint identified the site as a future significant site for a council-wide sports ground and a large district recreation park.

In March 2021, Council unanimously resolved to endorse the Honey Farm Sport and Recreation Precinct, inclusive of an allocation of some additional capital funding, indicating broad support and commitment to deliver a new sport and recreation precinct for the Sunshine Coast community.

After this endorsement Council has proceeded to a range of detailed design and/or construction ready packages including this significant contract for the construction of bulk earthworks and underground services for the Honey Farm sports and recreation complex as follows:

- Roads and pavements
- Sports surfaces, clubhouses and associated facilities
- Wetlands
- Electrical services
- Stormwater
- Sewer
- Sports water and irrigation
- Landscaping
- Amenities

The staging and construction of works still to be completed will be confirmed as part of the FY23/24 capital works program with construction to follow post completion of detailed design.

4. Objectives

What are the objectives of this contract?

Enable implementation of the Honey Farm Road Master Plan to develop the Honey Farm Road Sports Complex to a regional level facility to deliver a new sport and recreation precinct for the Sunshine Coast community.

How will objectives be achieved?

- Engagement of a suitably qualified civil works construction contractor, through a public tender process, to develop the Honey Farm Road Sports and Recreation complex in accordance with Council's detailed design.
- Council will complete the detailed design during FY22/23 via a separate process.

How will achievement of objectives be measured?

The delivery of the project in full compliance with agreed design, within budget and within expected timeframes.

Contract will also contain Key Performance Indicators (KPI's) to track achievement of specific objectives. Performance against KPI's will be tracked by Council and its Project Manager, and outcomes discussed with the successful contractor.

What are the alternative ways of achieving the objectives? Include reasons for not adopting alternative ways.

Due to the value for the stage of works for the Bulk Earthworks and Underground Services for an estimated \$16million to \$18million a public tender is the only option available to Council.

5. Proposed category and contractual arrangements

Which category does this contract fall within?

Capital Works

Which contractual arrangements should be applied to this contract, and why?

Council's Major Works Contract due to the value and type of work.

6. Market and Risk Assessment

Provide an assessment of the market in which the contract is to happen, including an assessment of any procurement risks. Refer to the Risk Assessment Calculator in the Procurement Plan.

Over the past couple of years Council has received varying numbers of responses to procurements relating to sports and recreation precincts and aligned civil works. These works predominately relate to the works detailed in the staged approach detailed in background of the significant contract plan. Recent examples of contracts are:

- Maroochy Multi Sports Field 4 works
- Meridan Sports AFL fields, car park, clubhouse and sportsfield light projects
- Palmwoods AFL/Cricket Clubhouse and sports field light project

Risks:

- **Limited submissions** - The high amount of construction activity being undertaken may prevent some companies from responding.
- **Program** - Contract can't be executed in time to allow completion of staged works within the proposed timeframes.
- **Site Conditions** – rain events may result in works being delayed
- **Budget** - Responses provided by respondents may be greater than Council's budget for this work.
- **Probity** - Significant public interest may increase the likelihood of requests for information / discussions outside of the normal procurement channels.

Proposed mitigations for identified risks:

- **Limited submissions** – public tender process. The size and profile of the project will be attractive to many in the market. This will also include market sounding of local firms capable for delivery of scope of works
- **Program** – a realistic staged program for the works has been developed.
- **Probity** – All persons involved in the completion of the project will be required to sign a probity declaration.

Undertake an assessment of operational risks relating to the contract/project. Attach details.





1. Pricing variations are considered an ongoing risk and will be mitigated through use of a lump sum contract to deliver the agreed design. An updated QS estimate will be undertaken prior to tender being issued for staged works
2. The staging of the works may see more than one principal contractor operating on site delivering various stages of works. This creates potential workplace health and safety risks and risks to schedule. WH & S risks will be mitigated by assessing WH & S credentials and performance as part of the tender evaluation process, and through legislative requirements which the contractor will be required to adhere to.

8.2 DISPOSAL (EASEMENT) OF PART OF COUNCIL FREEHOLD LAND AT 9 LANCELIN PLACE, MAROOCHYDORE

File No: F2023/10262

Author: Senior Property Officer
Business Performance Group

Attachments:

Att 1 - Aerial Map.....	29	↓	
Att 2 - Locality Plan.....	31	↓	
Att 3 - Easement Location Plan.....	33	↓	
Att 4 - Easement UV Survey Plan 330437	35	↓	

PURPOSE

This report seeks a resolution from Council to grant an exception under the *Local Government Regulation 2012* to dispose of land to Unitywater (via easement) without the need to undertake a tender or auction process. The easement is proposed for 'water supply' purposes to Unitywater and will be registered over part of Council owned freehold land at 9 Lancelin Place, Maroochydore legally described as Lot 745 on SP318129.

EXECUTIVE SUMMARY

There is a requirement for the registration of a water supply easement, in favour of Unitywater, over part of Council land owned in freehold located at 9 Lancelin Way, Maroochydore, legally described at Lot 745 on SP318129 (Council's land). The purpose of the easement is for the additional protection of Unitywater water supply infrastructure servicing that location.

A water reticulation main constructed some years ago (related to REC 15/0102) on behalf of Unitywater was recently deemed not to be sufficiently protected by the existing easements at this location. Unitywater has requested that an easement be provided over the western section of Council's land to protect it. The proposed easement is 68m² which will overlay part of an existing sewerage easement RZ on SP290982 and easement A on SP261165 in area and is shown in Attachment 3 – Easement Location Plan.

A resolution is sought from Council under Section 236 of the *Local Government Regulation 2012*, to permit the disposal of an interest in land (by way of easement), other than by tender or auction. An exception to dispose is applicable and complies with the Regulation in this instance as the disposal is to a government agency (being Unitywater).

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Disposal (Easement) of Part of Council Freehold Land at 9 Lancelin Place, Maroochydore"
- (b) resolve, pursuant to section 236(2) of the *Local Government Regulation 2012*, that an exception to dispose of an interest (easement) in land over part of Council freehold land being Lot 745 SP318129, other than by tender or auction applies, as the disposal is pursuant to section 236(1)(b)(i) to a government agency and
- (c) note that Unitywater is a government agency.

FINANCE AND RESOURCING

Costs associated with facilitating the easement include compensation, preparation of the easement documentation and survey plans, compensation assessments, and Titles Queensland registration fees to register the dealings are to be paid for by the Applicant.

The compensation for providing an easement over Council's land will be equal to or above that of the market value of the interest in land and will be undertaken by an independent registered valuer pursuant to Section 236(3) and 236(5) of the *Local Government Regulation 2012*. In the event an exemption to the disposal is granted, the Property Management Branch will commission an independent compensation assessment for the diminished value of the encumbered land.

There are no direct or ongoing costs to Council in relation to the proposal.

CORPORATE PLAN

Corporate Plan Goal: *Our service excellence*

Outcome: We serve our community by providing this great service.

Operational Activity: S21 - Property management – comprehensive management of Council's land and building assets to ensure that Council's property dealings are optimised, centrally managed, and support Council's objectives.

CONSULTATION

Councillor Consultation

- Councillor J O'Pray – Division 8 Divisional Councillor
- Councillor W Johnston – Service Excellence Portfolio Councillor
- Councillor C Dickson – Service Excellence Portfolio Councillor

Internal Consultation

- Manager Leasing and Land Management, Property Management
- Senior Property Officer, Property Management
- Strategic Planner, Strategic Planning
- Project Officer, Environmental Operations
- Senior Policy and Research Officer, Environment and Sustainability Policy
- Stormwater Service Manager, Stormwater Services
- Coordinator, Asset Strategy
- Parks Technical Officer, Open Space
- Development Services Officer, Development Services
- Project Manager, Urban Growth

External Consultation

Council's Property Management Branch has liaised with Unitywater in relation to the requirement for the registration of the sewerage easement within Council's Land.

Community Engagement

Due to the administrative nature of this report, no community engagement has been undertaken or is required.

PROPOSAL

The land located at 9 Lancelin Place, Maroochydore is owned by Council in freehold ('Council's land'). Council's land is legally described as Lot 745 SP318129 and comprises of a drainage reserve and park as shown in **Attachment 1 – Aerial Map** and Council's land is shown in **Attachment 2 – Locality Plan**.

There is a requirement for the registration of a water supply easement in favour of Unitywater, to protect the existing water reticulation main requirements within Council's land at Lot 745 SP318129. During the assessment of the works associated with Stage 1 of the development under the approval (RAL20/0115) Unitywater determined that the water reticulation main constructed some years ago (related to REC 15/0102) was not sufficiently protected by the existing sewerage easements and have proposed that Easement UV on SP330437 is registered on title.

The proposed easement is some 68m² in area and traverses the Council owned land as shown in **Attachment 3 – Easement Location Plan**. Easement documentation for Easement UV within Council's land is associated with Survey Plan 330437. The location of the proposed water supply easement is identified as Easement UV as shown in **Attachment 4 – Easement UV Survey Plan 330437**.

To facilitate the registration of the water supply easement over Council's land, Council is required to grant an exception under Section 236(2) of the *Local Government Regulation 2012*. *Local Government Regulation 2012* stipulates that Council may, by resolution, dispose of an interest in land (including by way of easement), other than by tender or auction, if an exception applies. An exception is permitted as it relates to this application as the land is being disposed to a government agency as outlined in Section 236(1)(b)(i) of the Regulation.

The applicant will be required to pay compensation to Council for encumbering Council's land with an easement. In the event that an exception is granted, the Property Management Branch will commission an independent compensation assessment to determine the diminished value of the encumbered land. This will ensure the disposal complies with Sections 236(3) and (5) of the Regulation as:-

- Compensation will be assessed by a registered valuer who is not an employee of the local government) registered under the *Valuers Registration Act 1992*; and
- Compensation will be set at or above the market valuation as determined by the registered valuer.

Legal

There are no legal implications relevant to this report.

Policy

This report has been prepared in accordance with Council's Procurement Policy relating to the disposal of Council assets.

Risk

No risks are associated with the granting on an easement over Council's land at this location as per the recommendation contained in this report. If an exception to dispose of land (via easement) was not to be resolved, the following risks have been identified:-

- No record of the already installed infrastructure would be registered on the title for the land;

- In the event future works were undertaken on the land, there may be a risk that such infrastructure may not be identified during pre-works assessment; and
- Council would not be compensated for the utilisation of its freehold land for private infrastructure.

Previous Council Resolution

There are no previous Council Resolutions relevant to this report

Related Documentation

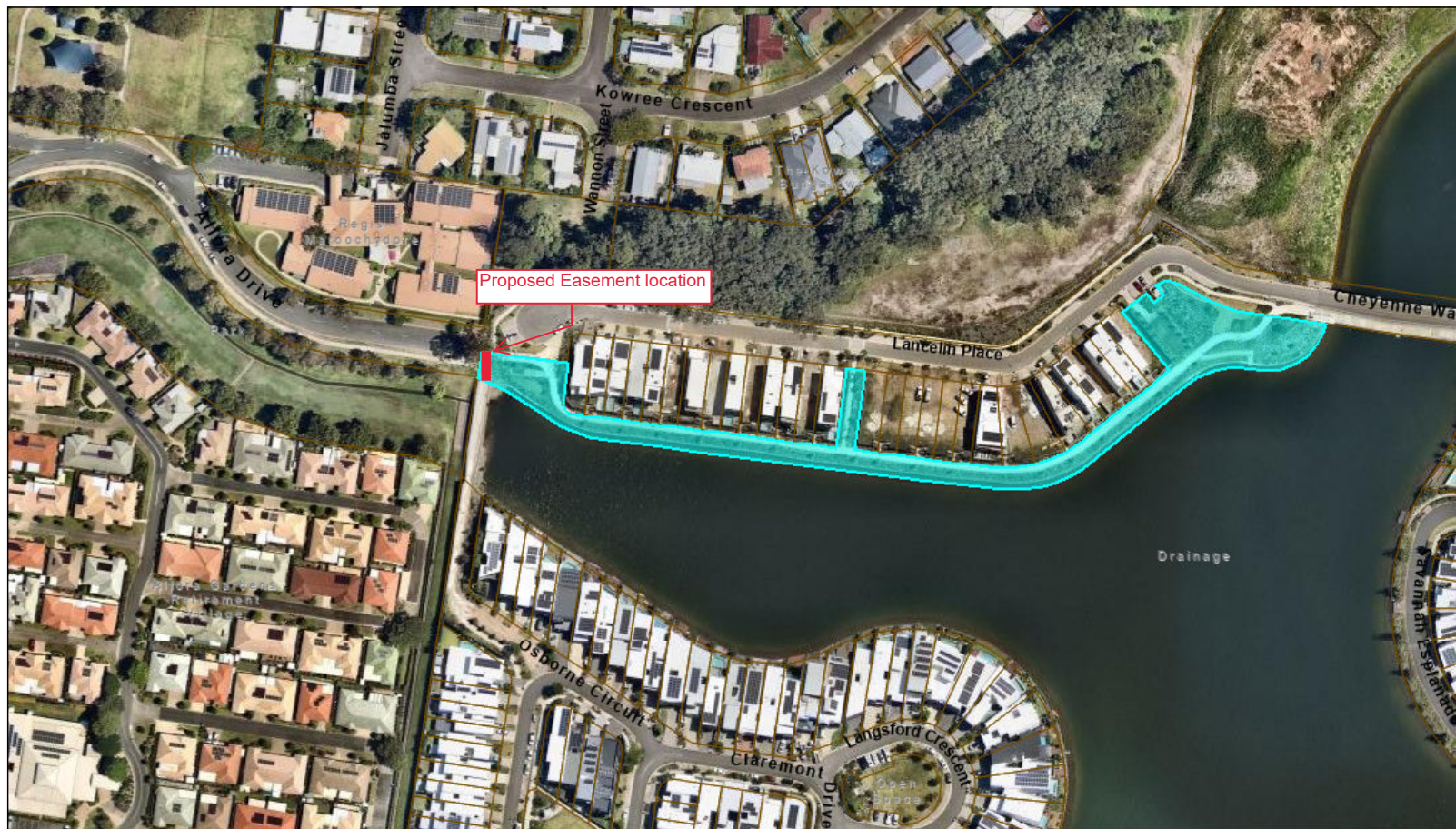
Council's Standard Terms Document dealing number 714904857 for water infrastructure and access rights easements on Council owned land will be registered in accordance with the easement documentation.

Critical Dates

There are no critical dates relevant to this report.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will delegate to Council's Delegated Officer that an exception to division 4 of section 236 of the *Local Government Regulation 2012* applies and the survey plan and easement documentation will be executed and registered with Titles Queensland.



