Agenda

Ordinary Meeting
Thursday, 29 August 2024

commencing at 9:00am

Sunshine Coast City Hall Chamber, 54 First Avenue, Maroochydore



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ORDINARY MEETING

NOTICE

16 August 2024

Dear Councillors, Group Executives and relevant staff,

In accordance with Section 254C(2) of the Local Government Regulation 2012, I wish to advise that an Ordinary Meeting has been convened for

29 August 2024

commencing at 9.00am.

OIM-

Debra Robinson | Acting Chief Executive Officer

Sunshine Coast Regional Council
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1 DECLARATION OF OPENING

On establishing there is a quorum, the Chair will declare the meeting open.

2 WELCOME AND OPENING

3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

4 RECEIPT AND CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting held on 24 July 2024 be received and confirmed.

5 MAYORAL MINUTE

6 INFORMING OF CONFLICTS OF INTEREST

6.1 PRESCRIBED CONFLICTS OF INTEREST

Pursuant to section 150EL of the *Local Government Act 2009* (the Act), a Councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of the local government must –

- (a) immediately inform the meeting of the prescribed conflict of interest including the particulars stated in section 150EL(4) of the Act and
- (b) pursuant to section 150EM(2) of the Act must leave the place at which the meeting is being held, including any area set aside for the public, and stay away from the place while the matter is being discussed and voted on.

6.2 DECLARABLE CONFLICTS OF INTEREST

Pursuant to section 150EQ of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government, must stop participating in the meeting and immediately inform the meeting of the declarable conflict of interest including the particulars stated in section 150EQ(4) of the Act.

If the Councillor with a declarable conflict of interest does not voluntarily decide not to participate in the decision, pursuant to section 150ES(3)(a) of the Act the eligible Councillors must, by resolution, decide

- (a) whether the Councillor may participate in the decision despite the Councillors conflict of interest or
- (b) that the Councillor must not participate in the decision and must leave the place at which the meeting is being held, including any area set aside for the public and stay away while the eligible Councillors discuss and vote on the matter.

The Councillor with the declarable conflict of interest must comply with any conditions the eligible Councillors impose per section 150ES(4) and (5) of the Act.

7 PRESENTATIONS / COUNCILLOR REPORTS

8 REPORTS DIRECT TO COUNCIL

8.1 QUARTERLY PROGRESS REPORT - QUARTER 4, 2023-24

File No: Council Meetings

Author: Manager, Strategy and Policy

Civic Governance

Appendices: App A - Chief Executive Officer's Quarterly Highlights Report

Quarter 4, 2023-24...... 15 🗓 🖫

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PURPOSE

This report presents the Progress Report for Quarter 4 of 2023-24. The report covers the period 1 April to 30 June 2024 and seeks to inform Council and the community on the progress implementing the activities, significant projects and service highlights from Council's adopted Operational Plan 2023-24.

EXECUTIVE SUMMARY

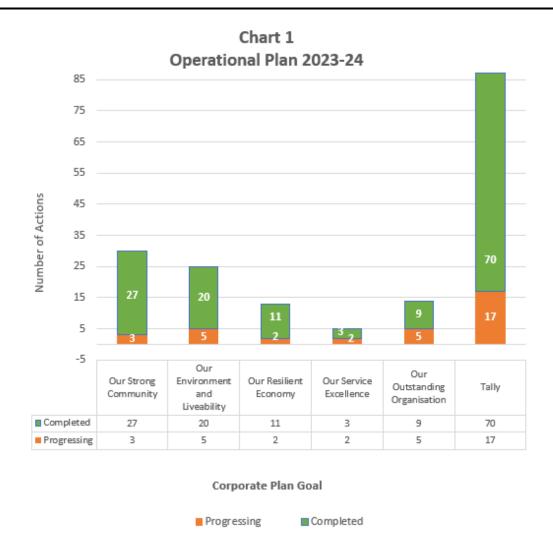
Under section 174(3) of the *Local Government Regulation 2012*, the Chief Executive Officer is required to provide a regular report to a Council meeting at intervals of not more than three months, outlining progress in delivering its operational plan activities.

Each quarter, Council receives a progress report on the delivery of the Operational Plan 2023-24. The report is published and made available to the community.

The report comprises:

- Appendix A Chief Executive Officer's Quarterly Highlights Report Quarter 4, 2023-24
- Appendix B Operational Plan Activities Report Quarter 4, 2023-24.

Council's Operational Plan 2023-24 outlines 87 activities to be delivered over the financial year to advance Council's vision for the region. At the end of Quarter 4, Council has achieved 80 per cent of the operational plan, with 70 operational activities finalised and 17 continuing into the 2024-25 financial year. Chart 1 below provides an overview of operational activities by Corporate Plan goal.



Below are some key highlights achieved throughout Quarter 4 of 2023-24:

Our Strong Community

- Stage one of the Kawana Aquatic Centre upgrade was completed in April 2024 and includes a new 20-metre, 5-lane indoor heated pool, along with new structures for visitors to enjoy in time for the cooler months.
- The Sunshine Coast community united as one to mark Domestic and Family violence Prevention Month during the month of May, including the powerful Candlelight Vigil and March event held in partnership with Centrecare, on 1 May 2024 at Cotton Tree, Maroochydore.
- More than \$887,000 in community grants were allocated to 237 applications to support grassroots community organisations and groups deliver a wide range of outcomes for the region.

Our Environment and Liveability

 Improvement works were finalised at Lake Weyba walking trails including wayfinding signs, bollards and a 24-metre-long suspension bridge that links the Lake Weyba nature trail to Peregian.

- More than 200 people gathered for the 2024 Sunshine Coast Open Data Expo at Doonan Creek Environment Reserve on 19 June 2024 to share how researchers across the Sunshine Coast are partnering with citizen scientists to increase scientific knowledge, collect data and share stories about our natural environment.
- 1,651 megawatt hours of power were generated from Council's landfill Renewable Energy Facility in Caloundra, combined gas flaring at Caloundra and Nambour resulted in a 31,804-tonne reduction in greenhouse gas emissions.

Our Resilient Economy

- An estimated \$36 million in economic activity for the region was generated from 23
 Council sponsored major events with 49,391 guests attending.
- 3,142 Sunshine Coast businesses accessed specialist advice, information, workshops and events that support economic development in the region.
- \$98 million, or 69.3% of Council's total available purchasing spend for the quarter went to local businesses.

Our Service Excellence

- 93% of development applications received by Council were assessed within the statutory timeframes.
- 60,272 customers were assisted through our development and customer contact centres across a range of methods, including SMS's, phone calls, visits to the counter and email and web queries.
- The \$1.7 million Nambour United Football Club upgrades were completed in April 2024 and include new public amenities, 4 new changerooms, improved access for all abilities, a separate area for umpires, first aid room and a refurbished clubhouse.

Our Outstanding Organisation

- Council adopted the Operational Plan 2024-25 at the Special Meeting on 20 June 2024 which establishes Council's 86 priority activities for the financial year to advance the strategic goals and pathways from the Corporate Plan 2024-28.
- Council delivered the 2024-25 Budget at the Special Meeting on 20 June 2024, aimed to provide a focus on supporting our community now, while preparing the region for the future.
- Council and Council employees were recognised state-wide and nationally with 10 awards during the quarter:
 - Council, as one of 13 local governments participating in the Land for Wildlife South East Queensland program, won the 2024 Local Government Managers Australia (Qld) Awards for Excellence in the Collaboration category.
 - Council's Sunshine Coast Ecological Park master plan was the winner of 2 categories at the Australian Institute of Landscape Architects Queensland 2024 Awards:
 - Excellence Award for Parks and Open Space and
 - Landscape Architecture Award for Landscape Planning.

- Council was the winner of 3 awards and received a commendation at the Parks and Leisure Australia Queensland Regional Awards:
 - Buderim Village Park won Park of the Year Award
 - Sunshine Coast Ecological Park won the Strategic and Master Planning Award
 - Employee, Stacey Bentley won the David Aldous Emerging Leader Award, and
 - Sugarbag Recreation Reserve received a commendation in the Community Facility of the Year Award.
- Council employees Jane Willis and Hayley Wright were recognised as Queensland Disaster Resilience Champions by the Local Government Association of Queensland for their individual contributions to impacted Councils during South East Queensland severe thunder storms and tropical cyclone Jasper.
- Council was announced second place in the Local Government Managers
 Association (LGMA) Management Challenge, announced at the LGMA Awards for Excellence Gala.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Quarterly Progress Report Quarter 4, 2023-24"
- (b) receive and note the Chief Executive Officer's Quarterly Highlights Report Quarter 4, 2023-24 (Appendix A) and
- (c) receive and note the Operational Plan Activities Report Quarter 4, 2023-24 (Appendix B) reporting on implementation of the Corporate and Operational Plans.

FINANCE AND RESOURCING

This report is developed and funded within the current operational budget and resources. Detailed Financial Performance Reports are provided to Council each month covering progress on operating revenue and expenditure and on the delivery of the capital works program.

CORPORATE PLAN

Corporate Plan Goal: Our outstanding organisation

Outcome: We serve our community by providing this great service

Operational Activity: S30 - Governance – providing internal leadership, legal opinion,

governance and audit functions ensuring legislative accountability,

transparency and ethical obligations are supported.

CONSULTATION

Councillor Consultation

This report has been discussed with Councillor E Hungerford and Councillor J Broderick as Portfolio Councillors for Our Outstanding Organisation.

Internal Consultation

This is a whole of Council report and involves consultation with all Groups of Council:

- Built Infrastructure Group
- Business Performance Group
- Civic Governance Group
- Customer and Planning Services Group
- Economic and Community Development Group
- Liveability and Natural Assets Group.

External Consultation

There has been no external consultation in relation to this report, but many of the activities highlighted in the report involve consultation with elements of the community.

Community Engagement

There has been no community engagement in relation to this report although community engagement has been an inherent part of progressing many of the activities in this report.

PROPOSAL

Under section 174(3) of the *Local Government Regulation 2012*, the Chief Executive Officer is required to provide a regular report to a Council meeting at intervals of not more than three months, outlining progress in delivering its operational plan activities.

Progress report

The Chief Executive Officer's Quarterly Highlights Report – Quarter 4, 2023-24 (Appendix A) consists of a summary of achievements under each of the Corporate Plan goals, as reflected in the structure of Council's Operational Plan 2023-24.

The Operational Plan Activities Report - Quarter 4, 2023-24 (Appendix B) provides details on the implementation of the 87 activities outlined in Council's Operational Plan 2023-24. It includes the status of each activity including percentage complete, on time and on budget indicators as well as progress commentary.

Legal

This report has been prepared in accordance with the requirements of section 174 (3) of the *Local Government Regulation 2012*.

Policy

The presentation of this report in itself, is not inconsistent with any adopted Council policies. The quarterly progress report is a component of Council's Integrated Planning and Performance Framework.

Risk

There are no discernible risks associated with the production and consideration of this report - although it should be noted that risk identification, assessment and mitigation is built into the management processes associated with the delivery of each of the Operational Plan activities reflected in this report.

Previous Council Resolution

Ordinary Meeting, 30 May 2024 (OM24/26)

That Council:

- (a) receive and note the report titled "Quarterly Progress Report Quarter 3, 2023/24"
- (b) receive and note the Chief Executive Officer's Quarterly Highlights Report Quarter 3, 2023/24 (Appendix A) and
- (c) receive and note the Operational Plan Activities Report Quarter 3, 2023/24 (Appendix B) reporting on implementation of the Corporate and Operational Plans.

Related Documentation

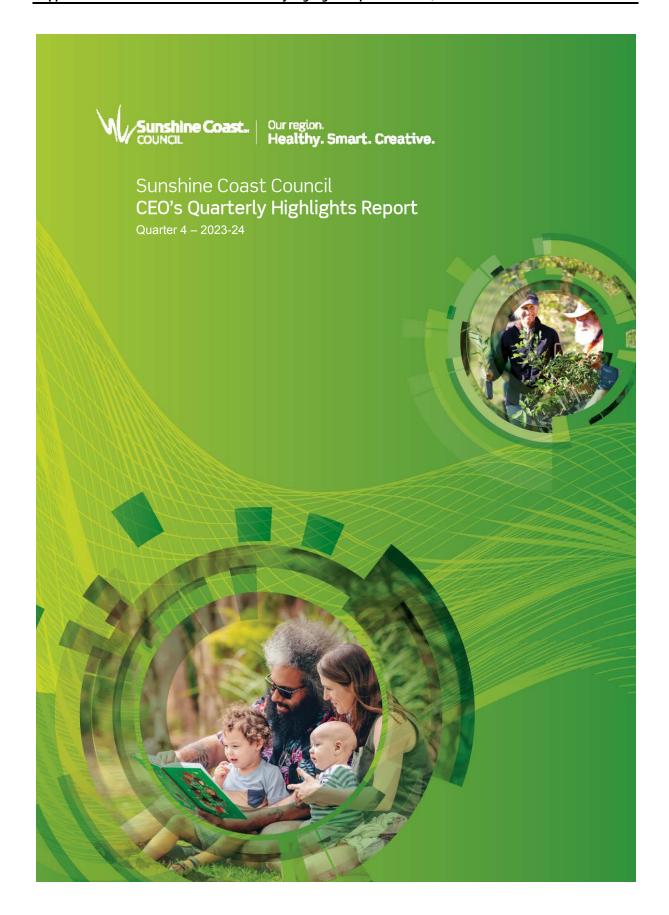
- Corporate Plan 2023-2027
- Operational Plan 2023-2024
- Financial information provided to Council in the Financial and Capital management report.

Critical Dates

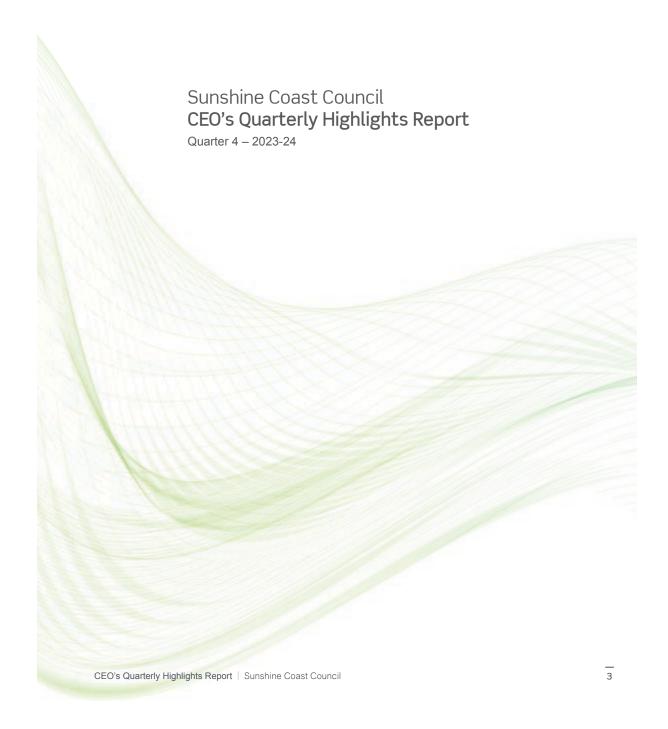
Quarterly Progress reports are usually presented to Council within eight weeks of the end of the calendar quarter, subject to the scheduled meeting cycle. The *Local Government Regulation 2012* requires the report to be presented to Council at intervals of not more than three months.

Implementation

Should the recommendations in this report be accepted by Council, the report will be published and available for community access via Council's website and a digital copy will be provided to the State Library of Queensland.



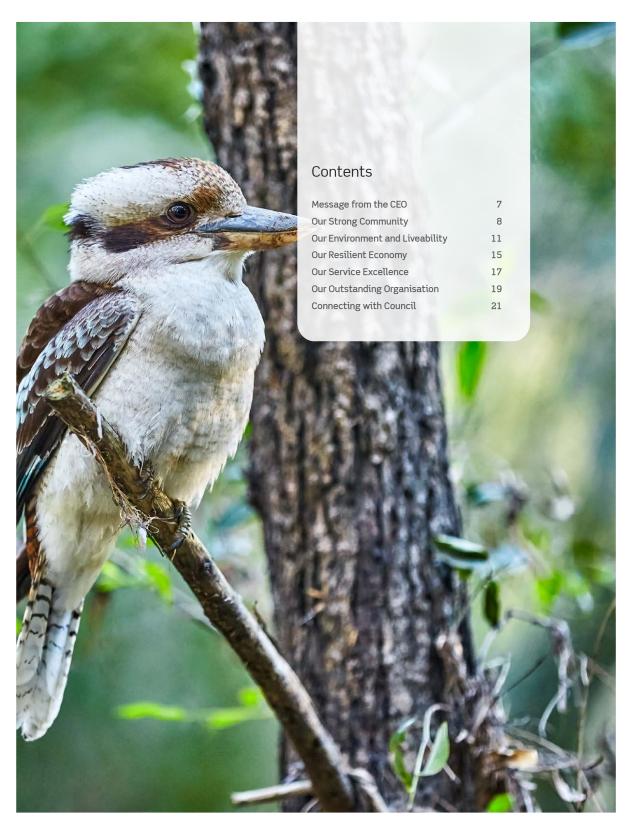






CEO's Quarterly Highlights Report | Sunshine Coast Council





CEO's Quarterly Highlights Report | Sunshine Coast Council

Message from the Acting CEO



Debra Robinson
Acting Chief Executive
Officer

It is my privilege to present the Quarter 4 highlights report that showcases our significant achievements over the 3-month period between April and June. As the final quarter for the year, it also provides details on the delivery of the Operational Plan 2023-24.

Council achieved 80% of our operational activities as planned for the financial year. This is despite ongoing market challenges impacting supply chains and availability of labour, not to mention significant rainfall throughout the year, including another 42 days in Quarter 4. This is a testament to the dedication of our team, businesses and industry partners and their ongoing commitment to drive forward initiatives on behalf of our community.

Supporting our community is at the core of Council's role, and a highlight from the quarter was the allocation of more than \$887,000 to 237 applicants across our community grants program. This funding will bring a range of infrastructure projects, events and programs to life and will benefit the community's wellbeing and help community groups deliver

vital support services. Events like the Candlelight Vigil and March for Domestic and Family Violence Prevention Month in May exemplify our community's unity and proactive stance against violence, reflecting our collective responsibility to create safer environments for all.

Community engagement activities continued through the quarter, including feedback on the Community Strategy refresh, a new Active Transport Plan and the proposal for a Sunshine Coast Dark Sky Reserve which aims to preserve our night skies and promote our economic vitality, health, and environmental stewardship as a Biosphere reserve.

The hosting of 'The Aussies' Surf Life Saving Championships showcased our region and our economic resilience, with an estimated \$20.7 million boost to the local economy. This event not only highlighted our stunning beaches but also reinforced our reputation as a premier destination for major events, which this quarter alone attracted more than 49,000 attendees to 23 sponsored major events

There has been great progress across our region with the revitalisation of streetscapes such as Cribb Street, Landsborough as well as upgrades to sporting facilities with stage one of the Kawana Aquatic Centre complete. In addition, our 3 Sunshine Coast Olympic venues were given the green light to progress to tender in May 2024, following a funding commitment of almost \$300 million by the Queensland and Australian governments. These facilities will deliver lasting economic and social benefits before, during and after

the Brisbane 2032 Olympic and Paralympic Games.

Looking ahead, our 2024-25
Budget, announced in June,
reaffirms Council's commitment to
sustainable growth while focusing
on supporting our community needs
now. From enhancing infrastructure
and providing critical services,
to supporting vulnerable groups
and promoting healthy living, this
budget reflects Council's dedication
to building a cohesive and thriving
community.

As we navigate the future, Council remains committed to advancing the interests of our region and ensuring that the Sunshine Coast remains a great place to live, work, and play.

Debra Robinson Acting Chief Executive Officer



Our Strong Community

Our communities are connected and thriving places where people are included, treated with respect and opportunities are available for all.



167,301

people attended community events at Council's venues



92%

customer satisfaction with library and cultural programs



262,421

attendances to Council owned aquatic centres



237

community grant applications awarded, allocating \$887,096 this quarter

Community and cultural development and partnerships

Draft Community Strategy engagement

Following community feedback from more than 1800 community members in 2023, Council went back out to the community between 14 May to 10 June 2024, inviting feedback on the draft refreshed Community Strategy. There were multiple opportunities for people to get involved, including attending a community session, completing an online survey, completing the feedback template, or entering the 'Our Strong Community' photo competition.

Feedback gathered through the final stage of the consultation is now being used to finalise the refreshed Community Strategy and Action Plan 2024-29. The new strategy and action plan will be finalised before the end of 2024.

Community Grants

More than \$887,000 in grants were allocated during the quarter to 237 applicants through a range of Council grant programs including the Major Grants Program, Regional Arts Development Fund, Councillor Discretionary Funding Program, Individual Development Grants, and Emergency Grants.

The Major Grants program supported 119 community groups who received a share in \$730,399 in funding, which will bring a large number of community infrastructure projects to life and in turn benefit our community's wellbeing These projects included \$30,000 to Glasshouse Hinterland AFL Club for the construction of inclusive changeroom upgrades and \$30,000 to Nambour Meals on Wheels for kitchen renovations, enhancing their vital community support services.

Other community projects funded through the Major Grants Program include:

- \$7,000 to Windansea Boardriders Club Inc for website copywriting and digital costs to rebuild the club's website and include its history, and
- \$7,000 to Feral Arts towards consultation, research, video production and artist workshop fees for the pilot of a six-year project targeting the revitalisation of the Kunda Park precinct.
- \$6,000 to Kenilworth Chamber of Commerce for event costs at the 2024 Kenilworth Classic

Council is proud to support local community groups and the work they do to make our region a great place to live.

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Domestic and Family Violence Prevention Month

The Sunshine Coast community united as one to mark Domestic and Family Violence (DFV) Prevention Month in May 2024. A number of activities were undertaken to raise awareness of DFV prevention month and the support services

An incredibly powerful Candlelight Vigil and March was held at Cotton Tree, Maroochydore in partnership with Centacare on 1 May 2024. This year there was a significant increase in participation from the wider community compared to previous years. The community was asked to pause, reflect and hear the voices, stories and perspectives from victims and survivors of DFV and to remember the women and children who have lost their lives as a result of DFV in the past 12 months. The event acted as a reminder that we all have a role to play in ending violence against women and children.

More than 4,000 purple ribbons were handed out at the Sunshine Coast Lightning game held at the University of the Sunshine Coast Arena on 4 May 2024 and star making workshops were hosted in 7 libraries across the region bringing people together, and creating safe spaces for conversation to build understanding around issues of violence in our communities.

Dr Torna Pitman facilitated a session at Council's Altitude 9 venue space on 24 May 2024 on the topic of coercive and conversational control and in a partnership with Moorup and Entag, Council donated 40 phones to DV Safe Phone as a small practical way Council can support those affected by DFV.

National Reconciliation Week

The community came together in the spirit of reconciliation at the annual Sunshine Coast National Reconciliation Week launch on 27 May 2024. Hosted on Jinibara land at Kabi Kabi business Tribal Link, the launch included a welcome to country from Jinibara Elders Aunty Zeitha Jalamala Murphy and Uncle Colin Ross, dance, cultural activities, and speeches all highlighting this year's theme of 'Now More than

Ever.'

This theme is a reminder that the fight for justice and the rights of Aboriginal and Torres Strait Islander people must continue. Council partnered with TribalLink, Maroochydore Community Justice Group and Munimba-Ja Art Gallery to deliver the event

It was a great opportunity to come together as a community and reflect on the importance of National Reconciliation Week and all that it represents. Council supported and hosted a range of other events throughout the week, including the annual Aunty Betty Memorial Reconciliation Walk at Dicky Beach, the Biosphere Yarning Circle with Brian Warner and Sunshine Coast Lightning First Nations round.

Migrant Business Ready Program

The Migrant Business Ready Program commenced on 14 May 2024 with 13 people participating in 10 workshop sessions to learn essential business skills and help turn their business vision into a reality.

The program supports new arrivals to our region, helping them establish and grow their small businesses and allows for group learning and networking opportunities linking into the business and industry networks of the Sunshine Coast.

The 10 workshops include business values and vision, customer analysis, product statement, marketing strategies, financial planning and risk management, online coaching between sessions and the option to upgrade to a Certificate 3 or 4 business qualification.

Local Contemporary Art Prize: Reflections on here and now

The Local Contemporary Art Prize: 'Reflections on here and now' is a highly anticipated annual exhibition at Caloundra Regional Gallery, showcasing the breadth of contemporary arts practice from emerging, mid-career and established visual artists residing on the Sunshine Coast. The exhibition was on display from 22 March to 5 May 2024.

Forty finalists were selected for the exhibition

and winners shared \$17,000 in prize money, thanks to sponsors Friends of the Gallery, Mary Henzell Investments, Localvolts and Geoff Lyons Solicitors.

Susan Schmidt was crowned the Local Contemporary Art Prize 'Best in Show' winner for her artwork, Breathe (coming up for air). The art prizes and exhibition play a key role in supporting our local artists and the arts within the Sunshine Coast.

Community Venues

Community CoLab

The Community CoLab opened on the ground floor of the Sunshine Coast City Hall building in the Maroochydore City Centre on 1 May 2024. It is a versatile, low-cost venue-for-hire space and is the latest inclusion in the portfolio of venues operated by Council on behalf of the community.

The new space accommodates up to 20 people, providing an excellent venue for a variety of small events and meetings. Community CoLab is anticipated to be a valuable resource in meeting the increasing demand for community spaces in the region and fosters accessible and affordable spaces for the community's benefit.

The CoLab design reflects our deep connection to the land, and features a large screen TV to facilitate presentations, whiteboard, folding tables on wheels and kitchenette with dishwasher.

Disaster Management

Get Ready Schools Program

Council delivered the Get Ready Schools Program to teach students about how to prepare, cope and recover from stressful weather events. Weather events such as storms, fires, heatwaves, wild seas, flooding and landslides are part of living on the Sunshine Coast.

The free school program, which has been running for 5 years, is an important part of educating the whole community about natural disasters, which in turn makes our region more resilient overall.

Being prepared before a weather emergency can make a big difference to how children will respond and cope. An interactive video presentation also provided the opportunity for students to share their own wild weather experiences.

Local Disaster preparedness

Council plays a critical leadership role in local disaster management arrangements and at Council's Special Meeting on 11 April 2024, Mayor Rosanna Natoli and Deputy Mayor, Maria Suarez were appointed Chairpeson and Deputy Chairperson of the Sunshine Coast's Local Disaster Management Group (LDMG).

Libraries

Council operates 8 libraries across the region to provide resources and a range of learning workshops and events. Key highlights from the quarter include:

- 5,700 attendees participated in 201 Storytime and Rhymetime sessions
- 113 active library volunteers contributed 2,630 hours and 5 new volunteers joined the Library Volunteer Program
- new eResources contracts were awarded this quarter, increasing member online access to eBooks and eAudio collections
- the Future Engineers Club was launched, which challenges children over the age of 6 to design and build lego, magnetic tiles and geometric shapes, and
- security technology was upgraded at Kawana Library to enable after-hours access to the podcast studio.

Roads, cycleways and pathways

Draft Active Transport Plan engagement

Between 20 May and 17 June 2024, community members were invited to complete an online survey to help guide the priorities for improving active transport on the Sunshine Coast. As part of the review of the Active Transport Plan 2011, Council is committed to developing a transport system that services and supports our rapidly growing region, without putting more cars on the road. A new Active Transport Plan will assist with:

 achieving the targets to increase active transport use and reduce car travel, as set out in Council's Integrated Transport Strategy (2018)

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- sustainably managing the projected population growth on the Sunshine Coast
- · delivering transport legacy infrastructure to support the delivery of the Brisbane 2032 Olympic and Paralympic Games
- · complying with improved active transport standards and guidelines, and
- · delivering a connected, safe and efficient transport system by 2041.

The community will have an opportunity to provide feedback on the draft Active Transport Plan in late 2024

Centre at Parklands are on track to be delivered in 2027, with construction of the Sunshine Coast Stadium Expansion planned to start in late 2024.

The venues will provide high-quality competition and training facilities for our local athletes, increase participation in sports and recreation across the region, and will have capacity to host major sporting events. The venues will also be leading-edge in accessibility to accommodate the many para-sports, athletes and spectators in our

Sporting Facilities

Kawana Aquatic Centre

Stage One of the Kawana Aquatic Centre upgrade was completed in April 2024 and includes a new 20-metre, 5-lane indoor heated pool, along with new structures, new plant and

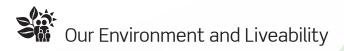
The \$14 million multi-year upgrade progressed to Stage 2 in May 2024 and once finished will deliver a new entry building, amenities, kiosk and additional car parking, supplemented by a \$938,000 contribution from the Australian Government's Local Roads and Community Infrastructure Program.

Sport and recreation facilities play an important role in our local community and the Kawana Aquatic Centre is a popular and highly valued swimming facility for the region, accommodating more than 200,000 visitors each year. Stage 2 upgrade works are anticipated to be completed in late 2025, weather permitting.

Sunshine Coast Olympic Venues

Three Sunshine Coast sporting venues for the Brisbane 2032 Olympic and Paralympic Games were given the green light to progress to tender on 17 May 2024, following a funding commitment of almost \$300 million by the Queensland and Australian governments. The funding signals the largest ever investment in community sporting infrastructure on the Sunshine Coast which will deliver lasting economic and social benefits before, during and after the Games.

A \$148 million Sunshine Coast Stadium expansion, a \$142 million new Indoor Sports Centre in Kawana and a \$14 million Mountain Bike



Our natural assets, healthy environment and liveability credentials are maintained and enhanced.



4,920 hectares

of landscape and garden beds maintained



10,621 hectares

managed for conservation under the Sunshine Coast Land for Wildlife program



675

wheelie bins of weeds removed by 546 volunteers with the Community Nature Conservation Program



1651 MWh

of power generated from Council's landfill Renewable Energy Facility in Caloundra, with an associated reduction in greenhouse gas emissions of 31,804 tonnes

Beaches, foreshores, coastal infrastructure and canals

North Shelly Beach Pilot

The North Shelly Beach Pilot project aimed at turtles, dune, and vegetation restoration was delivered in May 2024. The project used a best practice approach that incorporates advice from technical experts from Queensland Department of Environment, Science and Innovation and the Queensland Herbarium. It involved restoring the dunes to a condition that provides the best opportunity for turtle nesting success and better represents the plant species you could expect to find in this dunal environment.

Bushland Conservation and habitat

Dark Skies

Council completed phase one of a community engagement process from 20 May to 16 June 2024 on a proposal to establish a Sunshine Coast Dark Sky Reserve. The feedback will help Council to determine whether to pursue a formal application under the International Dark Sky Places Program.

A Dark Sky Reserve is one of the 5 designation types offered under the International Dark Sky

Places Program which seeks to preserve and protect dark sites through responsible lighting policies and public education. A dark sky is the natural occurrence of the night sky that is free from human-caused light pollution. Light pollution can impact on the quality of our night skies and the amount of light pollution on the Sunshine Coast could be expected to increase across the next 20 years and beyond as our population increases.

Reducing light pollution can deliver many benefits to the community including economic, health and wellbeing, emissions reduction and wildlife friendly habitat outcomes.

Invasive species workshop

Council hosted the Invasive Plants and Animals Workshop event at Belli Park Hall on 20 April 2024 to arm residents with the knowledge to fight invasives on their property. The free weekend workshop featured a series of talks delivered by experts from Council, environment groups and the agricultural sector who are all working to protect our region's biodiversity.

Registered participants were able to learn about controlling weedy vines, managing invasive Sporobolus grass, how to restore creeks and rivers and protecting property from invasive animals.

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Sunshine Coast Open Data Expo

More than 200 people gathered for the 2024 Sunshine Coast Open Data Expo at Doonan Creek Environment Reserve on 19 June 2024. The theme for 2024 was Citizen Science and the event shared how researchers across the Sunshine Coast are partnering with citizen scientists to increase scientific knowledge, collect data and share stories on many different topics in our natural environment.

Through engaging discussions, interactive workshops, and hands-on activities, attendees were able to gain insights into the valuable contribution citizen science initiatives offer to monitoring, preserving and restoring natural ecosystems.

Attendees observed more than 15 exhibits where they could learn about and join citizen science projects and listened to guest speakers including the acclaimed First Nations author, Tyson Yunkaporta on how story is at the heart of everything, and Earthwatch's Chief Executive Officer, Fiona Sutton Wilson on how global challenges are being tackled at a local level.

Recreation parks, trails and facilities

Lake Weyba walking trails

Council has made existing trails at Lake Weyba more accessible by installing 4 footbridges, fire trails and a 24-metre-long suspension bridge. The suspension bridge across Horseman Creek finalises the foreshore nature trail, linking Lake Weyba to Peregian.

Improvement works also included 3 wayfinding signs, 25 wayfinding bollards and resurfacing of one kilometre of the fire trail.

Council proudly partnered with the Australian Government on the project, which contributed \$300,000 through its Local Roads and Community Infrastructure Program.

Upgrades at Lions and Norrie Job Park

Following 3 rounds of community engagement

and a community-led new landscape plan, the \$1.6 million Lions and Norrie Job Park, Coolum Beach commenced Stage 1 upgrades in June 2024

The much-loved park is located between an iconic surf beach and a bustling entertainment strip and the upgrades will revitalise this popular outdoor space and make it more welcoming and accessible for everyone in our community. Works will include replacing the existing shelter including new barbecues and furniture, new fitness equipment and softfall, new pathways and timber pedestrian bridge, inground services, electrical infrastructure, drainage works and signage.

Sunshine Coast Council provided funding of more than \$1 million and proudly partnered with the Australian Government, which contributed \$250,000 through its Local Roads and Community Infrastructure Program, and the Queensland Government, which provided \$250,000 through its Minor Infrastructure Program towards improvements to Lions Park and Norrie Job Park. Stage 1 works are anticipated to be completed by end of September 2024, weather and site conditions permitting.

Sustainable growth and network planning

Stage 2 Central Meeting Place - Mooloolaba Foreshore

Stage 2 of the Mooloolaba Foreshore
Revitalisation project will begin construction early
2025, following a Council decision at the Ordinary
Meeting in May 2024. Council accepted the
recommendations in the report and approved the
design, the construction timing for Stage 2 and
the finalisation of the Draft Business Activation
Plan to begin implementation within the 2024-25
financial year.

Stage 2 follows on from the completion of the multi-award winning first stage, the Northern Parklands, and will ensure Mooloolaba continues to thrive as a wonderful destination for Sunshine Coast residents and visitors and is better protected from the predicted impacts of climate

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change.

Council reinforced its commitment to helping businesses, community, sporting groups and residents plan for the Stage 2 construction phase and has been working closely with the Mooloolaba Business Activation Group and Mooloolaba Stakeholder Interest Group to minimise disruption throughout the works.

Stormwater drainage

Effective stormwater management is critical to ensuring that Council maintain a safe, healthy, and well-functioning urban environment. Throughout the quarter, Council inspected and actioned the following stormwater infrastructure:

- 23 pipes were relined, 15 pipes were patched and 3 pipes were replaced
- 18 pits were structurally upgraded
- 7 detailed flood investigations were completed, and
- 421 customer requests were investigated and responded to.

Waste and resource management

More than 3 million bin collection services were provided during the quarter and 169,064 transactions were recorded at Council's Resource Recovery Centres.

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Our resilient, high-value economy of choice drives business performance, investment and enduring employment.



\$5.7 million

in revenue for Sunshine Coast holiday parks



49,391

guests attended 23 major events, which generated approximately \$36 million in economic activity for the region



3,142

businesses accessed specialist advice and information



\$97.9 million

or 69.3% of the total available purchasing spend for the quarter went to local businesses

Economic development

Council provides industry and businesses support through a variety of methods including business support programs, workshops, place activation, consultation sessions with industry, supporting and sponsoring key stakeholders in the delivery of events and forums, investment attraction and event sponsorships. During the quarter, key initiatives undertaken included:

- 10 events were delivered, involving 290 participants and participation at the Queensland Small Business Commissioner's Small Business Friendly Conference, business planning and procurement workshops
- 112 industry guests comprising local businesses, investors and government were in attendance for the Venture Forward Business Breakfast on 22 May 2024
- 514 businesses across the region received tailored and specialist advice through the Local Business Support Program
- 784 businesses received support through the Place Activation program which included 10 key events in Nambour, Mooloolaba and Caloundra and attended by more than 10,000 people, and
- 900 participants attended the 2-day film showcase program Sunny Coast Showdown Showfest on 21 and 22 June 2024.

Sunshine Coast Regional Jobs Committee

The Sunshine Coast Regional Jobs Committee is an initiative funded by the Queensland Government which aims to support workforce and skilling needs in the region. The committee includes members from Council, UniSC, TAFE, schools as well as business leaders from Kilcoy Global Foods, Tony Kelly Restaurant Group, Country Chef, Sunshine Coast University Hospital, and Construction Skills Qld. The committee has met on 4 occasions and supported 4 Local Workforce Forums to gather input from industry on workforce challenges and opportunities. The feedback from the sessions will be used to create an action plan which is anticipated to be released in July 2024.

Future Skills Summit

In a partnership between Council, TAFE Queensland and Study Sunshine Coast, the inaugural Future Skills Summit was held on 30 April 2024 at TAFE, Mooloolaba.

The Summit was a dynamic and forward-thinking event designed to equip young minds with the critical skills and insights required to thrive. The Summit aimed to revolutionise how we prepare our students for the challenges and opportunities of tomorrow. One of the core tools used during the Summit was immersive workshops, which covered a diverse range of topics spanning from

artificial intelligence and robotics to sustainability and creative problem-solving.

The hands-on sessions provided students with a unique opportunity to engage with cutting-edge technologies and explore innovative ideas in a supportive environment. In addition to workshops, attendees heard from inspirational keynote speakers who are experts and thought leaders across various industries.

Buy Local Day

Sunshine Coast Buy Local Day was held on 22 June 2024 and was a culmination of an 8-week multifaceted campaign that leveraged social media, traditional media and local networks to inspire consumers to support their favourite local businesses. Council collaborated with Chambers of Commerce and Industry Groups to encourage businesses to get active on Buy Local Day with special offers and store activations. Several Chambers of Commerce activated their business precincts on the day and reported higher than usual foot traffic. Buy Local Day's purpose instilled local sentiment and influenced long term consumer spending habits that support Sunshine Coast businesses.

Buy Local Day was delivered with assistance provided through the Queensland Reconstruction Authority's Disaster Recovery Funding Arrangements.

The month of May was also Queensland Small Business Month and a timely reminder to consumers to support our local businesses because each transaction strengthens our Sunshine Coast economy now and into the future.

'The Aussies'

The Australian Surf Life Saving Championships, better known as 'The Aussies', was held from 13 to 21 April 2024, across 4 Sunshine Coast beaches – Maroochydore, Alexandra Headland, Mooloolaba and Coolum.

More than 8,100 surf sports competitors from 222 surf clubs across Australia attended the event with competitors in the youth events aged as young as 12 years old through to masters which has competitors up to 87 years old taking part.

Many of the competitors, officials and supporters stay in our region after their competition comes to an end to experience the Sunshine Coast's warmer waters and great food and hospitality. The estimated economic contribution to the region is approximately \$20.7 million to the local economy.

Holiday Parks

Council operates 6 holiday parks across the region, offering low cost accommodation options in prime tourist locations.

This quarter, holiday parks hosted 28,341 visitors and operated at an average occupancy of 68 per cent, which is slightly down in comparison to the period in the previous year. This is attributed to the inclement weather experienced across South East Queensland early in the quarter.

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Our Service Excellence

Our services are consistent and accessible and provide positive experiences for our customers and value to our community.



93%

of development applications assessed within statutory timeframes



60,272

customers were assisted through the development and customer contact centres



1,611

building approvals issued with a construction value of \$584.9 million



\$25 million

invested into our local road network to rehabilitate and resurface 62.9kms of road with a total area of 100,554m² for the safety of our community

Customer and community relations

Council assisted more than 60,200 customers through our development and customer contact centres across a range of methods, including SMS's, phone calls, visits to the counter and email and web queries.

Online transactions continue to increase for servcies such as waste, with phone and email still being the perferred choice of contact by customers.

Development services

This quarter, Council continued to see a steadying of development activity in the region, associated with increases in interest rates, changes in development market appetite and impacts of construction costs, supply chain and skills shortage in the construction industry.

At the Ordinary Meeting in May 2024, a range of new and amended fees were adopted for the Development Services Register of Cost-recovery Fees and Commercial Charges 2024-25. These fees resulted from a detailed activity-based costing exercise and benchmarking against other local governments.

Development Services completed a review of the suite of development advice services to assist customers in identifying what supporting information is required to lodge an application and in doing so, improve the quality of applications and save the customer money. The service will help customers clarify processes and timeframes, advise of the relevant legislative and planning scheme requirements, and identify any specific technical issues at any stage of the development journey.

Local amenity and local laws

Council continued with a range of education and regulation activities both proactively and in response to feedback from the community. In addition, the following activities occurred during the quarter:

- 2,195 people were engaged through the Responsible Pet Education Program via 30 education pop ups, 5 community engagement events and shows, 19 Smart Paws Kindy visits and 4 Smart Paws Junior visits, and
- 400 Responsible Pet Ownership booklets and 200 Cats on the Coast booklets were provided to vets, pet shops, pet parlours, dog trainers with puppy pre-school classes, real estate agents and the Sunshine Coast Animal Refuge.

QUARTERLY HIGHLIGHTS 2023-24

Road network management

Through the Road Resurfacing and Rehabilitation Program, Council continues to manage our local road network assets for the safety of our community. During the quarter, \$25 million was expended on the program and 41 projects were completed, including 7 rehabilitation projects at:

- · Sanderling Street and Quarrion Court, Aroona
- · Minchinton Street, Caloundra
- · Blackall Terrace, Nambour, and
- Quanda Road, Lysaght Street and Focal Avenue, Coolum Beach.

wetland experiences, dog-friendly facilities and opportunities for community events.

The works under this contract are anticipated to be completed by April 2025, weather and site conditions permitting. Council is working towards the sports precinct being operational by 2026.

Project Delivery

Nambour United Football Club

The Nambour United Football Club is home to 350 players aged 5 to 70 who are benefiting from the club's new lease of life following the \$1.7 million clubhouse and facilities upgrade, which was completed in April 2024.

The project is a boost for the football club and also the weekend Yandina Community Markets, which it hosts. The upgrade includes new public amenities, 4 new changerooms, improved access for all abilities, a separate area for umpires and a first aid room. The refurbished clubhouse also boasts a new club administration office and uniform store, with a solar system to offset electricity costs.

Council provided funding of more than \$1 million and proudly partnered with the Australian Government, which contributed \$400,000 through its Local Roads and Community Infrastructure Program, and the Queensland Government, which provided \$204,000 towards upgrading the clubrooms. The Nambour Yandina United Football Club also contributed \$33,000 to support the project.

Honey Farm Sport and Recreation Precinct

The Honey Farm Sport and Recreation Precinct at Meridan Plains earthworks commenced during the quarter. The major regional sporting, recreation and community precinct will feature purpose-built sporting fields and ovals for football (soccer) and cricket, hardcourt activities, disc golf, playgrounds, active youth and play spaces for biking, skate boarding, nature trails,

Our Outstanding Organisation

Our organisation is high performing, innovative and community focused, marked by great people, good governance and regional leadership.



91%

of Council's total electricity consumption was offset by the Sunshine Coast Solar Farm



10

awards were received during the guarter

Digital Information Services

Council continues to invest in its Cyber Security Program based on industry standards, ensuring safe and secure digital services are maintained for employees and our community.

During the quarter, Council established a dedicated data and artificial intelligence service in support of process efficiency opportunities and more effective customer experience for the community.

Elected Council

The 2024 Local Government Election was declared on 2 April 2024, with Rosanna Natoli elected as Mayor of the Sunshine Coast Council. At the Special Meeting on 11 April 2024, Councillor Maria Suarez was appointed Deputy Mayor.

Councillor Portfolios

A Councillor Portfolio system was adopted at the Ordinary Meeting in May 2024 to provide Councillors with an opportunity to develop a heightened level of knowledge, leadership and representation across the region in a specified area of responsibility.

The Council portfolio system is in alignment to the 5 goals outlined in Council's Corporate Plan and the associated regional strategies. Each portfolio has 2 Councillors assigned to it to share allocation of portfolio responsibilities. Councillor Portfolios established are as follows:

• Region Shaping Projects, Regional Advocacy

and Intergovernmental Relations – Councillor

- Strong Community Councillor David Law and Councillor Taylor Bunnag
- Environment and Liveability Councillor Maria Suarez and Councillor Tim Burns
- Resilient Economy Councillor Terry Landsberg and Councillor Joe Natoli
- Service Excellence Councillor Winston Johnston and Councillor Christian Dickson
- Outstanding Organisation Councillor Ted Hungerford and Councillor Jenny Broderick.

Finance and procurement services

2024-25 Budget

Council handed down its 2024-25 Budget at its Special Meeting on 20 June 2024 and while the budget prepares the region for growth and a bright future, it provides a renewed focus on supporting our community now.

The community is at the heart of the budget with a focus on community spaces, parklands and infrastructure for all. It focuses on transport, roads, pathways and community facilities, ensuring smoother travel and better sports and community spaces. Residents are supported through increased pensioner concessions, initiatives for housing and family violence prevention and programs to shape a healthy, connected community.

The budget was designed to benefit all residents

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QUARTERLY HIGHLIGHTS 2023-24

from the north to the south, east to west and everywhere in between. The budget includes:

- \$391 million to develop a strong community
- \$289 million to maintain and enhance our environment and liveability
- \$37 million to build our resilient economy, and
- \$140 million to deliver service excellence.

Governance

Operational Plan 2024-25

Council adopted the Operational Plan 2024-25 at the Special Meeting on 20 June 2024. The Operational Plan 2024-25 identifies 86 activities and 31 service outputs that will be the basis of regular progress reporting to our community.

People and Culture

As part of Council's commitment to creating a safe and inclusive workplace, the following training modules have been delivered to both leaders and staff:

- · Creating respectful workplaces
- · Managing team wellbeing, and
- · Bystander training.

In addition, Council has continued to offer On Country Cultural Awareness, Governance and Cyber Security training and had specific leadership modules on Service Excellence, Influence and Emotional Intelligence.

Awards

Council and Council employees were recognised state-wide and nationally with 10 awards during the quarter:

- Council, as one of 13 local governments participating in the Land for Wildlife South East Queensland program, won the 2024 Local Government Managers Australia (Qld) Awards for Excellence in the Collaboration category.
- Council's Sunshine Coast Ecological Park master plan was the winner of 2 categories at the Australian Institute of Landscape Architects Queensland 2024 Awards:
 - Excellence Award for Parks and Open

Space, and

- Landscape Architecture Award for Landscape Planning.
- Council was the winner of 3 awards and received a commendation at the Parks and Leisure Australia Queensland Regional Awards:
 - Buderim Village Park won Park of the Year Award
 - Sunshine Coast Ecological Park won the Strategic and Master Planning Award, and
 - Employee, Stacey Bentley won the David Aldous Emerging Leader Award, and
 - Sugarbag Recreation Reserve received a commendation in the Community Facility of the Year Award.
- Council employees Jane Willis and Hayley
 Wright were recognised as Queensland
 Disaster Resilience Champions by the Local
 Government Association of Queensland for
 their individual contributions to impacted
 councils during South East Queensland severe
 thunder storms and tropical cyclone Jasper.
- Council was announced second place in the Local Government Managers Association (LGMA) Management Challenge, announced at the LGMA Awards for Excellence Gala.

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Connecting with Council

Council invites the community to take part in many forms of community engagement.

To receive Council news and information you can subscribe to Council's e-newsletters by visiting Council's website at sunshinecoast.qld.gov.au.

Through social media, Council aims to keep you up to date on a range of Council activities.

Follow Council on:







Visit our have your say website at haveyoursay.sunshinecoast.qld.gov.au to comment on current consultations and projects or read about how community engagement helped shape Council projects.

Contact us via MyCouncil online anywhere, anytime to ask a question, report a problem, lodge a request or provide your feedback. Complete an online form or chat with a Customer Service Officer using Council's SMS, or request a callback service from 9am-4.30pm Monday to Friday or email mail@ sunshinecoast.qld.gov.au.

Customer contact counters are open 8.30am-4.30pm Monday to Friday in Caloundra, Maroochydore and Nambour, for visits in person, or by phone on (07) 5475 7272. For after-hours emergencies, Council receives calls 24 hours a day, seven days a week.

We encourage you to visit sunshinecoast.qld.gov.au.

QUARTERLY HIGHLIGHTS 2023-24

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Corporate Plan Goal: Our strong community

Goal Objective: In all our communities, people are included, treated with respect, and opportunities are available to all.

Healthy and active communities

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.1.1	Identify and secure an enduring legacy for the Sunshine Coast as a key delivery partner in the Brisbane 2032 Olympic and Paralympic Games and work collaboratively with our Community Reference Group and key partners to identify and implement Sunshine Coast specific themes, opportunities and challenges.	01/07/2023	30/06/2024	100%			During the 2023-24 financial year, Council has been actively engaged in the development of the State Government's Olympic and Paralympic Games Legacy Strategy, Elevate 2042, released on 10 November 2023. The four transformational themes and focus areas within Elevate 2042 align well with those identified in our Sunshine Coast 10+10+ Legacy Vision. Council is now involved in progressing the Elevate 2042 Implementation Plan.
1.1.2	In collaboration with our Games Delivery Partners, progress the planning, design and delivery of the three Brisbane 2032 Olympic and Paralympic Games venues - Sunshine Coast Stadium, Sunshine Coast Indoor Sports Centre and Sunshine Coast Mountain Bike Centre.	01/07/2023	30/06/2024	100%			Project validation reports for all 3 projects were completed by Council and approve by the State Government. Final venue investment decisions and public announcements were made by the State Government on 17 May 2024 and the federal funding agreements between Council and the State Government established. The Sunshine Coast Stadium expansion project went out to tender this quarter and works are planned to commence in October 2024. The Sunshine Coast Indoor Sports Centre and Mountain Bike Centre projects will commence in 2025 as planned.
1.1.3	Deliver the 'Healthy Sunshine Coast' program to increase health and wellbeing in the community through low cost or free activities and workshops.	01/07/2023	30/06/2024	100%			Healthy Sunshine Coast has continued to enjoy strong membership growth with close to 5,000 registered members as at 30 June 2024. Participation numbers in classes continue to increase and all the current providers have expressed interest in continuing their involvement in the program in the new financial year. Marketing strategies are being explored with the aim of generating even more growth for the program.
1.1.4	Develop and commence implementation of the Sunshine Coast Lifeguard Services Plan 2023-2028 to enhance community safety along the region's beaches.	01/07/2023	30/06/2024	100%			A new storage facility for lifeguard equipment has received funding and approval to be constructed at Coolum North. Bokarina Beach lifeguard service will include a winter school holiday weekend service during June and July 2024, and roving patrols will be conducted as part of this service to cover the adjacent coastal stretch, including Wurtulla Beach.

Item 8.1 Quarterly Progress Report - Quarter 4, 2023-24

Appendix B Operational Plan Activities Report Quarter 4, 2023-24

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.1.5	Partner with the State Government and school communities to deliver travel behavioural change programs that support active transport options, including the 'RideScore Active School Travel' program, walking and cycling to school events, the cycle skills education course and the safe school travel program.	01/07/2023	30/06/2024	100%			The RideScore Active School Travel Program continued for schools in term 2. A total of 2,156 students registered across 11 local state primary schools, including an additional 109 new registrations. A total of 28,165 cycle and scooter trips were undertaken during the quarter (a trip includes travel both to and from school), assisting in the reduction of school precinct traffic congestion and improving safety surrounding the school. The 'Move it in May' ThinkChange Workplace Challenge event was held between 29 April and 31 May 2024, targeting commuters across Council worksites and the broader Maroochydore CBD precinct in conjunction with business partners. In the period between April and June 2024 there were 1,550 recorded bike trips by Council staff utilising the end of trip facility at Sunshine Coast City Hall. The promotion had a positive impact on increasing the number of commuters using sustainable transport to get to and from work to reduce pollution and traffic congestion. The ThinkChange Program supported the Nirimba State Primary May Winter Festival Event and attracted 115 bikes and scooters utilising the valet bike parking service to encourage sustainable travel to the event.
1.1.6	Implement prioritised actions from the Sunshine Coast Sport and Active Recreation Plan 2011-2026, including: the completion of upgrades to the North Shore Multi-Sports Complex and Nambour Yandina United Football clubhouses, completion of Caloundra Indoor Stadium roof replacement and commencement of the Kings Beach Surf Life Saving Facility redevelopment.	01/07/2023	30/06/2024	100%			The Nambour-Yandina United Football Clubhouse upgrade was completed and officially opened in April 2024. Civil works at Honey Farm Sport and Recreation Precinct are progressing on time due to improved weather conditions. Council was successful in receiving \$700,000 through the State Government's Minor Infrastructure and Inclusive Facilities Fund for a new inclusive clubhouse at Baringa and upgraded amenities in the Nambour Showgrounds equestrian precinct.
1.1.7	Progress implementation of the Honey Farm Sport and Recreation Precinct with a focus on preparing the fields and facilities to activate the designated sporting uses.	01/07/2023	30/06/2024	100%			The bulk earthworks and buried services work at Honey Farm Sport and Recreation Precinct is back on track after being impacted by wet weather in early 2024. Water and waste water work is due to commence in late 2024, with other work packages moving through procurement. Activation of the soccer precinct is still anticipated in early 2026.

Vibrant community places and spaces that are inclusive, accessible and adaptable

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.2.1	Implement prioritised actions from the Sunshine Coast Aquatic Plan 2011-2026 including completion of stages 1 and 2 of the Kawana Aquatic Centre upgrade.	01/07/2023	30/06/2024	100%			Stage 1 works at the Kawana Aquatic Centre are complete and the new program pool is fully activated with positive community feedback received. Stage 2 works including demolition and rebuild of the main administration building commenced in early June 2024, with works due for completion in early 2025.
1.2.2	Implement prioritised projects and programs from the Sunshine Coast Library Plan 2014-2024 and the Library Network Plan 2019-2041, including delivery of programs that support life-long learning and planning for the delivery of new and refurbished libraries at Caloundra, Nambour and Sippy Downs.	01/07/2023	30/06/2024	100%			Libraries continued to grow engagement with the community in all areas. When compared to the previous year, library visitation increased by 11%, physical loans increased by 1%, digital engagement increased by 77% and membership increased by 13.5%. The Future Engineers program was successfully launched this quarter with 99 attendees. The Heritage Library has 5 new volunteers, delivered 2 successful school events and 2 in-house community programs. Libraries conducted their annual customer satisfaction survey this quarter with 983 respondents giving a high satisfaction rating of 95%. Weekly Storytime and Rhymetime attendance remained strong with 5,709 people attending the 201 sessions.
1.2.3	Implement prioritised actions from the Cemetery Plan 2019-2028, including: site planning for key cemetery sites at Kulangoor and Caloundra, updating content and information regarding cemetery services on Council's website, and forming a Cemetery Community Reference Group.	01/07/2023	30/06/2024	100%			 The cemetery plan prioritised actions for financial year 2023-24 were progressed throughout the quarter, including: meeting with the Community Reference Group to discuss and provide input into the final draft of the Kulangoor Cemetery Masterplan publication of content on Council's website informing the community on services and information relating to end of life to assist our community at their time of need, and expansion of offerings for current memorial and lower cost burial options. Additionally, after 114 years the Caloundra Cemetery closed for new adult burials. However, Council will continue to offer children burials, ashes interments, and the option to be interred with a loved one at Caloundra Cemetery.

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.2.4	Progress a whole of region initiative to investigate, design and construct outcomes targeted specifically towards accessibility improvements in the public realm, which includes mobility mapping.	01/07/2023	30/06/2024	100%	Time	Budget	Accessibility improvement initiatives progressed with highlights including: new beach mat and beach trolley for Dicky Beach as part of the Accessible Beach Program a 4 wheel drive wheelchair for Mary Cairncross Reserve was purchased and will be available for community use in late 2024 Mobility Mapping was completed in the field for 3 more centres - Coolum, Beerwah and Montville, with online mapping being developed for community use the design for a playground fence for the all-abilities playground at Kevin Asmus Park, Buddina was completed significant kerb upgrades at the roundabout intersection of Burnett Streets and Ballinger Road, Buderim were completed to improve accessibility, and a Disability Discrimination Act compliant picnic setting has been delivered in Glephrook Downs Park, Nambour to
							been delivered in Glenbrook Downs Park, Nambour to support local residents of the nearby aged care facility and National Disability Insurance Scheme (NDIS) accommodation.

Item 8.1 Quarterly Progress Report - Quarter 4, 2023-24

Appendix B Operational Plan Activities Report Quarter 4, 2023-24

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.2.5	Coordinate the delivery of Council's Transport Levy policy and projects including encouraging sustainable travel choices through travel behaviour change programs and connecting our local communities by supporting transport services such as Council Link, Flexilink and Kenilworth Community Transport Service.	01/07/2023	30/06/2024	100%			 The Transport Levy supported a range of initiatives including: continuation of existing services such as Council Link support of the Kenilworth trial, and the Flexilink bus services in the Hinterland. The Transport Levy funded the following: delivery of a two-year trial to extend bus route 631 to better serve Yandina the scheduled upgrade of bus stops across the region to ensure they meet the Disability Discrimination Act 1992 compliance requirements, and the delivery of ThinkChange, Council's Travel Behaviour Change Program and the RideScore Active Schools Program across participating schools. The Levy contributed to the Detailed Business Case for Sunshine Coast Public Transport project, which is being led by the State Government in collaboration with Council as a funding partner.
1.2.6	Expand the trial and implementation of regulated parking technology to provide a safer work environment while encouraging vehicle turnover to provide fair and equitable access to the town centres, destinations and tourism locations.	01/07/2023	30/06/2024	100%			Implementation of the ParkSmart Program continues and focuses on reducing the exposure to risk, making patrols more efficient, broadening employment opportunities, and allowing the team to absorb the growth in demand without the need for more resources. The static camera trial continues at Buderim Mountain State School and will continue for the remainder of the 2024 school year to establish the reliability of the cameras in all seasons.
1.2.7	Facilitate and progress the Nambour centre activation project including advancing the planning and feasibility required for re-purposing the Nambour administration precinct buildings.	01/07/2023	30/06/2024	100%			Staging and methodology options to guide the repurposing of the Nambour Administration Buildings have been developed with finalisation targeted for early 2025, including an alignment of prioritised scope and available budget. Planning, design and construction of sequenced works will then occur over multiple financial years. Early works on the Eddie De Vere building are due to be undertaken in Quarter 1 and 2 of 2024-25 to create community and corporate enhancements.

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.2.8	Commence construction of the repurposing of the Caloundra administration building to incorporate library and community facilities, ensuring functional readiness through an operational management plan.	01/07/2023	30/06/2024	100%			The Caloundra Administration building refurbishment works have advanced significantly by local firm Hutchinson Builders. Internal demolition on all levels was completed, including creation of new multi level entrance and tiered seating void. Activities on structural preparations for the existing building and entrance expansion are well advanced. Project control measures and governance are functioning effectively to monitor plans relative to actual time, cost and scope. The preliminary Operational Management Plan for the building is undergoing further development, review and refinement ahead of building reopening. Completion of the building's transformation into a library and community facility with corporate office spaces is forecast for mid-2025 (subject to onsite progress).

An inclusive community, with opportunities for everyone

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.3.1	Develop and commence implementation of the Sunshine Coast Stretch Reconciliation Action Plan that is focused on longer-term strategies, and working towards defined measurable targets and goals.	01/07/2023	30/06/2024	80%			Work is continuing to develop the Sunshine Coast Stretch Reconciliation Action Plan (RAP) in consultation with the Stretch RAP Working Group which represents all areas of Council and First Nations partners and is expected to be completed by the end of 2024. A RAP Advisory Group, comprising 8 community members and one representative of the Kabi Kabi Peoples Aboriginal Corporation (KKPAC) and Jinibara Peoples Aboriginal Corporation (JPAC), has been established to help guide development and implementation. An expression of interest process to develop new RAP artwork is underway. Council is continuing to build and strengthen partnerships with Traditional Custodian groups and First Nations community stakeholders. Two half-day sessions were hosted with JPAC and KKPAC with a focus on engagement protocols. A successful National Reconciliation Week launch event was held on 29 May 2024 in partnership with TribalLink, Maroochydore Community Justice Group and Munimba-Ja Art Gallery. Planning for NAIDOC Week activities in July 2024 was undertaken with community stakeholders. A sponsorship agreement has been developed to support the continuation of the GATHAA Markets and improve economic outcomes for local First Nations businesses and grow cultural tourism on the Sunshine Coast.

Item 8.1 Quarterly Progress Report - Quarter 4, 2023-24

Appendix B Operational Plan Activities Report Quarter 4, 2023-24

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.3.2	Deliver a 'Youth Council' program that fosters youth leadership and empowers young people to advocate and implement youth-led initiatives.	01/07/2023	30/06/2024	100%			The Young Leaders Academy meets monthly to build capacity and skills in participatory leadership within young people. Young leaders participated in a Youth Week panel where they shared their lived experience as a young person on the Sunshine Coast. Participants are demonstrating and developing their leadership capacity in different areas including holding a role on the Planning Scheme Community Reference Group, hosts at Council's National Reconciliation Week launch event, and being nominated for the Young Citizen of the Year award at the recent Sunshine Coast Biosphere Community Awards. The midprogram evaluation has provided overwhelmingly positive feedback on the value of the program and its impact on participants. A celebration of young people across the region was delivered during Youth Week from 7 to 14 April 2024 in partnership with several youth organisations and Stockland. This included a range of free activities such as handball, skate and basketball competitions, learn to surf experiences, a colour fun run, and Youth Fest held at Baringa Town Square which featured 21 young bands performing in Battle of the Bands. The youth agency network, Youth Connect, continues to meet to explore opportunities for partnership and initiatives to support young people.
1.3.3	Work collaboratively to deliver initiatives and outcomes that foster social inclusion and diversity, with a focus on multicultural communities and improving accessibility and inclusion for people with disability.	01/07/2023	30/06/2024	100%			The Migrant Business Ready Scholarship program commenced on 14 May 2024 with 13 people participating in 10 workshops to develop their business skills. A Multicultural Jobs Fair and Business Expo was held on 25 May 2024 at Baringa Community Centre in partnership with government agencies, community partners and business owners, with more than 300 participants and 20 exhibitors. The aim of the event was to help migrants find suitable employment and to gain information on the type of businesses and job opportunities across the region. The Multicultural Advisory Group met in June 2024 to discuss opportunities to ensure multicultural communities and needs are represented in the 2032 Games Legacy Strategy. Internal work towards Welcoming Cities has continued and the Welcoming Cities Symposium was attended by 2 members of the Multicultural Advisory Group. Planning commenced for the second phase of the Shine a Light on Racism campaign, identifying key focus and opportunities to engage the wider community, and work is underway to develop a public booking calendar for the Accessible Beaches Program.

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.3.4	Implement the Community Engagement Policy and Excellence in Engagement Framework to support the delivery of best practice engagement.	01/07/2023	30/06/2024	100%			Training, coordination of engagement activity and information sharing were ongoing priorities for the quarter to continue to advance excellence in engagement practice and outcomes. Training and learning sessions for online accessibility, codesign in engagement and collaboration, and choosing the right participation tools for an engagement project were delivered for Council officers. An overview of the Excellence in Engagement Framework, processes and projects was also presented to Councillors. There were 9 projects available for community feedback this quarter, including Glenfields Neighbourhood Park Landscape Plan, Glenfields proposed Dog Exercise Area, Khancoban Drive Park, Sunshine Coast e-bike and e-scooter trial, Community Strategy Refresh, proposed Dark Sky Reserve, new Active Transport Plan, Dick Caplick Park (Eumundi) Playground Structure Replacement and Mount Ninderry Environment Reserve draft Landscape Plan.
1.3.5	Develop and implement a Housing and Homelessness Action Plan to support Council activities to achieve affordable living outcomes for the Sunshine Coast community.	01/07/2023	30/06/2024	100%			Council continues to advance opportunities to utilise Councilowned land to realise affordable housing outcomes and identify additional locations in which the State Government could seek to deliver social housing projects.

Connected, resilient communities, with the capacity to respond to local issues

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.4.1	Provide support to the community and other not-for-profit organisations in the delivery of resources, facilities and services that meet the needs of communities through the community grants program.	01/07/2023	30/06/2024	100%			This quarter, a total of \$887,096 in funding was approved for 237 applicants through Major Grants, Regional Arts Development Fund Grants, Councillor Discretionary Funding Program Grants, Individual Development Grants, and Emergency Grants. Council delivered a grant writing capacity building workshop to local heritage organisations and provided support to a broad range of organisations seeking to establish a new partnership or renew and/or extend their existing partnership with Council through the 2024 Community Partnership Funding Program, 2024 Sports Field Maintenance Funding Program, and Environment Levy Partnership Program.

