

Agenda

Ordinary Meeting

Thursday, 18 January 2024

commencing at 9:00am

Sunshine Coast City Hall Chamber, 54 First Avenue, Maroochydore

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ORDINARY MEETING

NOTICE

5 January 2024

Dear Councillors, Group Executives and relevant staff,

In accordance with Section 254C(2) of the *Local Government Regulation 2012*, I wish to advise that an Ordinary Meeting has been convened for

18 January 2024

commencing at 9.00am.

A handwritten signature in black ink, appearing to read "Emma Thomas", is positioned above the printed name.

Emma Thomas | Chief Executive Officer

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1 DECLARATION OF OPENING

On establishing there is a quorum, the Chair will declare the meeting open.

2 WELCOME AND OPENING**3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting held on 14 December 2023 be received and confirmed.

5 MAYORAL MINUTE**6 INFORMING OF CONFLICTS OF INTEREST****6.1 PRESCRIBED CONFLICTS OF INTEREST**

Pursuant to section 150EL of the *Local Government Act 2009* (the Act), a Councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of the local government must –

- (a) immediately inform the meeting of the prescribed conflict of interest including the particulars stated in section 150EL(4) of the Act and
- (b) pursuant to section 150EM(2) of the Act must leave the place at which the meeting is being held, including any area set aside for the public, and stay away from the place while the matter is being discussed and voted on.

6.2 DECLARABLE CONFLICTS OF INTEREST

Pursuant to section 150EQ of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government, must stop participating in the meeting and immediately inform the meeting of the declarable conflict of interest including the particulars stated in section 150EQ(4) of the Act.

If the Councillor with a declarable conflict of interest does not voluntarily decide not to participate in the decision, pursuant to section 150ES(3)(a) of the Act the eligible Councillors must, by resolution, decide






- (a) whether the Councillor may participate in the decision despite the Councillors conflict of interest or
- (b) that the Councillor must not participate in the decision and must leave the place at which the meeting is being held, including any area set aside for the public and stay away while the eligible Councillors discuss and vote on the matter.

The Councillor with the declarable conflict of interest must comply with any conditions the eligible Councillors impose per section 150ES(4) and (5) of the Act.

7 PRESENTATIONS / COUNCILLOR REPORTS

8 REPORTS DIRECT TO COUNCIL**8.1 MOOLOOLABA FORESHORE REVITALISATION - STAGE TWO
CENTRAL MEETING PLACE****File No:** Council Meetings**Author:** Manager Project Delivery
Liveability & Natural Assets Group

Attachments:

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PURPOSE

The purpose of this report is to provide an update on the planning, design development and delivery of the Mooloolaba Foreshore Revitalisation, Stage Two, Central Meeting Place and Southern Parkland Seawall project, which includes an update on the condition of the 'Loo with a View' structure.

EXECUTIVE SUMMARY

The Placemaking Mooloolaba Master Plan was adopted by Council on 10 December 2015, providing an overall vision and a series of precincts to be revitalised.

The Mooloolaba Foreshore Revitalisation project is one of the major outcomes from the Master Plan. It is a placemaking project which is being delivered over several years in multiple stages. The project will increase public beachfront parkland by 40 per cent, add extensive beachfront pathways and provide enhanced spaces and amenities for community use – all of which reflect the natural Sunshine Coast way of life.

The revitalised foreshore will ensure Mooloolaba remains an attractive and competitive destination providing economic stimulus for the region, whilst also playing an important showcasing role in relation to the Brisbane 2032 Olympic and Paralympic Games.

Following an inclusive four phase community engagement process throughout 2022 and early 2023 regarding the Mooloolaba Foreshore Revitalisation, Stage Two Central Meeting Place, there was substantial community support for Concept Blue with a majority vote. Council approved an amendment to the adopted Placemaking Mooloolaba Master Plan to proceed with this community supported concept and consider the community's feedback in the next design development phase.

Full integration of the all-abilities beach access ramp required the project design to further consider the Southern Parklands Seawall. Whilst increasing the Stage Two design scope, the seawall underpins the protection of more community facilities, assists with constructability challenges and offers potential construction cost efficiencies.

Based on the coastal protection offered by the replacement seawall, \$7.95 million dollars of additional external funding was secured from the Australian Government through the National Emergency Management Agency (NEMA) Disaster Ready Fund towards the project. The project is currently in the construction procurement phase with anticipated construction commencement during mid-2024.

The Stage Two Central Meeting Place project has now progressed through design development including an expert peer review of the complete seawall design as outlined in recent project updates to the community.

As part of an ongoing asset condition monitoring program a recent inspection of the Loo with a View structure was carried out by an external structural engineering consultant. This assessment determined that the structure has now reached its functional design life following the remedial work carried out in 2021. In late 2023, Council subsequently carried out additional strengthening works to ensure public safety is maintained, noting this is for a limited time under a weekly inspection regime.

This paper seeks to update Council on the planning, design development and delivery of Stage Two of the Mooloolaba Foreshore Revitalisation project, including the following:

- pressing renewal needs of the Loo with a View structure based on condition.
- replacement of other public assets, including seawall
- project scope and detailed design development
- funding sources and milestones
- community reference groups and business activation strategy
- construction delivery sequence, program and methodology.