Lot 745 SP318129

 **Sunshine Coast**
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Sunshine Coast Council
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Sunshine Coast Mail Centre QLD 4560



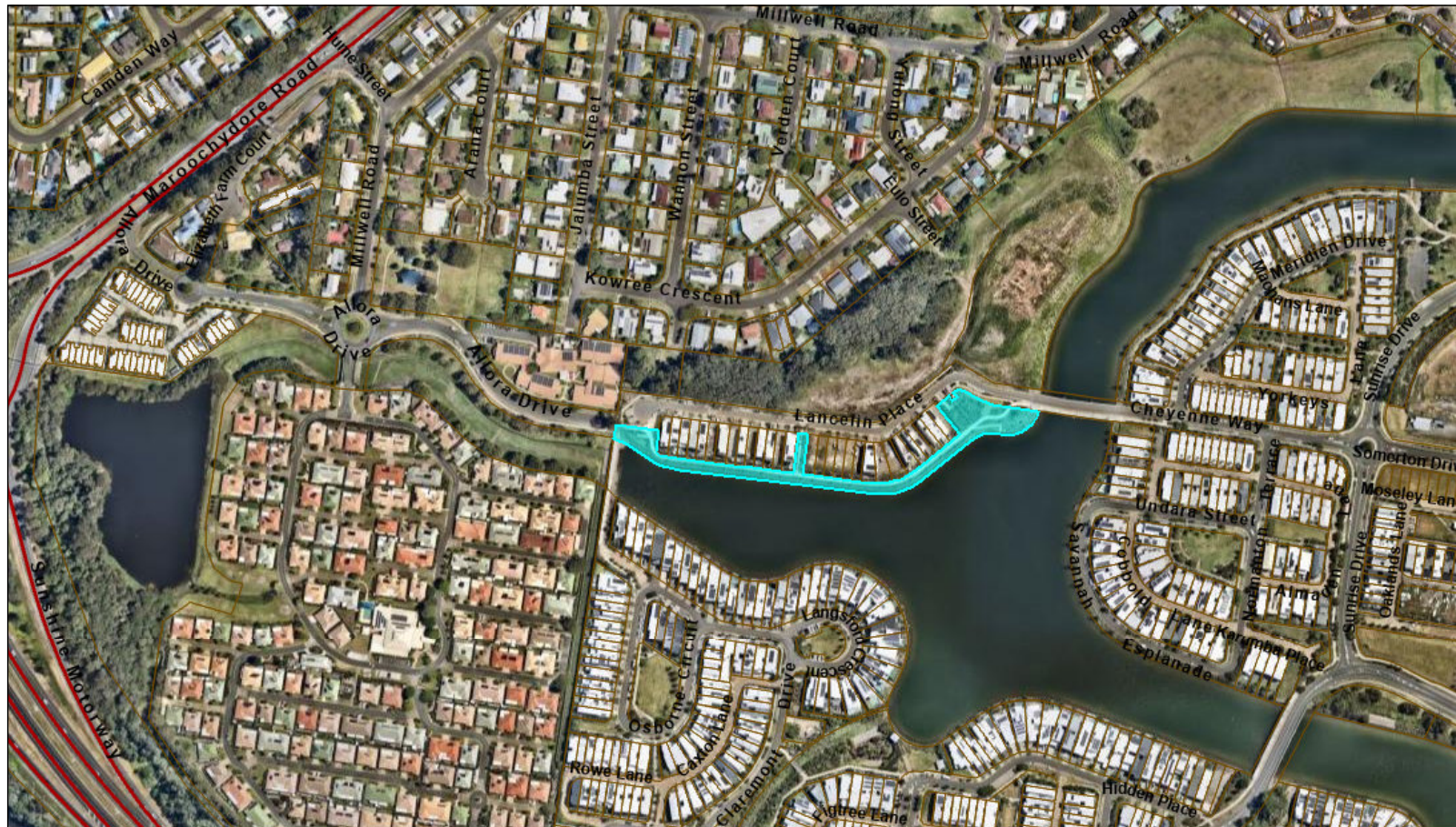
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Lot 745 SP318129

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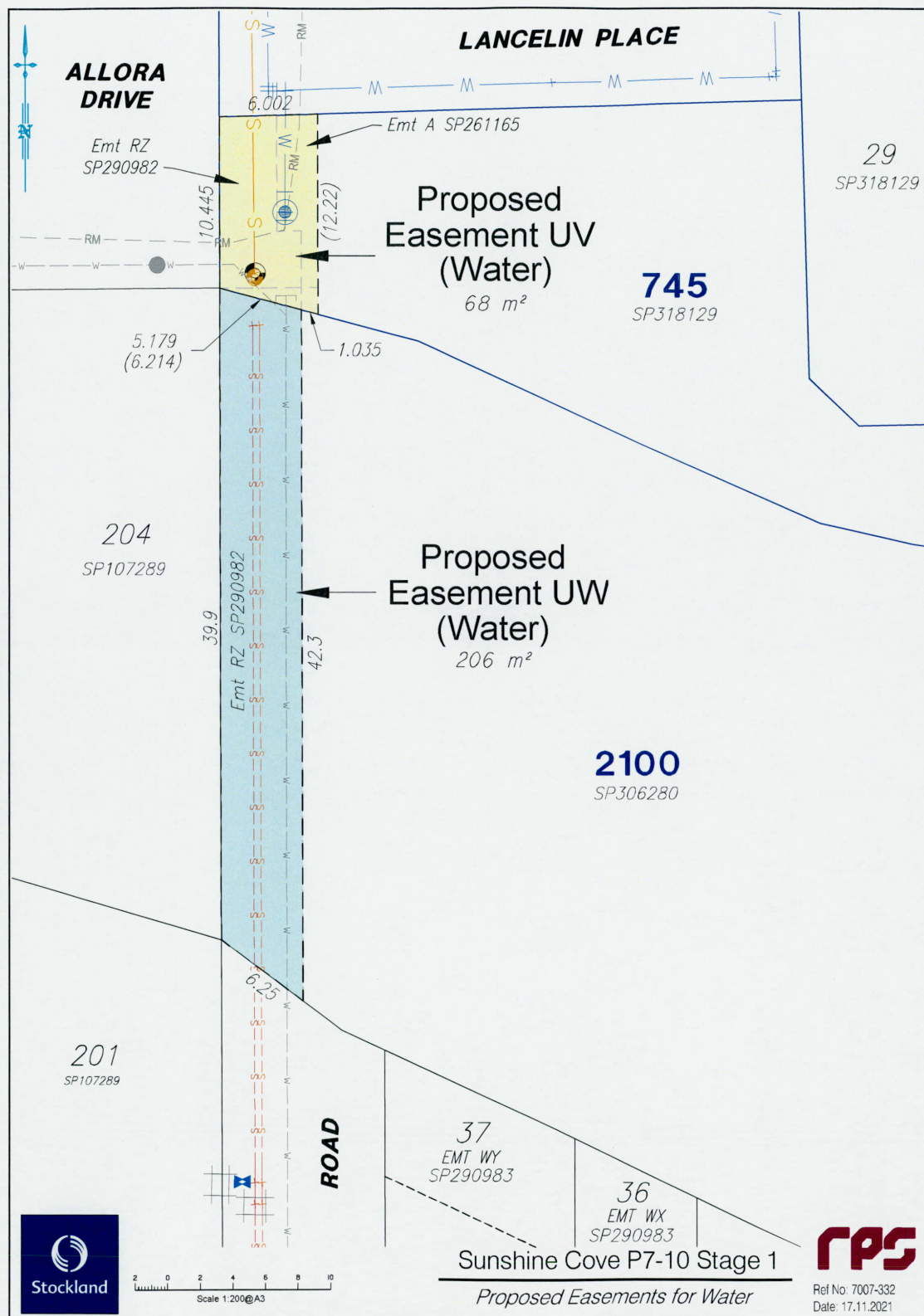


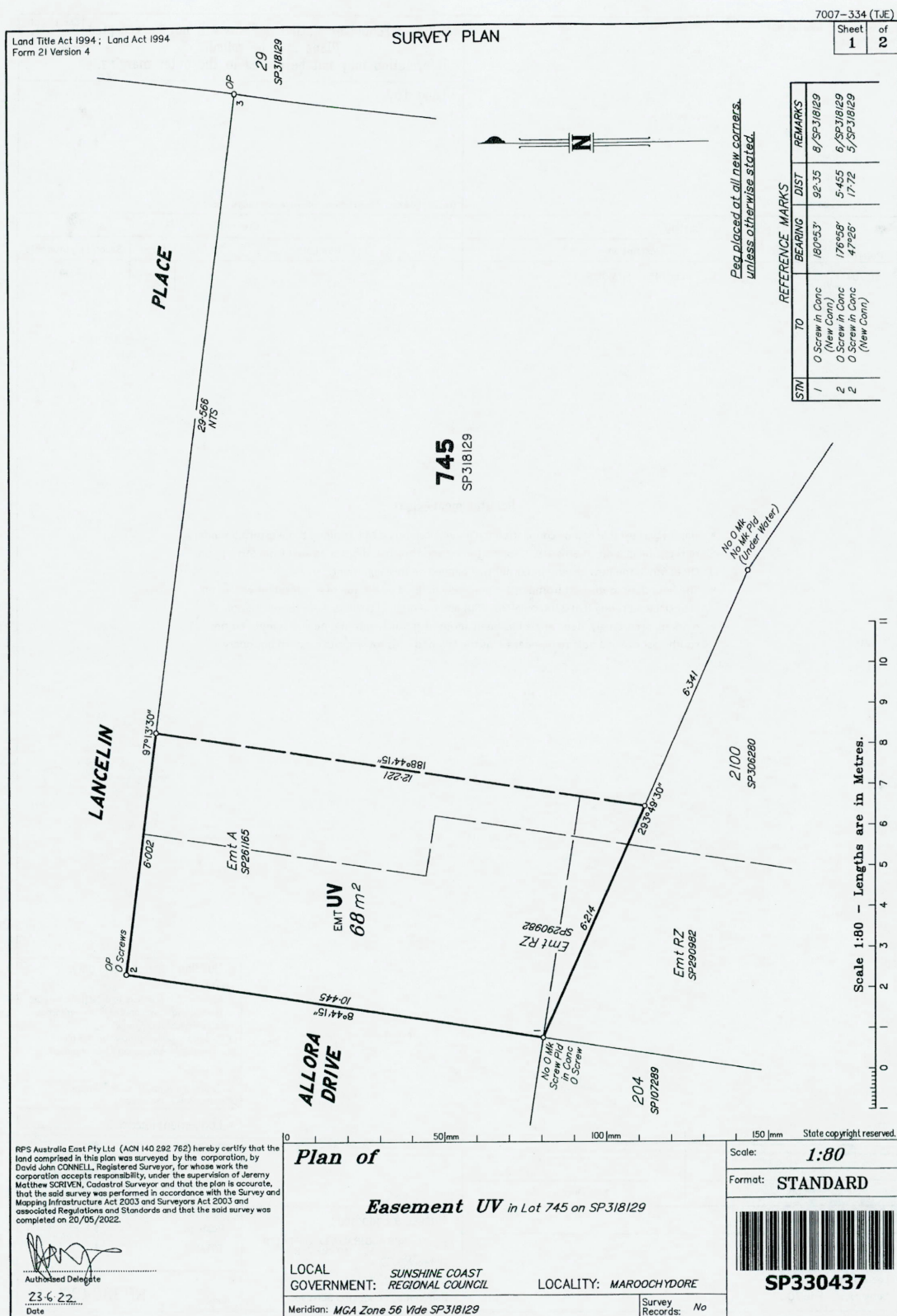
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8.3 FEBRUARY 2023 FINANCIAL PERFORMANCE REPORT

File No: Council Meetings

Author: Coordinator Financial Services
Business Performance Group

Attachments: Att 1 - February 2023 Financial Performance Report 41  
Att 2 - Capital Grant Funded Project Report February 2023 51  

PURPOSE

To meet Council's legislative obligations, a monthly report is to be presented to Council on its financial performance and investments.

EXECUTIVE SUMMARY

This monthly financial performance report provides Council with a summary of performance against budget as at 31 February 2023 in terms of the operating result and delivery of the capital program.

Operating Performance

Table 1: Operating Budget as at 28 February 2023

	Original Budget \$000	Current Budget \$000
Total Operating Revenue	535,020	546,939
Total Operating Expenses	503,237	522,939
Operating Result	31,783	24,000

Details of the monthly financial report are contained in Attachment 1.

OFFICER RECOMMENDATION

That Council receive and note the report titled "February 2023 Financial Performance Report"

FINANCE AND RESOURCING

This report sets out the details of Council's financial performance and investments for the month ending 31 January 2023 and meets Council's legislative reporting requirements.

CORPORATE PLAN

Corporate Plan Goal: *Our outstanding organisation*

Outcome: We serve our community by providing this great service.

Operational Activity: S28 - Financial and procurement services – financial and procurement management and governance, ensuring effective business management and legislative compliance, coordination and development of Council's budget process, administration of financial systems, sundry debtors, accounts payable, financial and asset accounting, treasury, procurement, contract and supply functions.

CONSULTATION

Portfolio Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor, E Hungerford.

Internal Consultation

This report has been written in conjunction with advice from:

- Group Executive Business Performance
- Chief Financial Officer

External Consultation

No external consultation is required for this report.

Community Engagement

No community engagement is required for this report.

Legal

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

Policy

Sunshine Coast Council's 2022/23 Investment Policy and
Sunshine Coast Council's 2022/23 Debt Policy.

Risk

Failure to achieve the budgeted operating result will negatively impact Council's capacity to complete its capital expenditure program.

Previous Council Resolution

Ordinary Meeting 23 February 2023 (OM23/9)

That Council:

- (a) *receive and note the report titled "**Budget Review 2 – 2022/23**"*
- (b) *adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's amended budget for 2022/23 financial year incorporating:*
 - (i) *the statement of income and expenditure*
 - (ii) *the statement of financial position*
 - (iii) *the statements of changes in equity*
 - (iv) *the statement of cash flow*
 - (v) *the relevant measures of financial sustainability*
 - (vi) *the long-term financial forecast*

- (c) *note the following documentation applies as adopted 23 June 2022*
 - (i) *the Debt Policy*
 - (ii) *the Revenue Policy*
 - (iii) *the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
 - (iv) *the Revenue Statement and the rates and charges to be levied for the 2022/23 financial year and other matters as adopted 21 September 2022 and*
- (d) *endorse the Minor Capital Works Program (Appendix B).*

Ordinary Meeting 21 September 2022 (OM22/76)

That Council:

- (a) *receive and note the report titled “**Budget Review 1 – 2022/23**”*
- (b) *adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council’s amended budget for 2022/23 financial year incorporating:*
 - (i) *the statement of income and expenditure*
 - (ii) *the statement of financial position*
 - (iii) *the statements of changes in equity*
 - (iv) *the statement of cash flow*
 - (v) *the relevant measures of financial sustainability*
 - (vi) *the long-term financial forecast*
 - (vii) *the Debt Policy*
 - (viii) *the Revenue Statement*
- (c) *adopt Appendix A as tabled, pursuant to section 120, 121 and 122 of the Local Government Regulation 2012, Council grants a concession by way of a part rebate of the differential general rate levied, to those ratepayers described in section 2.4.4 in the 2022/23 Revenue Statement, subject to the eligibility criteria and conditions set out in section 2.4.4 in the 2022/23 Revenue Statement*
- (d) *note the following documentation applies as adopted 23 June 2022*
 - (i) *the Revenue Policy*
 - (ii) *the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
 - (iii) *the rates and charges to be levied for the 2022/23 financial year and other matters as adopted 23 June 2022*
 - (iv) *the Strategic Environment Levy Policy*
 - (v) *the Strategic Arts and Heritage Levy Policy*
 - (vi) *the Strategic Transport Levy Policy and*
- (e) *endorse the Minor Capital Works Program (Appendix B).*

Special Meeting Budget 23 June 2022 (SM22/2)

That Council adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's budget for 2022/23 financial year incorporating:

- i. the statement of income and expenditure*
- ii. the statement of financial position*
- iii. the statements of changes in equity*
- iv. the statement of cash flow*
- v. the relevant measures of financial sustainability*
- vi. the long-term financial forecast*
- vii. the Debt Policy (adopted by Council resolution on 26 May 2022)*
- viii. the Revenue Policy (adopted by Council resolution on 26 May 2022)*
- ix. the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
- x. the Revenue Statement*
- xi. Council's 2022/23 Capital Works Program, endorse the indicative four-year program for the period 2024 to 2027, and note the five-year program for the period 2028 to 2032*
- xii. the rates and charges to be levied for the 2022/23 financial year and other matters as detailed below in clauses 3 to 12*
- xiii. endorse the 2022/23 Minor Capital Works Program*
- xiv. the Strategic Environment Levy Policy*
- xv. the Strategic Arts and Heritage Levy Policy and*
- xvi. the Strategic Transport Levy Policy*

Related Documentation

2022/23 Adopted Budget

Critical Dates

There are no critical dates for this report.

Implementation

There are no implementation details to include in this report.



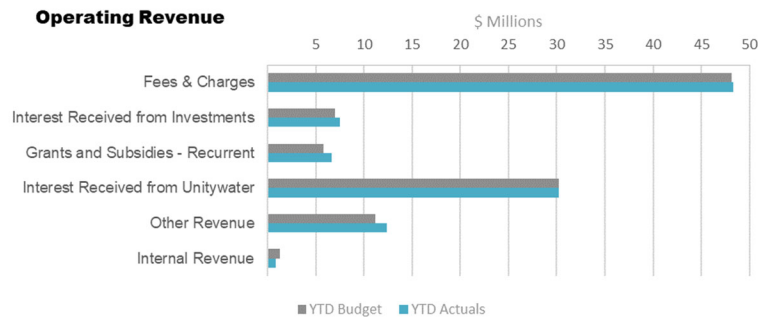
Statement of Income and Expenses



Council has a positive operating result of \$134 million, which is \$1.1 million above current budget as at 28 February 2023.