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.4.2	Undertake a review of the Community Strategy Action Plan 2019-2024 to develop a renewed set of actions for the next five years, working with the community towards our shared goal of a strong community for the Sunshine Coast region.	01/07/2023	30/06/2024	100%			The draft refreshed Community Strategy was available for broad community consultation between 14 May and 10 June 2024. The community were invited to provide feedback via completing a community survey or feedback template, attending a community session, or entering the photo competition. More than 500 people provided their feedback during this engagement period. Engagement with Council teams was undertaken concurrently during this time. Work continues to review the feedback and finalise the refreshed Community Strategy and renewed 5-year action plan for Council consideration in late 2024.
1.4.3	Undertake a review and develop the next version of the Active Transport Plan that sees walking and cycling playing an essential part in an integrated transport system to provide improved mobility, safer streets, healthier residents and a reduced impact on the global climate.	01/07/2023	30/06/2024	100%			Council's consultant (ARUP) commenced preparation of the background report to inform the new Active Transport Plan. A community engagement process was conducted from 20 May to 17 June 2024 to obtain an understanding of community perceptions about active transport and assist in setting the direction and identifying the priorities of the new Active Transport Plan. More than 480 completed surveys were received during the consultation period.
1.4.4	Advance the Caloundra Transport Corridor Upgrade project in collaboration with Council's funding partners to provide safer and more direct access to Caloundra for motorists, with a strong focus on active transport.	01/07/2023	30/06/2024	90%			The Caloundra Transport Corridor Upgrade design is 90% complete and final design for the corridor (Section 1: Omrah Avenue to Arthur Street and Section 2: Arthur Street to Nicklin Way / Industrial Avenue) is expected to be completed in Quarter 1 2024-25, with construction of Section 1 scheduled to commence in early 2025. Demolition of 16 properties along Oval Avenue is now complete. Final asbestos decontamination to 5 sites is to be completed in July 2024.
							The project is awaiting the outcome of a cycle grant funding application valued at \$2.4 million for construction of the active transport pathway on Section 1. Following the withdrawal of Australian Government funding, Council is continuing to work with the State Government to identify potential funding sources to make up the shortfall.
1.4.5	Progress a detailed business case with the State Government for Sunshine Coast Public Transport project to maintain the liveability and connectivity for the Sunshine Coast.	01/07/2023	30/06/2024	100%			The Detailed Business Case (DBC) for the Sunshine Coast Public Transport project is nearing completion in accordance with the Department of Transport and Main Roads program. The DBC is progressing through various State Government assurance review processes.

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.4.6	Review the Road Safety Plan and implement initiatives that support liveable neighbourhoods and limiting the number of road related injuries, protecting our most vulnerable road users, including pedestrians, cyclists and motorcyclists, and ensuring all three tiers of government work towards a common goal of reducing the impact of road trauma through a 'One Network' approach to road management.	01/07/2023	30/06/2024	80%			The next generation of the safety plan will take a more comprehensive approach and will appropriately be known as a Transport Network Safety Plan. The existing Road Safety Plan has been reviewed and the draft Transport Network Management Plan has been prepared for internal consultation. The timeline on this plan has been extended due to change in direction from road safety to network safety.
1.4.7	Work collaboratively to raise awareness and support initiatives for key social issues with a focus on homelessness and domestic and family violence prevention.	01/07/2023	30/06/2024	100%			Work continues alongside Maleny Neighbourhood Centre and 'Lived Experience' leaders to support community-led response to homelessness. As part of the Lived Experience program, a recruitment process was completed for the next intake into Street Up Speak Up training. During Domestic and Family Violence Prevention Month, Council worked with community partners to deliver the Candlelight Vigil and March at Cotton Tree on 1 May 2024. This event saw a significant increase in participation from the wider community. Council hosted a stall at the Sunshine Coast Lightning game on 4 May 2024, where 4000 purple ribbons were distributed to fans. Star-making workshops were hosted in Council libraries across the region throughout the month of May, creating safe spaces for conversation around issues of violence in our communities. On 23 May 2024, Dr Torna Pitman facilitated a session on Coercive and Conversational Control to raise awareness on the topic and promote safe and healthy relationships. Council also donated 40 phones to DV Safephone to support their initiative to provide a valuable resource to those escaping domestic and family violence.

Creative and innovative approaches to building a strong community

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
1.5.1	Deliver the Sunshine Coast's premier multi-arts Horizon Festival to celebrate place, encourage community participation and provide opportunities to present and build capacity for our local arts sector.	01/07/2023	30/06/2024	100%			The Horizon Festival's new delivery date of 2-11 May 2025 was announced at an artist event with 154 attendees. The festival is currently in the planning stages with program discussions, site visits, venue and partner negotiations, brand and website refreshes. The program will be finalised in the first quarter of 2024-25, followed by a focus on both the logistics of delivery and preplanning for the 2026 festival. This quarter the festival secured \$70,000 in funding from Arts Queensland. A review of the Horizon Festival is currently underway to explore alternative delivery models.
1.5.2	Plan and coordinate Council's Arts Levy Program to deliver an annual program of developmental opportunities for the creative sector and, in line with the Sunshine Coast Arts Plan 2018-2038 coordinate the delivery of the Regional Arts Development Fund, and deliver an engaging Regional Gallery program of exhibitions and events including the Sunshine Coast Art Prize.	01/07/2023	30/06/2024	100%			The Sunshine Coast National Art Prize has closed with 452 entries from every state and territory in Australia. This quarter, Caloundra Regional Gallery had 4,630 attendees, three exhibition changeovers and 17 public program events. A total of \$95,000 was distributed to 17 successful Regional Arts Development Fund grant recipients in the April 2024 round. The projects have a value of \$353,736 representing \$3.50 in value to the community for every dollar invested.
1.5.3	Develop the annual Heritage Levy program to support the implementation of priority activities and projects identified in the Sunshine Coast Heritage Plan 2021-2031 including: next stage planning for the Sunshine Coast Regional Collection Store, delivery of activation events for Bankfoot House and the Landsborough Museum, building the capacity of the region's network of heritage community organisations, and support to First Nations priority projects.	01/07/2023	30/06/2024	100%			Our heritage facilities increased visitation by 19% in the 2023-24 financial year when compared with last year, reaching a total of more than 12,000 visitors, with the help of our popular heritage talks, Australian Heritage Festival events and 20 educational programs. The Historian in Residence program delivered new research into Sunshine Coast cemeteries and Bankfoot House personalities. Support for our museum network continued with two training workshops, marketing, grants advice and the completion of conservation or interpretation reports for three community museums to assist planning, collections management and exhibitions.

Corporate Plan Goal: Our environment and liveability

A resilient region shaped by clever planning and good design

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
2.1.1	Progress the drafting of the new planning scheme informed by the preliminary community consultation outcomes and the State Interest Review, prior to undertaking formal community consultation on the proposed planning scheme that will shape future settlement patterns across the region.	01/07/2023	30/06/2024	80%			Council continued to progress the State Interest Review of the proposed planning scheme by responding to requests for further information and working collaboratively with the State Government to discuss and, where possible, resolve preliminary feedback on the proposed planning scheme. Other key focus areas in this quarter have included briefing the current Council on the proposed planning scheme and ongoing drafting of planning scheme policies that support the proposed planning scheme. It is anticipated that the State Interest Review process will remain ongoing into the next quarter with potential implications for the timing of the next project phase (formal public consultation).
2.1.2	Continue to negotiate with parties of the Palmview Infrastructure Agreement to ensure delivery of all infrastructure obligations under the agreement.	01/07/2023	30/06/2024	100%			The Palmview Infrastructure Agreement No.2A, the Infrastructure Agreement with the State Government and the Transfer Deed are in the process of being executed by the parties to enable the continuity of residential lot supply and the ongoing delivery of the Palmview development.
2.1.3	Advocate Council's policy positions to the State Government to inform the review of the South East Queensland Regional Plan.	01/07/2023	30/06/2024	100%			Council continued to engage with the State Government on implementation of policies contained in the updated South East Queensland Regional Plan. Council is actively engaged in one sub-committee on urban heat impacts and await State Government commencement of a further 4-5 working groups. Council has provided relevant data in support of the upcoming release of the 2024 Land Supply and Development Monitoring Report.
2.1.4	Continue to work with the State Government to progress the preparation of planning for the Beerwah East Major Development Area.	01/07/2023	30/06/2024	100%			Council is continuing to work in collaboration with the State Government to progress the planning for the Beerwah East South East Queensland Development Area under the South East Queensland Regional Plan, which strengthens the commitment of the State Government to the development of Beerwah East and acknowledges the importance of Beerwah East to accommodating the region's future population growth.

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
2.1.5	Plan for the protection of the Regional Inter-urban Break in perpetuity to secure the environmental, production and recreation values through: advocating for its retention at current extent, identifying and acquiring strategic land and implementing the Inter-urban Break Outdoor Recreation Plan with partners.	01/07/2023	30/06/2024	100%			Ongoing promotion and advocacy for the protection of the Regional Inter-urban Break continues. Council's Environment and Liveability Strategy website now incorporates a short video outlining the importance of this major green space for the region.
2.1.6	Finalise the review of the Environment and Liveability Strategy and continue to embed sustainability into organisational business while responding to climate change by building a more resilient Sunshine Coast region through emissions reduction and climate risk management.	01/07/2023	30/06/2024	100%			The Environment and Liveability Strategy Part C: Network Plan refresh is continuing and intended to be finalised in late 2024. Implementation of the Cascading Climate Risk project in partnership with Noosa Shire Council and critical infrastructure providers continued.
2.1.7	Design improved identification and updating of stormwater assets in Council's asset register to better shape appropriate levels of service in accordance with the Stormwater Management Strategy.	01/07/2023	30/06/2024	100%			The stormwater identification project is complete. Further opportunities for potential marketing of the culvert improvement design and retrofitted inlets are to be identified after discussion with the State Government.
2.1.8	Commence preparation of Urban Design Guidelines for Multi-Unit Dwellings to demonstrate and create a better built environment.	01/07/2023	30/06/2024	80%			Drafting of the Multi-Unit Development Design Guide has progressed this quarter through external workshops with key stakeholders. This project is scheduled to achieve completion by late 2024.
2.1.9	Implement the Coastal Hazard Adaptation Strategy through, informing the development of the new planning scheme, undertaking dune protection, enhancement and management in identified areas, progressing the Shoreline Erosion Management Plan and seeking external funding opportunities to establish program partnerships and collaboration.	01/07/2023	30/06/2024	100%			Implementation of the Coastal Hazard Adaptation Strategy has continued, including ongoing planning for Maroochydore, Mooloolaba and Golden Beach. Program governance to support implementation has also been established.
2.1.10	Provide effective, timely and coordinated planning, preparedness, response and recovery for the region in response to disaster events and undertake a review of Council's Local Disaster Management Plan.	01/07/2023	30/06/2024	95%			Council's Local Disaster Management Plan has been refreshed and will be presented for consideration at a future Ordinary Meeting of Council. Community resilience building workshops and Get Ready Schools visits progressed across the region.
2.1.11	Finalise construction of the new hi-tech material recovery facility at the Nambour waste precinct to improve the quality of processed recyclable material and mobilise the operations contract.	01/07/2023	30/06/2024	100%			This activity is complete with the facility operational since 1 December 2023.

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
2.1.12	Develop and commence implementation of a refreshed Sunshine Coast Waste Strategy to guide service provision, emissions reduction, diversion of waste from landfill and continued modernisation of Council's waste management facilities and practices.	01/07/2023	30/06/2024	100%			The Sunshine Coast Resource Recovery Strategy 2023 was adopted by Council at Ordinary Meeting in November 2023 and implementation has commenced.
2.1.13	Coordinate the delivery of Council's Environment Levy including the strategic land acquisition program and environment levy partnerships and grants.	01/07/2023	30/06/2024	100%			Implementation of the 2023-24 Environment Levy Program continued. A 17-hectare property at Ilkley was acquired, further expanding the Tall Gums Environment Reserve at Tanawha.

Protection and enhancement of our natural assets and distinctive landscapes

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
2.2.1	Finalise the Point Cartwright masterplan including management of consultation activities and any other formal processes required for implementation.	01/07/2023	30/06/2024	100%			The La Balsa Park and Point Cartwright Reserve Master Plan is complete and was endorsed at Council's Ordinary Meeting in August 2023. Future Capital Works projects and operational processes are being planned resulting from the recommendations of the master plan, some of which are scheduled for 2024-25 financial year.
2.2.2	Coordination of weed management activities, demonstration sites, and exploring new technology and methodologies to improve industry and community understanding of weed management practices.	01/07/2023	30/06/2024	100%			The Maleny Weed Demonstration Site continues to progress with a recent successful community information day receiving positive feedback. Ongoing discussions are occurring with the State Government in relation to the Witta Demonstration Site to ensure the site is maintained after the project end date (June 2026). A community information day is planned for August 2024. An artificial intelligence proof of concept trial was published with Queensland University of Technology in Remote Sensing for the Broad Leaf Pepper Project. Communication material to promote the outcomes of the project is being developed. Onground works were completed for the Mooloolah River Cats Claw Herbicide Capsule Trial. The Environmental DNA (eDNA) Trial is progressing with the University of Sunshine Coast. The trial is undertaking lab testing to detect genetic material from leaves of weed species. A poster submission for the Invasive Weeds Project was accepted at the Australasian Weeds Conference to promote the outcomes of the project to date.

Actic Cod		Start Date	Due Date	Progress	On Time	On Budget	Comments
2.2.3	Finalise community consultation and seek endorsement for implementation of wildlife conservation plans for Marine Turtles and Macropods, which will deliver identified actions to support the recovery and conservation of these populations on the Sunshine Coast by reducing threats, improving habitat quality, and strengthening community-based management.	01/07/2023	30/06/2024	100%			Implementation of the endorsed conservation plans commenced during the quarter.

Responsive, accessible and well managed assets and infrastructure

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
2.3.1	Implement Blue Heart Sunshine Coast in partnership with Unitywater and the State Government including delivery of the Blue Carbon Pilot project, land acquisitions, land management activities and stakeholder engagement.	01/07/2023	30/06/2024	100%			Implementation of the Blue Heart has continued including the approval of the Blue Carbon Farming Trial by the Clean Energy Regulator, making this trial the first project in Australia to be registered under the Blue Carbon method.
2.3.2	Finalise the master plan for the Sunshine Coast Ecological Park on land adjoining the Mary Cairncross Scenic Reserve.	01/07/2023	30/06/2024	100%			Implementation of the Sunshine Coast Ecological Master Plan is progressing. The project won awards at the Parks and Leisure Australia regional awards and the Australian Institute Landscape Architecture Awards.
2.3.3	Progress projects funded through the Queensland Reconstruction Authority for the reconstruction of essential public assets in our region that have been affected by natural disasters.	01/07/2023	30/06/2024	90%			The overall project progress has reached 90%. Landslip Package 1, which includes 3 projects was successfully completed. Landslip Package 2, consisting of 9 projects, is at 86% completion, with 6 projects fully finalised and 3 in active progression. Package 3, with 2 projects, is at 95% completion. Package 4, encompassing one project, has achieved 90% procurement completion. Additionally, unsealed roads works have been fully completed, while drainage works were concluded in May 2024. Sealed roads works are presently at 65% completion. The project encountered delays due to continuous rain events since November 2023, as well as necessary design revisions and landowner access.

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
2.3.4	Progress delivery of placemaking initiatives including streetscape improvements for Maroochydore (First Avenue and Ocean Street), Eumundi, Nambour, Maleny and Coolum.	01/07/2023	30/06/2024	100%			 Multi-year placemaking initiatives progressed with significant highlights including: Stage 2 Cribb Street, Landsborough construction progressed, with practical completion anticipated in Quarter 1, 2024-25 Memorial Drive, Eumundi Streetscape project construction was partially delayed due to increased construction costs realised through the tender process, and consequential budget and scope considerations. Commencement is anticipated for Quarter 1, 2024-25 the Nambour Place Plan is progressing to detailed design with a focus on works on the corner of Mill Street and Curry Street as a budgeted priority Maple Street, Maleny has completed design with tender proposed for Quarter 1, 2024-25 financial year Ocean Street, Maroochydore refresh is progressing to detailed design with minor streetscaping improvements which are planned for delivery in Quarter 2, 2024-25 Lorraine Avenue, Marcoola design was finalised with construction postponed until Quarter 3, 2024-25 in response to site constraints posed by private development works adjacent to the site, and Coolum Connections has completed early concept exploration with targeted community engagement proposed for Quarter 1, 2024-25.

Transitioning to a sustainable and affordable way of living

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
2.4.1	Implement the Street Tree Master Plan to protect, enhance and sustain the region's existing and future street tree network through additional planting, better selection, placement and care of these environmental assets across the Sunshine Coast.	01/07/2023	30/06/2024	100%			The Sunshine Coast Street Tree Master Plan refresh project has continued to progress with project planning and community engagement documentation finalised.

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
2.4.2	Coordinate the implementation of the Sunshine Coast Biosphere in partnership with our community and investigate other complementary protection mechanisms.	01/07/2023	30/06/2024	100%			Biosphere implementation continued and included the inaugural Sunshine Coast Biosphere Community Awards celebrating diverse contributions of individuals and organisations.
2.4.3	Implement strategic actions within the Recreation Parks Plan to design and deliver recreation parks that support the health and lifestyle needs of our region's communities that complement the character of the region.	01/07/2023	30/06/2024	100%			Park tree guidelines to be included in expanded scope of the Street Tree Master Plan refresh project. Initial scoping of an Urban Cooling Strategy (replacing the Urban Forest Strategy) has commenced.

A reputation for innovation and sustainability

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
2.5.1	Review of energy transition opportunities including the development of a business case and integration studies of additional renewable energy and battery energy storage systems.	01/07/2023	30/06/2024	100%			Review and consultations were undertaken to explore connecting the Battery Energy Storage Systems at the Nambour Resource Recovery Centre and Sunshine Coast Solar Farm resulting in identified constraints for this financial year. Alternate sites are to be explored in 2024-25 financial year.
2.5.2	Award a contract and progress the design and construction of a Food Organics and Garden Organics (FOGO) processing facility which will support achieving landfill diversion targets and improve emissions reductions.	01/07/2023	30/06/2024	75%			Stage 2 of the tender process was released to the market in February 2024 and tenders closed on 23 April 2024. Evaluation of tenders is in progress and will be finalised in the 2024-25 financial year.

Corporate Plan Goal : Our resilient economy

Strong economic leadership, collaboration and identity

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
3.1.1	Undertake a review of the Regional Economic Development Strategy 2013-2033 and associated Implementation Plan to further progress towards the delivery of a resilient economy for the Sunshine Coast region.	01/07/2023	30/06/2024	100%			The review of the Sunshine Coast Regional Economic Development Strategy 2013-2033 and associated 5-year Implementation Plan was successfully completed with Council endorsing the refreshed document at the Ordinary Meeting in October 2023. Implementation of the refreshed strategy is now underway.
3.1.2	Provide financial support to 'Visit Sunshine Coast' to underpin its activities to promote the Sunshine Coast as a tourism destination, deliver complementary initiatives and develop and finalise a new performance deed.	01/07/2023	30/06/2024	90%			Discussions have continued to progress with Visit Sunshine Coast to finalise their funding deed. It is anticipated the deed will be considered by Council early in the 2024-25 financial year.

New capital investment in the region

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
3.2.1	Progress the designation of the Sunshine Coast Airport as a Priority Development Area including preparation of an Interim Land Use Plan and Development Scheme.	01/07/2023	30/06/2024	100%			The Minister for Economic Development Queensland approved the release of the Proposed Development Scheme for the Sunshine Coast Airport Priority Development Area for community consultation in accordance with the provisions of the Economic Development Act 2012. The consultation period commenced on 26 June 2024 and concludes in early August 2024.
3.2.2	Progress implementation of the Caloundra Centre Master Plan 2017 in alignment with the Caloundra centre activation project, including finalising the business case for the new Caloundra Regional Gallery, and preliminary feasibility and design for the Community and Creative Hub Precinct.	01/07/2023	30/06/2024	100%			The proposed new Sunshine Coast Regional Gallery in Caloundra has developed a funding and investment strategy in consultation with the region's arts community representatives. Significant partnership funding will be required to deliver this facility, which the strategy seeks to support. Procurement options are being explored for the gallery's potential design delivery within the 2024-25 financial year. The feasibility, staging and implementation planning for the broader Community and Creative Hub precinct was completed during the quarter, along with design of the first stage of works adjacent to Caloundra Library+ in Bill Venardos Park, with construction due to be delivered in the 2024-25 financial year. Further staged delivery of the precinct is scheduled for future years.

Item 8.1 Quarterly Progress Report - Quarter 4, 2023-24

Appendix B Operational Plan Activities Report Quarter 4, 2023-24

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
3.2.3	Leverage our digital connectivity to generate new enduring investment, trade and employment opportunities for local business and industry.	01/07/2023	30/06/2024	100%			As a result of Council's investment attraction activities, a Canberra-based cyber company has set up office at the University of the Sunshine Coast's Innovation Centre. The company runs a sovereign threat intelligence platform which is used by a range of Australian Government agencies. Council hosted an international company looking to establish a managed IT service company and is currently developing their business plan to locate the business on the Sunshine Coast. Mayor Natoli was provided with a tour of 3 hi-tech advanced manufacturing facilities in the Coolum Eco Industrial Estate. The tour of Cure Marine, One Composites and Zone RV facilities showcased one of the region's most advanced manufacturing facilities (including the largest 3D printer in the Southern Hemisphere) and one of the Sunshine Coast's largest advanced manufacturing employers. Collectively the businesses employ 400 staff. This tour was a prelude to further local business expansion plans for this group of companies. Investment outcomes for 2023-24 have an estimated total economic impact to the Sunshine Coast economy (direct and indirect) of \$623 million and 1,934 jobs.
3.2.4	Progress amendments to the Maroochydore City Centre Priority Development Area scheme in conjunction with Economic Development Queensland.	01/07/2023	30/06/2024	100%			Following the adoption of the amended Development Scheme for the Maroochydore City Centre Priority Development Area, preparations commenced to reflect the amendments in the Maroochydore City Centre Infrastructure Agreement and the Maroochydore City Centre Water Infrastructure Agreement.

Appendix B Operational Plan Activities Report Quarter 4, 2023-24

Investment and growth in high-value industries, innovation and entrepreneurship

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
3.3.1	Progress implementation of Mooloolaba Master Plan, including design finalisation and commencing construction of the foreshore Central Meeting Place and next stages of the Brisbane Road, Mooloolaba four lane road upgrade (Bindaree Court section).	01/07/2023	30/06/2024	80%			Mooloolaba Master Plan work continues with Stage 2 Central Meeting Place and Southern Parklands Seawall design complete and construction procurement progressing. A decision was made by Council to not proceed with Stage 2 construction until 2025. This information was provided to the public in May 2024 via the Community Reference Group, stakeholder database update and a media release. As per the Ordinary Meeting in January 2024 recommendation, a report was taken to the incoming Council at the Ordinary Meeting in May 2024. The supported resolution approved the completed Stage 2 Central Meeting Place and Southern Seawall design, approved the finalisation of the Draft Mooloolaba Business Activation Plan, authorised the Chief Executive Officer to continue the application processes for the SEQ City Deal under the SEQ Liveability fund, and referred the project to the 2024-25 financial year 10 year capital works budget development process. The 2024-25 budget delivered on 20 June 2024, supported construction commencement in 2025. The Business Activation Plan is currently being finalised and early outcomes being planned. The Mooloolaba Transport Corridor Stage 4 early works have progressed with the demolition of existing buildings and construction of an acoustic wall commenced.
3.3.2	Work with key stakeholders to identify investment and industry development opportunities, undertake marketing activities and support aligned projects across the region's high value industries.	01/07/2023	30/06/2024	100%			The second Vitamin SC Season 3 campaign was delivered this quarter and generated 80 leads. The Thriving Business Community advertisement performed strongly, generating 57 of the 80 new leads. Analytics show clients viewing the adverts are from target industries including information technology consulting and services, business consulting and services, technology, and construction. The Country Chef Bakery Co blog was published on Council's Invest website in May 2024 and promoted through organic social media platforms Meta and LinkedIn, and the monthly e-newsletter. All investment attraction marketing undertaken outside the region this quarter resulted in 215 new leads.

Appendix B Operational Plan Activities Report Quarter 4, 2023-24

Strong local to global connections

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
3.4.1	Drive export activity from the Sunshine Coast and support local businesses to expand into national and international markets by providing direction to specialist services, contacts, training and partnering with State and Federal government trade agencies for in-market assistance.	01/07/2023	30/06/2024	100%			Council hosted the Department of Foreign Affairs and Trade including Consul-Generals, Deputy Consuls-Generals, Honorary Consuls and Trade Commissioners from China, Germany, India, Italy, Japan, Nauru, Papua New Guinea, Korea, United Kingdom and Canada. The program included an overview of local investment and trade opportunities and a presentation from a successful local exporting company as well as site visits to other local exporting businesses. A workshop on artificial intelligence (AI) in manufacturing was held for 17 local businesses where topics including intellectual property relating to AI and the regulations businesses need to comply with. Export video testimonials from Cure Marine, Zone RV and One Composite were produced and will be showcased in Council's Invest Sunshine Coast Toolkit. The 2024 Premier of Queensland Export Awards sponsorship agreement was signed between Trade and Invest Queensland and Council. Five local businesses submitted applications to the 2024 Premier of Queensland Export Awards including The Laundry Lady, Advanced Aquarium Technologies, Ozzi Kleen, Silver Sea Seafoods and I'm Plastic Free.

A natural, major and regional event destination

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
3.5.1	Develop and attract events and sporting opportunities at Council venues including Caloundra Indoor Stadium, Maroochydore Multi Sports Complex, Nambour Showgrounds, Sunshine Coast Stadium and Venue 114 and other community spaces.	01/07/2023	30/06/2024	100%			Caloundra Indoor Stadium unveiled the new Sunshine Coast Lightning mural in May 2024, hosted the State Championships for Gymnastics and Volleyball, Brazilian Jiu Jitsu Sunshine Coast Championships, and the Antiques and Collectables Show. Maroochydore Multi Sports Complex hosted the Queensland 10-12 years State Championships and Schools Cross Country in May 2024, and Streetsmarts Australian Football League Queensland Primary Schools Cup. The Nambour Showgrounds held the 2024 Ray White Nambour Rodeo in May 2024, Collectorama and the Sunshine Coast Agricultural Show in June 2024. Sunshine Coast Stadium hosted the NFL Flag Come and Try Day, the Under 20's International Rugby Championship, Sunshine Coast Colour Frenzy Fun Run, and Sunshine Coast Falcons 2024 home games. Venue 114 was host to the Sunshine Coast Community Biosphere Awards, Burlesque L'Amour, and Shannon Noll. Altitude Nine held the launch of ForwardFest. The new Community CoLab space at Sunshine Coast City Hall was also officially opened in May 2024.
3.5.2	Undertake a review of the Major Events Strategy 2018- 2027 to prioritise a broad and balanced major events calendar for the region and ensure close alignment with legacy opportunities of the Brisbane 2032 Olympic and Paralympic Games.	01/07/2023	30/06/2024	100%			The Sunshine Coast Events Board recommended a review and update of the Sunshine Coast Major Events Strategy 2018-2027 after 5 years, to keep up to date on evolving regional and wider events. The review was undertaken, with the 'refreshed' strategy for 2023-2028 adopted at Council's Ordinary Meeting in August 2023. Implementation of the refreshed Strategy is underway.

Encourage investment in talent and skills

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
3.6.1	Work with education and training sector and the broader industry to implement 'Study Sunshine Coast' and better prepare and connect young people to education and employment opportunities in the region including through skills development, innovation and employability initiatives.	01/07/2023	30/06/2024	100%			On 13 April 2024, 19 students graduated from Study Sunshine Coast program 'Project Global Citizen' as part of the student employability and engagement project. The program offers students the opportunity to participate in a 5-week blended learning opportunity designed to radically improve cultural competency skills for studying, living and working across diverse cultures. Study Sunshine Coast engaged with AusID to host a psychometric, personality profiling workshop for 15 international and domestic students at TAFE Queensland Mooloolaba Campus. Students from UniSC, TAFE Queensland and local high schools engaged in the program aimed at assisting students in gaining sustainable employment through a fun and engaging program aimed at helping students understand how they fit within a workplace. A total of 12 students successfully completed first aid training course at TAFE Queensland's Mooloolaba campus, receiving their First Aid Certificate as part of Study Sunshine Coast's Student Employability and Industry Engagement Program.
3.6.2	Strengthen the collective resilience of our business communities through local business support programming and initiatives, and enhance the destination appeal of identified gateway precincts through the development and implementation of activation plans.	01/07/2023	30/06/2024	100%			The Local Business Support Program delivered specialist advice to 514 businesses across the region. Events delivered in support of the Regional Economic Development Strategy involving 290 participants included the Queensland Small Business Commissioner's Small Business Friendly Conference, business planning and procurement workshops, and Buy Local Day information sessions. Delivery of 10 key events in Nambour, Mooloolaba and Caloundra attracted more than 10,000 attendees. The ferris wheel has returned to Kings Beach from 10 May to 21 July 2024, with local businesses encouraged to leverage this activation via collaborative advertising and competitions. An 8-week Social Media Mastery Program was delivered to 21 businesses to develop their social media capabilities and social strategies. Nambour activation included collaboration with the Nambour Rodeo, Sunshine Coast Agricultural Show and Queensland Garden Expo. Nambour businesses benefited from after parties and direct promotion to event attendees. Council is working with the Mooloolaba business community to deliver priority projects including feature lighting, event activations, and promotional support that can be delivered pre, during and post construction of the Mooloolaba Foreshore Revitalisation project.

Corporate Plan Goal : Our service excellence

Engage with our customers to design inclusive, contemporary and sustainable community services

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
4.1.1	Commence implementation of a Strategic Asset Management Plan that delivers consistent asset management practices, processes and systems throughout the organisation.	01/07/2023	30/06/2024	90%			Preparation of the final draft Strategic Asset Management Plan progressed and will continue into the new financial year.
4.1.2	Deliver the capital works program based on robust scopes, cost and risk assessment with well sequenced delivery schedules aligned to corporate priorities and long-term financial plans.	01/07/2023	30/06/2024	98%			A range of significant construction projects progressed during the quarter, including the Caloundra Library+, Honey Farm Sport and Recreation Precinct, Stringybark Road Pedestrian and Cycle Bridge, Charles Clarke Park Revetment Wall and the Outrigger Park Boat Ramp and Carpark at Mooloolaba, contributing to some great results in the final months of the 2023-24 financial year. However, ongoing wet weather, high construction cost challenges and navigating the caretaker period impacted the delivery of a range of projects across the year. The final year result saw 98% of Council's \$332.7 million Capital Works Program being financially expended, which exceeds our annual target of above 90%. The Core Capital Program has expended 83% of the budget.

Deliver consistent services that provide positive experiences for our community

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
4.2.1	Develop an approach that embeds customer experience into all of Council's operations and aligns to the International Customer Service Standard.	01/07/2023	30/06/2024	90%			Council continued its customer centric approach during the quarter by progressing key initiatives, including: 1. The redevelopment of our website homepage in readiness for public launch in July 2024. The new design was informed by data, industry expertise and customer experience, providing a more seamless and enriched user experience. 2. Transition of development services calls to Council's centralised customer contact team, to support increased service coverage while maintaining technical customer support. 3. Streamlining of customer email requests to provide a more consistent experience. 4. Reviews of Council's service performance and actions to drive improvement in experience and responsiveness. 5. The launch of customer experience training to all leaders and their teams. Development of the Customer Experience Roadmap progressed during the quarter with outstanding actions incorporated into the program of work for the 2024-25 financial year.

Assess service performance using data driven insights to inform sustainable service delivery

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
4.3.1	Implement the new Smart City Framework and commence execution of the implementation plan to realise Smart City opportunities and further develop Council's data driven decision making capability.	01/07/2023	30/06/2024	100%			Actions from the Smart City Framework Implementation Plan continue to be progressed across all 5 pathways and include: provide Smart Infrastructure Manual input to major projects, e.g., Caloundra South and Birtinya Town Centre. Data Trailer service was used by several branches to inform projects and policy relating to: the Regional Dog Exercise Plan, parking, and people counting in the Maroochydore City Centre. Smart Infrastructure Manual 2024 is informing capital works projects and operational planning across Council, and evaluations of the innovation pipeline progressed focusing on high-value and short timeframe to deployment at scale.

Optimise our services through operational excellence, digital enablement and agile delivery models

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
4.4.1	Develop and implement a new outcomes based model for Council's products and services to inform the planning for the 2024/25 budget and shape future service review priorities, including consideration of the most cost-effective service arrangements reflective of customer needs.	01/07/2023	30/06/2024	100%			Outcomes from the sustainable service planning program have been embedded within the 2024-25 budget that was adopted on 20 June 2024. Additional insights are informing the research and development of the proposed draft Organisational Excellence Strategy to further consider the 10 trends most likely to impact Council services over the next 10 years and how they may need to adapt to continue to meet community need and maintain financial sustainability.

Corporate Plan Goal: Our outstanding organisation

Maintain a sustainable organisation that is well placed to respond to the needs of our growing region

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
5.1.1	Review the long-term financial plan based on sound financial modelling that includes improved contributed asset processes, enhanced asset management valuation systems and the delivery of a well informed budget.	01/07/2023	30/06/2024	100%			Council's 2023-24 adopted budget as assessed by Queensland Treasury Corporation was rated as having a strong financial outlook, maintaining Council's financials within the recommended financial sustainability metrics, while also delivering services and key infrastructure for the region. Council's Long Term Financial Model is consistent with the most recent revision of the 2023-24 budget, with a review of forward years required to ensure financial sustainability is maintained. An external review was undertaken to improve the contributed and constructed asset write on process. The review is to be implemented over the coming financial year, with an outcome being to provide improvement in the workflow process.
5.1.2	Implement the information technology management program that provides a focus on cyber security, systems rationalisation, network infrastructure, workplaces technology, enterprise data management platform, customer experience (digital), enterprise service management and information and records management.	01/07/2023	30/06/2024	100%			The 2023-24 financial year program of work was finalised. A number of software systems were rationalised during the year, resulting in ongoing cost savings. Planning for technology required in the community spaces and workplaces of the Caloundra Library+ and office redevelopment was a focus during the last quarter. Connectivity and audio-visual was provided at Council venues, including the new Community CoLab located at City Hall. Council's Cyber Security capability was further strengthened, reducing potential impact on provision of services to the community.
5.1.3	Undertake a review of Council's approach to procurement to maximise organisational and community outcomes.	01/07/2023	30/06/2024	90%			Work is continuing to identify opportunities to improve Council's approach to procurement. Initial discussions have taken place with Unity Water to investigate possible opportunities to work collaboratively. Meetings with similar organisations were unable to take place this financial year. Opportunities for this to occur will be investigated early in the 2024-25 financial year.

Embrace a safe, values based workplace culture that attracts and retains high performing and engaged people

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
5.2.1	Develop and implement a People Plan which seeks to embed a workplace culture that encourages people to work for Council, incorporates employee feedback from surveys and develops capability that contributes to achieving the vision for the region.	01/07/2023	30/06/2024	80%			The People Plan will be an important deliverable for the 2024-25 financial year. Substantial preparatory work on the People Plan was undertaken which completed the work required for the 2023-24 year. With appointment of a new Head of People and Culture and the development of the Organisational Excellence framework, the next stages of the People Plan will be completed in the 2024-25 financial year.
5.2.2	Implement wellbeing, health and safety initiatives that focus on managing critical risks and continue to improve the safety management system.	01/07/2023	30/06/2024	100%			Council continues to reshape the way it views workplace health and safety for the remainder of the 2024 and is in a strong position to deliver what's important to our employees and the community. Critical risk management has recommenced with a focus on field-based observations with an end-user experience at hand. The team have completed the first pilot and will seek sign off and implement new controls in the field. Listening sessions have also been undertaken and recommendations have been approved and are underway.
5.2.3	Complete staff relocations between the Maroochydore, Caloundra and Nambour administration centres and progress the review of the depot strategy to guide future investment for all workplaces.	01/07/2023	30/06/2024	100%			Maroochydore relocations were finalised in Quarter 1 of 2023-24. Temporary staff movements at Caloundra have been completed and will remain in place until the new Caloundra Library+ facility opens (forecast mid-2025). The Nambour Administration Buildings have retained additional activity based working spaces through the reuse of furniture and technology ahead of proposed more substantial redevelopment in future years. The refresh of the Depot and Satellite Sites Strategy has advanced with internal stakeholder engagement and data analytics. Future Council service provisions are critical inputs to the strategy refresh and are expected in the 2024-25 financial year.

Maintain a contemporary governance framework that inspires trust and confidence in the operations of Council

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments
5.3.1	Deliver the adopted 2023/24 Audit and Assurance Plan and support Council's Audit Committee in the discharge of its responsibilities.	01/07/2023	30/06/2024	85%			The 2023-24 Audit and Risk Program of Work continues to be progressed. At year end, 2 reviews are progressing to final report, one review is in draft report stage, one review has been deferred to 30 June 2025; one review is delayed due to resource availability, and one review is in fieldwork.

Appendix B Operational Plan Activities Report Quarter 4, 2023-24

Action Code	Action Name	Start Date	Due Date	Progress	On Time	On Budget	Comments	
5.3.2	Provide advice on, and support the effective management of, Council's legal risks and statutory compliance activities.	01/07/2023	30/06/2024	100%			The Legal Services team has provided advice to support the effective management of Council's legal risks and statutory compliance activities.	
5.3.3	Update and maintain a contemporary Strategic Risk Management Framework for Council that assists with the identification, consideration and mitigation of strategic risks across Council's statutory and service delivery responsibilities.	01/07/2023	30/06/2024	90%			The Risk Management Policy and Risk Management Manual are in the final stages of the approval process. The Strategic Risk Register has been reviewed and completed for this financial year.	
5.3.4	Support the Electoral Commission of Queensland as it discharges its responsibilities to conduct the 2024 local government elections, manage the implementation of the caretaker requirements in advance of the elections and facilitate arrangements to support the commencement of the next term of Council.	01/07/2023	30/06/2024	100%			The 2024 local government elections have concluded with the final poll for Sunshine Coast Regional Council declared on 2 April 2024. Feedback on the process and function of the elections was passed onto the Electoral Commission of Queensland.	
5.3.5	Review the organisation's progress to transition to electric vehicles to inform the development of a transition plan that integrates Council's approach to decarbonising our fleet, identifying the future locations for charging infrastructure that support efficient service delivery as well as opportunities for energy demand management and optimisation.	01/07/2023	30/06/2024	90%			A draft Electric Vehicle (EV) transition plan has been developed that reviewed the total cost of ownership, supply chain availability and Council readiness for EV transition across several scenarios. The initial analysis has resulted in a short term focus on fleet reduction by enhancing vehicle utilisation and considering different service delivery options prior to further progressing EV transition at scale.	
5.3.6	Embed climate change into our operational and asset planning processes to inform our everyday business.	01/07/2023	30/06/2024	100%			The Operational Plan 2023-24 incorporates alignment to the United Nations Sustainable Development Goals (SDGs) as well as specific climate related actions that will cascade into service and individual planning. In addition, becoming climate ready has been identified as a key pathway in the proposed Organisational Excellence Strategy that is currently in the research stage, this is intended to further embed climate risks and opportunities through all business areas with clear objectives and actions. A key input into this strategy will be the critical infrastructure workshops that have been assessing climate risk scenarios and how they would impact service delivery.	

Partner with community, business and other tiers of government to fulfil the needs of our region

Action	Action Name	Start Date	Due Date	Progress	On	On	Comments
Code					Time	Budget	
5.4.1	Manage Council's statutory, governance and contractual responsibilities associated with the Maroochydore City Centre project and Council's relationship with Sunshine Coast Airport Pty Ltd.	01/07/2023	30/06/2024	100%			Council has continued to work with SunCentral Maroochydore Pty Ltd and Walker Maroochydore Developments Pty Ltd to further the development of the Maroochydore City Centre (MCC). Council's application to the Minister for a Ministerial Exemption to facilitate the continuation of a land disposal model is being considered by the State Government for the relevant Minister. Council continues to work with its partners on a number of other matters within MCC, including Athletes Village for the Brisbane 2032 Olympic and Paralympic Games, parking and ongoing land disposals. Council continues to engage with Sunshine Coast Airport Pty Ltd (SCAPL) regarding the existing contractual arrangements. Council has also been facilitating a service arrangement between SCAPL and UnityWater for the maintenance of water and sewerage assets within Sunshine Coast Airport. Public consultation for the proposed Sunshine Coast Airport Development Scheme commenced on 26 June 2024 and will run until 8 August 2024.
5.4.2	Continue to work productively with the other tiers of government, the private and community sectors on prioritising and delivering on the region's infrastructure, services and program needs to advance the liveability, sustainability and productivity of the Sunshine Coast.	01/07/2023	30/06/2024	100%			The infrastructure planning work undertaken will be integrated with Council's relevant regional strategies and ongoing associated advocacy efforts.

8.2 COMMUNITY PARTNERSHIPS FUNDING PROGRAM **RECOMMENDATIONS 2024**

File No: **Council Meetings**

Author: **Community Connections & Partnerships Lead**

Economic & Community Development Group

App A - Community Partnership Funding Program **Appendices:**

Recommendations 2024...... 79 🖟 🖺

PURPOSE

This report seeks Council consideration and endorsement of the funding recommendations for the Community Partnership Funding Program 2024 (Appendix A).

EXECUTIVE SUMMARY

The inaugural Community Partnership Funding Program (the Program) was endorsed by Council at its Ordinary Meeting of 10 December 2009 and launched early in 2010.

The program is open to established not-for-profit community organisations that provide facilities or services which support the delivery of Council's priorities and demonstrate broad community benefit. It provides up to three years of funding towards operational expenses for successful applicants.

The Program offers partnerships under the following five categories:

- Community Development
- Community Facilities
- Community Safety
- Cultural Heritage
- Economic Development.

One Community Partnership Funding Program round is offered per financial year.

All previous Program agreements ceased on 30 June 2024. In the lead up to the commencement of a new three-year cycle, a thorough review of the Program was undertaken during 2023/24.

The review confirmed that the program is building the capacity of the region's community organisations to deliver a broad range of services and facilities that contribute significantly to the Sunshine Coast's strong community. The review recommendations are implemented in this 2024 program round.

The 2024 Program round included an Expression of Interest (EOI) period from 15 April to 13 May 2024 to identify potential partners and invite eligible organisations to submit a full application. Applications closed on 10 June 2024. Throughout the EOI and application period, grants officers and category partners provided advice and assistance to community organisations seeking funding.

At the close of the application period, Council had received 144 Program applications requesting \$1,443,707 in funding.

Funding for all 144 community organisations is recommended for Council's consideration and endorsement including \$1,172,904 in funding for 2024/25. The recommendations include multi-year funding of up to three years as detailed in (Appendix A).

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Community Partnerships Funding Program Recommendations 2024" and
- (b) endorse the Community Partnerships Funding Program Recommendations 2024 including three years of funding with annual CPI increases in 2025/26 and 2026/27 (Appendix A).

FINANCE AND RESOURCING

There is one Program round per financial year and funding is allocated (subject to annual budget considerations) for a one, two- or three-year period.

As all previous Program agreements ceased on 30 June 2024, there are no existing commitments through this Program that will impact on the 2024 round.

The Program is supported by three budgets: The Arts and Heritage Levy, Heritage Program budget supports all of the Program's Cultural Heritage category partnerships and the Animal Management Restricted Cash budget will provide a contribution towards partnership allocations to the two animal rescue organisations within the Community Safety category. The Community Grants and Partnerships budget provides the balance of funds required to support partnerships through this program.

This report recommends a total of \$1,172,904 in funding for 2024/25.

As this is a multi-year funding program, the recommendations in this report have implications for future budgets. Table 1 provides details.

Table 1. Budget implications

FUNDING RECOMMENDATIONS	2024/2025 Budget	2025/2026 Budget	2026/2027 Budget				
Community Partnership I	unding Program b	udget					
1 st year	\$1,034,187						
2 nd year		\$1,025,737 plus annual CPI					
3 rd year			\$990,737 plus annual CPI+CPI				
Arts and Heritage Levy budget							
1 st year	\$118,717						

and		¢110.717l	
2 nd year		\$118,717 plus	
		annual CPI	
3 rd year			\$118,717 plus
			annual CPI+CPI
Animal Management Res	tricted Cash budge	t	
1 st year	\$20,000		
2 nd year		\$20,000 plus	
		annual CPI	
3 rd year			\$20,000 plus annual
			CPI+CPI
TOTAL EXPENDITURE	\$1,172,904	\$1,164,454	\$1,129,454

CORPORATE PLAN

Corporate Plan Goal: Our strong community

Outcome: We serve our community by providing this great service

Operational Activity: S1 - Community and cultural development and partnerships -

providing planning, partnering and supporting the community through a range of community development, civic and cultural

programs and grants.

CONSULTATION

Councillor Consultation

Strong Community Portfolio – Councillor D Law and Councillor T Bunnag

Internal Consultation

Council officers with expertise relevant to the expressions of interest and applications were consulted:

- Community Development, Economic and Community Development
- Arts, Heritage and Libraries, Economic and Community Development
- Sport and Community Venues, Economic and Community Development
- Economic Development, Economic and Community Development
- Waste and Resource Management, Liveability and Natural Assets
- Environment and Sustainability Policy, Liveability and Natural Assets
- Customer Response, Customer and Planning Services
- Property Management, Business Performance

External Consultation

Throughout the Expression of Interest and application period, grants officers and category partners provided advice and assistance to community groups interested in applying for funding through the 2024 Program.

Community Engagement

No external community engagement was undertaken in relation to this report.

PROPOSAL

The Community Partnership Funding Program (the Program) is designed to provide funding certainty to community groups by granting up to three years of funding for operational expenses, which is the most difficult funding type to secure externally. The program was endorsed by Council in 2009 and launched in early 2010.

The Program is available to established not-for-profit community organisations that provide facilities or services which support the delivery of Council's priorities and demonstrate broad community benefit.

The program ensures that these organisations can continue to operate and invest their time in service delivery and building long-term, ongoing sustainability.

The framework and criteria for the program were developed to ensure an equitable, accountable and transparent process for the creation of funding partnerships between Council and community organisations. This enables distribution and acquittal of financial assistance to community groups, in accordance with government guidelines and standards.

It is important to note that operational expenses of sporting organisations with primary responsibility for maintaining sports fields are supported separately through the Sports Field Maintenance Funding Program. Environmental groups performing on ground works are also funded separately though Council's Environment Levy Partnership Program.

The Program includes the following five categories:

- Community Development
- Community Facilities
- Community Safety
- Cultural Heritage
- Economic Development.

In assessing the applications and determining the level of funding recommended, the panels reference the Program Guidelines which include program specific and category specific criteria, and also consider:

- extent of reach into the community
- alignment with Council's adopted strategies, plans and policy positions
- like services / facilities comparisons to ensure consistency
- availability of other revenue sources, and
- funding amount requested in relation to the overall operational costs.

Program Review

A review of the Program was conducted during 2023/24 to identify the program's outcomes, its alignment with current strategies, plans and policy positions, and any need for improvements.

This review found that there is a very high level of satisfaction with the program, that it is operating well and delivering on its stated aims across all categories. The program is building the capacity of the region's community organisations to deliver a broad range of services and facilities that contribute significantly to the Sunshine Coast's strong community.

While the multi-year funding allocated through this program provides a level of certainty to partner organisations, funding amounts had fallen behind actual costs for many of the program's partners, emphasising the need to increase funding allocations at the commencement of the new three-year cycle and implement an annual increase in line with CPI in future years.

Based on the findings, the review recommended that:

- the Community Partnership Funding Program continue using the current funding model and commence a new three-year cycle
- the program guidelines be updated to recognise recent updates to the Regional Economic Development Strategy 2013-2033 Refresh and Five-year Implementation Plan
- the 2024/25 Community Partnership Funding Program Budget be increased to allow new partners to join the program and increase allocations to renewing partners
- an annual CPI increase to the Program from year 2 of the next three-year cycle The review recommendations are implemented in this 2024 Program round.

2024 Community Partnership Funding Program

The 2024 Program round included an initial Expression of Interest (EOI) process to identify potential partners and invite eligible organisations to submit a full application. The Expression of Interest process was designed to save organisations with limited alignment to the Program priorities from the time-consuming process of completing a full application. It also provides an opportunity for applicants to receive advice and support in the development of their partnership proposals.

The 2024 Program was promoted through direct contact with organisations identified by category representatives as potential new partners as well as on Council's website and through the Grants e-News. Grants officers and category representatives provided assistance with proposal development and negotiation of deliverables and measures and sought to manage expectations regarding potential funding amounts available through the Program in line with the endorsed Program budget.

The 2024 Program round included an Expression of Interest (EOI) period from 15 April to 13 May 2024 to identify potential partners and invite eligible organisations to submit a full application. Applications closed on 10 June 2024. Throughout the EOI and application period, grants officers and category partners provided advice and assistance to community organisations seeking funding.

At the close of the application period, Council had received a total of 144 Program applications requesting \$1,443,707 in funding.

Assessment process

Assessment of applications was based on general program and category specific assessment criteria and comprised of three stages:

- Stage 1: Pre-assessment by Council grants officers to determine applicant and proposal eligibility
- Stage 2: Proposal assessment by a panel made up of Council officer category experts and grants officers
- Stage 3: Strategic assessment by the relevant Branch Managers

Guidance was given to panel members at the start of the assessment process to ensure sound governance. Panel members were also reminded to declare any actual or perceived conflicts of interest relating to applicants or applications. No conflicts of interest were declared in this round.

Assessment outcome

This report recommends that 144 applications received be funded to a total amount of \$1,172,904 for the 2024/25 financial year with further funding allocated in the 2025/26 and 2026/27 financial years.

Details of the recommended outcomes are included in Appendix A. The recommendations are summarised in Table 2.

Table 2.	Summary	of Recom	mendations
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Category	Applications received	Funding requested	Proposals recommen ded	Funding recommended (GST exc.)	% Applicants recommended
Community Development	11	\$223,200	11	\$160,500	100%
Community Facilities	91	\$759,309	91	\$603,809	100%
Community Safety	5	\$103,878	5	\$103,878	100%
Cultural Heritage	14	\$125,420	14	\$118,717	100%
Economic Development	23	\$231,900	23	\$186,000	100%
Total	144	\$1,443,707	144	\$1,172,904	

Of the 144 organisations recommended for funding, 130 groups have received Program funding in 2023/2024 while 14 groups are new to the Program or returning after a break of three or more years.

Program outcomes

The Program recommendations in this report support in advancing the Corporate Plan 2024-2028 goal of developing 'Our strong community' as well as delivering on the objectives of a range of Council strategies and plans which are detailed in the Related Documentation section of this report.

Based on self-reported statistics collected through the application process, funding of \$1,172,904 provided to the 144 community organisations recommended for funding in this report will support approximately:

- 44,982 registered members
- 10,382 volunteers
- 11,506 hours of operation per week

Council's contribution of \$1,172,904 is 4.4% of the partners self-reported operational expenses of \$26,739,657.

Legal

The act of providing funding does not, of itself, raise issues of legal liability for Council. Rather it is the conduct of the funding recipient in carrying out what may be considered a local government type activity on local government owned or controlled land that will have some legal liability exposure issues for Council.

This will be mitigated, as best as is possible, by having the successful funding applicants enter into Agreements that clearly articulate the relationship between the parties and obligate them to be incorporated bodies with adequate risk management plans, levels of insurance, training, reporting and financial controls.

Policy

Delivery of the Community Partnership Funding Program is governed by the Community Grants Policy and supporting guidelines.

Risk

There is minimal financial risk associated with the program in supporting identified eligible organisations to carry out field maintenance, due to the ongoing working relationships between the organisations and dedicated Council officers. This relationship is supported by individually tailored funding agreements.

Previous Council Resolution

Ordinary Meeting 25 August 2022 (OM22/67)

That Council:

- (a) receive and note the report titled "Community Partnership Funding Program Recommendations 2022" and
- (b) endorse the Community Partnership Funding Program Recommendations 2022 (Appendix A).

Ordinary Meeting 19 August 2021 (OM21/81)

That Council:

- (a) receive and note the report titled "Community Partnership Funding Program Recommendations 2021" and
- (b) endorse the Community Partnership Funding Program Recommendations 2021 (Appendix A).

Ordinary Meeting 29 January 2015 (OM15/5)

That Council:

- (a) receive and note the report titled "Community Grants and Partnership Funding Review 2014"
- (b) endorse Option 1 for Council support to community organisations for 2015/16 and beyond
- (c) endorse multi-year funding under the Community Partnership Funding Program to provide funding for periods of up to 3 years
- (d) note "Community Grants Program and Community Partnership Funding Program Review Report" (Appendix A).

Ordinary Meeting 20 June 2013 (OM13/109)

That Council:

- (a) receive and note the report titled "Community Grants Policy"
- (b) adopt the Community Grants Policy (Appendix A)
- (c) note the Community Grants Guidelines (Appendix B) as amended by (f) below to implement the Community Grants Policy
- (d) adopt the Mayoral and Councillor Discretionary Funding Policy as amended (Appendix C)
- (e) note the Mayoral and Councillor Discretionary Funding Program Guidelines (Appendix D) and
- (f) amend the grants guidelines to include a clause that stipulates that each program is subject to annual budget allocations.

Ordinary Meeting 10 December 2009 (OM09/365)

That Council:

- (a) receive and note the report titled "Transition Funding Recommendations and Community Partnerships Funding Policy and Program Guidelines"
- (b) endorse the transition funding amounts proposed (Appendix A), including the requirement that recipient organisations be advised funding processes and amounts will be subject to review for 2010/2011 year and beyond
- (c) endorse the Community Partnerships Funding Policy (Appendix B) and
- (d) endorse the Community Partnerships Funding Program guidelines for 2010/2011 and beyond (Appendix C).

Related Documentation

Funding arrangements with individual organisations include individual agreements.

There are related policies and governing legislation that guide and inform the management and delivery of the Community Partnership Funding Program. These include:

- Local Government Act (2009)
- Local Government Regulation (2012)
- Sunshine Coast Community Strategy 2019-2041
- Environment and Liveability Strategy 2023
- Sunshine Coast Regional Economic Development Strategy 2013-2033
- Corporate Plan 2024-2028
- Community Grants Policy (2013)
- Sport and Active Recreation Plan 2011-2026
- Community Partnership Funding Program Guidelines

Critical Dates

The due date for acquittals of 2024/2025 Community Partnership Funding Program allocations is 31 August 2025.

Implementation

Upon Council endorsement of the recommendations in this report, the applicants will be notified of the recommended funding amount, funding conditions including reporting and acquittal requirements and any conditions to be met prior to funding being processed.

Funding will be distributed once the transfer of responsibility is confirmed and the online agreement is submitted to Council. All recipients will be required to display Council supplied signage acknowledging Council's support for operational funding.

Details of the successful partner organisations will be posted on Council's website.

