

Attachment Folder

Item 8.3

Ordinary Meeting

Thursday, 20 June 2024

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
8.3	2024-25 PROCUREMENT POLICY AND PROCUREMENT AND DISPOSAL FRAMEWORK	
	APPENDIX A PROCUREMENT POLICY.....	5
	APPENDIX B CONTRACT MANUAL.....	21
	APPENDIX C CONTRACTING PLAN.....	55
	APPENDIX D LOCAL PREFERENCE IN PROCUREMENT GUIDELINE.....	69
	APPENDIX E SOCIAL BENEFIT PROCUREMENT GUIDELINE	77
	APPENDIX F FIRST NATIONS PROCUREMENT GUIDELINE.....	83
	APPENDIX G INNOVATION AND MARKET-LED ENGAGEMENT GUIDELINE.....	91
	APPENDIX H ENVIRONMENT AND SUSTAINABILITY IN PROCUREMENT GUIDELINE.....	105

Strategic Policy

2024-25 Procurement Policy

DRAFT

Endorsed by Council:

<Corporate Governance
INSERT Ordinary Meeting Date
and OM reference once
endorsed>

Policy purpose

This Procurement Policy will outline the principles as well as the procurement and disposal framework that Council will adopt and apply when conducting Contracting Activities, which include contracts for goods and services (including works) and the disposal of assets.

Policy scope

This policy applies to all Council employees (including contingent workers and volunteers) and relates to anyone who undertakes any part of a Contracting Activity on behalf of Council.

Policy statement

Council adopts the *LGR 2012*, Chapter 6 Contracting, Part 2 Strategic Contracting Procedures for entering into contracts for the:

- a) supply of goods and services (including carrying out work); and
- b) disposal of non-current assets (other than land).

Council will comply with these procedures when conducting Contracting Activities, other than those applying to disposal of land or an interest in land.

Council will deal with the disposal of land under the *LGR 2012*, Chapter 6 Contracting, Part 3 Default Contracting Procedures.

Council will ensure it is financially sustainable by establishing a financial management system that ensures regard is had for the Sound Contracting Principles when contracting for the supply of goods or services (including carrying out of works) and the disposal of assets.

Council will continue to apply the Sound Contracting Principles throughout the financial year along with other adopted principles in relation to Contracting Activities.

Sound Contracting Principles

The Sound Contracting Principles are:

- a) value for money; and
- b) open and effective competition; and
- c) the development of competitive local business and industry; and
- d) environmental protection; and