Statement of Income & Expenses							
	Annual		YTD				Annual
	Original Budget \$'000	Current Budget \$'000	Current Budget \$'000	Actuals \$'000	Variance \$'000	Variance %	Forecast Budget \$'000
Operating Revenue							
Net Rates and Utility Charges	369,957	370,198	368,936	368,906	(30)	(0.0%)	370,198
Fees and Charges	70,045	67,857	48,160	48,347	187	0.4%	67,857
Interest Received from Investments	3,000	11,820	6,992	7,488	496	7.1%	11,820
Operating Grants and Subsidies	12,804	16,167	5,821	6,663	841	14.5%	16,167
Operating Contributions	320	320	235	223	(13)	(5.4%)	320
Unitywater Participation	52,438	52,438	30,204	30,204	0	0.0%	52,438
Other Revenue	23,824	25,880	11,159	12,367	1,208	10.8%	25,880
Internal Sales/Recoveries	2,632	2,260	1,217	831	(386)	(31.7%)	2,260
Total Operating Revenue	535,020	546,940	472,725	475,028	2,303	0.5%	546,940
Operating Expenses							
Employee Costs	163,519	163,092	102,685	101,776	(909)	(0.9%)	163,092
Materials and Services	200,548	209,799	137,036	137,431	395	0.3%	209,799
Finance Costs	12,771	13,167	8,950	8,883	(68)	(0.8%)	13,167
Company Contributions	4,413	4,483	4,483	4,484	0	0.0%	4,483
Depreciation Expense	95,499	101,214	63,666	63,966	300	0.5%	101,214
Other Expenses	23,292	24,447	16,176	16,461	285	1.8%	24,447
Recurrent Capital Expenses	3,195	6,737	6,737	7,900	1,163	17.3%	6,737
Total Operating Expenses	503,237	522,939	339,733	340,900	1,167	0.3%	522,939
Operating Result	31,783	24,000	132,992	134,128	1,136	0.9%	24,000
Capital Revenue							
Capital Grants and Subsidies	18,186	35,014	36,320	36,320	(0)	(0.0%)	35,014
Capital Contributions - Cash	32,000	32,000	18,805	18,805	0	0.0%	32,000
Capital Contributions - Fixed Assets	50,417	50,417	17,822	17,822	-	-	50,417
Total Capital Revenue	100,602	117,431	72,947	72,947	0	0.0%	117,431
Non-recurrent Expenses							
Profit/Loss on disposal, revaluation & impairment	-	-	-	1,532	1,532	-	-
Movements in landfill and quarry provisions	3,010	3,010	2,007	2,007	-	-	3,010
Assets Transferred to Third Parties	-	-	-	20	20	-	-
Total Non-recurrent Expenses	3,010	3,010	2,007	3,560	1,553	77.4%	3,010
Net Result	129,375	138,421	203,932	203,516	(416)	(0.2%)	138,421

Operating Result – February 2023



Operating Summary						
	Annual		YTD			
	Original Budget \$000s	Current Budget \$000s	Current Budget \$000s	Actuals \$000s	Variance \$000s	Variance %
Operating Revenue	535,020	546,940	472,725	475,028	2,303	0.5%
Operating Expenses	500,042	516,202	332,996	333,000	4	0.0%
Recurrent Capital Expenses	3,195	6,737	6,737	7,900	1,163	17.3%
Operating Result	31,783	24,000	132,992	134,128	1,136	0.9%
Capital Revenue	100,602	117,431	88,736	72,947	(15,789)	(17.8%)
Non-recurrent Expenses	3,010	3,010	2,007	3,560	1,553	77.4%
Net Result	129,375	138,421	219,721	203,516	(16,206)	(7.4%)

As at 28 February 2023, \$475 million operating revenue had been achieved which is \$2.3 million more than current budget.

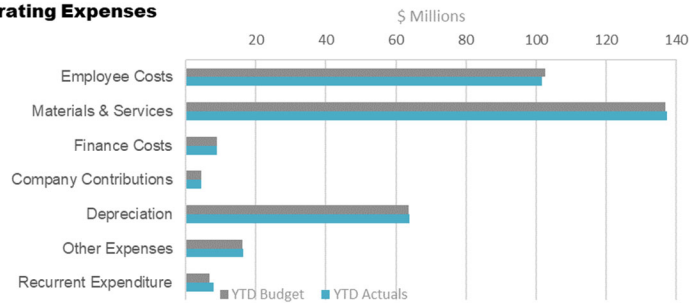
Substantial Revenue Variance for the Period Ending February 2023							
	Annual		YTD				Annual
	Original Budget \$000	Current Budget \$000	Current Budget \$000	Actuals \$000	Variance \$000	Variance %	Forecast Budget \$000
Operating Revenue							
Other Revenue	23,824	25,880	11,159	12,367	1,208	10.8%	25,880
Interest Received from Investments	3,000	11,820	6,992	7,488	496	7.1%	11,820
Operating Grants and Subsidies	12,804	16,167	5,821	6,663	841	14.5%	16,167

Significant revenue variances:

- **Operating Grants and Subsidies** - \$300,000 of unbudgeted operational grants have been received for Cascading Climate Risk. An additional \$150,000 has been received for Blue Carbon Trial.
- **Other Revenue** – Council has received additional external revenue for environmental offset works

Operating Result – February 2023 (continued)

Operating Expenses



Operating Summary

	Annual		YTD			
	Original Budget \$000s	Current Budget \$000s	Current Budget \$000s	Actuals \$000s	Variance \$000s	Variance %
Operating Revenue	535,020	546,940	472,725	475,028	2,303	0.5%
Operating Expenses	500,042	516,202	332,996	333,000	4	0.0%
Recurrent Capital Expenses	3,195	6,737	6,737	7,900	1,163	17.3%
Operating Result	31,783	24,000	132,992	134,128	1,136	0.9%
Capital Revenue	100,602	117,431	88,736	72,947	(15,789)	(17.8%)
Non-recurrent Expenses	3,010	3,010	2,007	3,560	1,553	77.4%
Net Result	129,375	138,421	219,721	203,516	(16,206)	(7.4%)

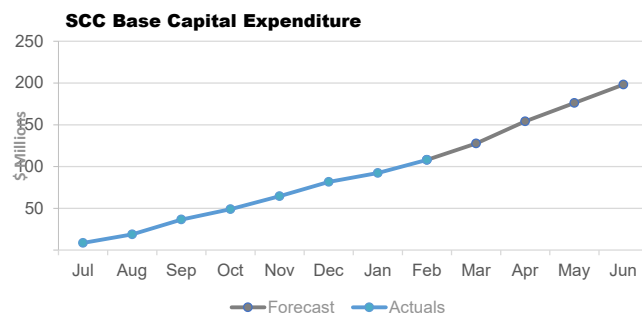
Substantial Expenditure Variance for the Period Ending February 2023

	Annual		YTD				Annual Forecast Budget \$000
	Original Budget \$000	Current Budget \$000	Current Budget \$000	Actuals \$000	Variance \$000	Variance %	
Operating Expenses							
Employee Costs	163,519	163,092	102,685	101,776	(909)	(0.9%)	163,092
Recurrent Capital Expenses	3,195	6,737	6,737	7,900	1,163	17.3%	6,737

As at 28 February 2023, \$339.7 million had been expended resulting in a variance of \$1.2 million (0.3%) higher than budget.

- Employee Costs are below budget for the current financial year due to ongoing vacancies
- Materials and services are on track to budget due to the inflationary adjustments provided through Budget Review 2 in February 2023.

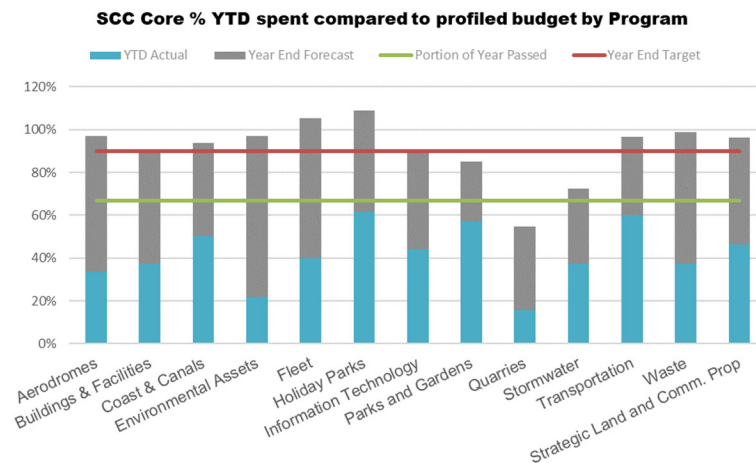
Capital Expenditure - February 2023



- As at 28 February 2023, \$140 million (47.7%) of Council's \$292.9 million Capital Works Program was financially expended.
- The Core Capital Program has progressed 47.9% of budget, an actual spend of \$108 million.
- Corporate Major Projects progressed 43.1%

Capital Expenditure						
	Annual		YTD		Year End	
	Original Budget \$'000s	Current Budget \$'000s	Actuals \$'000s	% of FY Budget Spent	Forecast Year End Actual	Forecast Year End Variance to Budget
Core Capital Works Program						
Aerodromes	530	1,327	446	33.7%	1,287	(40)
Buildings and Facilities	21,764	20,116	7,490	37.2%	18,050	(2,066)
Coast and Canals	4,440	5,403	2,727	50.5%	5,060	(342)
Environmental Assets	3,840	2,697	587	21.8%	2,614	(83)
Minor Works	4,850	4,874	2,146	44.0%	3,848	(1,026)
Fleet	4,000	5,559	2,209	39.7%	5,864	305
Holiday Parks	4,095	2,112	1,300	61.5%	2,298	186
Information Technology	7,059	9,238	4,091	44.3%	8,346	(892)
Parks and Gardens	18,380	20,695	11,853	57.3%	17,584	(3,111)
Quarries	610	242	38	15.5%	133	(109)
Stormwater	9,141	8,204	3,072	37.4%	5,939	(2,266)
Transportation	75,526	78,184	46,975	60.1%	75,662	(2,522)
Waste	52,546	66,683	25,017	37.5%	66,000	(683)
Total SCC Core Capital Program	206,781	225,334	107,951	47.9%	212,684	(12,649)
Other Capital Program						
Corporate Major Projects	44,731	39,950	17,232	43.1%	21,856	(18,094)
Strategic Land and Commercial Properties	21,697	22,358	10,396	46.5%	21,524	(834)
Maroochydore City Centre	-	464	3	0.6%	24	(441)
Sunshine Coast Airport Runway	-	4,842	4,029	83.2%	4,842	-
Total Other Capital Program	66,428	67,614	31,660	46.8%	48,245	(19,369)
TOTAL	273,210	292,948	139,611	47.7%	260,930	(32,018)

Capital Expenditure - February 2023 (continued)



Buildings and Facilities

- A contract has been awarded for stage 1 construction of the Kawana Waters regional aquatic centre upgrade project.
- Procurement is underway for the replacement/refurbishment of 11 public amenity buildings throughout the region. This includes:
 - Buderim Lions Park, Buderim
 - Russell Family Park, Montville
 - Allan Walker Park, Buddina
 - QCWA Park, Landsborough
 - Sir Francis Nicklin Park, Palmwoods
 - Glenfields Neighbourhood Park, Mountain Creek
 - Frank McIvor Park, Currimundi
 - Outrigger Park, Minyama
 - Lemon Park, Palmwoods
 - Mary Cairncross, Maleny
 - Pioneer Park, Gheerulla
 - Matthew Flinders Rest Area, Beerburum

Fleet

- \$5.4 million of orders have been placed with delivery expected throughout the 2022/23 and following financial year.

Holiday Parks

- Construction for the replacement of amenities at the Coolum Beach and Mudjimba holiday park have both finished construction are both finalised.

Stormwater

- Council's \$2.1 million stormwater pipe relining program has progressed with \$1.6 million in expenditure

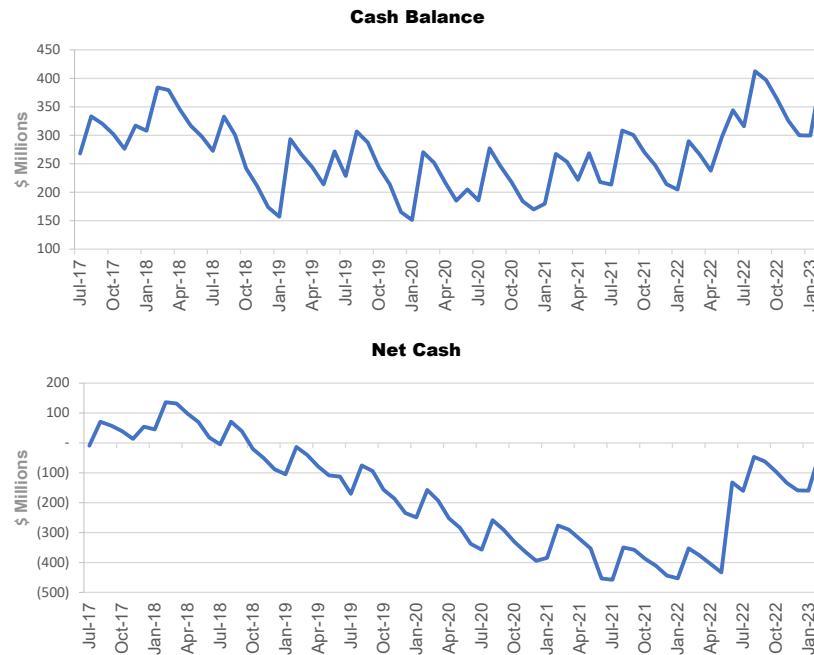
Transportation

- Council's \$23 million road resurfacing and rehabilitation program has progressed 72% with a total expenditure of \$16.6 million.
- Council's \$2.4 million bus stop program has progressed 80% with a total expenditure of \$1.87 million.
- Construction continues for Council's major transport corridor upgrade at Brisbane Road Mooloolaba

Waste

- Design and construction is progressing for the new material resource facility at the Nambour resource recovery centre.

Cash Flows and Balance Sheet



Cash and Balance Sheet - February 2023	
	Original Budget \$'000s
CASH FLOWS	
Opening Cash	289,721
Net Cash Inflow/(Outflows) from:	
Operating Activities	78,211
Investing Activities	(177,162)
Financing Activities	19,509
Net Increase/(decrease) in Cash Held	(79,442)
Cash at year end	210,279
BALANCE SHEET	
Current Assets	269,810
Non Current Assets	6,319,144
Total Assets	6,588,954
Current Liabilities	136,038
Non Current Liabilities	541,261
Total Liabilities	677,299
Net Community Assets/Total Community Equity	5,911,655

- Council's cash at 28 February 2023 is \$394 million
- Council's debt at 28 February 2023 is \$457 million

Debt

Sunshine Coast Council's debt program is governed by the 2022/23 Debt Policy, which was adopted with the Original Budget adoption on 23 June 2022.

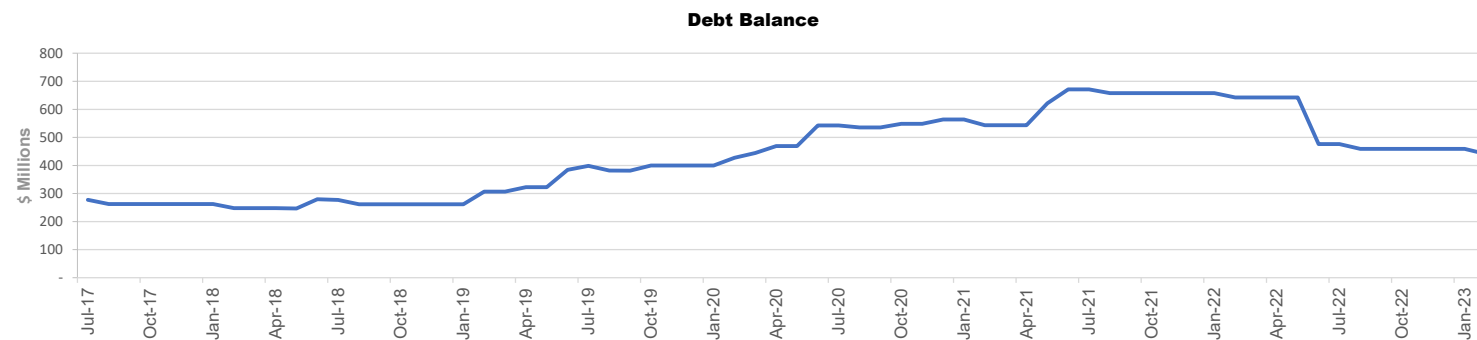
New borrowings are undertaken in accordance with the Queensland Treasury Corporation Guidelines, the Statutory Bodies Financial Arrangements Act 1982 and Section 192 of the Local Government Regulation 2012.