2024 Community Partnership Funding Program Grant Recommendation Report

Summary	Community Development	Community Facilities	Community Safety	Cultural Heritage	Economic Development	
Total applications recommended:	144	11	91	5	14	23
Total operational costs	\$26,739,657	\$3,682,802	\$16,425,771	\$2,121,238	\$1,252,359	\$3,257,487
Total amount requested:	\$1,443,707	\$223,200	\$759,309	\$103,878	\$125,420	\$231,900
Total amount recommended (GST exc.):	\$1,172,904	\$160,500	\$603,809	\$103,878	\$118,717	\$186,000
Total applications NOT recommended:	0	0	0	0	0	0

FUNDING RECOMMENDATIONS

Community Development

Total applications recommended:	11
Total operational costs:	\$3,682,802
Total amount requested:	\$223,200
Total amount recommended (GST exc.):	\$160,500

				Recommendations					
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCD24014	Arts Connect Inc	Hinterland based peak arts organisation contributing to the growth of the arts ecology of the Sunshine Coast through capacity building and skill development opportunities for local artists and arts groups, connecting them with each other, audiences, business and the community through key regional events.	\$12,500	3 years	\$11,500	\$11,500	\$11,500	\$34,500	Across the whole SC Region
CPCD24005	Maleny Show Society Inc.	The Society hosts the annual Maleny Agricultural Show, manages the Maleny Showground facility and works with local business and community all year round.	\$15,000	3 years	\$15,000	\$15,000	\$15,000	\$45,000	Div. 5
CPCD24020	Munimba-ja Arts Centre	Peak body for First Nations Arts providing artistic and cultural programs and activities that support, advance and promote artists and their arts practice.	\$14,000	3 years	\$11,500	\$11,500	\$11,500	\$34,500	Div. 5
CPCD24009	Sunshine Coast Access Advisory Network Inc	This advocacy group seeks to make the Sunshine Coast region as accessible as possible for all members of the community.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Across the whole SC Region

					Rec	ommendatio	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCD24004	SevGen Indigenous Corporation	A First Nations peak body providing mentorship and auspicing to local First Nations groups and businesses.	\$8,500	1 year	\$5,000	\$0	\$0	\$5,000	Across the whole SC Region
CPCD24008	Sunshine Coast Agricultural Show Society Inc	The show society hosts one of the largest agricultural shows in Queensland. Held in Nambour annually, the Sunshine Coast Show provides entertainment as well as sales, networking and showcasing opportunities for local businesses, community groups and individual members of the community.	\$50,000	3 years	\$28,750	\$28,750	\$28,750	\$86,250	Div. 10
CPCD24006	Sunshine Coast Churches Soccer Association Inc	An association which provides an affordable platform for competition and support of 18 football (soccer) clubs on the Sunshine Coast offering sporting opportunities for 4560 members.	\$7,500	3 years	\$5,750	\$5,750	\$5,750	\$17,250	Across the whole SC Region
CPCD24010	Sunshine Coast Community Co-op Ltd	Consisting of seven member organisations, including local neighbourhood and community centres, the purpose of SCCOCB is to support and enhance the role of small and medium-sized community-based not-for-profits in building community capacity and strong, vibrant, resilient and inclusive communities by providing inperson workshops, forums, and on-line discussion groups that bring members of community organisations together to learn and support each other to improve the governance and ongoing sustainability of their organisations.	\$15,000	3 years	\$15,000	\$15,000	\$15,000	\$45,000	Across the whole SC Region

					Re	commenda	tions		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCD24028	Sunshine Coast Creative Alliance	Peak organisation for the arts and creative industries on the Sunshine Coast through advocacy, industry networking, artist services, promotion, creative space activation, research and development, and professional development.	\$33,500	3 years	\$30,500	\$30,500	\$30,500	\$91,500	Across the whole SC Region
CPCD24031	Sunshine Coast Environment Council Inc.	Umbrella organisation for 60 member groups throughout the region working and volunteering in the areas of terrestrial and marine conservation, protection and restoration, natural resource management and sustainability. This group focusses on capacity building, advocacy, support and volunteer management.	\$15,000	3 years	\$15,000	\$15,000	\$15,000	\$45,000	Across the whole SC Region
CPCD24036	Volunteering Sunshine Coast Inc	The peak body delivering volunteer services and supporting the volunteer sector by providing networking opportunities as well as assistance with volunteer recruitment, placement, training and support to community organisations across the region.	\$47,200	3 years	\$17,500	\$17,500	\$17,500	\$52,500	Across the whole SC Region

Community Partnership Funding Program Recommendations 2024

Community Facilities

Total applications recommended:	91
Total operational costs:	\$16,425,771
Total amount requested:	\$759,309
Total amount recommended (GST exc.):	\$603,809

					Re				
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24097	Aura Netball Inc	A new, well-used netball facility servicing Caloundra South and surrounding districts. The facility offers 4 netball courts and competitions and supports development opportunities in the sport of netball.	\$2,000	3 years	\$2,000	\$2,000	\$2,000	\$6,000	Div. 1
CPCF24095	Ballinger Park Tennis Club Inc	The club is a four court tennis complex offers members and visitors opportunities to play tennis in a safe, healthy and enjoyable environment.	\$2,500	3 years	\$2,500	\$2,500	\$2,500	\$7,500	Div. 7
CPCF24036	Beerburrum School of Arts Association Inc.	A partnership with the group which operates the Beerburrum Community Hall. The facility is a well maintained, safe and accessible facility for the community. It is run solely by volunteers and aims to keep such a historical building a part of the community. The hall is used by a wide range of groups and hosts regular meetings, fitness classes and community events including a meeting place for the local church.	\$4,500	3 years	\$4,500	\$4,500	\$4,500	\$13,500	Div. 1

				Recommendations					
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24059	Belli Community Hall Inc.	The group act as responsible caretakers of the Belli Community Hall promoting it as an excellent venue for social and group activity, thus enhancing its relevance and importance to the residents of the Belli Park community.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 10
CPCF24063	Bli Bli Public Hall & Community Association Inc	Group that has responsibility for two publicly available facilities being the Main Hall and Church Hall. These are busy halls with strong utilisation rates and a range of activities offered engaging people of all ages.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 9
CPCF24088	Buderim Craft Cottage Assoc Inc	Established in 1967, Buderim Craft Cottage is a well utilised facility dedicated to the study, practice and promotion of arts and crafts with a permanent purpose-built gallery.	\$8,750	3 years	\$8,750	\$8,750	\$8,750	\$26,250	Div. 7
CPCF24029	Buderim Horse & Pony Club Inc	The group part of the Ballinger Sports Complex. The club is a small and enthusiastic group of volunteers who are passionate about horses and helping members develop their skills in horsemanship and the facilities supports other not for profit organisations.	\$3,000	3 years	\$3,000	\$3,000	\$3,000	\$9,000	Div. 7
CPCF24073	Buderim Library Association Inc	The organisation operates a Community Library at Buderim.	\$10,000	3 years	\$8,500	\$8,500	\$8,500	\$25,500	Div. 7
CPCF24033	Buderim War Memorial Community Association Inc	An active organisation which operates a hall that hosts art and craft activities, theatrical events, sporting and hobby pursuits. It is also responsible for the community information centre at the Old Buderim Post Office in the main street.	\$17,000	3 years	\$17,000	\$17,000	\$17,000	\$51,000	Div. 7

					Re	commendat	ions		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24026	Caloundra Arts Centre Association Inc.	Well utilised and accessible cultural arts facility in Caloundra offering a broad range of creative activities including workshops and programming. Members groups utilise the centre on a weekly or fortnightly basis. Local community organisations also use the centre on a regular basis annually for exhibitions and meetings.	\$8,750	3 years	\$8,750	\$8,750	\$8,750	\$26,250	Div. 2
CPCF24031	Caloundra Committee of Service to the Ageing	CCSA operates a busy multi-purpose hall facility in the heart of Caloundra. In addition to its focus on seniors, the facility attracts a variety of community groups and offers two full catering kitchens to attract hirers which supports the heavy year round usage.	\$8,000	3 years	\$8,000	\$8,000	\$8,000	\$24,000	Div. 2
CPCF24041	Caloundra Community Centre Inc.	Long established community organisation running two busy, purpose-built community centres as a hub for the Caloundra and Baringa communities, operating and facilitating a wide range of programs and services.	\$30,000	3 years	\$30,000	\$30,000	\$30,000	\$90,000	Div. 1, Div. 2
CPCF24056	Caloundra Equestrian Association Inc.	Formerly known as Caloundra Pony Club, the facility is situated on 20 acres and is identified in the Pierce Avenue master plan as the regional equestrian facility for the Sunshine Coast. The facilities are used throughout the year for events and also training purposes for member's sessions or organised clinics and activities.	\$6,000	3 years	\$6,000	\$6,000	\$6,000	\$18,000	Div. 1
CPCF24014	Caloundra Mallet Sports Club Inc	The club is a key mallet sports facility on the Sunshine Coast providing six regional tournament standard croquet lawns and a clubhouse servicing the Caloundra community.	\$8,000	3 years	\$7,475	\$7,475	\$7,475	\$22,425	Div. 2

Appendix A	•	-	ing Program Reco	nmendations 2024				
						Re	commendati	C
					Amount			İ

					Kec	024/25 - 2025/26 - 2026/27 Partnership Duration 2,075 \$12,075 \$12,075 \$36,225 5,000 \$5,000 \$5,000 \$15,000 4,000 \$4,000 \$4,000 \$12,000			
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25			Partnership	Division
CPCF24069	Caloundra Tennis Association Inc	The association operates and maintains a regional twenty court tennis facility and clubhouse at Caloundra. They promote, encourage and coordinate tennis based activities for its members and the wider community by offering quality facilities and services that allow players of all age groups to play tennis in a safe, healthy and enjoyable environment.	\$12,500	3 years	\$12,075	\$12,075	\$12,075	\$36,225	Div. 2
CPCF24006	Conondale Public Hall Committee Inc.	This is the only public indoor venue for hire and use in the Conondale District and has been an important part of the local community for over 80 years. The committee enjoys excellent community and volunteer support.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 5
CPCF24058	Cooloolabin Hall Association Inc	Hall has been operating continuously for over 100 years and provides the small rural community with a meeting and events space.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 10
CPCF24025	Coolum Beach Bowls Club Inc	A lawn bowls facility in Coolum providing sporting opportunities and recreational engagement for members, volunteers and visitors. The facility has three bowling greens and a clubhouse with dining and kitchen facilities.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 9

					Red	ommendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24084	Coolum Bridge Club Inc	Group that manage the Yaroomba Meeting Place so that they and other community groups may share and care for the building and its environment in a manner to generate good relationships and fulfill community needs and aims. Application demonstrates an accessible and affordable community facility. Tenure arrangement until 2029. Community access the venue for a varied array of activity including bridge, yoga, U3A classes and community group meetings and gatherings.	\$6,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 8
CPCF24044	Coolum Croquet Club Inc	The croquet facility provides access to a low impact, outdoor sport which can be played by all ages and by people of varying abilities and expertise. This facility has three croquet lawns and hosts regional croquet championships and also co-hosts National events.	\$4,500	3 years	\$4,025	\$4,025	\$4,025	\$12,075	Div. 9
CPCF24009	Coolum Tennis Club Inc	The club promotes, encourages and coordinates tennis based activities for its members and the wider community by offering quality facilities and services that allow players of all age groups to play tennis in a safe, healthy and enjoyable environment. This facility has six courts and a clubhouse.	\$3,500	3 years	\$3,500	\$3,500	\$3,500	\$10,500	Div. 9
CPCF24030	Currimundi Sport & Recreation Association Inc	The organisation manages a community hall which is a spacious and well maintained facility, hired for a wide range of activities on a regular basis including indoor bowls, Taekwondo, yoga, line dancing and dance classes. Regular meetings are also held at the hall by groups like Neighbourhood Watch and Friends of Lake Currimundi.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 3

10.2	Community Fartherships Funding Frogram Recommendations 202
Appendix A	Community Partnership Funding Program Recommendations 2024

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24068	Diddillibah Community Hall & Progress Association Inc	The hall is an important meeting space for this small hinterland township and the organisation is working towards becoming a hub for this community by improving accessibility and being more inclusive of the broader community.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 7
CPCF24051	Eudlo Hall & Grounds Association Inc	This association operates the Eudlo Public Hall and a 5 acre recreation ground known as Wominjeka Park just outside the village of Eudlo. The hall is the hub of the township and is used for a range of activities including festive events, performances, celebrations, displays, markets, school gatherings, meetings and workshops.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 5
CPCF24067	Fusion Australia Ltd	Fusion Sunshine Coast operates the Alcooringa Youth & Community Centre in Buderim which maintains and delivers facilities for hire to the community with a focus on youth services.	\$10,500	3 years	\$10,000	\$10,000	\$10,000	\$30,000	Div. 6
CPCF24072	Gheerulla Hall & Recreation Association Inc	This organisation manages the local historic community hall and the group is steadily building the activation of this hall and upgrading the facility so the building may be preserved and restored as an integral part of this isolated community. The facility provides a venue for community functions and is available for hire by the public. It includes tennis courts which are hired on a weekly basis.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 10

					Red	ommendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24037	Glass House Country Community Group Inc	The group operates the Glass House Mountains Neighbourhood Centre which is used for a range of activities including support groups, counselling, community events, classes and workshops. They also provide administrative support to individuals, particularly around seeking employment, and to local businesses.	\$10,000	3 years	\$8,800	\$8,800	\$8,800	\$26,400	Div. 1
CPCF24046	Glass House Mountains Community Hall Inc	This organisation manages the community hall which was established in 1916 and is a vibrant part of the local community for 100 years. The venue is available to the general public for hire and current users include line dancing, yoga, dancing, karate, aerobics, a monthly dance and other events.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 1
CPCF24085	Glenview Mooloolah Tennis Club Inc	The tennis club provides and maintains three tennis courts and a clubhouse, allowing the Glenview and broader Mooloolah community to participate in sport, recreation and social opportunities including coaching and public court hire.	\$4,000	3 years	\$2,500	\$2,500	\$2,500	\$7,500	Div. 1
CPCF24098	Headland Bowls Club Inc	A lawn bowls facility in Buderim providing sporting opportunities and recreational engagement for members, volunteers and visitors. The facility has two bowling greens and a clubhouse with dining and kitchen facilities.	\$10,000	3 years	\$5,175	\$5,175	\$5,175	\$15,525	Div. 6

				Recommendations					
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24010	Headland Buderim Croquet Club Inc	A croquet facility providing access to a low impact, outdoor sport which can be played by all ages and by people of varying abilities and expertise. This facility has four croquet lawns that host annual croquet championships and tournaments.	\$32,000	3 years	\$5,175	\$5,175	\$5,175	\$15,525	Div. 6
CPCF24049	Hunchy Community Association Inc	The group manages the old school building which is a hub for this small community. It offers family and individual memberships to people in the local community. Through its activities which includes a community library, the group builds community capacity and social connections.	\$3,000	3 years	\$3,000	\$3,000	\$3,000	\$9,000	Div. 5
CPCF24057	Kawana Tennis Club Inc	The club is responsible for a ten court tennis complex which is considered a Sub-Regional tennis facility by Tennis Qld. The club seeks to promote, encourage and coordinate tennis based activities for its members and the wider community.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 4
CPCF24039	Kenilworth Arts Council Inc	The group manages a creative space and community meeting place which is used by a range of art and special interest groups, as well as other community organisations. Group also deliver a range of art-related programs and workshops to the local community.	\$5,500	3 years	\$5,500	\$5,500	\$5,500	\$16,500	Div. 10
CPCF24047	Kenilworth Hall Show & Recreation Ground Assoc Inc	A partnership with the group which operates the Kenilworth Hall and Showgrounds. The facility is a well maintained, safe and accessible facility for the community. It is run solely by volunteers and aims to keep providing opportunities for community activities as well as camping for visitors to the town.	\$4,500	3 years	\$4,500	\$4,500	\$4,500	\$13,500	Div. 10

				Recommendations					
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24082	Landsborough Area Community Association Inc.	This organisation operates the Morris House Neighbourhood Centre at Landsborough and have additional responsibility for the CWA Hall. They provides a broad range of community, outreach and welfare services to the local hinterland community.	\$9,500	3 years	\$9,500	\$9,500	\$9,500	\$28,500	Div. 1
CPCF24093	Landsborough School of Arts Memorial Hall Association Inc.	A new partnership with this organisation that operates the Landsborough School of Arts Hall. They provides a broad range of community, and outreach services to the local hinterland community.	\$4,800	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 1
CPCF24034	Maleny Bowls Club Inc	A hinterland facility providing sporting opportunities and recreational engagement in the sport of bowls for members, volunteers and visitors.	\$3,000	3 years	\$2,875	\$2,875	\$2,875	\$8,625	Div. 5
CPCF24012	Maleny Community Centre Inc.	This community facility is utilised by many diverse users delivering a wide range of programs and events for artists and the local community.	\$17,500	3 years	\$17,250	\$17,250	\$17,250	\$51,750	Div. 5
CPCF24079	Maleny District Sport & Recreation Club Inc.	This organisation has the headlease for the Maleny Sport Park and the Maleny Girl Guides Hall and has built a small facility at the sports grounds which is available for community use and currently houses the Beersheba Living Museum.	\$6,225	3 years	\$4,500	\$4,500	\$4,500	\$13,500	Div. 5
CPCF24023	Maleny Neighbourhood Centre Assoc Inc	This neighbourhood centre provides a broad range of services and programs to the large hinterland community of Maleny and provides a venue for various other community groups delivering a range of activities.	\$17,500	3 years	\$17,500	\$17,500	\$17,500	\$52,500	Div. 5

					Red	ommendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24021	Mapleton & District Community Association Inc	This organisation operates the Old School House in the township of Mapleton. It is available for regular or casual bookings in the facility and the surrounding grounds and the group hosts an op Shop on site as well.	\$4,000	1 year	\$3,450	\$0	\$0	\$3,450	Div. 10
CPCF24011	Mapleton Bowls Club Inc	The Bowls Club have demonstrated they provide facilities to 11 other community and sporting organisations as documented in their application. The club have evidenced availability of opening hours meets the need of the community. The club have asked for a contribution towards cleaning. Very active community space.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 10
CPCF24077	Mapleton Community Library Inc	This organisation operates a Community Library in Mapleton servicing the town and surrounding hinterland areas.	\$8,500	3 years	\$8,500	\$8,500	\$8,500	\$25,500	Div. 10
CPCF24061	Mapleton Hall & Sportsground Trust	A partnership with the committee who oversee the management of the Mapleton Hall and Sportsground. This community hall plays a role in building community capacity and provides a space for the community to come together, addressing social isolation and reducing barriers to participation.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 10
CPCF24017	Maroochy Beach Gymnastics Association Inc.	This gymnastics centre provides a safe and healthy training and competition venue for gymnasts of all ages and abilities, and a range of other recreational classes for children.	\$8,000	3 years	\$8,000	\$8,000	\$8,000	\$24,000	Div. 7

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24019	Maroochy Neighbourhood Centre Inc.	This neighbourhood centre in central Maroochydore operates a number of substantive programs including homelessness hub, family support, childcare and has a community garden. The facility and commercial kitchen is available for use by a wide range of other groups.	\$15,000	3 years	\$15,000	\$15,000	\$15,000	\$45,000	Div. 4
CPCF24045	Maroochy River Rowing Club Inc	The organisation provides safe and inclusive access to rowing activities and lessons for youth throughout the region.	\$5,820	3 years	\$3,000	\$3,000	\$3,000	\$9,000	Div. 9
CPCF24086	Maroochydore Eagles Basketball Association Inc	A new partnership with this well-established basketball facility servicing Maroochydore and surrounding districts. The facility offers 4 indoor basketball courts with competitions and development opportunities in the sport of basketball.	\$25,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 6
CPCF24024	Maroochydore Tennis Club Inc	Maroochydore Tennis Club is situated in the heart of Cotton Tree Maroochydore and has 6 full size Tennis Courts, a Clubhouse and a Managers Office. The facility conducts men's and ladies fixtures, social tennis and coaching of children and adults at the centre weekly.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 4
CPCF24007	Millwell Road Community Centre Association Inc	Community centre that serves the communities of Maroochydore and surrounding areas and offers a wide range of community activities and events seven days a week.	\$8,000	3 years	\$8,000	\$8,000	\$8,000	\$24,000	Div. 8

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24071	Montville Village Association Inc	Montville Village Association is responsible for a collection of buildings in the heart of Montville including a heritage listed hall and surrounds and the maintenance of area around the sportgrounds.	\$35,600	3 years	\$9,000	\$9,000	\$9,000	\$27,000	Div. 5
CPCF24090	Mooloolaba Outrigger Canoe Club Inc	An outrigger canoe club based in leased facilities within the the Mooloolaba Marina on the Mooloolah River.	\$2,000	3 years	\$2,000	\$2,000	\$2,000	\$6,000	Div. 4
CPCF24089	Mooloolaba Tennis Club Inc.	The club is responsible for a ten court tennis complex which is considered a Sub-Regional tennis facility by Tennis Qld. The club seeks to promote, encourage and coordinate tennis based activities for its members and the wider community.	\$5,500	3 years	\$5,500	\$5,500	\$5,500	\$16,500	Div. 6
CPCF24042	Mooloolah & District Horse & Pony Club Inc.	Mooloolah and District Horse and Pony Club is a community organisation devoted to developing and educating the horse community in a safe environment to learn to ride and enjoy horse sports.	\$3,000	3 years	\$3,000	\$3,000	\$3,000	\$9,000	Div. 5
CPCF24053	Mooloolah Public Hall Association Inc	This 100 year old Public Hall is historically importance to the township and provides a safe, clean and well maintained facility for a very wide variety of community uses.	\$13,440	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 5
CPCF24048	Mooloolah Valley Community Association Inc	This association provides vital links and services to the Mooloolah community, with a diverse range of programs and activities offered at its Community Centre.	\$9,600	3 years	\$8,500	\$8,500	\$8,500	\$25,500	Div. 5

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24060	Mudjimba Residents' Association Inc.	The resident's group manages and maintains the Mudjimba Community Hall for hire by local organisations and individuals.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 8
CPCF24018	Nambour & Districts Netball Association Inc	An established, well-used netball facility servicing Nambour and surrounding districts. The large facility offers 10 netball courts and hosts school groups, competitions, carnivals and supports development opportunities in the sport of netball.	\$16,460	3 years	\$6,325	\$6,325	\$6,325	\$18,975	Div. 5
CPCF24083	Nambour and District Tennis Association Inc	The club is a ten court tennis complex offers members and visitors opportunities to play tennis in a safe, healthy and enjoyable environment. The club provides an open and accessible facility for the public with an honestly payment system in place to encourage easy usage and it hosts four tournaments a year.	\$5,500	3 years	\$5,500	\$5,500	\$5,500	\$16,500	Div. 10
CPCF24004	Nambour and Maroochy District Band Inc	This association is responsible for the Nambour Band Hall which offers safe, inclusive and accessible spaces for meetings and classes as well as for band rehearsals and lessons for the local community.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 10
CPCF24002	Nambour Bowls Club Inc	A hinterland facility providing sporting opportunities and recreational engagement in the sport of bowls for members, volunteers and visitors.	\$6,000	3 years	\$5,175	\$5,175	\$5,175	\$15,525	Div. 10

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24050	Nambour Community Centre Inc.	Nambour based community centre which delivers and facilitates a range of community development programs and activities and offers affordable hire and long term tenancies ensuring a high level of usage and accessibility.	\$20,000	3 years	\$20,000	\$20,000	\$20,000	\$60,000	Div. 10
CPCF24040	Nambour Croquet Club Inc	A croquet facility providing access to a low impact, outdoor sport which can be played by all ages and by people of varying abilities and expertise. This facility has four croquet lawns, hosting both State and National events, which are maintained to a competition standard.	\$7,500	3 years	\$5,175	\$5,175	\$5,175	\$15,525	Div. 10
CPCF24075	North Arm Rifle Club Inc	Club operates the Davison Range Target Sports Complex as a full-bore target rifle shooting club and a shooting precinct for four other shooting disciplines.	\$3,500	3 years	\$2,875	\$2,875	\$2,875	\$8,625	Div. 10
CPCF24094	North Shore Boardriders Inc	This organisation manages a small community facility in Cotton Tree accessible for community to hire and use.	\$2,200	3 years	\$2,200	\$2,200	\$2,200	\$6,600	Div. 4
CPCF24008	North Shore Community Centre Inc.	Community centre that serves the communities of Maroochy North Shore and surrounding areas and offers a wide range of community activities and events seven days a week.	\$20,000	3 years	\$17,250	\$17,250	\$17,250	\$48,000	Div. 8
CPCF24076	Nungeena Corporation For Aboriginal Women's Business	Aboriginal owned multi-faceted facility at the base of Mount Beerwah on the Sunshine Coast. The organisation operates a restaurant as well as provide a range of cultural awareness programs and welfare services to support the needs of the local Aboriginal community. The centre is available for hire by any sector of the community.	\$8,204	3 years	\$8,204	\$8,204	\$8,204	\$24,612	Div. 1

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24003	Palmwoods Memorial Hall Assoc. Inc.	This association is responsible for the Palmwoods Hall which offers safe, inclusive and accessible spaces for meetings, classes and exhibitions as well as for recreational and social activities for the local community.	\$4,500	3 years	\$4,500	\$4,500	\$4,500	\$13,500	Div. 5
CPCF24062	Palmwoods Tennis Club Inc	This tennis facility in Palmwoods has six synthetic grass courts and a meeting space providing members and the community with opportunities for tennis activities and social interaction.	\$4,400	3 years	\$4,205	\$4,205	\$4,205	\$12,615	Div. 5
CPCF24052	Peachester Community Hall Inc	This organisation is responsible for maintaining the Heritage listed Peachester Community Hall and an adjacent Church building with both facilities available for community activities and events.	\$6,000	3 years	\$6,000	\$6,000	\$6,000	\$18,000	Div. 1
CPCF24070	Pelican Waters Bowls Club Inc	A sporting facility providing outdoor bowling opportunities and recreational engagement for members, volunteers and visitors. The organisation maintains two bowling greens and associated clubhouse facilities.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 2
CPCF24099	Queensland Country Women's Association	This partnership is a contribution towards the operational expenses of three small CWA community halls in Nambour, Palmwoods and Yandina . All three halls are available for regular booking or casual bookings and the groups host a range of their own activities and events.	\$12,000	3 years	\$12,000	\$12,000	\$12,000	\$36,000	Div. 5, Div. 10

					Red	ommendati	ons]
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24027	Range Community Gym & Fitness Centre (Mapleton) Association Inc.	This organisation provides a gym and fitness centre to the Mapleton and the wider hinterland region. It is a safe and welcoming place for members of all ages, health status and abilities to partake in fitness related activities and has a focus on seniors and people with disabilities. The facility is staffed by qualified fitness instructors.	\$3,500	3 years	\$3,250	\$3,250	\$3,250	\$9,750	Div. 10
CPCF24080	Suncoast Hinterland BMX Club Inc	This organisation runs and maintains a BMX track in the hinterland at the Mooloolah Valley Sportsground which is available for club participation, training and events and is also open to the general public when not utilised by the club.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 5
CPCF24092	Sunshine Coast Archery Club Inc	This organisation supports the Sunshine Coast community to safely enjoy the sport of archery through the provision of quality facilities, coaching and club activities.	\$2,000	3 years	\$2,000	\$2,000	\$2,000	\$6,000	Div. 6
CPCF24020	Sunshine Coast Art Group Inc	Well utilised and accessible cultural arts facility in Buderim offering a broad range of creative activities including workshops and programming. Members groups utilise the centre on a weekly or fortnightly basis. Local community organisations also use the centre on a regular basis annually for exhibitions and meetings.	\$14,000	3 years	\$5,500	\$5,500	\$5,500	\$16,500	Div. 6

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24087	Sunshine Coast Arts Industry Precinct Inc.	SCAIP manages and activates the Old Ambulance Station known as the Old Ambo in Nambour and is a recognised and well utilised community arts and cultural hub. It includes multi spaces for meetings, performances, rehearsals and exhibitions and also provides support for emerging creative artists and businesses.	\$35,000	3 years	\$28,750	\$28,750	\$28,750	\$86,250	Div. 10
CPCF24066	Sunshine Coast Gymnastics Academy	Located at Woombye, this gymnastics academy provides affordable gymnastics, trampoline, kinda gym and other classes for all ages and abilities. The facility hosts regional gymnastic and trampoline events.	\$15,600	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 5
CPCF24096	Sunshine Coast Motorcycle Club	The club provides motocross, enduro, grass track and vintage dirt bike activities for junior and senior riders at its Conondale facility and catering for both competitive and noncompetitive, modern and classic motorcycle events.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 5
CPCF24081	Sunshine Coast Riding for the Disabled (RDA) Inc	This facility provides equine therapeutic and recreational riding and driving programs for all members of the community, especially those with a disability. Services available provide opportunities for all abilities to participate in recreational pursuits in a well maintained and purpose built facility.	\$7,800	3 years	\$7,800	\$7,800	\$7,800	\$23,400	Div. 10
CPCF24091	The Maroochydore Beach Bowls Club Inc	A coastal facility providing sporting opportunities and recreational engagement in the sport of bowls for members, volunteers and visitors.	\$2,500	3 years	\$2,500	\$2,500	\$2,500	\$7,500	Div. 4

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24005	The Range Croquet Club of Maleny Inc	A croquet facility providing access to a low impact, outdoor sport which can be played by all ages and by people of varying abilities and expertise. This facility has two croquet lawns, which are maintained to a competition standard.	\$3,000	3 years	\$2,300	\$2,300	\$2,300	\$6,900	Div. 5
CPCF24065	The Shack Community Centre Inc	Nambour based facility offering a range of community services focussed on youth and social disadvantage in a healthy, social and productive environment. The group supports the delivery of assistance for vulnerable and marginalised individuals through provision of welfare support services.	\$21,300	3 years	\$15,000	\$15,000	\$15,000	\$45,000	Div. 10
CPCF24001	The Young Men's Christian Association of Brisbane	This gymnastics centre provides a safe and healthy training and competition venue for gymnasts of all ages and abilities, and a range of other recreational classes for children and seniors.	\$8,000	3 years	\$8,000	\$8,000	\$8,000	\$24,000	Div. 2
CPCF24064	Valdora Community Hall Association Inc	This hall is a small community meeting place servicing the township of Valdora and surrounding area. The committee are activating this facility with a focus on building community cohesion and addressing social isolation in a growing community. Calendar shows hall is quite busy but with capacity for more users during the week. Have had a change in community. Facility has been developed from being in a challenging position to now being well activated.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 9
CPCF24013	Windansea Boardriders Club Inc	This organisation manages a small community facility in Currimundi accessible for community to hire and use.	\$3,360	3 years	\$2,500	\$2,500	\$2,500	\$7,500	Div. 3

					Red	ommendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCF24055	Woombye Community Library Inc.	The organisation operates a Community Library at Woombye.	\$8,500	3 years	\$8,500	\$8,500	\$8,500	\$25,500	Div. 5
CPCF24022	Yandina & District Pony Club Inc	Yandina Pony Club is a community organisation devoted to developing and educating the horse community in a safe environment to learn to ride and enjoy horse sports. The riders represent our region at all levels from beginner to State to international competitions with pride.	\$3,000	3 years	\$3,000	\$3,000	\$3,000	\$9,000	Div. 9
CPCF24035	Yandina Bowls Club Inc	A hinterland facility providing sporting opportunities and recreational engagement in the sport of bowls for members, volunteers and visitors.	\$4,000	3 years	\$4,000	\$4,000	\$4,000	\$12,000	Div. 10
CPCF24028	Yandina School of Arts Inc	This group manages the 100 year old Community Hall and provides a safe, spacious and clean facility in the town centre for use by multiple user groups and supports a very broad range of community activities and events.	\$6,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 10

Community Safety

Total applications recommended:	5
Total operational costs:	\$2,121,238
Total amount requested:	\$103,878
Total amount recommended (GST exc.):	\$103,878

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPSA24004	4 Paws Animal Rescue	This group provides care to lost, abandoned and surrendered cats and dogs until they can be permanently and responsibly re-homed and supports the education of the Sunshine Coast community on responsible pet ownership.	\$15,000	3 years	\$15,000	\$15,000	\$15,000	\$45,000	Across the whole SC Region
CPSA24005	Australian Volunteer Coast Guard Association Inc QF6 Mooloolaba	A local volunteer Coast Guard organisation providing year round marine search and/or rescue services to boating communities of the Sunshine Coast from its Mooloolaba base. It also participates in the provision of Local Disaster Management support services.	\$15,000	2 years	\$15,000	\$15,000	\$0	\$30,000	Div. 4
CPSA24006	Australian Volunteer Coastguard Inc Caloundra QF4	A local volunteer Coast Guard organisation providing year round marine search and/or rescue services to boating communities in the Southern region of the Sunshine Coast from its Caloundra base. It also participates in the provision of Local Disaster Management support services.	\$20,000	2 years	\$20,000	\$20,000	\$0	\$40,000	Div. 2

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPSA24003	Safe Night Sunshine Coast Precinct Inc	The organisation works collaboratively with its members, Safe Night Precinct stakeholders and the community to ensure public safety for residents and visitors with a focus on the management of the Safe Night Precinct areas of Maroochydore, Mooloolaba and Caloundra.	\$3,878	3 years	\$3,878	\$3,878	\$3,878	\$11,634	Div. 2, Div. 4, Div. 8
CPSA24001	Sunshine Coast Animal Refuge Society (SCARS)	SCARS is an independent non-profit organisation providing a facility for the safe refuge of lost, abandoned or surrendered cats and dogs until they can be permanently and responsibly re-homed. The group also support education of the Sunshine Coast community in responsible pet ownership.	\$50,000	3 years	\$50,000	\$50,000	\$50,000	\$150,000	Across the whole SC Region

Cultural Heritage

Total applications recommended:	14
Total operational costs:	\$1,252,359
Total amount requested:	\$125,420
Total amount recommended (GST exc.):	\$118,717

					Red	commendati	Recommendations				
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division		
CPCH24012	Bli Bli on Maroochy Historical Society Inc	This organisation provides for the preservation of local history from Maroochy River to Mooloolaba for research and the provision and promotion of information, stories and images about that history to the community.	\$2,000	3 years	\$1,147	\$1,147	\$1,147	\$3,441	Div. 9		
CPCH24016	Buderim Historical Society Inc	This organisation operates the Heritage Listed, Buderim Pioneer Cottage and Vise House as a museum which is open six days a week. It houses a large collection of furniture, artefacts, documents and photos and is promoted as a Buderim tourist attraction.	\$20,000	3 years	\$18,000	\$18,000	\$18,000	\$54,000	Div. 7		
CPCH24004	Buderim- Palmwoods Heritage Tramway Inc	Supports the preservation and promotion of the heritage of the tramway in Buderim and associated objects which are being restored and offers educational resources to support visitation by local schools.	\$3,000	3 years	\$3,000	\$3,000	\$3,000	\$9,000	Div. 7		
CPCH24002	Caloundra Family History Research Inc.	This partnership allows the applicant to deliver outreach projects about local heritage and conduct history walks and seminars with guest speakers on the history of Caloundra and surrounds.	\$7,500	3 years	\$6,750	\$6,750	\$6,750	\$20,250	Div. 1		

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCH24007	Eumundi & District Historical Association Inc.	This organisation operates the Discover Eumundi Heritage and Visitor Centre which opens six days a week and offers a base for free guided historic walks and supports the celebration and commemoration of historical anniversaries in the township.	\$15,000	3 years	\$15,000	\$15,000	\$15,000	\$45,000	Div. 10
CPCH24009	Friends of Pattemore House Inc	The organisation operates and maintains the Heritage Listed, Fairview House, also known as Pattemore House, and provides the opportunity for the public and tourists to access the house and collection.	\$4,720	3 years	\$4,720	\$4,720	\$4,720	\$14,160	Div. 5
CPCH24015	Friends of the Caloundra Lighthouses Inc	This organisation is the keeper of the iconic Caloundra Lighthouse which is a Sunshine Coast heritage tourism asset and also manage a collection of associated artefacts.	\$6,000	3 years	\$6,000	\$6,000	\$6,000	\$18,000	Div. 2
CPCH24008	Genealogy Sunshine Coast	This organisation documents, records and enables the local community to access resources for research into local history from its base in Nambour.	\$6,500	3 years	\$6,500	\$6,500	\$6,500	\$19,500	Div. 10
CPCH24003	Kenilworth & District Historical Association Inc	This organisation operates Kenilworth Historical Museum which focusses on preserving the social and cultural history of the township and district.	\$7,000	3 years	\$6,500	\$6,500	\$6,500	\$19,500	Div. 10
CPCH24001	Maleny Cultural & Historical Society Inc.	This organisation, based at the Maleny Pioneer Village, manage three pioneer cottages and a collection, which are open for visitors and are an active participant in the region's Cultural Heritage Network.	\$7,500	3 years	\$7,500	\$7,500	\$7,500	\$22,500	Div. 5

				Recommendations					
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPCH24005	Nambour & District Historical Museum Association Inc	This organisation operates the Nambour Museum which houses part of Council's own collection and are active participants in the region's Cultural Heritage Network.	\$15,600	3 years	\$13,000	\$13,000	\$13,000	\$39,000	Div. 10
CPCH24010	Peachester History Committee Inc	The group manages a facility for the housing of historical items that provide opportunities for people to appreciate the region's cultural heritage, and increase visibility and awareness of its diversity and significance.	\$2,500	3 years	\$2,500	\$2,500	\$2,500	\$7,500	Div. 1
CPCH24006	Queensland Air Museum Inc	This organisation operates the largest air museum in regional Australia, based at Caloundra Airport and houses a significant collection of over 75 aircraft and a broad range of historic and contemporary aviation items. It is one of the Sunshine Coast's key tourism attractions and supports the preservation of Australia's rich aviation history.	\$22,000	3 years	\$22,000	\$22,000	\$22,000	\$66,000	Div. 1
CPCH24013	Yandina & District Historical Society Inc.	This organisation manage Tilstead House as a museum and cafe which are open for visitors and are an active participant in the region's Cultural Heritage Network.	\$6,100	3 years	\$6,100	\$6,100	\$6,100	\$18,300	Div. 10

Economic Development

Total applications recommended:	23
Total operational costs:	\$3,257,487
Total amount requested:	\$231,900
Total amount recommended (GST exc.):	\$186,000

				Recommendations					
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPED24009	Blackall Range Business & Tourism Inc	Trading as Hinterland Tourism Sunshine Coast, this a membership organisation supporting tourism and related businesses operating in the Sunshine Coast Hinterland, with a focus on building wedding industry visitation.	\$10,000	3 years	\$8,000	\$8,000	\$8,000	\$24,000	Div. 5
CPED24007	Caloundra Chamber Of Commerce & Industry Inc	This membership based business organisation services the broader Caloundra area, actively stimulating the economy through sponsorship and the successful management of events.	\$10,000	3 years	\$10,000	\$10,000	\$10,000	\$30,000	Div. 1, Div. 2, Div. 3
CPED24012	Cleantech Network Ltd	This organisation is the peak industry body for the Clean Technologies Industry sector in the broader Sunshine Coast region and supports innovative practices, and the development of products and services that negate or reduce environmental impacts.	\$15,000	3 years	\$9,000	\$9,000	\$9,000	\$27,000	Across the whole SC Region
CPED24011	Coolum Business & Tourism Inc	This member-led organisation supports, connects and promotes Coolum businesses to establish Coolum as a vibrant, progressive and connected place to do business.	\$12,000	3 years	\$10,000	\$10,000	\$10,000	\$30,000	Div. 8, Div. 9

ID	Organisation	Partnership Summary							
			Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPED24021	Eumundi Chamber of Commerce Inc	This member-led organisation supports, connects and promotes Eumundi businesses and the region as a tourism destination.	\$8,000	3 years	\$6,500	\$6,500	\$6,500	\$19,500	Div. 10
CPED24004	Food & Agribusiness Network Ltd	This organisation is the peak industry body for the Food and Agribusiness sector in the broader Sunshine Coast region and operates a network which supports farming, postproduction manufacturing and food tourism.	\$15,000	3 years	\$15,000	\$15,000	\$15,000	\$45,000	Across the whole SC Region
CPED24006	Glasshouse Country Chamber of Commerce Inc	This membership based business organisation services the broad, southern Glass House Mountains region of the Sunshine Coast, committed to fostering capability, growth and opportunities.	\$10,000	3 years	\$6,500	\$6,500	\$6,500	\$19,500	Div. 1
CPED24002	Kawana Chamber of Commerce Inc	This membership based business organisation serves the broader Kawana area, supporting its members through networking opportunities and hosting regular community events.	\$8,000	3 years	\$8,000	\$8,000	\$8,000	\$24,000	Div. 3
CPED24016	Kenilworth Chamber of Commerce Inc	This membership based business organisation is servicing the regional location of Kenilworth and surrounding district, with a focus on attracting and sustaining camping.	\$7,000	3 years	\$6,500	\$6,500	\$6,500	\$19,500	Div. 10
CPED24013	Maleny & District Chamber Of Commerce & Industry Inc.	This membership based business organisation is servicing the hinterland area of Maleny and surrounding areas, dedicated to supporting the business and tourism industries.	\$9,900	3 years	\$8,000	\$8,000	\$8,000	\$24,000	Div. 5
CPED24010	Maleny Visitor Information Centre Inc	The organisation's centre is open 363 days a year and provides maps, brochures, accommodation options, dining recommendations, and information on activities in the region.	\$10,000	3 years	\$5,500	\$5,500	\$5,500	\$16,500	Div. 5

	Recommendations								
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPED24015	Manufacturing Excellence Forum (Sunshine Coast) Ltd	The organisation focuses on enhancing the manufacturing sector on the Sunshine Coast through innovation, collaboration and sustainability.	\$15,000	3 years	\$15,000	\$15,000	\$15,000	\$45,000	Across the whole SC Region
CPED24017	Maroochydore Chamber of Commerce Inc	This membership based business organisation services the broader Maroochydore area including the new city centre precinct, representing over 300 businesses.	\$8,500	3 years	\$8,500	\$8,500	\$8,500	\$25,500	Div. 4, Div. 6, Div. 7, Div. 8
CPED24001	Montville Chamber of Commerce Inc	This membership based organisation supports and promotes the economic vitality and sustainability of local businesses in Montville and the surrounding hinterland area.	\$10,000	3 years	\$8,000	\$8,000	\$8,000	\$24,000	Div. 5
CPED24023	Mooloolaba Chamber of Commerce Inc	This is a membership based business organisation servicing the tourism and business community of Mooloolaba, a key visitor destination.	\$15,000	3 years	\$10,000	\$10,000	\$10,000	\$30,000	Div. 4
CPED24020	Nambour Chamber of Commerce Inc	This membership based business organisation services Nambour and Hinterland areas through business support to create a more prosperous, vibrant and sustainable future for area.	\$13,000	3 years	\$10,000	\$10,000	\$10,000	\$30,000	Div. 10
CPED24024	SC Business Awards Ltd	This organisation manages the Sunshine Coast Business Awards, whose purpose is advancing the promotion, development and growth of the region's economy and business community by promoting and enabling local businesses to flourish, grow and be recognised through the Awards program.	\$10,000	3 years	\$7,500	\$7,500	\$7,500	\$22,500	Across the whole SC Region

					Red	commendati	ons		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
CPED24027	Silicon Coast Ltd	This leading representative body for digital entrepreneurship and innovation on the Sunshine Coast, and works to increase collaboration in the region's entrepreneurial community.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Across the whole SC Region
CPED24005	Sunshine Coast Events Industry Association Inc	This group's aim is to connect and grow the region's events industry supply chain. The group are partnered with Council to administer and promote EventsConnect, a free industry directory for Sunshine Coastbased suppliers.	\$5,500	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Across the whole SC Region
CPED24022	Sunshine Coast Screen Collective Inc	A peak industry body, fostering the advancement of the screen-based industry on the Sunshine Coast by nurturing local talent and providing ongoing opportunities for our community's skills and knowledge base. The group implement projects that give them access to other working professionals and create opportunities to build their network and learn current industry practices.	\$15,000	3 years	\$9,000	\$9,000	\$9,000	\$27,000	Across the whole SC Region
CPED24019	Sunshine Coast Young Chamber Ltd	The organisation supports young professionals on the Sunshine Coast by providing networking opportunities, educational workshops, and advocacy for their community.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Across the whole SC Region
CPED24014	Things to do Sunshine Coast Inc	This group represents the community of tourism businesses dedicated to enhancing the visitor experience on the Sunshine Coast.	\$10,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Across the whole SC Region
CPED24003	Yandina Chamber of Commerce Inc	Trading as Business Yandina, this is a community based representative body advancing the interests of all commercial entities in the 4561 postcode.	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 9, Div. 10

8.3 **ENVIRONMENT LEVY PARTNERSHIPS FUNDING PROGRAM 2024/25**

File No: F2023/92282

Author: Community Catchment Partnerships Manager

Liveability & Natural Assets Group

Appendices: App A - Environment Levy Partnerships Program 2024/25

Recommendations...... 119 🗓 🖼

PURPOSE

The purpose of this report is for Council to consider and endorse funding recommendations for the 2024/25 Environment Levy Partnerships Funding program.

EXECUTIVE SUMMARY

The Environment Levy Partnerships Funding program allows Council to better engage and work with the community to build effective partnerships to assist in the delivery of Council's environmental strategies, including the Environment and Liveability Strategy 2023. The program contributes to operational expenses for incorporated community organisations for up to three years. The three-year funding cycle is intended to create an environment of funding certainty and the opportunity for community organisations to engage in longer term planning and capacity building.

Twenty-two groups are recommended for funding during this round. Nineteen of the organisations recommended for funding had existing partnerships with Council, while three organisations are new to the Environment Levy Partnerships program. The Environment Levy Partnerships program generates a significant return on Council's investment. For example, based on the acquittals of 19 partner groups in 2021/22, 4416 volunteers delivered 362,062 volunteer hours. This equates to \$15,677,285 in volunteer contributions towards our environment. The assessment panel is recommending funding for 22 applications to a total amount of \$635,500 in the 2024/25 financial year with annual CPI escalation in years 2 and 3. Details of the recommended outcomes are included in Appendix A.

OFFICER RECOMMENDATION

That Council:

- receive and note the report titled "Environment Levy Partnerships Funding (a) Program 2024/25" and
- endorse the Environment Levy Partnerships Program 2024/25 Recommendations (b) including three years of funding with annual CPI increases in 2025/26 and 2026/27 (Appendix A).

FINANCE AND RESOURCING

The Environment Levy Partnership program is funded from Council's Environment Levy.

The 2024/25 budget has allocated \$635,500 to Environment Levy Partnerships. While the 22 approved recipients are recommended for three-year funding, this allocation will fund the proposed 22 partnerships (\$635,500) for one year.

Year 2 and Year 3 Environment Levy Partnership funding is contingent on the satisfactory completion of a yearly progress report and annual acquittal. It is also subject to the adoption of Council's annual Environment Levy budget.

However, it should be noted, as funding will be allocated for the three years with a proposed annual CPI increase from year two, the recommendations in this report may have implications for future budgets.

TABLE 1. Budget Implications

	2024/25	2025/26	2026/27
Annual Budget	\$635,500	\$635,500 + CPI	\$635,500 + CPI +CPI

CORPORATE PLAN

Corporate Plan Goal: Our environment and liveability

Outcome: We serve our community by providing this great service
Operational Activity: S11 - Bushland conservation and habitat – partnerships as

ty: S11 - Bushland conservation and habitat – partnerships and education programs to protect and enhance biodiversity assets, pest animal and plant mitigation, natural area reserve network

protection, enhancement and management, fire management

programs.

CONSULTATION

Councillor Consultation

Environment and Liveability Portfolio Councillors M Suarez and T Burns have been briefed on the recommended outcomes of this report.

Internal Consultation

Stage one: (pre-assessment of applicant and proposal) was undertaken by Community Connections & Partnerships branch staff.

Stage two: discussions with applicant community organisations, was undertaken by Council's Community Catchment Partnerships Manager within Environmental Operations. Council's Senior Waterways & Catchment Officer also attended the discussions with the six major catchment groups including Barung Landcare Association Inc, Petrie Creek Catchment Care Group Inc, Mary River Catchment Coordinating Committee, Ecollaboration, Mooloolah River Waterwatch and Landcare, and Lake Baroon Catchment Care Group.

Stage three: consisted of an assessment panel comprising the following Council staff.

Any conflicts of interest were required to be declared prior to assessment by all assessing officers and are recorded in Smarty Grants.

Note also that none of the assessing officers assisted any group with application writing.

- Community Catchment Partnerships Manager, Environmental Operations Liveability & Natural Assets Group - Assessor
- Senior Waterways and Catchment Officer, Community Catchment Partnerships -Liveability & Natural Assets Group - Assessor

- Senior Biodiversity Policy Officer, Environment & Sustainability Policy Liveability & Natural Assets Group - Assessor
- Community Connections & Partnerships Lead, Community Development, Economic & Community Development - Non-assessing role as Chair
- Community Grants Development Officer, Community Connections & Partnerships –
 Economic & Community Development Non-assessing administrative role
- Community Connections Grants Officer, Community Connections & Partnerships,
 Economic & Community Development Non-assessing administrative role

Stage four: independently assessed by senior managers against the following criteria:

- Alignment with operational and strategic objectives
- Value for money
- Deliverable objectives

Stage five: consideration and endorsement by Council via this report.

External Consultation

There has been no external consultation undertaken in relation to this report.

Community Engagement

Council staff from Community Catchment Partnerships (Environmental Operations) and Community Connections (Economic & Community Development) liaised with community organisations across the region, assisting with proposal development and the application process. Council officers do not assist groups with the writing of their application. A further level of liaison was undertaken by Council's Community Catchment Partnerships Manager following receipt of Expressions of Interest submissions for the Environment Levy Partnerships.

PROPOSAL

Sunshine Coast Council has a strong history of partnering with the community through a range of operational and Environment Levy funded programs to achieve the environmental goals set out in its Corporate Plan and major strategies. The environmental benefits of community-based organisations extend beyond the quantifiable on-ground benefits.

The Environment Levy Partnerships program generates a significant return on Council's investment. For example, based on the acquittals of 19 partner groups in 2021/22, 4416 volunteers delivered 362,062 volunteer hours. This equates to \$15,677,285 in volunteer contributions towards our environment. Generally, the activities undertaken by partner groups do not duplicate Council operations, but rather, complement and support Council's operations and strategic direction, as defined in the Environment & Liveability Strategy and the Sunshine Coast Council Biosecurity Plan. For example:

• Bat Rescue Inc supports and promotes Council's Flying Fox Management Plan. The group delivers flying-fox education at schools and events, takes a lead role in the management of catastrophic heat events and advocates for flying-fox conservation in the community in line with Council's Regional Flying-fox Management Plan.

- Over the last three years, the community nurseries operated by four of the partner organisations have provided 84,457 native plants to more than 350 landholders participating in Council's Land for Wildlife Incentives program.
- The Glasshouse Mountains Advancement Network (GMAN) partnered with Council to develop and maintain the Koala Fodder Plantation at Pinelands Drive Park to supply foliage for the rehabilitation and care of injured and orphaned koalas, which supports Council's Koala Conservation Plan.

The Environment Levy Partnerships program incorporates an initial Expression of Interest stage with the application process. This allows Council staff and the applicant organisations to develop mutually agreed outcomes that suit the needs and capacities of the applicant organisations, and the operational and strategic objectives of Council. Discussions with potential partners during the Expression of Interest period provide Council with the opportunity to ensure that all partners are working together to ensure a cost-effective landscape approach to the region's environmental management. The establishment of collaborative outcomes and deliverables combined with an understanding of each other's roles ensure that operational activities complement each other without duplication.

Expressions of Interest for the 2024/25 round of the Environment Levy Partnerships program opened on 15 April 2024 and remained open until 13 May 2024. Promotion of the program was undertaken through Council's website, social media and email notification to existing partners. Discussions with Council's Community Catchment Partnerships Manager and the applicant organisations were undertaken up to the closing of applications on 3 June 2024.

The framework of the program ensures an equitable, accountable, and transparent process for the creation of funding partnerships between Council and community environmental organisations. It enables distribution and good governance of financial assistance to community groups in accordance with government guidelines and standards.

Council officers manage all elements of the funding program, including:

- advertising and promoting the program to the community
- applicant support
- assessment of applications
- distribution of funding, and
- reporting on outcomes achieved.

Working relationships between staff within Liveability & Natural Assets Group and Economic & Community Development Group are well established to implement all program elements.

To enable Council to capture the community benefits of the Environment Levy Partnerships program, all recipient organisations are required to include in their acquittal paperwork the data relating to the number of volunteers, volunteer hours and other quantifiable aspects of their respective organisation's activities. For example, wildlife rescue/rehabilitation groups provide data relating to species rescued, date, location, and outcome. Continuation of funding is performance based and if obligations and agreed deliverables are not met, funding is not continued.

Twenty-two groups were recommended for funding during this round. Nineteen of the organisations recommended for funding had existing partnerships with Council. Three organisations, Wildlife SEQ Inc, Rotary Club of Nambour Inc and Coastal Community Native

Nursery Inc are new to the Environment Levy Partnerships program. Wildlife SEQ Inc has been established on the Sunshine Coast since 2019 providing rehabilitation and release services to the native wildlife within the region. Rotary Club of Nambour Inc have established and maintain a koala fodder plantation on Spring Pastures Drive, Mapleton. Coastal Community Native Nursery Inc was previously supported via the partnerships with Coolum District Coast Care Group Inc however they are now their own entity providing native plant tubestock and advice to the community.

With a view to ensuring value for money from ratepayer investment, Council officers work with successful partner organisations to develop strong relationships to build capacity towards good governance and sustainable practices. Interaction with successful community organisations will include monitoring partnership agreements, capturing return on investment and performance metrics, as well as ensuring reporting requirements are met.

Legal

Successful applicants will be required to fulfill their Conditions of Agreement that outlines the relationship between parties and obligates them to be incorporated bodies with adequate risk management plans, appropriate level of insurance, training, reporting and financial controls.

Policy

The recommendations are in accordance with the Local Government Finance Standards, the adopted Community Grants Policy 2013, Environment Levy Strategic Policy 2024 and the Environment Levy Partnerships and Grants Program Guidelines 2024.

Risk

Each subsequent year of funding is dependent on Council accepting the acquittal of the previous year's funds. This addresses Council's probity requirements.

Previous Council Resolution

Ordinary Meeting 19 August 2021 (OM21/81)

That Council:

- (a) receive and note the report titled "Environment Levy Partnerships Funding Program 2021/22" and
- (b) endorse the Environment Levy Partnerships Program 2021-2022 recommendations (Appendix A).

Ordinary Meeting 16 August 2018 (OM18/135)

That Council:

- (a) receive and note the report titled "Environment Levy Partnerships Funding Program Recommendations 2018/2019"
- (b) endorse the Environment Levy Partnership recommendations (Appendix A).

Ordinary Meeting 17 August 2017 (OM17/150)

That Council:

- (a) Receive and note the report titled "Environment Levy Partnerships Funding Program Recommendations 2017/2018"
- (b) endorse the one year Environment Levy Partnership Funding recommendations (Appendix A) and
- (c) note the ongoing previously endorsed commitment to the organisations (Appendix A).

Ordinary Meeting 18 August 2016 (OM16/144)

That Council:

- (a) receive and note the report titled "Environment Levy Partnerships Funding Program Recommendation 2016/2017"
- (b) endorse the three year Environment Levy Partnership recommendations (Appendix A)
- (c) note the ongoing previously endorsed commitment to organisations (Appendix A).

Ordinary Meeting 20 August 2015 (OM15/138)

That Council:

- (a) receive and note the report titled "Environment Levy Partnerships Funding Program Recommendations 2015/2016"
- (b) endorse the one to three year Environment Levy Partnership recommendations (Appendix A)
- (c) note the ongoing previously endorsed commitment to the organisations listed in Attachment 1 and
- (d) note that performance based agreements with measurable outcomes associated with funding allocations will be applied.

Ordinary Meeting 21 August 2014 (OM14/121)

That Council:

- (a) receive and note the report titled "Environment Levy Partnerships Funding Program Recommendations 2014/2015"
- (b) endorse the three year Environment Levy Partnership recommendations as outlined in Appendix A
- (c) note the ongoing previously endorsed commitment to organisations listed in Appendix
- (d) note that performance based agreements with measurable outcomes associated with funding allocations, will be applied.

Related Documentation

There is no related documentation relevant to this report.

Critical Dates

It is important to distribute funds as soon as possible within the 2024/25 financial year to enable groups to continue/commence implementation of program and services.

Implementation

Upon Council endorsement of this report, the successful applicants will be contacted and offered partnership funding for a one (1) year period. While each of the 22 groups have been recommended for three-year funding, groups will be eligible to receive second- and third-year funding after the satisfactory acquittal of the previous year, and subject to Council's annual Environment Levy budget endorsement. Partner community organisations will have a clear and on-going line of communication with Council's Environmental Operations branch and Community Development branch staff.

Conditions of Agreement will be confirmed, and these will include reporting and acquittal requirements, payment schedule (if applicable) and any conditions to be met prior to funding being awarded.

A list of successful partner organisations in the Environment Levy Partnerships Program will be posted on Council's website.

In addition to the provision of funding, Council officers will work with successful partner organisations to develop strong relationships to build capacity towards good governance and sustainable practices. Interaction with successful community organisations will include monitoring partnership agreements and ensuring reporting requirements are met.

Funding will be distributed throughout August to September 2024, following receipt of invoices and signed Conditions of Agreement from successful applicants.

Outcomes of these partnerships will be promoted to the broader Sunshine Coast community through Council's website, social media, media releases and annual reports. It is a condition of the funding agreement that each organisation acknowledge Council's support either by way of signage (provided by Council for grants over \$5,000) and in any media stories, collateral and on their website.

2024/25 Environment Levy Partnership Funding Recommendations

Total applications submitted:	22
Total amount requested:	\$777,710.00

RECOMMENDED FOR FUNDING

Total applications recommended:	22
Total amount requested:	\$777,710
Total amount recommended (GST exc.):	\$635,500

				Recommendations					
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
ELP24002	Reef Check Foundation (Reef Check Australia)	Reef Check Australia is seeking support for two project components: 1) Reef Check Australia reef health monitoring on the Sunshine Coast (Mudjimba to Caloundra) conducted by trained volunteers to collect locally relevant, globally standardised reef health information; 2) Training and activities for Sunshine Coast residents, increasing community participation and marine stewardship.	\$42,327	3 years	\$33,990	\$33,990	\$33,990	\$101,970	Div. 4, Across the whole Sunshine Coast Region
ELP24003	Night Eyes Association Inc	Night Eyes has been operating in the Pumicestone Passage since 1999. They contribute to litter collection and waterway health management of Pumicestone Passage and its foreshores from Coochin Creek to the northern tip of Bribie Island.	\$22,227	3 years	\$18,540	\$18,540	\$18,540	\$55,620	Div. 1, Div. 2
ELP24004	Wildlife Volunteers Association Incorporated (WILVOS)	Group operate a 24-hour Hotline for orphaned and injured wildlife. Wildlife will be rescued and transported to veterinary care when needed or taken into care by a licenced wildlife rehabilitator.	\$10,000	3 years	\$10,000	\$10,000	\$10,000	\$30,000	Div. 10, Across the whole Sunshine Coast Region

					Rec	ommendat	ions		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
ELP24005	Friends of Marooochy Regional Bushland Botanic Gardens Inc.	Friends of MRBBG collaborates with Council seeking to achieve a 'world-class botanic gardens for the Sunshine Coast'. The group is a conduit between Council and Community, delivering community engagement and education initiatives and partnering with stakeholders.	\$17,500	3 years	\$12,000	\$12,000	\$12,000	\$36,000	Div. 5
ELP24006	Petrie Creek Catchment Care Group Inc.	This group runs the Florabunda community nursery, which is open to the public five days per week. They provide local native plants and advice on creek and habitat restoration, weed control, erosion control and species selection. Also, this group partner with Council on a number of environmental programs including the Land for Wildlife Incentives and Bushcare programs.	\$24,500	3 years	\$17,500	\$17,500	\$17,500	\$52,500	Div. 5
ELP24007	Mooloolah River Waterwatch and Landcare	A well-established community group dedicated to the health, protection and enhancement of the Mooloolah River. Operates a Native Plant Nursery and the Sunshine Coast Bio-control Facility; monitors water quality; fosters community engagement, and promotes science-based actions by well-informed citizens as champions for the Mooloolah River.	\$62,000	3 years	\$60,770	\$60,770	\$60,770	\$182,310	Div. 5
ELP24008	Mary River Catchment Coordination Association (Mary River Catchment Coordinating Committee)	The MRCCC has been operating within the Mary River catchment since 1993. The group aims to achieve an informed community with an ethic of care for exceptional land and water management by supporting the development of on-ground projects, providing activities/events/materials and sharing knowledge.	\$91,950	3 years	\$69,000	\$69,000	\$69,000	\$207,000	Div. 5, Div. 10

					Rec	ommendat	ions		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
ELP24009	ECOllaboration Ltd	ECOllaboration delivers a range of onground community initiatives, landowner engagement and field opportunities for local residents to engage with the conservation of the local environment. This partnership will support the long-term activities that ECOllaboration has been providing for many years, including community water monitoring, amphibian monitoring, River Patrol and education/services to local schools.	\$65,000	3 years	\$55,620	\$55,620	\$55,620	\$166,860	Div. 10, Across the whole Sunshine Coast Region
ELP24011	Currimundi Catchment Care Group Inc	Established community group that operates within the Currimundi catchment and aims to limit erosion, improve water quality and protect the environment. Activities include family friendly events, education, advocacy and a quarterly newsletter with significant distribution.	\$13,740	3 years	\$12,900	\$12,900	\$12,900	\$38,700	Div. 3
ELP24012	Barung Landcare Association Inc	Provides a range of initiatives including growing and distributing native plants via a community nursery, education programs, bush regeneration and advice for landholders and gardeners.	\$80,000	3 years	\$69,000	\$69,000	\$69,000	\$207,000	Div. 5
ELP24013	Coastal Community Native Nursery Inc	This group operates a community native nursery and provides advice and support to the local community about plant species choice and weed control. Also partners with Council on a number of environmental programs and events, e.g. Land for Wildlife Incentives, Bushcare, Garden Expo, Wildflower Festival, etc.	\$25,000	3 years	\$21,000	\$21,000	\$21,000	\$63,000	Div. 8
ELP24014	Twinnies Pelican And Seabird Rescue Inc	This group provides a 24-hour rescue and rehabilitation service for sick and injured water birds on the Sunshine Coast. A minor increase to existing partnership amount is recommended in line with available budget.	\$35,000	3 years	\$15,450	\$15,450	\$15,450	\$46,350	Div. 1

					Rec	ommendat	ions		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
ELP24015	Lake Baroon Catchment Care Group	Group focused on reducing risks to water quality in the Lake Baroon catchment by implementing projects addressing erosion, nutrients and pathogens, including onground works, education and awareness events.	\$78,566	3 years	\$53,550	\$53,550	\$53,550	\$160,650	Div. 5
ELP24016	Bat Rescue Inc	This group provides a 24/7 service for the rescue, rehabilitation and release of Australian native bats. Also conduct educational talks and participate in display events to educate the general public about the importance of bats in our ecology and how to help with conservation efforts to protect the local species.	\$10,000	3 years	\$10,000	\$10,000	\$10,000	\$30,000	Div. 5, Across the whole Sunshine Coast Region
ELP24017	Wildlife Warriors	Australia Zoo Wildlife Hospital provides emergency and rehabilitation care for all species of injured, orphaned and abandoned wildlife, free of charge to Sunshine Coast residents.	\$50,000	3 years	\$40,000	\$40,000	\$40,000	\$120,000	Div. 1, Across the whole Sunshine Coast Region
ELP24018	Coolum District Coast Care Group Inc.	Coastal environmental protection and restoration. On ground projects include: dune and bushland weed control and habitat restoration; biodiversity enhancement such as nest box installation and monitoring; fauna and flora surveys; feral animal control; marine turtle monitoring; data collection and reporting; marine debris surveys and analysis; community education; environmental advocacy; and citizen science projects.	\$40,000	3 years	\$38,110	\$38,110	\$38,110	\$114,330	Div. 8, Div. 9
ELP24020	Glasshouse Mountains Advancement Network	GMAN will actively maintain the Koala Food Tree Plantation established in Pinelands Drive Park. The purpose of the plantation is to supply foliage for the rehabilitation and care of injured and orphaned koalas. This foliage is collected and supplied to Endeavour Veterinary Ecology, Wildlife HQ,	\$5,000	3 years	\$5,000	\$5,000	\$5,000	\$15,000	Div. 1

					Rec	ommendat	ions		
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
		Australia Zoo Wildlife Hospital & Koala Action Inc.							
ELP24021	Wildlife SEQ Inc	This group provides rehabilitation and release services to the native wildlife within the Sunshine Coast region.	\$7,900	3 years	\$7,900	\$7,900	\$7,900	\$23,700	Div. 5, Across the whole Sunshine Coast Region
ELP24022	Wildcare Australia Inc	Wildcare Australia is a wildlife rescue / carer organisation that has been operating in the South-East Queensland area since 1994. In more recent years they have expanded their operation into the Sunshine Coast Council region and now provide a rescue and rehabilitation service of sick and injured koalas and other wildlife in the area.	\$5,500	3 years	\$5,500	\$5,500	\$5,500	\$16,500	Div. 5, Across the whole Sunshine Coast Region
ELP24024	Hinterland Bush Links	This group provides on ground assistance to landholders working for the long-term conservation of all native species, regional ecosystems and ecological processes in the Sunshine Coast Region through the Roving Restorers, Upper Mary Valley Weed Vine project and other activities.	\$50,000	3 years	\$40,170	\$40,170	\$40,170	\$120,510	Div. 5
ELP24025	Rotary Club of Nambour Inc.	This group will establish and maintain the Spring Pastures Drive Koala Fodder Plantation of 550 selected koala food trees.	\$6,500	3 years	\$4,500	\$4,500	\$4,500	\$13,500	Div. 10

				Recommendations					
ID	Organisation	Partnership Summary	Amount Requested - Yr 1	Partnership Duration	Amount - 2024/25	Amount - 2025/26	Amount - 2026/27	Total for Partnership Duration	Division
ELP24026	Wildlife Preservation Society of Queensland - Sunshine Coast & Hinterland Inc	This group delivers the Faunawatch Sunshine Coast program aimed at monitoring and evaluating the presence of fauna at strategic and wider locations across the Sunshine Coast region and supplying this information to the Sunshine Coast Council and interested environmental groups/ Program includes community education, Citizen Science promotion, and conduction of fauna surveys in public spaces and Land for Wildlife and Voluntary Conservation Agreement properties.	\$35,000	3 years	\$35,000	\$35,000	\$35,000	\$105,000	Across the whole Sunshine Coast Region

NOT RECOMMENDED FOR FUNDING

There were no applications not recommended for funding in this round.

8.4 LOCAL DISASTER MANAGEMENT PLAN

File No: Council Meetings

Author: Coordinator Disaster Management

Built Infrastructure Group

Appendices: App A - Sunshine Coast Council Local Disaster Management Plan

PURPOSE

In accordance with the *Queensland Disaster Management Act 2003, S57*, each local government must prepare a Local Disaster Management Plan which informs all disaster management activities for the local government, along with providing guidance to all partner agencies within the region. The Sunshine Coast Council Local Disaster Management Plan Edition August 2024 (The Plan) is presented for adoption by Council.

EXECUTIVE SUMMARY

On 24 August 2023, Council resolved to adopt the Sunshine Coast Council Local Disaster Management Plan 2023-2027 (OM23/87).

The objectives of The Plan are based on provisions detailed in the *Queensland Disaster Management Act 2003* s3(a) and 4A(a) in that disaster management should be planned across the four phases of prevention, preparedness, response, and recovery to help communities:

- Mitigate the potential adverse effects of an event through the implementation of preventative strategies
- Prepare for managing the effects of an event, and
- Effectively respond to and recover from a disaster event in a timely manner.

This Sunshine Coast Council Local Disaster Management Plan 2023-2027 helps Council to achieve the objectives with a primary focus to ensure the safety of our communities. Council is committed to working with our Disaster and Emergency Services to deliver a coordinated and contemporary approach to disaster management and community support.

Since the adoption of the Plan in August 2023, legislative and structural reform has occurred within the Queensland Disaster Management Arrangements (QDMA) and the Sunshine Coast Local Disaster Management Group (LDMG) structure, which requires amendment within the Plan to ensure its currency.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Local Disaster Management Plan"
- (b) adopt the Sunshine Coast Council Local Disaster Management Plan (Appendix A) and
- (c) note that the Sunshine Coast Council Local Disaster Management Plan August 2024 edition supersedes the Sunshine Coast Council Local Disaster Management Plan 2023-2027.

FINANCE AND RESOURCING

The Plan requires annual review. Recurrent costs associated with review of The Plan are funded from within the Strategic Disaster Management budget.

CORPORATE PLAN

Corporate Plan Goal: Our strong community

Outcome: We serve our community by providing this great service

Operational Activity: S3 - Disaster management – providing regional disaster

management coordination including prevention, preparation,

response and recoveries.

Corporate Plan Goal: Our strong community

Outcome: 1.4 - Connected, resilient communities, with the capacity to

respond to local issues.

Operational Activity: 1.4.8 - Provide effective, timely and coordinated planning,

preparedness, response and recovery for the region in response to disaster events and undertake a review of Council's Local Disaster

Management Plan.

CONSULTATION

A consultation process was undertaken to ensure key stakeholders were provided the opportunity to review The Plan and to provide feedback to update the previous version of the plan.

Councillor Consultation

- Chair of the Local Disaster Management Group Mayor Rosanna Natoli
- Deputy Chair of the Local Disaster Management Group Councillor M Suarez
- All Councillors were consulted and invited to provide feedback.

Internal Consultation

- Group Executive Built Infrastructure / Local Disaster Coordinator
- Group Executive Liveability and Natural Assets / Deputy Local Disaster Coordinator
- Disaster Management Team
- Transport Network Operations Team / Operational Response

- Parks and Gardens Team / Operational Response
- Chair and Secretariat of the Sunshine Coast Human Social Recovery Group.

External Consultation

- Sunshine Coast District Disaster Management Group Executive Officer for consistency with the District Disaster Management Plan.
- Queensland Fire and Emergency Services Emergency Management Coordinator
- Noosa Shire Council Disaster Management Officer for consistency with the Noosa Local Disaster Management Plan
- Sunshine Coast Local Disaster Management Group members.

PROPOSAL

Since the adoption of the Plan in August 2023, legislative and structural reform has occurred within the Queensland Disaster Management Arrangements (QDMA) and the Sunshine Coast Local Disaster Management Group (LDMG) structure, which requires amendment within the Plan to ensure its currency.

- As of 1 November 2023, the way warnings are communicated for natural disasters have changed through the national implementation of the Australian Warning System (AWS).
 The new Australian Warning System means that warnings are consistent across the country, across hazards, and easier to follow and understand.
- On 2 May 2024, legislation was passed in state parliament to improve the state governments disaster and emergency capabilities by way of reform to the Queensland Fire & Emergency Service (QFES), Queensland Police Service (QPS) and their respective subsidiaries. The Queensland Reconstruction Authority's role will also increase to further assist communities to recover and become more resilient to disasters.
- The transition of Queensland Fire & Emergency Services subsidiaries to Queensland Police Service (State Emergency Service & Maritime Rescue Queensland) occurred on the 3 June 2024, and the Queensland Fire & Emergency Service transitioned to the Queensland Fire Department (QFD) on the 1 July 2024.
- Updates to key personnel within the Local Disaster Management Group to reflect Mayor Rosanna Natoli as the Chairperson of the Local Disaster Management Group and Councillor Maria Suarez as the Deputy Chairperson of the Local Disaster Management Group.
- The Plan is based upon the principles contained in the Queensland Disaster
 Management Act 2003, which includes an all-hazards approach and a commitment to
 building resilient communities by undertaking specific activities relating to the pillars of
 disaster management to enhance community resilience.

LEGAL

The Sunshine Coast Council Local Disaster Management Plan has been updated to reflect the legislative and structural reform within the Queensland Disaster Management Arrangements (QDMA) and the Sunshine Coast Local Disaster Management Group (LDMG) structure.

POLICY

The 2023-2027 Plan identified Council as having an active role in disaster management and supports a comprehensive approach to prevention, preparedness, response and recovery in partnership with the community and other key agencies.

The endorsement of this reviewed Plan would continue to provide Council with a policy framework, governance arrangements and operational procedures to comply with its legislative obligations and respond to a range of disaster and emergency situations.

RISK

The Sunshine Coast Council Local Disaster Management Plan provides an outline for prevention, preparation, response and recovery arrangements in our community and in partnership with other levels of government.

In order to continue to provide Council with a current policy framework, governance arrangements and operational procedures to comply with Councils legislative obligations, Council is required to maintain a Local Disaster Management Plan that complies with current legislation. Failing to do so, Council is not complying with the Queensland Disaster Management Arrangement Act and legislative obligations.

PREVIOUS COUNCIL RESOLUTION

Ordinary Meeting 24 August 2023 (OM23/87)

That Council

- (a) receive and note the report titled "Local Disaster Management Plan 2023 2027" and
- (b) adopt the Sunshine Coast Council Local Disaster Management Plan 2023 2027 (Appendix A).

RELATED DOCUMENTATION

The related documentation referred to in the *Queensland Disaster Management Act (2003)* as instruments of legislation are listed below:

- Queensland Disaster Management Act (2003)
- Queensland State Disaster Management Plan (2023)
- Queensland Disaster Management 2016 Strategic Policy Statement
- Standard for Disaster Management in Queensland (2021)
- Queensland Prevention, Preparedness, Response and Recovery Disaster Management Guideline (2018)
- Queensland Emergency Risk Management Framework Sunshine Coast Review outcomes.

IMPLEMENTATION

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- Replace the previous version of the document and will provide operational guidance for local disaster management operations, including the operations of the Local Disaster Coordination Centre.
- Make the plan available to all stakeholders through the Sunshine Coast Council Website and Council's Disaster Hub.
- Distribute the plan to key agencies as listed in the distribution list.
- Make hard copies available to the public through Council's libraries and upon request to members of the public in electronic form.





