

Agenda

Ordinary Meeting
Thursday, 27 February 2025

commencing at 9:00am

Sunshine Coast City Hall Chamber, 54 First Avenue, Maroochydore

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING	5
2	WELCOME AND OPENING	5
3	RECORD OF ATTENDANCE AND LEAVE OF ABSENCE	5
4	RECEIPT AND CONFIRMATION OF MINUTES.....	5
5	MAYORAL MINUTE.....	5
6	INFORMING OF CONFLICTS OF INTEREST	5
6.1	PRESCRIBED CONFLICTS OF INTEREST	5
6.2	DECLARABLE CONFLICTS OF INTEREST	5
7	PRESENTATIONS / COUNCILLOR REPORTS	5
8	REPORTS DIRECT TO COUNCIL	7
8.1	QUARTERLY PROGRESS REPORT - QUARTER 2, 2024-25	7
8.2	SUNSHINE COAST COUNCIL CORPORATE PLAN 2025-30	55
8.3	SUNSHINE COAST COUNCIL COMPLAINTS MANAGEMENT (ADMINISTRATIVE ACTION) STRATEGIC POLICY	91
8.4	AUDIT COMMITTEE MEETING 10 FEBRUARY 2025	127
8.5	JANUARY 2025 FINANCIAL PERFORMANCE REPORT	151
9	NOTIFIED MOTIONS	171
10	TABLING OF PETITIONS	171
11	CONFIDENTIAL SESSION.....	171
12	NEXT MEETING.....	173
13	MEETING CLOSURE.....	173



ORDINARY MEETING

NOTICE

14 February 2025

Dear Councillors, Group Executives and relevant staff,

In accordance with Section 254C(2) of the *Local Government Regulation 2012*, I wish to advise that an Ordinary Meeting has been convened for

27 February 2025

commencing at 9.00am.

A handwritten signature in black ink that reads "John Baker".

John Baker | Chief Executive Officer

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1 DECLARATION OF OPENING

On establishing there is a quorum, the Chair will declare the meeting open.

2 WELCOME AND OPENING**3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting held on 30 January 2025 be received and confirmed.

5 MAYORAL MINUTE**6 INFORMING OF CONFLICTS OF INTEREST****6.1 PRESCRIBED CONFLICTS OF INTEREST**

Pursuant to section 150EL of the *Local Government Act 2009* (the Act), a Councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of the local government must –

- (a) immediately inform the meeting of the prescribed conflict of interest including the particulars stated in section 150EL(4) of the Act and
- (b) pursuant to section 150EM(2) of the Act must leave the place at which the meeting is being held, including any area set aside for the public, and stay away from the place while the matter is being discussed and voted on.

6.2 DECLARABLE CONFLICTS OF INTEREST


Pursuant to section 150EQ of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government, must stop participating in the meeting and immediately inform the meeting of the declarable conflict of interest including the particulars stated in section 150EQ(4) of the Act.

If the Councillor with a declarable conflict of interest does not voluntarily decide not to participate in the decision, pursuant to section 150ES(3)(a) of the Act the eligible Councillors must, by resolution, decide

- (a) whether the Councillor may participate in the decision despite the Councillors conflict of interest or
- (b) that the Councillor must not participate in the decision and must leave the place at which the meeting is being held, including any area set aside for the public and stay away while the eligible Councillors discuss and vote on the matter.

The Councillor with the declarable conflict of interest must comply with any conditions the eligible Councillors impose per section 150ES(4) and (5) of the Act.

7 PRESENTATIONS / COUNCILLOR REPORTS

8 REPORTS DIRECT TO COUNCIL**8.1 QUARTERLY PROGRESS REPORT - QUARTER 2, 2024-25****File No:** Council Meetings**Author:** Manager, Strategy and Policy
Civic Governance Group**Appendices:** App A - Chief Executive Officer progress report - Quarter 2, 2024-25 11  **PURPOSE**

To present the Chief Executive Officer's Progress Report for Quarter 2 of 2024-25 (Report) which covers the period from 30 September to 31 December 2024. The Report informs Council and the community on the progress of the implementation of the 86 activities in Council's Operational Plan 2024-25.

Under section 174(3) of the *Local Government Regulation 2012*, the Chief Executive Officer is required to provide a regular report to Council at intervals of not more than three months, outlining progress in delivering its annual operational plan activities.

EXECUTIVE SUMMARY

In Quarter 2 of 2024-25, Council has progressed 93 per cent of operational plan activities as planned. The list below provides an exception-based report of the six activities indicating delays to expected delivery timeframes and/or potential budget adjustments:

- Two Brisbane 2032 Olympic and Paralympic Games activities have been impacted due to the caretaker period in the lead up to the Queensland State government elections and the subsequent 100-day review of all new, upgraded and temporary venues.
- Weather has impacted progress of the Honey Farm Road Sports Complex works and this is on watch for delivery timeframes.
- The Caloundra Transport Corridor project has been delayed, due to a referral under the *Environment Protection and Biodiversity Conservation Act 1999* and requires a controlled action determination.
- Implementation of large-scale battery energy storage may require a bring forward of funds that are currently scheduled for 2025-26 to make the total allocated project budget available in the current year and align to project delivery timeframes.
- The evaluation of tenders for the Food Organics and Garden Organics Facility has continued, but with time delays due to project complexity and resourcing.

The Chief Executive Officer progress report (**Appendix A**) provides details of all 86 activities and their progress this quarter, under each of the Corporate Plan goals.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note this Council report titled “Quarterly Progress Report - Quarter 2, 2024-25” and
- (b) endorse the Chief Executive Officer’s Quarterly Progress Report - Quarter 2, 2024-25 (Appendix A).

FINANCE AND RESOURCING

Quarterly reports are developed and funded within the current operational budget and using existing resources.

CORPORATE PLAN

Corporate Plan Goal: *Our outstanding organisation*

Outcome: We serve our community by providing this great service

Operational Activity: S30 - Governance – providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported.

CONSULTATION**Councillor Consultation**

This report has been discussed with Councillor E Hungerford and Councillor J Broderick as Portfolio Councillors for Our Outstanding Organisation.

Internal Consultation

All Groups across Council have been consulted on progress of their Operational Plan activities and Group Executives have approved the content which has informed the development of this report.

External Consultation

This is a statutory reporting requirement and does not require external consultation.

Community Engagement

This is a statutory reporting requirement, and no community engagement is required, although community engagement is an inherent part of progressing many of the activities in this report.

Legal

This report has been prepared in accordance with the requirements of section 174 (3) of the *Local Government Regulation 2012*.

Policy

There is no policy associated with the presentation of a quarterly progress report.

Previous Council Resolution**Ordinary Meeting, 21 November 2024 (OM24/105)**

That Council:

- (a) *receive and note this Council report titled "Quarterly Progress Report - Quarter 1 2024-25" and*
- (b) *endorse the Chief Executive Officer's Quarterly Progress Report - Quarter 1, 2024-25 (Appendix A).*

Related Documentation

- [Corporate Plan 2024-2028](#)
- [Operational Plan 2024-25](#)

Critical Dates

The *Local Government Regulation 2012* requires progress reports to be presented to Council at intervals of not more than three months. Council meets these requirements by providing quarterly progress reports that are usually presented to Council within eight weeks of the end of the calendar quarter, subject to the scheduled Council meeting cycle.

Implementation

The Report will be published and accessible via Council's website and a digital copy will be provided to the State Library of Queensland as required by legislation.

Sunshine Coast Council

Chief Executive Officer's Report Quarter 2, 2024-25

Progress against operational plan activities



Traditional acknowledgement

Sunshine Coast Council acknowledges the Sunshine Coast Country, home of the Kabi Kabi peoples and the Jinibara peoples, the Traditional Custodians, whose lands and waters we all now share.

We recognise that these have always been places of cultural, spiritual, social and economic significance. The Traditional Custodians' unique values, and ancient and enduring cultures, deepen and enrich the life of our community.

We commit to working in partnership with the Traditional Custodians and the broader First Nations (Aboriginal and Torres Strait Islander) communities to support self-determination through economic and community development.

Truth telling is a significant part of our journey. We are committed to better understanding the collective histories of the Sunshine Coast and the experiences of First Nations peoples. Legacy issues resulting from colonisation are still experienced by Traditional Custodians and First Nations people.

We recognise our shared history and will continue to work in partnership to provide a foundation for building a shared future with the Kabi Kabi and the Jinibara peoples.

We wish to pay respect to their Elders – past, present and emerging, and acknowledge the important role First Nations people continue to play within the Sunshine Coast community.

Together, we are all stronger.

Message from the Chief Executive Officer

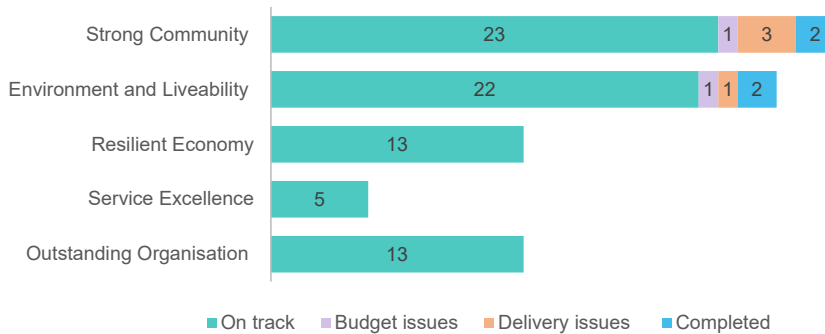
Welcome to the second quarterly progress report for the financial year, providing an update on the delivery of each activity within the Operational Plan 2024-25 for the period 1 October-31 December 2024.

Being my first progress report since commencing as Chief Executive Officer in December 2024 I am pleased to share that 93 per cent of our operational plan activities are progressing as planned. There are 6 activities that have identified challenges related to delivery timeframes and/or budgets and these will continue to be monitored through the year.

A snapshot of the progress by Corporate Plan goal is provided below and you will find commentary on each activity within the report.



OPERATIONAL PLAN 2024-25 SNAPSHOT



I would like to express my gratitude, on behalf of Council, to Debra Robinson for leading the organisation as Acting Chief Executive Officer over the first half of the financial year and for all staff that continue to serve our community and contribute to the outstanding lifestyle we enjoy on the Sunshine Coast.

Personally, I am looking forward to working with the Mayor, Councillors, staff, volunteers, contractors and other tiers of government to build on the great achievements of this quarter and progress the vision and goals for the region.

John Baker
Chief Executive Officer






Snapshot

Operational Plan activities

Quarter 2, 2024-25

OUR STRONG COMMUNITY

Our communities are connected and thriving places where people are included, treated with respect and opportunities are available for all.

Operational Activities:	Progressing as planned				Challenges identified			
	Completed		On Track		Time		Budget	
29	2		22		2		2	
	-		-		1		-	

Delivering on the All-Abilities Action Plan


- A new accessibility widget has been added to Council's Have Your Say engagement platform, making it easier for the community to access and navigate the platform and improve their online experience.
- All Access Day was held at Dicky Beach on 9 November 2024 to raise awareness of and an understanding of resources and services available for people with a disability.

Community Engagement opportunities

- Eleven projects were launched for community feedback this quarter, which included: Disability Discrimination Act (DDA) Compliant Pontoon - Charles Clarke Park, Draft Shorebird Conservation Plan 2025-2030, Coastal Hazard Adaptation Precinct Planning - Maroochydore, Mooloolaba, Golden Beach and Caloundra, Shoreline Erosion Management Plan, Mooloolaba to University Active Transport Corridor, and Caloundra to Currimundi Active Transport Corridor.