Table 1 includes Sunshine Coast Council's budgeted debt balance for 2022/23.

Council's debt as at 28 February 2023 is \$457 million.

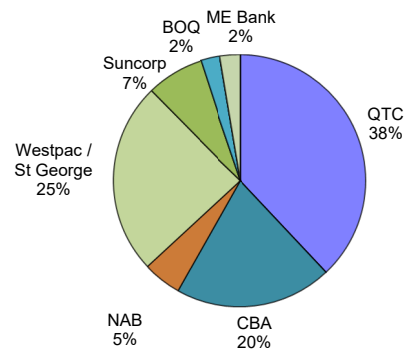
Debt - 2022/23				
	Opening Balance	Debt Redemption	New Borrowings	Closing Balance
	\$000	\$000	\$000	\$000
Sunshine Coast Council Core	345,766	16,680	34,200	363,286
Maroochydore City Centre	138,717	6,879	-	131,837
Total	484,483	23,559	34,200	495,124

Table 1: 2022/23 Adopted Debt Balance

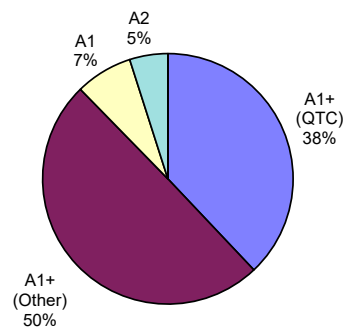


Investment Performance

Investment per financial institution (%)



Investment by Standard & Poor's (Short Term Credit Rating)



Investment Performance - February 2023				
Liquidity as at:		28/02/2023		
		\$'000's		
At-call accounts				
QTC + CBA (excl. trust)	224,092	55.18%		
Maturities within 7 days	-	0.00%		
Total at-call	224,092	55.18%		
Investment Policy Target		10.00%		

Term deposits maturing:		\$'000's	Count
within 30 days		20,000	2
30-59 days		10,000	1
60-89 days		30,000	3
90-179 days		80,000	8
180-364 days		30,000	2
1 year - 3 years		-	-
Total		170,000	16

INVESTMENT SUMMARY (including Trust) as at:							Investment Policy	
	28/02/2023		28/11/2022		28/02/2022		Individual Limit	Group Limit
A1+ (QTC)	154,135	38%	156,307	46%	217,840	75%	100%	100%
A1+ (Other)	201,964	50%	151,615	45%	61,088	21%	40%	100%
A1	30,000	7%	10,000	3%	-	0%	30%	50%
A2	20,000	5%	20,000	6%	10,000	3%	30%	45%
A3	-	0%	-	0%	-	0%	5%	10%
Total Funds	406,099		337,922		288,929			
FUND SUMMARY								
General Funds	394,092		326,266		278,508			
Trust Funds	12,006		11,656		10,421			
Total Funds	406,099		337,922		288,929			

- All investment parameters remain within the guidelines established by the Investment Policy.
- For the month ending 28 February 2023 Council had \$394 million cash (excluding Trust Fund), with an average interest rate of 4.35%, being 1.27% above benchmark. This is compared to the same period last year with \$278 million cash (excluding Trust Fund) with an average interest rate of 0.48%, being 0.05% above benchmark.
- The benchmark used to measure performance of cash funds is Bloomberg AusBond Bank Bill index (BAUBIL).



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2022/23 Financial Year Grant Funding

	Description	Division	Suburb	Estimated Construction Start Month	Construction Completed Month	TOTAL Grant Revenue \$'000	Project Expenditure to date \$'000
Federal Government						(\$20,015)	\$12,203
1	Roads to Recovery Program					(\$3,600)	
Local Road and Community Infrastructure Grant Funding - Round 2 - Agreement end date 30 June 2022						(\$1,107)	\$2,031
2	H3790 - LRCIP2 - Citrus Road Gravel Road Upgrade	Division 05	Palmwoods	August 2021	February 2022	(\$220)	\$3
3	H3799 - LRCIP2 - Zgrajewski Road Gravel Road Upgrade	Division 09	Yandina Creek	January 2022	November 2022	(\$400)	\$1,900
4	H3941 - LRCIP2 - Crosby Hill Road Pathway	Division 07	Buderim	July 2021	January 2022	(\$81)	\$16
5	H4223 - LRCIP2 - Scholars Drive to Columbia Street - Road Link	Division 06	Sippy Downs	May 2022	July 2022	(\$289)	\$112
6	K1484 - LRCIP2 - Meridan Way Lighting	Division 03	Meridan Plains	September 2021	November 2021	(\$35)	\$0
7	K1492 - LRCIP2 Spray Seal - Old Gympie Road Resurfacing	Division 01	Glass House Mountains	October 2021	October 2021	(\$17)	\$0
8	K1493 - LRCIP2 Spray Seal - Bald Knob Road	Division 05	Peachester	October 2021	October 2021	(\$19)	\$0
9	K1495 - LRCIP2 Asphalt - Mountain View Road	Division 05	Maleny	October 2021	October 2021	(\$46)	\$0
Local Road and Community Infrastructure Grant Funding - Round 3 - Agreement end date 30 June 2023						(\$7,308)	\$602
10	K1622 - LRCIP3 North Shore Football Club - Sports Field Lighting	Division 08	Marcoola	March 2023	April 2023	(\$400)	\$31
11	H2095 - Buderim Lions Park Public Amenity Rehab	Division 06	Buderim	April 2023	July 2023	(\$245)	\$26
12	H5465 - LRCIP3 Lake Weyba Foreshore Trail Upgrade	Division 09	Weyba Downs			(\$300)	\$27
13	K3000 - LRCIP3 Eumundi Tennis court replacement	Division 10	Eumundi	December 2022		(\$600)	\$33
14	K3488 - LRCIP3 Palmwoods Cricket AFL - LED Lighting	Division 05	Palmwoods	October 2022	March 2023	(\$450)	\$197
15	H9256 - LRCIP3 Outrigger Boat Ramp Carparking	Division 04	Minyama			(\$400)	\$10
16	H8037 - LRCIP3 Lindsay Road Buderim - Pathway	Division 07	Buderim	May 2023	May 2023	(\$78)	\$4
17	K1397 - LRCIP3 Katherine Street Beerwah Pathway	Division 01	Beerwah	July 2022	December 2022	(\$125)	\$94
18	H5978 - LRCIP3 Brandenburg Road Seal Widening	Division 05	Mooloolah Valley	February 2023	June 2023	(\$385)	\$123
19	K1030 - LRCIP3 Claymore Road Pathway Lighting	Division 06	Sippy Downs	January 2023	March 2023	(\$325)	\$50
20	K2732 - LRCIP3 WOR LED Streetlighting Upgrades	Whole of Council				(\$4,000)	\$8
Urban Congestion Fund						(\$8,000)	\$9,570
21	H3747 - Mooloolaba Transport Corridor - D and C	Division 04	Mooloolaba		November 2023	(\$8,000)	\$9,570

	Description	Division	Suburb	Estimated Construction Start Month	Construction Completed Month	TOTAL Grant Revenue \$'000	Project Expenditure to date \$'000
State Government						(\$13,554)	\$6,568
	Walking Local Government Grant					(\$54)	\$0
22	K3037 - Walking Network Plans	Whole of Council				(\$54)	\$0
	2022-24 Local Government Grants and Subsidies Program					(\$180)	\$199
23	H5637 - Caloundra Headland Coastal Pathway	Division 02	Kings Beach	May 2023	December 2023	(\$180)	\$199
	Queensland Transport Cycle Network Program					(\$2,897)	\$735
24	H9547 - BA238 Bokarina-Warana Coastal Pathway	Division 03	Warana			(\$270)	\$90
25	H3732 - Oval Avenue and Gosling St Upgrade	Division 02	Caloundra	April 2024	November 2025	(\$237)	\$278
26	H3839 - LGIP Stringybark Rd Footbridge-Pathway	Division 07	Sippy Downs			(\$2,100)	\$64
27	H4851 - LGIP Ballinger Rd Cycle Lanes	Division 07	Buderim			(\$56)	\$7
28	B4344 - Sixth Avenue Road Cycle Treatments	Division 04	Maroochydore	September 2022	November 2022	(\$234)	\$296
	Blackspot Funding					(\$1,551)	\$2
29	K3443 - Blackspot Old Gympie Road Beerwah	Division 01	Beerwah			(\$133)	\$0
30	K3444 - Blackspot Ilkley Road Ilkley - Hazard	Division 05	Ilkely			(\$515)	\$0
31	K3445 - Blackspot Brisbane Road Mooloolaba	Division 04	Mooloolaba			(\$153)	\$0
32	K2085 - Blackspot Edmund St and William St Intersection	Division 02	Shelley Beach			(\$750)	\$2
	Black Summer Bushfire Recover Grants Program					(\$102)	\$10
33	K3402 - Nambour Showgrounds PA System	Division 10	Nambour			(\$102)	\$10
	34 Local Government Subsidy - SES					(\$30)	
	35 Bus Stop Shelter Program					(\$437)	
	36 Passenger Transport Accessible Infrastructure Program					(\$321)	
	37 Passenger Transport Infrastructure Investment Program					(\$273)	
	Transport Infrastructure Development Scheme					(\$1,185)	\$1,582
38	H1251 - North Arm Yandina Creek Road Stage 3 Gravel Road	Division 09	Yandina Creek			(\$164)	\$22
39	H3802 - North Arm Yandina Creek Road Stage 2 Gravel Road	Division 09	Yandina Creek			(\$104)	\$85
40	H4615 - Sippy Downs School Precinct	Division 06	Sippy Downs			(\$200)	\$19
41	K3738 - TIDS Jacana St Raised Priority Crossing	Division 03	Currimundi	December 2022	January 2023	(\$45)	\$21
42	K3739 - TIDS Beerburum St Raised Zebra Crossing	Division 03	Aroona			(\$100)	\$13
43	K3740 - TIDS Bellara Dr Raised Priority Crossing	Division 03	Currimundi	April 2023	April 2023	(\$45)	\$19
44	K3741 - TIDS Kalana Road Zebra Crossing	Division 03	Currimundi			(\$10)	\$9
46	H8013 - Chevallum Road Widening	Division 05	Chevallum	December 2022	January 2023	(\$206)	\$600
47	H9439 - Glenview Road Upgrade Stage 5	Division 05	Glenview	November 2022	March 2023	(\$300)	\$794
48	B1514 - TMR Local Government Alliance	Whole of Council				(\$11)	\$0
	South East Queensland Community Stimulus Program - Agreement end date 30 June 2024					(\$6,525)	\$4,041
49	H1670 - SEQCSP First Avenue Streetscape	Division 04	Maroochydore	October 2022	November 2023	(\$910)	\$117
50	H9957 - SEQCSP Buderim Village Park Buderim Stage 9	Division 07	Buderim		December 2022	(\$550)	\$427
51	K1618 - SEQCSP Caloundra Indoor Sports Stadium - Roof Replacement	Division 02	Caloundra	June 2023	September 2023	(\$700)	\$51
52	K1898 - SEQCSP Parkyn Parade Pedestrian Facilities	Division 04	Mooloolaba	March 2022	September 2022	\$0	\$144
53	K2259 - SEQCSP Albany Lakes Park Play Upgrade Stage 2	Division 06	Sippy Downs	August 2022	November 2022	(\$400)	\$422
54	K2406 - SEQCSP Turner Park Beerwah Activation Stage 2	Division 01	Beerwah	August 2022	November 2022	(\$100)	\$121
55	K2449 - SEQCSP North Shore Multi-Sports Complex	Division 08	Mudjimba	December 2022	April 2023	(\$650)	\$116
56	K2478 - SEQCSP Palmwoods Warriors Football Club	Division 05	Palmwoods		June 2023	(\$400)	\$530
57	K2843 - SEQCSP Landsborough Streetscape - Stage 2	Division 01	Landsborough	December 2022	June 2023	(\$100)	\$12
58	K1647 - SEQCSP Outrigger Park - Public Amenity	Division 04	Minyama		September 2023	(\$215)	\$14
59	H7863 - SEQCSP Coolool Sports Complex Intersection	Division 09	Coolool Beach	Sep-22	May 2023	(\$700)	\$47
60	H4602 - SEQCSP Woombie Streetscape Placemaking	Division 05	Woombie	October 2022	April 2023	(\$500)	\$637
61	H4605 - SEQCSP Eumundi Town Centre Placemaking	Division 10	Eumundi	May 2023	November 2023	(\$500)	\$157
62	K1308 - SEQCSP Ocean Street Placemaking Renewal	Division 08	Maroochydore	May 2023	June 2024	(\$300)	\$66
63	B3888 - Sunshine Coast Stadium Stage1 Northern Carpark	Division 09	Bokarina	October 2022	January 2023	(\$500)	\$1,180
Project Complete							

8.4 SPONSORSHIP (GOVERNANCE FRAMEWORK) STRATEGIC POLICY

File No:	Council Meetings
Author:	Head of Tourism & Major Events Economic & Community Development Group
Appendices:	App A - Sponsorship (Governance Framework) Strategic Policy 59  
Attachments:	Att 1 - Sponsorship (Governance Framework) Strategic Policy - tracked changes..... 65  

PURPOSE

To seek Council endorsement of the revised Sponsorship (Governance Framework) Strategic Policy (Appendix A).

EXECUTIVE SUMMARY

At the 15 September 2016 Ordinary Meeting (OM16/169), Council endorsed the Sponsorship (Governance Framework) Strategic Policy (the Sponsorship Policy).

The Sponsorship Policy provides a framework for determining when Council will enter a sponsorship arrangement and applies to both sponsorship provided by Council (outgoing) and sponsorship received by Council (incoming).

The Sponsorship Policy ensures that sponsorship risks are managed, sponsorship arrangements align with Council's Corporate Plan, and Council's reputation is upheld in the development, assessment, management, evaluation and reporting on sponsorship arrangements. The Sponsorship Policy ensures the widest scope for Council to do business, while also ensuring good governance.

Since the Sponsorship Policy was adopted in 2016 the region has seen the announcement of the Brisbane 2032 Olympic and Paralympic Games, the impacts and recovery from the COVID-19 pandemic, the adoption of the Sunshine Coast Major Events Strategy 2018–2027 and increased competition for major events from other destinations.

Based on these factors it is considered timely to update the Sponsorship Policy and clarify the associated delegation, particularly as it relates to the Sunshine Coast Major Events Strategy 2018–2027 and major event sponsorship agreements.

The Sponsorship Policy adopted in 2016 includes the following delegation of approval for outgoing sponsorship to the Chief Executive Officer:

Outgoing sponsorship agreements with a value above \$200,000 (ex GST) will be approved by Council. Outgoing sponsorship agreements with a value up to \$200,000 (ex GST) per year in a single or multiple instances up to three years will be delegated to the Chief Executive Officer.

As the Chief Executive Officer has delegated powers of the local government (Delegation 2016-73 (v7.0)), the recommended changes to the Sponsorship Policy include the removal of the delegation to remove multiple delegations.

Since the Sponsorship Policy was adopted in 2016, the region has also seen the announcement of the Brisbane 2032 Olympic and Paralympic Games, the impacts and recovery from the COVID-19 pandemic, the adoption of the Sunshine Coast Major Events Strategy 2018–2027 and increased competition for major events from other destinations.

Based on these factors it is considered timely to update the Sponsorship Policy.

Council's Economic Development Branch manages the organisation's sponsorship of major events across the region in alignment with the Sunshine Coast Major Events Strategy 2018-2027 and in collaboration with the Sunshine Coast Events Board who provide independent assessments of proposed major event sponsorship arrangements.

Council's Tourism and Major Events team manage approximately 60 major events sponsorship contracts per year with external organisers, all funded from Council's annual approved Major Events Sponsorship budget.

The sponsored major events provide significant economic and promotional benefit to the region and are each specifically chosen for their direct benefit to our local industries, community, and Council wide strategies, and create platforms for promotion of the region to a national and international audience.

In the next 12 months, it is estimated that 12 major events, all of which can be funded by currently approved budget and will undergo a thorough assessment process by the Sunshine Coast Events Board, would require Council endorsement prior to being executed under the current Sponsorship Policy.