August 2024 Edition

disaster.sunshinecoast.qld.gov.au 07 5475 7272

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Acknowledgements

Council wishes to thank all contributors and stakeholders involved in the development of this document.

Reference document

This document should be cited as follows: Sunshine Coast Council Local Disaster Management Plan.

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Sunshine Coast Council Local Disaster Management Plan

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INTRODUCTION



A message from the Sunshine Coast Local Disaster Management Group Chair

The Sunshine Coast is a wonderful place to live, work, play and visit.

Our beautiful region, with its sub-tropical climate – long summers and mild winters – is not, however, immu from challenges.

We face the risks of storms, floods, and bushfires - which require us to be vigilant and prepared at all times

Council is committed to keeping our communities safe and to delivering a coordinated approach to disastermanagement across our region.

Through the actions outlined in the Sunshine Coast Local Disaster Management Plan 2024 (the Plan), Council is well placed to coordinate emergency response and recovery during a local disaster.

The *Queensland Disaster Management Act 2003* identifies what Council, and the Local Disaster Management Group, must do to deliver an effective and coordinated response to a disaster event and to return to a safe and secure environment as soon as possible.

This plan outlines our commitment to an efficient, all-hazards approach to building resilient communities.

Integrating both Australian and Queensland disaster management arrangements, the plan details how the Local Disaster Management Group can provide assistance when required.

Disaster management is a shared responsibility between all levels of government, private industry, non-government organisations and the community.

It is through strong partnerships and the unwavering spirit of our first responders, volunteers, emergency services and Council employees that we stand ready to face any disaster.

Together, we play a crucial role in preparing for, responding to, and recovering from emergencies.

I am proud to chair a team that cares deeply for our community and is always prepared to assist when disaster strikes.

Thank you to everyone who contributes to keeping our Sunshine Coast community safe.

Sunshine Coast Mayor Rosanna Natoli

Chair - Sunshine Coast Local Disaster Management Group.

Sunshine Coast Council Local Disaster Management Plan

Abbreviations used

Abbreviation	Meaning
ADF	Australian Defence Force
AWS	Australian Warning System
BoM	Bureau of Meteorology
DACC	Defence Aid to the Civil Community
DCHDE	Department of Communities, Housing, and the Digital Economy
DDC	District Disaster Coordinator
DDMG	District Disaster Management Group
DRFA	Disaster Recovery Funding Arrangements
EA	Emergency Alert
EWS	Early warning system
FCC	Field Coordination Centre
ICC	Incident Control Centre
LDC	Local Disaster Coordinator
LDCC	Local Disaster Coordination Centre
LDMG	Local Disaster Management Group
LDMP	Local Disaster Management Plan
LRC	Local Recovery Coordinator
LRG	Local Recovery Group
NEMA	National Emergency Management Agency
NSP	Neighbourhood Safer Places
SCC	Sunshine Coast Council
PPRR	Prevention, Preparedness, Response and Recovery
QDMA	Queensland Disaster Management Arrangements
QDMC	Queensland Disaster Management Committee (State level)
QDMTF	Queensland Disaster Management Training Framework
QERMF	Queensland Emergency Risk Management Framework
QFD	Queensland Fire Department

Abbreviation	Meaning
QRA	Queensland Reconstruction Authority
SDCC	State Disaster Coordination Centre
SDMP	State Disaster Management Plan
SEWS	Standard Emergency Warning System
SitRep	Situation Report

Definitions

Definitions of terms used in this plan are shown in Appendix 1.

Authority to plan

This plan, the Local Disaster Management Plan (LDMP), has been prepared by the Local Disaster Management Group (the 'local group') for the Sunshine Coast Council under the provisions of s.57(1) of the Act.

Approval of plan

In accordance with s80(1)(b) of the Act, Sunshine Coast Council approves this plan.

Signature

Mayor Rosanna Natoli Sunshine Coast Council

Date: 29 August 2024

Document management

Version control

Sunshine Coast Local Disaster Management Plan (the Plan) is a controlled document.

The controller of the document is the Local Disaster Coordinator (LDC) on behalf of the LDMG.

Any proposed amendments to this plan are to be forwarded in writing to –

Local Disaster Coordinator, Sunshine Coast LDMG Locked Bag 72 Sunshine Coast Mail Centre Qld 4560.

Minor amendments may be approved out of meeting, however, any significant alterations that change the intent of the plan must be submitted to the local group for endorsement.

Amendment register

Version	Date	Prepared by	Content
1.0	Oct 2009	SCC	First edition
1.1	Aug 2012	SCC	Second edition
1.2	Dec 2013	Alan Rogers (LDC)	Third edition
1.3	Dec 2015	Andrew Ryan (LDC)	Fourth edition. The plan was endorsed for use by the Local Disaster Management Group on 2 December 2015 and adopted by Sunshine Coast Council on 25 February 2016.
1.4	Dec 2018	Tom Jamieson (LDC)	Fifth edition. This plan was endorsed for use by the Local Disaster Management Group on 5 December 2018 and adopted by Council on 6 December 2018.
2.0	Dec 2022	SCC	Sixth edition. Complete re-write of plan following review.
3.0	July 2023	SCC	July 2023 edition following addition of feedback.
3.0	August 2023	SCC	July 2023 Edition endorsed at Council Ordinary Meeting on 24 th August 2023
3.1	August 2023	SCC	Minor errors rectified prior to publishing
3.2	August 2024	scc	July 2024 Edition. This plan was endorsed for use by the Local Disaster Management Group on the 26 June 2024 and adopted by Council on the 29 August 2024.

Sunshine Coast Council Local Disaster Management Plan

Distribution

Position/Agency	Copy type	Comments
Sunshine Coast Local Disaster Management Group (LDMG) Chair and Deputy Chair	Electronic and hard copy	Copies as required
LDMG members	Electronic copy	One (1) copy for each member agency
Sunshine Coast District Disaster Management Group (SCDDMG) District Disaster Coordinator (DDC) and Executive Officer (XO)	Electronic and hard copy	Copies as required
LDMG Local Disaster Coordinator (LDC) and Secretariat	Electronic and hard copy	Copies as required
Sunshine Coast Council Disaster Hub website	Electronic copy	
Queensland Police Service (Disaster Management)	Electronic and hard copy	Copies as required
LDMG Community Sub-Groups	Electronic copy	One (1) copy
Inspector General Emergency Management (IGEM) & Queensland Reconstruction Authority (QRA)	Electronic copy	

Review and Renewal of the Plan

This Plan should be renewed in accordance with the provisions described under s59 of the Act, in that the plan:

- May be reviewed or renewed when the local government considers it appropriate, however the effectiveness of the plan must be reviewed at least once per year.
- Reviewing the plan annually ensures a high level of operational efficacy.

Circumstances which may necessitate a review include

- Activation of the plan or elements of the plan due to an event
- A training activity designed to practice or evaluate specific aspects of the Plan, or its overall operational efficacy
- Significant changes to an entity's roles, responsibilities, or functions
- Operational changes
- Emerging hazards (e.g., COVID-19)
- Following an assessment of the plan in line with the Emergency Management Assurance Framework.

PART 1 – ADMINISTRATION

Applicable legislation

The plan has been prepared in accordance with the Disaster Management Act 2003 (An Act to provide for matters relating to disaster management in the State, and for other purposes), hereinafter referred to as the 'Act', and is consistent with and aligns to provisions specified in the following:

- The Queensland Disaster Management 2016 Strategic Policy Statement
- The Prevention, Preparedness, Response and Recovery Disaster Management Guideline (the 'DM Guideline')
- The Standard for Disaster Management in Queensland (the 'Standard'), and
- The Queensland State Disaster Management plan.

Application of the Act

The Act binds all persons undertaking disaster management in Queensland (s5).

Limitations of the Act

This Act does not authorise anyone to do, or prepare to do, any of the following:

- · Engage in armed combat against an enemy
- Put down a riot or other civil disturbance, and
- End a strike or lockout.

Purpose of the plan

The purpose of this plan is to apply the provisions specified under s57(1) of the Act in that "a local government must prepare a plan (a local disaster management plan) for disaster management in the local government's area."

Aim of plan

The aim of this plan is to detail the arrangements for the prevention of, preparedness for, response to, and the recovery from disaster events that may impact the Sunshine Coast Council local government area.

Key objectives of the plan 1

The objectives of the plan reflect and are based on provisions detailed in s3(a) and 4A(a) the Act in that disaster management should be planned across the four phases of prevention, preparedness, response, and recovery to help communities:

- Mitigate the potential adverse effects of an event through the implementation of preventative strategies
- Prepare for managing the effects of an event, and
- Effectively respond to and recover from a disaster event in a timely manner.

Availability of plan for inspection

In accordance with s60 of the Act, a local government must ensure a copy of its Local Disaster Management Plan (LDMP) is made available for inspection, free of charge, to members of the public. The plan is available:

- Online at www.sunshinecoast.qld.gov.au/Living-and-Community/Community-Safety/Disasters/Councils-Roles-and-Plans/Local-Plans-and-Procedures/Local-Disaster-Management-Plan
- For viewing at Sunshine Coast Council offices at:
 - Currie Street, Nambour Qld 4560
 - 77 Bulcock Street, Caloundra Qld 4551
 - 54 First Avenue, Maroochydore Qld 4558
- Council must, on payment of the appropriate fee, give a person a copy of the plan. In this section - appropriate fee means the fee as decided by the Chief Executive Officer of the local government. This must be no more than the reasonable cost of providing the copy.

¹ Source: s3 Disaster Management Act 2003.

¹⁰ Sunshine Coast Council Local Disaster Management Plan

Planning cycle

The following table and figure illustrate a recommended planning cycle. Whilst this cycle is indicative only, it follows the recognised operational period from November to March.

Table 1: Recommended Planning Cycle

Period	Phase	Comments
November to March	Recognised operational period (e.g., Storm, monsoon, cyclone season)	While it is recognised historically as the seasonal operational period, operations may occur at any time. As such, the planning and exercising phases of the cycle may have to be modified to suit the circumstances.
March to July	Planning phase	Period where plans are reviewed and revised based on lessons identified from operations etc.
July to August	Review and approval phase	Disaster management stakeholders review revised plans. Council approves plan.
August to November	Exercising phase	Period where plans or elements of plans are exercises to ensure operational efficacy.



Figure 1: Recommended planning cycle

^{*} Note: The operational phase is recognised as the period from November to end of March. However, significant operations may occur at any time. Planning and exercise phases may need to be modified to suit the circumstances.

Planning structure

In accordance with the Act, Council must prepare a Local Disaster Management Plan (LDMP) for their local government area. The <u>Queensland Prevention</u>, <u>Preparedness</u>, <u>Response and Recovery Disaster</u> <u>Management Guideline (PPRR)</u>² also recommends the development of sub-plans that relate to hazards or functions that may be relevant to the region.

The following figure illustrates the relationship between the LDMP and relevant hazard specific and functional sub-plans, which are local to the Sunshine Coast region.

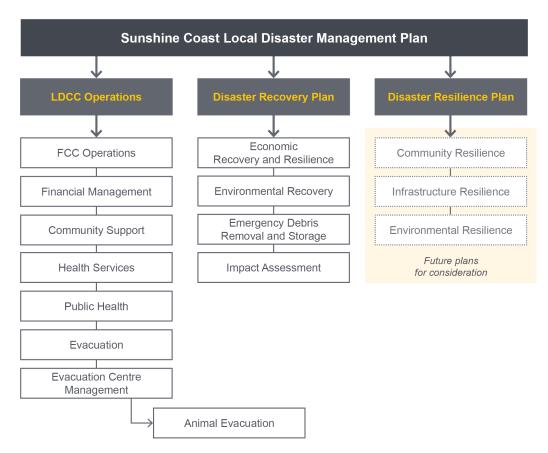


Figure 2: Sunshine Coast Disaster Management Planning Matrix

² PPRR Disaster Management Guideline, Glossary, p.97

¹² Sunshine Coast Council Local Disaster Management Plan

Annual reporting

In accordance with s44 of the Act, and as soon as practicable after the end of each financial year, The State Group (QDMC) must prepare and publish a written report about disaster management in the State. The report will include:

- Activities undertaken during the financial year to maintain or enhance disaster management
- Details of disaster operations performed during the financial year
- Information about priorities for disaster management
- Any other matters about disaster management considered appropriate.

Consequently, it can be expected that there will be a requirement for Council to provide relevant information about disaster management conducted in the Sunshine Coast local government area to the District Disaster Coordinator in order to fulfil this obligation.

Relationship with Sunshine Coast District Disaster Management Group

Sunshine Coast Council sits within the Sunshine Coast Disaster District along with Noosa Shire Council. The District Disaster Management Group (DDMG) provides a whole-of-government planning and coordination capacity to support Sunshine Coast Council in disaster operations and disaster management³. The DDMG is chaired by a senior Queensland Police Officer who is appointed by the Commissioner of Police in accordance with s25(2) of the Act and s6(1) of the Regulation.

The appointed Sunshine Coast District Disaster Coordinator and Chair of the DDMG is the District Superintendent of the Sunshine Coast District.

³ Primarily sourced from DM Guideline, p.10

PART 2 – GOVERNANCE

Authorising environment

The Act (Including the Disaster Management Regulation 2014) form the legislative basis for disaster management within all levels of government and Queensland's Disaster Management Arrangements⁴.

The Act binds all persons undertaking disaster management in Queensland and is supported by enabling doctrine (Instruments of the legislation – (refer to below figure), including the Queensland Disaster Management Strategic Policy Statement, the Standard for Disaster Management, the Prevention, Preparedness, Response and Recovery Guideline, and the Queensland State Disaster Management Plan.

The following figure illustrates the relationship between the legislation, the instrument of the legislation and disaster management planning.

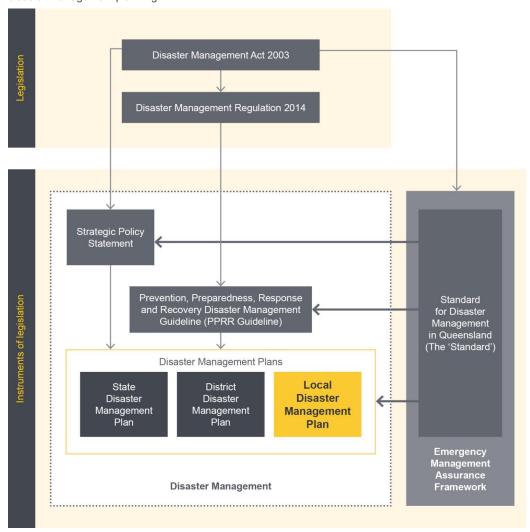


Figure 3: Queensland's Disaster Management Authorising Environment

⁴ Primarily sourced from the PPRR Guideline, s1.1

¹⁴ Sunshine Coast Council Local Disaster Management Plan

Legislation

Disaster management in Queensland is founded on the Act and Regulation. The following table details the provisions of that legislation that relate specifically to local government and apply to this plan.

Table 2: Local government legislative requirements

Act	Regulation	Description
4		Main objects of the Act
4A		Guiding principles
5		Application of the Act
16A(c)		Training requirement
29		Establishment of Local Disaster Management Group (LDMG)
30		Functions of LDMG
33	9	Membership of LDMG
34	10	Chair and Deputy Chair
34A		Functions of the Chair
35		Appointment of Local Disaster Coordinator (LDC)
36		Functions of LDC
37		Notice about membership of LDMG
38	12-14, 16-18	Conduct of business and meetings of LDMG
44		Annual reporting of information to DDC
57		Local disaster management plan and provisions of plan
58		Requirements of plan: Consistent with Guideline and Standard
59		Review and renewal of plan
60		Plan available for inspection
64		Declaration of disaster situation
80		Functions of local government
143(8)		Power of delegation of LDC

Legend:

Black is mandatory

Red is not mandatory, however recommended as an inclusion

Instruments of the legislation

Queensland Government 2016 Strategic Policy Statement

The <u>Queensland Disaster Management Strategic</u>
<u>Policy Statement</u> informs the Queensland
Government's strategic approach to keeping
people safe and making communities more
resilient to disaster risks and impacts.

Standard for Disaster Management

The <u>Standard for Disaster Management in Queensland</u> focusses on outcomes. These outcomes provide the parameters within which disaster management in Queensland should be conducted. It also provides a mechanism to assess performance. The Standard is made up of Shared Responsibilities, Outcomes, Indicators, and Accountabilities.

Queensland Reconstruction Authority Act 2011

Queensland Reconstruction Authority Act 2011

An Act to establish the Queensland Reconstruction Authority and provide for other measures to assist Queensland communities to recover from disasters and improve resilience for potential disasters

Queensland Strategy for Disaster Resilience 2022-2027

Queensland Strategy for Disaster Resilience 2022-2027

the Queensland Strategy for Disaster Resilience 2022–2027 (QSDR) is designed to guide how Queensland can continue to strengthen its disaster resilience, guided by the local and regional needs of our large and diverse state.

Queensland Recovery Plan

Queensland Recovery Plan

The Queensland Recovery Plan outlines recovery requireme for operations, planning and arrangements at the local, dis and state level.

PPRR Disaster Management Guideline

The <u>Queensland Prevention</u>, <u>Preparedness</u>, <u>Response and Recovery Disaster Management</u> <u>Guideline (PPRR)⁵</u> serves as the 'Guideline about Disaster Management Plans' as set out in s.63 of the Act and informs the State group, district groups and local governments about matters relating to:

- The preparation of disaster management plans
- The matters to be included in disaster management plans, and
- Other matters about the operation of a district group or local group the Chief Executive considers appropriate having regard to disaster management for the State.

Queensland State Disaster Management Plan

The Queensland State Disaster Management Plan (SDMP)⁶ describes Queensland's disaster management arrangements, through which the guiding principles and objectives of the Act and the Standard are implemented. All disaster events in Queensland, whether natural or caused by human acts should be managed in accordance with the SDMP. The plan is consistent with the Standard and the Guideline as per s.50 of the Act and is supported by supplementary hazard-specific plans and functional plans.

Planning principles

Section 4A(a) of the Act specifies that disaster management should be planned across the following four (4) phases described in the following table. This plan is based on these four (4) phases.

Table 3: Phases of disaster management

Phase	Brief description
PREVENTION	The taking of preventative measures to reduce the likelihood of an event occurring or, if an event occurs, to reduce the severity of the event.
PREPAREDNESS	The taking of preparatory measures to ensure that, if an event occurs, communities, resources and services are able to cope with the effects of the event.
RESPONSE	The taking of appropriate measures to respond to an event, including action taken and measures planned in anticipation of, during, and immediately after an event to ensure that its effects are minimised and that persons affected by the event are given immediate relief and support.
RECOVERY	The taking of appropriate measures to recover from an event, including action taken to support disaster-affected communities in the reconstruction of infrastructure, the restoration of emotional, social, economic, and physical wellbeing, and the restoration of the environment.

⁵ PPRR Disaster Management Guideline, Glossary, p.97

⁶ PPRR Disaster Management Guideline, section 4.2.1

Queensland's disaster management structure

Queensland's disaster management arrangements are based on a four-tiered approach of providing progressive support and assistance as shown in the following figure. These arrangements comprise several key management and coordination structures for achieving effective disaster management in Queensland.

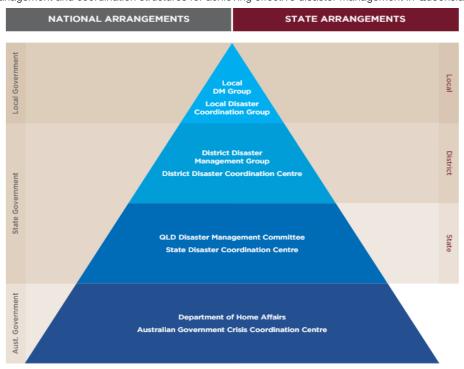


Figure 4: Queensland's Disaster Management Structure⁷

Continuous improvement

Sunshine Coast Council is committed to the continuous improvement of its disaster management arrangements. Continuous improvement involves the regular evaluation and subsequent improvement of processes and arrangements to ensure they remain compliant.

Disaster management entities, researchers, and policy makers as well as the community have a joint responsibility to ensure continuous improvement initiatives are shared across the disaster management sector⁸.

Council will continue to research new and improved methods and approaches to enhance their disaster management capabilities by:

- Working with police, emergency services, State and Australian government agencies, the busine sector, and the community, to identify and impre its' disaster management capabilities including planning and systems
- Identifying opportunities for cooperative partnerships to improve disaster management outcomes.

The Queensland Government Strategic Policy Statement promotes 'continuous improvement of disaster management through implementation of innovation, research and lessons learned' and as such Council will ensure that future planning is driven by not only current community needs but emerging trends and learnings from across State, national and international disaster management sectors.

⁷ Reproduced from PPRR Guideline

⁸ DM Guideline, 1.5.1

¹⁸ Sunshine Coast Council Local Disaster Management Plan

PART 3 – DISASTER RISK ASSESSMENT

Understanding disaster risk and disaster risk reduction are international priorities as encapsulated in the United Nations Office for Disaster Risk Reduction Sendai Framework for Disaster Risk Reduction 2015-2030 'Priorities for Action'. Australia is a signatory to the framework.

As a consequence, the Queensland Government has introduced the Queensland Emergency Risk Management Framework (QERMF) to assist all levels of the disaster management sector in their development of risk reduction strategies. Assessing community risk is a key and integral building block of disaster management planning. An understanding of the potential hazards and the risks they pose enhances the development of effective disaster management plans thereby lessening the impact of a disaster event.

Queensland Emergency Risk Management Framework (QERMF)⁹

Overview

The Queensland Emergency Risk Management Framework has been developed to inform a risk-based planning process across the disaster management sector in Queensland and has been endorsed by the Queensland Disaster Management Committee (QDMC). The methodology has been developed from a range of risk management standards including:

- ISO 31000:2009 Risk Management Principles and Guidelines
- SA/SNZ HB 436:2013 Risk Management Guidelines
- SA/SNZ HB 89:2013 Risk management Guidelines on Risk Assessment Techniques
- AS/NZS 5050:2010 Business Continuity Managing Disruption Related Risk
- National Emergency Risk Assessment Guidelines (NERAG) (Australian Emergency Management Institute, 2015).

Sunshine Coast Council has adopted the Queensland Emergency Risk Management

https://www.disaster.qld.gov.au/queenslandemergency-risk-management-framework Framework (QERMF) methodology in assessing and managing community risk.

Benefits of using QERMF¹⁰

The implementation of this methodology provides the following benefits:

- Shifts risk assessment and management from a 'one size fits all' approach to a tailored methodology that accounts for the prioritisation of local characteristics.
- Embeds risk identification, assessment and management in proven, consistent, sciencebased methodologies that can be applied consistently across all levels of QDMA (Local, District and State)
- Allows clarity and transparency in communication and decision-making at all levels of QDMA and Improves the identification of an area's capability and capacity to manage the risks within that area, thereby informing resource planning for QDMA.

This in turn will create further multiple benefits, including:

- Risk governance will be improved through the strengthening of transparency and accountability in the acceptance, mitigation and/or transfer of residual risk between and across the three levels of QDMA
- Specific areas can prioritise their resources, based on localised assessed risks
- Robust, scientifically based risk assessments that can be used for applications for resources and funding towards mitigation strategies and betterment projects
- All levels of government and community will have greater assurance through and confidence in scientifically underpinned riskbased planning
- Stakeholders will have improved confidence in State level coordination and support across all levels of QDMA, supported by State Government guidance and prioritisation of hazard risk
- Disaster management networks will be strengthened and better aligned.

⁹ QERMF Handbook.

¹⁰ QERMF Handbook, p.4

Risk assessment process

There are four steps in the risk assessment process as detailed in the QERMF:

- Step 1 Establishing the context an understanding of the natural landscape, climate, demographics, economy, and community infrastructure.
- Step 2 Analysing the hazards relevant hazards are identified through probabilistic analysis of historical data for a specific area or region.
- Step 3 Assessing the risk formalises the risk analysis process and leads directly to the clear identification of risk that may arise when a potential hazard becomes reality.
- Step 4 Risk-based planning This comprises the treatment of identified risk and the management of residual risk and allows for effective planning at and between all levels of QDMA – Local, District and State.

The figure below illustrates the risk management framework.

For further information on the QERMF process refer to the following documents:

- www.disaster.qld.gov.au/ data/assets/pdf_file/0025/339262/QERMF-Fact-Sheet.pdf
- www.disaster.qld.gov.au/ data/assets/pdf_file/0031/339259/QERMF-Risk-Assessment-Process-Handbook.pdf



Figure 5: Queensland Emergency Risk Management Framework process

20 Sunshine Coast Council Local Disaster Management Plan

Step 1 - Establishing the context

Description

The Sunshine Coast Council local government area is situated in South-East Queensland, about 100 kilometres north of Brisbane. It is bounded by Gympie Regional Council in the north-west, Noosa Shire Council in the north-east, the Coral Sea in the east, Moreton Bay Regional Council in the south, and Somerset Regional Council in the south-west.

The Sunshine Coast Council area encompasses a total land area of 2,291 square kilometres, including significant beaches, coastline, waterways, national parks, state forests and bushland. It is a rapidly growing residential and tourist area, with substantial rural, rural-residential and parkland areas.

Much of the rural area is used for dairy farming, cattle grazing and crop growing. The Sunshine Coast Council local government area includes coastal urban centres and inland towns.

The Sunshine Coast Council area (refer to map) is served by the Bruce Highway, the Sunshine Motorway, Sunshine Coast Airport, and the North Coast rail line.

The topography of the Sunshine Coast is dominated by its broad coastal plain, the peaks of the Glass House Mountains in the south and the Blackall Ranges in the west. The highest elevations are about 800 metres above sea level and are located along the western border of the region.

From the hinterland to the sea, the Sunshine Coast has five major river catchments and waterways – the Maroochy and Mooloolah rivers, the headwaters of the Mary and Upper Stanley rivers, and the Pumicestone Passage. The Mary River and its tributaries flow to the north, the Stanley River and its tributaries flow to the south, and creeks such as Coochin and Bells flow into Pumicestone Passage. The Mooloolah and Maroochy rivers and their tributaries flow to the east.

Tourism is an important industry, with numerous resorts, holiday accommodations, attractions, and golf courses. The main industrial areas are in the suburbs of Beerwah, Bells Creek, Buderim, Caloundra West, Coolum Beach, Kunda Park, Maroochydore, Moffat Beach, and Warana. The Sunshine Coast features two tertiary institutions (Sunshine Coast Institute of TAFE and University of the Sunshine Coast) and numerous private and public schools.

Demographic snapshot¹¹

The 2021 census identified that the residential population of the Sunshine Coast was 342,541 people living in 149,010 dwellings with an average household size of 2.46 persons. This was an increase of 48,174 people from the 2016 ABS census.

People	342,541
Male	48.1%
Female	51.9%
Median age	43

Families	95,412
Average number of children per family	
For families with children	1.8
For all households (a)	0.7

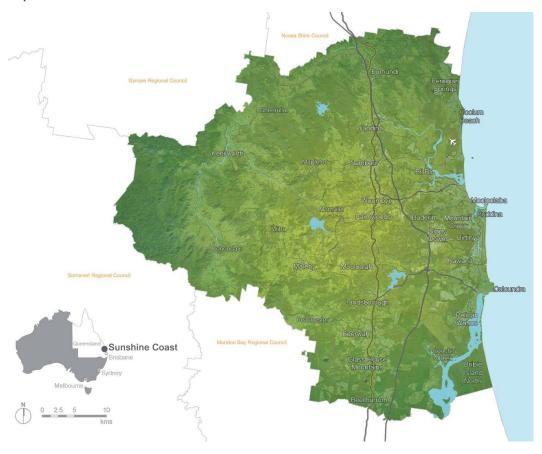
All private dwellings	146,638
Average number of people per household	2.5
Median weekly household income	\$1,595
Median weekly mortgage repayments	\$442
Median weekly rent (b)	\$440
Average number of motor vehicles per dwelling	2

Profile at profile.id.com.au/sunshine-coast/service-age-aroups

¹¹ All population and demographic information in this section is reproduced from Sunshine Coast Community

Figure 6: Demographic snapshot

Map 1: Sunshine Coast Local Government Area



Dominant groups

Analysis of the service age groups of Sunshine Coast in 2021 compared to Greater Brisbane shows that there was a lower proportion of people in the younger age groups (0 to 17 years) and a higher proportion of people in the older age groups (60+ years).

Overall, 21.1% of the population was aged between 0 and 17, 28.3% were aged 60 years and over, compared with 22.9% and 19.9% respectively for Greater Brisbane.

The major differences between the age structure of Sunshine Coast and Greater Brisbane were:

- A larger percentage of 'seniors' (12.9% versus 8.6%)
- A larger percentage of 'empty nesters and retirees' (12.7% versus 9.6%)
- A smaller percentage of 'young workforce' (11.0% versus 14.8%)
- A smaller percentage of 'tertiary education and independence' (7.2% versus 9.4%)

Emerging groups

From 2016 to 2021, Sunshine Coast's population increased by 48,175 people (16.4 percent). This represents an average annual population change of 3.08 percent per year over the period.

The largest changes in the age structure in this area between 2016 and 2021 were in the age groups:

- Seniors (70 to 84) (+10,941 people)
- Parents and homebuilders (35 to 49) (+7,524 people)
- Young workforce (25 to 34) (+6,609 people)
- Empty nesters and retirees (60 to 69) (+5,997 people)

People with a disability

In 2021, 21,211 people (or 6.2 percent of the population) in Sunshine Coast reported needing help in their day-to-day lives due to disability. This was a slightly higher percentage to 2016.

Economy¹²

The Sunshine Coast had a gross regional profit (GRP) valued at nearly \$18.5 billion as at 2021. It's underpinned by service industries, tourism, retail, and construction sectors.

By 2033, the economy is forecast to double and by 2041, it is expected that 100,000 new jobs will be created. The diversity of business sectors will include:

- Health and wellbeing
- Education and research
- Knowledge industries and professional services
- Agribusiness
- Aviation and aerospace
- Clean technologies
- Tourism, sport, and leisure.

Climate and weather¹³

The region has a generally mild sub-tropical coastal climate modified by altitude in areas such as the Blackall and Conondale Range.

Temperature averages in summer range from a minimum of 20°C and a maximum of 29°C, and in winter the temperature averages from 10°C

The recorded annual rainfall average on the coast is approximately 1500mm, while in the ranges it is about 1850mm. The highest average rainfall occurs from December to May. The highest rainfall totals occurred in 2011, when the Sunshine Coast received a yearly total of 3549mm and in 1893 when Crohamhurst received an annual total of 4873mm. In 2002 the annual rainfall was recorded at a low 955mm.

Critical infrastructure

Critical infrastructure is physical structures, facilities, networks, and other assets which provide services that are essential to the social and economic functioning of a community or society. The following list details the identified critical infrastructure for the Sunshine Coast:

- Strategic road corridors including the Bruce Highway and Sunshine Motorway
- Arterial road network including council, state and federal sealed and unsealed roads, bridges, and culverts
- North Coast rail line
- Sunshine Coast Airport and Caloundra Aerodrome
- Sunshine Coast Solar Farm, Valdora
- Water storage reservoirs including Baroon Pocket, Wappa, and Ewen Maddock Dams
- Water supply network
- Sewerage treatment and disposal networks
- Stormwater and underground drainage network
- Electricity distribution network
- Telecommunications networks (voice and data)
- Repeater stations for radio and television on Bald Knob, Buderim, and Dulong
- Beaches, recreational parks, and reserves
- · Bikeways, footways, and footbridges, and
- Healthcare facilities, including:
 - Sunshine Coast University Hospital
 - Nambour General Hospital

through to a maximum of 22°C. The highest summer temperature of 41°C was recorded in January 2014, and the lowest winter temperature of minus 0.7 °C was recorded in July 2007.

¹² https://els.sunshinecoast.qld.gov.au/Planning-for-the-future/A-growing-economy

¹³ Source: Bureau of Meteorology

- Buderim Private hospital
- Sunshine Coast University Private Hospital.

Public spaces

Public spaces that may be used for gathering large groups or establishing temporary facilities include:

- Corbould Park Racecourse.
- Parkland at Kings Beach, Alexandra Headland, and Cotton Tree.
- Multi-sports complexes at Bokarina (Sunshine Coast Stadium) and Maroochydore.
- · Shopping centres and tourist precincts.
- Showgrounds at Kenilworth, Maleny and Nambour.
- Sunshine Coast Beaches, particularly the more popular beaches at Coolum, Alexandra Headlands, Maroochydore, Mooloolaba, and Kings Beach.
- Sunshine Coast Airport terminal.
- University of the Sunshine Coast.

The LDCC maintains a list of assessed spaces identified as suitable across the region.

Essential utilities

Essential utilities include:

- Electricity supply Energex is the region's electricity distribution network provider.
- Gas supply LP Gas is only available in cylinders and is distributed by authorised agents.
- Water supply Major water treatment plants are located at Image Flat and Landershute.
 Smaller local treatment plants are located at Ewen Maddock Dam, Maleny, and Kenilworth.
 Other small towns have local water supplies and other properties rely on tank water.
- Sewerage Most urban properties are connected to Unitywater's sewerage system.
 Those properties not connected to the system have a range of on-site treatment systems.
- Telecommunications The landline and mobile phone network has several service providers including Telstra, Optus, and Vodafone
- Internet connectivity It is estimated most households in the Sunshine Coast region have an internet connection at their dwelling. The National Broadband Network (NBN), Fixed line, Wi-Fi, internet connections are available through a range of service providers.

 Flood telemetry – River height gauges, rain gauges, wave monitoring and storm tide gauges provide live intelligence for storm and flood related events.

Public buildings

Throughout the Sunshine Coast region there are several public and community buildings, with many of these able to be utilised as evacuation centres or places of refuge. These include:

- · Recreation and Sports Stadiums
- Beerwah Community Hall
- Caloundra Indoor Sports Stadium and Events Centre Caloundra
- Kawana Community Hall
- Venue 114
- Landsborough Sports Complex
- Coolum Civic Centre
- Sunshine Coast Stadium
- Nambour Showgrounds
- Sunshine Coast Council Libraries located at Beerwah, Caloundra, Coolum Beach, Kawana, Kenilworth, Maleny, Maroochydore, and Nambour.

Special events

Special events that attract large concentrations of people include:

- Australia Day celebrations
- Australia Zoo special celebration days
- Corbould Park racecourse special race-days
- High profile events at Sunshine Coast Stadium
- Kings Beach Parkland special events
- New Year's Eve Celebrations
- Music Festivals
- Maleny and Sunshine Coast shows
- Mooloolaba triathlon
- Queensland Garden Expo

There are many other events not listed where large concentrations of people gather due to the diversity of the Sunshine Coast region.

Environment

The Sunshine Coast region is recognised for its rich biodiversity which is supported in natural areas that include terrestrial bushland, the coast, waterways, and wetlands. It is also supported in both the rural and urban landscapes.

The Sunshine Coast's subtropical location and climate supports a diverse range of plants and animals with 153 locally recorded plant and animal species classified as rare or threatened.

Approximately 50 percent of the Sunshine Coast Council area is vegetated, of which approximately 41 percent is remnant and 9 percent non-remnant vegetation. The remnant vegetation consists of 76 regional ecosystems comprising more than 93,000 hectares, providing sanctuary for more than 800 animal species and over 1600 species of flora and fungi. The 76 regional ecosystems are grouped into six broad vegetation communities including: eucalypt, rainforest, melaleuca, heath and wallum, fore dune and mangrove, and saltmarsh.

The Sunshine Coast consists of 60km of open shoreline, divided into 30 pristine beach areas which identify the region as one of Australia's leading tourist destinations. Our coastal environments contribute significantly to our identity and lifestyles. Locals and tourists continue to admire the coastal landscapes and access the coastal environment to enjoy activities such as swimming, surfing, fishing, snorkelling and recreation, along the coastal pathways. The coast is critical for the tourism industry, which is a significant part of the regional economy.

Step 2 – Hazard analysis

Overview

Hazards may be natural, socionatural, or anthropogenic in origin. Natural hazards are predominantly associated with natural processes and phenomena. Anthropogenic hazards, or human-induced hazards, are induced entirely or predominantly by human activities and choices. Socionatural hazards are associated with a combination of natural and anthropogenic factors, including environmental degradation and climate change.

Whilst this plan will deal with only natural and human-induced hazards, it is important to understand that issues associated with socionatural hazards are increasing through climate change-related events. The following figure illustrates the three hazard types¹⁴.

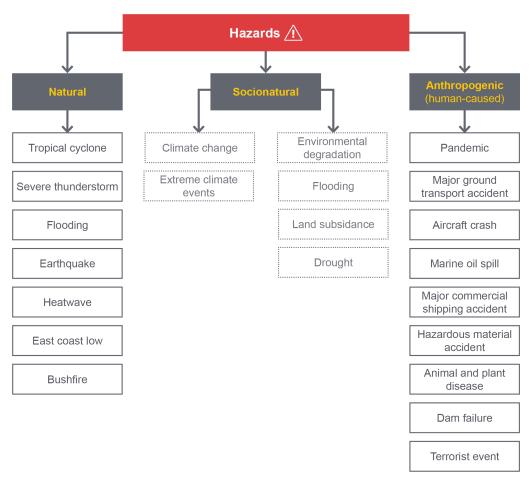


Figure 7: Sunshine Coast Hazardscape

¹⁴ Events are indicative only and may not relate to events that are likely to occur in Sunshine Coast local government area

²⁶ Sunshine Coast Council Local Disaster Management Plan

Climate change implications

Many natural hazards are becoming more frequent and more intense, driven by Australia's changing climate. The CSIRO's 2022 State of the Climate Report describes the effect of Australia's changing climate, including:

- Warming surface temperatures
- Warming ocean temperatures
- Rising sea levels and risk of coastal inundation
- More severe fire weather
- Increased rainfall in Australia's north, and
- · Decreased rainfall in southern Australia.

The following figure illustrates ocean and surface temperature rises from 1910 to 2022.

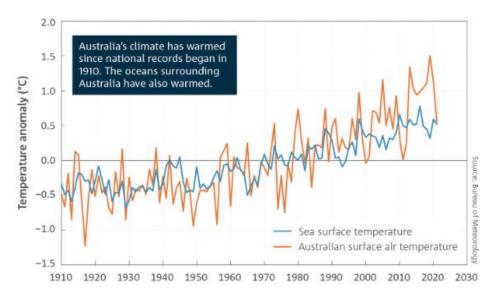


Figure 8: Climate Change Temperature Variations

It is predicted that these changes will continue, while new natural hazard threats will emerge. There is growing potential for cumulative or concurrent, large-scale natural hazards to occur¹⁵.

Climate change predictions indicate that the region will experience:

- More frequent heatwaves
- More frequent storm tide events
- Rising sea level
- · Increased likelihood of wildfires, and
- More intense periods of heavy rains and severe storms.

¹⁵ National Disaster Risk Reduction Framework

As a consequence of these implications, Sunshine Coast Council acknowledges and plans for:

- · Risk reduction initiatives informed by current scientifically based evidence
- · Local engagement with the community to inform them of adaptation to climate change
- A shared responsibility with the community to develop capacity to adapt to climate change considering climate change adaptation measures, Local Disaster Management Group will refer to Sunshine Coast Coastal Hazard Adaptation Strategy and the <u>Queensland Climate Adaptation Strategy</u>¹⁶.

The figure below illustrates how climate change may impact southeast Queensland into the future¹⁷.

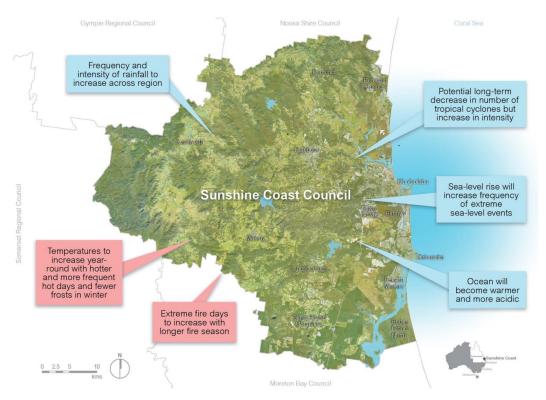


Figure 9: Predicted Climate Change Impacts

 $^{^{16}\,}https://www.qld.gov.au/_data/assets/pdf_file/0017/67301/qld-climate-adaptation-strategy.pdf$

¹⁷ Source: Bureau of Meteorology and CSIRO

²⁸ Sunshine Coast Council Local Disaster Management Plan

Step 3 – Risk analysis

Assessment process¹⁸

This risk assessment approach includes two key processes to identify the risk and then to assign the level of risk. The outcomes of these two processes are used to populate multiple risk management documents including a Risk Assessment Table, Risk Register and Decision Log. The process is outlined in the diagram on page 19 (Figure 5).

Process 1 - Identifying risk

- Assess the risk
- Detail the exposed elements (elements at risk)
- Assess the vulnerability of the exposed elements

Process 2 - Assigning level of risk

- Assess the likelihood (using scenario modelling based on the past 50 years of historical data)
- Identify vulnerability (drawn from Process 1)
- Assess the consequence
- Develop Risk Statements (for identified risks)
- Assign level of risk, and response:
 - Risk matrix and risk treatment options
 - Risk Assessment Table and Risk Register
 - Decision Log

Full details on the Risk Analysis process are available in the Queensland Emergency Risk Management Framework (QERMF). The fourth step is risk-based planning. In other words, disaster management planning is risk-informed and based on the first three steps of the framework.

Disaster management planning reduces the unknowns. Planning increases the understanding of risks, vulnerabilities, and treatment options across the social, built, economic and natural environments¹⁹.

Treating risks

The LDMG is committed to identifying risk treatments including mitigation works, preparations for response and management of risks within their area of responsibility. Council will seek to make appropriately responsible allocations of resources to approved mitigation works.

The LDMG will identify responsible agencies and lobby for mitigation activities, response preparations and management of risks that are outside the area of responsibility of Council but where non-action is likely to result in an adverse impact on the city. Hazard-specific lead agencies have responsibility for hazard identification, assessment, and implementation of treatments.

Managing 'residual risk'

Residual risk is 'the risk that remains even when effective disaster risk reduction measures are in place, and for which emergency response and recovery capacities must be maintained.

Due to the presence of residual risk; a continuing need to develop and support effective capacities for emergency services, preparedness, response, and recovery, together with socioeconomic policies such as safety nets and risk transfer mechanisms is required as part of a holistic approach'²⁰.

Council recognises that there will be instances when the LDMG identifies areas of residual risk, which will in turn require the application of suitable treatment options with the assistance of either the District or State levels of Queensland's Disaster Management system.

Step 4 – Risk-based planning

¹⁸ QERMF Handbook, p.10

¹⁹ Australian Institute for Disaster resilience, Emergency Planning Manual, 2020.

²⁰ Queensland Disaster Management Lexicon.

Summary of Multi-Hazard risk assessment of Sunshine Coast²¹

The Multi-hazard Risk Assessment of Sunshine Coast Report authored by BMT (utilising the Queensland Emergency Risk Management Framework detailed the risk assessment findings based on seven (7) natural hazard scenarios. For the conduct of the Multi-hazard Risk Assessment of Sunshine Coast Report, East Coast Low and Category 2 Cyclone were combined due to the similar nature of these events. Other hazards and associated risks were not included in this report: however, it is considered that there is a likelihood that they may occur sometime in the future.

For full details please refer to the completed report which is available through Sunshine Coast Council.

Sunshine Coast Council commissioned a multihazard assessment using the Queensland Emergency Risk Management Framework (QERMF). The BMT authored report used the QERMF process and is aligned to national and international best practice of risk management.

The assessment used a range of datasets (hazards, assets) collected from different sources including QFD, Queensland Government, Geoscience Australia, the Australian Bureau of Statistics and Sunshine Coast Council. This data was used in a GIS analysis to identify hazard exposure for the Sunshine Coast.

Significant stakeholder engagement was conducted to inform the risk assessment including workshops and one-on-one discussions with relevant Council staff and external agencies that manage critical assets and services within the Sunshine Coast region. This engagement informed the understanding of existing risk treatment measures which will be reviewed by the LDMG. Six hazard scenarios were selected for Sunshine Coast in collaboration with QFD which guided the risk assessment process. They included:

- Scenario 1 Severe tropical cyclone
- Scenario 2 Category 2 cyclone / east coast low
- Scenario 3 Severe thunderstorm event
- Scenario 4 Earthquake
- Scenario 5 Bushfire
- Scenario 6 Heatwave

A number of moderate to high risks were identified across the different hazard scenarios, as well as those risks that were identified as extreme. The figure and table over detail the risk ratings for all of the scenario's listed above.

²¹ The information in this section of the plan is reproduced from the Multi-hazard Risk Assessment of Sunshine Coast Council Report authored by BMT, September 2022.

³⁰ Sunshine Coast Council Local Disaster Management Plan

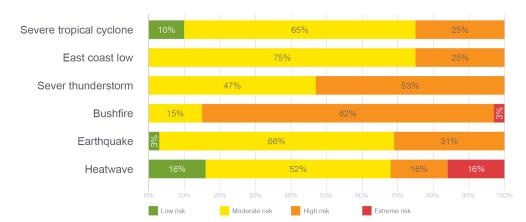


Figure 10: Sunshine Coast Risk Ratings (Source: QERMF Report)

Table 4: Summary of key high-risk assets

Asset category Residual risk rating						
	Severe cyclone	East coast low	Severe thunderstorm	Bushfire	Earthquake	Heatwave
Critical services						
Communications	H	Н	Н	Н	M	Н
Power	H	H	Н	Н	M	H
Fuel infrastructure (Bulk fuel)	L	M	М	Н	M	M
Water treatment/supply	L	M	M	H	M	M
Wastewater treatment	M	Н	M	M	M	M
Waste	M	M	H	Н	M	M
Access and resupply						
Roads	M	M	Н	Н	M	M
Bridges	M	M	Н	M	M	M
Community and social						
Schools	M	M	Н	M	M	Н
Population centres	M	Н	Н	Н	Н	E
Emergency shelters	H	M	H	H	H	H
Emergency services	M	M	Н	Н	M	Н
Socio-economically disadvantaged/other vulnerable people	Н	М	Н	Н	М	E
Medical						
Hospitals	M	M	M	Н	Н	E
Aged care facilities	Н	Н	Н	Н	Н	Н
Significant industry						
Agriculture/industry	M	M	Н	Н	M	Н

Naturally occurring hazards²²

- Severe Tropical Cyclone
- Category 2 Cyclone
- East Coast Low
- Severe Thunderstorms
- Earthquake
- Bushfire
- Heatwave.

Biological and human-caused hazards

- Pandemic
- Pest Infestation or Exotic Animal Disease
- Land and water based spills
- Significant accidents in transport and industrial environments
- Urban fire and rescue incidents
- Contamination of water supplies impacting environment or consumption.

Other hazard types²³

- Dam failure
- Landslide
- Tsunami
- Critical infrastructure event
- Coastal erosion
- Cyber Security attack
- Terrorist attack
- Major transport accident.

 $^{^{\}rm 22}$ As listed in Multi-hazard Risk Assessment of Sunshine Coast Council report

 $^{^{\}rm 23}$ Reproduced primarily from 2019-2022 LDMP and other sources.

³² Sunshine Coast Council Local Disaster Management Plan

PART 4 – LOCAL CAPACITY AND CAPABILITY

The *Guideline Toolkit T.1.055 Terms of Reference template* was used as a guide in the development of parts of this chapter.

Sunshine Coast Council

Role

Section 4A(c)

In accordance with the Act, Sunshine Coast Council, through its Local Disaster Management Group, retains primary responsibility for managing disaster events contained within its local government area.

Responsibilities

Section 29

A local government must establish a Local Disaster Management Group (a local group) for the local government's area.

As specified, Council has established an LDMG whose primary role is to minimise the impact of disasters on its communities. It does this by developing effective arrangements that cater for the delivery of (disaster) prevention, preparedness, response and recovery measures.

Section 57

The Queensland State Disaster Management Plan reinforces the planning requirements of Local Government and specifies that they must be consistent with the Standard and the PPRR Guideline (s58) and must include provision for the following:

- The State group's strategic policy framework for disaster management for the State, and the local government's policies for disaster management
- The roles and responsibilities of entities involved in disaster operations and disaster management in the area

- The coordination of disaster operations and activities relating to disaster management performed by the entities mentioned in paragraph (b); events that are likely to happen in the area
- Strategies and priorities for disaster management for the area
- Matters stated in the disaster management guidelines as matters to be included in the plan
- Other matters about disaster management in the area the local government considers appropriate.

Functions

Section 80

The functions of the local government are:

- (a) To ensure it has a disaster response capability
- (b) To approve its local disaster management plan prepared under part 3
- (c) To ensure information about an event or a disaster in its area is promptly given to the district disaster coordinator (DDC) for the disaster district in which its LGA is situated
- (d) To perform other functions given to local government under the Act.

'Disaster response capability' means the ability to take appropriate measures to respond to an event. These activities include the taking of actions and implementation of measures in anticipation of, during, and immediately after an event to ensure that its effects are minimised and that persons affected by the event are given immediate relief and support.

Sunshine Coast Local Disaster Management Group

Establishment

The Sunshine Coast Local Disaster Management Group (LDMG) has been established under s29 of the Act to manage and coordinate disaster management in the local government area on behalf of the Sunshine Coast Council.

LDMG terms of reference

Functions

Section 30

- (a) To ensure that disaster management and disaster operations in the area are consistent with the State group's strategic policy framework for disaster management for the State
- (b) To develop effective disaster management, and regularly review and assess the disaster management
- (c) To help the local government for its area to prepare a local disaster management plan
- (d) To identify and provide advice to the relevant district group about, support services required by the local group to facilitate disaster management and disaster operations in the area
- (e) To ensure the community is aware of ways of mitigating the adverse effects of an event, and preparing for, responding to, and recovering from a disaster
- To manage disaster operations in the area under policies and procedures decided by the State group
- (g) To provide reports and make recommendations to the relevant district group about matters relating to disaster operations
- (h) To identify, and coordinate the use of, resources that may be used for disaster operations in the area
- (i) To establish and review communications systems in the group, and with the relevant district group and other local groups in the disaster district of the relevant district group, for use when a disaster happens
- To ensure information about a disaster in the area is promptly given to the relevant district group

- (k) To perform other functions given to the group under this Act, and
- To perform a function incidental to a function mentioned in paragraphs (a) to (k).

Priorities

- Improve community and business disaster mitigation and preparation measures
- Maintain LDMG appropriately qualified and trained membership that is able to contribute to meeting the functions of the local group
- Ensure disaster operations are effectively managed and coordinated and are consistent with established protocols
- Integrate effective disaster risk reduction initiatives into Council's strategic and corporate plans, community organisations, and the business/industry sectors
- Identify and establish sub-groups to carry out specific roles and functions (e.g., Disaster Recovery Sub-Group)
- Develop, maintain, and continually monitor community engagement and communications strategies to ensure relevance and effectiveness
- Prepare and regularly evaluate, and revise local plans to ensure effective disaster management for the area.

Obligations

- Attend all local group activities with a full knowledge of their organisations' resources and services and the expectations of their organisation
- Are available and have the necessary expertise or experience to actively participate in LDMG activities to ensure that plans, projects, and operations use the full potential of their organisation, while recognising any limitations
- Are appropriately positioned within their agency to be able to commit agency resources to LDMG normal business activities
- Have identified a deputy who is appropriately trained to take on their responsibilities should they be unavailable or to provide additional support during extended operations, and
- Actively contribute to disaster management planning.

Appointment of members

Section 33 and Regulation 9

- Local Disaster Management Group members are appointed by local government with representatives appointed by position and are deemed to have the necessary expertise or experience and delegated authority to support all aspects of disaster management and agreed arrangements
- Membership of the group shall mean and include any person acting in the capacity of an appointed member
- Membership of the Local Group will be reviewed annually in accordance with sections 57 and 59 of the Act
- All members appointed to the Local Disaster Management Group must undertake the requisite training as prescribed in the Queensland Disaster Management Training Framework.

Deputy members

Regulation 14

A member of a LDMG may, with the approval of the Chair, appoint by signed notice another person as his or her deputy. The deputy may attend a meeting in the member's absence and exercise the member's functions and powers under the Act. Deputy members are to be counted in deciding if there is a quorum for a meeting.

Chair and deputy Chair of LDMG

Section 34

Under s34 of the Act, the LDMG must appoint a member of the group as a Chair and a member of the group as a Deputy Chair. The member appointed as the Chair must be a councillor of a local government.

Local Disaster Coordinator (LDC)

Section 35

The Chair must, after consulting with the Commissioner, QPS, appoint in writing the Chief Executive Officer or an employee of the relevant local government as Local Disaster Coordinator.

Functions of the LDC

Section 36

- Coordinate disaster operations for the Local Group, report regularly to the Local Group about disaster operations, to ensure, as far as practicable, that any strategic decisions of the Local Group about disaster operations are implemented
- Provide advice and support to the Chair and Local Group, and
- Activate the Local Plan and LDCC when required.

Power of delegation of LDC

Section 143(8)

The LDC may delegate their functions under section 36 to an appropriately qualified person.

Notice about membership

Section 37

Council, at least once a year, must give written notice of the members of the group to:

- The Chief Executive, and
- The Chair of the district group for the disaster district in which the local group is situated.

Meeting frequency

Section 38 and regulation 12

- Ordinary meetings of the Sunshine Coast LDMG will be held four (4) times per year, and
- Extraordinary meetings will be held as required.

Quorums

Regulation 13

A quorum for a LDMG meeting is the number equal to one-half of the members plus one, or, if one-half of the members is not a whole number, the next highest whole number.

Presiding at meetings

Regulation 16

The Chair of the LDMG is to preside at all meetings, or in their absence the Deputy Chair. If both are absent the meeting must be chaired by a person nominated by the Chair, a member nominated by the Deputy Chair, or if those offices are vacant, a member of the group chosen by the members present.

Meeting attendance

An attendance register is to be completed at the commencement of each LDMG meeting to record attendance number and to ensure the meeting has a quorum.

Virtual attendance

Regulation 17(1) and (2)

- It is encouraged to allow members of the group who are unable to physically attend to take part in its meetings, by using any technology that reasonably allows members to hear and take part in discussions as they happen.
- A member who takes part in a meeting via teleconference or videoconference is taken to be present at the meeting and should be marked on the attendance register.

Meeting business

Agency reports

Local Group members are expected to report their agency's disaster management activities to the Local Group at the group's meetings. This report will be circulated with the minutes of the group's meeting.

Minutes

Minutes must be taken of LDMG meetings and minutes are distributed to all members, deputies, and advisors of the group once endorsed.

Resolutions

Regulation 17(3)

For governance purposes, a register detailing each resolution passed by the LDMG as well as details of actions undertaken to acquit the resolution.

Correspondence

To assist with tracking of LDMG correspondence, both inwards and outwards, a correspondence register is to be kept.

Secretariat to LDMG

The LDMG should appoint an appropriately qualified entity as the secretariat of the group. Ideally, this should be the Council's Disaster Management Unit.

Functions of the secretariat

The secretariat will provide support and administer the day-to-day business and governance requirements of the Local Disaster Management Group including:

- Managing all matters relating to administration and meetings of the Local Disaster Management Group including meeting schedule, recording of actions, resolutions, record-keeping, and other administrative issues as required
- Maintaining member contact details in accordance with information privacy principles, and
- Monitor member inductions and training records

LDMG members

Core members

Table 5: LDMG 'Core' Members

Role	Position
Chair	Mayor
Deputy Chair	Deputy Mayor
Local Disaster Coordinator (LDC)	Group Executive Liveability & Natural Assets
1st Deputy Local Disaster Coordinator	Group Executive Built Infrastructure
2 nd Deputy Local Disaster Coordinator	Coordinator Disaster Management
Local Recovery Coordinator (LRC)	Group Executive, Economic and Community Development
Deputy Local Recovery Coordinator	Manager, Community Development and Planning
LDMG Secretariat	Support Officer (Built Infrastructure)
Community Liaison Officer	Coordinator, Healthy Places
Hydrologist	Coordinator, Flooding & Stormwater Policy & Planning
Department of Communities, Housing, and the Digital Economy (DCHDE) representative	Senior Advisor, DCHDE
Department of Education representative	Principal Adviser, Education Services, North Coast Region 1
Media Liaison Officer	Manager, Communications SCC
Queensland Ambulance Service representative	Officer in charge, Kawana Station
Queensland Police Service (Emergency Management) representative	North Coast Region Emergency Management Coordinator
Queensland Fire Department (Fire) representative	Area Director
Queensland Fire Department (Rural Fire) representative	Area Director
Queensland Police Service representative	Senior Sergeant, Officer in Charge, Nambour Police Station
Queensland Health	Sunshine Coast Hospital and Health Service, Senior Coordinator Disaster Management
State Emergency Service representative	SES Local Controller
Unitywater representative	Network Engineering Manager
Energex	Local representative

Advisors

In addition to its core members, the LDMG may seek the assistance of individuals or organisations as circumstances require. These persons sit as advisors to the group. They will receive copies of the agendas and minutes and can attend and participate in meetings and discussions as required.

Table 6: LDMG Advisors

Role	Position
Australian Broadcasting Corporation – ABC Local Radio representative	Regional Contact Manager
Australian Red Cross representative	Emergency Services Liaison Officer
Australian Volunteer Coast Guard Sunshine Coast	Caloundra Flotilla Commander
Squadron representatives	Mooloolaba Flotilla Commander
Department of Agriculture and Fisheries representative	Rural Economic Development (South) representative
Department of Environment and Science (Parks and Forests)	Senior Ranger
Department of Transport and Main Roads representative	Principal Engineer
District Disaster Management Group representative	Executive Officer to the District Disaster Coordinator
Information technology advisor	Head of Digital Information Services SCC
Policy Advisor	Disaster Management Coordinator SCC
Queensland Parks and Wildlife representative	Senior Ranger Maleny Management Unit
Queensland Rail representative	Manager, Emergency Preparedness
Queensland Reconstruction Authority representative	Regional Liaison Officer, QRA
SEQ Water representative	Manager, Incident and Security Management
Sunshine Coast Airport representative	Sunshine Coast Airport Operations Manager
Sunshine Coast Council advisors	Various internal advisors
Surf Life Saving Queensland representative	Regional Manager – Sunshine Coast
TAFE Queensland (East Coast) representative	Manager, Facilities and Services, Sunshine Coast TAFE
Telstra representative	Sunshine Coast Accounts Executive
Tourism and Events Queensland representative	Director, Sunshine Coast
Visit Sunshine Coast representative	Chief Executive Officer, Visit Sunshine Coast
Volunteering Sunshine Coast representative	CEO
University of Sunshine Coast representative	Manager Security Services

Sunshine Coast Regional Council

Responsibilities of LDMG members and advisors

The following table details the Sunshine Coast LDMG and their respective responsibilities under this plan.

Table 7: Responsibilities of LDMG

Role	Responsibilities
Chair	To chair LDMG Meetings and to provide the primary link between the LDMG and council.
	To manage and coordinate the business of the group, to ensure, as far as practicable, that the group performs its functions
	To report regularly to the relevant district group, and the chief executive of the department, about the performance by the Local Group of its functions
Deputy Chair	Chair LDMG meetings in the absence of the Chair
	Provide a link between the LDMG and Council
	 Participate in the issuing of public information and warnings Chair Local Recovery Group if required
Local Disaster Coordinator (LDC)	Coordinate disaster operations for the Local Group, report regularly to the Local Group about disaster operations to ensure, as far as practicable, that any strategic decisions of the Local Group about disaster operations are implemented.
	Provide advice and support to the Chair and Local Group
	Activate the Local Plan and LDCC when required
Deputy LDC	To undertake the functions of the LDC in the LDC's absence.
Local Recovery Coordinator (LRC)	 To coordinate the Local Recovery Group To liaise with Functional Lead Agency representatives and work with identified agencies and the community to develop the specific operational recovery strategy.
	To provide advice and support to the Chair and Local Group.
	To activate the Local Plan and LDCC when required.
Deputy LRC	To undertake the functions of the LRC in the LRC's absence.
LDMG Secretariat	To carry out the administrative business duties and official records management on behalf of the group.
ABC representative	Liaise between the agency and the LDMG
	Support and provide advice to the Media Liaison Officer
Australian Red Cross	Liaise between the agency and the LDMG
	Provision of support in Evacuation Centres
	Assistance with outreach services
Marine Rescue QLD	Liaison between Marine Rescue Queensland and LDMG
Dept. of Communities, Housing, and the Digital Economy representative	Liaison between agency and LDMG
	Human and social recovery advice
Dept. Education representative	Liaison between agency and LDMG
Dept. Transport and Main Roads representative	Liaison between agency and LDMG
Executive Officer to DDC	Provide advice and support to Chair of LDMG
	Participate in issuing of public information and warnings
Energex representative	Liaison between agency and LDMG

Information Technology Officer	Provide expert advice and support to the Local Group on information and communication technology matters
Parks and Forests representative	Liaison between agency and LDMG

Role	Responsibilities
Queensland Rail representative	Liaison between agency and LDMG
Queensland Health representative	Liaison between agency and LDMG
Rural Fire Service	Liaison between agency and LDMG
Policy Advisor	Provide strategic policy and planning advice and secretariat support to the Local Group, Chair and Local Disaster Coordinator Ensure staff are rostered into the Local Disaster Coordination
	Centre
Queensland Ambulance Service representative	Liaison between agency and LDMG
Queensland Police Service (Disaster Management representative)	 Provide advice and support to the Chair and the LDC Liaison between the agency and the LDMG Link to the Qld Disaster Management System Policy advice about Qld Disaster Management System Assessment of the Local Plan
Queensland Fire Department (Fire representative)	Liaison between agency and LDMG
Queensland Police Service representative	Liaison between agency and LDMG
SEQ Water representative	Liaison between agency and LDMG
SES representative	Liaison between agency and LDMG
Sunshine Coast Airport representative	Liaison between agency and LDMG
Surf Lifesaving Qld representative	Liaison between agency and LDMG
TAFE Queensland representative	Liaison between agency and LDMG
Telstra representative	Liaison between agency and LDMG
Tourism and Events QLD representative	Liaison between agency and LDMG
Unitywater representative	Liaison between agency and LDMG
Visit Sunshine Coast representative	Liaison between agency and LDMG
University of the Sunshine Coast representative	Liaison between agency and LDMG

Agency-specific roles and responsibilities

Table 8: Agency Roles and Responsibilities

Agency	Roles and responsibilities
Local Disaster Management Group	 Functions as allocated to the group under s30 of the Act. Development of a comprehensive local disaster management plan and strategies.
	Design and maintenance of a public education/awareness program, which is delivered through member agency resources.
	Support for the coordination of response agencies through the Local Disaster Coordination Centre (LDCC).
	Reconnaissance and impact assessment.
	Provision of public information prior to, during and following disaster events.
	Recommended areas/locations to be considered for directed evacuation.
	Public advice regarding voluntary evacuation.
	Identification, resourcing, staffing, management, and operation of evacuation centres.
	Provision of locally based community support services.
	Design, maintenance, and operation of a disaster coordination centre, including the training of sufficient personnel to operate the centre.
Australian Red Cross	Provision of community support and disaster relief to disaster affected communities.
	Provision of support with the operation of Evacuation Centres on the Sunshine Coast as per the Memorandum of Understanding.
	Assistance with outreach services to disaster affected communities.
	Assisting the community to prepare for, respond to and recover from an event or disaster (e.g., Public awareness and education campaigns).
	Provision of advice and communication with the LDC and DDC.
Bureau of Meteorology	Issue weather forecasts including weather warnings to agencies and the community.
	Provision of specialist advice and communication directly to the State Disaster Coordination Centre (SDCC). Specialist advice was previously available directly from the Bureau to the LDC on request, as and when required. The SDCC has directed that all requests for specialist advice are to be made to the State Disaster Coordination Centre directly. Collection and interpretation of information from rainfall and
	flooding telemetry systems, jointly with Council.