Community Strategy refresh and Action Plan

- The refreshed Community Strategy 2019-2041 was adopted in October 2024 and throughout November and December 2024, a series of community video stories were released, promoting the strategy, its purpose, priorities and impact in our community.

	112,589 people who attended community events at Council's venues		226,063 visitors to the libraries
	411,361 attendances to Council owned aquatic centres		329 community grant applications awarded, allocating more than \$1 million for the quarter

OUR ENVIRONMENT AND LIVEABILITY

Our natural assets, healthy environment and liveability credentials are maintained and enhanced.

Operational Activities:	Progressing as planned				Challenges identified			
	Completed		On Track		Time		Budget	
26	2		22		1		1	

Sunshine Coast Ecological Park Master Plan





- The implementation of the Sunshine Coast Ecological Park is progressing, with a current focus on detailed site investigations to inform ongoing planning.
- Several community education and revegetation initiatives have been undertaken.
- The project was recognised by winning the Landscape Architecture Award for Landscape Planning at the Australian Institute of Landscape Architects Awards and was a finalist at the Parks and Leisure National Awards of Excellence.

Reconstruction of Assets

- 100 per cent of the 5,400 programmed works and 14 of 15 landslip projects were completed.
- Of the 38 grant submissions made for the reconstruction of essential public assets, 5 have been finalised and 19 are in the process of acquittal.


Resource Recovery Strategy

- The actions of the Resource Recovery Strategy 2023 are continuing to progress and be delivered.
- Council successfully received \$350,000 of grant funding to implement the Queensland Government's 'Let's Get it Sorted' Partnership Program which is aimed at household waste behaviour change.

	11,197 hectares managed for conservation under Sunshine Coast Land for Wildlife program		739 Street trees planted as part of the Street Tree Master Plan
	25,719 tonnes of greenhouse gases flared or combusted for power generation		1,542 kilowatt hours of power generated from Council's landfill Renewable Energy Facility

OUR RESILIENT ECONOMY

Our resilient, high-value economy of choice drives business performance, investment, and enduring employment.

Operational Activities:	Progressing as planned		Challenges identified	
	Completed	On Track	Time	Budget
13	-	13 	-	-

Regional Economic Development Strategy (REDS) in action





- 613 businesses were supported by Council to deliver 14 events attended by over 15,000 people.
- 1,318 people participated in 3 large-scale events, including:
 - Thriving Through Change.
 - Sunshine Coast Business Awards Finalist and Masterclass.
 - Sunshine Coast Business Awards Gala.

Internet infrastructure

- The announcement of Australia Connect, the new submarine cable by Google, NEXTDC and Council, was promoted through Invest Sunshine Coast social media and a 4-week LinkedIn campaign from 28 November 2024 to raise awareness of the opportunities this brings to the Sunshine Coast.


Mooloolaba Master Plan

- Mooloolaba Master Plan work continues with the Mooloolaba Foreshore Revitalisation Stage 2 - Central Meeting Place and Southern Parklands Seawall design complete and construction procurement progressing.
- The Mooloolaba Business Activation Plan has been approved and the first initiative, tree lighting along the esplanade, has been delivered with other initiatives in planning phase.
- The Mooloolaba Transport Corridor Stage 4 early works have been completed.

	<p>Over \$5.7 million</p> <p>in revenue from Sunshine Coast holiday parks</p>		<p>77%</p> <p>of the available procurement spend was with local businesses</p>
	<p>3,991</p> <p>businesses accessed specialist advice and information</p>		<p>\$96.4 million</p> <p>of the available procurement spend was with local businesses</p>

OUR SERVICE EXCELLENCE

Our services are inclusive and responsive to the needs of our community and deliver positive experiences for our customer.





Operational Activities:	Progressing as planned		Challenges identified	
	Completed	On Track	Time	Budget
5	-	5 	-	-

Capital Works Delivery

- Significant capital projects progressed, including:
 - Library+ Caloundra.
 - Stringybark Road Pedestrian and Cycle Bridge.
- Some capital works projects experienced deferral of funds to better reflect their forecast expenditure for the financial year.


Customer Service

- Council customers rated their overall customer experience with Council services as 7.10 out of 10, based on 943 surveys of our customers.
- A new Sunshine Coast App was released for the community, making it easier than ever to interact with Council, featuring a modern customer centric design informed by customer insights, data, industry expertise, local customer testing and feedback.

	95% of development applications undertaken within statutory timeframes		253 community land permits issued
	33,060 Phone calls to our customer contact centre (including development enquiries)		6,638 hectares of landscape and garden beds maintained

OUR OUTSTANDING ORGANISATION

Our organisation lives its values and is high performing, sustainable, innovative and community focused, marked by great people, good governance and regional leadership.

Operational Activities:	Progressing as planned		Challenges identified	
	Completed	On Track	Time	Budget
13	-	13 	-	-

Funding and grants





- Council undertook an advocacy campaign in the lead up to the 2024 Queensland State Government election and secured funding commitments for the:
 - Direct Sunshine Coast Rail through to Maroochydore by 2032, Caloundra Transport Corridor Upgrade, and the Turbine - Food and Beverage Manufacturing precinct.
- 12 funding applications were developed and submitted this quarter.

Maroochydore City Centre

- Council continues to work with SunCentral Maroochydore Pty Ltd and Walker Maroochydore Developments Pty Ltd on the development of the Maroochydore City Centre.
- Projects being delivered or under development include the Maroochy Private Hospital, 50 First Avenue and the next residential development.

Caloundra and Nambour administration centres

- Staff movements at Caloundra are being programmed ahead of the new Library+ building due for completion in mid-2025.
- Early works in Nambour Eddie De Vere are completed with staff accessing improved spaces from December 2024.
- A new community space is expected to be available in Nambour in early 2025.

	80 offers of employment to external candidates for the quarter		Over \$11.8 million funding awarded to Council from the Australian and Queensland government through grants
	1,954 full time equivalent employees		19 Right to Information and privacy access applications received







Operational Plan Activities Quarter 2, 2024-25









Corporate Plan Goal : Our Strong Community

Goal Objective: In all our communities, people are included, treated with respect, and opportunities are available to all.



Healthy and active communities







Action Code	Action Name	Progress	On Time	On Budget	Comments
1.1.1	Identify and secure an enduring legacy for the Sunshine Coast as a key delivery partner in the Brisbane 2032 Olympic and Paralympic Games and work collaboratively with our key partners to identify and implement Sunshine Coast specific themes, opportunities and challenges.	40%			Council continues to be active in contributing to the Brisbane 2032 Olympic and Paralympic Games Legacy Strategy, Elevate 2042. Due to the 100-day review announced by the State Government on 29 November 2024, works in respect to overarching 2032 Games legacy planning have ceased. Sunshine Coast Council's 2032 Legacy Community Reference Group is continuing to provide valuable input regarding the development of 2032 Legacy Strategy for our region and met once during this quarter.
1.1.2	In collaboration with our Games Delivery Partners, progress the planning, design and delivery of the region's Brisbane 2032 Olympic and Paralympic Games venues - Sunshine Coast Stadium, Sunshine Coast Indoor Sports Centre, Sunshine Coast Mountain Bike Centre and the Sunshine Coast Athletes Village.	25%			All 3 Sunshine Coast competition venues had funding approved by the Queensland and Australian Governments in early 2024 and were publicly announced on 17 May 2024. Tender packages for both the Sunshine Coast Stadium and Sunshine Coast Indoor Sports Centre were released however contracts were unable to be entered into prior to the 2024 State election caretaker period. Similarly, works had commenced at the Sunshine Coast Mountain Bike Centre. In respect to the Athletes Village, concept planning had progressed and been presented to Brisbane 2032, the Game Venues Legacy Delivery Authority and the Queensland Government. On 29 November 2024, the newly elected Queensland Government announced and commenced a 100-day review of all new, upgraded and temporary venues; Olympic and Paralympic villages; transport infrastructure; and Games Governance. As a result of this review, planning, validation and procurement activities for all Sunshine Coast projects has been placed on hold.
1.1.3	Deliver the Healthy Sunshine Coast program to increase health and wellbeing in the community through low cost or free activities and workshops across our region.	50%			Healthy Sunshine Coast offers over 70 regular health and wellbeing activities to the community across the Sunshine Coast. A Healthy Sunshine Coast Participant Survey was conducted this quarter and the results of this survey will provide feedback on the program and inform further development of activities.





Action Code	Action Name	Progress	On Time	On Budget	Comments
1.1.4	<p>Progress recommendations from the Lifeguard Service Plan 2023-2028, including:</p> <ul style="list-style-type: none"> the service increase at Maroochy River Mouth to include weekends between September and May increase Bokarina to a Tier 2 service to be patrolled during September and May, winter weekends and public holidays, and increase the Buddina/Kawana service to provide a lunch shift during September and Easter school holidays to maintain staffing across the full day. 	50%			Engagement was undertaken with Surf Life Saving Queensland regarding a proposal to realign lifeguard services for Happy Valley and Bulcock beaches as a result of the Pumicestone Passage shifting sand and consequently, changing beach condition risk. The proposal includes an increase to the Happy Valley service to Tier 2 (patrolled 7 days a week between September to May, plus weekends, school and public holidays during winter) and Bulcock Beach service to realign to Tier 4 (patrolled weekends, school and public holidays September to May - minimal seasonal service). All other services are continuing in line with the adopted Lifeguard Service Plan.
1.1.5	<p>Implement prioritised actions from the Sunshine Coast Sport and Active Recreation Plan 2011-2026, including:</p> <ul style="list-style-type: none"> the demolition and construction of a new clubhouse for the Caloundra City Churches Football Club finalise review of the Non-Motorised Water Sports Plan the construction of new change rooms, amenities and storage for Palmwoods cricket and rugby league clubs, and upgrade of access road at the Ballinger Park Sports Complex, Buderim. 	50%			Caloundra City Churches Soccer clubhouse is scheduled for completion in April 2025. The Non-Motorised Water Sports Plan Situational Analysis was completed, and the draft Plan is now out for consultation with relevant stakeholders. The Sunshine Coast Indoor Sports Network Plan has been awarded to local consultant CPR Group, with initial stakeholder engagement occurring in December 2024, and is scheduled for completion by the end of 2025. The Palmwoods Cricket Club and Rugby League Club change room designs are progressing, with construction anticipated from late 2025 through to early-mid 2026.