Importantly, the proposed delegation results in an acceptable timeframe to assess and decide on most major event sponsorship applications and reduces the risk that major events which provide significant benefit to the Sunshine Coast could be lost to our region.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Sponsorship (Governance Framework) Strategic Policy", and**
- (b) adopt the Sunshine Coast Council Sponsorship (Governance Framework) Strategic Policy (Appendix A).**

FINANCE AND RESOURCING

The Major Events Sponsorship budget is sourced from funds collected through general rates.

The recommendations to change the delegation have no impact on the Council approved 2022/23 budget which is \$2.6 million.

CORPORATE PLAN

Corporate Plan Goal: ***Our resilient economy***

Outcome: 3.5 - A natural, major and regional event destination.

Operational Activity: 3.5.2 - Implement priority activities from the Major Events Strategy 2018-2027 including: strengthening arts and cultural events, capitalising on the growing demand for off road and adventure style events and ensuring close alignment with opportunities identified from the 2032 Brisbane Olympic and Paralympic Games.

CONSULTATION

Councillor Consultation

- Councillor J O'Pray – Portfolio Councillor, Economic Development and member of the Sunshine Coast Events Board
- Councillor T Landsberg – Portfolio Councillor, Economic Development and member of the Sunshine Coast Events Board

Internal Consultation

- Group Executive – Economic & Community Development
- Head of Economic Development
- Senior Partnerships Lead – Major Events.

External Consultation

- Sunshine Coast Events Board
- Tourism and Events Queensland.

Community Engagement

No community engagement has been undertaken in relation to this report.

PROPOSAL

At the 15 September 2016 Ordinary Meeting (OM16/169), Council endorsed the 'Sunshine Coast Council Sponsorship (Governance Framework) Strategic Policy' (the Sponsorship Policy).

Since the Sponsorship Policy was adopted in 2016 the region has seen the announcement of the Brisbane 2032 Olympic and Paralympic Games, the impacts and recovery from the COVID-19 pandemic, the adoption of the Sunshine Coast Major Events Strategy 2018–2027 and increased competition for major events from other destinations.

Based on these factors it is considered timely to update the Sponsorship Policy and clarify the associated delegation, particularly as it relates to the Sunshine Coast Major Events Strategy 2018-2027 and major event sponsorship agreements.

Council's Major Events program has been operating on behalf of the region to drive local benefit from the hosting of economically strong major events. The Sunshine Coast Events Board was established to provide independent advice to Council in the assessment process of potential sponsorship agreements with event organisers.

The Sunshine Coast Events Board has been a highly successful project structure for Council, based on the work of highly qualified and experienced volunteers who take on roles within the Board to make a specific contribution to the region – specifically assessing the impacts and benefits that can be obtained through sponsorship of major events. The Events Board is highly regarded by industry and event promoters as a very strong source of analysis and decision making for the region.

Every application received for major events sponsorship undergoes preliminary assessment by Economic Development's Tourism and Major Events team, and those which have been deemed meritorious are assessed by the Sunshine Coast Events Board, which concludes with a recommendation to Council regarding the future progress or otherwise of each sponsorship application received.

Depending on the value of the sponsorship recommended by the Sunshine Coast Events Board to Council, the sponsorship contract is either authorised by the Chief Executive Officer or their delegate, or if a contract exceeds the overall amount delegated to the Chief Executive Officer within the current Sponsorship Policy, approval to commence the negotiation of a contract and offer to the event owner is subject to Council endorsement.

Having a large number of major event sponsorship contracts subject to a resolution from Council places greater strain on the meeting schedule and delays the successful negotiation of a potential agreement, with the risk that the event and the associated benefits could be lost to the region.

The following is an example of a mid-size major event involving a three-year contract with a sponsorship value of \$80,000 if approval was required via a Council Ordinary Meeting:

ACTION	Timeline
1. Sponsorship application to Tourism & Major Events Unit.	May 3
2. Review by the Existing Events Working Group: This group is a working group / sub-committee of the Sunshine Coast Events Board. It reviews and discusses all new event sponsorship applications. The group makes a sponsorship recommendation to the Board.	May 17
3. Sunshine Coast Events Board will review and discuss the sponsorship recommendation made by the working group and make a recommendation to Council.	June 7
4. Sunshine Coast Council Ordinary Meeting.	July 25

Under the proposed delegation level, the same sponsorship proposal would be able to be approved in approximately six weeks.

To December 2024, it is estimated that at least 11 recommended Major Events, all of which can be funded by currently approved budget, would be subject to Council endorsement, made up of eight existing or highly developed sponsorship programs, and four currently under discussion. With the announcement of the Brisbane 2032 Olympic and Paralympic Games for South East Queensland, it is inevitable that further strategic opportunities including national and international events will arise over the coming years, and the region needs to be in a strong and agile position to seek out or respond to those opportunities in a timely manner.

Major event sponsorships of all types and values are already analysed through a highly detailed appraisal system and a subsequent recommendation from Council's highly experienced Economic Development team. This recommendation is then assessed by the Sunshine Coast Events Board, who through their own independent process make their own recommendation to Council. Should an event be recommended to have a sponsorship agreement proceed, the potential contract is then assessed and approved by an appropriate Council officer.

Every event is therefore rigorously assessed through a range of highly qualified sources before progressing if required to an Ordinary Meeting.

This current process is known across Queensland as one of the most robust in the State, with highly regarded expertise and governance, and supporting Council in ensuring the responsible distribution of ratepayer funds. This process would remain under the proposed delegated authority, whilst offering a significant improvement in meeting the demands and pace required of Council to assess event sponsorship applications promptly.

The proposed delegation mitigates the risk of highly important event partnerships that may either elect not to progress with the Sunshine Coast or may only be able to be secured for a limited period, due to the longer process required to secure the deal.

Legal

There are no legal implications relevant to this Council report.

Policy

This report seeks Council endorsement of the updated Sponsorship (Governance Framework) Strategic Policy (Appendix A).

Risk

The risk to Council related to the sponsorship of Major Events is well covered in the current approval system, and a change to the delegated authority makes no significant change to the risk Council accepts through sponsorship of any event.

Previous Council Resolution**Ordinary Meeting 23 June 2022 (OM22/48)**

That Council:

- (a) receive and note the report titled “Delegation to the Chief Executive Officer” and*
- (b) adopt Delegation 2016-73 (v7) Delegation to the Chief Executive Officer (Appendix A) and*
- (c) note that all other existing specific delegations of authority to the Chief Executive Officer are retained.*

Ordinary Meeting 15 September 2016 (OM16/169)

That Council:

- (a) note the report titled “Updated Strategic Policy - Sponsorship (Governance Framework)” and*
- (b) adopt the Sunshine Coast Council Sponsorship (Governance Framework) Strategic Policy (Appendix A) with the following amendment:*
 - (i) that councillors be advised when the delegation is exercised in a regular and timely manner.*

Related Documentation

- Regional Economic Development Strategy 2013-2033
- Sunshine Coast Major Events Strategy 2018–2027

Critical Dates

There are no critical dates associated with the report and recommendations.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will instruct Council's Corporate Governance team to update Council's Policy register with the Sponsorship (Strategic Governance) Policy (Appendix A), and review and update the Organisational Guideline – Sponsorship received by Council (Incoming) and Organisational Guideline - Sponsorship provided by Council (Outgoing).



Strategic policy

Sponsorship (Governance Framework)

Corporate Plan reference:	Our Resilient Economy Our resilient, high-value economy of choice drives business performance, investment and enduring employment. <ul style="list-style-type: none"> - A natural, major and regional event destination - Investment and growth in high-value industries, innovation and entrepreneurship Our Strong Community Our communities are connected and thriving places where people are included, treated with respect and opportunities are available for all. <ul style="list-style-type: none"> - Creative and innovative approaches to building a strong community
Endorsed by Council on:	15 September 2016 (OM 16/169)
Manager responsible for policy:	Head of Economic Development, Economic & Community Development
Supporting Documentation	Organisational Guideline – Sponsorship received by Council (Incoming) Organisational Guideline- Sponsorship provided by Council (Outgoing) Sunshine Coast Major Events Strategy 2018-2027

Policy statement

Council may enter into sponsorship arrangements which provide specified or demonstrated benefits to the community and align with Council's aspirations, legislative requirements, priorities, strategic direction, and vision. Council may provide sponsorship in accordance with annual budget allocations and may consider receiving sponsorship which develops, supplements or offsets the cost of activities, events, infrastructure, programs, and services.

The purpose of this policy is to:

- provide a framework for determining when Sunshine Coast Council (Council) will enter into sponsorship arrangements
- ensure risks are managed and Council's reputation is upheld in the development, assessment, management, evaluation and reporting on sponsorship arrangements
- align sponsorship arrangements with Council's Corporate Plan and
- support strong financial management.

This policy and its associated guidelines should be applied when making decisions about sponsorship arrangements to ensure a transparent, accessible and consistent process across Council.

Sponsorship is the right to associate the sponsor's name, products or services with the sponsored organisation's service, product or activity, in return for negotiated and specific benefits such as cash or in kind support or promotional opportunities. It involves a negotiated exchange and results in tangible, material and mutual compensation for the principal parties to the arrangement. Sponsorship can take the form of cash and/or in-kind support.

Sponsorship is an effective communication tool available to demonstrate a positive association, showcase new policies and connect with specific audiences. Where government is considering providing funding towards an initiative, consideration must be given to whether government can regain benefits for its investment. If a benefit can be derived from the sponsorship investment, it should be considered a sponsorship. (Queensland Government Sponsorship Framework 2022).

Sunshine Coast Council is responsible for delivering a wide and varied range of activities, events, infrastructure, programs, and services for members of communities within the Sunshine Coast region. Council also supports major and community events for the benefit of its local communities. To deliver its planned outcomes and services more efficiently and effectively, Council may enter into business arrangements – including sponsorship – to optimise commercial benefits for the region. Sponsorship may be utilised by Council to enable the development, extension or cost-minimisation of planned outcomes and services.

Policy scope

This policy applies to all sponsorship arrangements entered into by Council, cash and/or in-kind, and includes both sponsorship provided (outgoing) by Council and sponsorship received (incoming) by Council. This policy does not apply to advertising, community grants, donations, joint ventures, or legal partnerships.

Principles

Key principles

The following five key principles are to be applied when determining sponsorship arrangements in accordance with this policy.

1. Community benefit

All sponsorship activities must provide a specified cultural, economic, environmental, financial or social benefit to the community. Prior to entering into sponsorship arrangements, an analysis of community benefit should be undertaken.

2. Alignment

All sponsorship arrangements must align with Council's aspirations, legislative requirements, priorities, strategic direction, and vision as documented in Council's Corporate Plan, and be consistent with Council's policies including the *Councillor Code of Conduct* and the *Employee Code of Conduct*.

3. Risk management

Potential risks to Council will be assessed prior to entering into sponsorship arrangements in accordance with Council's *Risk Management Policy*. Some examples of the inherent risks in providing or receiving sponsorship commonly include the following:

- Conflicts of interest (actual or potential)
- Potential loss of an event to another region if sponsorship is not provided, which may impact negatively on the Sunshine Coast's profile and cause a potential loss of economic benefit to the region

- Council's reputation, credibility and integrity may be damaged in any way
- potential sponsorship recipient's vision, mission and/or values conflict with Council's vision, priorities and/or aspirations
- proposed sponsorship arrangements impose or imply conditions which limit Council's ability to fully and impartially carry out its functions, including those which breach local laws, policies or bind Council activities
- proposed sponsorship arrangements are perceived to endorse the sponsor or their products and/or services, or other businesses with which the sponsorship recipient is associated
- personal direct or indirect benefits may be received by Councillors, Council officers and volunteers as a result of the sponsorship arrangement.

4. Open, accountable decision-making and financial management

Sponsorship will be sought and provided using transparent processes. All sponsorship arrangements will be subject to Council's financial policies and guidelines. Accordingly, all sponsorship activities will be reported in Council's Annual Report.

In the negotiation of sponsorship arrangements, the commercial value of the arrangement, including all cash and in-kind contributions, must be clearly identified and acknowledged.

5. Entrepreneurship and revenue raising

Sponsorship activities that present additional revenue raising opportunities for Council will be considered.

Suitable sponsors/sponsorship recipients

Council will only enter into sponsorship arrangements with proposed sponsors or sponsorship recipients if the objectives, activities and/or products of the sponsors or sponsorship recipients are compatible with Council's legislative responsibilities, mission, policies, values, and vision. Council will not seek or accept sponsorship that Council considers is unethical, unlawful, improper, or inappropriate.

Types of sponsorship

The initiatives that Council may consider for sponsorship arrangements include the following:

- Major events
- Community/cultural events and programs
- Trade shows
- Industry events, awards and conferences
- Business events, awards and conferences
- Initiatives from other levels of government.

Resources

Resources available for sponsorship and activities in which it is intended to seek sponsorship will be planned in accordance with Council's corporate planning, annual budget and operational planning processes.

Roles and responsibilities

Refer to the [Organisational Guideline – Sponsorship received by Council \(Incoming\) and the Organisational Guideline - Sponsorship provided by Council \(Outgoing\)](#).

Measurement of success

The success measures for this policy will be:

- an increase in engagement and outputs with peak industry bodies in the promotion of the region's success in implementing the *Regional Economic Development Strategy 2013-2033*

- an increase in the efficiency and effectiveness in delivering Council's major and regional events sponsorship commitments in line with the Sunshine Coast Major Events Strategy 2018-2027
- an increase in the efficiency and effectiveness of managing incoming sponsorship arrangements for Council's community programs and events and major venues and
- engagement and satisfaction in the delivery of the policy as measured by key stakeholders including governments, industry and community leaders.

Definitions

For the purpose of this policy, the following definitions apply.

Advertising

The communication of Council outputs and services to the public by using a medium commonly used for promoting ideas, goods or services and for which a fee is paid.

Donation

Voluntary contribution without expectation of return.

Grant

Funds provided to a recipient through a formal program for a specified purpose, directed at achieving goals and objectives consistent with Council policy, where the recipient is selected on merit against a set of criteria. Grants are provided without expectation of commercial return. See also Council's *Community Grants* Strategic Policy.

Joint venture

Contractual business undertaking between two or more parties to engage in a specific project, normally for a short and specified term. The joint venture objectives may be to share strengths, minimise risks, and increase competitive advantages in the marketplace.

Legal partnership

Where ownership of an asset or initiative and the associated risks are shared between partners to the arrangement throughout the asset or initiative's life-cycle.

Negotiated commercial

Benefits include the sponsor's right to be publicly recognised or have their name, product/s or service/s associated with the sponsorship recipient's activity, event, individual, infrastructure, program, or service. Specific benefits may include and not be limited to:

- branding exposure (signage, promotional material, advertising, etc)
- a site/stall to promote or sell sponsor goods/services
- PA announcements
- acknowledgment in speeches and media materials
- invitation to participate in opening ceremony and
- inclusion of sponsor information in information packs.

Sponsor

An individual or organisation that, for a specified term, provides a contribution in cash and/or in kind ('contra') with the intention of receiving negotiated commercial benefits.

Sponsorship

A contractual business arrangement under which a sponsor, for a specified term, provides a contribution in cash and/or in kind in return for specified negotiated commercial benefits. Benefits may include the right to public recognition or association with an activity, event, infrastructure, individual, program, and service.

Sponsorship is different from grants funding, in which money or goods are provided to recipients through a formally recognised program for a specified purpose, with no expectation of commercial return. Further, sponsorship does not include a guarantee against loss and is also distinguished from other arrangements such as donations, joint ventures, legal partnerships, paid advertising, and the supply of goods and services.

Sponsorship recipient

An individual or organisation that, for a specified term, receives a contribution in cash and/or in kind in return for providing negotiated commercial benefits to a sponsor. See also definition of “sponsor”.

Policy commitment

Council employees and Councillors covered in the scope of this policy consistently demonstrate and uphold the intent, objectives and principles of this policy. Nothing in this policy requires or authorises an employee of Council or Councillor to act in any way that is contrary to law. Any instances of non-compliance will be managed in accordance with any relevant codes of conduct, policies and legislation dealing with conduct and/or disciplinary action.