Agency	Roles and responsibilities
Energex	Electricity supply information and warnings to Sunshine Coast disaster management agencies and the community.
	Operation and maintenance of electrical power supply distribution.
	Advice in relation to electrical power supply outages to agencies and community.
	Restoration of power and advice regarding timeframes for power restoration.
	Safety advice for consumers during disaster and emergency situations.
	Assisting the community to prepare for, respond to and recover from an event or disaster (e.g., public education and awareness programs).
Sunshine Coast Council	Management, support, policy advice and coordination of the business of the Local Group and its sub-groups, including the development and maintenance of disaster management plans and sub plans.
	Issue weather warning for flood, storm and cyclone to agencies and the community.
	Identification, development, maintenance, and operation of a LDCC at a primary location and maintenance of alternative locations.
	Identification and delivery of training and staffing required to operate the LDCC.
	Coordination of disaster operations by the LDC through the LDCC for the Local Group ensuring that strategic decisions of the Local Group are implemented.
	Lead and coordinate recovery operations and provide immediate community support and recovery needs in conjunction with the Department of Communities, Disability Services and Seniors and relevant agencies and stakeholders, including the management and operation of evacuation centres, places of refuge or temporary relocation centres.
	Assist the community to prepare for, respond to and recover from an event or disaster.
	Issue of public information or warnings about disaster situations in accordance with the Local Plan.
	Provide advice and support to the DDC.
	General agency responsibilities:
	Development and maintenance of prevention and mitigation strategies such as land use planning and capital works programs.
	Development and maintenance of an emergency operations and recovery team.
	Development and maintenance of response plans where council is identified as lead agency (e.g., flooding)
	Development and maintenance of a Field Coordination Centre (FCC) capability which can be activated for any necessary events.

	•	Identification and delivery of training and staffing required to operate the FCC.	

Agency	Roles and responsibilities
Sunshine Coast Council (continued)	Maintenance of council essential services to the community including: Animal control Civic leadership Community contact and information Disaster and emergency management Environmental protection Public Health Refuse disposal and waste management.
	Development and maintenance of communications systems between response and recovery agencies and coordination centres.
	Maintenance (including debris clearance) of local roads and bridges including sourcing appropriate equipment required for task.
	Collection and interpretation of information from rainfall and flooding telemetry systems, conjointly with the Bureau of Meteorology.
	Maintenance of rainfall and flooding telemetry and warning systems.
	Community awareness and education for risks for which Council is lead agency.
	Support with QFD (DM) to the SES on the Sunshine Coast.
	Provision of advice and communication about the operations of the FCC to the LDC and DDC.
Queensland Ambulance Service	Emergency pre-hospital patient care assessment, treatment, and transportation of ill and/or injured persons, selection of triage and treatment areas.
	Coordination of all other volunteer first aid groups including QAS first responder groups.
	The establishment of an on-site triage/treatment area, casualty clearing and vehicle marshalling areas.
	Assistance with the evacuations of persons with medical conditions (specialised medical transport including aero - medical transport).
	Liaison with all other emergency services, local and state government, and non- government agencies.
	Advise the LDCC.
	Request and provide assistance through the Coordination Centre as required during disaster operations.
	Provision of advice regarding transportation of medical special needs sectors of the community.
	Activation of Medical Transport Plan.

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Agency	Roles and responsibilities
Queensland Police Service (Disaster Management)	Review and assess and report on the effectiveness of disaster
Management)	 management by the state at all levels, including local plans. Provision disaster management officers of coordination, policy, and operational advice, at all levels of the state's disaster management system, including at the Local Group.
	Coordination of state and federal assistance for disaster management and operations.
	Facilitation of a comprehensive, all hazards, all agencies approach to disaster management.
	Assisting the community to prepare for, respond to and recover from an event or disaster (e.g., public awareness and education campaigns).
	Management, coordination, and support of the SES on the Sunshine Coast
	Operation and maintenance of the State Disaster Coordination Centre (SDCC)
	Manage resupply operations.
	Coordinate and manage the deployment of SES across the State.
	 Support the deployment of Qld Corrective Services resources. Provision of public information during disaster and emergency situations.
Queensland Fire Department (Fire)	Primary agency for bushfire, chemical/hazardous materials (HazMat) related incidents.
	Development and maintenance of Incident Coordination Centre plans and capacity which can be activated for events where the QFD (Fire) is the lead agency including training in AIIMS and staffing with sufficient trained personnel to operate the Centre.
	Development of fire prevention and mitigation strategies and response plans.
	Provide control, management, and pre-incident planning of fires (structural, landscape and transportation).
	Safety of persons in relation to fire prevention, suppression, response, and recovery operations.
	Advice and directions on public safety/evacuation from fire danger zones.
	Assisting the community to prepare for, respond to and recover from an event or disaster (e.g., public education and awareness programs).
	Provide rescue capability for persons trapped in any vehicle, vessel, by height or in a confined space.
	Provide rescue of person isolated or entrapped in swift water/floodwater events.
	Provide Urban Search and Rescue (USAR) capability for building collapse events.
	Assist in pumping out and clean-up of flooded buildings.
	Primary Agency for chemical/hazardous materials (HazMat) related incidents.
	Provision of expert advisory services on hazardous materials through the QFD Scientific Unit.
	Provide mass and technical decontamination capabilities under State Biological Disaster and State Radiological Disaster Response.

Agency	Roles and responsibilities
Queensland Fire Department (Fire) (continued)	Support the Queensland Coastal Contingency Action Plan – Chemical Spill Response Plan
•	Provide rapid damage impact assessment and intelligence gathering capabilities. Provide logistical and communications support to disasters within capabilities.
	Provision of advice to, and communication with the LDC and DDC about the operations of the QFD (Fire).
and Torres Strait Islander Partnerships, Communities and the Arts	Coordinate provision of human-social recovery services during recovery operations in partnership with local, State, federal and non-government agencies.
	Work with affected individuals and communities to support their own recovery activities.
	Carry out primary and/or lead functional roles as nominated in the plan.
	Provide human-social recovery services across all stages of disaster response and recovery operations.
	Establish and manage community recovery outreach programs and centres (Recovery Hubs).
	Distribute financial assistance to eligible individuals and families affected by natural disasters in accordance with state and federal funding guidelines.
•	Coordinate the development of community recovery communication strategy messages (strategic and operational).
	Provide advice and communicate to the LDC and DDC about community recovery requirements and operations.
	On request, provide a liaison officer to the LDCC to advise and action reasonable requests during disaster operations.
	Carry out primary and/or lead functional roles as nominated in the plan for planning, coordination, and implementation of building recovery in Queensland.
	Advice on and provide temporary emergency accommodation solutions for people displaced by disaster events and for government agency response and/or recovery workers.

Agency	Roles and responsibilities
Agency Queensland Health	
Queensiand Health	 Lead agency for response functions of public health, mental health and medical services, mass casualty management, mass fatality management including victim identification (with the Queensland Police Service - QPS) and emergency medical retrieval.
	Provide health emergency incident information.
	Primary agency for heatwave, pandemic influenza, biological and radiological incidents.
	Coordinate and manage the health aspects of a disaster or emergency incident across the full spectrum of prevention, preparedness, response and recovery including health advice to the community, public health, clinical care, forensic support and mental health.
	Public health and environmental health advice and support to Sunshine Coast local government and affected communities and industries.
	Ensure appropriate mental health support to affected communities (as per Disaster & Emergency Incident Plan & Mental Health Sub Plan).
	Messaging on public health risks to affected communities.
	Develop health-focused disaster and emergency preparedness, response and recovery plans.
	Develop and maintain disaster and emergency health response capability and capacity.
Queensland Police Service	Preservation of peace and good order.
	Assisting the community to prepare for, respond to and recover from an event or disaster.
	Prevention of crime.
	Security of any site as a possible crime scene.
	Investigation of the criminal aspect of any event.
	Coronial investigation procedures. Transfer in the state of the
	Traffic control, including assistance with road closures and maintenance of roadblocks.
	Crowd management/public safety.
	Coordination of search and rescue.
	Control and coordination of evacuation operations.
	Provide security for damaged or evacuated premises. Manager the register of averaged paraging acceptation with
	Manage the register of evacuated persons in association with the Australian Red Cross.
	Provide a disaster victim identification capability.
	 Respond to and investigate traffic, rail, and air incidents. Advise the LDC, and request and provide assistance through the LDCC are required during disperter exercises.
	LDCC as required during disaster operations. • Provide liaison officers to the LDCC.
	Provide liaison officers to the LDCC. Fulfil the role of Sunshine Coast District Disaster Coordinator.
	 Fullit the fole of Sunstille Coast District Disaster Coordinator. Undertake the role of Executive Officer District Disaster Management Group.

Agency	Roles and responsibilities
Department of Environment and Science	 Lead agency role for any outbreak of emergency animal disease. Public information and warnings to Sunshine Coast disaster management agencies and the community regarding emergency animal disease matters. Public education and awareness programs. Development and maintenance of emergency animal disease plans. Capacity to operate an FCC. Detection and location of animal infection. Advice relative to biosecurity matters (e.g., exotic animal disease threats). Advice regarding destruction of animals as required. Advice about disaster recovery processes for primary producers. Provision of advice to, and communication with the LDC and DDC about the status of operations. Request and provide assistance through the DDCC or LDCC as required during disaster operations. Provide permit advice/ exemptions (if applicable) post event to assist with recovery (e.g., relaxation of permits, emergency works) Native animal advice (rescue, isolation)
Department of Transport and Main Roads Transport Main Roads Maritime Safety Qld	 Primary agency for sea pollution where it impacts or is likely to impact on Queensland coastal waters. Development and maintenance of prevention and mitigation strategies. Development and maintenance of operational response plans. Participation in evacuation route planning. Provide information and advice on the impact of disruptive events on road, rail, aviation, and maritime infrastructure as it affects transport systems. Assist with the safe movement of people as a result of mass evacuation of a disaster affected community. Provision of advice and communication with the LDC and DDC about the operations of the Department during disaster response and recovery operations. Request and provide assistance through the DDCC or LDCC as required during disaster operations.

Ageney	Roles and responsibilities
Agency	
State Emergency Service	 Development and maintenance of a capacity to respond or assist other agencies respond to disaster and emergency situations. Assisting the community to prepare for, respond to and recover from an event or disaster. Public education and awareness programs. Rescue of trapped or stranded persons. Search operations for missing persons. Emergency repair/protection of damaged/vulnerable buildings especially for members of the community. Assistance with debris clearance. First aid support. Traffic control support. Assistance with communications and specialist radio communications. Assistance with emergency lighting. Provide a Liaison Officer at the FCC. Advise Queensland Fire Department (Disaster Management) of operations underway, and request and provide assistance through the ICC to the Lead Agency or the LDCC as required by OFD during disaster operations.
Sunshine Coast Airport	by QFD during disaster operations.
Sunstille Coast Aliport	Development and maintenance of airport emergency plans. Maintain airport operations.
	Provision of advice to, and communication with the LDC and DDC about the operations of the Airport Emergency Operations Centre.
	Request and provide assistance through the LDCC as required during disaster operations.
Surf Lifesaving Queensland (SLSQ)	 Act as the primary authority for closing beaches, working with council and partner agencies to ensure consistent and proactive messaging is delivered effectively to the community. Provide intelligence on the coastal environment and present/emerging aquatic hazards. Ensure business as usual focus remains on patrolled beaches and effectively manage the supply of surplus personnel and equipment to events. Provide a network of support and intelligence to the DDMG and LDMG in relation to disaster and emergency response via volunteer surf lifesavers, professional lifeguards, and SLSQ Aviation. Act as a surge capacity for QPS, SES or QFD in front-facing operations such as door knocking and welfare checks in isolated or affected areas. Provide inflatable rescue boats (IRBs) for use in flood waters, or
	 assist with relocating people, emergency service personnel and gear/equipment. Actively gather, collate, and distribute real-time intelligence via our Operations and Communications Centre via our state camera, radio, and member networks

Agency	Roles and responsibilities
Unitywater	Provide drinking water to the Sunshine Coast community that meets the Australian Drinking Water Guidelines and at the required pressures (Note: Seqwater provides primary water treatment)
	Provide recycled water and wastewater management services to the Sunshine Coast community
	Notify the public and regulators of any drinking water, recycled water or wastewater impacts
	Develop and maintain incident management practices including 24/7 Control Room oversight
	Provide advice to and communicate with the LDC and DDC about Unitywater operations during a disaster
	Request and provide assistance through the LDCC as required during disaster operations Assist the community to prepare for, respond to, and recover from an event or disaster (e.g., public education and awareness programs)
Visit Sunshine Coast	Assist the tourism industry community to prepare for, respond to and recover from an event or disaster (E.g., public awareness and education campaigns).
	Work with the Sunshine Coast tourism industry to provide support and assistance in the coordination of accommodation, travel, etc. for affected interstate and international tourists.
	Participation in Community Recovery process for tourism industry.
	Provision of advice to, and communication with the LDC and DDC.
	Request and provide assistance through the LDCC as required during disaster operations.

Community disaster management groups

Introduction

Sunshine Coast Local Disaster Management Group (LDMG) has authorised the establishment of community sub-groups in areas that are often isolated during disaster events.

Community Disaster Management Sub-Groups are established in line with Queensland Disaster Management Arrangements, Disaster Management Strategic Policy Framework, and the Disaster Management Act 2003.

Establishment

The establishment of community sub-groups will provide a stronger community input into all aspects of disaster preparedness, prevention, response, and recovery (PPRR) and will foster the strengths of natural and potential community leaders.

Communities have collective knowledge which increases the capacity to self-organise effectively and develop links and connections within their community, opens lines of communication between the community and the Local Disaster Coordination Centre, emergency services and other agencies. It also provides an opportunity to be inclusive, enabling equitable participation and building the capacity of individuals in the community to contribute and lead.

While the LDMG is responsible for maintaining the overall regional disaster management plan, the community sub-group, with its local knowledge, will act in the local community's interests to prepare for, and be the conduit between the community and council before, during, and after events.

Resilience within the community to natural hazards and human-caused events starts with the individual and encompasses those individuals, community groups and networks, business, government, and non-government agencies that are representative within these communities.

Purpose

The purpose of the community disaster management sub-group is to establish a core group of people within a local community, who possess the local knowledge and expertise to ensure that disaster management and disaster operations within the local area are managed effectively by the LDMG. The following arrangements form part of the Queensland Disaster Management Arrangements to assist with the management of disaster operations within the Sunshine Coast region.

There are currently six LDMG Community Sub-Groups operating as well as one Local Network.

They include:

- Mooloolah/Eudlo/Diamond Valley/Glenview (Mooloolah/Eudlo Group)
- Kenilworth/Conondale and Crystal Waters (Kenilworth Conondale Group)
- Maleny
- Montville
- Mapleton/Flaxton (Mapleton/Flaxton Group)
- Halcyon Landing, Bli-Bli
- Glasshouse Country Network.

Role of community disaster management groups and sub-groups

Whilst the LDMG is responsible for maintaining and executing the overall Sunshine Coast Local Disaster Management Plan, each Community Disaster Management Sub-Group, with local knowledge and resources, supported by the LDMG will act in the local community's interests to prepare for and assist the LDMG during an event in times when the community is isolated.

The following parts of this plan have been developed in accordance with the Guiding Principles specified in s4A(a) of the Act.

PART 5 – PREVENTION

Meaning of terms

Prevention

Prevention is 'activities and measures to avoid existing and new disaster risks. Prevention (e.g., disaster prevention) expresses the concept and intention to completely avoid potential adverse impacts of hazardous events. While certain disaster risks cannot be eliminated, prevention aims at reducing vulnerability and exposure in such contexts where, as a result, the risk of disaster is removed'24.

Mitigation

Mitigation is defined as 'activities intended to reduce or eliminate risks or lessen the actual or potential effects or consequences of an event'25.

Resilience

Resilience is defined as 'a system or community's ability to rapidly accommodate and recover from the impacts of hazards, restore essential structures and desired functionality, and adapt to new circumstances'²⁶.

Prevention and mitigation strategies

Preventative or mitigation strategies include:

- Council land use planning and building codes
- Design improvements to provide more resilient new essential service infrastructure or harden existing services
- Community education and awareness programs to increase knowledge of how to prepare for and respond to disaster events
- Capital works programs such as the building of levees to mitigate inundation in flood-prone areas
- Improved drainage and road infrastructure
- Vegetation management programs such as fuel load reductions in fire-prone areas

- Future proofing the local environment taking into account the effects of development and climate change, and
- Resilience-building activities including partnership-building and engagement within and between the government and private sectors.

Planning Scheme

Sunshine Coast Council is currently in the process of renewing its 2014 version of the planning scheme

The new planning scheme will regulate:

- What development should occur where
- How development should occur by outlining the rules (codes) against which development must be assessed
- What assessment process is required by stating whether a development application is required, and if so, the process to be followed.

A planning scheme seeks to balance competing objectives such as:

- Making sure there is enough land available in the right locations to support community needs (including housing, services, and business areas) while ensuring natural assets are protected
- Maximising liveability of communities by ensuring there is green space, community facilities, places to work and shop and housing options for all
- Ensuring infrastructure is planned for and used efficiently (roads, pathways, and stormwater drainage)
- Protecting natural areas and human made features such as heritage buildings, and
- Making communities more resilient to natural hazards such as floods and bushfires.

²⁴ Queensland Disaster Management Lexicon.

²⁵ Queensland Disaster Management Lexicon.

²⁶ Queensland Disaster Management Lexicon

⁵² Sunshine Coast Council Local Disaster Management Plan

Building codes and regulations

Relevant building code legislation and other associated doctrine include:

- Building Act 1975
- Building Regulation 2021
- Plumbing and Drainage Act 2018
- Plumbing and Drainage Regulation 2019
- Standard Plumbing and Wastewater Code (Published 2019)

Community education and awareness programs

Sunshine Coast Council is committed to ensuring the safety and wellbeing of residents and visitors to the region. Council recognises building a region resilient to disasters is a shared responsibility between government, business, our neighbourhoods and individuals with disaster education starting with our youngest community members to help educate our local communities on how to best to prepare for disasters. Community education and awareness strategies include:

- Deliver and/or support neighbourhood programs that assist with developing connected neighbourhoods and strengthening relationships that build social resilience
- Support community driven opportunities that build communities capacity to thrive before, during and after a disaster
- Increase community access to information on risks and resilience
- Promote Sunshine Coast Council's Disaster Hub
- Build capacity to positively respond to the impacts of climate change and disasters through education and partnerships with key stakeholders, business, community groups, universities and government
- Work with the business community to prepare for, respond to, and recover from events that disrupt business continuity
- Undertake and participate in training exercises with internal and external stakeholders.

Table 9: Community Education and Awareness Programs

Get Ready plan activities may include:

Туре	Program/Activity	Details
Education Activities Local schools' programs	Sunshine Coast Get Ready Schools Program	Delivery of the Sunshine Coast 'Get Ready' Schools Program on preparing for extreme weather events, including delivery of new online education resource tool for Grades 5/6
Community Engagement Local community engagement activities	Sunshine Coast Get Ready Community Seminars for +55's	Delivery of education and awareness community seminars for Aged Care facilities and residents of independent living communities
	Sunshine Coast Get Ready Community Seminars	Delivery of disaster preparedness education seminars for general community members
	Emergency Services Expo	Conduct of a bi-annual emergency services expo to increase awareness for the general community in the tools provided to increase resilience in the event of a disaster
Diverse Community Activities Programs targeting diversity groups	Sunshine Coast Indigenous Community Forum/Workshop	In partnership with Councils First Nations Partnership team delivery of a forum and workshop for our Indigenous community to share disaster preparedness information and for agencies to obtain value.

Туре	Program/Activity	Details
	Sunshine Coast Get Ready CALD Community Forum/Workshop	Deliver 2x Forum/Workshops for our CALD community to share preparedness information and for agencies to obtain valuable feedback/suggestions on how we can improve dissemination of information pre/during/post disaster events.
Marketing and Advertising Local and regional advertising costs	Get Ready Week Media Campaign	Production and delivery of the Sunshine Coast Get Ready promotion across various platforms
Community Engagement Network building and partnerships	Glasshouse Country Disaster Management Network	Participation, support, and further development of the Glasshouse Country Disaster Management Network Group, including meetings, exercises, planning
Community Engagement Local community engagement activities	LDMG Community Sub- Group activities	Participation, support, and further development of the 6x LDMG Community Sub-Groups, 1 Local Network and localised activities.

Funding strategies

Community grants

Not-for-profit community organisations can apply for up to \$3000 to fund projects that have arisen as a consequence of failure, damage or loss of essential equipment or infrastructure due to unforeseen circumstances.

During a declared Disaster Situation applicants can apply for other costs (including, but not limited to, operational costs when an organisation demonstrates financial hardship).

Funding must be for projects or costs which are:

- Deemed to be an 'emergency' (requiring rapid response),
- Significantly impacting the organisation's ability to continue to operate.

Projects that are covered by insurance are not eligible.

For further details refer to the Emergency Grants page on Council's website:

www.sunshinecoast.qld.gov.au/living-and-community/grants-and-funding.

Queensland Reconstruction Authority (QRA) disaster resilience funding

 The Queensland Resilience and Risk Reduction Fund (QRRRF) helps communities mitigate and manage the risks associated with natural disasters.

Eligibility includes:

- Local government bodies constituted under the Local Government Act 2009; or the City of Brisbane Act 2010, and the Weipa Town Authority
- Regional Organisations of Councils
- Regional Natural Resource Management bodies
- River Improvement Trusts (constituted under the River Improvement Trust Act 1940)
- Water authorities and local water boards (Category 2 only)
- Queensland Government departments and agencies and government owned corporations
- Incorporated non-government organisations (including volunteer groups),
- Not-for-profit organisations, including universities.

- Local Recovery and Resilience Grant assists eligible councils in delivering activities and projects that:
 - Address the emerging relief and recovery needs within the community following the onset of the eligible extraordinary event
 - Contribute to building disaster resilience and reducing the impact of future events.
- Get Ready Queensland assists in building community resilience to deal with the extreme weather and natural disasters that are part of living in our state. Sunshine Coast Council in Queensland receive varying funding to use on locally led resilience building projects. The approved funding amounts is based on the local government area population.

Insurance cover

Natural disasters are a risk faced by many communities in Queensland and the general insurance industry plays an important role in the economic recovery within communities after a disaster.

Sunshine Coast Council encourages all property and business owners and occupiers to purchase appropriate insurances as a key risk reduction strategy. Residents should also contact their insurer to clarify that they have appropriate level of cover in the event of a disaster. This includes dwellings, business properties, contents, and vehicle insurance. For more detailed information refer to the Insurance Council of Australia website.

PART 6 - PREPAREDNESS

Meaning of term

Preparedness means 'arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed'²⁷.

Preparedness activities include:

- Disaster management planning
- Review of plans
- Training programs
- Exercises.

Any preparedness activity which is hazard-specific is the responsibility of and undertaken by the functional lead agencies in collaboration with key stakeholders, including local governments. Every agency is responsible for undertaking business continuity planning that considers disruption due to a disaster.

Planning

Disaster management planning is the collective and collaborative efforts by which agreements are reached and documented between people and organisations to meet their communities' disaster management needs. It is a sequence of steps which allows disaster management planning to take place.

Disaster planning applies communication and consultation processes to gain agreement about:

- Risk and consequences
- Risk acceptance
- Risk mitigation
- · Transfer of residual risk
- Preventative strategies (risk reduction)
- Preparedness arrangements
- Response and relief arrangements
- Recovery arrangements.

Effective planning ensures that agreed outcomes are documented and continuously improved through assurance activities, sector research and better-practice processes. At each step in the

Assurance activities are undertaken through the Queensland Emergency Management Assurance Framework²⁹ which is coordinated through the Office of the Inspector-General Emergency Management.

Emergency Management Assurance Framework

The Emergency Management Assurance Framework (EMAF) provides the basis for delivering the functions of the Officer of the Inspector-General Emergency Management (IGEM) under section 16(c) of the Act. IGEM has the responsibility to review and assess the effectiveness of disaster management by the State, Disaster District, and local groups.

The function is comprised of four (4) main elements:

- 1. Principles
- 2. Disaster Management Standards
- 3. Good Practice Attributes
- 4. Assurance Activities.

Figure 11: Emergency Management Assurance Framework illustrates the relationship of these elements within the EMAF and is reproduced from the Emergency Management Assurance Framework

Assurance Activities are scheduled as part of the annual planning process that considers identified and emerging issues. These activities may focus on an aspect of the Standard, the capability of a disaster management group or entity, or other topics relevant to the effective functioning of the sector. IGEM analyses data from a range of activities across this spectrum and measures the results against the Standard.

A tiered approach to assurance helps classify the types of activities being undertaken. The tiers are reflective of the level of independence, depth, scope, and rigour applied to the activities.

planning process consideration should be given to consequences across the human and social, built, economic and natural environments²⁸.

²⁷ Australian Institute of Disaster Resilience, Emergency Management Glossary

²⁸ Primarily sourced from Australian Institute of Disaster Resilience Emergency Planning Manual.

²⁹ Inspector-General of Emergency Management, Emergency Management Assurance Framework.

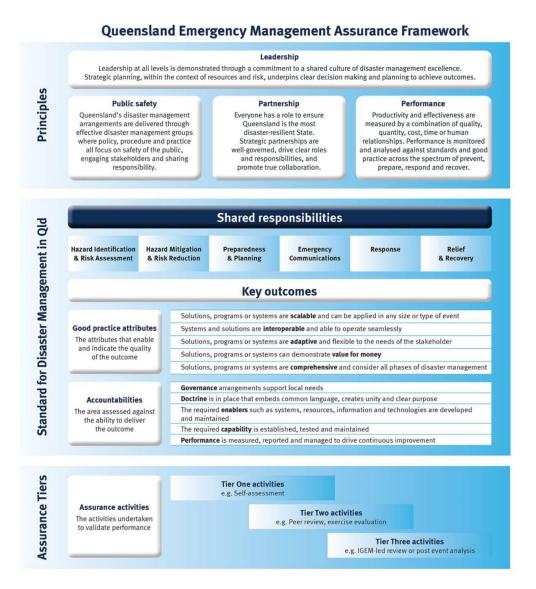


Figure 11: Emergency Management Assurance Framework and Methodology Ratings³⁰

³⁰ Inspector-General of Emergency Management, Emergency Management Assurance Framework.

Training programs

Sunshine Coast Council's training program aligns with the Queensland Disaster Management Arrangements (QDMA), the Queensland Disaster Management Training Framework (QDMTF), and IGEM's EMAF.

Council works closely with the Queensland Fire and Emergency Service, Queensland Police Services and other relevant agencies to ensure all mandatory training and inductions are undertaken and recorded.

Queensland Disaster Management Training Framework (QDMTF)

In accordance with s16A(c) of the Act, the Queensland Disaster Management Training Framework (QDMTF) outlines training to be undertaken by disaster management stakeholders to support the effective performance of each

identified role. The QDMTF can be accessed from the Queensland Disaster Management <u>website</u>.

Each member agency is responsible for ensuring that staff working in an operational environment have received appropriate training, in particular for those roles identified for in the QDMTF.

All advisors are to complete as a minimum the QDMA module. Training delivered under the QDMTF can be completed either in person or online via Disaster Management Learning Management System.

The following table details a range of disaster management training activities central to providing disaster management and whilst it does not detail of the training modules that are available, it provides a cross-section of those training activities that are mandatory and those that are considered important.

Table 10: Recommended QDMTF Activities

Mandatory (M) Needs basis (NB)	Local Disaster Coordinator	Chair, LDMG	LDMG members	Local Recovery Coordinator	Local Recovery Group members	Local Disaster Coordination Centre (LDCC) staff	LDCC Agency Liaison Officers
Queensland's Disaster Management Arrangements (QDMA)	М	М	М	М	M	М	M
Intro to Disaster Management Planning	M	NB	М	М	NB		
Intro. to Emergency Risk Management	M	NB	NB	NB	NB		
Intro to Exercise Management	NB	NB	NB	NB	NB	NB	NB
Intro to Lessons Management	M	NB	NB	M	NB	NB	NB
Intro to Warnings and Alerts	M	NB	NB			NB	NB
Intro to Disaster Coordination Centres	M	NB	NB	NB		М	M
Intro. to Evacuation	M	NB	NB			NB	NB
Evacuation planning	NB		NB			NB	
Intro to Disaster Funding Arrangements	M	M	NB	M	NB	NB	NB
Intro to Recovery	NB	NB	NB	M	M		NB
Working in Recovery	NB			M	M		
Group/Committee Members Induction		M	M				
Recovery Coordinator Inductions	M			M			

Disaster management exercises

Section 30 of the Act requires a local group to:

 Develop effective disaster management, and regularly review and assess the disaster management

Section 59 of the Act states:

- A local government may review, or renew, its local disaster management plan when the local government considers it appropriate
- The local government must review the effectiveness of the plan at least once a year

Other than operational activation of the plan, to meet the above requirements, exercises are the primary mechanism to review and assess the effectiveness of the plan, to maintain or improve preparedness for events and to enhance skills.

Prior to participating in disaster management exercises, it is preferred that participants have a basic understanding of the procedures that apply to working in a disaster management environment and that the experience and learning's from the exercise can be maximised.

Exercise objectives

Exercises are a key component of effective disaster management strategies and are conducted with the objective of:

- Practicing coordination procedures during an event
- Activation of various disaster management groups
- Evaluating activation and operations of a Local Disaster Coordination Centre
- Information management including dissemination of information in respect to threats and warnings, requests for assistance and providing situation reports
- Enhancing the interoperability of agency representatives
- Evaluating emergency plans
- Identifying planning and resource issues
- Promoting awareness
- Developing competence
- Evaluating risk treatment strategies
- Validating training already conducted

- Identifying performance gaps and areas for the potential improvement in the skills of agency representatives involved in disaster management
- Evaluating equipment, techniques and processes in general.

Exercise types

Each year one or more of the following exercises should be considered:

- A major discussion-style exercise (Tabletop) and include all members of the Local Disaster Management Group.
- A functional exercise to evaluate the activation and operation of the LDCC
- A functional exercise to evaluate communications and Information Management processes including equipment use, information sharing and reporting functions. This could occur in parallel with an LDCC exercise
- A functional exercise to evaluate the activation and operation of an evacuation centre
- An agency-led field exercise (e.g., Transport accident involving Police and emergency services), and
- This could also incorporate the activation and operation of a small-scale LDCC activation.

Exercise evaluation

An exercise is to be followed by a debrief process for all participants. A 'hot' debrief is to be conducted immediately following the conclusion of the exercise and a 'cold' debrief conducted not longer than a month following the exercise. The cold debrief allows participants time to provide a more considered view of the exercise outcomes. The learning's from the exercise are to be consolidated into a plan for action and eventually into planning processes.

Pre-season briefings

Authorised agencies (e.g., Bureau of Meteorology, QFD) will deliver pre-seasonal briefings to provide weather outlooks and an overview of readiness activities prior to the severe weather season. The benefits of pre-seasonal briefings are to assist agencies with:

- Pre-planning
- Community preparedness campaigns and messaging
- · Public information campaigns.

Community preparedness strategies

Disaster management in Queensland is a shared responsibility between all levels of government, non-government organisations and the community. The role of the community is pivotal as they play an active role in meeting the challenges posed by disasters.

Whilst Council will continually engage with the community, it is important for the community to become self-reliant by taking personal responsibility for understanding their local hazards and risks as well as actions they can take to mitigate the effects of a disaster.

Councils' role, through their LDMG will be to engage and communicate with, educate, and support the community on all aspects of disaster management.

The State Disaster Management Plan identifies the key elements which contribute to a resilient community, namely:

- Risk-informed and appropriately prepared individuals
- The capacity to adapt to changing environments and circumstances, and
- Healthy levels of community connectedness, trust, and cooperation.

Get Ready Queensland promote how residents can understand the risks and impacts to communities and be prepared for when an event occurs.

Disaster Hub³¹

Sunshine Coast Council provides a comprehensive 'Disaster Hub' website that details a range of disaster management-related information.



Figure 12: Disaster Hub Screen

Community warnings and information

Broadcast media and Council provide realtime 'single-point of truth' information/warnings on any

emergency or disaster event. Communities should be aware of information that is not from a trusted source.

The following sources will provide accurate and timely warning and information before, during and after an event has occurred:

Council

- Disaster Hub disaster.sunshinecoast.qld.gov.au/#Dash
- News site <u>sunshinecoast.qld.gov.au/Council/News-</u> Centre/
- Twitter (@CouncilSCC)
- Facebook facebook.com/SunshineCoastCouncil/
- Linkedin linkedin.com/company/sunshine-coast-regional-council/
- OurSC oursc.com.au
- Sunshine Coast Council App, provides notifications of emergency warnings and alerts

sunshinecoast.qld.gov.au/council/contact -council/site-help/scc-app





Figure 13: SCC App image

Broadcast media

- Broadcast media including ABC Radio Sunshine Coast (90.3 or 95.3), Sea FM (91.9) Sunshine FM (104.9)
- Local television networks

³¹ https://www.sunshinecoast.qld.gov.au/Living-and-Community/Community-Safety/Disasters

⁶⁰ Sunshine Coast Council Local Disaster Management Plan

Other sources

- Warnings provided by the Bureau of Meteorology
- Warnings provided by Sunshine Coast Council
- Subscription messaging services (e.g. Weatherzone).
- QFD Bushfire and Warnings www.qfes.qld.gov.au/Current-Incidents
- 'Preparing for disasters' <u>qld.gov.au/emergency/dealing-</u> disasters/prepare-for-disasters
- Queensland government 'Disaster Management Dashboard' disaster.qld.gov.au
- State Emergency Service ses.qld.gov.au/be-prepared
- Queensland government 'Get Ready Queensland' <u>getready.qld.gov.au</u>
- Queensland government 'Community Safety' <u>qfes.qld.gov.au/community-safety</u>

Information privacy

Under the Information Privacy Act 2009 (IP Act) personal information held by Queensland Public Sector agencies is protected. However, in managing a disaster event, information flows do not need to be unreasonably restricted by privacy concerns.

The IP Act has in-built flexibilities for dealing with personal information in an emergency. Importantly, it recognises that the privacy principles may not apply in emergency events and/or where the health and safety of individuals may be at risk. This provides a timely opportunity for us to reflect on our current procedures for dealing with personal information during an emergency. All entities involved in disaster management activities are bound by the IP Act. Therefore, all operational information is to be stored securely and protected against unauthorised access, use, modification, disclosure, or misuse. Further information for privacy and managing disaster events and information sharing can be found online at the Office of the Information Commissioner³².

Operational readiness

The Local Disaster Coordination Centre (LDCC) is the facility from which the response and recovery phases of disaster management are coordinated. The facility, whether it be a dedicated LDCC or one that is converted from other uses, should be in a state of readiness at all times with sufficient resources available to undertake operational activities. The use of this facility is the responsibility of the Local Disaster Coordinator in consultation with the Chair of the LDMG.

In order to remain in a state of readiness, the LDCC relies on various systems to monitor conditions throughout the region, including the flood warning system and various other systems hosted by Sunshine Coast Council and other agencies. These systems should be maintained and operational at all times with redundancy for outages where identified in Business Continuity Plans.

Business continuity planning

A Business Continuity Plan (BCP) is a document that outlines how an organisation will continue operating during a disruption to its service. It's more comprehensive than a disaster recovery plan and contains contingencies for business processes, assets, human resources and business partners.

Plans typically contain a checklist that includes supplies and equipment, data backups and backup site locations. Plans can also identify plan administrators and include contact information for emergency responders, key personnel and backup site providers. Plans may provide detailed strategies on how operations can be maintained for both short-term and long-term outages.

Sunshine Coast Council has developed a Business Continuity Master Plan that details a comprehensive business continuity process.

The objectives of the BCP are:

- To ensure that minimum acceptable service levels are maintained
- To ensure recovery from interruptions as quickly as possible
- To minimise the impact of interruptions to critical functions and assets
- To protect the health and safety of staff and the public.

³² oic.qld.qov.au

⁶² Sunshine Coast Council Local Disaster Management Plan

PART 7 - RESPONSE

Meaning of term

Response is defined as the 'actions taken in anticipation of, during, and immediately after an emergency (disaster event) to ensure that its effects are minimised, and that people affected are given immediate relief and support'³³.

Notifications

LDMG members will receive notification messages via a number of means including text messages, emails and telephone.

The DDC will receive notification directly from the State Disaster Coordination Centre (SDCC) and internally through Queensland Police Service Communication Centres and will ensure the dissemination of warnings to vulnerable LDMGs within the Sunshine Coast Disaster District.

The LDC and a number of agencies will also receive warnings directly from relevant sources (e.g., Bureau of Meteorology). Sunshine Coast LDMG members will be notified by the LDC and may also receive notification from other sources (e.g., own agency).

Activation

There are four (4) levels of activation based on the figure below.

Concept of operations

Operational functions of the LDMG

Under s30(f-j) of the Act, the LDMG will undertake the following operational functions:

- (f) Manage operations under policies and procedures decided by the State group
- (g) Provide reports and make recommendations to the district group about matters relating to disaster operations
- (h) Identify, and coordinate the use of, resources that may be used for disaster operations in the area
- Establish and review communications systems in the group, and with the relevant district group and other local groups in the disaster district of the relevant district group, for use when a disaster happens
- Ensure information about a disaster is promptly given to the relevant district group



Figure 14: Stages of Activation

Sunshine Coast Council Local Disaster Management Plan

³³ Australian Institute of Disaster Resilience, Glossary

Activation of local disaster management arrangements

- It is the responsibility of the LDC to notify the Chair of the LDMG, the Mayor, the CEO of Sunshine Coast Council, the DDC, and the Area Director QPS (DM) when the LDC considers that the conditions justify an activation of the plan and establishment of an LDCC.
- The Chair of the local group (or in the Chair's absence or unavailability, a delegated person) is authorised to activate this plan. As a consequence of the activation of this plan, the LDMG is also activated.
- The LDC has overall responsibility for the activation and operation of the LDCC and for ensuring appropriate levels of staff are identified and trained in the operation of the LDCC.

Activation procedures are outlined and contained in the LDCC Operations Sub-plan.

Local Disaster Coordination Centre (LDCC)

The LDCC is a facility managed by the local government, staffed by local government employees, and supported by agency liaison officers from government and NGOs. The LDCC primary function is the coordination of disaster operations on behalf of the LDMG and to manage information and resources and to ensure the decisions and directions of the LDMG are carried out.

The Local Disaster Coordinator (LDC) has overall responsibility for the activation and operation of the LDCC, however should not play an active part in any of the functional activities. The role of the LDC is primarily to oversee the operations and to ensure it is working effectively in accordance with s36 of the Act (Functions of LDC).

Structure

The LDCC structure is based the structure shown in the figure below.

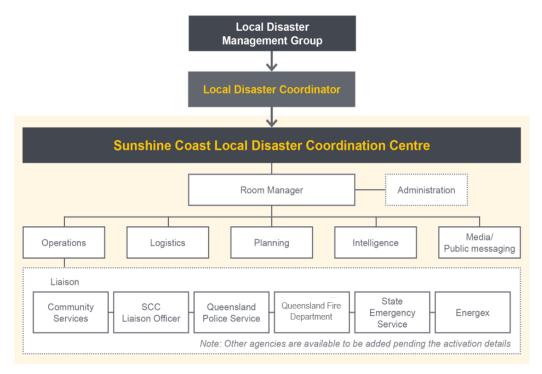


Figure 15: Sunshine Coast Local Disaster Coordination Centre Structure

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Key positions operating within the LDCC (based on the Australasian Inter-Service Incident Management System or AIIMS) include:

- Room Manager
- Operations Cell
- Planning Cell
- Intelligence Cell
- Logistics Cell
- Public Information Cell
- Administration Cell

Other localised functions include 'Customer Contact', 'Community Services', 'Field operations', and 'Local Government Liaison'. Liaison officers also form part of the structure and provide a link to their own agencies.

Refer to Sunshine Coast's LDCC Operations Plan provides more detailed information on the roles, responsibilities, and functions of the facility.

Information management

Local governments use various systems to manage information in their LDCC's, from paper-based processes to customised electronic systems. Regardless of the system used, local government should ensure they have the necessary process in place for the accurate and timely capture of information during an event.

Sunshine Coast Council uses Guardian IMS as their information management system. Guardian IMS enables the capture of relevant information and RFA's as well as the allocation of tasks to responding agencies.

Council undertakes regular training in the system with both internal and external users and includes scenario-based activities.

Intelligence gathering

Operational intelligence is the collection, collation and analysis of data and information required to drive the decision-making process, forward planning, and conduct of operations to accomplish strategic objectives.

A key contributor to the development of operational intelligence is through the conduct of impact

assessments. The purpose of an impact assessment is to collect and analyse site damage evidence to provide the Local Disaster Management Group with comprehensive understanding of the impact of an event and may include:

- Extent of loss or injury to human life
- Damage to property, infrastructure, or losses of other assets (e.g., Livestock), and
- The needs of the affected community (e.g., shelter, food, water etc).

Other sources of information may include:

- Imagery/photographic
- Communications
- Telemetry (e.g., flood gauges)
- Human experiences

Two key outcomes of accurate and current operational intelligence are:

- Decision-making, planning, tasking, communications and messaging
- A common operating picture at all levels through shared situational awareness.

Operational reporting (SitReps)

The LDC will ensure operational reporting — Situation Reports (SitReps) occur from Local District to Disaster District to State commences once the LDMG is activated. Once the LDCC is activated, all reporting will be undertaken as detailed in the LDCC Operations Sub-Plan.

SitReps will be prepared on a regular basis including:

- On activation
- At pre-determined times (usually twice daily, but may be more frequent)
- As the situation changes
- On a request from the DDC, and
- At the conclusion of operations.

SitReps will be created and stored within Guardian IMS to ensure they are accessible by all staff and agencies supporting the LDCC. The LDC is responsible for ensuring that SitReps are prepared and the Chair of the LDMG is responsible for their authorisation. All SitReps are provided to the District Disaster Coordinator (DDC) and LDMG Members.

Requests for Assistance (RFA)

When Local Government resources are exhausted, unsuitable for use or a specific technical resource or capability is not able to be located or available, an RFA will be forwarded to the District requesting support. All requests for assistance to the District shall go through the LDC or delegate by way of a "Request for Assistance" process.

The LDC will be proactive in informing the District if it is likely that requests for additional resources are to be made so that in turn the District can also be proactive in its planning for requests for additional resources from within the region, or if these are not available, from the State level.

If resources from State are not available or not within its jurisdiction to approve, a request will be forwarded to the Australian Government for assistance (e.g., ADF support under the DACC arrangements)

Financial management

Disaster-related finances are not normally included in the budgetary processes of Council. All agencies are responsible for monitoring, tracking, and capturing approved expenditure during disaster operations. This includes the provision of their own financial services and support, meeting and recording their own operational expenses incurred during a disaster event and for claiming reimbursement of any expenses allowed under the State Disaster Relief Arrangements (SDRA) and the Disaster Recovery Funding Arrangements (DRFA).

Refer to Finance Sub-plan for further information

Re-supply of isolated communities

Disaster events have a potential to create isolated communities within the local government area. The local group is responsible for supporting communities within the area to prepare for the possibility of temporary isolation and ensuring resupply of food and other essentials during times of isolation.

If an event does isolate a community within the Sunshine Coast, all resupply requirements will be addressed in accordance with the Queensland Resupply Guidelines.

Media management

All media management and associated communications-related functions for an event will be undertaken as per the Sunshine Coast Information & Warnings Sub Plan.

Public information and warnings

The plan identifies that public information and warnings provided by the local group shall be provided mainly through media releases specifically ABC radio, commercial radio and television networks, social media, print media and the Disaster Hub. Landlines and mobile phones will also be utilised for emergency alert advice. The use of SEWS (Standard Emergency Warning System) or the national Emergency Alert (EA) telephone and SMS messaging will be used to support and reinforce the warning messages provided. The Queensland Government and Sunshine Coast Council contact centres will also be used to support and emphasise the messages provided through the various forms of media.

The Chair of the LDMG and LDC shall be the key sources of information to the community regarding the status of the response to the event and any other associated threats or required community actions. The role of the LDMG Media Liaison Officer is to support these spokespersons and to ensure a coordinated and consistent message is broadcast to the community.

Refer to Public Information and Warnings Operational Sub-plan for further information

Damage assessments

Initial damage assessments will be coordinated through the LDCC and will involve a number of agencies including the Queensland Fire Department (QFD), Sunshine Coast Council and may include representatives from Queensland Reconstruction Authority (QRA) and any other agency or organisation as required. The information collated from the assessments will be used in forward planning by the LDMG, as well as in disaster recovery operations.

Fatigue management

In the event that the activation continues for an extended period of time, fatigue management principles will apply. Disaster management entities will be required to manage fatigue of their staff in line with their internal agency policies and procedures. Personnel must have the capacity to rotate or replace staff during longer protracted events to prevent physical and mental health issues.

After-Activation reviews

The review of operational activities undertaken during a disaster is a key component of developing capacity and improving disaster management arrangements. Post-disaster assessments are held to:

- Assess disaster operations including actions, decisions or processes
- Document those processes that worked well and identify a course of action to ensure that they are captured and updated in relevant plans for use in the next operation, and
- Assess capability and consider where additional planning, training and/or exercises may enhance capability.

These reviews are conducted through two forms of debrief, namely:

1. Hot debriefs

Hot-debriefs are undertaken immediately after operations have ceased, giving participants the opportunity to share learning points while the experience is still very fresh in their minds. Multiple hot debriefs during protracted operations may be appropriate to identify significant issues and provide prompt solutions for immediate implementation. A hot debrief will discuss:

- What worked well
- What didn't work well
- Safety issues
- Immediate remedial actions required to rectify issues.

2. Post-event debriefs

This form of debrief is undertaken no more than two weeks after an operation, when participants have had an opportunity to take a considered view of the effectiveness of the operation. An 'After Activation Review report is to be completed to provide an overview of the lessons identified following an event and importantly recommendations for improving disaster management. 'Post-event debriefs' include:

- Assessment of decisions made, actions taken, and processes conducted
- Assessment of plans against conduct of operations
- Assessment of capability and capacity and where further planning, training, or exercising is required
- Any critical safety issues, and
- Resolutions for improvements.

For further information refer to IGEM Lessons Management Framework

After action reviews should be completed for both disaster response and relief operations and recovery operations and are conducted as deemed appropriate within the guidelines and framework and by the Chair of the LDMG and the LDC

Post-operations report

Following the completion of all reviews, a Post-Operational Report (POR) will be prepared and provided to the Local Disaster Management Group. This report details findings and recommendations to address any operational issues identified during debriefs. If issues have been identified, an 'Action Plan' must be included in the report to ensure issues are rectified. This plan will be monitored by the LDC to ensure affirmative action is taken on each issue raised.

Correlation between response and recovery operations

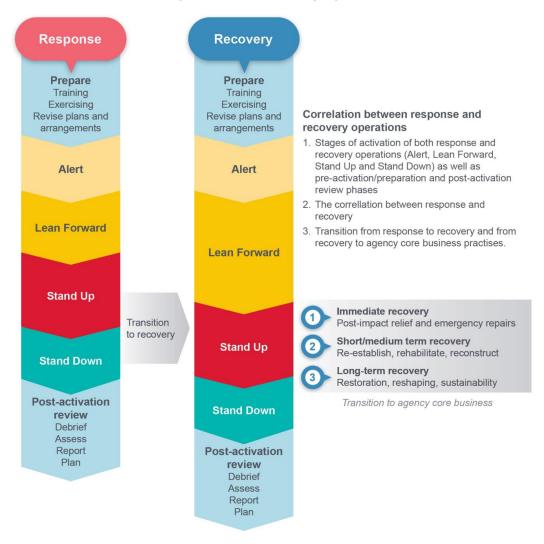


Figure 16: Correlation Between Response and Recovery

The above diagram illustrates the correlation between the disaster management phases of response and recovery. A brief description of each of the stages that follows endeavours to provide a 'factual' overview of what is likely to occur before, during and after an event.

Response 'Prepare' and recovery 'Pre-activation' stages

This is the period where plans and arrangements are revised, training and exercising is conducted and all agencies are preparing for future activation.

'Alert' stage

Preferably, both response and recovery agencies are made aware of a threat that may impact their area of responsibility. At this stage no significant activities are undertaken other than monitoring the situation and some communications between relevant agencies.

'Lean Forward' stage

- The threat is imminent, and all agencies are preparing to 'stand up'.
- Response agencies are in state of readiness.
- Ideally LDMG has conducted its initial meeting and the LDCC is being prepared for activation.
- Recovery agencies are communicating regularly and making preliminary arrangements.
- The Local Recovery Group (LRG) may consider meeting.
- All agencies are gathering information for future planning and activities.

Response 'Stand Up' stage

- Response plans are implemented, agencies activated, resources mobilised, and responserelated tasks are being conducted.
- Recovery agencies are still at Lean Forward, however gathering information on communityrelated damage assessments. If not already occurring, the Local Recovery Group will be meeting to scope out likely activities and initial actions
- LDCC is operating to desired level and LDMG is meeting.
- LDC and LRC are communicating regularly.

Prior to Stand Down stage for responders, a decision will be made by the LDMG in consultation with LDC and LRC as to when recovery operations are to commence. This should be a seamless transition but cannot be defined precisely as there is no 'hard and fast' rule

Ideally, a 'Recovery Plan' should be developed during the response phase, detailing at what point response operations cease and recovery operations commence. In a technical sense, response ends when all tasks related to preservation of life, property and the

environment. are completed, however in most instances there will be overlaps in the short term.

Response 'Stand Down' stage

- · Response tasks are completed.
- LDCC records are secured and the Transition to Recovery plan is implemented.
- Response agencies including Police, Emergency Services, Council operational branches and relief-related service providers cease activities, refurbish resources, and conduct operational reviews (Debriefs).

Recovery 'Stand Up' stage

- As response activities are ending the LRG will 'officially' commence stage 1 recovery activities (Post-impact relief and emergency repairs)³⁴.
- To coordinate the recovery process, the LDCC should remain operating, albeit in an altered staffing model, to suit the recovery service delivery.
- Plans previously prepared during the Recovery Lean Forward/Response Stand Up stages will be implemented and modified as required to meet the changing needs of the community impact as it becomes known.

Recovery 'Stand Down' stage

- Recovery activities may take a considerable period of time (weeks, or months) that will only cease when agencies determine that services can be appropriately handled by agencies as part of their 'core' business.
- At this point, Recovery Stand Down will occur, with reviews of operational performances through debriefs conducted.

In the phase following 'stand down' both response and recovery entities will undertake a Lessons Management approach to the conduct of their operations across the four stages of activation and incorporate lessons identified into future planning and training (continuous improvement/lessons learned).

For more details on activation triggers and indicative actions refer to Appendix 2

³⁴ It should be noted that the LRG may already have been at stand up just prior to this ensuring that all planning for initial tasking was completed

Declaration of a disaster situation

In accordance with s64 of the Act, The Sunshine Coast DDC may, with the approval of the Minister, declare a disaster situation for the district or part of the district, if satisfied that:

- A disaster has happened, is happening or is likely to happen in the disaster district
- It is necessary, or reasonably likely to be necessary, for the DDC to exercise declared disaster powers to prevent or minimise any of the following, namely:
 - Loss of human life
 - Illness or injury to humans
 - Property loss or damage
 - Damage to the environment.
- Before declaring the disaster situation, the DDC must take reasonable steps to consult with:
 - The district group, and
 - Sunshine Coast Council.
- A failure to consult with the above entities does not affect the validity of the declaration.

Under s69 of the Act, the Minister and Premier may also declare a disaster situation for the State of part of the State for the above circumstances.

The declaration of a disaster situation relates directly to the provision of additional powers for a specific event. A disaster situation is not required to activate the disaster management arrangements or to obtain financial assistance through established disaster relief schemes.

The duration of a disaster declaration has a 14-day duration from the date it is declared unless it is extended or ended sooner by the Minister under sections s.67(A) and s.68(1) of the Act.

Warnings

Warning authorities

The following table details agencies that are responsible for issuing warnings.

Table 11: Warning Authorities

Agency	Warning/Information type
Bureau of Meteorology	Severe Weather Alerts (e.g., fire weather, heatwave) Flood Warnings and Watches Marine Warnings Tropical Cyclones Watch and Alert Tsunami Watch and Alert Severe Thunderstorms Space weather
Department of Transport and Main Roads	State major road disruptions
Queensland Rail	Queensland Rail disruptions
Local Government	Floods, Storms and Cyclone warnings
Queensland Health	Public Health alerts Heatwaves
Queensland Fire Department (QFD)	Emergency Alerts (EA) Standard Emergency Warning Signal (SEWS) Bushfires and major fires Hazardous materials incidents
Utility owner (e.g. Energy Queensland)	Major Infrastructure failure
Unitywater	Major Infrastructure failure Issue drinking water notices Notify of sewerage releases to the environment
Seqwater	Dam release notifications Dam spilling Dam recreational safety
Queensland Police Services	Public Safety Preservation Act declarations Terrorism incident
Biosecurity Queensland	Emergency animal diseases Priority plant pests and diseases

Warning notifications

During an event, the release of public information on aspects such as road closures, traffic routes, advice on evacuation procedures and centres will be coordinated through the LDCC. Such information and warnings will be provided to the community via a number of communication sources including:

- Mobile/ landline telephone including SMS messaging
- Broadcast media including ABC radio, local radio, and television networks
- Social media platforms including: Council's website, Twitter, Facebook, LinkedIn, OurSc and Disaster Hub
- Media websites
- Doorknocking
- Opt-in notification systems including road closures and weather warnings.

Australian Warning System (AWS)

1 November 2023, changes to the way warnings are communicated for natural disaster events in Queensland.

The new AWS means that warnings are consistent across the country, across hazards, and easier to follow and understand.

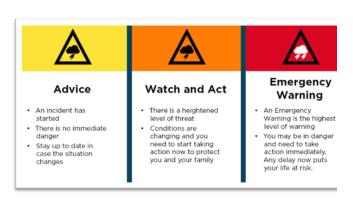
Every warning has an icon that tells you what the hazard is, and the warning level and colour tells you what the danger level is.

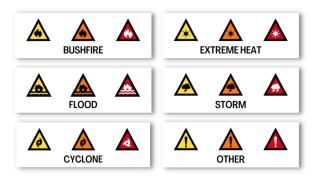
There are three warning levels:

Advice (Yellow): An incident has started. There is no immediate danger. Stay up to date in case the situation changes.

Watch and Act (Orange): There is a heightened level of threat. Conditions are changing and you need to start taking action now to protect you and your family.

Emergency Warning (Red): An Emergency Warning is the highest level of warning. You may be in danger and need to take action immediately. Any delay now puts your life at risk.





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National warning systems

Emergency Alert (EA)

EA provides a platform for local and state agencies to issue warnings. EA is a way to deliver messages directly to a person's mobile or landline phone, it should complement other forms of public information or warning delivery such as traditional media, social media and website updates.

A transparent and consistent approach is required when determining the most appropriate warning delivery method to use. In preparing and sending an EA, consideration should also be given to the consequences of that decision and the likely community response.

The management of consequences is through this consideration of any wider community impact. Public information and warnings can be distributed by various state and local groups for disasters and emergency situations. Warnings should be timely and issued as soon as the appropriate recommendation for protective action can be made.

https://www.disaster.qld.gov.au/__data/assets/pdf _file/0027/339417/M1174-Queensland-Emergency-Alert-Manual.pdf

Standard Emergency Warning System (SEWS)

The Standard Emergency Warning Signal (SEWS) is a nationally agreed warning system. The purpose of SEWS is to alert the community that an official emergency announcement is about to be made concerning an actual or imminent emergency that has the potential to affect them.

The authority to initiate SEWS is restricted to Queensland State Manager of the Bureau of Meteorology (for meteorological purposes), Commissioner - QPS (for disaster events and HAZMAT related incidents) and Commissioner – QPS.

When a SEWS warning is issued, the LDC (or nominated delegate) of each local government affected by the warning is to be notified by the initiating authority at the earliest opportunity. All initiating authorities should notify the QPS State Duty Supervisor or State Duty Officer at the SDCC Watch Desk, who will then contact the relevant local governments.



Evacuation

Stage of evacuation

Evacuation of a particular area is necessary when a hazard threatens and puts at risk the safety of people within that area or following the impact of a hazard which has subsequently rendered the area uninhabitable. Evacuation becomes necessary when the benefits of leaving significantly outweigh the risk of 'sheltering-in-place'. There are five (5) stages to an evacuation process, namely:

Table 12: Stages of Evacuation

Stage	Brief description
Decision	The decision to evacuate is the first stage of evacuation. Complex issues need to be considered in making this decision, often with only limited information and time available.
Warning	An evacuation warning is the second stage of the process. Warning messages provide guidance and sufficient detail, must be clear, issued by an authority and provide a clear action statement. Warnings will be disseminated to the public in the most appropriate ways.
Withdrawal	Withdrawal is the third stage of the process and involves the organised movement of people from a dangerous or potentially dangerous area to one that is safer.
Shelter	Shelter is the fourth stage of the evacuation process and involves the provision for basic needs of people affected by the emergency, away from the immediate or potential effects of the hazard. Residents or visitors are encouraged to check Council's disaster dashboard or refer to the warning message for open evacuation centres within the region. The preferred option is to reside/relocate to friends and family members in the first instance if they are outside of the exposed area.
Return	Return if the final stage of evacuation; the period during which those who have left the hazard impact area and have been unable to return are now able to do so. It will be necessary to undertake an impact assessment of the area to determine if return is possible.

Evacuation objectives adopted by the Local Disaster Management Group are:

- To ensure the preservation of life during a disaster event
- To use evacuation when it is deemed to be the most appropriate strategy, and
- To ensure the effective coordination of the evacuation operation.

To avoid confusion, a key element in the evacuation process is clear and concise community messaging that provides information and actions to be taken.

Figure 16: Stages of Evacuation summarises the evacuation process.

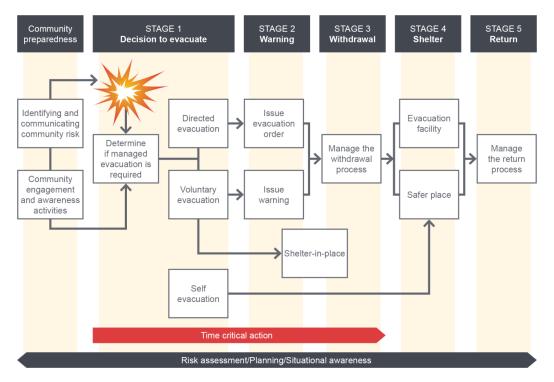


Figure 17: Stages of Evacuation

Evacuation centres

Council has identified various community facilities across the region as potential evacuation centres or places of refuge. The LDCC is responsible for coordinating the activation and closure of these facilities.

These facilities can be used as outlined:

- An evacuation centre is a facility set aside to provide short-stay emergency accommodation for displaced (evacuated) residents.
- A place of refuge is a facility identified or set aside to provide a brief respite from disaster effects and does not require the provision of accommodation.

Community evacuation centres or places of refuge centres may be opened by Council as required as a result as an impending threat within the region. The community will be notified of their opening via various communication platforms.

People are encouraged to seek refuge with family or friends in the first instance. If evacuating, register your location with 'Register.Find.Reunite' to ensure family and friends know you are safe. For further information on evacuation centres, refer to Council's Evacuation Centre Management Sub-Plan.

Neighbourhood Safer Places

A Neighbourhood Safer Place (NSP) is a local open space or building, such as ovals or sports clubs where people may gather as a last resort to seek shelter from a bushfire.

An NSP may be part of your contingency plan when:

- A bushfire survival plan has failed
- The plan was to stay and defend a property, but the extent of the fire means that the impact of the fire is too great and therefore the property is no longer a safe place to shelter
- The fire has escalated to an 'extreme' or catastrophic' level and voluntary evacuation is the safest option.

NSP's for Sunshine Coast include:

Location	Address	Туре
Yandina Sports Ground	Steggalls Road, Yandina	Open space
Mapleton Lily Ponds	10 Delicia Street, Mapleton	Open space
Maleny Showgrounds	Stanley River Road, Maleny	Open space
Briggs Park Sports Oval	Jubilee Drive, Palmwoods	Open space

Table 13: Neighbourhood Safer Places

Volunteer management

Volunteers play a key role in local disaster management response. During times of disasters, individuals and communities inevitably seek to assist their neighbours by spontaneous or ad hoc volunteering. To maximise the opportunities of strong community goodwill following a disaster and minimise the negative impacts of an influx of willing, yet unsolicited and unorganised helping hands, Volunteering Sunshine Coast (VSC) is the primary local point to effectively manage spontaneous volunteers prior to and following an event.

Volunteering Queensland is a central point of recruitment and referral of spontaneous and ad hoc volunteers through its Emergency Volunteering – Community Response to Extreme Weather (EV-CREW) state-wide function. This function identifies locally available people who are able to provide initial relief as part of the response for impacted people and communities. Volunteering Sunshine Coast is a member of the LDMG.

Further information regarding local volunteer management see Volunteering Sunshine Coast at

www.volunteeringsc.org.au

and EV CREW at

www.volunteeringgld.org.au/.

Offers of assistance

Following a disaster, the public may offer assistance to affected individuals and communities. These offers of assistance provide a benefit to those affected and supplement financial support schemes from State and Australian government.

Offers of assistance may include the following:

Financial donations

- Volunteering
- Solicited or unsolicited goods and services.

The <u>GIVIT</u> organisation is the recognised lead agency in the management of donated goods.

For further information refer to Offers of assistance, <u>PPRR Disaster Management</u> <u>Guideline</u>.

Concurrent events

The global COVID-19 pandemic has prompted governments to reassess the management of society's critical functions, including economic management, health care services, supply chains, as well as response to natural disaster events. With COVID-19 as a backdrop, planning and response activities must continue to occur to be able to effectively deploy resources for other disasters which may unfold simultaneously. For example, the concurrence of tropical cyclones, flooding and a global pandemic presents unique challenges for the disaster management sector.

As a consequence, disaster management entities need to undertake planning that is cognisant of this rapidly changing hazard-scape. This planning must include developing the capability to coordinate multiple simultaneous events and managing the impacts of fatigue on staff required to respond to these events.

Cross border arrangements (C2C)

C2C arrangements responds to the needs of councils affected by natural disasters and acknowledges the desire of unaffected councils to support their colleagues during these events. Local requests for C2C support are made through the Request For Assistance (RFA) process to the DDC via the Local Disaster Management Group.

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Defence assistance

The principle applied to the provision of Defence Assistance to the Civil Community (DACC) is that State or Territory Governments are primarily responsible for combating disasters using available resources. Australian Government resources (including Defence assets) may be made available in situations where the State or Territory governments are unable to react with sufficient speed or lack the necessary resources or skills.

There are three categories of defence assistance:

Category 1: Local emergency assistance (DACC 1)

Emergency assistance for a specific task(s) provided by the Senior Australian Defence Force Officers/Unit Commander/Administrator, from within their allocated resources, in localised emergency situations where immediate action is necessary to save human life, alleviate suffering, prevent extensive loss of animal life, or prevent widespread loss and damage to property. Duration of assistance shall normally not exceed 48 hours.

Category 2:Significant crisis response or relief assistance (DACC 2)

Emergency assistance, beyond that provided under DACC 1, during a more extensive or continuing disaster response directly related to saving human life or alleviating human suffering or preventing the loss or damage to property when State/Territory resources are inadequate. This may include short term recovery activities during the transfer of tasks to local and state recovery agencies in the immediate aftermath of an emergency. Duration of assistance shall depend on nature, scope of emergency and available resources.

Category 3: Significant recovery assistance (DACC 3)

Emergency assistance associated with recovery from a civil emergency or disaster, which is not directly related to the saving of life or property that involves longer term significant recovery activity, such as reconstruction of the physical infrastructure and the restoration of emotional, social, economic, and physical wellbeing. Duration of assistance shall depend on nature, scope of recovery effort and available resources.

Relationship between activation, declarations, and financial assistance

The activation of disaster management arrangements, the Local Plan, or LDCC confers neither special powers nor funding and it is not necessary for a declaration of a disaster situation to be made to activate council's disaster management arrangements.

A declaration of a disaster situation under sections 64 or 69 of the Act provides extraordinary powers to preserve life and property.

The activation of either DRFA or SDRA provides for financial support to the community, funding for disaster operations of State government departments and local governments and restoration of essential public assets.

All three actions are independent and are not interlinked or conditional, although some or all may occur for the same event.

External coordination and control facilities

District Disaster Coordination Centre (DDCC)

The Sunshine Coast DDCC is established to provide State level support to the LDCC as well as disseminate information from local government level to the State. The DDCC will implement decisions of the DDC as well as coordinate State (and Australian government) resources in support of the disaster affected community.

The DDCC will usually be established at the Police Communications Centre in Maroochydore. However, the DDCC may be established at a different venue or even co located with one or other of the LDCC's if the DDC believes it to be beneficial to the overall coordination effort required.

Field Coordination Centre (FCC)

An FCC is established by Council to assist in the coordination of field operations. The process for the activation and establishment of the FCC will be in accordance with Council's FCC Operational Plan. Members of the LDCC may be requested to attend the FCC and vice versa to ensure a coordinated and effective response. The FCC may also establish a forward coordination point in the field to aid in the coordination of response. The LDCC will support the FCC by identifying any necessary human and physical resources and making them available for the response effort.