Action Code	Action Name	Progress	On Time	On Budget	Comments
1.1.6	Progress implementation of the Honey Farm Road sport and recreation project with a focus on preparing the fields and facilities to activate the designated sporting uses.	35%			<p>During Quarter 2 2024-25 the following outcomes have been delivered:</p> <ul style="list-style-type: none"> • Bulk earthworks and service installation across the precinct including completion of works to commence the sites sewerage treatment plant. • Significant progress for the wetlands and maintenance precincts with landscape works. • Water main stage 2 was completed. • Bulk earthworks continued for the northern and open space precincts. <p>The focus for Quarters 3 and 4 2024-25 is:</p> <ul style="list-style-type: none"> • Commencement of further packages in the maintenance precinct • Earthworks for the fields including contingency options being investigated to activate fields for 2026. <p>The weather remains a challenge for this site with the project team and contractors working closely to keep works progressing effectively where possible.</p>





Vibrant community places and spaces that are inclusive, accessible and adaptable





Action Code	Action Name	Progress	On Time	On Budget	Comments
1.2.1	Implement prioritised actions from the Sunshine Coast Aquatic Plan 2011-2026, including the commencement of Stage 2 works at Kawana Aquatic Centre main administration building, change rooms and amenities.	50%			<p>Stage 2 works at the Kawana Aquatic Centre are progressing as planned, including the main administration building, change rooms and amenities. Structural steel work, slab, roof and blockwork have been completed and are in alignment with the project schedule. Project is on target for completion by mid-2025.</p>





Action Code	Action Name	Progress	On Time	On Budget	Comments
1.2.2	Implement prioritised projects and programs from the Sunshine Coast Library Plan 2014-2024 and the Library Network Plan 2019-2041, including: delivery of programs that support life-long learning; planning for the delivery of new and refurbished libraries at Caloundra, Nambour and Sippy Downs, and commence the development of a new contemporary Library Service Plan.	50%			The delivery of the 10-year library strategy was progressed with the appointment of a consultant and the commencement of workshops with Council staff. Four additional communication boards (key sign) were installed in George VI Memorial Park Yandina, Glasshouse Mountains District Park, Village Green Boulevard Park Palmview, and The Avenue Park, Peregrin Springs. Council supported the Wild Heart Art competition and display in the Maroochy Bushland Botanic Gardens. Replacement of the Mobile Library has progressed with 2 contracts awarded for new replacement vehicles. Volunteers contributed 2,342 hours over the quarter. Staff completed Keyword Signing training to support preverbal communication at literacy sessions. Digital visitors to Sunshine Coast libraries increased by 5.05% from last quarter.
1.2.3	Finalise the Kulangoor Cemetery Master Plan in consultation with the Cemetery Services Community Reference Group to ensure Council can continue to meet the region's evolving needs for end-of-life services.	100%			This activity is complete. The Kulangoor Cemetery Master Plan 2024 was endorsed by Council in December 2024. The Master Plan provides an update to the previous plan with consideration to modern cemetery design, changing community needs and opportunities for complementary services to be provided on site.
1.2.4	Coordinate the delivery of Council's Transport Levy policy and projects including encouraging sustainable travel choices by supporting the planning and delivery of major public transport enhancements, conducting travel behaviour change programs and connecting our local communities with trial transport services, such as the provision of the Flexilink and Council Link bus services, the ThinkChange programs for workplaces, events and communities, and the Ridescore Active Schools program.	50%			Initiatives for the 2024-25 financial year are progressing and include investigations to support public transport improvements and delivering public transport trials. Travel behaviour change is also a key initiative and being targeted through the Ridescore Active Schools Program Trials and ThinkChange, encouraging employees, event attendees and community members to challenge their travel behaviour patterns and choose active and public transport over the private vehicle. The Transport Levy Annual Report 2023-24 was endorsed by Council at the Ordinary Meeting in November 2024 and is available on Council's website for reference.

Action Code	Action Name	Progress	On Time	On Budget	Comments
1.2.5	Finalise planning and options analysis for the repurposing of the Nambour administration buildings to inform detailed designs and development of an implementation plan for staged delivery.	50%			The Nambour administration buildings functional options for creation of integrated library, community and corporate facility have advanced with staging scenarios for improvements over multiple future financial years developed. These will be considered through Council's capital and operational budgetary processes in 2024-25 for delivery in future financial years. Early works on the Eddie De Vere building were completed in December 2024 and included an improved community lounge in the foyer along with enhanced accessibility, staff multipurpose room and kitchen. The new community venue is expected to be available in early 2025.
1.2.6	Progress construction of Library+ Caloundra and finalise operational management frameworks to ensure functional readiness of the library community and corporate facilities.	60%			The Caloundra Administration building refurbishment works to create Library+ Caloundra have advanced significantly during Quarter 2 2024-25 by local firm Hutchinson Builders. Furniture and equipment items have advanced through competitive procurement ahead of ordering for delivery in 2025. The preliminary Operational Management Plan for the building is advancing in conjunction with Council budgetary processes in readiness for the building reopening. Completion of the project is forecast for mid-2025 (subject to onsite progress).







An inclusive community, with opportunities for everyone







Action Code	Action Name	Progress	On Time	On Budget	Comments
1.3.1	Finalise the Sunshine Coast Stretch Reconciliation Action Plan and implement a new set of actions for the next three years to embed reconciliation within the workplace and to support improved social and economic outcomes for the First Nations community.	50%			A draft Sunshine Coast Stretch Reconciliation Action Plan (RAP) 2025-2028 has been developed and submitted to Reconciliation Australia for review prior to Council's consideration. A collaborative process has been undertaken to finalise actions and targets including discussions with Kabi Kabi Peoples Aboriginal Corporation, Jinibara People Aboriginal Corporation, the RAP Advisory Group and RAP Working Group members. Following an expression of interest process, 2 new RAP artworks have been created by local Kabi Kabi artist Zartisha Davis and Aboriginal and Torres Strait Islander artist Luke Mallie to feature on all RAP collateral for the life of the plan. The artworks will form part of the Sunshine Coast Council art collection. The fourth annual First Nations Supplier Day was held on 24 October 2024 in celebration of Indigenous Business Month. This event brought together 25 local First Nations businesses, Council staff, industry representatives and local buyers for an expo and networking afternoon and was delivered in partnership with the Queensland Government.
1.3.2	Deliver the Youth Leaders Academy program to foster youth leadership, identify youth-led initiatives and empower young people to drive sustainable and positive change in their communities.	50%			The inaugural Young Leaders Academy intake concluded in November 2024. Participants reflected on their learning throughout the year and significant takeaways included the power of sharing lived experience, learning about a community-citizen approach to leadership and how to work with community in meaningful ways, and the importance of coming together with people who share the same goal and taking small steps to achieve that goal. It provided young people the opportunity to develop their leadership skills, confidence and form meaningful connections. Shortlisting and interviews have occurred for the 2025 Young Leaders Academy, with places offered to 11 young people. The focus will be on contributing to the development of a new Youth Plan including facilitating engagement with other young people.





Action Code	Action Name	Progress	On Time	On Budget	Comments
1.3.3	Work collaboratively to deliver initiatives and outcomes that build a welcoming, inclusive and culturally diverse community including review of Multicultural Welcome Hub, ongoing delivery of Shine a Light on Racism campaign for broader community, businesses and sporting organisations, migrant employment and business opportunities, and progress of the Welcoming Cities standard.	50%			The Multicultural Advisory Group continues to meet bi-monthly and provide quality input to strategy and actions within the multicultural space. Work continues to develop Welcoming Cities Accreditation alongside a Welcoming Workplaces pilot in 2025. Together with local employers, Council will develop a standard for becoming a Welcoming Workplace by the end of 2025. The next phase of the Shine a Light on Racism campaign is being developed with 4 new patrons joining the new campaign, planned to launch next quarter. Council hosted and celebrated Diverse Queensland Workforce participants at a morning tea on 10 October 2024 to explore pathways to employment.
1.3.4	Implement the Community Engagement Policy and Excellence in Engagement Framework to support the delivery of best practice engagement.	50%			Training, planning and coordination of engagement activity, information sharing and continuous improvement were ongoing priorities for the quarter to continue to advance excellence in engagement practice and outcomes. Training and learning sessions included project showcases to reflect on process and learnings and the development of resources and guides to support employees with aspects of facilitating engagement activities. There were 11 projects launched for community feedback this quarter, including Disability Discrimination Act (DDA) Compliant Pontoon - Charles Clarke Park, Temporary Local Planning Instrument - Birtinya Town Centre, Draft Shorebird Conservation Plan 2025-2030, Coastal Hazard Adaptation Precinct Planning - Maroochydore, Mooloolaba, Golden Beach and Caloundra, Shoreline Erosion Management Plan, Healthy Coast Management Plan, Mooloolaba to University Active Transport Corridor, Caloundra to Currimundi Active Transport Corridor, Festive Season Experience, Khancoban Drive Park, and Lions and Norrie Job Park Coolool Pump Track.

Action Code	Action Name	Progress	On Time	On Budget	Comments
1.3.5	Continue to implement the Housing and Homelessness Action Plan with a focus on the delivery of affordable housing initiatives and reviewing Council processes and charges.	50%			Council has released a 2024 progress update that highlights achievements made as part of the Sunshine Coast Housing and Homelessness Action Plan 2023. Construction of the prefabricated and manufactured homes for the Marcoola Affordable Housing Project has commenced. The Queensland Government's \$2 billion Housing Investment Fund is supporting Council to deliver these homes. The Key Workers in Sunshine Coast - November 2024 report has been released. This report provides an overview of the socio-demographic, economic and housing traits of key workers in the Sunshine Coast region.
1.3.6	Deliver on the actions set out in the All Abilities Action Plan 2024-2028 to improve inclusion and accessibility for people with disability, including raising awareness and education around disability, introducing the Hidden Sunflower initiative and Cérge at Council venues, expanding mobility mapping, promoting guidelines for inclusive events and activities, and developing guidelines to improve communications.	50%			All Access Day at Dicky Beach was held on 9 November 2024 to raise awareness of and understanding of resources and services available for people with disability. During Disability Action Week from 24 November to 1 December 2024, Council and community partners hosted a FUNctional Market Place and Reverse Inclusion Basketball Game and promoted local events and activities. In collaboration with Spinal Life, a Realistic Race disability awareness training session was held on 18 October 2024 with Councillors and employees to promote understanding of challenges faced when living with different disabilities. Cérge are progressing work on sensory guides, audio guides and virtual tours to improve accessibility at Council facilities. Sunshine Coast Stadium, Caloundra Indoor Stadium and Maroochydore Multi Sports Complex are now live on Cérge. A new accessibility widget has been added to Council's Have Your Say engagement platform, making it easier for the community to access and navigate the site and improve their online experience.







Connected, resilient communities, with the capacity to respond to local issues

Action Code	Action Name	Progress	On Time	On Budget	Comments
1.4.1	Support community organisations to deliver projects and events, and operate facilities that meet community need through the community grants program.	50%			This quarter a total of \$1,001,251 was allocated to the community through 329 grants across a number of Council's grants and funding programs. This included \$615,142 to 112 community organisations through Major Grants and \$129,184 to 88 groups through Minor Grants. An additional \$65,688 was allocated to 50 community groups through the Councillor Discretionary Funding program, \$79,833 through 13 Regional Arts Development Fund Grants, \$67,254 funded 20 Festive and Commemorative Events and \$25,000 through the Creative Industry Investment Program. A total of 6,009 community volunteers will be engaged in these funded projects and activities.
1.4.2	Complete a refresh of the Sunshine Coast Community Strategy and Action Plan 2019-2024 and commence implementation a renewed set of actions for the next five years, working with the community towards our shared goal of a strong community.	100%			The refreshed Sunshine Coast Community Strategy 2019-2041 and integrated Action Plan 2024-2029 was adopted at the Ordinary Meeting in October 2024, alongside the Sunshine Coast Community Strategy Annual Report 2023-24. The Community Strategy and annual reports are available via Council's website. The strategy was launched with a series of community video stories released publicly throughout November and December 2024 to promote the Community Strategy, its purpose, priorities and impact in our communities.
1.4.3	Undertake a review and develop the next version of the Active Transport Plan that recognises walking and riding as an essential part of an integrated transport system by providing greater transport options, safer streets, opportunities to improve resident wellbeing and the liveability of the region.	50%			The results and themes emerging from the community engagement have been published on Council's website. Council heard that the community wants: <ul style="list-style-type: none"> - Improved networks, connectivity and facilities. - Safer environments for walking and riding. - Balance for the needs of different path users. A draft Active Transport Plan has been prepared, and preparations have begun for community consultation to commence in March 2025.