Related policies and legislation

Queensland Government Sponsorship Framework (2022)
Crime and Corruption Commission Queensland - Sponsorship management
Local Government Act 2009
Public Sector Ethics Act 1994
Sunshine Coast Council Corporate Plan 2023-2027
Sunshine Coast Council Councillor Code of Conduct (Strategic Policy)
Sunshine Coast Council Employee Code of Conduct
Sunshine Coast Council Community Grants (Strategic Policy)
Sunshine Coast Major Events Strategy 2018-2027
Sponsorship Provided by Council (Incoming) Organisational Guideline
Sponsorship Received by Council (Outgoing) Organisational Guideline
Sunshine Coast Council Risk Management Organisation Policy
Sunshine Coast Council Risk Management Guideline
Trade Practices Act 1974

Version control:

Version	Reason/ Trigger	Change (Y/N)	Endorsed/Reviewed by	Date
1.0	Updated	Y	Manager, Customer Relations	11/10/2013
1.1	Updated	Y	Manager Economic Development	17/08/2016
1.2	Approved	Y	Director Economic Development and Major Projects	24/08/2016 EDDIE D2016/899532
2.0	Endorsed		Council	15/09/2016 OM16/169
2.1	Updated – non-material changes resulting from organisation realignment	Y	Group Executive Economic and Community Development	27/02/2018
3.0	Updated	Y	Group Executive Economic and Community Development	03/03/2023

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Strategic policy	
Sponsorship (Governance Framework)	
Corporate Plan reference:	Our Resilient Economy Our resilient, high-value economy of choice drives business performance, investment and enduring employment. <ul style="list-style-type: none"> - A natural, major and regional event destination - Investment and growth in high-value industries, innovation and entrepreneurship. Our Strong Community Our communities are connected and thriving places where people are included, treated with respect and opportunities are available for all. <ul style="list-style-type: none"> - Creative and innovative approaches to building a strong community.
Endorsed by Council on:	15 September 2016 (OM 16/169)
Manager responsible for policy:	Head of Economic Development, Economic & Community Development
Supporting Documentation	Organisational Guideline – Sponsorship received by Council (Incoming) Organisational Guideline- Sponsorship provided by Council (Outgoing) Sunshine Coast Major Events Strategy 2018-2027

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Deleted: In all our communities, people are included, treated with respect and opportunities are available to all¶

Deleted: A shared future that embraces culture, heritage diversity

Policy statement

Council may enter into sponsorship arrangements which provide specified or demonstrated benefits to the community and align with Council's aspirations, legislative requirements, priorities, strategic direction, and vision. Council may provide sponsorship in accordance with annual budget allocations and may consider receiving sponsorship which develops, supplements or offsets the cost of activities, events, infrastructure, programs, and services.

The purpose of this policy is to:

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- provide a framework for determining when Sunshine Coast Council (Council) will enter into sponsorship arrangements
- ensure risks are managed and Council's reputation is upheld in the development, assessment, management, evaluation and reporting on sponsorship arrangements
- align sponsorship arrangements with Council's Corporate Plan and
- support strong financial management.

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This policy and its associated guidelines should be applied when making decisions about sponsorship arrangements to ensure a transparent, accessible and consistent process across Council.

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Sponsorship is the right to associate the sponsor's name, products or services with the sponsored organisation's service, product or activity, in return for negotiated and specific benefits such as cash or in kind support or promotional opportunities. It involves a negotiated exchange and results in tangible, material and mutual compensation for the principal parties to the arrangement. Sponsorship can take the form of cash and/or in-kind support.

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Sponsorship is an effective communication tool available to demonstrate a positive association, showcase new policies and connect with specific audiences. Where government is considering providing funding towards an initiative, consideration must be given to whether government can regain benefits for its investment. If a benefit can be derived from the sponsorship investment, it should be considered a sponsorship. (Queensland Government Sponsorship Framework 2022).

Deleted: Sponsorship is a commercial business arrangement involving the purchase (in cash and/or in kind) of the right to associate the sponsor's name, products and/or services with the sponsored organisation's activities (negotiated benefit) for an agreed period. It is a mutually beneficial contract with the desired outcome of positive tangible returns to all parties

Sunshine Coast Council is responsible for delivering a wide and varied range of activities, events, infrastructure, programs, and services for members of communities within the Sunshine Coast region. Council also supports major and community events for the benefit of its local communities. To deliver its planned outcomes and services more efficiently and effectively, Council may enter into business arrangements – including sponsorship – to optimise commercial benefits for the region. Sponsorship may be utilised by Council to enable the development, extension or cost-minimisation of planned outcomes and services.

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Policy scope

This policy applies to all sponsorship arrangements entered into by Council, cash and/or in-kind, and includes both sponsorship provided (outgoing) by Council and sponsorship received (incoming) by Council. This policy does not apply to advertising, community grants, donations, joint ventures, or legal partnerships.

Principles

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Key principles

The following five key principles are to be applied when determining sponsorship arrangements in accordance with this policy.

1. Community benefit

All sponsorship activities must provide a specified cultural, economic, environmental, financial or social benefit to the community. Prior to entering into sponsorship arrangements, an analysis of community benefit should be undertaken.

2. Alignment

All sponsorship arrangements must align with Council's aspirations, legislative requirements, priorities, strategic direction, and vision as documented in Council's Corporate Plan, and be consistent with Council's policies including the *Code of Conduct for Councillors* and the *Employee Code of Conduct*.

3. Risk management

Potential risks to Council will be assessed prior to entering into sponsorship arrangements in accordance with Council's *Risk Management Policy*. Some examples of the inherent risks in providing or receiving sponsorship commonly include the following:

- Conflicts of interest (actual or potential)

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- Potential loss of an event to another region if sponsorship is not provided, which may impact negatively on the Sunshine Coast's profile and cause a potential loss of economic benefit to the region
- Council's reputation, credibility and integrity may be damaged in any way
- potential sponsorship recipient's vision, mission and/or values conflict with Council's vision, priorities and/or aspirations
- proposed sponsorship arrangements impose or imply conditions which limit Council's ability to fully and impartially carry out its functions, including those which breach local laws, policies or bind Council activities
- proposed sponsorship arrangements are perceived to endorse the sponsor or their products and/or services, or other businesses with which the sponsorship recipient is associated
- personal direct or indirect benefits may be received by Councillors, Council officers and volunteers as a result of the sponsorship arrangement and

4. Open, accountable decision-making and financial management
Sponsorship will be sought and provided using transparent processes. All sponsorship arrangements will be subject to Council's financial policies and guidelines. Accordingly, all sponsorship activities will be reported in Council's Annual Report.

In the negotiation of sponsorship arrangements, the commercial value of the arrangement, including all cash and in-kind contributions, must be clearly identified and acknowledged.

5. Entrepreneurship and revenue raising
Sponsorship activities that present additional revenue raising opportunities for Council will be considered.

Suitable sponsors/sponsorship recipients

Council will only enter into sponsorship arrangements with proposed sponsors or sponsorship recipients if the objectives, activities and/or products of the sponsors or sponsorship recipients are compatible with Council's legislative responsibilities, mission, policies, values, and vision. Council will not seek or accept sponsorship that Council considers is unethical, unlawful, improper, or inappropriate.

Types of sponsorship

The initiatives that Council may consider for sponsorship arrangements include the following:

- Major events
- Community/cultural events and programs
- Trade shows
- Industry events, awards and conferences
- Business events, awards and conferences
- Initiatives from other levels of government.

Resources

Resources available for sponsorship and activities in which it is intended to seek sponsorship will be planned in accordance with Council's corporate planning, annual budget and operational planning processes.

Roles and responsibilities

Refer to the Organisational Guideline – Sponsorship received by Council (Incoming) and the Organisational Guideline - Sponsorship provided by Council (Outgoing).

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Direct or indirect personal benefits received by Councillors or Council officers ¶
Perceptions of being influenced by the sponsor/sponsorship recipient ¶
Perceptions of endorsing the sponsor/sponsorship recipient's products/services. ¶

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Sponsorship arrangements with a value under \$2,000 may be agreed to by an exchange of letters; arrangements of \$2,000 and over must be made by formal agreement. ¶
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Measurement of success

The success measures for this policy will be:

- an increase in engagement and outputs with peak industry bodies in the promotion of the region's success in implementing the *Regional Economic Development Strategy 2013-2033*
- an increase in the efficiency and effectiveness in delivering Council's major and regional events sponsorship commitments [in line with the Sunshine Coast Major Events Strategy 2018-2027](#)
- an increase in the efficiency and effectiveness of managing incoming sponsorship arrangements for Council's community programs and events and major venues and
- engagement and satisfaction in the delivery of the policy as measured by key stakeholders including governments, industry and community leaders.

Definitions

For the purpose of this policy, the following definitions apply.

Advertising

The communication of Council outputs and services to the public by using a medium commonly used for promoting ideas, goods or services and for which a fee is paid.

Donation

Voluntary contribution without expectation of return.

Grant

Funds provided to a recipient through a formal program for a specified purpose, directed at achieving goals and objectives consistent with Council policy, where the recipient is selected on merit against a set of criteria. Grants are provided without expectation of commercial return. See also Council's *Community Grants Strategic Policy*.

Joint venture

Contractual business undertaking between two or more parties to engage in a specific project, normally for a short and specified term. The joint venture objectives may be to share strengths, minimise risks, and increase competitive advantages in the marketplace.

Legal partnership

Where ownership of an asset or initiative and the associated risks are shared between partners to the arrangement throughout the asset or initiative's life-cycle.

Negotiated commercial

Benefits include the sponsor's right to be publicly recognised or have their name, product/s or service/s associated with the sponsorship recipient's activity, event, individual, infrastructure, program, or service. Specific benefits may include and not be limited to:

- branding exposure (signage, promotional material, advertising, etc)
- a site/stall to promote or sell sponsor goods/services
- PA announcements
- acknowledgment in speeches and media materials
- invitation to participate in opening ceremony and
- inclusion of sponsor information in information packs.

Sponsor

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An individual or organisation that, for a specified term, provides a contribution in cash and/or in kind ('contra') with the intention of receiving negotiated commercial benefits.

Sponsorship

A contractual business arrangement under which a sponsor, for a specified term, provides a contribution in cash and/or in kind in return for specified negotiated commercial benefits. Benefits may include the right to public recognition or association with an activity, event, infrastructure, individual, program, and service.

Sponsorship is different from grants funding, in which money or goods are provided to recipients through a formally recognised program for a specified purpose, with no expectation of commercial return. Further, sponsorship does not include a guarantee against loss and is also distinguished from other arrangements such as donations, joint ventures, legal partnerships, paid advertising, and the supply of goods and services.

Sponsorship recipient

An individual or organisation that, for a specified term, receives a contribution in cash and/or in kind in return for providing negotiated commercial benefits to a sponsor. See also definition of "sponsor".

Policy commitment

Council employees and Councillors covered in the scope of this policy consistently demonstrate and uphold the intent, objectives and principles of this policy. Nothing in this policy requires or authorises an employee of Council or Councillor to act in any way that is contrary to law. Any instances of non-compliance will be managed in accordance with any relevant codes of conduct, policies and legislation dealing with conduct and/or disciplinary action.

Related policies and legislation

[Queensland Government Sponsorship Framework \(2022\)](#)
[Crime and Corruption Commission Queensland - Sponsorship management](#)
Local Government Act 2009
Public Sector Ethics Act 1994
[Sunshine Coast Council Corporate Plan 2023-2027](#)
[Sunshine Coast Council Councillor Code of Conduct \(Strategic Policy\)](#)
[Sunshine Coast Council Employee Code of Conduct](#)
[Sunshine Coast Council Community Grants \(Strategic Policy\)](#)
[Sunshine Coast Major Events Strategy 2018-2027](#)
[Sponsorship Provided by Council \(Incoming\) Organisational Guideline](#)
[Sponsorship Received by Council \(Outgoing\) Organisational Guideline](#)
[Sunshine Coast Council Risk Management Organisation Policy](#)
[Sunshine Coast Council Risk Management Guideline](#)
[Trade Practices Act 1974](#)

Version control:

Version	Reason/ Trigger	Change (Y/N)	Endorsed/Reviewed by	Date
1.0	Updated	Y	Manager, Customer Relations	11/10/2013
1.1	Updated	Y	Manager Economic Development	17/08/2016
1.2	Approved	Y	Director Economic Development and Major Projects EDDIE D2016/899532	24/08/2016

Sponsorship (Governance Framework) Strategic Policy V3

Page 5 of 5

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2.0	Endorsed		Council	15/09/2016 OM16/169
2.1	Updated – non-material changes resulting from organisation realignment	Y	Group Executive Economic and Community Development	27/02/2018
3.0	Updated	Y	Group Executive Economic and Community Development	03/03/2023

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8.5 APPOINTMENT OF DIRECTORS OF SUNCENTRAL MAROOCHYDORE PTY LTD

File No:	Council Meetings
Author:	Group Executive Civic Governance Civic Governance
Attachments:	Att 1 - Appointment of Chairperson and Directors of the Board Of SunCentral Maroochyore Pty Ltd - <i>Confidential</i>

PURPOSE

This report seeks Council's consideration of the proposed appointment of three Directors to the board (board) of SunCentral Maroochyore Pty Ltd (SunCentral) from 1 May 2023. The report also seeks the support of Council for the nomination of one of the appointees as Chairperson of the board of SunCentral from 1 May 2023.

While this is a public report, the Chief Executive Officer considers that the names of the nominated candidates should be maintained as confidential information until such time as Council has made its decision on the recommendations in this report.

Accordingly, should Councillors wish to discuss the identity of the nominees for appointment to the board of SunCentral, it is recommended that Council resolve to close the meeting under section 254J (1) of the *Local Government Regulation 2012* on the basis that the information contained in Confidential Attachment 1 is confidential under section 254J (3) (g) of the Regulation on the basis that it relates to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Council will need to resolve its decision on this report in that part of the Council meeting which is viewable by the public.

The report also contains a recommendation to authorise the Chief Executive Officer to publicly release the names of the nominees for appointment as Directors of SunCentral should Council resolve to accept the recommendations in this report.

EXECUTIVE SUMMARY

On 29 April 2021, Council resolved to approve the extension of the term of the three directors of the board of SunCentral for a period of two years to 30 April 2023. On 10 November 2021, Council resolved to support the election by the board of one of the existing directors, Mr Morgan Parker, as Chairperson of SunCentral for a term to and including 30 April 2023. The term of appointment of the three current directors including Chairperson, will expire on 30 April 2023.

Given the expiry of the terms of appointment of the three directors of the board on 30 April 2023, there is a need to ensure that SunCentral can continue to operate as a corporate entity in line with the requirements of the *Corporations Act 2001* and fulfil its obligations under its Constitution and Statement of Corporate Intent.

Accordingly, this report proposes to appoint three Directors to the board for a term of two years expiring on 30 April 2025 and support the election by the board of one of those nominee directors as Chairperson of SunCentral until 30 April 2023 (as outlined in Confidential **Attachment 1**).

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Appointment of Directors of SunCentral Maroochy Pty Ltd"
- (b) endorse the nominations for appointment as Directors of the Board of SunCentral Maroochy Pty Ltd for a term of two years on and from 1 May 2023 to 30 April 2025 inclusive, as discussed in confidential session
- (c) authorise the Chief Executive Officer to advise the Board of Directors that under clause 68.1 of the Constitution of SunCentral Maroochy Pty Ltd, Council will support the election of a new Chairperson of SunCentral Maroochy Pty Ltd for a term to and including 30 April 2025, as discussed in confidential session and
- (d) authorise the Chief Executive Officer to publicly release the names of the persons nominated as the Directors of the Board of SunCentral Maroochy Pty Ltd and the name of the proposed Chairperson, should Council endorse the recommendations in this report.

FINANCE AND RESOURCING

The following remuneration arrangements for Directors (including base director's fee and superannuation contribution) has been in place since March 2015 and it is proposed that this continues with the appointments outlined in this report:

- Chairperson: \$120,000 per annum
- Directors: \$70,000 per annum

Details of the remuneration arrangements for the Chairperson and Directors is published in the SunCentral Annual Report. The cost of the remuneration payable to each of the Directors of SunCentral is met from the SunCentral operating budget.

CORPORATE PLAN

Corporate Plan Goal: *Our resilient economy*

Outcome: 3.2 - New capital investment in the region.

Operational Activity: 3.2.1 - Progress amendments to the Maroochy City Centre Priority Development Area scheme in conjunction with Economic Development Queensland.

CONSULTATION**Councillor Consultation**

The Mayor and Councillors have been briefed in relation to the arrangements proposed in this report.

Internal Consultation

Consultation has taken place with the Chief Executive Officer and the Group Executive, Civic Governance, as the two other Council representatives on the Maroochy City Centre Strategic Review Group.

