

Additional Information

Item 8.3, 8.6 & 8.11

Ordinary Meeting

Thursday, 20 June 2024

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Related Report / Additional Information

Meeting:	Ordinary Meeting	Date:	20 June 2024
Requesting Councillor:	Cr Bunnag		
Item:	8.3 Procurement and Disposal Framework		
Circulation	Tuesday 18 June 2024		
Officer :	Manager Business and Innovation	Approving GE (title):	Group Executive Business Performance

In response to a question raised by Councillor Bunnag, please note the following additional information for your consideration.

Question: Is there a breakdown of the local spend that can show the amount and percentage of spend with local suppliers versus deemed local suppliers?

Response: As at the end of April 2024 the breakdown of spend with local suppliers versus deemed local suppliers was:

- Local suppliers - \$214 million or 55.5% of Council's procurement spend.
- Deemed local suppliers - \$65 million or 16.8% of Council's procurement spend.

The total of the local and deemed local spend is the \$279 million or 72.3% of Council's procurement spend identified as local spend.

Related Report / Additional Information

Meeting:	Ordinary Meeting	Date:	20 June 2024
Requesting Councillor:	Mayor Rosanna Natoli		
Item:	8.6 Audit Committee Meeting 23 May 2024		
Circulation	Tuesday 18 June 2024		
Officer :	Manager Audit Assurance and Risk Advisory Services	Approving GE (title):	Acting Group Executive Civic Governance

In response to a question raised by Madam Mayor, please note the following additional information for your consideration.

Question:

Self-assessment survey of the audit committee and certain % of people that strongly disagreed. Please explain.

Response:

From the Governance: Audit Committee Performance Assessment Agenda Item.

The intent of the self-assessment survey was to provide feedback on the perceived effectiveness of the Committee. Survey questionnaires were provided to the Chief Executive Officer, Executive Leadership Team and various other organisation staff who regularly attend the Audit Committee. Only one person out of the many that responded to the survey rated one question with a Strongly Disagree.

No other Strongly Disagree responses were received for any other of the survey questions.

The Strongly Disagree was in response to question 4. See below.

4. Is the committee able to engage consultants or other external experts to assist its activities?	1 st	1 st	4 th	5 th	2 nd	<ul style="list-style-type: none"> → Only with the support of the CEO I would imagine → Aside from Internal Contractors this ability has not been utilised → Not being a member unable to comment
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Question:

Why are there no items listed for Civic Governance as part of the Audit Work Plan?

Response:

From the Governance: Proposed Internal Audit 2024-2025 Program of Work Agenda Item.

Audit items for the Program of Work are listed in consultation with a range of parties across Council. In general, many of the audits listed are Whole of Council Audits which are inclusive of a wide range of Groups including Civic Governance.

As an example, if Secondary Employment or Risk Management were listed as an Audit item, the policy area is owned by Civic Governance, but the audit would involve a review across all groups of the Council with Civic Governance owning the internal controls and policy implementors/executors.

Going forward we will attempt to call out Civic Governance Internal Audits separately from Whole of Council Internal Audits.

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Question:

Chief Executive Officer action plan - what was that relating to?

Response:

From the Governance: Audit Committee Performance Assessment Agenda Item.

An Audit Committee should regularly assess its own performance with a view to highlighting skills and/or knowledge gaps and identifying areas in which the Committee and its processes might be more effective.

From this assessment the Audit Committee together with the CEO should develop a plan of action to address the suggestions and areas identified where improvements for process effectiveness and efficiency may assist the Audit Committee.

Recommendation AC24/30 (b) was for *"the chair of the committee will form an action plan with the CEO for consideration at the next meeting"*.

The action plan should be developed from the list of recommendations, feedback and suggestions made by those individuals who were involved in completing the performance assessment survey.

As an example see the results of question 55 of the survey?

55. Does the committee have any suggestions to improve the committee's functioning, performance, or processes?	<p>Attendance at Meetings should be in person and not via TEAMS</p> <p>Maybe a private meeting with the external audit members would be a good initiative</p> <p>A couple of quick things:</p> <ul style="list-style-type: none">* Compliance management as a focus* Visibility over significant risks like infrastructure/Olympics in addition to climate and other similar items* Workshop with each new council items of audit interest* Training workshop couple of hours annually or bi-annually <p>The Chief Executive Officer and Management would obtain more benefit from the experience of the independent members if they embraced the value on offer and did not give the perception that we are only there as required by law. I also feel that that Elected Members would also obtain benefit by engaging more with the Independent Members however this appears to be restricted to the two Elected Members on the Audit Committee. Trust and confidence in Council should motivate us all</p> <p>Value our independent members very much</p>
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The example above illustrates one of the many survey questions and the feedback, suggestions, and recommendations that individuals felt would improve the committee's functioning, performance, or processes.

All Councillors received copies of the Audit committee papers, with the full survey being available at Agenda Item 4.14 Governance: Audit Committee Performance Assessment

Related Report / Additional Information

Meeting:	Ordinary Meeting	Date:	20 June 2024
Requesting Councillor:	Councillor T Landsberg		
Item:	8.11 – Disposal (Lease) to Community Youth Education Options Ltd over the whole of 2 Lewis Street, Caloundra		
Circulation	Tuesday 18 June 2024		
Officer :	Manager Leasing and Land Management	Approving GE (title):	Group Executive Business Performance

In response to a question raised by Councillor Landsberg, please note the following additional information for your consideration.

Question: Can additional information be provided in relation to the Master Plan for the Caloundra Central Park Sport and Recreation Precinct?

Response: The Master Plan for Caloundra Central Park Sport and Recreation Precinct was developed and endorsed in 2011 and recommendations for the Master Plan have been implemented since this date, including the provision of an additional sealed 23-space car park.

The Sports Venues and Development team will be undertaking consultation with sporting and community clubs in the coming months as part the refresh of the Master Plan.

The Sports Venues and Development team have been consulted in relation to the proposal to lease land to Community Youth Education Options Ltd (trading as Kairos Community College), and were supportive of the proposal as:-

- The proposal does not impact on the Master Plan objectives for the broader precinct; and
- The provision of an outdoor multi-sports court (funded and delivered by Kairos Community College as part of the proposal), meets a current gap in services provision of community infrastructure within the precinct.