Action Code	Action Name	Progress	On Time	On Budget	Comments
1.4.4	Complete the design and progress construction of Section 1 of the Caloundra Transport Corridor Upgrade project and continue collaboration with Council's funding partners for Section 2 to provide safer and more direct road and active transport access to Caloundra.	20%			Design is nearing completion for the transport corridor (Section 1: Omrah Avenue to Arthur Street and Section 2: Arthur Street to Nicklin Way/Industrial Avenue). An <i>Environment Protection and Biodiversity Conservation Act 1999</i> (EPBC) referral was lodged during this quarter and has resulted in a controlled action determination. The project team is working with Aurecon and the Australian Government in relation to the requirements of this determination. A public tender for the construction works for Section 1 is expected to be undertaken in early 2025. Construction of Section 1 is expected to commence in Quarter 4 2024-25. Construction of Section 2 is subject to confirmation of further funding from the Queensland Government.
1.4.5	Progress a detailed business case and early works investigations with the State Government for the Sunshine Coast Public Transport project to maintain liveability and connectivity for the Sunshine Coast.	50%			Work continues on updating the detailed business case to reflect the current status of the SEQ Transport Network, Brisbane 2032 Olympic and Paralympic Games and staging solutions. The business case is on track to be completed by June 2025.
1.4.6	Review and develop the Road Safety Plan and implement initiatives that support liveable neighbourhoods and limit the number of road related injuries and ensure all three tiers of government work towards a common goal of reducing the impact of road trauma through a 'One Network' approach to road management.	90%			The draft Transport Network Safety Plan and revised Action Plan have been reviewed and are progressing with an anticipated Quarter 3 completion date.

Action Code	Action Name	Progress	On Time	On Budget	Comments
1.4.7	Work collaboratively with community organisations and government agencies to raise awareness and support initiatives for key social issues with a focus on homelessness and domestic and family violence prevention.	50%			Council's Public Space Liaison Officer has commenced and is undertaking stakeholder engagement to ensure an effective approach to supporting people experiencing homelessness and all stakeholders to share public spaces. Speak Up training has been completed by 6 women with lived experience of homelessness who will join Street Up as Lived Experience Leaders. Leaders have been engaged by 2 community centres, a church group and 2 local governments to provide their expertise and input through storytelling and consultation into the development of resources. On 5 November 2024, Council partnered in hosting She Is Not Your Rehab to launch the 16 Days of Activism against Gender Based Violence Campaign. This event brought together community members and industry partners to raise awareness of domestic and family violence, with a clear focus on prevention and recovery methods available for persons choosing to use violence in a relationship. Council hosted its annual Seeds of Hope event at Point Cartwright Reserve, which saw an increase in community participation numbers and 500 new plantings.
1.4.8	Provide effective, timely and coordinated planning, preparedness, response and recovery for the region in response to disaster events and undertake a review of Council's Local Disaster Management Plan.	50%			The Local Disaster Management Plan continues to serve the community well through community-facing activations. Community resilience building workshops and Get Ready Schools and Queensland Get Ready Week activations have been delivered across the region. The delivery of Local Disaster Coordination Centre training to both internal and external stakeholders continued to ensure operational readiness for the high-risk season.







Creative and innovative approaches to building a strong community









Action Code	Action Name	Progress	On Time	On Budget	Comments
1.5.1	Deliver the Sunshine Coast's premier multi-arts Horizon Festival to celebrate place, encourage community participation and provide opportunities to present and build capacity for our local arts sector.	50%			The Horizon Festival program is substantially confirmed with contracting and partnership agreements in progress. The program will include 10 days of programming in the Ocean Street festival precinct including an urban gallery, and national contemporary performance works at The Old Ambulance Station, Nambour. The Horizon Festival brand refresh has been completed and rolled out over digital platforms from December 2024, with a full program launch in February 2025.
1.5.2	Develop and deliver Council's Arts Levy Program to support an annual program of developmental opportunities for the creative sector and in line with the Sunshine Coast Creative Arts Plan 2023-2038, coordinate the delivery of the Regional Arts Development Fund and deliver an engaging Regional Gallery program of exhibitions and events.	50%			The MadeSC creative spaces program offered 18 artists a creative space and support through Second Space in Nambour and supported six Sunshine Coast creative enterprises by providing studio co-working space. In addition, MadeSC is supporting 7 new projects engaging over 20 Sunshine Coast based artists in the lead up to the 2025 Horizon Festival. Funding and ongoing mentorship was awarded to 3 artists to develop new projects through the FutureNOW arts and technology and MadeSC programs. The first round of the 2024-25 Regional Arts Development Fund grants program received 20 applications, with funding totalling \$72,333 awarded to 9 projects.
1.5.3	Develop and deliver Council's annual Heritage Levy program to support the implementation of priority activities and projects identified in the Sunshine Coast Heritage Plan 2021-2031 including the next stage of planning for the Sunshine Coast Regional Collection Store, delivery of activation events for Bankfoot House and the Landsborough Museum, building the capacity of the region's network of heritage community organisations, and support to First Nations priority projects.	50%			Historian in Residence research projects on Sunshine Coast Iconic Pubs and Sporting History are currently underway. Council's heritage facilities continue to deliver engaging public events such as talks, exhibitions, Halloween Night, and school holiday programs. Bankfoot House welcomed 756 visitors this quarter, and Landsborough Museum attracted 1,823 visitors. Ongoing support for regional heritage groups and museums was provided this quarter with training workshops, marketing campaigns and collateral, and grants. The Community Partnership Funding program provided \$118,717 to 14 organisations and \$49,798 for 10 projects.











Corporate Plan Goal : Our Environment and Liveability

Goal Objective: Our natural assets, healthy environment and liveability credentials are maintained and enhanced.





A resilient region shaped by clever planning and good design

Action Code	Action Name	Progress	On Time	On Budget	Comments
2.1.1	Progress the new planning scheme informed by the preliminary community consultation outcomes and the State Interest Review, prior to undertaking formal community consultation on the proposed planning scheme that will shape future settlement patterns across the region.	50%			At the beginning of this quarter, Council responded to the Queensland Government's formal Information Request as part of the State Interest Review process for the proposed planning scheme. This included making necessary revisions to the proposed planning scheme in response to this Information Request. For the remainder of this quarter, Council has been working collaboratively with State officers to discuss and, where possible, resolve outstanding State Interest Review matters. Other key focus areas in this quarter have included obtaining a formal Council resolution to prepare and progress proposed planning scheme policies that will support the proposed planning scheme and ongoing preparatory work on the formal consultation program. The State Interest Review process will remain ongoing into the next quarter with potential implications for the timing of the next project phase (formal public consultation).
2.1.2	Continue to negotiate with landowners in relation to the Palmview Infrastructure Agreement to ensure delivery of all infrastructure obligations under the agreement.	50%			The amendments to the Palmview Infrastructure Agreement No.3 are currently being finalised with the landowners and Unitywater.
2.1.3	Continue to advocate Council's policy positions to the State Government to inform the South East Queensland Regional Plan implementation projects.	50%			Council continues to engage with the Queensland Government on implementation of the SEQ Regional Plan (ShapingSEQ 2023) on an 'as needed' basis. This quarter, Council has provided input into a number of 'priority actions' outlined in ShapingSEQ 2023, including work on Major Employment and Industry Areas (MEIAs), early input into a review of Regional Economic Clusters (RECs), development data to support ongoing growth monitoring and input into work being undertaken on regional responses to natural hazards. Council anticipated engagement from the Queensland Government on High Amenity Areas, however this is yet to occur. It is unclear how each of these tasks will continue to progress as the newly elected Queensland Government continues to review existing government policy and set direction.





Action Code	Action Name	Progress	On Time	On Budget	Comments
2.1.4	Continue to work with the State Government to progress the preparation of planning for the Beerwah East South East Queensland Development Area.	50%			Council is continuing to advocate to the Queensland Government for the timely resolution of the tenure issues and the importance of Beerwah East for the long term residential and industrial land supply for the Sunshine Coast.
2.1.5	Advocate for the protection of the Regional Inter-urban Break in perpetuity to secure the environmental, production and recreation values through its retention at current extent and identifying and acquiring strategic land.	50%			Council continued to advocate for the protection of the Regional Inter-urban Break. Maintaining the 32,031 hectare extent of the Regional Inter-urban Break was highlighted in annual reporting for 2023-24.
2.1.6	Progress priority activities from the Environment and Liveability Strategy five-year implementation plan, including a revised Part C - Network Plan and progressing the dark sky reserve proposal.	50%			The Environment and Liveability Strategy Annual Report 2023-24 was presented to Council in October 2024. Ongoing implementation of the Strategy has included: - The adoption of the Biodiversity Report 2024 and the Biosecurity Plan 2024. - Continuation of Phase 2 of the Dark Sky Reserve Project including ongoing stakeholder engagement and preparation of technical documentation.
2.1.7	Improve stormwater asset identification and condition reporting to better shape appropriate levels of service in accordance with the Stormwater Management Strategy.	50%			Condition reporting of multiple stormwater infrastructure assets have been completed for Quarter 2 to build a more complete picture of the network. Identified defects of higher risk have been prioritised and repaired within budgetary constraints to ensure network functionality is maintained for the forthcoming wet season. Below are the assets that have been completed on the conditioning report: • 679 Pipes with recorded CCTV. • 882 Pipes conditioned. • 553 Pits conditioned. • 361 Structures conditioned. • 165 Open drains conditioned. The following stormwater projects were completed this quarter: • 20 pipe relining projects. • 30 pipe patches. • 6 full pipe renewals/upgrades. • 11 pit upgrades. • 1 open drain renewal.





Action Code	Action Name	Progress	On Time	On Budget	Comments
2.1.8	Finalise and promote the Design Guide for Multi-Unit Developments to encourage better designed neighbourhoods and more liveable, healthy housing outcomes which align with the principles contained in the Sunshine Coast Design Yellow Book.	100%			The Design Guide for Sunshine Coast apartments and townhouses was launched on 4 December 2024. The Design Guide is now available on Council's website.
2.1.9	Deliver an integrated coastal management program including implementation of the Coastal Hazard Adaptation Strategy and finalisation of a Healthy Coast Management Plan and a Shoreline Erosion Management Plan.	50%			Community engagement was undertaken during October and November 2024 on the Draft Healthy Coast Management Plan, Shoreline Erosion Management Plan and coastal hazard adaptation precinct planning for Maroochydore, Mooloolaba and Golden Beach. Community input and feedback provided through this process will support the finalisation of the documents and inform our ongoing planning.
2.1.10	Implement the Resource Recovery Strategy 2023 including construction of a new resource recovery centre within the Nambour waste precinct, and development of a Master Plan for the Sustainability Park.	50%			The Resource Recovery Strategy 2023 actions are being progressively delivered. Council successfully applied for \$350,000 of grant funding to implement the Queensland Government's 'Let's Get it Sorted' Partnership Program which is aimed at household waste behaviour change.
2.1.11	Coordinate the delivery of Council's Environment Levy including the strategic land acquisition program and environment levy partnerships and grants.	50%			A 108 hectare property was acquired that connects the Annie Hehir Environment Reserve to the Glass House Mountains National Park.
2.1.12	Continue the planning, stakeholder consultation and community engagement for the Maud Street and Sugar Road Transport Corridor upgrade.	50%			Detailed planning is nearing completion. Updated layouts were presented to the community, and stakeholder and community feedback was received. Final adjustments to the layouts are being finalised for that part of the corridor north of Wrigley Street. Detailed design is expected to commence in the coming months.