External Consultation

The current SunCentral Chairperson and Board Directors have been consulted in relation to the arrangements proposed in this report.

Community Engagement

No community engagement was undertaken in relation to the subject matter of this report.

PROPOSAL

SunCentral was established by Council to manage the delivery of the Maroochydore City Centre, including the securing of private sector investment into the project. SunCentral is fully owned by Council. The SunCentral Board is ultimately responsible to Council for ensuring that it achieves its objectives ethically, responsibly and within its legislative and corporate obligations.

Council authorised the establishment of SunCentral as a company under the *Corporations Act 2001* on 11 December 2014 (OM14/181). The company was registered with the Australian Securities and Investments Commission on 12 January 2015. On 30 March 2015, Council resolved (SM15/7) to approve the appointment of the inaugural board of five directors of SunCentral (comprising a Chairperson and four directors).

On 29 April 2021, Council resolved to approve the extension of the term of appointment of the three directors for a period of two years to 30 April 2023. On 10 November 2021, Council resolved to support the election by the board of Morgan Parker to the position of Chairperson of SunCentral for a term to and including 30 April 2023. The terms of appointment of the three current directors, including Chairperson, will expire on 30 April 2023.

Term of the current Board of Directors

The board currently comprises the Chair and two other directors. The current tenure history of the SunCentral Board is outlined in Table 1 below:

Table 1. Current tenure history of the SunCentral Board

Director	Initial Appointment Date	Expiry date of current term
Morgan Parker (Chairperson and Director)	30 March 2015	30 April 2023
Alison Quinn	30 April 2019	30 April 2023
Paul McLean	30 April 2019	30 April 2023

Proposed Board Memberships

Given the imminent expiry of the terms of appointment of the three directors of the board on 30 April 2023, there is a need to ensure SunCentral can continue to operate as a corporate entity in line with the requirements of the *Corporations Act 2001* and fulfil its obligations under its Constitution and Statement of Corporate Intent. Further, the tripartite Maroochydore City Centre Development Agreement has a requirement that Council ensure that SunCentral remains in corporate existence for the term of the agreement.

On this basis, it is proposed that Council support the appointment of the three nominees as outlined in Confidential **Attachment 1**, for appointment as directors of the board for a term of two years from 1 May 2023 to and including 30 April 2025. This proposal supports the continuing role of SunCentral in discharging its obligations under the Development Agreement, the need for continuity in managing the Development Agreement and the importance of maintaining the strong productive relationships that exist with Walker Corporation.

Under clause 68.1 of the SunCentral Constitution, the Directors of the board elect the Chairperson, subject to the approval of the Member (which is Council). On this basis, it is proposed that Council convey to SunCentral that it will support the election of a new Chairperson for a term up to and including 30 April 2025.

Legal

The arrangements recommended in this report are compliant with the terms of the Constitution for SunCentral and the requirements of the *Corporations Act 2001*, in so far as they relate to the appointment of directors of the company.

Subject to Council approval of the nominations in this report, the appointment of the directors will occur under the terms of the Constitution for SunCentral and continue in effect unless concluded earlier.

The tripartite Maroochydore City Centre Development Agreement includes a requirement that Council ensure that SunCentral Pty Ltd remains in corporate existence for the term of the agreement.

Policy

There are no significant policy issues associated with the recommendations provided in this report.

Risk

The imminent expiry of the terms of appointment of the Chairperson and the directors represents a significant risk to the continuity of the Board's oversight of the operations of SunCentral on behalf of Council. The recommendations in this report will largely mitigate that risk.

Previous Council Resolution**Ordinary Meeting 10 November 2021 (OM21/116)**

That Council:

- (a) *receive and note the report titled "**Appointment of the Chairperson of SunCentral Maroochydore Pty Ltd**"*
- (b) *authorise the Chief Executive Officer to advise the Board of Directors that under clause 68.1 of the Constitution of SunCentral Maroochydore Pty Ltd, Council supports the election of a Chairperson of SunCentral for a term to and including 30 April 2023 and*
- (c) *authorise the Chief Executive Officer to publicly release the name of the proposed Chairperson of SunCentral Maroochydore Pty Ltd, should the council endorse the recommendations in this report.*

Ordinary Meeting 29 April 2021 (OM21/38)

That Council:

- (a) *receive and note the report titled "Appointment of Directors of SunCentral Maroochydore Pty Ltd"; and*
- (b) *endorse the nominations for appointment as Directors of the Board of SunCentral Maroochydore Pty Ltd for a term of two years from 1 May 2021 to 30 April 2023 inclusive, as discussed in confidential session*
- (c) *authorise the Chief Executive Officer to advise the Board of Directors that under clause 68.1 of the Constitution of SunCentral Maroochydore Pty Ltd, Council will support the election of a new Chairperson of SunCentral Maroochydore Pty Ltd for a term to and including 31 October 2021, as discussed in confidential session and*
- (d) *authorise the Chief Executive Officer to publicly release the names of the persons nominated as the Directors of the Board of SunCentral Maroochydore Pty Ltd and the*

name of the proposed Chairperson, should Council endorse the recommendations in this report.

Special Meeting 18 November 2020 (SM20/20)

That Council:

- (a) *formally accept the terms of the proposed Maroochydore City Centre Development Agreement and associated agreements*
- (b) *delegate authority to the Chief Executive Officer to finalise and execute the proposed Maroochydore City Centre Development Agreement, and associated agreements*
- (c) *request the Chief Executive Officer to advise Council of the execution of documents and prepare the necessary communications material prior to any formal announcement being agreed and scheduled between the parties and*
- (d) *authorise the Chief Executive Officer to publicly release appropriate details relating to the Maroochydore City Centre Development Agreement and associated agreements, subject to the agreement to the release of those details by the other parties to the Agreement.*

Ordinary Meeting 30 April 2019 (OM19/59)

That Council:

- (a) *receive and note the report titled "Appointment of Directors of SunCentral Maroochydore Pty Ltd" and*
- (b) *endorse the nominations for appointment to the Board of Directors of SunCentral Maroochydore Pty Ltd and the associated terms and conditions of appointment.*

Special Meeting 30 March 2015 (SM15/7)

That Council approve the nominations for appointment of the Directors of the Maroochydore City Centre development company and the associated terms and conditions of appointment as discussed in confidential session.

Ordinary Meeting 11 December 2014 (OM14/181)

That Council:

- (a) *receive and note the report titled "**Company Establishment for Maroochydore City Centre Development**"*
- (b) *authorise the Chief Executive Officer to establish a Corporations Law company generally in accordance with the draft Constitution (Appendix A) and draft Statement of Corporate Intent (Appendix B)*
- (c) *authorise the Chief Executive Officer to set the remuneration for the Chairman and board of directors based on independent advice and after consultation with the Mayor, Regional Projects Portfolio Councillor and Divisional Councillor along with officers as determined by the Chief Executive Officer*
- (d) *authorise the Chief Executive Officer to commence the recruitment of a Chairman and board of directors, including interim arrangements, and prepare a report to a future Council meeting in relation to the final appointments*
- (e) *establish a Shareholder Representative Group consisting of Mayor, Regional Projects Portfolio Councillor and Divisional Councillor along with officers as determined by the Chief Executive Officer and*

- (f) *note the existing delegation to the Chief Executive Officer to act as Council's shareholder representative and that in relation to this company that he will consult with the Shareholder Representative Group prior to exercising that delegation.*

Related Documentation

- Constitution of SunCentral Maroochy Pty Ltd
- *Corporations Act 2001*
- Maroochy City Centre Development Agreement (executed 18 November 2020)
- Statement of Corporate Intent

Critical Dates

As the terms of the appointment of the three Board directors expire on 30 April 2023, Council is being requested to consider the recommendations in this report prior to that time.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- The Mayor will write to the nominated persons in Confidential **Attachment 1** and advise them of Council's decision in relation to their appointments to the Board of SunCentral; and
- The Chief Executive Officer will write to the Chief Executive Officer of SunCentral and advise of Council's approval of the appointments of directors of SunCentral for a term of two years from 1 May 2023 to and including 30 April 2025 and advise of Council's support for the nomination of one of the directors as Chairperson of SunCentral up to and including 30 April 2025.

8.6 MOTION FOR THE 2023 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION GENERAL ASSEMBLY

File No: Council meetings

Author: Coordinator Councillor Governance
Civic Governance

Attachments: Att 1 - Motion seeking mechanisms to meet 2025 National Packaging Targets 81  

PURPOSE

The purpose of this report is to propose one motion for submission to the Australian Local Government Association's (ALGA's) 2023 National General Assembly.

EXECUTIVE SUMMARY

The 29th Australian Local Government Association National General Assembly (NGA) will be held in Canberra from 13 to 16 June 2023.

The theme for this year's National General Assembly is "Our Communities Our Future" and conveys the critical importance of how the health and wellbeing of community will shape Australia's future.

In accordance with the National General Assembly rules, all motions must be endorsed by Council and received by Australian Local Government Association by 11.59pm Friday, 24 March 2023 for inclusion in this year's National General Assembly Business Papers.

It is proposed that one motion be submitted on behalf of Sunshine Coast Council requesting the Federal Government to introduce more aggressive regulations as well as market incentives to ensure targets are met under the Australian Packaging Covenant. Full details of the motion can be found at **Attachment 1**.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Motion for the 2023 Australian Local Government Association General Assembly"
- (b) endorse the motion that the National General Assembly calls on the Australian Government to introduce new, more aggressive regulations that set a minimum standard for sustainable packaging and waste responsibilities for all manufacturers, supported by appropriate market incentives to motivate compliance with these standards, and
- (c) forward the motion to the Australian Local Government Association for inclusion in the 2023 National General Assembly Business Papers.

FINANCE AND RESOURCING

There are no financial or resourcing impacts arising from the submission of motions to the Australian Local Government Association National General Assembly.

CORPORATE PLAN

Corporate Plan Goal: *Our outstanding organisation*
Outcome: We serve our community by providing this great service.
Operational Activity: S27 - Elected Council – providing community leadership, democratic representation, advocacy and decision-making.

CONSULTATION

Councillor Consultation

All Councillors were invited to consider potential subject areas for potential motions.
Councillor J Natoli requested Council consider a motion in relation to packaging targets.

Internal Consultation

Consultation has been undertaken with the Chief Executive Officer and members of the Executive Leadership Team to consider potential motions. Specific engagement has also occurred with:

- Acting Group Executive, Liveability and Natural Assets
- Chief Strategy Officer
- Manager, Waste & Resource Management.

External Consultation

Consultation with external parties has not been undertaken in relation to this report.

Community Engagement

Community engagement has not been undertaken in relation to this report.

PROPOSAL

The 29th Australian Local Government Association National General Assembly (NGA) is scheduled to take place in Canberra from 13 to 16 June 2023.

The purpose of the National General Assembly is to provide an opportunity for local government to engage at a federal level while demonstrating the importance and value of working with local government nationally.

The Australian Local Government Association Board, member state and territory associations and local governments submit motions for debate at the National General Assembly. Motions endorsed at the National General Assembly contribute to Australian Local Government Association's advocacy for local government priorities and initiatives at a national level.

Councillor J Natoli requested one motion be proposed for submission to this year's National General Assembly seeking mechanisms to ensure that the 2025 National Packaging Targets are met under the National Packaging Covenant.

Australia uses around 70 billion pieces of soft "scrunchable" plastics including food wrappers each year and it is estimated that one million tonnes of Australia's annual plastic consumption is single-use plastic.

Our use of plastic is increasing and without urgent action, will double by 2040. Currently, around 84% of plastic ends up in landfill and only 13% is recycled.

The Australian Packaging Covenant (the Covenant) is a national regulatory framework under the National Environment Protection (Used Packaging Materials) Measure 2011 (NEPM) that sets out how governments and businesses across Australia share the responsibility for

managing the environmental impacts of packaging. The Covenant aims to reduce the environmental impacts of Consumer Packaging and supports an industry-led component of a co-regulatory arrangement underpinned by the NEPM. The Covenant applies to businesses in the supply chain that have a total annual turnover of \$5 million or more, that meet the definition of Brand Owner as set out within the NEPM.

Despite good intentions and exacerbated by the recently suspended REDcycle program, there is little evidence to date that the National Packaging Covenant is on course to meet its 2025 National Packaging Targets.

Additional information has been included in Attachment 1.

Legal

There are no legal implications associated with submitting motions to the Australian Local Government Association National General Assembly.

Policy

This proposed motion in this report aligns with the adopted policy positions and objectives of Council. Should the motion be approved by Council and resolved at the National General Assembly, it will inform Australian Local Government Association's policies which may result in decisions at other levels of government that are advantageous to the interests of Council and the Sunshine Coast community.

Risk

There are no discernible risks associated with potentially submitting motions to the Australian Local Government Association National General Assembly.

Previous Council Resolution

Council resolved on **28 February 2019 (OM19/19)** as follows:

That Council:

- (a) *receive and note the report titled "**Motions for the 2019 Australian Local Government Association National General Assembly**" and*
- (b) *endorse the motion 'Enhancing Future Drought Resilience' (Appendix A) to be forwarded to the Australian Local Government Association for inclusion in the 2019 National General Assembly agenda.*

Related Documentation

Australian Local Government Association 2023 National General Assembly Our Communities Our Future Discussion Paper.

Critical Dates

This report must be considered by Council at the March 2023 Ordinary Meeting to ensure the motion (if endorsed) is submitted to Australian Local Government Association by 11.59pm on 24 March 2023.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will forward the approved motion to Australian Local Government Association for consideration and inclusion in the National General Assembly's Business Papers.

Australian Local Government Association – 2023 National General Assembly

Theme: Our communities our future

Motion – Packaging Targets:

This National General Assembly calls on the Australian Government to introduce new, more aggressive regulations that set a minimum standard for sustainable packaging and waste responsibilities for all manufacturers, supported by appropriate market incentives to motivate compliance with these standards.

National Objective: *(why is this a national issue and why should this be debated at the NGA – max 200 words)*

Australia uses around 70 billion pieces of soft “scrunchable” plastics including food wrappers each year and it is estimated that one million tonnes of Australia's annual plastic consumption is single-use plastic.

Our use of plastic is increasing and without urgent action, will double by 2040. Currently, around 84% of plastic ends up in landfill and only 13% is recycled.

The Australian Packaging Covenant (the Covenant) is a national regulatory framework under the National Environment Protection (Used Packaging Materials) Measure 2011 (NEPM) that sets out how governments and businesses across Australia share the responsibility for managing the environmental impacts of packaging. The Covenant aims to reduce the environmental impacts of Consumer Packaging and supports an industry-led component of a co-regulatory arrangement underpinned by the NEPM. The Covenant applies to businesses in the supply chain that have a total annual turnover of \$5 million or more, that meet the definition of Brand Owner as set out within the NEPM.

Despite good intentions and exacerbated by the recently suspended REDcycle program, there is little evidence to date that the National Packaging Covenant is on course to meet its 2025 National Packaging Targets.

Summary of key arguments: *(background information and supporting arguments – max 500 words)*

The 2025 National Packaging Targets were developed and supported by Australian industry to deliver a new and sustainable approach to packaging. The 2025 Targets are:

1. 100% reusable, recyclable or compostable packaging;
2. 70% of plastic packaging being recycled or composted;
3. 50% of average recycled content included in packaging;
4. The phase out of problematic and unnecessary single-use plastics packaging

For non-APCO members there are no readily available reports regarding progress towards achieving these targets beyond results published on the APCO website for financial year 2019/20. The 2019/20 results indicate:

Target 1. 85%;

Target 2. 16%;

Target 3. 39%;

Target 4. Still in development phase.

To this end, it is considered there is an opportunity to have this proposal encapsulated within the policy and advocacy platform of the Australian Local Government Association through the adoption of this National General Assembly motion.

8.7 PUBLIC TRANSPORT STUDY TOUR TO THE NETHERLANDS**File No:** Council Meetings**Author:** Acting Manager Strategic Infrastructure Planning and Policy
Customer & Planning Services Group**Attachments:** Att 1 - Provisional Study Tour Program 89  

PURPOSE

This report seeks Council's approval for the Deputy Mayor, Councillor Rick Baberowski, to undertake overseas travel from 25 - 30 June 2023 to participate in a Mobility and City Planning Study Tour to the City of Utrecht in The Netherlands with the Institute for Sensible Transport.