Incident Control Centre (ICC)

An ICC is established by the lead agency responsible for the specific threat. The ICC has an immediate threat reduction and resolution role. The process for the activation and establishment of the ICC will be in accordance with that agency's operational plans.

Members of the LDCC, including suitable Council representatives, may be requested to attend the lead agency's ICC as a liaison officer to provide support to the lead agency to ensure a coordinated and effective response. This request will be made by the incident controller to the LDC.

This section of the LDMP provides an overview of Council's disaster recovery arrangements. For full details refer to Sunshine Coast Recovery Sub-Plan and other recovery-related documents.

PART 8 – RECOVERY

Meaning of terms

Disaster recovery

'Disaster recovery' is the coordinated process of supporting disaster-affected communities' psychosocial (emotional and social) and physical well-being; reconstruction of physical infrastructure; and economic and environmental restoration³⁵.

Relief

'Relief' is efforts to meet the immediate needs of persons affected by a disaster, to minimise further loss through the provision of immediate shelter and basic human needs³⁶.

Rationale

Disaster relief and recovery is a complex and often lengthy process, requiring a collaborative, coordinated, adaptable and scalable approach. Responsibility for its delivery is shared between all levels of government, non-government and non-profit organisations that work closely with the community to achieve the effective outcomes.

Council has developed a dedicated Recovery Sub-Plan to provide guidance and direction on the preparation for, conduct and support of disaster recovery operations in the Sunshine Coast and to assist in building a more informed, sustainable, and resilient community. Information on recovery can be found on Council's Disaster Hub.

Principles of recovery

The following principles underpin all recovery planning and operations within the Sunshine Coast and are consistent with Queensland's Recovery Plan:

- Understanding the context understanding community context, with each community having its own history, values, and dynamics
- Recognising complexity responsive to the complex and dynamic nature of both emergencies and the community
- Using local, community-led approaches community-centred, responsive, and flexible, engaging with the community and supporting them to move forward
- Ensuring coordination of all activities a planned, coordinated and adaptive approach, between community and partner agencies, based on continuing assessment of impacts and needs
- Employing effective communication built on effective communication between the affected community and other partners, and
- Acknowledging and building capacity recognising, supporting, and building on individual, community and organisational capacity and resilience to disaster events.

Stages of recovery

As detailed in the Queensland Recovery Plan, 'recovery is a complex and protracted developmental process that can take many years'.

As part of the disaster management arrangements, recovery planning and preparations are undertaken. This is known as preparation and prevention.

Recovery operations are undertaken across three stages. It is important to note that not all individuals, communities or recovery groups experience the same stage at the same time, nor

³⁵ Queensland Disaster Management Lexicon

³⁶ Queensland Disaster Management Lexicon

transition at the same rate. In some instances, communities can be recovering from multiple overlapping events'.

The following details the elements related to the recovery process and includes pre-activation as well as the three recognised stages of recovery, namely:

- Pre-activation Preparation and prevention
- Stage 1 Immediate (post-impact relief and emergency repairs)
- Stage 2 Short/Medium term (reestablishment, rehabilitation and reconstruction), and
- Stage 3 Long term (restoration, rebuilding, reshaping and sustainability).

Pre-activation

- · Preparation and prevention stage
 - Local recovery groups are established
 - Local recovery coordinators are appointed
 - The development and review of recovery sub-plans occurs
 - Preparedness activities are undertaken, for example, business continuity planning
 - Mitigation activities are undertaken
 - The development and review of community profiles occur
 - Recovery exercises occur
 - Training is undertaken
 - Participation in disaster management networks occurs
 - Ongoing meetings of recovery groups occur.

Stage 1 - Immediate recovery

- Post-impact relief and emergency repairs stage
 - Damage assessments and immediate clean up
 - Identification of priority infrastructure for reconstruction
 - Carcass disposal
 - Identification of priority health, safety, shelter and food needs
 - Identification of public health risks (e.g., water, sanitation, food safety) and introduction of interim measures to prevent disease
 - Provisions for psycho-social assistance
 - Pollution containment
 - Provision of relief to wildlife
 - Immediate recovery initiatives implemented including the commencement of Personal Hardship Assistance Grants and funded service provision by community organisations
 - Potential establishment of case coordination panels in affected areas to enhance collaboration and support to individuals and families who are unable to affect self-recovery
 - Recovery reporting commences
 - The State Disaster Coordination Group will transition from response operations to recovery operations
 - Potential appointment of the State Recovery Coordinator
 - Commencement of emergency infrastructure repairs, and
 - Planning, development, and consultation of an event-specific recovery plan at the local, district and state level.

Stage 2 - Short/medium term recovery

- Re-establishment, rehabilitation and reconstruction stage
 - Small businesses reopen
 - Community events resume
 - Event-specific recovery plans at the local, district and state level (where developed) are implemented
 - Coordination of ongoing impact assessments, community engagement, communication and collaboration occurs between functional recovery groups at all levels
 - The recovery progress is monitored, identifying overlapping issues, reinforcing as required with resources and capability to ensure that the momentum of recovery and reconstruction is maintained
 - Continuation of service delivery occurs, including any extraordinary services, case coordination mechanisms or financial assistance measures
 - Reconstruction activities commence including residential, infrastructure and community repairs.
- Public health risks controlled and/or eliminated
- Environmental remediation and restoration occurs
- · Heritage remediation and restoration occurs
- Betterment initiatives are implemented, and
- Damage assessment and reconstruction monitoring commences.
- Stage 3 Long-term recovery
- Restoration, rebuilding, reshaping, and sustainability stage
 - The continuation of service delivery including any extraordinary services, case coordination mechanisms or financial assistance measures
 - New social connections that may have been created
 - Triggering investment
 - Community behavioural change
 - The enhancement of infrastructure to improve resilience
 - Continuing to build recovery capacity and capability

- The implementation of longer-term recovery initiatives and funding programs
- The introduction of new services to the community
- Increases in innovation and entrepreneurial activities
- A progressive handover or absorption of recovery and reconstruction responsibilities from immediate service providers to agencies or organisations including local government, community-based or industry-led sectors that support ongoing recovery activities
- Identifying lessons and implementing improvements to increase resilience, and
- Potential post recovery operation evaluations.

For full details related to disaster recovery in the Sunshine Coast refer to Disaster Recovery Sub-Plan (V. 2024)

Financial arrangements

Introduction

The <u>Queensland Reconstruction Authority (QRA)</u> manages and coordinates Queensland's program of recovery and reconstruction funding within disaster impacted communities and delivers best practice administration of public reconstruction and resilience funds.

The "Queensland Disaster Funding Guidelines 2021" outline financial assistance available to communities, small businesses, primary producers, non-profit organisations, local and state governments affected by disasters for events that occur from 1 July 2021 onwards. The arrangements are designed to provide immediate relief for those who are unable to affect their own recovery.

Two types of funding arrangements are available, which can be activated depending upon the scale of the disaster. These include:

- Disaster Recovery Funding Arrangements (DRFA)
- State Disaster Relief Arrangements (SDRA).

Details of funding types are outlined below, refer to the <u>Queensland Disaster Relief and Recovery</u> <u>Guidelines (2021)³⁷ or refer to the <u>DRFA and SDRA Information sheet March 2022³⁸.</u></u>

Council works with the QRA to meet various financial requirements when funding is provided to Council. When activated for disaster response and recovery activities, all relevant agencies are responsible for meeting and processing operational expenses incurred during a disaster event, as per their relevant policies and obligations under SDRA and DRFA, if activated.

Types of funding

Disaster Recovery Funding Arrangements

A joint funding initiative of the Australian and state government to provide disaster relief and recovery payments and infrastructure restoration to help

This program is managed on a whole-ofgovernment basis by QRA.

Activation

The Queensland Minister for Fire and Emergency Services is responsible for activating the DRFA. This activation relies on the damage, loss and personal hardship information provided by state and local governments.

Activation of the DRFA allows for eligible expenditure to be reimbursed by QRA to activated state and local governments, loans to be disbursed to eligible individuals, non-for-profit organisations, primary producers, and small businesses, in compliance with the current funding guidelines.

The DRFA can be activated when a natural disaster or terrorist act meet the following criteria:

- A coordinated multi-agency response was required, and
- State expenditure exceeds (Commonwealthset) small disaster criterion (\$240,000).

If an event does not meet these criteria, the SDRA may be activated. Eligible damage must exceed the Local Government Trigger Point³⁹ in order to be able to seek reimbursement for Emergency Works, Immediate Reconstruction Works and REPA⁴⁰ funding under DRFA. DRFA activation can be requested by any state or local government by submitting an Activation Request form to QRA via email to DRFA@qra.qld.gov.au detailing the disaster situation and requesting activation of this relief measure.

Included in DRFA arrangements are Counter Disaster Operations (CDO), which are activities that are undertaken by Local and State Government agencies to provide direct assistance to and in the protection of the general public before, during and after a disaster event. DRFA allows for the reimbursement of extraordinary costs associated with eligible CDO activities to alleviate personal hardship and distress.

communities recover from the effects of natural disasters and terrorist acts.

³⁷ QRA - Queensland Disaster Relief and Recovery Guidelines (June 2021)

³⁸ QRA - DRFA & SDRA Information sheet (March 2022)

³⁹ QRA, Local Government trigger points.

⁴⁰ Reconstruction of Essential Public Assets - REPA are works undertaken by local governments and state agencies to reconstruct damaged essential public assets to pre-disaster function.

State Disaster Relief Arrangements

A wholly State funded program that may be activated for all hazards to help alleviate personal hardship and distress.

Activation

The SDRA is able to be activated when the Department of Communities, Housing and Digital Economy (DCHDE) identifies that local service providers have reached their capacity to provide a service to people identified as experiencing personal hardship as a direct result of a disaster event, or that there are no local service providers to assist in the event of a disaster.

The Director-General of the Department of the Premier and Cabinet (supported by QRA) is responsible for activating the SDRA. QRA will coordinate the delivery of the SDRA assistance measures.

National Disaster Relief Arrangements

There are two current funds administered nationally by the National Emergency Management Agency (NEMA) and managed by QRA in Queensland:

The Disaster Ready Fund (DRF) is intended to provide up to one billion dollars from FY 23/24 over five years to address disaster resilience and risk reduction across Australia

The Emergency Response Fund (ERF) is able to be drawn upon to allow for up to an extra \$200 million to be made available to fund emergency response and natural disaster recovery and preparedness.

Disaster Recovery Payment

The Australian Government Disaster Recovery Payment (AGDRP) is a one-off, non-means tested

payment of \$1000 per eligible adult and \$400 per child who have been adversely affected by a major disaster either in Australia or overseas.

The AGDRP may be activated when the impact of a disaster on individuals and families requires an additional Australian Government response to support short-term recovery needs.

The Prime Minister or Cabinet may also decide to provide a similar payment to New Zealand Special Category visa holders who have been affected by declared major disasters.

<u>Services Australia</u>⁴¹ administers the DRA, refer to their website for payment information.

Disaster Recovery Allowance

The Disaster Recovery Allowance (DRA) is a short-term income support payment to assist individuals who can demonstrate their income has been affected as a direct result of a disaster. When available, DRA assists employees, small businesspersons and farmers who experience a loss of income as a direct result of a disaster event. It is payable for a maximum of 13 weeks from the date at which a customer has, or will have, a loss of income as a direct result of a disaster. DRA is taxable.

Services Australia administers the DRA, refer to their website for payment information.

⁴¹ Services Australia, Natural disaster payments assistance.

Other available funding programs

Multiple financial arrangements, including funding programs, are available in Queensland to assist state and local governments, businesses, primary producers, and NGOs to prepare for, prevent, respond to and recover from disaster events.

Туре	Overview	Frequency
Australian Government Business	Find grants, funding, and support programs from across government to help your business grow and succeed. This tool will assist you to find out if you're eligible to apply and what you could receive from the grant and program if successful. Grants and Programs finder business.gov.au	All year
Gambling Community benefit funding (GCBF)	The objective of the fund is to allocate funding to not-for- profit community groups to help them provide services, leisure activities and opportunities for Queensland communities. The funding limit is between \$500 and \$35,000. An application is deemed eligible if: it is submitted by an eligible organisation the sponsored entity (if applicable) is supported by an eligible legal entity it demonstrates that it will benefit Queensland communities multiple quotes have been sourced—although the actual quotes don't need to be submitted with the application.	The GCBF has multiple funding rounds each year. The closing dates for the rounds are: • 28 February • 30 April • 30 June • 31 August • 31 October.
Get Ready Queensland Funding	Get Ready Queensland comprises a community campaign and an ongoing grants program distributed annually to councils. Get Ready funding supports councils to deliver activities that increase understanding of disaster preparedness and improve disaster resilience within their communities. These local activities are supported by a state-wide marketing campaign led by the Queensland Reconstruction Authority (QRA).	Yearly
Queensland Resilience and Risk Reduction Fund (QRRRF)	The Queensland Resilience and Risk Reduction Fund (QRRRF) helps communities reduce the risk of, and better prepare for, natural disasters. The objective of this funding is to support delivery of disaster resilience and mitigation projects that: • Align with the objectives of the: • Queensland Strategy for Disaster Resilience • National Disaster Risk Reduction framework • 2019 Queensland Monsoon Trough After the flood: A strategy for long term recovery • Are cost effective and evidence based • Address state-risk priorities such as those identified in the Queensland State Natural Hazard Risk Assessment 2017.	The QRRRF is jointly funded by the Commonwealth and Queensland governments as part of its five year National Partnership Agreement on Disaster Risk Reduction.
SES Support Grant	The aim of the SES Support Grant is to assist local governments in providing high quality emergency and disaster management services by supporting the activities of the SES. Grants up to \$75,000 for accommodation and \$30,000 for motor vehicles are available.	Yearly

Table 14: Available Funding Programs

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Translated fact sheets about financial assistance grants are available on the <u>Queensland</u> <u>Government website</u>⁴².

These fact sheets provide translated information about the different types of financial assistance grants that may be available to you should a disaster occur:

- Community recovery support and financial assistance information
- Emergency hardship assistance
- Essential services hardship assistance grant
- Essential household contents grant
- Structural assistance grant
- Essential services safety and reconnection grant.

 $^{^{\}rm 42}$ Queensland Government website: translated fact sheets for financial assistance.

PART 9 - RESILIENCE

Meaning of term

Resilience

Resilience can be defined as "a system or community's ability to rapidly accommodate and recover from the impacts of hazards, restore essential structures and desired functionality and adapt to new circumstances".

Context

Australia has experienced a number of large scale and devastating natural disasters, including catastrophic bushfires, far reaching floods, cyclones and damaging storms. Natural disasters are a feature of the Australian climate and landscape and this threat will continue, with weather patterns likely to be less predictable and more extreme over coming years.

The community is exposed to a range of other potential disasters, including urban and industrial fires, pandemics, aircraft crashes, major road accidents, marine oil spills, security incidents and exotic animal and plant diseases. Such events may have personal, social, economic and environmental impacts that take many years to dissipate.

Our unique climate, environment and demography means that we need to shape our resilience activities to suit our circumstances but within the context of being a part of the Southeast Queensland setting.

Australians are renowned for their resilience to hardship. Complementing our ability to innovate and adapt, are a strong community spirit that supports those in need, and a general self-reliance to withstand and recover from disasters.

In Queensland, we have well established and cooperative emergency and disaster management arrangements at the state, district and local levels delivering a coordinated approach and effective capabilities.

A disaster resilient community is one that collaborates and works together to understand the

risks and manage those risks together. Ensuring a disaster resilient region is the shared and collaborative responsibility of all levels of government, non-government sector, business, community and the individual.

The fundamental building blocks of disaster resilience for the Sunshine Coast are individuals and households. If at this level, people are aware of the risks and are prepared to respond and are connected to support networks, there is far greater resilience at the neighbourhood, community and regional levels. This results in a reduced reliance on emergency services and external resources in a disaster which in turn generates flexibility in formal response and recovery activities.

Queensland Strategy for Disaster Resilience

The Queensland Reconstruction Authority is the lead agency responsible for Queensland's disaster resilience policy and has created the <u>Queensland Strategy for Disaster Resilience</u>⁴³.

The Strategy describes resilience in the context of disaster management, as: 'a system or community's ability to rapidly accommodate and recover from the impacts of hazards, restore essential structures and desired functionality and adapt to new circumstances.'

State, national, and international experience has shown that the following elements contribute to a resilient organisation or community:

- Risk-informed and appropriately prepared individuals
- The capacity to adapt, and
- Healthy levels of community connectedness, trust and cooperation.

Communication and education are key in preparing for disaster events and being prepared can help to minimise the impacts and create a more resilient community.

⁴³ QRA, Queensland Strategy for Disaster Resilience

⁸⁶ Sunshine Coast Council Local Disaster Management Plan

Sunshine Coast Resilience Plan

Council has prepared a Disaster Resilience Plan that aims to provide for the safety and care of its residents and visitors to the region and recognises that building regional resilience is a shared responsibility between all levels of government, the business community, non-government sector and the community.

Council has identified four priority areas critical to ensuring our region can respond to and recover quickly from any disaster, namely:

Priority	Desired outcomes
Strengthening community disaster resilience	A prepared, adaptive and disaster resilient community who understands their vulnerabilities and exposure to local disaster risks and is responsive to a changing environment.
	Community-based solutions empowering communities to use their own knowledge and decision-making processes to prepare and take action before, during and after disaster events.
	Our neighbourhoods are connected with each other and invested in local efforts to reduce exposure and increase response to disasters.
	Sunshine Coast communities are engaged with Council and have access to up-to-date information on how to prepare, respond, and quickly recover from a disaster or major event.
	Quickly recover from a disaster or major event.
Strengthen economic disaster resilience	Business owners are aware of the risks to business continuity and are able to identify and implement strategies to minimise the negative economic impact of a disaster or major event.
	Sunshine Coast businesses have access to up-to-date information on how to prepare, respond, and quickly return to operations following a disaster or major event.
	Strong economic leadership and collaboration by government, business and industry on disaster resilience and preparedness activities.
Protection of critical	A disaster resilient region shaped by clever planning and good design.
infrastructure	Reduced exposure to all hazards through responsible land use planning, development, and construction.
	Decision making and delivery of asset management, operations and investment that considers climate hazards and reduces disaster risks in the built environment.
	Critical infrastructure is able to support community access basic needs post disaster event.
	Coastal dependent development / community.
	Infrastructure is resilient to coastal hazards.
	(From the Environment and Liveability Strategy 2017 Part A: Strategic Direction)

Priority	Desired outcomes
Preservation of the environment	The environment is able to absorb change, manage major events and bounce forward to a stronger, more resilient state.
	The environment is protected against loss of native vegetation and habitat.
	Biodiversity values in our neighbourhoods and the impacts of climate change are strong and understood.
	Biodiversity conservation and the management of waterways, wetlands, and the coastal environment incorporates the predicted impacts from climate change and natural hazards.
	The impact of climate change on our vulnerable communities is less due to sustainable environmental planning.
	From the Environment and Liveability Strategy 2017 Part A: Strategic Direction

Table 15: Sunshine Coast Resilience Priorities

For full details refer to Council's Disaster Resilience Plan 2019-2022.

PART 10 - APPENDICES

Appendix 1: Definitions

Definitions of words used in this plan have been primarily sourced from the Queensland Disaster Management Lexicon, version 2.01, June 2021. Other definitions not sighted in the Lexicon will be referenced accordingly.

Activation

Activation involves the commencement of a process or activity in response to a trigger. An activation is not a declaration, nor is it dependent on the declaration of a disaster situation (see definition for declaration). For example, activation of a relief measure, as detailed in the Queensland Disaster Relief and Recovery Arrangements.

After-activation review (AAR)

A debriefing process following an event or activity by those involved with, or interested in, that event and whose purpose is to learn from it.

Alert

A level of activation. A heightened level of vigilance due to the possibility of an event in the area of responsibility. Some action may be required. The situation should be monitored by someone capable of assessing the potential of the threat.

All-hazards approach

The all-hazards approach assumes that the functions and activities applicable to one hazard are most likely applicable to a range of hazards and consequently, a disaster management plan that captures the functions and activities applicable to all hazards.

All agencies approach

All agencies should be involved to some extent in emergency management. The context of emergency management for specific agencies varies and may include:

- Protecting the community and environment from risks arising from the activities of the organisation.
- Ensuring the continuity of their business or service.
- Protecting their own interests and personnel.
- Protecting the community and environment from credible risks.

Australian Warning System (AWS)

1 November 2023, changes to the way warnings are communicated for natural disaster events in Queensland. The new AWS means that warnings are consistent across t country, across hazards, and easier to follow and understar

Every warning has an icon that tells you what the hazard is and the warning level and colour tells you what the danger level is.

There are three warning levels:

Advice (Yellow): An incident has started. There is no immediate danger. Stay up to date in case the situation changes.

Watch and Act (Orange): There is a heightened level of thre Conditions are changing and you need to start taking actior now to protect you and your family.

Emergency Warning (Red): An Emergency Warning is the highest level of warning. You may be in danger and need to take action immediately. Any delay now puts your life at risk

Briefing

The process of advising personnel of the details of an incident or an event with which they will be dealing.

Capacity

The combination of all the strengths, attributes and resources available within an organisation, community, or society to manage and reduce disaster risks and strengthen resilience. Capacity may include infrastructure, institutions, human knowledge and skills and collective attributes such as social relationships, leadership, and management.

Community

A group with a commonality of association and generally defined by location, shared experience, or function.

A social group which has a number of things in common, such as shared experience, locality, culture, heritage, language, ethnicity, pastimes, occupation, workplace, etc.

Comprehensive approach

The development of emergency and disaster arrangements to embrace the aspects of prevention, preparedness, response, and recovery (PPRR). PPRR as aspects of emergency management, not sequential phases.

Consequence

The outcome or impact of an event and may be expressed qualitatively or quantitatively. There can be more than one consequence from an event. Consequences are generally described as the effects on people, society, the environment, and the economy (Geoscience Australia).

Coordination

The bringing together of organisations to ensure effective disaster management before, during and after an event. It is primarily concerned with systematic acquisition and application of resources (people, material, equipment, etc.) in accordance with priorities set by disaster management groups. Coordination operates horizontally across organisations and agencies.

Coordination Centre

A centre established as a centre of communication and coordination during disaster operations.

Critical infrastructure

The physical structures, facilities, networks, and other assets which provide services that are essential to the social and economic functioning of a community or society.

Damage assessment

The process of collecting quantifiable data that enables the assessment of the impact of an event. Data collected could be used to inform Impact Assessments. Damage could include, but is not limited to, damage to:

- Infrastructure
- Homes and public buildings
- · Commercial properties
- The environment

Debrief

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A meeting at the end of an operation with the purpose of assessing the conduct or results of an operation.

Declaration (of a disaster situation)

The formal procedure to enable declared disaster powers under the Disaster Management Act 2003 (s64-s69) as required. Specific powers may be used to prevent or minimise loss of life, injury, or damage. This term specifically relates to declaration of disasters under the Disaster Management Act 2003 which is distinct from a 'declaration of an emergency situation' as defined in the Public Safety Preservation Act 1986.

Directed evacuation

Also known as compulsory evacuation is where a relevant government agency has exercised a legislated power that requires people to evacuate. A directed evacuation under the Disaster management Act 2003 requires the declaration of a disaster situation.

Disaster

A disaster is a serious disruption in a community, caused by the impact of an event, that requires a significant coordinated response by the State and other entities to help the community recover from the disruption.

District Disaster Coordinator (DDC)

The role of the District Disaster Coordinator, in addition to other duties, is to coordinate disaster operations in the disaster district for the district group.

District Disaster Management Group (DDMG)

A district disaster management group is established for each disaster district. A district group consists of the persons prescribed by regulation to be members of the group.

Disaster Hub

Disaster Hub is a web-based platform that provides comprehensive, centralised, and real-time information for the public, media, and external agencies to access before, during and after emergency and disaster events. www.disaster.sunshinecoast.qld.gov.au

Disaster Management

Disaster management means arrangements about managing the potential adverse effects of an event, including, for example, arrangements for mitigating, preventing, preparing for, responding to, and recovering from, a disaster.

Disaster Management Act

The Parliament of Queensland makes legislation by enacting an Act. This means the Legislative Assembly passes a Bill for the Act and the Bill is given royal assent. On assent the Bill becomes an Act. The Disaster Management Act 2003 provides the legislative basis for the disaster management in Queensland.

Disaster management standards

The inspector-general may make one or more standards (each a disaster management standard) about the way in which entities responsible for disaster management in the State are to undertake disaster management.

Disaster Management Guidelines

The chief executive may prepare guidelines to inform the State group, district groups and local governments about matters relating to any of the following:

- The preparation of disaster management plans
- The matters to be included in a disaster management plan
- Other matters about the operation of a district group or local group the chief executive considers appropriate having regard to disaster managementt for the State.

Disaster intelligence

Also referred to as 'Intel'. The product of a process of collecting and analysing information or data which is recorded and disseminated as intelligence to support decision making.

Disaster operations

Disaster operations means activities undertaken before, during or after an event happens to help reduce loss of human life, illness or injury to humans, property loss or damage, or damage to the environment, including, for example, activities to mitigate the adverse effects of the event.

Disaster Recovery Funding Arrangements (DRFA)

A joint Australian Government-State cost sharing arrangements to alleviate the financial burden on the states and to facilitate the early provision of assistance to disaster affected communities.

Through the Disaster Recovery Funding Arrangements 2018 (DRFA), the Australian Government provides financial assistance directly to the states to assist them with costs associated with certain disaster relief and recovery assistance measures.

Disaster response capability

The ability to use Local Government resources, to effectively manage or help another entity to manage an emergency situation or a disaster in the local government's area.

Disaster situation

Means a disaster situation declared under s64(1) by the district disaster coordinator with the approval of the Minister, or by the Minister or Premier (s69).

Emergency Alert (EA)

A national telephone warning system that provides Australian emergency authorities with an enhanced ability to warn the community in the event of an emergency. The warning system is another tool available for organisations to issue emergency warnings. Emergency Ale will be issued via landline and mobile telephones.

Emergency management

Emergency management is also used, interchangeably, with the term disaster management.

Evacuation

The planned movement of persons from an unsafe or potentially unsafe location to a safer location and their eventual return.

Evacuation centre

A building located beyond a hazard to provide temporary accommodation, food, and water until it is safe for evacuees to return to their homes or alternative temporary emergency accommodation.

Event

An event may be natural or caused by human acts or omissions. It can also mean any of the following:

- A cyclone, earthquake, flood, storm, storm tide, tornado, tsunami, volcanic eruption or other natural happening
- Bushfire, an explosion or fire, a chemical, fuel or oil spill, or a gas leak
- An infestation, plague, or epidemic
- A failure, or disruption to, an essential service or infrastructure
- · An attack against the State
- Another event similar to the above events.

Exercise

A controlled, objective-driven activity used for testing, practicing, or evaluating processes or capabilities. Exercises may be 'field', 'functional' or 'discussion' in nature.

Functional lead agency

An agency allocated responsibility to prepare for and provide a disaster management function and lead relevant organisations that provide a supporting role.

Hazard

A process, phenomenon or human activity that may cause loss of life, injury or other health impacts, property damage, social and economic disruption, or environmental degradation.

Hazardscape

Both natural and human-made (anthropogenic) hazards anthe cumulative risks that they pose across a given geographical area (unknown source).

Sunshine Coast Council Local Disaster Management Plan

Incident

Item 8.4

Day to day occurrences, being an emergency or sudden event accidentally or deliberately caused which requires a response from one or more emergency response agencies by itself or in cooperation with other response agencies.

Lean forward

A level of activation. An operational state prior to 'stand up' characterised by a heightened level of situational awareness of a disaster event (either current or impending) and a state of operational readiness. Disaster coordination centres are on standby, prepared but not activated.

Local Disaster Coordinator (LDC)

A person appointed under s35 of the Act to coordinate disaster operations and to regularly report to the local group about disaster operations. The person appointed must have the necessary expertise of experience and the appointment must be in writing.

Local Disaster Management Group (LDMG)

A local group as specified under s29 of the Act.

Local Disaster Management Plan (Local Plan)

A plan prepared under s57 of the Disaster Management Act 2003 that documents arrangements to manage disaster planning and operations within the local government area of responsibility

Mitigation

Measures taken in advance of a disaster aimed at decreasing or eliminating its impact on communities, the economy, infrastructure and the environment.

Neighbourhood safer places (NSP)

A local open space or building where people may gather, as a last resort, to seek shelter from bushfire.

Non-government or non-profit organisations

Non-profit making organisation operating at the local, national, or international levels. Distinct from a governmental organisation, having no statutory ties with a national government.

Places of refuge

A building assessed as suitable to provide protection to evacuees during a cyclone but is not a public cyclone shelter. These are typically opened when the capacities of other evacuation facilities have been exceeded.

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Preparedness

Measures to ensure that, should an emergency occur, communities, resources, and services are capable of coping with the effects.

Prevention

Measures to eliminate or reduce the likelihood of an event occurring or, if an event occurs, to reduce the severity of the event.

Recovery

The taking of appropriate measures to recover from an event, including the action taken to support disaster-affected communities in the reconstruction of infrastructure, the restoration of emotional, social, economic, and physical wellbeing, and the restoration of the environment.

Recovery Hub

Established by the Queensland Department of Communities, Housing, and the Digital Economy. Provides direct provision of government and non- government information and services in one location through multiple agencies, as dictated by the event. Hubs can take many forms (mobile or static) depending on the type and volume of needs, availability and size of premises, geographic characteristics and the scale of the impact. Also known as a Community Recovery Hub.

Relief

Efforts to meet the needs of persons affected by a disaster, to minimise further loss through the provision of immediate shelter and basic human needs.

Residual risk

Residual risk is the disaster risk that remains even when effective reduction measures are in place and for which emergency response and recovery capacities must be maintained. The presence of residual risk implies a continuing need to develop and support effective capacities for emergency services, preparedness, response and recovery, together with socioeconomic policies such as safety nets and risk transfer mechanisms, as part of a holistic approach.

Resilience

A system or community's ability to rapidly accommodate and recover from the impacts of hazards, restore essential structures and desired functionality and adapt to new circumstances.

Response

The taking of appropriate measures to respond to an event, including action taken and measures planned in anticipation of, during, and immediately after an event to ensure that its effects are minimised and that persons affected by the event are given immediate relief and support.

Risk

The concept of risk combines an understanding of the likelihood of a hazardous event occurring with an assessment of its impact represented by interactions between hazards, elements at risk and vulnerability. (Geoscience Australia).

Serious disruption

Means:

- Loss of human life, or injury or illness
- Widespread or severe property loss or damage
- Widespread or severe damage to the environment.

Standard Emergency Warning System (SEWS)

A distinctive audio signal that alerts the community to the broadcast of an urgent message relating to a major emergency or disaster. It is intended for use as an alert signal to be played on public media such as radio, television and public address systems.

Stand down

A level of activation. Transition from responding to an event back to normal core business and/or continuance of recovery operations. There is no longer a requirement to respond to the event and the threat is no longer present.

Stand up

A level of activation. The operational state following 'Lean Forward' whereby resources are mobilised, personnel are activated and operational activities commenced. Disaster coordination centres are activated.

Storm tide

Storm tides are associated with tropical storms and cyclones. Storm tide flooding comes from the ocean and is a result of combined high tides and heavy seas. Storm tides often coincide with periods of intense and prolonged rainfall and can impact on existing swollen river systems

and low- lying coastal areas. Storm tides can increase the severity, extent and length of any simultaneous river and creek flooding.

Sunshine Coast Council App

council/site-help/scc-app

The SCC app provides one touch access to a diverse range of council services direct from your smartphone. It also provides emergency alerts and warnings through its notifications as these are issued. Available through www.sunshinecoast.qld.gov.au/council/contact-

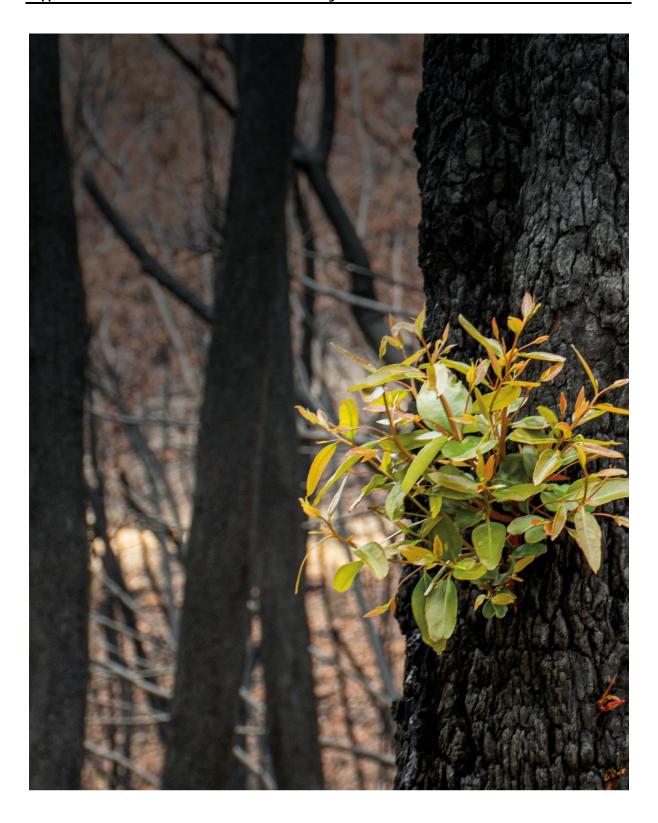
Sunshine Coast Council Local Disaster Management Plan

Appendix 2: Activation triggers and indicative actions

	ALERT	LEAN FORWARD	STAND UP	STAND DOWN
THREAT / TRIGGER	 Information received identifying a threat which is likely to develop over next one to three days Lead agency advises they are likely to establish an Incident Coordination Centre (ICC) at Lean Forward or Stand-Up status 	 Probable disruption/impact of an expected event on the community is less than 24 hours away Potential for multiple events which will require a coordinated response from a number of agencies Lead agency advises that it has established an active ICC 	Event is imminent or has occurred and has the potential to cause significant community impact	Disaster response operations have concluded Transition to recovery is underway or completed Community is in recovery phase of event
INDICATIVE ACTIONS	 Hazard/threat identified Initial advice provided to LDC Monitor weather forecasts Determine availability of staff and agencies Contact lists checked and updated including mobile phone and SMS lists Advise Chair and members of LDMG of current situation Contact established with ICC Establish contact with DDC and QFD (DM) Notify LDMG staff and availability if needed Prepare media and communications strategy 	 Preliminary SitRep developed Decision made on likely activation phase Notifications sent and acknowledged Availability of staff for LDCC confirmed Contact maintained between lead agency ICC, LDC, DDC and QFD (DM) If time available extraordinary meeting of LDMG held Preparations underway to activate LDCC as per sub-plan LDMG meeting held Scale (size) of LDCC being After hours support and access arranged if likely to be required LDMP public information and warning plan activated 	Local plan and LDMG activated Cost capture commenced DDC advised of level of activation and situation Situation reporting underway LDMG meetings held Scale up LDMG as required to cope with situation Damage assessment process being planned/underway Activate recovery plan	Ensure all response actions have nee finalised and final Situation Report is forwarded to DDC. All documentation, electronic files including financial information is finalised and stored LDCC staff and LDMG deactivated LDCC closed for response operations but continues for recovery phase Transition to recovery finalised Handover from LDC to LRC Debriefs conducted

Table 16: Activation Triggers and Indicative Actions

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sunshinecoast.qld.gov.au mail@sunshinecoast.qld.gov.au 07 5475 7272 Locked Bag 72 Sunshine Coast Mail Centre Old 4560 Sunshine Coast Council Local Disaster Management Plan

8.5 DEVELOPMENT APPLICATION - MATERIAL CHANGE OF USE TO ESTABLISH A SHOPPING CENTRE (FULL LINE SUPERMARKET) - 22 PALMWOODS-MONTVILLE ROAD PALMWOODS

File No: MCU23/0178 & RAL23/0059

Author: Senior Development Planner

Customer & Planning Services Group

Attachments: Att 1 - Detailed Assessment Report 25/97

Link to Development.i MCU23/0178 & RAL23/0059

PURPOSE

The purpose of this report is to seek Council's determination of a combined development application for the following development aspects:

- Development Permit for Material Change of Use of Premises to establish a Shopping Centre (Full Line Supermarket), and
- Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots and New Road)

The application is before Council at the request of the Divisional Councillor W Johnston.

EXECUTIVE SUMMARY

The application seeks a Development Permit for a Material Change of Use of Premises to establish a Shopping Centre (Full Line Supermarket) and associated Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots and New Road).

A Full line supermarket is defined by the *Sunshine Coast Planning Scheme 2014* (the Planning Scheme) as "a supermarket offering all or most major lines of groceries for sale and having a gross leasable floor area generally in excess of 2,500m²".

The subject site is split zoned with the Shopping Centre site being located in the Medium Density Residential Zone and the balance of the site being located in the Rural Zone.

A Development Permit was issued in September 2011 from a Planning and Environment Court appeal, for a Material Change of Use to establish 55 multiple dwelling units and related Operational Work, over the southern part of the site. Both approvals are current until 25 October 2024. Earthworks have been carried out on this site in accordance with the approved Operational Work.

The application has been assessed against the applicable assessment benchmarks and has been found not to comply with a number of benchmarks contained within the Planning Scheme, including the Strategic Framework and a number of codes, including the Palmwoods local plan code and the Medium density residential zone code.

The application does not comply with, nor can it be conditioned to comply with, the assessment benchmarks contained within the Planning Scheme. There are no other relevant matters applicable to the application, including the existence of planning, economic or community need, that justify approving the application despite the non-compliances described in this report.

A detailed assessment of the application has been undertaken and is included in the officer's Detailed Assessment Report at **Attachment 1** to this report.

The officer recommendation is that the application be refused based on the grounds outlined in this report.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Development Application Material Change of Use to Establish a Shopping Centre (Full Line Supermarket) 22 Palmwoods-Montville Road Palmwoods", and
- (b) REFUSE Application MCU23/0178 & RAL23/0059 for a Material Change of Use of Premises to Establish a Shopping Centre (Full Line Supermarket) and Reconfiguration of a Lot (1 Lot into 2 Lots and New Road), situated at 22 Palmwoods-Montville Rd, Palmwoods for the following reasons.
 - i. The proposed development departs from the policy direction of the Strategic Framework for the Sunshine Coast Planning Scheme 2014, in particular, the Strategic Intent and Theme 2 Economic development, and the Strategic Outcomes and Specific Outcomes therein relating to activity centres and minimising dependency on private motor vehicle use, because:
 - a. The proposed development represents a major out-of-centre development that would undermine the Sunshine Coast Activity Centre Network and would fragment the Palmwoods Local Activity Centre. The proposed development would draw retailing activity away from and outside of the Palmwoods Local Retail Activity Centre and would result in Palmwoods having a fragmented, disconnected and unwalkable centre, to the detriment of its character, identity, functionality and viability.
 - b. The proposed development is not located or designed to increase walking and cycling or minimise dependency on private motor vehicle use or contribute to greater levels of self-containment.
 - ii. The proposed development departs from Overall Outcomes (2) (c), (e), (f), (g) and (j), (n), PO3, PO4, PO18 (a), (d), (e), (g), and (i), of the Palmwoods local plan code, and, the Purpose and Overall Outcomes (1), (2) (a), (d)(i), (ii), and (vi), (e) (i) and (ii), (i), (j) and (q) of the Medium density residential zone code, because:
 - a. The proposal would result in a significant loss of Medium density residential zoned land, and this loss would severely compromise the delivery of a mix of low and medium density residential activities for the Palmwoods area.

- b. The development would compromise the integrity of the Medium density residential zone because it would neither integrate with nor be compatible with intended future uses of medium density residential zoned land immediately to the east.
- c. The development is not sympathetic to the existing and intended scale and character of surrounding residential development, given the significant bulk and scale of the proposed built form and large commercial carpark addressing the street.
- d. The development is located in a residential zone where it is not intended to occur, and is not small scale and low intensity and is not compatible with the local residential character and amenity of the area.
- The proposed development departs from the Purpose and Overall Outcomes (1) (a), (2) (c)(i), PO1(a), PO2 (a), (b), (c), (e), (h), and (l), PO3 (a) and (b), PO8, PO11 (a), (b), and (d), PO17, and PO20 of the Reconfiguring a Lot Code, because:
 - a. The proposal involves a particular arrangement of lots, including new road and drainage reserve, associated with the shopping centre use. The reconfiguration reflects the proposed development regardless of the surrounding uses and subdivision pattern.
 - b. The proposed reconfiguration reflects the associated intended land use approval (supermarket). In the absence of a coincidental land use approval, the proposed reconfiguration would unnecessarily fragment the land and therefore has the potential to prejudice the future ability to develop the site in accordance with future planning policy and directions, including possible future infrastructure requirements.
 - The proposed reconfiguration would constrain and prejudice the orderly development of the land for its planned residential purposes.
- iv. The departures from the assessment benchmarks above are not capable of being addressed or mitigated by conditions of approval.
- v. The departures from the assessment benchmarks support refusal of the proposed development.
- vi. Compliance with some assessment benchmarks and the submission of relevant matters advanced by the applicant should be given little weight and do not otherwise sufficiently support approval of the proposed development.
- vii. Refusal of the proposed development advances the purpose of the Planning Act 2016 because the development would not facilitate the achievement of ecological sustainability in that it fails to maintain the cultural, economic, physical and social wellbeing of people and communities.

FINANCE AND RESOURCING

In the event of an approval, Infrastructure Charges in the order of \$943,103 for the Shopping Centre use may be payable in accordance with Council's Infrastructure Charges Resolution.

CORPORATE PLAN

Corporate Plan Goal: Our service excellence

Outcome: We serve our community by providing this great service

Operational Activity: S20 - Development services – planning, engineering, plumbing and

landscaping approvals, provision of specialist advice to the community on planning requirements, audit of private

development works, investigation of complaints from the public around land use or development, management of appeals.

CONSULTATION

Councillor Consultation

The Divisional Councillor W Johnston was briefed on the application throughout the assessment of the application.

All Councillors have been provided a briefing on the application following public notification.

Internal Consultation

The application was referred to and/or discussed with the following internal Council specialists/Branches and their assessment forms part of this report:

- Principal Development Engineer, Traffic, Specialist Services Team
- Development Engineer, Specialist Services Team
- Senior Development Engineer, Hydraulics, Specialist Services Team
- Biodiversity Officer, Specialist Services Team
- Environmental Management Officer, Specialist Services Team
- Urban Designer/Architect, Urban Design and Architecture Team
- Strategic Planning Branch, Customer and Planning Services Group
- Economic Development Branch, Economic and Community Development Group

External Consultation

The application was referred to the Department of State Development, Manufacturing, Infrastructure and Planning for concurrence agency assessment in relation to state transport infrastructure.

The department responded by letter dated 23 May 2024 imposing conditions that must be attached to any development approval (refer to **Attachment 4**).

Energex is an advice agency for Electricity Infrastructure traversing the site and they responded by letter dated 13 November 2023 approving the reconfiguration proposal plan

and that the conditions of any easements in favour of Energex must be maintained at all times (refer to **Attachment 5**).

Council engaged an external economic consultant to undertake a review of the applicant's economic assessment including the relevant provisions of the Planning Scheme. The findings of this economic review are outlined in the officer's Detailed Assessment Report at **Attachment 1** to this report.

Community Engagement

The application was publicly notified for 15 days between 6 November 2023 and 27 November 2023 in accordance with the requirements of the *Planning Act 2016*.

A total of 234 submissions were received, of which 192 were determined to be 'properly made' in accordance with the *Planning Act 2016*.

A total of 224 submissions (properly made and not properly made) were received in support of the proposed development, with 185 of these determined to be 'properly made'. It is noted that the large majority of supporting submissions (over 95%) were in a pro-forma template.

The remaining 10 submissions were opposed to the development, of which 7 of these were determined to be 'properly made'.

A map identifying the location of where the submissions were received from is provided at **Attachment 6**.

A summary of the issues raised by submitters together with a response is provided in the officer's Detailed Assessment Report at **Attachment 1** of this report.

PROPOSAL

The application seeks a Development Permit for a Material Change of Use to establish a Shopping Centre (Full line supermarket). The proposed Shopping Centre has a gross floor area (GFA) of 3,869m² and at this time is intended to comprise a Coles supermarket and an additional single shop tenancy of 150m² for the purposes of a bottle shop.

A Full line supermarket is defined by the Planning Scheme as "a supermarket offering all or most major lines of groceries for sale and having a gross leasable floor area generally in excess of 2,500m²".

The subject site is split zoned with the Shopping Centre site being located in the Medium density residential zone and the balance of the site being located in the Rural zone.

A Development Permit was issued in September 2011 from a Planning and Environment Court appeal, for a Material Change of Use to establish 55 multiple dwelling units and related Operational Work, over the southern part of the site. Both approvals are current until 25 October 2024. Earthworks have been carried out on this site in accordance with the approved Operational Work.

The proposed Shopping Centre comprises a single building. The building is set back approximately 60m from the site's frontage. The proposal is a low-rise built form with a maximum height above the approved finished ground level of 8.5 metres.

The site access is via a new leg on the northern side of the intersection of Palmwoods – Montville Road / Churchill Street. A new roundabout is proposed at this intersection. The

proposal includes a total of 196 car spaces (including 6 spaces for people with disabilities), 3 motorbike spaces and 22 bicycle spaces. Service vehicle parking is provided for 2 articulated vehicles and 4 small rigid vehicles.

Proposal plans, elevations, sections and perspective drawings are included in **Attachment 2** of this report.

The proposed 1 lot into 2 lot subdivision seeks approval to create two allotments and new road dedication (943m²). Proposed Lot 1 is 8.193ha and is proposed to be dedicated to Council as Drainage Reserve. Proposed Lot 2 is 1.67ha and would contain the proposed Shopping Centre. The lot boundaries align with the site's split zoning with the Rural zoned land being contained within proposed Lot 1 and the Medium density zoned land being contained within proposed Lot 2.

The Subdivisions Proposal Plan is included in **Attachment 3** of this report.

A detailed assessment of the application has been undertaken and is included in the officer's Detailed Assessment Report at **Attachment 1**.

The proposed development is in clear and substantial conflict with the Planning Scheme, particularly in relation to the Strategic Framework, Medium density residential zone code and the Palmwoods local plan code. The proposed development is of a nature and scale and inappropriately establishes centre activities outside of an activity centre that has the potential to undermine or compromise the Sunshine Coast activity centre network and presents a significant risk to the character, identity and functioning of the Palmwoods Town Centre and its traditional main street. The proposal, if approved, would draw retailing activity away from and outside of the existing centre and would result in Palmwoods having a fragmented, disconnected and unwalkable centre, to the detriment of its character, identity, functionality, and viability.

It is acknowledged that there is insufficient land presently available in the existing Palmwoods Activity Centre to accommodate a major full line supermarket of the size and design proposed by the applicant. Further, it is recognised there would be community and economic benefits with the proposal and there has been a significant number of submissions in support for the proposal. While the applicant has demonstrated a need for a supermarket within Palmwoods, this need and the community and economic benefits can be largely satisfied by the development of a moderately sized supermarket within the Palmwoods Activity Centre, noting there is a current approval for a shopping centre well located within the Town Centre. Further, Council's external economic expert has advised that any approval of the proposal would jeopardise the viability of delivering an appropriately located and designed supermarket within Palmwoods Activity Centre (as demonstrated by the current shopping centre approval).

In contrast, the bulk, scale, and design of the proposal is not consistent with the desired rural town character for Palmwoods and does not contribute positively to the traditional streetscape. The site is not considered walkable to/from the Palmwoods Activity Centre due to the separation and the existing slopes. As such, the proposal would result in a disconnected and unwalkable centre, to the detriment of its character, identity, and vitality of the Palmwoods Town Centre and its traditional main street.

The development would severely compromise the integrity of the Medium density residential zone because it would result in a significant loss of residential zoned land, and it would neither integrate with nor be compatible with intended future medium density residential

zoned land immediately to the east. The proposal does not deliver medium density housing as envisaged by the zoning provisions of the Planning Scheme but rather would result in the loss of a significant parcel of land intended to provide greater housing diversity and choice within Palmwoods. Further, any approval of the proposal could prejudice the orderly development of surrounding medium density zoned land for its intended purpose and may lead to other commercial development seeking to establish within this zone (particularly for the sites separating the proposal and the existing Town Centre of Palmwoods).

It is considered that the applicant has not demonstrated that there is a compelling planning, economic or community need that justifies a major out-of-centre development that would undermine the Sunshine Coast Activity Centre Network and fragment the Palmwoods Activity Centre by inappropriately establishing centre activities outside of an activity centre. Significant changes to activity centres such as this should not be pre-empted by individual development applications. Rather, these changes should be considered holistically in any amendment or review of the current Planning Scheme.

The non-compliances with the Planning Scheme cannot be overcome through reasonable and relevant conditions and there are no other relevant matters applicable to the application that justify approving the proposed development despite the non-compliances described in this report.

Due to the above-mentioned conflicts with the Planning Scheme, the application is recommended for refusal.

Legal

There are currently no legal implications relevant to this report, however Council's decision can be appealed to the Planning and Environment Court by the applicant and any properly made submitter. Council will proceed with any required actions resulting from any legal action.

Policy

The application has been assessed against the *Sunshine Coast Planning Scheme 2014* and regard has been given to all relevant Council policies.

Risk

This matter can be appealed to the Planning and Environment Court by the applicant or properly made submitters. Council will proceed with any required actions resulting from any legal action.

Previous Council Resolution

There is no previous Council resolution which is applicable to this application.

Related Documentation

A copy of the officer's full and detailed assessment report is included as **Attachment 1** to this report. The detailed assessment reports contain all the specific assessment details under the Planning Scheme considered in Council's assessment of the applications.

A copy of the proposal plans, elevations, sections, and perspective drawings is included as **Attachment 2** to this report.

A copy of the subdivision proposal plan is included as **Attachment 3** to this report.

A copy of the Department of State Development, Infrastructure, Local Government and Planning (SARA) Concurrence Agency response and conditions are included as **Attachment 4** to this report.

A copy of the Energex Advice Agency response is included as **Attachment 5** to this report.

A map identifying the location of where the submissions were received from is provided as **Attachment 6** to this report.

Critical Dates

There are no critical dates relevant to this report. Council's decision for the application is due on 29 August 2024 in accordance with the provisions of the *Planning Act 2016*.

Implementation

Should the recommendation be accepted by Council, Council officers will communicate the outcome of Council's resolutions to the applicant and submitters as appropriate.

8.6 JULY 2024 FINANCIAL PERFORMANCE REPORT

File No: Council Meetings

Author: Acting Coordinator Financial Services

Business Performance Group

Attachments: Att 1 - July 2024 Financial Performance Report...... 239 4

Att 2 - Capital Grant Funded Project Report July 2024 249 🗓 🛗

PURPOSE

To meet Council's legislative obligations, a monthly report must be presented to Council on its financial performance and investments.

EXECUTIVE SUMMARY

This monthly financial performance report provides Council with a summary of performance against budget as at 31 July 2024, in terms of the operating result and delivery of the capital program.

Operating Performance

Table 1: Operating Budget as at 31 July 2024

	Original Budget \$000	Current Budget \$000	
Total Operating Revenue	610,085	610,085	
Total Operating Expenses	587,086	587,086	
Operating Result	22,999	22,999	

Details of the monthly financial report are contained in **Attachment 1.**

OFFICER RECOMMENDATION

That Council receive and note the report titled "July 2024 Financial Performance Report".

FINANCE AND RESOURCING

This report sets out the details of Council's financial performance and investments for the month ending 31 July 2024, and meets Council's legislative reporting requirements.

CORPORATE PLAN

Corporate Plan Goal: Our outstanding organisation

Outcome:

We serve our community by providing this great service S28 - Financial and procurement services - financial and **Operational Activity:**

procurement management and governance, ensuring effective business management and legislative compliance, coordination and development of Council's budget process, administration of financial systems, sundry debtors, accounts payable, financial and asset accounting, treasury, procurement, contract and supply

functions.

CONSULTATION

Councillor Consultation

Consultation has been undertaken with the Portfolio Councillors, E Hungerford and J Broderick.

Internal Consultation

This report has been written in conjunction with advice from:

- Acting Group Executive Business Performance
- Chief Financial Officer

External Consultation

No external consultation is required for this report.

Community Engagement

No community engagement is required for this report.

Legal

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the Local Government Regulation 2012.

Investment of funds is in accordance with the provisions of the Statutory Bodies Financial Arrangements Act 1982 and the associated Regulations and the Local Government Act 2009.

Policy

Sunshine Coast Council's 2024-25 Investment Policy, and Sunshine Coast Council's 2024-25 Debt Policy.

Risk

The 2024-25 budget has been developed to ensure long term financial sustainability for the Sunshine Coast region. A key element to long term financial sustainability is achieving the targeted operating result.

Council's operating result includes savings initiatives of \$14.7 million. Failure to achieve the budgeted operating result will negatively impact Council's financial sustainability both in the short term and long term.

Continued monitoring of the delivery of the capital works program within budgeted scope and cost.

Previous Council Resolution

Special Meeting 20 June 2024 (OM24/4)

That Council:

STATEMENT OF ESTIMATED FINANCIAL POSITION

receive and note Appendix A, pursuant to section 205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of the Council in respect to the 2023-24 financial year.

2. ADOPTION OF BUDGET

adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's budget for 2024-25 financial year incorporating:

- i. the statement of income and expenditure
- ii. the statement of financial position
- iii. the statement of changes in equity
- iv. the statement of cash flow
- v. the relevant measures of financial sustainability
- vi. the long-term financial forecast
- vii. the Debt Policy (adopted by Council resolution on 30 May 2024)
- viii. the Revenue Policy (adopted by Council resolution on 30 May 2024)
- ix. the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget
- x. the Revenue Statement
- xi. Council's 2024-25 Capital Works Program, endorsing the indicative four-year program for the period 2026 to 2029, and noting the five-year program for the period 2030 to 2034
- xii. the rates and charges to be levied for the 2024-25 financial year and other matters as detailed below in clauses 3 to 10
- xiii. the 2024-25 Minor Capital Works Program
- xiv. the Strategic Environment Levy Policy
- xv. the Strategic Arts and Heritage Levy Policy
- xvi. the Strategic Transport Levy Policy and

xvii. Prescribed Services Charge Plan (No. 2) 2024-25 Financial Year.

Related Documentation

2024-25 Adopted Budget

Critical Dates

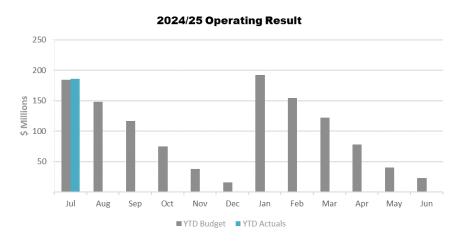
There are no critical dates for this report.

Implementation

There are no implementation details to include in this report.



Statement of Income and Expenses



31 July 2024

Council had an operating result of \$183.3 million, which was \$4.8 million (2.7%) above current budget

Statement of Income & Exp							
	Ann		YTD				Annual
	Original	Current	Current	Actuals	Variance	Variance	Forecast
	Budget \$000	Budget \$000	Budget \$000	\$000	\$000	%	Budget \$000
Operating Revenue	4000	ψουσ	\$ 000	ψοσο	\$ 000	70	\$ 000
General Rates	319,728	319,728	156,826	157,236	410	0.3%	319,72
Cleansing Charges	78,328	78,328	39,162	42,503	3,340	8.5%	78,32
Levies	29,552	29,552	14,446	14,147	(299)	(2.1%)	29,55
Fees and Charges	77,152	77,152	7,599	7,198	(400)	(5.3%)	77,15
Interest Received from Investments	14,883	14,883	1,215	1,020	(195)	(16.1%)	14,88
Operating Grants and Subsidies	16,129	16,129	9,279	9,159	(120)	(1.3%)	16,12
Operating Contributions	320	320	27	-	(27)	(100.0%)	32
Unitywater Participation	52,500	52,500	875	875	-	-	52,50
Other Revenue	18,775	18,775	1,319	1,711	393	29.8%	18,77
Internal Sales/Recoveries	2,719	2,719	208	52	(156)	(75.0%)	2,71
Total Operating Revenue	610,085	610,085	230,957	233,902	2,945	1.3%	610,08
Operating Expenses							
Employee Costs	186,081	186,081	12,660	12,859	198	1.6%	186,08
Materials and Services	234.321	234.321	19.925	18,167	(1,757)	(8.8%)	234,32
Finance Costs	13.284	13.284	1,107	1.109	(1,101)	0.2%	13.28
Company Contributions	4.149	4.149	4,149	4,149	0	0.0%	4.14
Depreciation Expense	115.664	115,664	9.639	9.639		-	115.66
Other Expenses	29.587	29.587	2,130	1,821	(309)	(14.5%)	29,58
Recurrent Capital Expenses	4,000	4,000	2,857	2,857	-	-	4,00
Total Operating Expenses	587,086	587,086	52,467	50,601	(1,866)	(3.6%)	587,08
Operating Result	22.999	22,999	178,490	183,301	4.811	2.7%	22.99
.,	,	,	.,	,	,		, , ,
Capital Revenue							
Capital Grants and Subsidies	25,000	25,000	-	-	-	-	25,00
Capital Contributions - Cash	33,629	33,629	-	111	111	-	33,62
Capital Contributions - Fixed Assets	74,538	74,538	-	-	-	-	74,53
Total Capital Revenue	133,167	133,167	-	111	111	-	133,16
Non-recurrent Expenses							
Profit/Loss on disposal, revaluation &							
impairment	-	-	-	-	-	-	
Movements in landfill and quarry provisions	2,982	2,982	248	248	-	-	2,98
Recurrent Capital Expenses - Prior Year	-	-	-	-	-	-	
Assets Transferred to Third Parties		-					
Total Non-recurrent Expenses	2,982	2,982	248	248	-	-	2,98
Net Result	153.185	153,185	178,241	183.164	4.923	2.8%	153,18

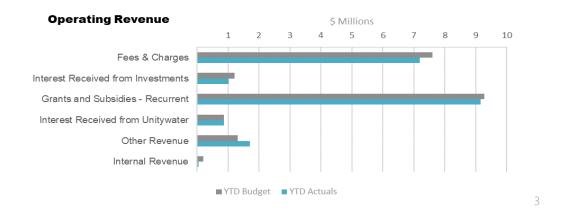
Operating Result - Revenue

31 July 2024

\$233.9 million in operating revenue received which is \$2.9 million more than budget

 Waste collections revenue higher than budget for domestic bulk collections \$1.9 million and domestic wheelie bin collections \$936,000

Operating Summary						
	Ann	ual		ΥT	D	
	Original	Current	Current	Actuals	Variance	Variance
	Budget \$000s	Budget \$000s	Budget \$000s	\$000s	\$000s	%
Operating Revenue	610,085	610,085	230,957	233,902	2,945	1.3%
Operating Expenses	583,086	583,086	49,610	47,743	(1,866)	(3.8%)
Recurrent Capital Expenses	4,000	4,000	2,857	2,857	-	-
Operating Result	22,999	22,999	178,490	183,301	4,811	2.7%
Capital Revenue	133,167	133,167	-	111	111	-
Non-recurrent Expenses	2,982	2,982	248	248	-	-
Net Result	153,185	153,185	178,241	183,164	4,923	2.8%



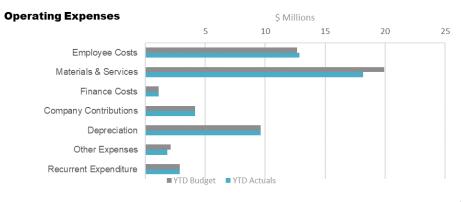
Operating Result - Expenses

31 July 2024

\$47.7 million in operating expenses incurred which is \$1.9 million (3.8%) less than budget

- Materials and Services under budget \$1.8 million (8.8%)
 - Waste contracts, Civil
 Operations and Parks and
 Gardens expenditure all below budget

Operating Summary						
	Ann	ual	YTD			
	Original	•	Current	Actuals	Variance	Variance
	Budget \$000s	Budget \$000s	Budget \$000s	\$000s	\$000s	%
Operating Revenue	610,085	610,085	230,957	233,902	2,945	1.3%
Operating Expenses	583,086	583,086	49,610	47,743	(1,866)	(3.8%)
Recurrent Capital Expenses	4,000	4,000	2,857	2,857	-	-
Operating Result	22,999	22,999	178,490	183,301	4,811	2.7%
Capital Revenue	133,167	133,167	-	111	111	-
Non-recurrent Expenses	2,982	2,982	248	248	-	-
Net Result	153,185	153,185	178,241	183,164	4,923	2.8%



Capital Expenditure

31 July 2024

\$23.1 million (8.2%) of Council's \$283.3 million capital works budget has been expensed

The Core Capital Program has expensed \$9.5 million, 4.9% of budget

Corporate Major Projects

 Caloundra Centre Activation – Library \$4.9 million

Strategic Land and Commercial Properties

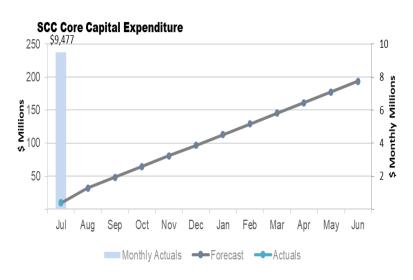
 Brisbane 2032 MTB Centre Land Acquisition \$6.2 million

Capital Expenditure						
	Ann	ıual	ΥT	YTD		· End
	Original Budget \$000s	Current Budget \$000s	Actuals \$000s	% of FY Budget Spent	Forecast Year End Actual	Forecast Year End Variance to Budget
Core Capital Works Program						
Aerodromes	1,525	1,525	6	0.4%	709	(816
Buildings and Facilities	28,286	28,286	769	2.7%	13,056	(15,230
Coast and Canals	6,200	6,200	416	6.7%	2,621	(3,579
Environmental Assets	4,120	4,120	255	6.2%	3,109	(1,011
Minor Works	5,862	5,862	613	10.5%	1,916	(3,946
Holiday Parks	2,881	2,881	12	0.4%	1,436	(1,446
Parks and Gardens	10,480	10,480	874	8.3%	5,027	(5,453
Sports Facilities	20,738	20,738	1,224	5.9%	23,247	2,509
Quarries	-	-	-	-	-	
Stormwater	14,318	14,318	727	5.1%	8,963	(5,356
Transportation	99,213	99,213	4,581	4.6%	68,250	(30,963
Total SCC Core Capital Program	193,624	193,624	9,477	4.9%	128,334	(65,290)
Disaster Recovery Funding Arrangements	4,590	4,590	285	6.2%	4,650	60
Fleet	3,500	3,500	55	1.6%	1,844	(1,656
Information Technology	10,000	10,000	276	2.8%	10,511	511
Waste	12,882	12,882	1,254	9.7%	27,494	14,612
Corporate Major Projects	39,730	39,730	5,060	12.7%	31,687	(8,043
Strategic Land and Commercial Properties	18,992	18,992	6,713	35.3%	19,000	8
Total Other Capital Program	89,694	89,694	13,643	15.2%	95,185	5,491
TOTAL	283,318	283,318	23,120	8.2%	223,518	(59,799

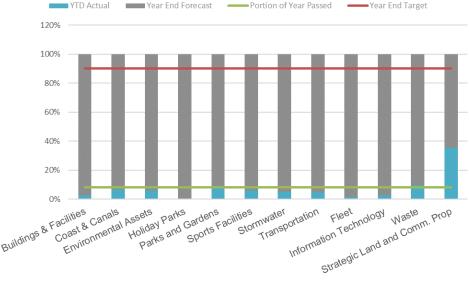
The above program of works includes recurrent and non-recurrent expenditure, as reporting in the operating statement

5

Capital Expenditure



% YTD spent compared to profiled budget by Program

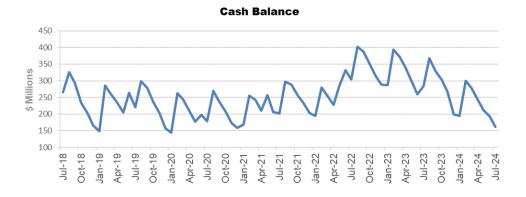


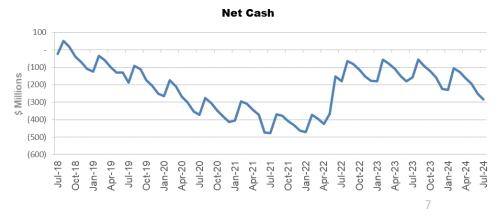
Cash Flows and Balance Sheet

31 July 2024

- Cash balance was \$162 million excluding Trust
- Debt balance was \$446 million

Cash and Balance Sheet	2024-25
	Current Budget \$000s
CASH FLOWS	
Opening Cash	245,121
Net Cash Inflow/(Outflows) from:	
Operating Activities	85,130
Investing Activities	(136,590)
Financing Activities	(5,681)
Net Increase/(decrease) in Cash Held	(57,141)
Cash at year end	187,980
BALANCE SHEET	
Current Assets	253,629
Non Current Assets	7,669,433
Total Assets	7,923,061
Current Liabilities	184,143
Non Current Liabilities	505,082
Total Liabilities	689,224
Net Community Assets/Total Community Equity	7,233,837





Debt

31 July 2024

Council's current debt balance is \$446 million.