Protection and enhancement of our natural assets and distinctive landscapes

Action Code	Action Name	Progress	On Time	On Budget	Comments
2.2.1	Coordination of weed management activities, demonstration sites, and exploring new technology and methodologies to improve industry and community understanding of weed management practices.	50%			This quarter has seen ongoing implementation of activities at the Maleny and Witta demonstration sites including additional planting undertaken on the eastern track. eDNA and Encapsulation Herbicide trials have continued with activities to identify suitable sampling locations and monitoring and data analysis undertaken. Communication materials have been developed including 2 narratives and videos, as well as a number of presentations delivered to organisations.
2.2.2	Review and update the Shorebird Conservation Plan, including community consultation, to support the recovery and conservation of Shorebird populations on the Sunshine Coast by reducing threats, improving habitat quality, and strengthening community-based management.	50%			The Shorebird Conservation Plan community engagement has been finalised, with feedback to be delivered to stakeholders and considered in finalising the Plan.





Responsive, accessible and well managed assets and infrastructure



Action Code	Action Name	Progress	On Time	On Budget	Comments
2.3.1	Implement Blue Heart Sunshine Coast in partnership with Unitywater and the State Government including delivery of the Blue Carbon Pilot project, land acquisitions, land management activities and stakeholder engagement.	50%			Further works to remove tidal restriction structures on Council owned land on River Road and along Yandina Coolum Road have been undertaken. Engagement with landholders, including project neighbours and Kabi Kabi Peoples is ongoing.
2.3.2	Continue to implement the Sunshine Coast Ecological Park Masterplan including staged design and delivery and exploring strategic and financial partnerships to help realise the park's benefits.	50%			The implementation of the Sunshine Coast Ecological Park is progressing with a current focus on detailed site investigations to inform ongoing planning. Several community education and revegetation initiatives have been undertaken. The project was recognised by winning the Landscape Architecture Award for Landscape Planning at the Australian Institute of Landscape Architects Awards and was a finalist at the Parks and Leisure National Awards of Excellence.

Action Code	Action Name	Progress	On Time	On Budget	Comments
2.3.3	Progress projects funded through the Queensland Reconstruction Authority for the reconstruction of essential public assets in our region that have been affected by natural disasters.	100%			<p>Council has completed 100 per cent of the 5,400 of total programmed works and 14 of 15 landslip projects. The final landslip project is scheduled to commence on 13 January 2025 and will be completed by 30 June 2025.</p> <p>In Quarter 2, of the 38 submissions made to the reconstruction of essential public assets, 5 have been finalised, and 19 are in the process of acquittal. Council continues to work with the Queensland Reconstruction Authority to complete the remaining activities.</p> <p>Extensions of time have been submitted and approved for the remaining works from last financial year to be delivered in 2024-25.</p>
2.3.4	Commence development of the next 10-year Streetscape Revitalisation Program 2026-2036 and progress delivery of placemaking initiatives including streetscape improvements for Mooloolaba, Eumundi, Maleny, Nambour, Maroochydore and Coolum.	50%			<p>Delivery of placemaking project initiatives are progressing and include:</p> <ul style="list-style-type: none"> - Marcoola Lorraine Avenue Streetscape Project was successfully completed in December 2024. - Mooloolaba Foreshore Revitalisation Stage 2 - Central Meeting Place design was endorsed by Council in May 2024 and is currently in tender phase with the main construction contract anticipated to commence after Easter 2025 . - Eumundi Streetscape works are underway with Stage 1 on-track for completion before Easter 2025 . - Maleny, Maple Street Streetscape design is complete with procurement to commence in early 2025. - Maroochydore, Ocean Street has been designed with procurement underway and construction planned later in the year. - Coolum Connections design is complete with works due to commence later this financial year. <p>An updated 10-year Streetscape Revitalisation Program 2026-2036 is being developed.</p>







Action Code	Action Name	Progress	On Time	On Budget	Comments
2.3.5	Implement activities to support a climate ready organisation, through emissions reduction and climate risk management, including delivery of the critical infrastructure failure and cascading climate risk project.	50%			<p>Council continues to build a climate ready organisation by embedding our climate change response into our policies, systems and processes, which includes responding to the cascading impacts to Council services from critical infrastructure failure due to compounding climate hazard events.</p> <p>Implementation of our Organisational Zero-net Emissions Plan continues to support emissions reduction. Embedding activities have also included building staff capacity and capabilities through sustainability training.</p>
3.2.4	Finalise the review of the infrastructure agreements for the Maroochydore City Centre Priority Development Area to ensure consistency with the amended Development Scheme (No. 3) and continue to liaise with Economic Development Queensland about Council's requirements relating to the assessment of development applications in the Priority Development Area.	50%			<p>The Maroochydore City Centre Water Infrastructure Agreement Amendment No. 2 (2024) has been fully executed.</p> <p>The draft Maroochydore City Centre Infrastructure Agreement (2024) is progressing.</p>

Transitioning to a sustainable and affordable way of living

Action Code	Action Name	Progress	On Time	On Budget	Comments
2.4.1	Implement the Street Tree Master Plan to protect, enhance and maintain the region's existing and future street tree network through additional planting, better selection, placement and care of these environmental assets across the Sunshine Coast.	50%			The Sunshine Coast Street Tree Master Plan Refresh project has continued to progress with a review of the plan's regional and local species list currently being undertaken.
2.4.2	Coordinate the implementation of the Sunshine Coast Biosphere in partnership with our community and investigate other complementary protection mechanisms.	50%			<p>Our Sunshine Coast Biosphere community celebrated International Day for Biosphere Reserves on 2 November 2024, with a family-friendly event hosted in partnership with Gateway Care, Caloundra.</p> <p>Four foundational Sunshine Coast Biosphere partnerships were established, with Food and Agribusiness Network, Visit Sunshine Coast, Manufacturing Excellence Forum, and UniSC.</p>

Action Code	Action Name	Progress	On Time	On Budget	Comments
2.4.3	Implement strategic actions within the Recreation Parks Plan to design and deliver recreation parks that support the health and lifestyle needs of our region's communities, including: complete the Play Opportunities Plan, develop guidelines for park trees which meet urban forest objectives, and provide additional opportunities for community tree planting in recreation parks.	50%			<p>The Play Opportunities Plan is an action of the Recreation Parks Plan and the finalised plan is currently being developed for public display.</p> <p>The Street Tree Master Plan Refresh project has gone through an initial scoping process, internal consultation and canopy analysis scheduled for Quarter 3.</p> <p>Heat Risk Reduction Plan development continues and is awaiting canopy analysis and other inputs from Street Tree Master Plan refresh for integration.</p>



A reputation for innovation and sustainability

Action Code	Action Name	Progress	On Time	On Budget	Comments
2.5.1	Implementation of large-scale battery energy storage systems to increase utilisation of renewable energy and reduce energy costs.	30%			Investigation of 3 possible locations for the Battery Energy Storage Solution continues with the procurement activity to commence following confirmation of location. Adjustment to the 2024-25 capital budget for the project may be required to bring forward money deferred to 2025-26 to ensure project timing aligns with the budget.
2.5.2	Evaluate tender submissions for design, construction and operation of a Food Organics and Garden Organics (FOGO) Facility, which would support achieving landfill diversion targets and improve emissions reductions.	50%			The evaluation of tenders has commenced. The project is behind due to project complexity and resourcing availability.
2.5.3	Investigate and engage with our community regarding opportunities and costs to introduce alternative large items waste services such as kerbside collection, vouchers and skip bag collection.	50%			A report to investigate potential options, benefits and implications associated with large items collection and recycling services is still being prepared.



Corporate Plan Goal : Our Resilient Economy







Goal Objective: Our resilient, high-value economy of choice drives business performance, investment and enduring employment.

Leadership, sustainability, equity

Action Code	Action Name	Progress	On Time	On Budget	Comments
3.1.1	Progress priority activities from the Regional Economic Development Strategy five-year implementation plan to deliver a resilient economy for the Sunshine Coast region, including analysis of economic information to guide strategic directions and advocacy, supporting the growth of a circular economy, and advocating for accessible and inclusive communities that enable workforce participation.	50%			The Regional Economic Development Strategy 2023 Refresh Action Plan continues to be progressed by Council along with strategic delivery partners. Particular focus has been applied to the Leadership, Sustainability and Equity pathways and the initiative to advocate to the Queensland Government and Australian Government to support investment into key catalytic infrastructure. Innovation, as a strategic pathway to deliver more investment and jobs across the key economies has been a strong focus. In partnership with Walker Corporation, a compelling case was developed to demonstrate how an Innovation Hub will enhance the region's innovation ecosystem and the Maroochydore City Centre Innovation Precinct, creating more knowledge-intensive jobs and driving innovative solutions. The Innovation Hub will be a focal point for the advancement of emerging technologies, industry cluster development and business uplift and will provide essential resources, such as co-working spaces, landing pads, business growth and mentorship programs, and access to funding, to support startups and scaleups in developing sustainable solutions for local and global challenges.

Investment and growth

Action Code	Action Name	Progress	On Time	On Budget	Comments
3.2.1	Supporting Economic Development Queensland (EDQ) and Sunshine Coast Airport to finalise the preparation of the Development Scheme for the Sunshine Coast Airport Priority Development Area (PDA) and liaise with EDQ about Council's requirements relating to the assessment of development applications in the PDA.	50%			Council is awaiting the Sunshine Coast Airport to provide precinct plans to Economic Development Queensland and Council for review.

Action Code	Action Name	Progress	On Time	On Budget	Comments
3.2.2	Progress the staged design and implementation of the Caloundra Community and Creative Hub Precinct in alignment with the objectives of the Caloundra Centre Master Plan.	50%			Caloundra Community and Creative Hub precinct activities have focused on the first stage of enabling works for Bill Venardos Park, which are due to commence in early 2025 and are scheduled for completion by mid-2025 in conjunction with Library+ timeframes. The creation of the new town square is advancing into the next phase of design through 2025 ahead of construction in future financial years. The proposed regional Gallery options for development of concept designs have been explored further through Quarter 2 of 2024-25 and will advance in 2025, noting that actual delivery of the proposed facility is reliant on partnership funding being obtained in future financial years.
3.2.3	Support investment and growth in the region by positioning the Sunshine Coast as an investment destination of choice through: <ul style="list-style-type: none"> targeted marketing campaigns and bespoke investment facilitation services support opportunities that enable business exports out of the region, and leverage the Brisbane 2032 Olympic and Paralympic Games to raise awareness of investment opportunities and to create economic assets for the future. 	50%			Cybermerc, a cyber defence company, has chosen the Sunshine Coast for its first base outside Canberra and intend to create 10 new jobs for the region for an estimated annual economic impact to the region (direct and indirect) of \$12.15 million. Blogs published to highlight the region as an investment destination included Unleashing the Power of Connectivity, Silver Sea Seafoods, Caloundra Aerospace Park Expression of Interest, Accelerating Geospatial Innovation: Inside UniSC's Space to Sea, Ozzi Kleen and The Google Factor. Production has commenced on a Hotel Investment Attraction campaign for release in the first quarter of 2025. Contacts in Melbourne and Perth were specifically targeted this quarter to offer a face-to-face investment facilitation meeting. This quarter saw 409 new leads from combined organic and paid digital media platforms.
3.2.5	Implement prioritised actions across Council's Holiday Parks business including: <ul style="list-style-type: none"> the commencement of Cotton Tree and Dicky Beach Holiday Park powered site upgrades continue investigations into a new Holiday Park development site, and undertake a review of the business plan to support Council's Holiday Parks business beyond 2025. 	50%			Priority actions relating to Council's holiday parks have been implemented, with the objective of maintaining an appropriate level of occupancy while increasing revenue. Delivery of the Dicky Beach multi-purpose site upgrade and planning for the Cotton Tree Holiday Park site development works were completed. Preparation for the Summer holidays included tree maintenance and ground works.