The reason for this report being presented for consideration at this time is the Deputy Mayor's participation in this study tour cannot be confirmed until authorisation to undertake the overseas travel has been provided by Council.

EXECUTIVE SUMMARY

The Institute for Sensible Transport (IfST) is an Australian transport consultancy (based in Victoria) focused on helping cities become more vibrant and sustainable. The Institute for Sensible Transport develops transport strategies focused on helping to make cities more liveable, sustainable and vibrant.

The Institute for Sensible Transport is proposing to conduct a small group tour to Utrecht in The Netherlands in late June 2023, to examine how that city is dealing with the interface between public transport and land use planning. Utrecht is considered to be a leader in Europe in the provision of public transport options and is achieving high levels of modal share, progressively moving the population away from car dependence for trips for work and recreation. Utrecht is also active in rolling out its charging stations strategy for electric vehicles.

Sunshine Coast Council has a strong focus on planning for, and securing the provision of, sustainable infrastructure to underpin its aspirations for the region and to advance the design, productivity and liveability of the Sunshine Coast. In this context, a high priority for Council is on ensuring through our planning and advocacy efforts, that our future transport networks interface appropriately and smoothly with our future land use directions, particularly in the Enterprise Corridor, our master planned communities and Priority Development Areas.

The intent of this Study Tour is directly relevant to the policy and planning priorities of Council and may potentially provide some insightful learnings to inform and shape the region's transport and land use planning priorities. The timing of the Study Tour – coalescing with the current status of a range of significant transport planning projects and the development of the new Sunshine Coast Planning Scheme – provides a strong rationale for Council to take up one of the limited places available in the Tour group.

Given the current portfolio responsibility allocations and his leadership role in a range of public transport projects to which Council is a party, the Deputy Mayor is seeking agreement to represent Council in participating in this Study Tour.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Public Transport Study Tour to the Netherlands"
- (b) approve for Deputy Mayor, Councillor Rick Baberowski to undertake overseas travel in an official capacity to participate in the Mobility and City Planning Study Tour to the Netherlands from 25 – 30 June 2023
- (c) authorise the expenditure of up to \$21,000 by Council to cover the air travel, study tour cost, travel insurance and other incidental costs associated with the Deputy Mayor's participation in the Study Tour to the Netherlands
- (d) note that the Deputy Mayor will provide a full briefing to Councillors, the Executive Leadership Team and relevant Council staff on the learnings and outcomes from the Study Tour, as inputs to the advancement of existing and future transport planning and design projects and the current development of the new Sunshine Coast Planning Scheme and
- (e) note that costs incurred in association with participation in the Mobility and City Planning Study Tour will be reported in Council's 2022-2023 Annual Report (given the Study Tour will take place in the current financial year).

FINANCE AND RESOURCING

Based on the current Study Tour program, travel cost estimates and advice from the Institute for Sensible Transport, the estimated cost for the Deputy Mayor to participate in the Study Tour would be approximately \$21,000 (excluding GST). This includes:

- Study tour participation costs, which include accommodation, breakfasts each day, on-ground transport costs in The Netherlands and dinner on first and final evenings (ie. \$8,400 plus GST);
- the cost of airfares;
- Travel insurance, meals not covered by the Study Tour participation costs plus any other incidental costs incurred by the Deputy Mayor which are directly related to travelling as an official representative of Council.

The Councillor Expenses Reimbursement and Provision of Facilities and Support Policy states: "*economy class travel is the standard, unless otherwise approved*". In this instance, as the international travel time is around 24 hours in duration (each way); the Deputy Mayor cannot depart Australia until at least 23 June 2023 (due to his attendance at Council's Budget Adoption meeting currently scheduled for 22 June 2023); and that a full program of activities commences from the first day of the Study Tour on 25 June, the Deputy Mayor is seeking Council's consideration that expenditure be authorised to enable the international transit component to be at business class travel, due to the compressed nature of the travel window available.

Funding can be sourced from the current operational budgets for the Customer and Planning Services Group and the Civic Governance Group to cover expenditure of up to \$21,000 (excluding GST) to support the Deputy Mayor's participation in this Study Tour. Funding from these sources can be justified on the basis the intent of participating in the Study Tour is to inform Council's transport planning and land use planning approaches for the region and to support Council's representation in the Study Tour in advancing Council's strategic and advocacy priorities.

CORPORATE PLAN

Corporate Plan Goal: *Our service excellence*

Outcome: We serve our community by providing this great service.

Operational Activity: S24 - Road network management – providing road transport infrastructure planning, design and delivery, road safety and traffic management, travel behaviour change initiatives, streetscapes planning and place making.

CONSULTATION

Councillor Consultation

Discussions have been held with the Mayor, Deputy Mayor and a number of Councillors in relation to the availability of this Study Tour opportunity.

Internal Consultation

Consultation has taken place with the following Council officers in the preparation of this report:

- Chief Executive Officer
- Group Executive, Customer and Planning Services
- Group Executive, Civic Governance
- Manager, Executive Management and Support Services.

External Consultation

No external consultation has been undertaken.

Community Engagement

There has been no Community Engagement undertaken in relation to this item.

PROPOSAL

The Institute for Sensible Transport is an Australian transport consultancy (based in Victoria) focused on helping cities become more vibrant and sustainable. The Institute for Sensible Transport develops transport strategies focused on helping to make cities more liveable, sustainable and vibrant.

The Institute for Sensible Transport states that it “uses its extensive network of Dutch transport and land use experts to curate a week-long tour of transport innovation in the Netherlands. An emphasis is placed on translating best practice examples into the Australian context The study tours look at the Dutch transport and land use system as a whole, with a focus on lessons that can be translated into more car dependent contexts. Whilst it is impossible to ignore cycling in the Netherlands, the study tours take a broader view, encompassing the full set of transport options in the Netherlands and what it means for Australian cities.”

The speakers on the planned 2023 Study Tour (which is scheduled to take place between 25-30 June 2023) are a mix of Dutch academics, local government officers and consultants. The Study Tour is targeted at professionals interested in learning how cities can be made to work better at the interface between public transport and place making. The Institute for Sensible Transport identifies Councillors and elected local government officials as a target audience for this Study Tour, along with other local government officials.

The proposed Study Tour will cover topics such as –

- understanding the factors that have played a pivotal role over the centuries to form the transport and land use practices evident in Dutch cities today.
- insights into how the planning system works to encourage mixed use development, integrated with multi-modal transport options.
- how the Dutch have developed a culture of continuous improvement in the safety of their transport system, to become one of the safest places in the world.
- options for using price signals in car parking and roadway use (\$/km) to achieve strategic transport outcomes, and wider city objectives.
- learnings from leading Dutch experts in bicycle planning to discover the elements that help make The Netherlands the bicycle capital of the world.
- Dutch policies and practice for boosting adoption of plug-in electric vehicles and implications for other countries.
- how the Dutch have used parking policy as part of a wider objective to enhance the productivity and vibrancy of their cities and towns.
- learning from Dutch railway operators on enhancing the user experience, managing peak loading challenges and Dutch plans for enhancing the rail experience in the future.
- practitioner led tours of streets that have benefited from dramatic re-designs to maximise productivity, vibrancy, safety and sustainability.
- re-imagining of the function and design of the residential street through examples of innovative residential streets that balance accessibility with liveability.
- insights into the latest trends in shared mobility and the implications for the future of travel.
- given up to 70% of train journeys in The Netherlands start with a bike trip, examining learnings from integrating cycling with public transport.
- what has not worked, and why, in order to avoid future mistakes.

As well as being at the forefront of cycling as a form of active transport, The Netherlands is one of the world's leaders in electric vehicle adoption and the Study Tour will show how they are planning their charging network.

The details of the Study Tour are provided in the program at **Attachment 1**.

Sunshine Coast Council has a strong focus on planning for, and securing the provision of, sustainable infrastructure to underpin its aspirations for the region and to advance the design, productivity and liveability of the Sunshine Coast. In this context, a high priority for Council is on ensuring through our planning and advocacy efforts, that our future transport networks interface appropriately and smoothly with our future land use directions, particularly in the Enterprise Corridor, our master planned communities and Priority Development Areas.

Each of the focal areas of the proposed Study Tour program are key areas of interest to Council. The learnings and connections that could be established from participating in the proposed Study Tour have been assessed as potentially considerable, particularly given Council's work on the development of a new Planning Scheme and its current network planning for public transport and the centres around key transport locations, to cater for its anticipated growth over the next 20-year horizon.

Advice has been received that elected members/Councillors are likely to be attending from the following councils and state governments:-

- Cairns Regional Council
- City of Greater Geelong
- Randwick City Council and
- Victorian government.

The previous tour in 2018 comprised elected members from councils in each of Western Australia, New South Wales and Victoria.

Given the current portfolio responsibility allocations and his leadership role in a range of public transport projects to which Council is a party, the Deputy Mayor is seeking agreement to represent Council in participating in this Study Tour. The Deputy Mayor has indicated that he is not planning to undertake any other private travel associated with participating in the Study Tour, should Council approve his participation.

Legal

There are no known legal issues that arise in association with the Deputy Mayor participating in the proposed study tour to Utrecht in The Netherlands. All immigration requirements of the government of The Netherlands will be complied with as part of the Deputy Mayor's participation in the proposed Study Tour.

Policy

The Advocacy and Engagement Expenses Policy does not apply in this instance, given the research and education focus of the Study Tour.

Representation of Council by the Deputy Mayor in this Study Tour is not inconsistent with his portfolio responsibilities under the adopted 2020 Councillor Portfolio System and Protocols.

The Councillor Expenses Reimbursement and Provision of Facilities and Support Policy provides that:

- a resolution of Council is required for non-personal overseas travel under this policy where such travel falls outside of Council's adopted International Relations Policy. The proposed participation in the Study Tour does not satisfy the scope of the International Relations Policy; and
- economy class travel is the standard, unless otherwise approved.

The recommendations in this report respond to these elements of the Councillor Expenses Reimbursement and Provision of Facilities and Support Policy on the basis that:

- (a) It seeks a resolution of Council for the Deputy Mayor to participate in international travel to undertake the Study Tour; and
- (b) It seeks authorisation of the expenditure associated with undertaking travel at business class standard of travel.

The rationale for the Deputy Mayor to participate in the Study Tour as a representative of Council is outlined above. In this instance, as the international travel time is around 24 hours in duration (each way); the Deputy Mayor cannot depart Australia until at least 23 June 2023 (due to his attendance at Council's Budget Adoption meeting currently scheduled for 22 June 2023); and that a full program of activities commences from the first day of the Study Tour on 25 June, the Deputy Mayor is seeking Council's consideration that expenditure be authorised to enable the international transit component to be at business class travel, due to the compressed nature of the travel window available.

Risk

While there is always a risk of negative public reaction to expenditure associated with undertaking international travel, it needs to be borne in mind that:

- the cost of the Deputy Mayor's participation in the proposed Study Tour is consistent with the work currently being undertaken by Council in its centres planning for public transport networks and land use integration; and
- there is a clear opportunity for Council to obtain contemporary and relevant insights to advanced approaches to integrated transport and land use planning through the participation of the Deputy Mayor in the Study Tour, including through the establishment of relevant contacts who may provide valuable input to a range of priority activities for Council.

Council will continue to monitor the travel advisory service provided by the Department of Foreign Affairs and Trade (DFAT) in order to respond appropriately to any heightened level of travel risk that might eventuate prior to June 2023. At the present time, the travel advice from DFAT for The Netherlands is to exercise normal safety precautions.

Previous Council Resolution

While Council has previously considered reports in relation to proposed overseas travel by the Mayor and other Councillors, Council has not previously considered a report in relation to participation in this particular Study Tour.

Related Documentation

- Sunshine Coast Council Corporate Plan 2022-2026
- Sunshine Coast Council Operational Plan 2022-2023
- Sunshine Coast Council Councillor Portfolio System and Protocols
- Sunshine Coast Integrated Transport Strategy
- Sunshine Coast Active Transport Plan 2011- 2031
- Councillor Expenses Reimbursement and Provision of Facilities and Support Policy

Critical Dates

Council needs to confirm the Deputy Mayor's participation in the proposed Study Tour to The Netherlands as a matter of urgency, in order to secure the place with the Study Tour, as there are limited available places remaining.

Implementation

Should the recommendations in this report be accepted by Council, confirmation will be provided to the Institute for Sensible Transport of the Deputy Mayor's participation in the Study Tour and the requisite travel arrangements will be made.

Provisional Study Tour Program

Day 1 (25th June): Welcome boat tour and dinner

- Welcome, Muze Hotel, Utrecht
- Introduction to getting around safely on a bike in the Netherlands
- How to get the most out of your study tour
- Comparing historical and contemporary changes to Utrecht's streets.
- Utrecht Canal Boat Tour with a guest speaker discussing the history of Dutch planning
- Welcome dinner at Blauw Restaurant, Utrecht

Day 2 (26th June): Introduction to Dutch planning: theory & practice

- Short bike tour of central Utrecht. Led by Elliot Fishman
- Dutch Planning: An Overview of Principles and Practice, Professor Bert van Wee
- Cutting edge transport innovation at the local level: the case of Utrecht. Led by Deputy Mayor Lot van Hooijdonk, City of Utrecht
- Innovations in new residential developments: a case study in greenfield development

Day 3 (27th June): Sustainable Safety, Bicycle Infrastructure, including the Hovenring, Eindhoven

- A short tour of newly pedestrianised city streets
- Sustainable safety: Understanding the fundamentals of world's best practice road safety
- Field trip to Eindhoven to inspect the Hovenring, the world's most spectacular example of bicycle infrastructure

Day 4 (28th June): Electric vehicles, public transport and innovative street design for safety and sustainability

- Electric vehicle charging: Policy and practice, led by the City of Utrecht
- Dutch rail: Enhancing the user experience, featuring senior Dutch Railway experts
- Bicycle infrastructure network planning, led by Hillie Talens, author of the CROW Design Manual for Bicycle Traffic

Day 5 (29th June): Amsterdam: Best practice examples of innovative street re-design

- Tour the world's largest bicycle parking facility (Utrecht Centraal Station). Led by Elliot Fishman.
- Field trip: Amsterdam. Topics include:
 - Best practice intersection design
 - Corridor re-development project
 - Complete Streets
 - Re-allocation of road space
 - Tram prioritisation projects

Several experts will guide you through some of the leading examples of place making and sustainable mobility prioritisation projects. Led by three noted experts: Ruwan Aluvihare, Landscape architect at the City of Amsterdam, Meredith Glaser, from the University of Amsterdam, an expert in helping international delegations get the most out of their study tours. Professor Marco te Brömmelstroet, of the University of Amsterdam.

- Reflections on transferability of Dutch transport innovation into the US/Australian city, led by Meredith Glaser.

Day 6 (30th June): Translating best practice principles into car-dependent cities

- Field trip: Utrecht. Applying the principles of sustainable safety, road network design and Dutch traffic planning principles. This expert-led bike tour will showcase examples that have made the Netherlands a leader in sustainable mobility, safety and liveability. Led by Mark Wagenbuur.
- Translational practice: How to translate best practice into the car-dependent cities of Australia/US/NZ/UK. Led by Meredith Glaser.
- Translating the findings of a Dutch study tour into an auto-dependent city context. Facilitated by Meredith Glaser, Muze Hotel.
- Group dinner, Goestings Restaurant

Optional Day 7 (1st July): Side trip to Groningen

[Contact us](#) if you are interested in the side trip to Groningen.

9 NOTIFIED MOTIONS**10 TABLING OF PETITIONS**

Petitions only eligible for submission if:

- * Legible
- * Have purpose of the petition on top of each page
- * Contain at least 10 signatures
- * Motion limited to:
 - Petition received and referred to a future meeting
 - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
 - Petition not be received

11 CONFIDENTIAL SESSION**11.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - LAND ACQUISITIONS
AND DISPOSAL (LEASE) OF LAND - MARCOOLA****File No: F23/00061****Author: Principal Property Officer
Business Performance Group**

In preparing this report, the Chief Executive Officer recommends it be considered confidential in accordance with Section 254J(3) (g) *of the Local Government Regulation 2012* as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Notwithstanding the Chief Executive Officer's recommendation that the information in this report be considered confidential, the report contains a recommendation that specific information be publicly released once the proposed transaction is successfully completed and recorded on the Certificates of Title by Titles Queensland.

12 NEXT MEETING

The next Ordinary Meeting will be held on 27 April 2023.

13 MEETING CLOSURE