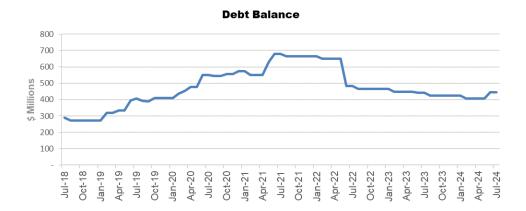
Sunshine Coast Council's debt program is governed by the 2024-25 Debt Policy, which was adopted with the Original Budget adoption on 20 June 2024.

New borrowings are undertaken in accordance with the Queensland Treasury Corporation Guidelines, the Statutory Bodies Financial Arrangements Act 1982 and Section 192 of the Local Government Regulation 2012.

Council's forecast borrowings for the 2024-25 financial year are \$20.3 million and relate to:

- \$10.5 million for Waste
- \$1.5 million for Holiday Parks
- \$7 million for Sunshine Coast Stadium
- \$1.3 million for Caloundra Aerodrome Master Plan

Debt - 2024/25				
	Opening Balance	Debt Redemption	New Borrowings	Closing Balance
	\$000	\$000	\$000	\$000
Sunshine Coast Council Core	345,795	20,064	20,294	346,025
Maroochydore City Centre	100,213	5,784	-	94,429
Total	446,008	25,847	20,294	440,455



8

Investment Performance

31 July 2024

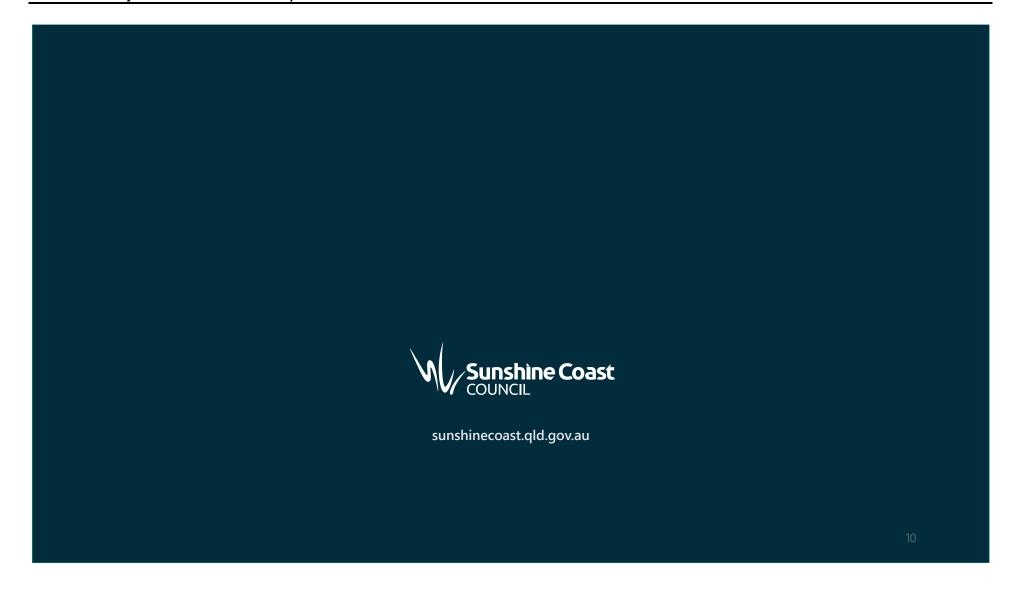
At month end Council has \$162 million cash (excluding Trust funds), with an average interest rate of 5.1%, being 0.73% above benchmark. This is compared to the same period last year with \$280 million cash (excluding Trust funds) with an average interest rate of 4.86%, being 0.21% above benchmark.

The benchmark used to measure performance of cash funds is the Bloomberg AusBond Bank Bill Index (BAUBIL).

All investment parameters remain within the guidelines established by the Investment Policy.

Investment Performance - July 2024							
Liquidity as at:		31/07/2024	Term deposits matur	ing:			
	\$'000's		-	\$'000's	Count		
At-call accounts			within 30 days	-	-		
QTC + CBA (excl. trust)	101,951	54.47%	30-59 days	30,000	3		
			60-89 days	10,000	1		
Maturities within 7 days	-	0.00%	90-179 days	20,000	2		
Total at-call	101,951	54.47%	180-364 days	-	-		
Investment Policy Target		10.00%	1 year - 3 years	-	-		
			Total	60,000	6		

INVESTMENT SUMMARY	Investment Policy							
	31/07/2024		30/04/2024		31/07/2023		Individual Limit	Group Limits
A1+ (QTC)	82,782	44%	78,230	29.1%	90,525	30.5%	100%	100%
A1+ (Other)	94,394	50%	170,556	63.5%	156,293	52.7%	100%	100%
A1	-	0%	-	0.0%	30,000	10.1%	60%	100%
A2	10,000	5%	20,000	7.4%	20,000	6.7%	60%	90%
A3	-	0%	-	0.0%	ı	0.0%	10%	30%
Total Funds	187,176		268,787		296,818			
FUND SUMMARY								
General Funds	161,951		244,680		285,466			
Trust Funds	25,225		24,106		11,352			
Total Funds	187,176		268,787	Ţ	296,818			



	2024-25 Financial Ye							ar Grant Fundin	
	Description	Divisio	on	Suburb	Estimated Construction Start Month	Construction Completed Month	TOTAL Grant Revenue \$'000	Project Expenditur to date \$'000	
eder	ral Government						(\$10,046)	\$927	
1	Roads to Recovery Program						(\$4,800)		
	Local Road and Community Infrastructure Grant Funding - Round 4						(\$4,746)	\$927	
2	H4607 - LRCIP4 Maple Street - Maleny Streetscape	Division	05	Maleny	July 2024	June 2025	(\$600)	\$11	
3	H7584 - LRCIP4 Mountain View Road Maleny Lookout	Division	05	Maleny	March 2024		(\$500)	\$247	
4	H7797 - LRCIP4 Kawana Waters Regional Aquatic Ce	Division	03	Bokarina	March 2023	June 2025	(\$939)	\$284	
5	K3827 - LRCIP4 Charles Clarke Park Revetment Wal	Division	04	Mooloolaba	February 2024	August 2024	(\$500)	\$103	
6	K4113 - LRCIP4 Lions and Norrie Job Coolum Park	Division	09	Coolum Beach	May 2024	August 2024	(\$250)	\$103	
7	H3732 - Oval Avenue and Gosling St Upgrade	Division	02	Caloundra	July 2024	June 2026	(\$1,758)	\$252	
8	K2901 - Solar System Replacement	Whole of 0	Council		-		(\$200)	\$10	
			-				(\$200)	\$10	
	Disaster Ready Fund - Round 1						(\$500)	\$0	
9	H7884 - Mooloolaba Foreshore Central Meeting Pla	Division	04	Mooloolaba			(\$500)	SO.	
							(\$500)	90	
tate	Government						(\$9,243)	\$16,330	
							(00,2.10)	\$10,000	
10	Disaster Recovery Funding Arrangements						(\$4,590)	\$16,007	
	Blackspot Funding						(\$668)	\$0	
11	K6053 - BlackSpot Cotton Tree Area - Speed Reduc	Division	04	Maroochydore			(\$50)	\$0	
12	K6054 - BlackSpot Sixth Ave Maroochydore - side	Division	04	Maroochydore			(\$350)	\$0	
13	K6056 - Blackspot - Mons Road Forest Glen	Division	07	Forest Glen			(\$268)	\$0	
							(, , , , ,		
	Queensland Transport Cycle Network Program						(\$2,540)	\$323	
14	H3839 - LGIP Stringybark Rd Footbridge-Pathway	Division	07	Sippy Downs	September 2023	December 2023	(\$700)	\$42	
15	H8416 - Emu Mountain Road Pathway Construction	Division	09	Coolum Beach			(\$690)	\$7	
16	K2705 - Coastal Pathway BA 233 to 229 Warana	Division	04	Warana			(\$1,150)	\$274	
							(01,100)	4	
	Walking Network Plans						(\$36)	\$0	
17	K3037 - Walking Network Plans	Whole of (Council				(\$36)	\$0	
18	Passenger Transport Accessible Infrastructure Program						(\$422)		
	Transport Infrastructure Development Scheme						(\$987)	\$7	
19	H4617 - Mooloolaba School Precinct	Division	04	Mooloolaba			(\$190)	\$0	
20	H4613 - Cotton Tree Precinct Improvements	Division	04	Maroochydore			(\$150)	\$0	
21	K1719 - Ridgeview Drive and Havana Road West Junction	Division	09	Peregian Springs			(\$190)	\$0	
22	K1771 - Petrie Creek Road Shoulder Widening from Paynters Creek Road to Celest	Division	07	Rosemount			(\$457)	\$7	

8.7 DISPOSAL (LEASE) TO THE STATE OF QUEENSLAND (DEPARTMENT OF EDUCATION) OVER PART OF 44-102 SPORTS ROAD, BLI BLI

File No: F2024/44263

Author: Property Officer

Business Performance Group

Att 3 - Proposed terms of new lease 259 🗓 🖺

PURPOSE

To seek Council's resolution to grant an exception in accordance with the *Local Government Regulation 2012* to the disposal of land (by lease) rather than via auction/tender over a portion of 44-102 Sports Road, Bli Bli to The State of Queensland (Department of Education).

EXECUTIVE SUMMARY

This report seeks Council's resolution to grant an exception from the auction/tender process under Section 236 of the *Local Government Regulation 2012* to dispose of land (via lease) by entering into a direct lease with The State of Queensland (Department of Education) over part of 44-102 Sports Road, Bli Bli.

Council owns the land at 44-102 Sports Road, Bli Bli in freehold. The land is legally described as Lot 2 on SP134727 known as the Wetlands Sanctuary and is shown in **Attachment 1 – Locality Plan**.

The land is currently occupied by Department of Education who have held a management agreement over part of the building known as Bilai House with the Sunshine Coast Regional Council since 2006.

On the basis that there is broad support for the proposal, it is recommended that Council enter into a five-year lease to the State of Queensland (Department of Education).

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Disposal (Lease) to The State of Queensland (Department of Education) over part of 44-102 Sports Road, Bli Bli"
- (b) resolve that in accordance with Section 236(1) of the Local Government Regulation 2012, that an exception to dispose of an interest in land (lease) other than by tender or auction applies as per Section 236(1)(b)(i) as The State of Queensland (represented by Department of Education) is a government agency and
- (c) authorise the Chief Executive Officer to publicly release details relating to the lease once the negotiations have been finalised and registered with the Titles Registry.

FINANCE AND RESOURCING

The rent payable by the Tenant upon commencement of the new lease is outlined in **Attachment 3 – Proposed Terms of New Lease.** The rent payable has been assessed in line with Council's appraised value taking into consideration the public and community benefit provided by the Department.

All costs associated with the drafting, negotiation, and registration of the new lease and associated agreements will be the responsibility of the Department of Education.

CORPORATE PLAN

Corporate Plan Goal: Our service excellence

Outcome: We serve our community by providing this great service

Operational Activity: S22 - Property management – comprehensive management of

Council's land and building assets to ensure that Council's property dealings are optimised, centrally managed, and support Councils

objectives.

CONSULTATION

Councillor Consultation

- Councillor M Suarez Division 9 Councillor
- Councillor J Broderick Outstanding organisation portfolio Councillor
- Councillor E Hungerford Outstanding organisation portfolio Councillor

Internal Consultation

- Environmental Operations
- Property Management
- Legal Services

External Consultation

Council has consulted with The State of Queensland (represented by Department of Education) on the proposed terms of the lease.

Community Engagement

The report is considered operational and as such no community engagement is required.

PROPOSAL

The land subject to this lease proposal is situated at 44-102 Sports Road, Bli Bli known as the Wetlands Sanctuary legally described as Lot 2 on SP134727, is owned by Sunshine Coast Regional Council in freehold and is zoned Environmental Management and Conservation. Council's land is shown in **Attachment 1 – Locality Plan**.

The proposed lease area is the whole of the building known as Bilai House, shown as Lease BI in Lot 2 on SP134727, as shown in **Attachment 2 – Lease Area Plan**.

<u>Background</u>

The lease to the Department of Education is to facilitate the Sunshine Coast Environmental Education Centre (Sunshine Coast EEC) at the Maroochy Wetlands Sanctuary. This facility is a student education centre which delivers outdoor and environmental education programs to schools based on the essential learnings and Education Queensland Curriculum P-12 Framework to optimise learning outcomes for students.

The majority of the Sunshine Coast Environmental Education Centre client schools come from the Sunshine Coast region with schools from Brisbane out to Toowoomba and up to the Hervey Bay area and places in between. The Centre works with approximately 6,000 students per year.

The Department of Education have held a Management Agreement over the office portion only of this building from 2006 to 2011. In 2016 the Department of Education were permitted to expand their footprint and have occupied and managed the whole of the building since that approval was granted under the terms of the Management Agreement.

Lease

A review of the operational requirements of the Department of Education and Council was undertaken. It has been determined that a lease would be a more appropriate document structure to govern the occupancy. Council and the Department of Education have been in discussions to progress a lease over the site.

The essential terms of the lease are detailed in **Attachment 3 – Proposed Terms of New Lease**. The proposed terms and conditions for the new lease are subject to obtaining an exception from Council as proposed within this report.

In accordance with the *Local Government Regulation 2012*, an exception from Council is required where Council seeks to enter into a new lease (other than by tender or auction) where the organisation is a government agency. If no exception is granted the premises will be offered for Freehold Lease via a tender process.

On the basis there is broad support within the organisation, it is proposed Council enter into a lease, with the lease having a period of five years to the Department of Education. The proposed lease has the following benefits:-

- Provides a financial return (lease rent) to Council throughout the life of the lease
- Reduces Council's costs associated with general maintenance of the premises and
- Will allow the Department of Education to continue its provision of its educational services to the sunshine coast and broader school networks.

Legal

Council's Legal Services Department has been consulted in relation to the preparation of the Form 7 terms and will draft the lease documentation.

Policy

This report has been prepared in accordance with Council's *Procurement* Policy relating to the disposal of Council assets.

Risk

There is no anticipated risk associated with Council entering into a new lease with the Department of Education.

Previous Council Resolution

There is no previous Council resolution in relation to this report.

Related Documentation

No related documentation relevant to this report.

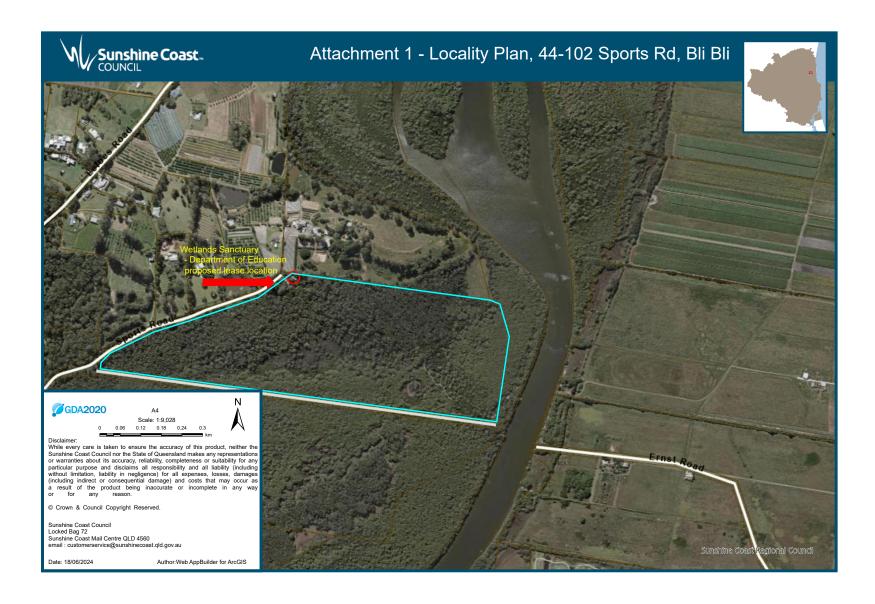
Critical Dates

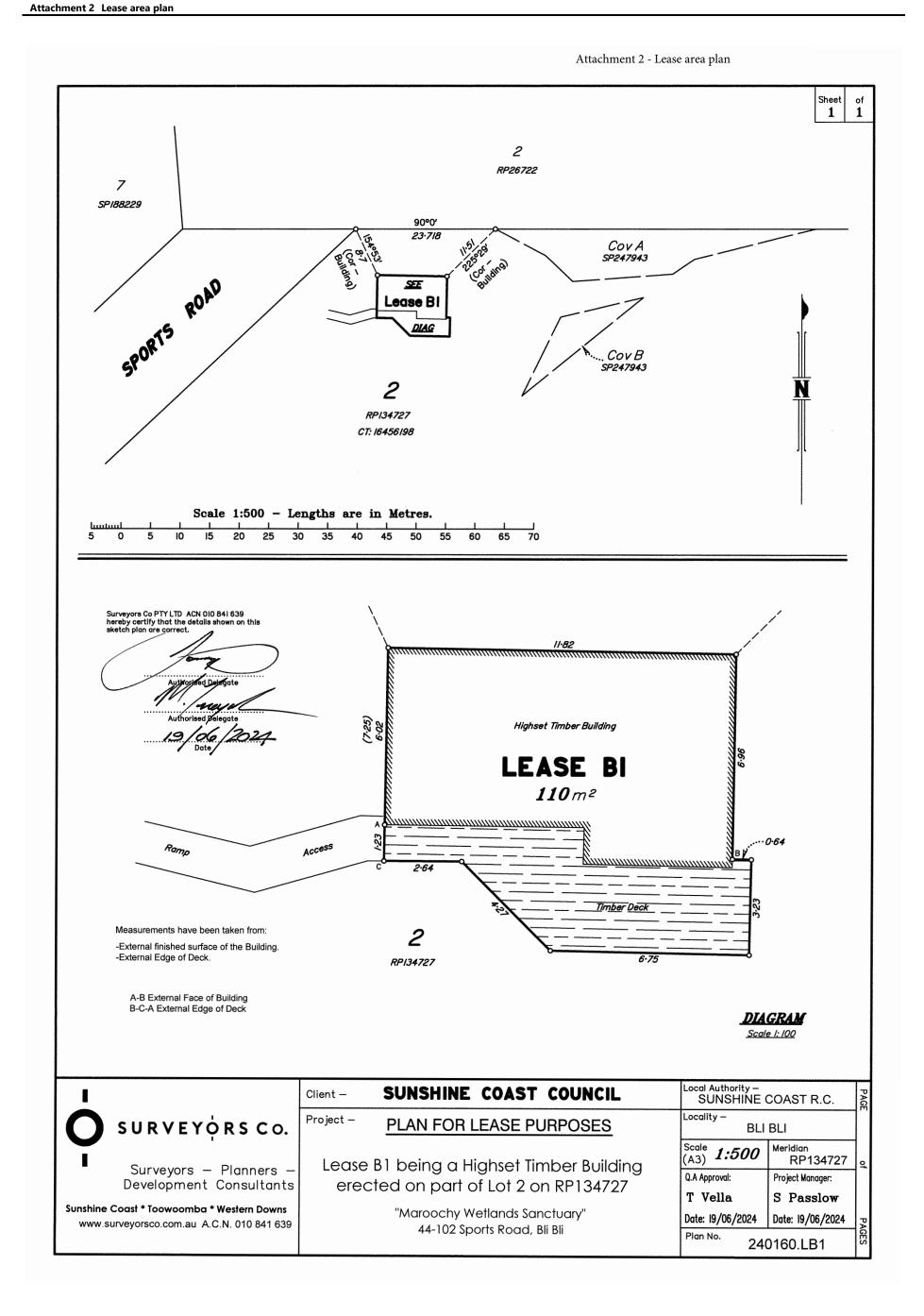
There are no critical dates relevant to this report, however, a transition to a new lease arrangement should be executed and registered at the Titles Office as soon as possible, to ensure an appropriate document governs occupancy over the site.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- Delegate to Council's delegated Officer to prepare and enter into a lease with the Department of Education
- Arrange for registration of all relevant documentation at the Queensland Titles Office.







CONFIDENTIAL ATTACHMENT 3

ESSENTIAL TERMS: PROPOSED LEASE 110M2 OVER PART OF LOT 2 ON RP134727 WETLANDS SANCTUARY, 44-102 SPORTS RD BLI BLI

Premises Part of Lot 2 on RP134727 more commonly referred to as Bilai House,

Wetlands Sanctuary 44-102 Sports Rd Bli Bli

Form of Tenure Lease
Lease Area 110m²

Lessor Sunshine Coast Regional Council

Lessee The State of Queensland (represented by Department of Education)

Existing Agreement Existing agreement expired 6 January 2011

Initial Term Five years from the Commencement Date

Permitted Use Student Education Centre

Annual Commencing Lease

17,088 + GST payable one month in advance in equal monthly instalments

Lease Fee Review Dates Annually on the anniversary of the Commencement Date by CPI (Brisbane All

Indexes)

Public Liability & Contents insurances

8.8 ACCOMMODATION HOTEL INCENTIVES PACKAGE

File No: Council Meetings

Author: Interim Coordinator Planning Scheme Amendments

Customer & Planning Services Group

Appendices: App A - Accommodation Hotel Incentives Strategic Policy273 # Table 1

PURPOSE

The purpose of this report is to:

- present to Council an Accommodation Hotel Incentives Package consisting of a proposed Accommodation Hotel Incentives Strategic Policy and Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures); and
- seek Council's endorsement to:
 - adopt the proposed Accommodation Hotel Incentives Strategic Policy
 - make, prepare and progress a proposed *Temporary Local Planning Instrument*(Accommodation Hotel Incentive Measures) in accordance with the *Planning Act*2016 and the *Minister's Guidelines and Rules 2024* and
 - o adopt the proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)*, subject to receiving approval from the Planning Minister.

EXECUTIVE SUMMARY

Recent investigations into the Sunshine Coast hotel market (10 year outlook) estimates a need for 2,150 new hotel rooms and 300 boutique hotel rooms to meet the current shortfall in serviced visitor accommodation and forecast demand from the overnight visitor market in the lead up to the Brisbane 2032 Olympic and Paralympic Games.

Hotels are critical to tourism infrastructure, contributing significantly to local and national economies. The Sunshine Coast is ranked as the third most visited region in Queensland and over the last decade, with the exception of 2020, the Sunshine Coast experienced year-on-year increases in visitation ahead of State and national averages. In 2019, the Sunshine Coast welcomed 7.7 million visitors, resulting in 10.23 million visitor nights, which is expected to grow to 12.50 million by 2033. The total number of visitor nights has continued to increase with 10.36 million recorded in 2023.

Current tourism accommodation on the Sunshine Coast mainly consists of limited-service apartments, which have restricted appeal to business travellers or short-stay leisure guests. Full-service, internationally and nationally branded hotels are needed to satisfy high levels of demand and attract new markets (including high value travellers and international visitors) and support the region's tourism and economic growth. The Brisbane 2032 Olympic and Paralympic Games will further increase demand for internationally branded accommodation hotels.

There are a range of investment attraction challenges and significant constraints to the development of hotels at the current time. However, local government can play an active role in attracting hotel investment and stimulating development of accommodation hotels through a combination of targeted policies, incentives and planning initiatives.

In recognition of the significant investment challenges that confront this type of development and the urgent need for more accommodation hotels, it is recommended that Council adopt an *Accommodation Hotel Incentives Strategic Policy* (refer to Appendix A) and make a *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* (refer to Appendix B) to support the development and construction of internationally and nationally branded *accommodation hotels* (including boutique hotels). This is considered to be particularly important in the lead up to the Brisbane 2032 Olympic and Paralympic Games which is now only 8 years away.

The proposed *Accommodation Hotel Incentives Strategic Policy* provides financial and non-financial incentives to encourage the development of accommodation hotels, using tools available in the development assessment process, including a free personalised case management pre-lodgement service, waiver of development application fees for code assessable development, provision of a dedicated development assessment team, a reduction and deferral of infrastructure charges for code assessable development, waiver of temporary works fees and reduced temporary works rental fees.

The proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* provides additional building height allowances (which are intended to apply only in specific zones/locations) and a reduced minimum on-site car parking rate.

In combination, the two components of the proposed Accommodation Hotel Incentives Package have been carefully designed to provide modest but practical financial and non-financial related incentives that may assist with attracting hotel investment and stimulate the delivery of accommodation hotels on the Sunshine Coast.

The Accommodation Hotel Incentives Package has been developed in consultation with hotel industry experts who have advised that if implemented, the package would make the Sunshine Coast nationally competitive amongst comparable regions.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Accommodation Hotel Incentives Package"
- (b) adopt the proposed Accommodation Hotel Incentives Strategic Policy (Appendix A)
- (c) decide to make a Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures) (Appendix B)
- (d) delegate authority to the Chief Executive Officer to prepare and progress the statutory process required under the *Planning Act 2016* for the making of a Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures), and
- (e) adopt the proposed Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures), subject to receiving approval from the Planning Minister.

FINANCE AND RESOURCING

Sufficient funds are available in the Strategic Planning Branch 2024/25 budget to progress the proposed Accommodation Hotel Incentives Package to implementation.

The main financial implications arising from the Accommodation Hotel Incentives Package are associated with the proposed *Accommodation Hotel Incentives Strategic Policy* and the potential loss of income from waived development and temporary works application fees and reduced infrastructure charges for the life of the program, with the second of these potentially being the most significant.

However, offering these financial incentives is considered important to reducing the upfront costs associated with the development of accommodation hotels and assisting in stimulating hotel investment and development in the region. Also, the eligibility criteria that apply to this package are reasonably narrow and as such, only a small number of development applications are anticipated to qualify for the incentives proposed to be offered.

CORPORATE PLAN

Corporate Plan Goal: Our resilient economy

Outcome: We serve our community by providing this great service

Operational Activity: S16 - Economic development – providing industry and business

programs and initiatives to support the growth of the regional

economy.

CONSULTATION

Councillor Consultation

Councillors were briefed about the proposed *Accommodation Hotel Incentives Strategic Policy* and *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)*. Further one-on-one briefings were provided to relevant Divisional Councillors.

Internal Consultation

Council officers provided a briefing to the Executive Leadership Team, about the proposed Accommodation Hotel Incentives Strategic Policy and Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures).

The preparation of the proposed incentive package has involved consultation with officers from the following Groups and Branches:

- Customer and Planning Services Group:
 - Development Services Branch
 - Urban Growth Projects Branch
 - Strategic Planning Branch
- Economic and Community Development Group:
 - Economic Development Branch
- Business Performance Group:
 - Finance Branch

- Civic Governance Group:
 - Governance and Executive Services Branch
 - Legal Services Branch

External Consultation

The preparation of the proposed *Accommodation Hotel Incentives Strategic Policy* and *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* involved consultation with an independent hotel consultant.

Community Engagement

There has been no community engagement undertaken in relation to this report.

In accordance with the *Minister's Guidelines and Rules 2024*, community consultation is not required to be undertaken by Council when making a Temporary Local Planning Instrument.

PROPOSAL

This report presents to Council an Accommodation Hotel Incentives Package consisting of a proposed Accommodation Hotel Incentives Strategic Policy and Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures).

Background

Recent investigations into the Sunshine Coast hotel market (10 year outlook), identified that a total of 2,150 new hotel rooms and a further 300 boutique hotel rooms are required to address the current shortfall in serviced visitor accommodation and to meet the demand from the overnight visitor market between now and the Brisbane 2032 Olympic and Paralympic Games.

The investigations highlight that hotels are a critical part of tourism infrastructure necessary to support tourism activities and attract visitors. Hotels contribute significantly to both local and national economies and enhance competitiveness, especially international hotel brands which generally have strong global networks. There are various hotel types, from business and resort hotels to boutique and apartment hotels, which are broadly broken into the following four categories:

- 1. Limited-service hotels offer limited services, facilities and amenities. Typically, they do not offer food and beverage venues (e.g. a full-service restaurant or bar), laundry services, shuttle services, room service or fitness facilities, have fewer staff members compared to full-service hotels and generally cater for budget-conscious travellers or those who don't require extensive amenities. These hotels are often in the economy, midscale or upper midscale class
- 2. Full-service hotels offer an extensive range of amenities and facilities (such as restaurants, bars, room service, swimming pools, fitness centre, spas, meeting spaces and services such as 24 hour reception, concierge, laundry, room service and valet parking), typically have one or more restaurants offering casual to fine dining and have a larger staff presence. Are typically Upscale, Upper Upscale and Luxury properties
- 3. *Traditional hotels* focus on providing a reliable and consistent stay, appealing to a broad range of travellers and

4. *Lifestyle hotels* - are the next generation of boutique hotels. Driven mostly by the international chains, they borrow the best elements of boutique hotels – small, designled, intimate, modern and may offer advantages that only a chain can offer, such as loyalty perks, consistency and economies of scale.

Visitor snapshot

The Sunshine Coast is consistently the third most visited region in Queensland (behind Brisbane and the Gold Coast), is consistently in the top five most visited tourism regions in regional Australia and was the third most visited tourism region during 2020.

Over the last decade, with the exception of 2020, the Sunshine Coast experienced year-on-year increases in visitation ahead of state and national averages. In 2019, the Sunshine Coast attracted 7.7 million visitors, resulting in 10.23 million visitor nights, which is expected to grow to 12.50 million by 2033. The total number of visitor nights has continued to increase with 10.36 million recorded in 2023.

While not all visitors will choose to stay in hotel accommodation, this increase is sufficiently large enough to prioritise support for future hotel development and to maximise the economic potential of the region's visitor economy.

Visitor accommodation snapshot

The Sunshine Coast region's accommodation currently consist of approximately 3,590 rooms available in hotels (946 rooms), boutique hotels (62 rooms), motels (236 rooms) and serviced apartments (2,345 rooms). 70% of visitor accommodation is currently self-catering, limited-service apartment accommodation and 52% is of midscale (2 to 3-star) and upper midscale (3-star) quality. Upscale (4-star) hotels account for 34% with only 1% luxury (5-star).

The Sunshine Coast is considered to have a sufficient supply of self-catering, limited-service apartments (including serviced apartments), which offer limited services, guest facilities and amenities and are of limited appeal to business travellers or short-stay leisure guests.

Type of accommodation required

The investigations highlight the urgent need for more full-service internationally branded, operated and managed accommodation hotels ranging from upper-midscale (3.5-star) to upper upscale (4.5-star), which:

- provide for a mix of traditional and lifestyle hotels
- cater to a diverse audience (i.e. business and leisure, education and health/medical travellers) and
- are located within easy walking distance of key commercial and leisure precincts.

International brands are recognised and supported by both domestic and international visitors and attract loyal customers. This type of accommodation is required to:

- satisfy current high levels of demand and attract new markets (including high value travellers and international visitors)
- boost the region's tourism economy and employment opportunities
- increase the region's competitiveness as a business, conference and events destination

- support other major projects shaping the region, including the Sunshine Coast Airport,
 Maroochydore City Centre, Sunshine Coast University Hospital and Health Precincts and
 the Brisbane 2032 Olympic and Paralympic Games and
- enable the Sunshine Coast to increase its share of the overnight visitor economy and increase the conversion of day visitors into overnight visitors.

Brisbane 2032 Olympic and Paralympic Games

With the Sunshine Coast being a co-host city for the Brisbane 2032 Olympic and Paralympic Games, it is anticipated that there will also be increased demand for full-service, internationally and nationally branded hotels to cater for Olympic visitors to the region.

Attendees at Olympic and Paralympic Games include those that are directly involved with the Games ('Olympic Family') and those who come to watch the Games as spectators. The total number of visitors for the 'Olympic Family' is estimated to be between 55,000 and 70,000 visitors, with a requirement of up to 1 million room nights evenly distributed over the 18 nights, which is roughly 40,000 to 60,000 rooms per night across Queensland. International hotel brands are more suitable for the 'Olympic Family' who have long term contracts and sponsorship arrangements with global hotel brands.

In addition to Games nights, there is also a requirement for room nights pre and post-Olympics. The number of indirect Olympic visitors is expected to fluctuate from city to city and from day to day but are estimated to be nearly double those of the 'Olympic Family'.

If the Sunshine Coast was to accommodate 5% of the total number of rooms required by the Olympic community, then the region would require an additional 1,155 internationally branded and operated rooms (equivalent to around 6-7 new hotels based on an average of 180 rooms per property) to meet demand.

Investment attraction challenges

There are a range of investment attraction challenges and significant constraints to the development of hotels on the Sunshine Coast at the current time with elevated construction costs being a particular problem weighing on investment decisions. To the extent that these challenges can be moderated by Council through its support for this very specific type of tourism infrastructure, it is considered appropriate to do so.

Accordingly, it is proposed that Council implement an integrated incentives package that seeks to encourage the development and construction of internationally and nationally branded accommodation hotels (including boutique hotels) on the Sunshine Coast in the lead up to the Brisbane 2032 Olympic and Paralympic Games.

Accommodation hotel is defined as "the use of premises being resort complex or short-term accommodation where for a full-service hotel providing a high level of comfort, services and amenities typical of a national or international hotel brand and where all rooming units/dwellings are in common ownership."

The Accommodation Hotel Incentives Package consists of a proposed *Accommodation Hotel Incentives Strategic Policy* (refer to Appendix A) and a *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* (refer to Appendix B).

Proposed Accommodation Hotel Incentives Strategic Policy

The proposed *Accommodation Hotel Incentives Strategic Policy* (refer to Appendix A) has been prepared to provide financial and non-financial incentive mechanisms to encourage the

development of accommodation hotels on the Sunshine Coast, using tools available in the development assessment process, including:

- free personalised case management pre-lodgement service for eligible development
- waiver of the development application fee for code assessable material change of use and/or operational work applications for eligible development lodged between 1 July 2024 and 30 September 2026
- provision of a dedicated development assessment team to process any new development application for eligible development with a more streamlined approach
- a reduction in infrastructure charges by 50% for a code assessable material change of use application for eligible development approved between 1 July 2024 and 30
 September 2026 and commenced construction by 30 June 2028
- deferred infrastructure charges for a period of up to 5 years for a code assessable material change of use application for eligible development
- waiver of the application fee for temporary works or interfering with a road or verge permit for eligible development and
- a reduction in the rental fee for temporary works or interfering with a road or verge permit by 50% for eligible development.

To be eligible for a development incentive, a development must be for a *resort complex* or *short-term accommodation use* (in the form of an *accommodation hotel*) which is located within a zone/area specified in Table 1 of the Strategic Policy and achieving all of the specified criteria identified in Table 2 of the Strategic Policy (refer to Appendix A).

There is also some flexibility built into the Strategic Policy with the incentives offered being able to be modified at Council's discretion for proposals that comply with most but not all of the individual incentive criteria.

The proposed *Accommodation Hotel Incentives Strategic Policy* has been designed to operate concurrently with the *proposed Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* but can also operate separately.

It is intended that the proposed Strategic Policy will commence immediately upon adoption by Council and remain operational to 30 September 2026 for lodgement and 30 June 2028 for the commencement of construction.

Proposed Temporary Local Planning Instrument

Section 23 of the *Planning Act 2016* enables a local government to make a Temporary Local Planning Instrument (TLPI) in exceptional circumstances, such as addressing urgent or emergent planning matters.

Having regard to the shortfall and forecasted demand for serviced visitor accommodation on the Sunshine Coast, particularly in the lead up to the Brisbane 2032 Olympic and Paralympic Games, and the investment attraction challenges that confront this form of development in the current economic climate, it is proposed that Council make a Temporary Local Planning Instrument to encourage the development of new accommodation hotels and to facilitate the redevelopment of existing premises for accommodation hotels.

The proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* (refer to Appendix B) provides additional building height allowances and a reduced minimum on-site car parking rate for development for an accommodation hotel.

The proposed additional height allowances comprise:

- an accommodation hotel height allowance of:
 - 3 metres for a site which already has a specific accommodation hotel height allowance under the planning scheme (this will primarily apply to the nominated key sites in the local plan areas of Caloundra and Mooloolaba/Alexandra Headland which currently have an additional height allowance for an accommodation hotel) or
 - 7 metres for any other site located in a nominated zone (e.g. the Principal centre zone and Tourist accommodation zone in Maroochydore, Local centre zone in Cotton Tree, Major centre zone in Caloundra, Beerwah and Nambour, and the District centre zone, Tourist accommodation zone and Tourism zone in Mooloolaba/Alexandra Headland); and
- an *accommodation hotel rooftop use* allowance of 3 metres (or 5 metres where for a lift overrun) for a site located in a nominated zone.

These potential 'top ups' in building height are intended to operate cumulatively.

The proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* also includes a modified car parking requirement linked to the design peak number of vehicles likely to be parked at any one time, and with a minimum on-site car parking rate of 1 space per 3 rooming units set as a floor. Visitor and other use parking are to be provided in addition to this.

The current car parking provision rate for some types of accommodation hotels contained in the *Sunshine Coast Planning Scheme 2014* is considered to be a significant impediment to this form of development and is not considered to reflect the actual demand for car parking generated by most hotels. By specifying an alternative minimum rate that is more consistent with the rate applying in other jurisdictions and more reflective of actual car parking demand, the Temporary Local Planning Instrument will significantly mitigate a major current impediment to hotel development on the Sunshine Coast. Given the operational characteristics of accommodation hotels (and their users) and the limited number of hotels that are likely to be approved under this incentives package, the reduction in car parking proposed is unlikely to have a significant adverse impact on the availability of car parking in areas where a new accommodation hotel may be approved.

The proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)*, once adopted, will suspend or affect the operation of the *Sunshine Coast Planning Scheme 2014*, in relation to new development for a *resort complex* or *short-term accommodation* use (the defined uses which are considered to constitute an accommodation hotel) for the areas covered by the Temporary Local Planning Instrument.

The process that local government must follow when making a Temporary Local Planning Instrument is set out in the *Minister's Guidelines and Rules 2024* and requires a decision of the Council to make a Temporary Local Planning Instrument and submission of the proposed Temporary Local Planning Instrument to the Planning Minister for approval.

Subject to the approval of the Planning Minister, Council may adopt the Temporary Local Planning Instrument and it would take effect in accordance with the *Planning Act 2016* for a period not exceeding two years from its effective date.

Conclusion

In combination, the two components of the proposed Accommodation Hotel Incentives Package have been carefully designed to provide modest but practical financial and nonfinancial related incentives that may assist with attracting hotel investment and stimulate the delivery of accommodation hotels on the Sunshine Coast.

In recognition of the significant investment challenges that confront this type of development and the urgent need for more accommodation hotels to meet demand, it is recommended that Council:

- adopt the proposed Accommodation Hotel Incentives Strategic Policy (refer to Appendix A)
- make and delegate authority to the Chief Executive Officer to prepare and progress a
 proposed Temporary Local Planning Instrument (Accommodation Hotel Incentive
 Measures), in accordance with the Planning Act 2016 and the Minister's Guidelines and
 Rules 2024 (refer Appendix B) and
- adopt the proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)*, subject to receiving approval from the Planning Minister.

Legal

The *Planning Act 2016* and the *Minister's Guidelines and Rules 2024* sets out the process that a local government must follow when making a Temporary Local Planning Instrument. The proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* has been prepared in accordance with State legislation.

Human Rights Act 2019

Based on advice obtained through Legal Services and Corporate Governance, the proposed Accommodation Hotel Incentives Package is considered compatible with the human rights under the *Human Rights Act 2019*. A Human Rights Compatibility Assessment has been prepared as part of the preparation of this report and the proposed policy instruments. Consideration has been given to the interaction of these decisions with the following human rights:

- Taking part in public life
- Property rights
- Privacy and reputation and
- Cultural rights Aboriginal peoples and Torres Strait Islander peoples.

Any perceivable limitations on human rights are considered justified, due to the urgent need for accommodation hotels on the Sunshine Coast to address the current shortfall in visitor accommodation and the demand from the overnight visitor market in the lead up to the Brisbane 2032 Olympic and Paralympic Games.

Policy

The proposed Accommodation Hotel Incentives Package aligns with Council's *Regional Economic Development Strategy 2013-2033*, which identifies the lack of visitor accommodation, including branded full-service hotels as one of the barriers and challenges affecting businesses in the region.

Risk

There is a risk that the proposed Accommodation Hotel Incentives Package is either perceived as being too generous or is not sufficiently generous to incentivise accommodation hotel development. To manage this risk, the proposed incentives package has been informed by expert advice and carefully designed to balance a range of factors, with a particular focus on the public interest.

In accordance with the *Minister's Guidelines and Rules 2024*, the proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* is required to be submitted to the Planning Minister for approval. This could result in changes to the content of the proposed Temporary Local Planning Instrument in response to conditions that may be imposed by the Planning Minister, or the Planning Minister may not approve the local government making the proposed Temporary Local Planning Instrument.

There is also a risk that the proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* results in development outcomes that are inconsistent with or perceived to be inconsistent with the reasonable expectations of the community. To manage this risk, provisions have been incorporated into the proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* requiring a visual assessment of proposals exceeding the existing height limits specified in the current planning scheme. The additional building height allowances provided in the proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* are modest in nature and have been carefully designed. They are therefore unlikely to result in development that is substantially different to that in the relevant local plan area. The effect of the Temporary Local Planning Instrument is also limited to certain locations and configurations of development.

Previous Council Resolution

There is no previous Council resolution relevant to this report.

Related Documentation

Sunshine Coast Planning Scheme 2014
Planning Act 2016
Minister's Guidelines and Rules 2024
Human Rights Act 2019

Critical Dates

In recognition of the significant investment challenges that confront this type of development and the urgent need for more accommodation hotels, it is considered prudent that the proposed Accommodation Hotel Incentives Package is implemented as soon as practical to help stimulate the development and timely delivery of accommodation hotels on

the Sunshine Coast, particularly in the lead up to the Brisbane 2032 Olympic and Paralympic Games.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- submit a copy of the proposed *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)* and the required material prescribed under Schedule 3 of the *Minister's Guidelines and Rules 2024*, to the Planning Minister for approval and
- subject to receiving approval from the Planning Minister, publish a public notice in accordance with the requirements in the *Planning Act 2016* and as prescribed in Schedule 5 of the *Minister's Guidelines and Rules 2024*, about the adoption of the *Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)*.

Policy purpose

The purpose of this policy is to offer an incentive program that encourages the development of new quality, internationally and nationally branded and operated *resort complex* and *short-term accommodation* uses (where in the form of an *accommodation hotel*).

The policy seeks to support shovel-ready *accommodation hotel* projects, and facilitate reinvestment in existing *resort complex* or *short-term accommodation* uses for an *accommodation hotel*, to:

- address the current shortfall in serviced visitor accommodation; and
- meet the forecasted demand from the overnight and short-term visitor market between now and ahead
 of the Brisbane 2032 Olympic and Paralympic Games.

Policy outcome

Through incentivising *accommodation hotels*, this policy is seeking to further council's vision for the region and drive positive impacts for the economy and the community by:

- stimulating economic benefits;
- · enhancing the region's tourism offer;
- facilitating infrastructure development;
- stimulating revitalisation and urban development; and
- · supporting strategic tourism planning and policy.

Policy scope

Types of development incentives offered

The following types of incentives are available to *accommodation hotels* that comply with the terms of this strategic policy:

Development Application Incentives

Free personalised case management pre-lodgement service prior to lodgement of a development
application for eligible development;



- No development application fees for the accommodation hotel component of a code assessable
 material change of use and/or operational work development application for eligible development
 lodged between 1 July 2024 and 30 September 2026; and
- Provision of a dedicated assessment team to process any new development application for eligible
 development with a more streamlined approach. Council will aim to prioritise the development
 assessment process for a code assessable development application to be decided within 25 business
 days from decision ready¹.

Infrastructure Charges Incentives

- Reduction in infrastructure charges by 50% for a code assessable material change of use application
 for eligible development approved between 1 July 2024 and 30 September 2026 (Council networks only)
 and commenced construction by 30 June 2028; and
- Deferred payment of infrastructure charges² for a code assessable material change of use application
 for eligible development for a period of up to 5 years, through an agreement with Council provided the
 accommodation hotel maintains its hotel scale/star rating and hotel brand.

Other Incentives

- No application fee for temporary works or interfering with a road or verge permit for eligible development approved between 1 July 2024 and 30 September 2026 and commenced construction by 30 June 2028; and
- Reduction in rental fee for temporary works or interfering with a road or verge permit by 50% for eligible development approved between 1 July 2024 and 30 September 2026 and commenced construction by 30 June 2028.

Eligible development

To be eligible for a development incentive, a development must:

- incorporate one of the uses specified in Table 1 (Eligible development uses) as a material component
 of the development (i.e. the use does not comprise less than 40% of that use in a mixed use
 development); and
- achieve all of the specified criteria as identified in Table 2 (Eligible development nominated criteria).

Note—to remove any doubt, the financial elements of this policy only apply to that part of a mixed use development that is identified as being eligible for an incentive and is not applicable to the whole of a mixed use development.

Note—the incentives offered under this Strategic Policy may be modified to apply to eligible development at the discretion of Council.

Eligible applicant

To be eligible for a development incentive, an applicant must:

² The deferred payment of infrastructure charges is indexed as per <u>Council's Infrastructure Charges Resolution</u>.



¹ Decision ready means after Council has confirmed that there is no information required, where the applicant has provided a satisfactory response to an information request, or where a final response has been received from a State Agency Referral and the application has entered the Decision Part.

- have an Australian Business Number (ABN);
- be registered for GST;
- if a consortium, clearly identify a lead partner that is responsible for contract milestones and project delivery. Evidence of involvement and support of consortium partners should be provided as part of any joint application;
- commence site works before 30 June 2028 and complete those works within a period of not more than 3
- ensure the accommodation hotel is operated by a single site management entity for the life of the approval.

Circumstances when strategic policy does not apply

This strategic policy does not apply:

- to development which is not subject to the Sunshine Coast Planning Scheme 2014;
- to development which is not explicitly identified in Table 1 (Eligible development uses), including 'serviced apartments'; and
- in circumstances where another development incentive scheme is in operation and a proponent elects to take advantage of the incentives offered under that scheme.

Eligibility criteria

Table 1 (Eligible development - nominated uses)

Use (as defined in Planning Regulation 2017)	Only where being one of the following sub- categories of use	Only where proposed to be established in one of the following zones/areas
Resort complex	An accommodation hotel	 Principal centre zone Major centre zone District centre zone Local centre zone, where located at Kings Street, Cotton Tree High density residential zone Emerging community zone, where in accordance with an approved Master Plan
		and Plan of DevelopmentTourist accommodation zone



Use (as defined in Planning Regulation 2017)	Only where being one of the following sub- categories of use	Only where proposed to be established in one of the following zones/areas
		Tourism zone, where in accordance with an
		approved Master Plan
Short-term accommodation	An accommodation hotel	Principal centre zoneMajor centre zoneDistrict centre zone
		Local centre zone, where located at Kings Street, Cotton Tree
		High density residential zoneEmerging community
		zone, where in accordance with an approved Master Plan and Plan of Development
		 Tourist accommodation zone Tourism zone, where in accordance with an approved Master Plan

Table 2 (Eligible development – nominated criteria)

Performance criteria	Only where performance is demonstrated by the following
 Where involving a new accommodation hotel, the development: (a) has a minimum of 140 rooms (or a minimum of 25 rooms for a boutique hotel); (b) involves a full-service hotel as defined by the relevant hotel industry standards; (c) will be at least an upscale standard under the Smith Travel Research Chain Scale or at least a 4.0-star hotel category under the Australian 	The development application includes: (a) plans with a minimum of 140 rooms (or a minimum of 25 rooms for a boutique hotel); (b) evidence of an executed letter of intent on a recognised international/national hotel brand/operator's letterhead confirming the development is to be operated and managed under a hotel management agreement by their company or through an infrastructure agreement between Council and the developer which secures the delivery of an international/national hotel brand/operator;



Performance criteria	Only where performance is demonstrated by the following
(d) has the intention or agreement to be operated and managed under a hotel management agreement by an international or national hotel brand/operator with hotels in most countries in the world and a substantial loyalty program membership; and	(c) a town planning report and/or proposal plans demonstrating how the development has been designed to cater for inbound and domestic leisure, wellness, corporate and MICE (meetings, incentives, conferences and exhibitions) business segments.
(e) will be designed to cater for inbound and domestic leisure, wellness, corporate and MICE (meetings, incentives, conferences and exhibitions) business segments.	
Where involving expansion and refurbishment of an existing premises for an accommodation hotel, the development: (a) measurably and demonstrably improves the quality of the accommodation hotel either through increased capacity (i.e. more rooms) and/or enhancement to the hotel classification by providing expanding facilities (e.g. improved food and beverage offering, spa and wellness centre) which will result in higher room rates; and (b) has the intention or agreement to be operated and managed under a hotel management agreement by an international or national hotel brand/operator with hotels in most countries in the world and a	 The development application includes: (a) a town planning report and/or approved plans demonstrating the existing hotel has increased capacity; and/or (b) a town planning report and/or approved plans demonstrating the existing hotel incorporates additional facilities (e.g. improved food and beverage offering, spa and wellness centre) which will result in higher room rates; and (c) evidence of an executed letter of intent on a recognised associated international/national hotel brand/operator's letterhead confirming the development is to be operated and managed under a hotel management agreement by their company or through an infrastructure agreement between Council and the developer which secures the delivery of an international/national hotel brand/operator.
international or national hotel brand/operator with hotels in most	and the developer which secu of an international/national h

Governance and accountability considerations

Apart from the case management and streamlined assessment path outlined above, eligible development will continue to be assessed against Council's planning scheme and other relevant statutory instruments having regard to the requirements of the *Planning Act 2016*.

This strategic policy does not alter the normal assessment rules applicable to development and does not remove or diminish the importance of achieving compliance with the planning scheme and other statutory instruments as applicable to assessable development.



Unless extended by Council, this strategic policy has an operational period to 30 September 2026 for lodgement and 30 June 2028 for the commencement of construction.

Policy statement

Council is committed to supporting the establishment of more *accommodation hotels* and preparing the region to participate effectively in the Brisbane 2032 Olympic and Paralympic Games.

Guiding principles

- The application of this strategic policy is at all times discretionary to ensure that the purpose of this strategic policy is achieved. Proponents seeking to apply this policy will be provided with an *eligibility* confirmation notice, to provide certainty on the applicability of the policy.
- The strategic policy includes time limits for certain actions to occur to encourage take up of the incentives.
- 3. The strategic policy is seeking to achieve a positive change in certain development outcomes, only on the basis that they further council's vision for the region.

Policy application

How to apply

Development Application Incentives

- Applicant to consult with Council's Development Services Branch via Council's free personalised case
 management pre-lodgement service to outline the project, the scope of incentives intended to be
 applied for, and to resolve, as far as practicable, matters related to the lodgement of a development
 application.
- 2. Council's Development Services Branch to consult with other internal Council service providers and, subject to the outcome of the personalised case management pre-lodgement service, issue the applicant with an *eligibility confirmation notice*.
- 3. Applicant to lodge a development application with Council only after the personalised case management pre-lodgement service is complete, including the *eligibility confirmation notice* provided by Council, responding to the matters identified in the notice, and taking account of feedback provided during the pre-lodgement process.

Infrastructure Charges Incentives

- If a development application approval is issued, the applicant may apply for an infrastructure charges incentive as outlined under this strategic policy, which demonstrates compliance with the eligibility criteria.
- 2. Council's Infrastructure Policy Team to consult with other internal Council service provides and, subject to the outcome of the review of the applicants request for an infrastructure charges incentive, issue the applicant with an *eligibility confirmation notice*.



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Other Incentives

- 1. If a development application and operational works approval is issued, the applicant may apply for an incentive relating to temporary works and or interfering with a road or verge permit.
- 2. Applicant to consult with Council's Customer Response Branch.

The issuing of an *eligibility confirmation notice* and the receipt of a development application does not provide a guarantee of approval of the development application.

Reporting and delivery requirements are to be secured through an infrastructure agreement or other arrangement satisfactory to Council.

Council pre-start meeting for construction must occur before 30 June 2028.

Reporting and delivery requirements

The provision of incentives to a successful applicant is subject to execution of an infrastructure agreement or other arrangement with council. The agreement will include specific milestones and deliverables that are consistent with the information provided by, and undertakings made by, the applicant in their development application and the pre-lodgement process.

Upon non-performance, council may adjust the accepted incentive, withdraw the incentive entirely and/or seek recovery. During the period of any agreement, the applicant will be required to provide performance reports against agreed milestones at prescribed intervals to council. The applicant will also be required to afford reasonable access by council officers (or its agents) to the project.

Policy review

This strategic policy will undergo a review every four years.

Roles and responsibilities

Role	Responsibility
Council	Endorsement authority for setting this policy and for all material changes to this policy. Able to endorse non-material changes.
Chief Executive Officer (CEO)	Approval authority for any non-material change to this policy.
Executive Leadership Team (ELT)	Provides advice to the CEO and/or Council on setting this policy and all proposed changes to this policy. Provides feedback to the policy sponsor and policy holder regarding the scope of approaching reviews.
Group Executive (GE), Customer and Planning Services	Policy sponsor. Approval authority for any minor non-material changes to this policy.
Manager, Strategic Planning	Policy holder. Responsible for maintaining this policy.



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Manager Development Services and Chief Financial Officer	Responsible for implementation of this policy.
Planning Scheme Amendments Team	Leads this policy's development, including communication, implementation, review and reporting.

Measurements of success

Table 3 provides measures to verify the relative success of this strategic policy.

Table 3: Measures of success

Measure	Outcome sought
Increase in the number of Development	Development of more accommodation hotels on the
Applications for accommodation hotels.	Sunshine Coast.

Definitions

Refer to Council's Policy Framework for definitions of common terms. The following contains definitions for terms specific to this policy. For otherwise undefined terms, the plain English meaning informs interpretation.

Term	Definition
Accommodation hotel	The use of premises being a resort complex or short-term accommodation where for a full-service hotel providing a high level of comfort, services and amenities typical of a national or international hotel brand and where all rooming units/dwellings are in common ownership. Note—a full-service hotel typically provides a comprehensive range of services and amenities such as on-site dining options (restaurants, fine dining, bars and room service), recreational facilities (gyms, swimming pools and spas), business services (conference rooms and meeting facilities), 24/7 reception and concierge services, housekeeping, loyalty programs, transportation services (shuttle services and valet parking) and laundry services.
Boutique hotel	A type of <i>accommodation hotel</i> which is small (minimum 25 rooms) and stylish, has a unique character, is true to its heritage, provides guests with ultra-personalised service and is typically situated in fashionable urban locations. <i>Boutique hotels</i> often provide authentic cultural, historic experiences and interesting guest services.
Eligibility confirmation notice	A written notice provided by Council to the proponent confirming that a development proposal is eligible for one or more incentives under the terms of this strategic policy.
Resort complex ³	Means the use of premises for-

 $^{^{\}rm 3}$ As defined under the Planning Regulation 2017.



	 (a) tourist and visitor accommodation that includes integrated leisure facilities; or Examples of integrated leisure facilities-bars, meeting and function facilities, restaurants, sport and fitness facilities (b) staff accommodation that is ancillary to the use in paragraph (a); or transport facilities for the premises, including, for example, a ferry terminal or air service. 	
Short-term accommodation ⁴	 (a) means the use of premises for- (i) providing accommodation of less than 3 consecutive months to tourists or travellers; or (ii) a manager's residence, office, or recreation facilities for the exclusive use of guests, if the use is ancillary to the use in subparagraph (i); but (b) does not include a hotel, nature-based tourism, resort complex or tourist park. 	
Shovel-ready projects	Accommodation hotel projects where works are about to commence (i.e. the Council's Development Approval pre-start meeting has occurred, and construction commences before 30 June 2028).	

[©] Sunshine Coast Regional Council 2009-current.



 $^{^{\}rm 4}$ As defined under the Planning Regulation 2017.

Appendix

• •			
Policy information			
Title	Accommodation I	Accommodation Hotel Incentives	
Purpose	development of n operated resort or accommodation h and to facilitate re accommodation u • address the cu • meet the force market between		
Document number		<business area="" document="" eddie="" endorsement.<="" include="" of="" p="" reference="" seeking="" to=""> Corporate Governance to update with FINAL EDDIE reference></business>	
Corporate Plan reference	Goal Pathway Service Output	Our resilient economy Investment and growth Economic development	
Category	Community	Community	
Approved	<corporate gove<="" th=""><th colspan="2"><corporate governance="" insert="" om="" reference="" to=""></corporate></th></corporate>	<corporate governance="" insert="" om="" reference="" to=""></corporate>	
Approval date	<insert></insert>	<insert></insert>	
Effective date	<insert></insert>	<insert></insert>	
Review schedule	document must b endorsement. Rev	A full review must be undertaken within every four years, and reviewed policy document must be provided to highest level approval authority for endorsement. Reviews may occur more regularly as required, having regard to a policy risk assessment.	
Last review	Established 2024		
Next review	2028	2028	
Policy holder	The Manager resp	The Manager responsible for this policy is: Manager Strategic Planning.	
Approval authority	Council has authority to endorse material changes. CEO has approval authority for any non-material change to the policy. Relevant Group Executive has authority to approve minor non-material changes.		
Related documents			
Legislation	Planning Act 2016 Planning Regulation 2017 Sunshine Coast Planning Scheme 2014		



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Policy	Corporate Plan 2024-2028
Operational documents	Council's Infrastructure Charges Resolution

Version Control				
Version	Reason/Trigger	Change	Endorsed/Reviewed by	Date
1.0	New Policy	Human Rights Compatibility Assessment Completed	Council	<insert></insert>

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TEMPORARY LOCAL PLANNING INSTRUMENT No.# of 2024 (ACCOMMODATION HOTEL INCENTIVE MEASURES)

Sunshine Coast Planning Scheme 2014

PART 1 SHORT TITLE

This Temporary Local Planning Instrument (TLPI) may be cited as **TLPI ##/2024 (Accommodation Hotel Incentive Measures)**.

PART 2 OVERVIEW

- (1) This TLPI provides an augmented policy response to support the development of *resort complex* and *short-term accommodation* uses (where in the form of an *accommodation hotel*) in appropriate locations and configurations within the Sunshine Coast local government area (LGA).
- (2) The TLPI is one of a range of measures being implemented by Council in response to the growth of both domestic and international visitors to the region and the demand for more quality, internationally and nationally branded accommodation hotels in preparation for the Brisbane 2032 Olympic and Paralympic Games.
- (3) The TLPI recognises that there is an urgent need for more accommodation hotels at the same time as there are significant investment attraction challenges to this form of development.
- (4) The TLPI (in conjunction with other non-planning related measures) provides targeted incentives to support the development and construction of accommodation hotels in order to meet projected need and enhance the competitiveness of the Sunshine Coast as a tourism and leisure destination.

PART 3 PURPOSE OF THE TLPI

- (a) The purpose of the TLPI is to encourage the development of new *accommodation hotels* and to facilitate the redevelopment of existing premises for *accommodation hotels* that are of at least an upscale standard or 4.0-star rating¹.
- (b) To achieve this purpose, the TLPI provides, subject to locational and other requirements, an additional height allowance and reduced on-site car parking rate for accommodation hotels.

PART 4 EFFECTIVE DATE AND DURATION OF THE TLPI

(1) In accordance with section 9(3)(a) of the *Planning Act 2016* (the Planning Act), the effective date of the TLPI is the day on which public notice of the TLPI is published in the gazette.

¹ As determined under the Smith Travel Research Chain Scale or Australian Star Rating Scheme.

(2) This TLPI will have effect in accordance with the Planning Act for a period not exceeding two (2) years from the effective date unless otherwise repealed sooner.

PART 5 APPLICATION OF THE TLPI

This TLPI applies:

- (a) for provisions related to the additional hotel height allowance and accommodation hotel rooftop use —to land within the Sunshine Coast Planning Scheme 2014 area included in the zones identified on the map in Schedule 1 (Areas Subject to TLPI Height Allowances); and
- (b) for provisions related to minimum on-site car parking rates—to land within the *Sunshine Coast Planning Scheme 2014* area.

PART 6 INTERPRETATION

- (1) Where a term used in this TLPI is not defined, the term has the meaning assigned to it by:
 - (a) the Planning Scheme; or
 - (b) the Planning Act or the Planning Regulation 2017 where the term is not defined in the Planning Scheme.
- (2) To the extent of any consistency between the Planning Scheme and the TLPI or a Planning Scheme Policy and the TLPI, the TLPI prevails.
- (3) The following terms and definitions apply for the purposes of the TLPI.

Column 1 Term	Column 2 Definition	
Accommodation hotel	The use of premises being resort complex or short-term accommodation where for a full-service hotel providing a high level of comfort, services and amenities typical of a national or international hotel brand and where all rooming units/dwellings are in common ownership.	
	Note—a full-service hotel typically provides a comprehensive range of services and amenities such as on-site dining options (restaurants, fine dining, bars and room service), recreational facilities (gyms, swimming pools and spas), business services (conference rooms and meeting facilities), 24/7 reception and concierge services, housekeeping, loyalty programs, transportation services (shuttle services and valet parking) and laundry services.	
Accommodation hotel height allowance	A use specific height allowance for erecting a building or structure for an <i>accommodation hotel</i> where: (a) the use:	
	 (i) is within: (A) a stand-alone, purpose specific building; or (B) comprises not less than 40% of the total gross floor area of a mixed use building; and (ii) involves at least 140 rooming units/dwellings; and 	

Item 8.8 Accommodation Hotel Incentives Package

Appendix B Temporary Local Planning Instrument (Accommodation Hotel Incentive

Measures)

Column 1 Term	Column 2 Definition	
T.C.III	(iii) the building height does not exceed:	
	 (A) for a site already subject to an additional height allowance under the planning scheme, 3 metres above the maximum additional height allowance (in metres or RL AHD) specified for the site in a site specific note on the applicable Height of Buildings and Structures Overlay Map; or (B) for any other site, 7 metres above the maximum height specified for the site on the applicable Height of Buildings and Structures Overlay Map. 	
Accommodation hotel rooftop use	A garden, recreation area and/or other facility forming part of an accommodation hotel that is located on the rooftop of a building, and that:	
	 (a) does not exceed a maximum height of 3 metres, or 5 metres where for a lift overrun, above the maximum height specified for the site on the applicable Height of Buildings and Structures Overlay Map and any other applicable additional height allowance (i.e. accommodation hotel height allowance); (b) includes public or communal open space only; (c) provides at least 15% of the rooftop as soft landscape area; (d) does not include a tennis court or sports court; (e) has a maximum combined total footprint of 50% of the rooftop for all roofed buildings and structures; and (f) a maximum total footprint of 30% of the rooftop for all enclosed buildings and structures. Note—for the purpose of calculations under (f) and (g) above: 	
	 a reference to the rooftop means the area on top of the highest storey of a building measured to the outermost projection; and a roofed structure includes a pergola or similar, with a roof or an adjustable roofing system with the capability of being impervious to water or wind. 	
Flood hazard allowance	A constraint specific height allowance for a building or structure erected on land within a flooding and inundation area, as identified on a Flood Hazard Overlay Map , calculated in accordance with the following formula:	
	MH = OMH + FHA, where:	
	 (a) MH is the maximum height of a building or structure; (b) OMH is the maximum height of a building or structure specified for the <i>site</i> on the applicable Height of Buildings and Structures Overlay Map; and (c) FHA is the <i>flood hazard allowance</i>. 	
	Note—the <i>flood hazard allowance</i> is the vertical difference, in metres, between ground level and the minimum design floor level specified in Column 3B of Table 8.2.7.3.3 (Flood levels and flood immunity requirements for development and infrastructure) of the Flood Hazard Overlay Code .	