8.2 SUNSHINE COAST COUNCIL CORPORATE PLAN 2025-30

File No: Council Meetings

Author: Manager, Strategy and Policy
Civic Governance Group

Appendices: App A - Sunshine Coast Council Corporate Plan 2025-30.... 61  

PURPOSE

To present Sunshine Coast Council's Corporate Plan 2025-30 (Corporate Plan) for adoption and set the agenda for Council over the next 5 years, to achieve our vision as Australia's most sustainable region. Connected. Liveable. Thriving.

Under the *Local Government Act 2009* and *Local Government Regulation 2012*, Council is required to prepare a 5-year Corporate Plan that outlines the strategic direction of the organisation and be adopted to inform the annual operational planning and budget.

EXECUTIVE SUMMARY

The Corporate Plan establishes the vision and goals of the Council for the next 5 years, replacing the current Corporate Plan 2024-28.

The new Corporate Plan reflects feedback from our community obtained through a range of engagement activities and outlines the key themes we have heard and how Council is responding to them.

The new Corporate Plan includes:

- The vision as Australia's most sustainable region has evolved to enhance the focus on being **Connected. Liveable. Thriving.**
- The three regional strategies continue to provide strong direction to the Corporate Plan, with **Strong Community, Environment and Liveability**, and **Resilient Economy** remaining as goals.
- A new goal has been established, **Managing for Growth**, to elevate key community engagement themes relating to transport and population growth and the criticality of land use and asset management planning as pathways to advance the vision.
- The Service Excellence and Outstanding Organisation goals have been combined into the new **Organisational Excellence** goal to provide a clear focus on the capability and capacity required for the future and ensuring that we are community and service focussed in everything we do.
- **Community engagement** themes that are linked to the strategic pathways within each corporate plan goal and illustrate how Council is responding.
- Greater clarity on **Council's role** in delivering on each priority, recognising that achieving our goals and vision requires strong partnerships and collaboration.

- Improved **readability** with a more succinct document that provides greater focus on what we are doing and why, to provide our community, our employees and stakeholders a single view of what we seek to achieve over the next 5 years.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Sunshine Coast Council Corporate Plan 2025-30" and**
- (b) adopt the Sunshine Coast Council Corporate Plan 2025-30 (Appendix A).**

FINANCE AND RESOURCING

The Corporate Plan is developed through Council's operating budget and drafting by Council officers.

A total cost of approximately \$80,000 was used to leverage external expertise and independent input into the development of the new Corporate Plan as below:

- CSIRO delivered a workshop with Council on global megatrends, local impacts, and opportunities.
- URBIS Consulting facilitated a workshop that leveraged insights on the liveability of cities and regions to inform the development of the vision.
- Taverner Research conducted an independent Community Satisfaction Survey that provided insights into the importance, satisfaction, and utilisation of Council Services for consideration in the development of the Corporate Plan and future budgets.

In line with Council commitment to sustainability, the Corporate Plan will be accessible from Council's website.

CORPORATE PLAN

Corporate Plan Goal:	<i>Our outstanding organisation</i>
Outcome:	We serve our community by providing this great service
Operational Activity:	S30 - Governance – providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported.

CONSULTATION

Councillor Consultation

The Mayor, Deputy Mayor and Councillors were consulted through a series of workshops from June to December 2024, with discussions informing the development of the Corporate Plan.

Internal Consultation

The Executive Leadership Team were consulted along with relevant Managers, Coordinators and subject matter experts to develop proposed priorities.

External Consultation

External consultancies were utilised to ensure that the Corporate Plan considered global megatrends and leveraged liveability and urban planning learnings in its development.

Community Engagement

In developing the Corporate Plan, approximately 17,000 responses were considered, received through a range of engagement activities as outlined below:

- Community Satisfaction Survey
- Community Strategy Refresh
- Living on the Sunshine Coast Survey
- Environment and Liveability Strategy refresh
- Regional Economic Development Strategy refresh
- Community Connections Survey
- Sunshine Coast Planning Scheme.

Council has reviewed and analysed this feedback to ensure that we respond to what is important to our community. This has resulted in reshaping of the vision, goals and priorities in the new Corporate Plan.

Information on feedback received from the community and how this was addressed is included in the Community Engagement section of the Corporate Plan and is visually represented within the strategic pathway of each goal.

PROPOSAL

It is proposed that Council adopt the Sunshine Coast Council Corporate Plan 2025-30 for implementation from 1 July 2025.

The Corporate Plan is focussed on:

- Enhanced alignment between Council's long, medium, and short-term planning, from regional strategies through to the delivery of services and projects.
- Reflecting what we have heard from the community into key themes, and outlining how Council is responding with greater clarity on our role.
- Providing the priorities for the next 5 years that will be cascaded into the development of the annual operational plan and budget where funding is assigned towards delivery.
- Establishing the basis for monitoring progress over the next 5 years, through the annual and quarterly reporting processes.

Feedback from our community and Councillor workshops has resulted in changes to the Corporate Plan goals as below:

Goal consolidation - Organisational Excellence

The current Corporate Plan had Outstanding Organisation and Service Excellence as separate goals, which has often resulted in confusion, particularly in relation to the purpose of activities such as digital enablement and customer processes. These 2 goals have been combined into the Organisational Excellence goal to recognise service excellence is an integral part of being an outstanding organisation.

New goal – Managing for Growth

Our community has told us that transport and the effective management of population growth and the assets required to support it, are of critical importance over the next 5 years. The introduction of the new Managing for Growth goal brings into focus the importance of advocating for better transport options within the region, integrated transport and strategic land use planning to connect our communities with a strategic approach to managing Council's assets on behalf of the community.

Monitoring Progress

The Corporate Plan informs and is implemented through the annual Operational Plan and budget, providing the basis to monitor progress through the subsequent annual and quarterly reports to Council that will be presented to an Ordinary Meeting and published on Council's website.

Governance and portfolio responsibilities

The Council Portfolio System 2024 (adopted May 2024) provided for the review and revision of the portfolio model at any time during the term, should circumstances or corporate goals or priorities change.

The Council Portfolio System is aligned to each of the 5 goals of the current corporate plan. The changes within the new Corporate Plan will require an update of the current portfolio arrangements prior to the document coming into effect on 1 July 2025.

Legal

The Corporate Plan has been developed in accordance with the requirements of the *Local Government Act 2009* and *Local Government Regulation 2012*.

Risk

The Corporate Plan is reviewed on a regular basis through an annual environmental scan as well as the quarterly progress and annual reports, to continue to mitigate and manage risks.

Previous Council Resolution**Ordinary Meeting 30 May 2024 (OM24/25)**

That Council:

- (a) *receive and note the report titled "Council Portfolio System 2024"*
- (b) *approve the following allocation of Sunshine Coast Regional Council portfolios to Councillors –*
 - *Region Shaping Projects, Regional Advocacy and Intergovernmental Relations – Councillor Rosanna Natoli*

- *Strong Community – Councillor David Law and Councillor Taylor Bunnag*
 - *Environment and Liveability – Councillor Maria Suarez and Councillor Tim Burns*
 - *Resilient Economy – Councillor Terry Landsberg and Councillor Joe Natoli*
 - *Service Excellence – Councillor Winston Johnston and Councillor Christian Dickson*
 - *Outstanding Organisation – Councillor Ted Hungerford and Councillor Jenny Broderick*
- (c) *approve the Sunshine Coast Regional Council 2024 Portfolio System and Protocols (Appendix A) to replace the Sunshine Coast Regional Council 2020 Councillor Portfolio System and Protocols*
- (d) *approve the Sunshine Coast Regional Council 2024 Portfolio Responsibilities (Appendix B) to replace the 2020-24 Councillor Portfolios – Strategic Alignment Model and*
- (e) *under section 210 (1) (b) (i) of the Local Government Regulation 2012 approve the appointment of Councillor Ted Hungerford and Councillor Jenny Broderick as members of the Sunshine Coast Regional Council Audit Committee.*

Ordinary Meeting 14 December 2023 (OM23/147)

That Council:

- (a) *receive and note the report titled “Sunshine Coast Council Corporate Plan 2024-2028”*
- (b) *adopt the Sunshine Coast Council Corporate Plan 2024-2028 (Appendix A) and*
- (c) *authorise the Chief Executive Officer to make minor administrative amendments to Sunshine Coast Council Corporate Plan 2024-2028 prior to online publication (if required).*

Related Documentation

Related documentation includes key strategies endorsed by Council – as identified under each of the goals in the Corporate Plan.

- *Sunshine Coast Community Strategy 2019-2041 (2024 refresh)*
- *Sunshine Coast Integrated Transport Strategy*
- *Sunshine Coast Environment and Liveability Strategy (2023 edition)*
- *Resource Recovery Strategy 2023*
- *Coastal Hazard Adaptation Strategy*
- *Stormwater Management Strategy*
- *Regional Economic Development Strategy 2013-2033 (2023 refresh)*
- *Sunshine Coast Major Events Strategy 2018-2027 (2023 refresh).*

Critical Dates

Section 165 (2) of the *Local Government Regulation 2012* provides that a local government must adopt its 5-year corporate plan in sufficient time to allow an annual operational plan and budget to be adopted for the first financial year that is covered by the corporate plan.

Adoption of the proposed Corporate Plan at this meeting allows Council to consider capital and operating priorities and associated resources within the parameters of the new Corporate Plan; and for the forthcoming annual operational plan and budget to be finalised and considered by Council prior to 30 June 2025.

Implementation

Once the Corporate Plan 2025-30 is adopted by Council, a digital copy will be provided to the State Library of Queensland for record keeping, as required by legislation and Council's web site will be updated with a copy of the Corporate Plan 2025-30.

The new Corporate Plan will be used to guide the development of the Operational Plan and Budget for 2025-26 that will come into effect on 1 July 2025.

A review of the Councillor Portfolio System will be undertaken with any required updates being made prior to 1 July 2025.

Further tools and messages will be developed to support internal and external implementation and communication.

8.3 SUNSHINE COAST COUNCIL COMPLAINTS MANAGEMENT (ADMINISTRATIVE ACTION) STRATEGIC POLICY

File No: F2024/6496

Author: Coordinator Integrity Management
Civic Governance Group

Appendices: App A - Sunshine Coast Council Complaints Management (Administrative Action) Strategic Policy 97  

Attachments: Att 1 - Human Rights Compatibility Assessment 121  

PURPOSE

The purpose of this report is to seek endorsement of the Sunshine Coast Council Complaints Management (Administrative Action) Strategic Policy.

EXECUTIVE SUMMARY

In accordance with the *Local Government Act 2009* (Section 268) (the Act), Queensland Local Governments must adopt a process for resolving complaints relating to administrative actions.

An administrative action complaint relates to an action taken by Council; for example:

- (a) A decision, or a failure to make a decision, including a failure to provide a written statement of reasons for a decision
- (b) An act, or a failure to do an act
- (c) The formulation of a proposal or intention and/or
- (d) The making of a recommendation.

Council’s existing Administrative Action Complaints Management Process incorporating Council’s policy position was adopted by Council on 22 May 2014. The revised policy will adopt a contemporary approach to how complaints are administered within Council and ensure compliance with the Act.

The proposed Sunshine Coast Council Complaints Management (Administrative Action) Strategic Policy is provided at **Appendix A** for Council’s consideration.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Sunshine Coast Council Complaints Management (Administrative Action) Strategic Policy ”
- (b) approve the Sunshine Coast Council Complaints Management (Administrative Action) Strategic Policy (Appendix A) to replace the Administrative Action Complaints Management Process as Council’s policy position in compliance with the *Local Government Act 2009* and

- (c) **note that the Administrative Action Complaints Management Process will continue as an operational process for the management of complaints made to Council.**

FINANCE AND RESOURCING

The costs associated with the development and management of this Policy are borne within the Civic Governance Group's operational budget. The costs associated with specific investigations will, in the majority of cases be covered within Civic Governance Group's operational budget or the budget of the operational area where the subject matter of the complaint originated.

CORPORATE PLAN

Corporate Plan Goal:	<i>Our outstanding organisation</i>
Outcome:	We serve our community by providing this great service
Operational Activity:	S30 - Governance – providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported.

CONSULTATION

Councillor Consultation

Councillors responsible for the Governance Portfolio, Councillors J Broderick and E Hungerford have been consulted in relation to the proposed Policy.

Internal Consultation

- Chief Executive Officer
- Acting Group Executive, Civic Governance
- Ethical Standards Branch
- Governance Process & Policy.

External Consultation

The Office of the Queensland Ombudsman advocates for the community and provides advice to Council on the management of complaints. Outcomes of investigations and reviews undertaken by the Ombudsman have been considered in the review of this policy; including complainants' external review rights.

Community Engagement

As this is an internal policy consistent with legislative requirements, direct community engagement is not required.

Feedback from community members about how complaints are managed by Council, including timeliness, effectiveness and documentation of outcomes and the identification of improvement opportunities, have been considered and reflected in this revised policy.

PROPOSAL

The Complaints Management (Administrative Action) Strategic Policy, a statutory requirement within the *Local Government Act 2009* (Section 268), has been reviewed in accordance with Council's Policy Framework.

The main objective in reviewing Council's policy position overseeing the management of complaints was to assist the community to have a better understanding of the process by:

- improving readability and application
- increasing transparency and accountability
- ensuring pathways for the contestability of decision and actions
- ensuring processes are contemporary and
- ensuring compliance requirements are met.

This policy demonstrates Council's commitment to probity, accountability, transparency and ethical conduct. The following principles inform the application of this policy:

- Fair and equitable application – parties to a complaint are treated with respect, dignity and fairness. Council employees involved in the complaint process are trained to handle matters sensitively and with empathy.
- Zero tolerance of abuse – the safety of Council's employees and community members is paramount and abuse, threats or intimidation of any kind will not be tolerated.
- Access and inclusion – all endeavours will be made to ensure that all parties have accessibility to assistance and advice during all stages of the complaints process.
- Objective and consistent – each complaint is assessed on its own merit, and consistency in decision making will be considered. All complaints are managed objectively and without bias. The principles of procedural fairness, natural justice and human rights are ingrained in all aspects of the complaint management process.
- Responsive and Efficient – Council is committed to striving for reasonable response times and to ensuring complainants are appropriately informed of the process at key milestones in the complaint process. Response timeframes will vary as they relate to the complexity of a complaint.
- Compliance with the law – Council is obligated to comply with the requirements of all legislation, specifically those Acts that apply to this policy. (Refer to related documentation)

Council manages a variety of complaints, with various legislative requirements in relation to processing, managing and reporting. All complaints will be administered in line with relevant legislative requirements and investigation will occur in accordance with any relevant Council related policy, guideline or procedure. The Policy outlines the categories of complaints administered by Council and the relevant legislation, policy or guideline.

In addition, this policy sets out:

- the lodgement of complaints
- how complaints may be declined
- management of privacy and confidentiality

- management of anonymous complaints
- conduct expectations
- provision of the outcomes of complaints
- review mechanisms
- details obligations for reporting wrongdoing and
- recordkeeping requirements.

Legal

The *Human Rights Act 2019* requires Council to consider relevant human rights, and to act and make decisions which are compatible with the rights the *Human Rights Act 2019* protects. Human Rights assessment (**Attachment 2**) has been completed and identifies that the decision to support this policy is compatible with the human rights legislation.

The *Local Government Act 2009* (Section 268) prescribes that Council must adopt a process for resolving administrative action complaints. The consideration and approval of this policy positions Council to comply with this requirement. The Complaints Management (Administrative Actions) Strategic Policy and the supporting Administrative Actions Complaint Management Process will provide the community with the appropriate processes in responding to complaints.

Section 38 of the *Crime and Corruption Act 2001* (Qld) obligates Council to notify the Crime and Corruption Commission if a complaint, information, or matter involves or may involve corrupt conduct. This proposed policy partners with the Crime and Corruption Commission's 'Corruption in Focus', a guide to dealing with corrupt conduct in the Queensland public sector, to ensure that complaints are managed appropriately.

The proposed policy supports Council's obligations under the *Public Interest Disclosure Act 2010* (Qld) (Section 28) that requires Council to establish reasonable procedures to deal with public interest disclosures. The Complaints Management (Administrative Action) Strategic Policy and supporting process provides the mechanism for public interest disclosures to be submitted to Council.

Policy

The Complaints Management (Administrative Action) Strategic Policy is the overarching policy that provides direction to the community detailing how all types of complaints will be dealt with by Council. Supporting policies that complement the assessment and management of complaints include: the Complaints about the Chief Executive Officer; Public Interest Disclosure and Grievance Management Policies; and the Councillor Code of Conduct and the Employee Code of Conduct.

Risk

The proposed updated Policy and supporting processes provides a mechanism to mitigate risk in managing complaints. The principles of this policy complement Council's risk management framework, including contributing to transparency in decision making and taking of actions.

Previous Council Resolution**Ordinary Meeting 22 May 2014 (OM14/73)**

That Council:

- (a) *receive and note the report titled "Administrative Action Complaints Management Process"*
- (b) *adopt the Administrative Action Complaints Management Process (Appendix A) and the Chief Executive Officer be authorised to make any necessary minor administrative amendments to the process*
- (c) *note the previous General Complaints Management Process as superseded and (d) delete Delegation of Authority No. 2008-7 - General Complaints Management Process as this delegation is no longer required.*

Ordinary Meeting 8 June 2011 (OM11/143)

That Council:

- (a) *note the report titled "General Complaints Management Process"; and*
- (b) *adopt the amended General Complaints Management Process for the Sunshine Coast Council (Appendix A) and the Chief Executive Officer be authorised to make minor administrative amendments to the process.*

Related Documentation

- *Local Government Act 2009 (Qld)*
- *Local Government Regulation 2012 (Qld)*
- *Crime and Corruption Act 2001 (Qld)*
- *Public Interest Disclosure Act 2010 (Qld)*
- *Human Rights Act 2019 (Qld)*
- *Information Privacy Act 2019 (Qld)*
- *Right to Information Act 2009 (Qld)*

Critical Dates



There are no critical dates relevant to this report.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- update the Policy Register and
- publish the Sunshine Coast Council's Complaints Management (Administrative Action) Strategic Policy on Council's website.

8.4 AUDIT COMMITTEE MEETING 10 FEBRUARY 2025

File No:	Council Meetings
Author:	Manager Audit, Assurance and Risk Advisory Services Civic Governance Group
Appendices:	App A - Minutes of the Audit Committee meeting of 10 February 2025..... 133  

PURPOSE

To provide Council with a report on matters reviewed at the Audit Committee (“the Committee”) meeting held on 10 February 2025 and recommendations made by the Committee to Council.

This report is provided to fulfil Council’s obligations under section 105 of the *Local Government Act 2009* and section 211 of the *Local Government Regulation 2012*.

EXECUTIVE SUMMARY

Under section 105 (2) of the *Local Government Act 2009*, Council is required to establish and maintain an Audit Committee. Council’s Audit Committee is comprised of Mr Mitchell Petrie (Independent Chair), Mr Pat McCallum (Independent Member), Ms Sue Tindal (Independent Member), Councillor E Hungerford and Councillor J Broderick.

Under Clause 6 of the Audit Committee Charter, the Committee meets (at a minimum) four times each year or as determined by Council or the Committee.

The agenda for the Audit Committee on 10 February 2025 covered the following:

- Meeting Minutes and Audit Committee Resolutions/Action Items
- Chief Executive Officer's Update
- Finance: Planning for the 2024/25 Financial Statements Audit Process
- Finance: Update on the independent review of the process to prepare the statutory financial statements
- Built Infrastructure/Business Performance: Report on the status of recommendations arising from the four asset management related reviews
- People: Wellbeing Health and Safety Report
- DIS: Cyber Security Report
- Governance: Operational Risk Update and Business Continuity Report
- Governance: Internal Audit Program of Work update
- Governance: Recommendation Monitoring
- Governance: Internal Audit Report: Transport Levy.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Audit Committee Meeting 10 February 2025" and**
- (b) endorse the Minutes of the Audit Committee meeting of 10 February 2025 at Appendix A to this report.**

FINANCE AND RESOURCING

There are no financial or resourcing issues specifically associated with this report. The report fulfils the statutory reporting obligations of Council.

CORPORATE PLAN

Corporate Plan Goal:	<i>Our outstanding organisation</i>
Outcome:	We serve our community by providing this great service
Operational Activity:	S30 - Governance – providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported.

CONSULTATION**Councillor Consultation**

Councillors J Broderick and E Hungerford attended and participated in the Audit Committee meeting on 10 February 2025.

All Councillors received the Audit Committee agenda papers prior to the meeting.

Internal Consultation

The Chief Executive Officer and other Executive Leadership Team (ELT) members participated in the Committee meeting and contributed to the development of the Committee agenda papers. Other officers consulted in the preparation of papers for consideration at the Audit Committee meeting on 10 February 2025 included:

- Manager Finance
- Coordinator Financial Accounting
- Asset Information Manager
- IT PMO Manager
- Wellbeing Health and Safety Lead
- Chief Information Officer
- A/Coordinator Corporate Risk & Insurance
- Principal Auditor

The Chief Executive Officer and all Group Executives received the Audit Committee agenda papers prior to the meeting.

External Consultation

The independent members of the Committee were present at the meeting on 10 February 2025.

All attendees received the Audit Committee agenda papers prior to the meeting.

PROPOSAL

Under section 105 (2) of the *Local Government Act 2009*, Council (as a large local government) must establish and maintain an Audit Committee. The Act provides the Audit Committee has the following functions:

- (a) monitors and reviews—
 - (i) the integrity of financial documents; and
 - (ii) the internal audit function; and
 - (iii) the effectiveness and objectivity of Council’s internal auditors; and
- (b) makes recommendations to Council about any matters that the Committee considers need action or improvement.