Measures)

PART 7 EFFECT OF THE TLPI

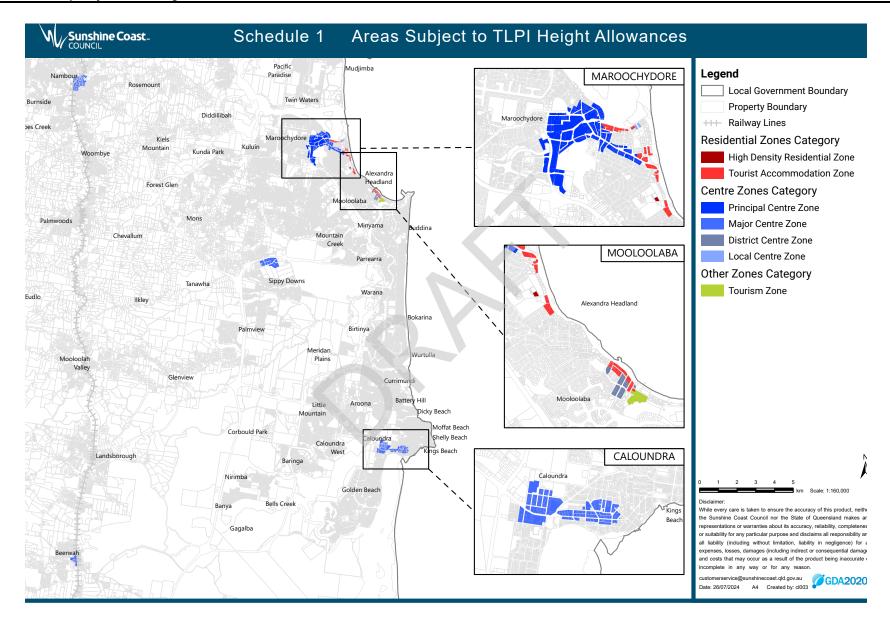
7.1 Overview

This TLPI is a local categorising instrument under the Planning Act which identifies categories of development and categories of assessment and sets out assessment benchmarks against which assessable development must be considered.

7.2 Development for an accommodation hotel

For an accommodation hotel, as defined in Part 6(3) Interpretation above, the TLPI:

- (a) suspends that part of Table 5.10.1 (Overlays) of Section 5.10 (Categories of development and categories of assessment overlays) of Part 5 (Tables of Assessment) of the Planning Scheme, relating to the Height of buildings and structures overlay and replaces it with the table of assessment, provided in Schedule 2 (Table of Assessment for Height of Buildings and Structures Overlay for an Accommodation Hotel);
- (b) suspends Section 8.2.8 (Height of buildings and structures overlay code) of Part 8 (Overlays) of the Planning Scheme, and replaces it with Schedule 3 (Height of Buildings and Structure Overlay Code for an Accommodation Hotel);
- (c) amends Table 9.4.8.3.3 (Minimum on-site parking requirements) of Section 9.4.8 (Transport and parking code) of Part 9 (Development codes) of the Planning Scheme, by specifying new minimum on-site parking requirements for resort complex and short-term accommodation where for an accommodation hotel, provided in Schedule 4 (Minimum On-site Parking Requirements for an Accommodation Hotel); and
- (d) amends SC1.2 (Administrative definitions) of Schedule 2 (Definitions) of the Planning Scheme, by adding a new definition for accommodation hotel rooftop use provided in Part 6(3) Interpretation above.



Appendix B Temporary Local Planning Instrument (Accommodation Hotel Incentive

Measures)

Schedule 2 Table of Assessment for Height of Buildings and Structures Overlay for an *Accommodation Hotel*

1.1 Table of assessment

Table 1.1 Overlays - Height of Buildings and Structures Overlay (*Accommodation Hotel*)

ASSESSMENT BENCHMARKS FOR ASSESSABLE DEVE HOTEL Defined use	Category of development and category of assessment	Assessment benchmarks for assessable development and requirements for accepted development
Height of building and structures overlay		
Any development for an <i>accommodation hotel</i> if exceeding the cumulative total of the following height allowances, as applicable to the site and the use:	Impact assessment	The planning scheme
 (a) the maximum height (including any height allowance provided by a specific site note) in metres or RL AHD specified for the <i>site</i> on the applicable Height of Buildings and Structures Overlay Map; (b) the accommodation hotel height allowance; 		
(c) any allowance for an accommodation hotel rooftop use; and(d) the flood hazard allowance.		
Any development for an <i>accommodation hotel</i> other than as specified above.	No change	Height of buildings and structures overlay code for an accommodation hotel

Measures)

Schedule 3 Height of Buildings and Structures Overlay Code for an *Accommodation Hotel*

1.1 Application

- (1) This code applies to assessable development:
 - (a) subject to the Height of buildings and structures overlay shown on the overlay maps contained within **Schedule 2 (Mapping)** of the *Sunshine Coast Planning Scheme 2014*; and
 - (b) identified as requiring assessment against the Height of buildings and structures overlay code for an Accommodation Hotel.
- (2) All provisions in this code are assessment benchmarks for applicable assessable development.

1.2 Purpose and overall outcomes

- (1) The purpose of the Height of buildings and structures overlay code for an Accommodation Hotel is to ensure development for an accommodation hotel protects the distinctive character of the Sunshine Coast and does not have a significant adverse impact on the amenity of surrounding development.
- (2) The purpose of the Height of buildings and structures overlay code for an Accommodation Hotel will be achieved through the following overall outcomes:
 - (a) development complies with the combination of the following height allowances as applicable to the site and the use:
 - the maximum height (including any height allowance provided by a specific site note) in metres or RL AHD specified on the **Height of Buildings and Structures Overlay Map**;
 - (ii) the accommodation hotel height allowance;
 - (iii) any allowance for an accommodation hotel rooftop use; and
 - (iv) any flood hazard allowance.
 - development contributes to the retention of the preferred built form character for the Sunshine Coast, and the local plan area in which it occurs;
 - (c) development does not result in a significant loss of amenity for surrounding development, having regard to:
 - (i) the extent and duration of any overshadowing;
 - (ii) privacy and overlooking impacts;
 - (iii) impacts upon views;
 - (iv) building character and appearance; and
 - (v) building massing and scale relative to its surroundings.

Measures)

1.3 Performance outcomes and acceptable outcomes

Table 1.3.1 Performance outcomes and acceptable outcomes for assessable development (Accommodation hotel)

Performa	nce Outcomes	Accepta	ble Outcomes
	n Height of Buildings and Structures		
PO1	Development for an accommodation hotel, does not exceed the cumulative total of the following height allowances as applicable to the site and the use: (a) the maximum height (including any height allowance provided by a specific site note) in metres or RL AHD specified for the site on the applicable Height of Buildings and Structures Overlay Map; (b) the accommodation hotel height allowance; (c) any allowance for an accommodation hotel rooftop use; and (d) any flood hazard allowance.	A01	No acceptable outcome provided.
PO2	Development for an accommodation hotel, subject to an accommodation hotel height allowance, does not: (a) adversely impact upon significant views and vistas; (b) adversely impact upon the character of the local area; and (c) result in a significant loss of amenity for surrounding development. Note—A visual impact assessment prepared in accordance with the Planning scheme policy for the scenic amenity overlay code may be required to demonstrate compliance with this performance outcome with a particular focus on comparing the proposal to a theoretical development outcome that is not subject to an accommodation hotel height allowance.	AO2	No acceptable outcome provided.
Roof form	1		
PO3	Building design incorporates articulated roof forms that: (a) make a positive contribution to the skyline;	AO3.1	Development provides for an articulated roof form which: (a) contributes to a coherent skyline silhouette;

Appendix B Temporary Local Planning Instrument (Accommodation Hotel Incentive

Measures)

Performance		Accepta	ble Outcomes
(b)	are consistent with, and reflect		(b) is integrated with the overall
	the intended character of, the		building design;
	particular neighbourhood in		(c) incorporates one or more of the
	which the development occurs;		following design elements:
	and		(i) pitches, skillions, curves or a
(c)	provide for the screening of		combination;
	building plant, equipment and		(ii) accentuated corners;
	services.		(iii) recessions or projections
			from the external wall
			envelope;
			(iv) expressive, shadow casting
			elements;
			(v) distinctive soffit treatments
			that accentuate the roof
			form; or
			(vi) landscapes.
		AO3.2	Development incorporating an
			accommodation hotel rooftop use is
			designed such that:
			(a) it enhances the presentation and
			visual amenity of the rooftop and
			skyline when viewed from external
			public vantage points;
			(b) any building or structure is
			setback a minimum of 2 metres
			from the rooftop perimeter, other
			than:
			(i) a pool or spa and associated
			safety fencing, where not
			exceeding 2 metres in height
			above the rooftop; and
			(ii) clear glass balustrading up to
			2 metres in height;
			(c) lift overrun and building plant are
			setback a minimum of 3 metres
			from the rooftop perimeter
			(applicable to new building work
			only), other than where facing
			another tower element on the
			same site; and
			(d) incorporates visually transparent
			material to a minimum of 75% of
			external walls (other than walls to
			fire egress stairs), windows and
			doors, and 25% of the entire
			roofed area or fixed shade
			elements.

Appendix B Temporary Local Planning Instrument (Accommodation Hotel Incentive

Measures)

Performa	nce Outcomes	Accepta	ble Outcomes
		AO3.3	Lift shafts, roof top plant and
			equipment and other service elements
			are:
			(a) integrated into the roof design;
			(b) grouped together in one area;
			(c) screened from view such that they
			are not visible from the street,
			adjoining properties and public
			places; and
			(d) for rooftop plant and equipment
			and other service elements,
			visually and acoustically screened
			from any accommodation hotel
			rooftop use.
			Tooptop use.
		AO3.4	Development provides a roof form
		A03.4	that enables future inclusion of plant
			and equipment such as satellite
			dishes/telecommunication facilities in
			an unobtrusive manner.
			an unobtrusive manner.
Transitio	n of Building Height		
PO4	Where adjoining land with a lower	A04	No acceptable outcome provided.
104	maximum height as specified on the	A04	No acceptable outcome provided.
	appliable Height of Buildings and		
	Structures Overlay Map,		
	development provides for a		
	transition of building height adjacent		
	to this land to:		
	(a) minimise adverse impacts on		
	neighbouring premises,		
	particularly if used or intended to		
	be used for residential purposes,		
	including by:		
	(i) minimising overlooking		
	and visual dominance;		
	· ·		
	(ii) maintaining adequate levels of natural ventilation		
	and light penetration to		
	habitable rooms and		
	private open space; (iii) providing tall, dense		
	(iii) providing tall, dense landscaping of the		
	interface area; and		
	(b) achieve a greater consistency of		
	streetscape character and scale		
	having regard to the intended		
	maximum height of buildings on		
	the adjacent land.		
]	

Appendix B Temporary Local Planning Instrument (Accommodation Hotel Incentive

Measures)

Performance Outcomes	Acceptable Outcomes
Note—the National Construction Code contains requirements in relation to energy efficiency, shading and natural ventilation. Development must meet the relevant requirements of the National Construction Code.	



Schedule 4 Minimum On-site Parking Requirements for an Accommodation Hotel

Column 1 Land Use	Column 2 Car spaces	Column 3 Service vehicle spaces	Column 4 Motorcycle / scooter spaces	Column 5 Cycle spaces
Resort complex being an Accommodation Hotel Note—Where the resort complex comprises one or more dwellings, the parking rates specified for a multiple dwelling apply.	Sufficient spaces to accommodate the design peak number of vehicles likely to be parked at any one time (minimum 1 space / 3 rooming units (covered) + parking requirement for other associated land uses of the resort + 1 visitor space / 10 rooming units	Sufficient spaces to accommodate number of vehicles likely to be parked at any one time	Sufficient spaces to accommodate number of motorcycles/scooters likely to be parked at any one time	Sufficient spaces to accommodate number of bicycles likely to be parked at any one time
Short-term accommodation being an Accommodation Hotel Note—Where the short-term accommodation comprises one or more dwellings, the parking rates specified for a multiple dwelling apply.	Sufficient spaces to accommodate the design peak number of vehicles likely to be parked at any one time (minimum 1 space / 3 rooming units (covered) + parking requirement for other associated land uses of the short-term accommodation use	Sufficient spaces to accommodate number of vehicles likely to be parked at any one time	Sufficient spaces to accommodate number of motorcycles/scooters likely to be parked at any one time	Sufficient spaces to accommodate number of bicycles likely to be parked at any one time

29 AUGUST 2024

Item 8.8 Accommodation Hotel Incentives Package

Appendix B Temporary Local Planning Instrument (Accommodation Hotel Incentive Measures)

Column 1 Land Use	Column 2 Car spaces	Column 3 Service vehicle spaces	Column 4 Motorcycle / scooter spaces	Column 5 Cycle spaces
	+ 1 visitor space / 10 rooming units			

8.9 SUNSHINE COAST E-BIKE AND E-SCOOTER TRIAL

File No: Council Meetings

Author: Coordinator Community Land Permits and Parking

Customer & Planning Services Group

Attachments: Att 1 - e-Bike and e-Scooter Trial Review (Part A).............. 307 #

Att 2 - e-Bike and e-Scooter Trial Review (Part B) - Confidential

PURPOSE

The purpose of this report is to present the findings of the Sunshine Coast e-Bike and e-Scooter Trial Review. Following the review officers are recommending that Council end the trial effective 30 September 2024 and reassess the Sunshine Coast's readiness for commercial e-transport on Council-controlled land in 2026.

Attachment 2 is confidential as it contains commercial in confidence information and confidential information relating to third parties.

For these reasons, it is recommended that should Councillors need to discuss the information in the confidential attachment, Council resolve to close the meeting under section 254J(3)(g) of the *Local Government Regulation 2012* as the attachment contains information relating to the commercial agreement associated with the awarded permit.

EXECUTIVE SUMMARY

At its December 2022 Ordinary Meeting (OM22/110) Council endorsed the Sunshine Coast e-Transport Trial for Maroochydore and Mooloolaba. In May 2023, Neuron Mobility were awarded a trial permit to operate their e-bike and e-scooter business from public land in Maroochydore and Mooloolaba.

The 18-month trial ending on 30 September 2024, aimed to provide Council with the opportunity to assess:

- if e-transport hire is a good fit for the Sunshine Coast region,
- community feedback, concerns and impacts related to e-transport hire and
- if the community would embrace this mode of transport hire as an alternative for travelling around Maroochydore and Mooloolaba.

Prior to the end of the trial, a review has been undertaken and has identified a number of insights. The review is detailed in Attachment 1 – e-Bike and e-Scooter Trial Review (Part A) and Attachment 2 – e-Bike and e-Scooter Trial Review (Part B).

Overall, the trial has been undertaken in accordance with permit conditions and agreed service levels. There have been rare instances of issues which have been operationally addressed and offer learnings for future opportunities. There were no critical failures or indications of negligence in the operation of the trial. However, through the review a number of areas were identified which indicated that continuation of an e-transport hire trial is not appropriate. This includes:

style of usage of the e-mobility devices not meeting expectations

- community feedback and sentiment towards e-scooters being conflated for private and hired e-scooters
- general community concerns related to the regulation, usage, and rider behaviour with safety being a primary area of concern
- the high levels of oversight and management required for an agreement and
- impacts to amenity within the community.

Based on the overall review officers recommend ending the trial on 30 September 2024 and reassessing the Sunshine Coast's readiness for e-transport hire offerings in 2026 with a focus in the interim on:

- continuing advocacy and engagement with the State Government to improve the safety of e-mobility devices and their use; and
- continued monitoring of the impacts of the increased use and popularity of e-mobility
 on the Sunshine Coast as part of the development of the Transport Network Safety Plan
 and the Transport Asset Management Plan, such as:
 - pedestrian safety, and
 - o use of engineering controls (prohibited areas, speed limits).

With its growing popularity e-transport will continue to play a key role in Council achieving the vision and targets outlined in the Integrated Transport Strategy. It is important that its ongoing integration into the transport networks is safe and compliments other modes of active transport such as walking and cycling.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Sunshine Coast e-Bike and e-Scooter Trial"
- (b) endorse an end to the Sunshine Coast e-bike and e-scooter trial effective 30 September 2024 and
- (c) note the Chief Executive Officer will reassess the Sunshine Coast's readiness for commercial e-transport hire offerings on Council-controlled land in 2026 with consideration to the recommendations within the review.

FINANCE AND RESOURCING

Management and monitoring of the trial to date has been financed from the Customer and Planning Services – Customer Response operational core budget.

Over the past 12 months approximately 25% of the Coordinator Community Land Permits & Parking has been attributed to overseeing the trial.

Businesses were invited to nominate a commercial fee arrangement as part of their Expression of Interest submission. The agreed arrangement formed part of the approved conditions issued to the successful applicant, Neuron Mobility (Attachment 2).

CORPORATE PLAN

Corporate Plan Goal: Our strong community

Outcome: 1.4 - Connected, resilient communities, with the capacity to

respond to local issues

Operational Activity: 1.4.3 - Undertake a review and develop the next version of the

Active Transport Plan that recognises walking and riding as an essential part of an integrated transport system by providing greater transport options, safer streets, opportunities to improve

resident wellbeing and the liveability of the region.

CONSULTATION

Councillor Consultation

Consultation has been undertaken with the following Mayor and Councillors:

- Mayor Natoli
- Councillor J Natoli, Division 4 Councillor
- Councillor T Bunnag, Division 8 Councillor and Strong Community Portfolio Councillor
- Councillor M Suarez, Deputy Mayor and Division 9 Councillor
- Councillor D Law, Division 10 Councillor and Strong Community Portfolio Councillor

Internal Consultation

Internal consultation has been undertaken with the following stakeholders:

- Built Infrastructure Group (Parks and Gardens, Transport Network Management, Transport Network Operations)
- Business Performance Group (Communication, Property Management, Strategic Property, Wellbeing Health & Safety)
- Civic Governance Group (Governance and Executive Services)
- Customer and Planning Services Group (Customer Response, Urban Growth Projects)
- Economic and Community Development Group (Community Development, Economic Development)
- Liveability and Natural Areas Group (Environment and Sustainability Policy, Environmental Operations, Project Delivery).

External Consultation

External consultation has been undertaken with the following:

- Department of Transport and Main Roads
- Maroochydore Chamber of Commerce
- Maroochydore Surf Life Saving Club
- Mooloolaba Chamber of Commerce
- Mooloolaba Surf Life Saving Club

- Neuron Mobility
- Queensland Police Service
- TransLink.

Community Engagement

Council invited the community to have their say by completing a short online survey between 7 May and 3 June 2024 to assist in evaluating the trial.

The survey was distributed via email and delivered to 12,651 residents within the trial area. A total of 9,997 emails were opened. The campaign included a media release encouraging the community to complete the survey.

A total of 1,277 survey responses were received:

- 22% of respondents had used the service.
- 60% of community feedback did not support an extension of the trial, 37% were supportive and 3% did not provide a response.
- safety was a common theme throughout the feedback received, followed by amenity.
- of those that did not support an extension, 74% were a resident of the trial area.

It is important to note that the respondents did not appear to differentiate between commercially hired and privately owned e-scooters in the feedback provided. The feedback highlighted the importance of improving the perceived and actual safety of e-mobility devices and their use.

PROPOSAL

Council officers have been monitoring the Sunshine Coast e-Bike and e-Scooter Trial since 8 June 2023, the trial is approved to continue until 30 September 2024.

The trial has provided Council with the opportunity to assess if:

- e-transport hire is a good fit for the Sunshine Coast region, and
- the community will embrace this mode of transport as an alternative for getting around Maroochydore and Mooloolaba.

In addition, the trial has allowed Council to understand:

- impacts placed on the local community,
- broader community concerns surrounding this emerging mode of transport, and
- customer feedback.

The introduction of the trial was supported by the Integrated Transport Strategy, as it:

- encouraged greater use of e-bikes, e-scooters, and other emerging e-mobility travel options,
- supported end-to-end trips for travellers,
- allowed for collaboration with State Government and other agencies to ensure pedestrian and cycling networks safely support emerging personal mobility devices.

Officers have now completed a review of the trial which has considered:

- the trial permit and conditions,
- feedback from the Sunshine Coast community and stakeholders, and
- analysis of data from various sources.

The trial review, detailed in Attachment 1 and Attachment 2, has identified a number of opportunities and learnings. Overall, the trial in its current form has not achieved its intended purpose. As an overview:

- anecdotally there has been limited uptake in hire usage in comparison to trials undertaken in other local government areas. It is yet to be determined if this is due to preferences towards private vs hire or trial conditions such as location, cost, speed governance, age restrictions etc.
- 60% of community feedback regarding the trial did not support an extension. Noting that community sentiment does not appear to differentiate between personally owned and hired e-scooters.
- a large proportion of community feedback relates to private e-scooters (regulation, usage, and poor rider behaviour all of which fall under Queensland Police control).
- safety in general was the key reason for respondents not supporting the trial to continue, along with amenity.

Based on the overall review, it is recommended that the trial be ended from 30 September 2024 with the intention that Council reassess the Sunshine Coast's readiness for e-transport hire offerings in 2026.

As the demand on the pedestrian and cycle network continues to grow it is important that e-mobility can be accommodated in ways which allow travellers to feel safe. Accommodating e-transport within the travel networks continues to be a priority for Sunshine Coast, e-transport will play a key role in the ongoing shift away from cars across the region.

Ahead of reassessing e-transport hire in 2026, officers will continue to focus on addressing key areas of concern related to e-mobility through:

- further advocacy and engagement with the State Government to improve the safety of e-mobility devices and their use and
- continued monitoring of the impacts of the increased use and popularity of e-mobility on the Sunshine Coast as part of the development of the Transport Network Safety Plan and the Transport Asset Management Plan, such as:
 - o pedestrian safety, and
 - o use of engineering controls (prohibited areas, speed limits).

Legal

The awarding of High-use / High-impact Permits for all approved locations includes the following types of land tenure:

- 1. Freehold land owned by Council
- 2. Reserves under the control or management of Council as Trustee
- 3. Roadways (formed and unformed) other than State controlled roads

4. Pathways, footpaths, bathing reserves and foreshores.

The holding of the land determines the legal framework that applies. Local laws can apply to Council freehold land and roads, foreshores and bathing reserves. The *Land Act 1994* and *Land Regulation 2020* applies to reserves that Council holds are trustee.

Given the trial permit issued to Neuron Mobility included various land tenure, the trial permit was conditioned in accordance with all applicable legislation. The trial permit does not give or imply a right of renewal for the activity.

In terms of regulation and governance of e-mobility users:

- The State Government set the rules for personal mobility devices. Regulation is the responsibility of the Queensland Police. Council cannot regulate rider behaviour.
- Council can enforce conditions and set expectations of the commercial operator, who is
 operating from public land, in relation to the way in which the activity is conducted.
 Where hire of e-mobility devices is undertaken from private property Council cannot
 impose conditions of operation.
- Commercial operators can impose warnings / ban users, however response to poor riding behaviour is generally on a complaint basis.

Policy

The <u>Community Land and Complementary Commercial Use Policy</u> articulates Council's position on community land and commercial activity. This policy was adopted in 2011 and includes the following permit types:

- High-use / High-impact permits
- Low-use / Low-impact permits
- Outdoor Dining permits
- Goods on Footpath permits

The trial was considered a High-use / High-impact activity under the Policy.

Risk

The risks associated with ending the Sunshine Coast e-bike and e-scooter trial have been assessed as part of the process leading to the current recommendations.

In relation to ending the trial the following risks have been considered and managed:

Risks	Mitigation
There is a perception that Council do not support e-mobility as a form of alternate transport on the Sunshine Coast	As part of the continued commitment to supporting a variety of travel options throughout its networks, Council will continue with:

Risks	Mitigation
Council may not meet the targets outlined in the Integrated Transport Strategy relating to reduced use of cars as a primary mode of transport	 advocacy and engagement with the State Government to improve the safety of e-mobility devices and their use and continued monitoring of the impacts of the increased use and popularity of e-
The community have ongoing concerns relating to the use of privately owned emobility devices in public space	mobility on the Sunshine Coast as part of the development of the Transport Network Safety Plan and the Transport Asset Management Plan, such as: o pedestrian safety, and o use of engineering controls (prohibited areas, speed limits).
E-mobility devices may be hired from privately owner property or locations	Commercial operators may provide e- mobility devices for hire from private property without approval from Council.
	Devices hired under these agreements may not be stored on Council-controlled land, and operators must comply with the relevant State legislation when riding the devices.

Previous Council Resolution

Ordinary Meeting 8 December 2022 (OM22/110)

That Council:

- (a) receive and note the report titled "Sunshine Coast e-Bike and/or e-Scooter Trial"
- (b) endorse the introduction of an e-Bike and/or e-Scooter trial on the Sunshine Coast
- (c) endorse the proposed Expression of Interest process to source established and experienced proponent/s and
- (d) delegate to the Chief Executive Officer the authority to award e-Bike and/or e-Scooter Trial Permits for the duration of the trial period (1 April 2023 to 30 September 2024).

Related Documentation

Related documentation to this report is as follows:

- Environmental Protection Act 1994
- Land Act 1994
- <u>Land Regulation 2020</u>
- Local Government Act 2009
- State Penalties Enforcement Act 1999

- Sunshine Coast Council Compliance and Enforcement Policy
- <u>Sunshine Coast Council Community Land and Complementary Commercial Activity</u>
 <u>Policy</u>
- Sunshine Coast Council Community Strategy 2019-2041
- Sunshine Coast Council Environment and Liveability Strategy 2023
- Sunshine Coast Integrated Transport Strategy 2018
- Sunshine Coast Council Regional Economic Development Strategy 2013-2033
- Transport Operations (Road Use Management) Act 1995
- Transport Operations (Road Use Management Road Rules) Regulation 2009
- Work Health and Safety Act 2011

Critical Dates

The Sunshine Coast e-bike and e-scooter trial is scheduled to end on 30 September 2024.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- notify trial permit holder Neuron Mobility Pty Ltd
- oversee removal of all Neuron Mobility devices, including removal of footpath decals from Council-controlled land
- continue advocating and liaising with the State Government in relation to the safety of e-mobility devices and their use
- continue monitoring the impacts of the increased use and popularity of e-mobility on the Sunshine Coast as part of the development of the Transport Network Safety Plan and the Transport Asset Management Plan, such as:
 - o pedestrian safety and
 - o use of engineering controls (prohibited areas, speed limits).

Project brief

e-Bike and e-Scooter Trial Review (Part A)

As at July 2024

Branch: Customer Response

Topic: e-Bike and e-Scooter Trial Review (Part A)

Scope

The Sunshine Coast e-Bike and e-Scooter Trial in Maroochydore and Mooloolaba.

Note: Information which is considered commercial in confidence has been placed in e-Bike and e-Scooter Trial Review (Part B).

Trial overview

At the December 2022 Ordinary Meeting (OM22/110) Council:

- endorsed the introduction of an e-bike and/or e-scooter trial on the Sunshine Coast,
- endorsed the proposed Expression of Interest (EOI) process to source established and experienced proponents and
- delegated the Chief Executive Officer the authority to award e-bike and e-scooter trial permits for the duration of the trial period (1 April 2023 to 30 September 2024).

The Expression of Interest (EOI) process was advertised from 12 December 2022 until 3 February 2023. Following community feedback, the EOI process was extended until 7 March 2023. Council received a total of 4 submissions.

Submissions were assessed by a panel from Customer Response, Urban Growth, Transport Network Operations and Economic Development. The panel used defined selection criteria to score and rate applications as well as referee checks with other local governments. Based on the assessments, Council officers provided recommendations to the Chief Executive Officer to endorse the trial arrangements to Neuron Mobility. Neuron commenced operating on 8 June 2023.

Implementation of the trial was undertaken over multiple stages, including:

- initial stakeholder engagement with local businesses regarding parking locations
- community education/awareness campaigns surrounding safe e-bike and e-scooter use and
- progressive rollout out of approved fleet (between June and July 2023).

The trial is scheduled to conclude on 30 September 2024.

Trial review

Following the CEO endorsing Neuron Mobility as the preferred operator to be part of the Sunshine Coast e-bike and e-scooter trial, a trial Local Law permit was issued to Neuron Mobility. Neuron commenced operating on 8 June 2023.

A series of conditions were imposed in relation to operating a hire and ride service from within the approved area. Approval included agreed service levels in response to customer feedback.



Areas of considera	ation and review
Trial update	As at, 30 June 2024, the trial has been operating for a little over 12 months. Over 150,000 trips have been taken, with riders travelling over 220,000kms during the trial period.
Operating hours	Operating hours are 5am to 9pm each day. E-bikes and e-scooters remain parked on public land at approved locations outside of operating hours.
	To manage the current approved trading hours, Neuron have imposed a cut-off for any new rides from 8:45pm. User feedback indicates that these trading hours significantly impact on the ability to use the service following a dinner or other outing in the evening.
	It is noted that increasing operating hours may assist with removing devices away from busy locations in the evening and mitigate issues around abandoned, toppled and mis-parked devices, currently the service hours are reflective of current demand.
Approved fleet	Approved fleet includes up to 400 e-scooters and 75 e-bikes. On average, the number available for hire per week has been 363 e-scooters and 20 e-bikes.
Parking locations	Approved parking locations are designated and geofenced.
	They include a combination of marked areas using footpath decals, and virtual areas found in the Neuron Mobility app. Refer to Appendix 4 for a list of approved locations.
	Overall, most riders return devices to approved locations, however, there have been a number of instances where devices are either: • poorly parked, resulting in devices looking untidy or toppled over,
	 abandoned due to: failed geofencing and rider having difficulty identifying virtual parking location, confusion between Sunshine Coast and other local government area rules (e.g. in Brisbane you can park most locations). sitting idle for up to 72-hours without use.
Permit conditions	Overall, the Trial has been undertaken in accordance with the Local Law permit and agreed service levels. There were no critical areas of failure or indications of negligence in the operation of the trial.
	Future opportunity: While no major concerns were identified, the review has highlighted an opportunity for inclusion in any future permit arrangement, such as:
	 the inclusion of additional monitoring and surveillance by the permit holder in an effort to proactively address poor riding behaviour; commercial operators leading and coordinating regular stakeholder engagement forums with Council, State Government and Queensland Police



Areas of consideration and review

Permit management and monitoring

Throughout the trial, permit management and monitoring has been led by the Community Land Permits Team within the Customer Response Branch. Regular consultation and engagement has occurred with the trial working group (from Urban Growth, Transport Network Operations and Transport Network Management Branches).

Currently the trial has been funded within existing operational budgets, however it should be noted that any continuation of the trial is likely to have an ongoing impact on resourcing. Over the last 12 months, approximately 25% of the Coordinator Community Land Permits & Parking time has been spent overseeing the trial – reducing capacity to address other priority items.

Future opportunity:

- Any future arrangement should include commercial arrangements to ensure the trial is cost neutral or positive to Council.
- Investigate provision of a dedicated officer to manage and monitor any trial arrangement, funded by proceeds of the trial.
- Impose further responsibility on commercial operator to lead engagement with key stakeholders such as Council, State Government and Queensland Police.
- Any future arrangement should adequately address the need for dedicated service managers (on rotating shifts) to ensure service levels are met during both operating times and after hours.

Rider rules

The State Government sets the rules for personal mobility devices, and regulation and enforcement is the responsibility of Queensland Police. These rules have been reflected or exceeded in the Sunshine Coast trial and include:

- Riders must be 16 years old and above.
- Only one rider allowed per e-bike and e-scooter; no tandem riding.
- Wearing a helmet is mandatory; there is one on every bike and scooter.
- Riders must not operate an e-bike or e-scooter under the influence of alcohol or any other substance.
- E-scooters can be ridden on footpaths and shared paths at a speed of 12km/h, unless signed otherwise.
- E-scooters can be ridden in bicycle lanes on roads with a speed limit of 50km/h or less, onroad bicycle lanes that are physically separated.
- E-scooters can be ridden on low-speed roads with a speed limit less than 50km/h and no dividing line.
- E-scooters cannot be ridden in bike lanes on roads over 50km/h.
- E-bikes can be ridden on bicycle lanes, roads, footpaths and shared paths except where bicycles are prohibited.
- Maintain a safe distance between riders and pedestrians.
- Always give way to pedestrians and mobility devices.
- Park responsibility in designated parking areas and ensure vehicles are parked upright.

While most rules are followed by riders, there are many instances where riders have failed to comply with the rules. Neuron rely on lodgement of complaints to address poor riding behaviour. In addition, officers do not believe Queensland Police have undertaken any enforcement associated with the trial.

Future opportunity:



Areas of considera	ation and review
	Undertake additional advocacy and engagement with the State Government to promote the need for additional safety requirements at the device level, which will in turn improve the safety for device users, motorists and pedestrians.
	Note: A proposed LGAQ motion was tabled and endorsed at Council's July Ordinary Meeting (OM24/54).
Incidents - QLD wide and locally.	According to RACQ (2023), between 1 January 2019 to 30 September 2023, there had been 3,305 presentations to participating Queensland Injury Surveillance Unit (QISU) emergency departments in Queensland as a result of an e-scooter ride gone wrong.
	During the trial, there were 31 (up until 31 May 2024) incidents involving Neuron Mobility devices, 2 of which involved pedestrians using footpath networks.
	Additional information has been requested of Neuron Mobility in relation to all serious incidents to inform current operations and any future considerations.
Commercial fees	Refer to e-Bike and e-Scooter Trial (Part B)
Economic impact	According to Neuron, 75% of survey respondents also made a direct purchase from a local business.
	Council is currently working with the University of the Sunshine Coast to provide an economic impact statement to assist in determining the economic impacts the trial has provided to the region. This information will be utilised to support the 2026 review and interim actions.
Complaint management	The Local Law permit includes conditions in relation to complaint management and needing t provide evidence of complaints received to Council each month.
	At the commencement of the trial, Council was receiving an average of five complaints per week following members of the community being frustrated with having to lodge concerns directly with Neuron Mobility. Following customer feedback, an online feedback form was created where the community could raise their concerns directly with Council.
	Since this time, the number of complaints has reduced significantly with no more than 1-2 complaints per month.
	Complaints lodged with Neuron Mobility each month predominantly relate to conditions of the trial such as speed and parking limitations.
	Future opportunity: Any future arrangement should adequately address the need for dedicated service managers (on rotating shifts) to ensure service levels are met during both operating times and after hours.
Customer feedback	Customer feedback to date relates to: requests for additional parking locations not being satisfied with approved parking locations



Areas of consideration and review inappropriately parked devices travelling too slow or poor riding behaviour. Noting not all feedback related to hire devices and the trial. The community does not tend to differentiate between privately owner devices and Neuron devices in their perceptions of escooter use. Anecdotal feedback to date from Neuron Mobility suggests that the Sunshine Coast trial is **Neuron Mobility** feedback very regulated in comparison to other cities, particularly with the requirement to speed limit on footpaths. To manage this requirement, Neuron have geofenced the areas restricted to 12km/h. Given the capability of the geofence technology, this can result in the geofence spilling beyond footpaths and therefore resulting in the areas where e-scooters can travel 25km/h, only travelling at 12km/h. Feedback/complaints as a result of this issue is in relation to the service being "too slow", or "unsafe" due to e-scooters abruptly slowing down. Additional feedback relates to the inclusion of additional parking locations to meet customer demand. While this may serve demand, the review has identified that this does not always result in existing approved locations being modified/removed. The outcome is generally to increase parking locations overall and for devices to remain visible. Neuron Mobility are in the process of preparing a final report summarising the trial from their perspective. This information will be utilised to support the 2026 review and interim actions. Neuron mobility -The survey was distributed to riders who have used Neuron on the Sunshine Coast since the Sunshine Coast commencement of the trial in June 2023. Rider Survey feedback The survey was distributed via email as well as in app message. Riders were offered a chance to win 1 or 10 free Neuron Plus Passes as an incentive to complete the survey. The survey was open from 23 February to 14 April 2024. This is longer than Neuron surveys are typically open. The response rate was lower than expected and therefore the survey was extended to increase the response rate. A total of 119 responses were received. 21% of respondents are between 18-24 years. 52% of respondents live within the riding area. 79% of respondents use the service for exploring the region. 75% of respondents indicate that they made a purchase at a business while using the service. The majority of respondents (98%) consider Neuron to have had a positive impact on the Sunshine Coast. 87% of respondents think physical infrastructure (e.g. parking decals) is helpful to identify approved parking locations. Have your Say Council invited the community to have their say by completing a short online survey between community 7 May and 3 June 2024 to help evaluate the trial. feedback (Council The survey was distributed via email and delivered to 12,651 residents within the trial area. A engagement) total of 9,997 emails were opened. The campaign included a media release encouraging the



Areas of considera	ation and review	
	community to complete the survey.	
	Direct engagement has taken place with the Chambers of Commerce and Surf Clubs within the trial area.	
	 A total of 1,277 survey responses were received: 22% of respondents had used the service. 60% of community feedback did not support an extension of the trial, 37% were supportive and 3% did not provide a response. safety was a common theme throughout the feedback received, followed by amenity. of those that did not support an extension, 74% were a resident of the trial area. 	
	(Appendix 5)	

Timeline of trial	
8 December 2022	At its December 2022 Ordinary Meeting (OM22/110) Council: endorsed the introduction of an e-bike and/or e-scooter trial on the Sunshine Coast endorsed the proposed Expression of Interest (EOI) process to source established and experienced proponents; and delegated the Chief Executive Officer the authority to award e-bike and e-scooter trial permits for the duration of the trial period (1 April 2023 to 30 September 2024).
12 December 2022	Expression of Interest opens until 3 February 2023
7 March 2023	Following community feedback, the EOI was extended until 7 March 2023. Four (4) submissions were received. Assessment commences. The submissions were assessed by a panel of 5 Council officers from Customer Response, Urban Growth, Transport Network Operations and Economic Development. The panel used defined selection criteria to score and rate applications. The assessment also included referee checks with other local governments.
May 2023	Based on application assessments, Council officers provided recommendations to the Chief Executive Officer to endorse the trial arrangements to Neuron Mobility.
8 June 2023	Neuron Mobility begins trading with: • 50% of approved fleet deployed from day 1. • 75% of approved fleet deployed from day 14. • remainder of approved fleet operational before 30 June 2023.
June to September 2023	Pop-up Community education and awareness campaigns held across the trial area.
23 February to 14 April 2024	Neuron Mobility – Sunshine Coast Rider Survey
May to June 2024	Review of trial commences, including: Stakeholder engagement Have your Say community survey.



e-Bike and e-Scooter Trial (Part A) Customer Response			
	The Sunshine Coast community could have their say to help evaluate the trial between 7 May until 5pm on 3 June 2024.		
July 2024	LGAQ Motion Motion tabled at July OM. Motion: The LGAQ calls on the State Government to introduce device limitations and standards, like those for e-bikes, to control the speed and capabilities of personal mobility devices		

Documents reviewed

All documents linked to and saved against the permit application were reviewed. The below listed documents have been specifically noted or referenced in the review:

Documents reviewed

- Application form and Confidential Expression of Interest response
- Public Liability Insurance held by Neuron Mobility
- Trial Local Law permit (Conditions included in Appendix 1)
- Trial zone map (Appendix 2, 3, 4)
- Neuron Mobility Sunshine Coast Monthly Reports (June 23 to June 24)
- Neuron Mobility Sunshine Coast Rider Survey feedback
- Have Your Say survey results summary
- Queensland Government Streetsmarts
 - Personal Mobility Devices: Tools & tips | StreetSmarts Queensland Government (initiatives.qld.gov.au)
- Personal Mobility Device Safety Action Plan
 - Personal Mobility Device Safety Action Plan (Department of Transport and Main Roads) (tmr.qld.qov.au)
- Data Shows e-scooter riders still not taking safety seriously (RACQ)
- Transport Operations (Road Use Management) Act 1995
 - Transport Operations (Road Use Management) Act 1995 (legislation.qld.gov.au)
- Transport Operations (Road Use Management Road Rules) Regulation 2009 Transport Operations (Road Use Management Road Rules) Regulation 2009 (legislation.gld.gov.au)
- Neuron Mobility App (available for download via Google or Apple App Stores) Neuron Mobility: Safety-leading e-scooter and e-bike operator (rideneuron.com)

Appendices

Appendix 1 – Trial local law permit conditions

The Permit Holder:

- 1. Must only perform the permitted activity from the permitted location(s).
- 2. Agrees e-bikes and e-scooters must only be available for hire between the hours of 5:00am and 9:00pm daily. The hire of e-bikes and e-scooters outside of the permitted operating times is prohibited, unless wrriten approval is obtained from Council. The use of council-controlled land for the purpose of parking e-bikes and e-scooters overnight is permitted. E-bikes and e-scooters must be parked at approved locations only.
- 3. Must ensure any other relevant approvals are obtained for the purpose of conducting the permitted activity.



- Agrees to take part in regular and ongoing communication with Council to monitor progress of trial.
- 5. Must hold any necessary qualifications and/or equivalent accreditation to conduct the permitted activity, and ensure these remain current for the duration of the permit period.
- 6. Must ensure that the permitted activity is conducted in accordance with all relevant industry standards and meets all necessary safety requirements.
- 7. Must ensure the following is adhered to in relation to deployment of permitted equipment:
 - a. not exceed the maximum number of e-bikes and/or e-scooters, including:
 - i. 50% of approved fleet deployed from day 1
 - ii. 75% of approved fleet deployed from day 14
 - iii. remainder of approved fleet to be operational before 30 June 2023
 - b. work collaboratively with Council to define and refine (during the trial period)
 - i. geofence approved location(s) for extent and go/no-go zones
 - ii. approved parking locations within the approved location(s)
 - iii. the e-bike and/or e-scooter speed restrictions applicable to various locations within the approved location(s)
 - equip all e-bikes and/or e-scooters with accurate GPS tracking to enable all devices to be located by the Permit Holder at all times to ensure and monitor balanced and appropriate distribution of devices
 - d. enable the identification of device users in the event of an accident, incident or inappropriate use
 - e. monitor and actively manage the location of all e-bikes and/or e-scooters at all times to avoid nuisance, clutter or congestion caused by devices, including the ability for the Permit Holder to identify if a device has fallen over or outside a parking zone
 - f. monitor the location of all e-bikes and/or e-scooters daily and reposition devices when required to avoid unnecessary or unreasonable clustering of devices in any particular location on Council-controlled land.
- 8. Must only use the permitted land area to deploy devices and educate riders to ensure all approved equipment is safely and lawfully parked at the permitted location/s. Any devices not parked at permitted locations must be relocated within the agreed service level timeframes as outlined in the Expression of Interest submission dated 4 February 2023. The Permit Holder acknowledges that all deployment of devices will be parked as follows:
 - a. park on the kerbside, with the front wheel lined up with street furniture
 - b. the device is parked upright only
 - c. keep paths clear for pedestrians
 - d. park more than 3 metres away from bus zones
 - e. park more than 1.5 metres away from:
 - i. tactile ground surface indicators
 - ii. pedestrian crossings
 - iii. access points and emergency exits
 - iv. footpath dining
 - v. taxi zones
 - vi. loading zones and school zones
 - vii. Australia Post mailboxes
 - viii. underground service pits
 - ix. parking meters
 - x. waste bins.
- 9. Acknowledges that inappropriately parked e-bikes and e-scooters is the responsibility of the Permit Holder, including any complaints received regarding inappropriately parked devices. The



Permit Holder will be responsible for managing any complaints regarding inappropriate parked devices during the trial arrangement.

- Acknowledges that storage of equipment at any other Council-controlled location is prohibited (unless specific written authority is obtained). Failure to comply may result in the cancellation of this permit.
- 11. Must ensure the annual fee and any agreed commercial arrangement associated with this permitted activity is paid in full to council by the required due date.
- 12. Must collect and provide to Council by the 5th day of each month a register detailing:
 - a. details of incidents, accidents, safety issues, inappropriate use and actions taken against members
 - b. de-identified data which provides the ability to segregate demographics of users and their use of equipment
 - c. trip information related to start and stop times and origin/destination locations, length of trips, journey times, etc.
- 13. Must provide to Council by the 5th day of each month a register detailing:
 - a. total number of reported and/or observed crashes and collisions and follow-up information on each
 - total number of reported injuries categorised by property damage only, minor injury, serious injury and fatality
 - c. total number of third-party injuries (e.g. pedestrian collisions) categorised by property damage only, minor injury, serious injury and fatality
 - d. a summary of the change to policy, requirements or procedures as a result of the above safety incidents.
 - e. a summary of actions taken to rectify or reduce risks
- 14. Must ensure all users of e-Bikes and/or e-Scooters are informed of the road rules and comply with all other Department of Transport and Main Roads requirements for 'Rules for personal mobility devices', including:
 - a. be at least 16 years of age, or 12 with adult supervision
 - b. keep left and give way to pedestrians
 - c. travel at a speed of 12 km/h on all footpaths and shared paths to stop safely around pedestrians
 - d. travel at a safe distance from pedestrians
 - e. keep left of oncoming bicycles and other personal mobility devices
 - f. only use the bicycle side of a separated path
 - g. comply with all other Department of Transport and Main Roads 'Rules for personal mobility devices'.
- 15. Must not seek to represent to any party that this Permit creates a right of tenure.
- 16. Must not seek to assign, transfer, sublet or mortgage any part of this permit and trial without prior written consent from council.
- 17. Must not operate in the area set aside for any other council approved operations or activities such as to cause interference with those operations or activities.
- 18. Must ensure that this Permit is used so that the community purpose of the land can be continued without undue interruption or obstruction.
- 19. Must ensure that the operation of the permitted activity does not detrimentally affect the amenity of neighbouring premises.
- 20. Must keep current throughout the duration of this Permit a Public Liability Insurance policy applying to the council-controlled land and the approved activity, with limits of not less than \$20,000,000 (\$20 million) per occurrence and noting Sunshine Coast Council as an interested party.
- 21. Must ensure that the display of advertising devices complies with council's local laws.



- 22. Must ensure that the operation of the permitted activity does not:
 - a. Create a traffic problem or increase an existing traffic problem
 - b. Detrimentally affect the efficiency of the existing road and path network.
- 23. Must ensure that the operation of the permitted activity does not constitute a risk to road or pedestrian safety.
- 24. Must ensure that the operation of the permitted activity, including all vehicles and equipment, is maintained at all times, including being:
 - a. In good working order including provision of helmets with each piece of equipment at time of hire.
 - b. In a good state of repair
 - c. In a clean and sanitary condition
- 25. Must not use amplified noise as part of the operation of the permitted activity. Amplified noise at promotional or safety events requires written Council approval.
- 26. Must not undertake the maintenance or cleaning of equipment within the permitted location(s), or any other council-controlled land.
- 27. Must not release contaminants into the environment as part of the operation of the permitted activity where the release may cause environmental harm unless such release is specifically authorised by the *Environmental Protection Act 1994*.
- 28. Must not use lighting to illuminate any part of the permitted location.
- 29. Must ensure operations are in accordance with the *Work Health and Safety Act 2011*, and in particular:
 - a. Must act in a manner that does not endanger the health or safety of any other person using council-controlled land
 - b. Must carry out a safety direction that is given to the Permit Holder by council or another authorised officer
 - c. Must not wilfully or recklessly interfere with anything provided in the interest of health and safety at the permitted location
- 30. Must ensure that the operation of the permitted activity is limited to the permitted location only.
- 31. Must not carry out any building works in relation to the permitted activity.
- 32. Must notify council in writing within 3 days of a relevant approval for the permitted activity under another Act being suspended or cancelled.
- 33. Must not use motor vehicles and/or trailers on council-controlled land, without prior written consent from council.
- 34. Must not use public car parks at any time, for any activity, without prior written consent from council.
- 35. Accepts that from time to time the permitted location may be unavailable to the Permit Holder due to acts of God, maintenance, or temporary events. The Permit Holder will not be compensated by council in any way.
- 36. Must ensure that the permitted activity does not occur on any dunal areas at any time, whatsoever.
- 37. Acknowledges that all operational complaints regarding the trial will be the responsibility of the Permit Holder. The Permit Holder must publicly make available a contact telephone number (and email contact) and have this staffed to enable communication between a complainant and the Permit Holder. All received complaints/requests and subsequent actions taken must:
 - Be recorded on a complaint register, including the time of the call/email, customer details, complainant concern, the name of the staff member who dealt with the complaint and action/s taken
 - b. Maintain the complaints register for the life of this Permit



Non-Standard Permit Conditions				
Condition:	The Permit Holder:			
Period of approval	38. Must ensure the permitted trial is carried out between 8 June 2023 and 30 September 2024 between the hours of 5:00am and 9:00pm. The Permit Holder acknowledges that any operation of the permitted activity outside the period of approval requires the written approval of Council.			
Parking locations	 39. Must ensure that all e- bikes and e-scooters are parked at approved parking locations only – refer to map of "Approved parking locations" (Appendix 4). Any devices not parked at permitted locations must be relocated within the agreed service level timeframes as outlined in the Expression of Interest submission dated 4 February 2023. 40. Accepts that parking locations require written approval from Council. 41. Accepts that approved parking locations are subject to change at any time. Council will collaborate with the Permit Holder where changes to approved parking locations is required. The Permit Holder accepts that an alternative location may not always be available. 			
Star pickets	42. Must not use star pickets or any other ground piercing device on council controlled land at any time due to the presence of underground power, water supply and irrigation services.			
Service Level Agreement	 43. Accepts that the service levels as outlined in the Expression of Interess submission dated 4 February 2023 are endorsed in full. 44. Accepts that operation of the permitted activity must be undertaken i accordance with the service levels as outlined in the Expression of Interess submission dated 4 February 2023. Any change to service levels require written Council approval. 			
Environmental management	 45. Must ensure all trees within the approved area are protected from potential damage. Signage or any temporary infrastructure shall not be affixed to trees on Council property for permitted activity purposes. Temporary structures, vehicles and all other permitted activity related activities are to remain outside of the under-canopy areas of trees at all times. 46. Where these conditions cannot be met, an onsite meeting with a Council Arborist is required to review permitted activity and tree protection requirements. For further information, refer to Section 6 and 8 <i>Preliminary Site Setup</i> of the Sunshine Coast Council Landscape Infrastructure Manual – <i>Planning for tree protection – construction sites and Protection of trees on construction sites –</i> available on Council's website – or by clicking this link Landscape Infrastructure Manual 47. Must not interfere, affix, fasten or screw anything to any council infrastructure, without written Council approval. 			
Council's Waste Collection Service	48. Accepts that Council's waste collection occurs on the day/s of the permitted activity. Where an approved parking location impacts on the roadside collection service, or limit access to a public waste bin, the Permit Holder is responsible for ensuring sufficient clearance is maintained to allow large collection trucks to pass safely. If sufficient clearance cannot be maintained: a. The Permit Holder MUST relocate all presented waste containers to a nearby location to enable servicing by the collection vehicle; and			



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	b. after servicing, the permit holder MUST relocate all waste containers		
	back to original presentation point from which they were moved.		
Community	49. Must undertake community education and awareness campaigns to		
education and	promote safe e-bike and e-scooter operations and share the path initiatives.		
awareness	The Permit Holder accepts that community education and awareness		
campaigns	campaigns must also include the general community as a target audience.		
	50. Must engage with local businesses and other relevant stakeholders in		
	relation to parking locations. The Permit Holder accepts that if a business or		
	other stakeholder is not supportive of the proposed parking location, the		
	proposed parking location may not be made available. Where locations are		
	not supported, the Permit Holder must consider alternative parking locations		
	and seek written approval from Council. The Permit Holder must provide		
	affected businesses and residents with contact details to direct any enquiries		
	and/or concerns.		
	51. Accepts that all education material and literature is to be provided to		
	Council as a customer resource prior to operations commencing.		
Scoot Safe Events	52. Must notify Council of any planned events to ensure the proposed location		
	is suitable and available for use – contact		
	landpermits@sunshinecoast.qld.gov.au		
	53. Must ensure any popup marquee is weighted. No pegs or star pickets are		
	permitted to secure marquees.		
	54. Acknowledges that any advertising devices used as part of events must		
	comply with Council's Local Laws.		
	55. Must ensure event set up is as per submitted proposals. The Permit Holder		
	must ensure all event set ups provide clear access to pedestrians and other		
	path users.		
Footpaths and	56. Accepts that any event requires written approval from Council. 57. Accepts that all e-scooters operating on footpaths and shared paths within		
Footpaths and	l · · · · · · · · · · · · · · · · · · ·		
shared paths	the approved trial area must not exceed a maximum speed of 12km/h.		
Decals	58. Acknowledges the use of de-markation and/or signage on council-		
	controlled land requires written approval from Council.		
	59. Must only apply decals at approved locations		
	60. Must ensure decals are in accordance with the submitted design and		
	manufacturers specification.		
	61. Accepts the use of temporary advertising devices requires written approval from Council.		
	62. Accepts responsibility for the installation and removal of all decals. Decals		
	must be securely adhered to the ground surface and not pose any risk to		
	pedestrians or other path users.		
	63. Accepts responsibility for undertaking all necessary maintenance of decals.		
	Decals must not pose a safety hazard.		
	64. Decals must be inspected at regular intervals to ensure they remain securely		
	adhered to the approved ground surface.		
	65. Must ensure public utility lids within the permitted location are not covered		
	at any time.		
	66. Must ensure the permitted activity does not conflict with under or above		
Utility Services	ground services.		
	67. Must ensure access is readily available to any public utility company upon		
	their request.		



Car Parking Provisions

- 68. Must ensure all employees and or sub-contractors are aware of parking restrictions within the vicinity. Parking on nature strips, areas of open space and parkland is not permitted and on-the-spot fines may be issued per vehicle parked illegally.
- 69. Must ensure consideration to residents by not parking across driveways.

Other Legal Obligations

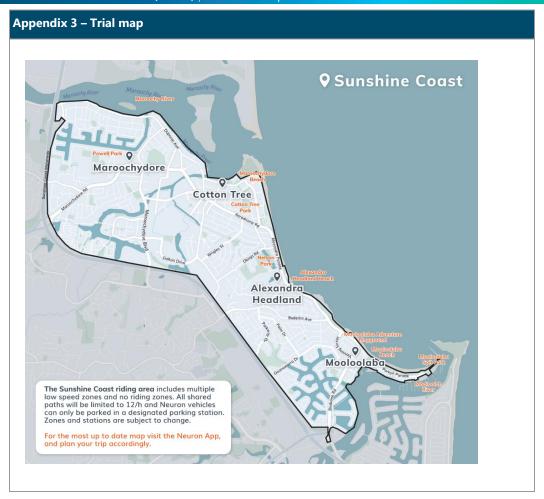
The Permit Holder is reminded of the following legal obligations:

- 1. The Permit holder must comply with all provisions of council's local laws or subordinate local laws relevant to the permitted location and permitted activity under this permit.
- 2. The Permit holder should be aware that pursuant to the *Land Act 1994*, council or the Minister must provide twenty-eight (28) days of notice of its intention to cancel this Permit.
- 3. The Permit holder should acknowledge that pursuant to the *Land Act 1994*, this Permit does not give or imply any right of renewal.
- 4. The Permit holder is responsible for ensuring that the operation of the permitted activity complies with all relevant legislation and any development approval, planning scheme or planning scheme policy.

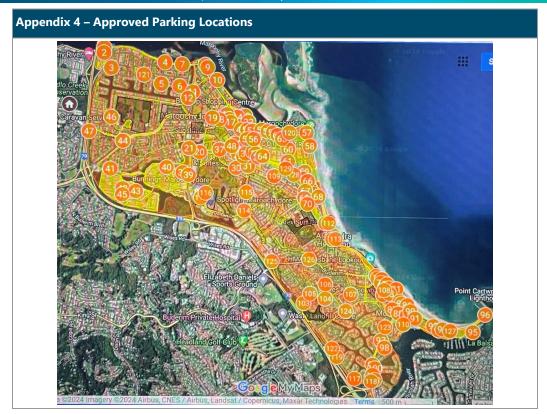




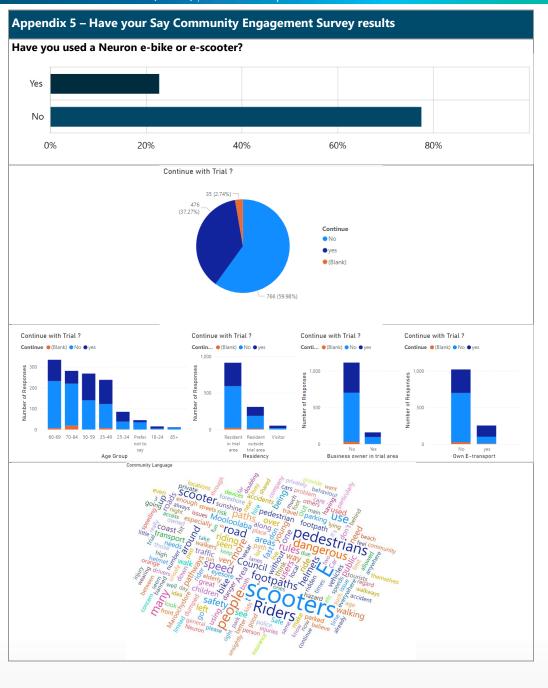














8.10 PARKING FEES & CHARGES

File No: Council Meetings

Author: Manager Transport Infrastructure Management

Built Infrastructure Group

PURPOSE

Further to the previously approved and adopted Financial Year 2024/25 parking fees and charges, approval is being sought in response to changes in parking arrangements regarding the Sunshine Coast Parade Carpark and Red Bill Lane Carpark in Maroochydore City Centre.

EXECUTIVE SUMMARY

Following the initial adoption of the Financial Year 2024/25 parking fees and charges adopted in May 2024, additional changes to two off-street at-grade Council controlled carparks are being proposed to respond to the ongoing growth and changes in activity within the Maroochydore City Centre (MCC).

The two carparks associated with these proposed changes are:

- Sunshine Coast Parade Carpark, and:
- Red Bill Lane Carpark (did not form part of Financial Year 2024/25 parking fees and charges).

These changes include continuing paid-parking in the Red Bill Lane at-grade carpark, noting recent changes to development timing of the site that provide opportunity for the site to be used for parking up until December 2024. The changes also include expanding regulation of both carparks to include weekends and operating hours of 6am to 6pm.

To support the implementation of these changes, the relevant fees and charges for paid parking at these sites must be updated in the Register of General Cost-Recovery Fees and Commercial Charges 2024/25.

If supported by Council, officers will undertake a communication process commencing August 2024 to advise the community of the changes, scheduled to be implemented in 1 October 2024.

There are minimal additional operating costs to implement these changes.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Parking Fees & Charges"
- (b) amend fee 11381 in the Register of General Cost-Recovery Fees and Commercial Charges 2024/25 as follows:
 - (i) Fee Description: 'Hourly Parking Fee Maroochydore City Centre Priority Development Area Off-Street At-Grade Council Controlled Carparks (daily rate capped at \$7/day)'
 - (ii) Class: C
 - (iii) Local Government Act Authority: 262(3)(c)
 - (iv) Fee type: Parking Fee
 - (v) GST: 10%
 - (vi) 2024/2025 Fee Incl GST: \$2.50/hour and
- (c) note the operating hours of the carparks is Monday to Sunday from 6am to 6pm.

FINANCE AND RESOURCING

To support the implementation of the proposed changes, fee 11381 in the Register of General Fees and Commercial Charges 2024/25 is required to be updated as follows:

- Fee Number: 11381
- Fee Description: 'Hourly Parking Fee Maroochydore City Centre Priority Development Area off-street at-grade Council Controlled Car parks from 6am to 6pm (daily rate capped at \$7/day)'
- Class: C
- Local Government Act Authority: 262(3)(c)
- Fee type: Parking Fee
- GST: 10%
- 2024/2025 Fee Incl GST: \$2.50/per hour

The fee is expected to generate \$209,542 in revenue based on the current available parking spaces.

The additional operating costs to implement these changes are minimal.

CORPORATE PLAN

Corporate Plan Goal: Our service excellence

Outcome: We serve our community by providing this great service

Operational Activity: S21 - Local amenity and local laws – maintaining and regulating

local amenity through local laws, regulated parking, community land permits and management of animals, overgrown land and

abandoned vehicles.

CONSULTATION

Councillor Consultation

Consultation has been undertaken with Councillors.

Internal Consultation

Internal consultation has been undertaken with:

- Executive Leadership Team
- Manager Customer Response, Customer & Planning Services
- Coordinator Community Land Permit & Parking, Customer & Planning Services
- Manager, Transport Network Management
- Parking and Transport Manager.

External Consultation

Waker Corporation and SunCentral Maroochydore.

Community Engagement

A communication plan has been prepared to support the implementation of these proposed new changes should they be endorsed by Council. Communication will commence with the community in August 2024 for the change in regulation and fees to take effect from 1 October 2024.

Key communication activities will include:

- a holding media statement
- fact sheet and face-to-face engagement for local businesses
- information and fact sheet available on the Sunshine Coast Council website
- installation of variable message signage (VMS), signage and stickers in the affected car parks to explain changes and
- updated Parking Area Maps.

PROPOSAL

As part of the Financial Year 2024/25 budget approval process, fees and charges were approved for Council. This proposal seeks to make amendments to the previously approved parking fees and charges, specifically for two carparks located in the Maroochydore City Centre.

The two carparks associated with these proposed changes are Sunshine Coast Parade Carpark and Red Bill Lane Carpark, located in the map below:



Sunshine Coast Parade Carpark is currently under paid parking implementation, however Red Bill Lane was expected to cease operation at the end of last Financial Year. Recent information from the developer indicates this time frame is now likely to be extended to approximately December 2025, creating an opportunity to return Red Bill Lane to continue offering paid parking for the Maroochydore City Centre.

In response to the continued development and growth of the Maroochydore City Centre, officers have reviewed the regulatory and paid parking arrangements for these two off-street at-grade Council controlled carparks within the Priority Development Area (PDA). Following this review, it is proposed to adjust the arrangements to:

- extend the hours for paid parking from 8am 5pm to 6am to 6pm, and
- introduce regulated parking arrangements from Monday to Friday to now include weekends.

The hourly rate is proposed to be \$2.50 per hour with a maximum charge of \$7.00 per day. This is an increase from \$2.30 per hour with a maximum charge of \$6.00 per day.

It is also acknowledged that the location of the at-grade carparks may change as development within the Maroochydore City Centre continues. The fee description has been updated to be applicable to other locations within the Priority Development Area.

Regulated parking within the Maroochydore City Centre is consistent with the Parking Management Plan and helps manage the access and turnover of vehicles within the Maroochydore City Centre.

The changes are proposed to take effect from 1 October 2024. Prior to this, officers will implement a communication plan to ensure local businesses and users of the at-grade carparks are informed of the changes.

Legal

Council fees and charges are managed in accordance with:

- Local Government Act 2009:
 - Section 97 Cost-Recovery Fees
 - Section 98 Register of Cost-Recovery Fees
 - o Section 262(3)(c) Commercial Charges
- Local Government Regulation 2012:
 - Section 172 Revenue Statement
 - o Section 193 Revenue Policy.
- A New Tax System (Goods and Services Tax) Act 1999.

Council manages parking in accordance with:

- Transport Operations (Road Use Management) Act 1995
- Transport Operations (Road Use Management—Road Rules) Regulation 2009
- Local Law No. 5 (Parking) 2011
- Subordinate Local Law No. 5 (Parking) 2011.

Policy

The proposal aligns with the Integrated Transport Strategy (2018) and Parking Management Plan (2017).

General Cost-Recovery Fees and Commercial Charges are adopted by Council each financial year and can be amended during the year if need be. Authority to amend cost-recovery fees lies with Council while the authority to amend commercial fees may be delegated to the Chief Executive Officer.

Risk

Risk	Mitigation	
Community members, businesses or users are not aware of the paid parking arrangements for the at-grade carparks	Officers will undertake a communication plan in August 2024 to alert the community to the changes ahead of the implementation on 1 October 2024. The communication plan includes multiple channels of communication to maximise	
	awareness of the changes.	
Visitors to the area park in nearby residential areas	Council will continue to monitor parking activity in the surrounding area to review and manage impacts.	

Previous Council Resolution

Ordinary Meeting 30 May 2024 (OM24/33)

That Council:

- (a) receive and note the report titled "Register of General Cost-Recovery Fees and Commercial Charges 2024/25"
- (b) adopt the fees detailed in the Register of General Cost-Recovery Fees and Commercial Charges 2024/25 (Appendix A)
- (c) resolve that, in relation to those cost-recovery fees to which Section 97 of the Local Government Act 2009 apply:
 - (i) the applicant is the person liable to pay these fees
 - (ii) the fee must be paid at or before the time the application is lodged, and
- (d) delegate to the Chief Executive Officer the power
 - (i) to amend commercial charges to which Section 262(3)(c) of the Local Government Act 2009 apply and
 - (ii) to determine a reasonable fee based on cost recovery principles when a price on application is requested.

Related Documentation

No Related Documentation

Critical Dates

There are no critical dates associated with this report.

Implementation

Should the recommendation be accepted by Council, the relevant consultation and communication activities will commence in August 2024 to prepare the community and users for implementation of the changes from 1 October 2024.

9 NOTIFIED MOTIONS

10 TABLING OF PETITIONS

Petitions only eligible for submission if:

- * Legible
- * Have purpose of the petition on top of each page
- * Contain at least 10 signatures
- * Motion limited to:
 - Petition received and referred to a future meeting
 - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
 - Petition not be received

11 CONFIDENTIAL SESSION

12 **NEXT MEETING**

The next Ordinary Meeting will be held on 26 September 2024.

13 MEETING CLOSURE