The Committee has no delegated decision-making authority. The Committee is, however, a source of independent advice to Council and the Chief Executive Officer.

The Committee is comprised of Mr Mitchell Petrie (Independent Chair), Mr Pat McCallum (Independent Member), Ms Sue Tindal (Independent Member), Councillor E Hungerford and Councillor J Broderick.

The overall objective of the Committee is to assist Council and the Chief Executive Officer to discharge their responsibilities, in particular:

- corporate governance and responsibilities in relation to the organisation’s financial reporting, internal control structure, risk management systems and the external and internal audit functions
- maintain an independent and objective forum promoting transparency, accountability and an ethical culture throughout Council
- maintain open lines of communications with Council, Executive Management, External Audit and Internal Audit, to exchange information and views
- oversee and appraise the quality and efficiency of audits conducted by both the Internal and External Audit functions and
- ensure both the Internal and External Audit functions are independent and effective.

Under section 211 of the *Local Government Regulation 2012*, the Committee must provide Council with a written report about the matters reviewed at its meetings and make recommendations to Council on any matters the Committee considers need action or improvement. The Committee meets at least four times each year.

The most recent meeting of the Audit Committee took place on 10 February 2025. The minutes of the Committee meeting are provided at **Appendix A** to this report.

Legal

This report to Council has been developed in fulfillment of Council's statutory obligations under the *Local Government Act 2009* and *Local Government Regulation 2012*.

Risk

Specific risks associated with each matter contained in the Committee Agenda reports have been raised and addressed in the briefings to the Committee.

Previous Council Resolution**Ordinary Meeting 12 December 2024 (OM24/125)**

That Council:

- (a) *receive and note the report titled "**Audit Committee Meeting 25 November 2024**" and*
- (b) *endorse the Minutes of the Audit Committee meeting of 25 November 2024 at Appendix A to this report.*

Ordinary Meeting 12 December 2024 (OM24/126)

That Council:

- (a) *receive and note the report titled "Appointment of Independent Audit Committee Member"*
- (b) *approve the appointment of the independent Audit Committee member as recommended, for a term of four years from and including 1 January 2025 and concluding on 31 December 2028 and*
- (c) *authorise the Chief Executive Officer to publicly release the name of the person appointed as a member of the Audit Committee, should Council endorse the recommendations in this report.*

Ordinary Meeting 21 November 2024 (OM24/116)

That Council:

- (a) *receive and note the report titled "**Audit Committee Meeting 29 October 2024**" and*
- (b) *endorse the Minutes of the Audit Committee meeting of 29 October 2024 at Appendix A to this report.*

Ordinary Meeting 26 September 2024 (OM24/79)

That Council:

- (a) *receive and note the report titled "Audit Committee Meeting 2 September 2024" and*
- (b) *endorse the Minutes of the Audit Committee meeting of 2 September 2024 at Appendix A to this report.*

Ordinary Meeting 20 June 2024 (OM24/46)

That Council:

- (a) *receive and note the report titled "**Audit Committee Meeting 23 May 2024**"*

- (b) endorse the Minutes of the Audit Committee meeting of 23 May 2024 at Appendix A to this report and*
- (c) accept the recommendation of the Audit Committee dated 23 May 2024 and in doing so, approve the 2024 – 2025 Internal Audit Program of Work at Appendix B.*

Ordinary Meeting 7 March 2024 (OM24/15)

That Council:

- (a) receive and note the report titled "Audit Committee Meeting 26 February 2024" and*
- (b) endorse the Minutes of the Audit Committee meeting of 26 February 2024 at Appendix A to this report.*

Related Documentation

There is no related documentation relevant to this report.

Implementation

Implementation of the Audit Committee and the internal and external audit recommendations are overseen by the Chief Executive Officer and the Executive Leadership Team and monitored by the Audit Committee.

8.5 JANUARY 2025 FINANCIAL PERFORMANCE REPORT

File No: Council Meetings

Author: Coordinator Financial Services
Business Performance Group

Attachments: Att 1 - January 2025 Financial Performance Report..... 157  
Att 2 - January 2025 Capital Grant Funded Project Report 169  

PURPOSE

To meet Council’s legislative obligations, a monthly report must be presented to Council on its financial performance and investments.

EXECUTIVE SUMMARY

This monthly financial performance report provides Council with a summary of performance against budget as at 31 January 2025, in terms of the operating result and delivery of the capital program.

Operating Performance

Table 1: Operating Budget as at 31 January 2025

	Original Budget \$000	Current Budget \$000
Total Operating Revenue	610,085	620,020
Total Operating Expenses	587,086	616,224
Operating Result	22,999	3,796

	Year to Date Actuals December 2024 \$000	Year to Date Budget January 2025 \$000	Year to Date Actuals January 2025 \$000
Total Operating Revenue	319,393	544,061	545,701
Total Operating Expenses	300,006	351,452	350,915
Operating Result	19,386	192,609	194,787
Total Cash Balance	139,014	123,576	127,429

Details of the monthly financial report are contained in **Attachment 1**.

OFFICER RECOMMENDATION

That Council receive and note the report titled “January 2025 Financial Performance Report”.

FINANCE AND RESOURCING

This report sets out the details of Council’s financial performance and investments for the month ending 31 January 2025, and meets Council’s legislative reporting requirements.

CORPORATE PLAN

Corporate Plan Goal: *Our outstanding organisation*

Outcome:

Operational Activity:

We serve our community by providing this great service S28 - Financial and procurement services – financial and procurement management and governance, ensuring effective business management and legislative compliance, coordination and development of Council’s budget process, administration of financial systems, sundry debtors, accounts payable, financial and asset accounting, treasury, procurement, contract and supply functions.

CONSULTATION**Councillor Consultation**

Consultation has been undertaken with the Portfolio Councillors, E Hungerford and J Broderick.

Internal Consultation

This report has been written in conjunction with advice from:

- Chief Executive Officer
- Acting Group Executive Business Performance
- Manager Finance.

External Consultation

No external consultation is required for this report.

Community Engagement

No community engagement is required for this report.

Legal

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

Policy

Sunshine Coast Council's 2024-25 Investment Policy, and
Sunshine Coast Council's 2024-25 Debt Policy.

Risk

The 2024-25 budget has been developed to ensure long term financial sustainability for the Sunshine Coast region. A key element to long term financial sustainability is achieving the targeted operating result.

Council's operating result includes savings initiatives of \$9.9 million, with \$8.1 million attributed to the Employee Vacancy Rate. Failure to achieve the budgeted operating result will negatively impact Council's financial sustainability both in the short term and long term.

Continued monitoring of the delivery of the capital works program within budgeted scope and cost.

Previous Council Resolution**Ordinary Meeting 12 December 2024 (OM24/124)**

That Council:

- (a) *receive and note the report titled "Budget Review 2 2024-25"*
 - (b) *adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's amended budget for 2024-25 financial year incorporating:*
 - (i) *the statement of income and expenditure*
 - (ii) *the statement of financial position*
 - (iii) *the statements of changes in equity*
 - (iv) *the statement of cash flow*
 - (v) *the relevant measures of financial sustainability*
 - (vi) *the long-term financial forecast*
 - (vii) *Council's 2024-25 Capital Works Program, endorse the indicative four-year program for the period 2026 to 2029, and note the five-year program for the period 2030 to 2034*
 - (viii) *the Debt Policy*
 - (c) *note the following documentation applies as adopted 20 June 2024*
 - (i) *the Revenue Policy*
 - (ii) *the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget, and*
 - (iii) *the Revenue Statement*
 - (iv) *the rates and charges to be levied for the 2024-25 financial year and other matters as adopted 20 June 2024*
 - (v) *the Strategic Environment Levy Policy*
 - (vi) *the Strategic Arts and Heritage Levy Policy*
 - (vii) *the Strategic Transport Levy Policy*
 - (viii) *Prescribed Services Charge Plan (No. 2) 2024-25 Financial Year and*
 - (d) *endorse the 2024-25 Minor Capital Works Program (Appendix B).*
-

Ordinary Meeting 26 September 2024 (OM24/82)

That Council:

- (a) *receive and note the report titled "Budget Review 1 – 2024-25" and*
- (b) *adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's amended budget for 2024-25 financial year incorporating:*
 - i. *the statement of income and expenditure*
 - ii. *the statement of financial position*
 - iii. *the statement of changes in equity*
 - iv. *the statement of cash flow*
 - v. *the relevant measurers of financial sustainability*
 - vi. *the long-term financial forecast*
 - vii. *Council's 2024-25 Capital Works Program, endorse the indicative four-year program for a period 2026 to 2029, and note the five-year program for the period 2030 to 2034*
- (c) *note the following documentation applies as adopted 22 June 2024*
 - i. *the Debt policy*
 - ii. *the Revenue policy*
 - iii. *the total value of change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
 - iv. *the Revenue statement*
 - v. *the rates and charges to be levied for the 2024-25 financial year and other matters as adopted 22 June 2024*
 - vi. *the Strategic Environment Levy Policy*
 - vii. *the Strategic Arts and Heritage Levy Policy*
 - viii. *the Strategic Transport Levy Policy*
 - ix. *Prescribed Services Charge Plan (No. 2) 2024-25 Financial Year and*
- (d) *endorse the Minor Capital Works Program (Appendix B).*

Special Meeting 20 June 2024 (OM24/4)

That Council:

1. STATEMENT OF ESTIMATED FINANCIAL POSITION

receive and note Appendix A, pursuant to section 205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of the Council in respect to the 2023-24 financial year.

2. ADOPTION OF BUDGET

adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's budget for 2024-25 financial year incorporating:

- i. the statement of income and expenditure*
- ii. the statement of financial position*
- iii. the statement of changes in equity*
- iv. the statement of cash flow*
- v. the relevant measures of financial sustainability*
- vi. the long-term financial forecast*
- vii. the Debt Policy (adopted by Council resolution on 30 May 2024)*
- viii. the Revenue Policy (adopted by Council resolution on 30 May 2024)*
- ix. the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
- x. the Revenue Statement*
- xi. Council's 2024-25 Capital Works Program, endorsing the indicative four-year program for the period 2026 to 2029, and noting the five-year program for the period 2030 to 2034*
- xii. the rates and charges to be levied for the 2024-25 financial year and other matters as detailed below in clauses 3 to 10*
- xiii. the 2024-25 Minor Capital Works Program*
- xiv. the Strategic Environment Levy Policy*
- xv. the Strategic Arts and Heritage Levy Policy*
- xvi. the Strategic Transport Levy Policy and*
- xvii. Prescribed Services Charge Plan (No. 2) 2024-25 Financial Year.*

Related Documentation

2024-25 Adopted Budget

Critical Dates

There are no critical dates for this report.

Implementation

There are no implementation details to include in this report.

9 NOTIFIED MOTIONS

10 TABLING OF PETITIONS

Petitions only eligible for submission if:

- * Legible
- * Have purpose of the petition on top of each page
- * Contain at least 10 signatures
- * Motion limited to:
 - Petition received and referred to a future meeting
 - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
 - Petition not be received

11 CONFIDENTIAL SESSION

12 NEXT MEETING

The next Ordinary Meeting will be held on 27 March 2025.

13 MEETING CLOSURE