It is recommended that **Attachment 6 (Stage 2 Construction Contract Strategy)** to this report be considered confidential in accordance with section 254J (3) (g) of the *Local Government Regulation 2012* as it contains information relating to negotiations of a commercial nature involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Mooloolaba Foreshore Revitalisation - Stage Two Central Meeting Place”
- (b) note the update on the pressing asset renewal requirements of the Loo with a View structure in accordance with the previously advised functional design life timeframes, and necessity to continue to proceed in line with the January 2023 Ordinary Meeting recommendations
- (c) note the update on the planning, design development and delivery of the Mooloolaba Foreshore Revitalisation, Stage Two Central Meeting Place project
- (d) note the proposed establishment of two Mooloolaba community reference groups and endorse each groups respective terms of reference:
 - (i) Mooloolaba Business Activation Group
 - (ii) Mooloolaba Stakeholder Interest Group, and
- (e) acknowledge the \$7.95 million external funding contribution from the Australian Government’s National Emergency Management Agency (NEMA) Disaster Ready Fund towards the delivery of coastal protection for Mooloolaba, in accordance with the endorsed 2021 Coastal Hazard Adaptation Strategy.

FINANCE AND RESOURCING

The endorsed 2023/2024 – 10 year Council funded Capital Works Program currently includes a collective total of \$16,060,000 million for the Mooloolaba Foreshore Revitalisation works.

\$7.95 million dollars of additional external funding has been secured from the Australian Government through the National Emergency Management Agency (NEMA) Disaster Ready Fund towards the replacement of coastal protection outcomes. The conditions of the grant approval will commit Council to reporting requirements and the relevant key milestones of the implementation plan.

It is envisaged the entire Mooloolaba Foreshore Revitalisation project will be key as a world class foreshore destination experience by 2032 (and beyond), and funding to achieve this outcome will form part of critical decision making in the 10 year Capital Works Program development.

CORPORATE PLAN

Corporate Plan Goal: *Our resilient economy*

Outcome: 3.3 - Investment and growth in high value industries, innovation and entrepreneurship

Operational Activity: 3.3.1 - Progress implementation of Mooloolaba Master Plan, including design finalisation and commencing construction of the foreshore Central Meeting Place and next stages of the Brisbane Road, Mooloolaba four lane road upgrade (Bindaree Court section).

CONSULTATION

Councillor Consultation

Since the adoption of the master plan (Dec 2015 Ordinary Meeting), Council has implemented a Mooloolaba Major Projects Project Control Group (PCG). The Project Control Group has provided an overarching review role for the multiple major projects occurring within Mooloolaba. The Project Control Group currently includes the following Councillor representation: Councillor J Natoli, Councillor P Cox, Councillor J O'Pray and Councillor M Suarez (Portfolio Councillor).

Project Control Group Councillors have also received 1on1 updates throughout the project, and several whole of Council briefings have been provided since 2015 including information related to Stage 2 Central Meeting Place.

Following an inclusive community engagement process in 2022 and early 2023 regarding the Mooloolaba Foreshore Revitalisation, Stage Two Central Meeting Place, there was substantial community support for Concept Blue with a majority vote. Council approved an amendment to the adopted Placemaking Mooloolaba Master Plan to proceed with this community supported concept at the January 2023 Ordinary Meeting.

Internal Consultation

The following groups and branches have been consulted either through internal stakeholder workshops, individual 1:1 meetings, email and through the development of the Central Meeting Place for the Mooloolaba Foreshore Revitalisation project.

Liveability and Natural Assets Group

- Design & Placemaking
- Project Delivery

- Environmental Operations
- Environment & Sustainability
- Waste Management

Built Infrastructure Group

- Transport Infrastructure Management
- Civil Asset Management
- Parks & Gardens

Economic & Community Development

- Economic Development
- Arts, Heritage & Libraries
- Community Development
- Sport & Community Venues
- Brisbane 2032

Customer & Planning Services

- Development Services
- Strategic Planning
- Customer Response

Business Performance

- Communication
- Strategic Property
- Property
- Business & Innovation
- Office of Chief Finance Officer

External Consultation

Council has met with a range of key stakeholders including local community and businesses groups on numerous occasions during 2022 and since the January 2023 Ordinary Meeting to discuss the project, including the following:

- Mooloolaba Surf Lifesavers Club
- Mooloolaba Chamber of Commerce
- Beach Matters
- Mooloolaba Spit Association
- Kabi Kabi First Nation Traditional Owners
- Queensland Police
- Architects for Resilient Communities
- Local business owners and body corporate members
- Mooloolaba Activation Group (Taps, Dirty Moes)

- IRONMAN (Major Sporting Events)
- Sunshine Coast Access Advisory Network (SCAAN), Briometrix
- Visit Sunshine Coast & Events
- Alex Headland Community Association
- Member for Maroochydore Fiona Simpson MP
- Federal Member for Fisher Andrew Wallace MP

It is worthwhile noting that there has been a strong and ongoing involvement in the design process from local Kabi Kabi representatives including design workshops, community engagement videos, smoking ceremony, cultural tours and 1:1 stakeholder meeting.

Pre lodgement meetings were held with State Assessment and Referral Agency (SARA), and approval has been received for the current Stage Two, Central Meeting Place and Southern Parkland Seawall detail design of the project.

Through the successful \$7.95 million, National Emergency Management Agency Disaster Ready funding application, discussions have occurred with both the Australian Government and Queensland Reconstruction Authority in securing this grant.

Community Engagement

The community has been extensively engaged on a range of Mooloolaba projects starting in 2012 with the development of the Placemaking Mooloolaba Master Plan.

Since then, our community has helped inform the Mooloolaba Foreshore Revitalisation project via a range of projects all of which underwent significant community engagement including:

2012-15 – Placemaking Mooloolaba master plan

The Master Plan which incorporates the Mooloolaba Foreshore Revitalisation project has been subject to extensive community engagement since its initial development. More than 3,000 participants took part to establish a clear understanding of core community values, as well as needs and aspirations, which helped to generate the vision, principles and strategies of the plan. The Master Plan received a very high level of community support (82 per cent).

2019 – Detailed Design release

The 2019 Mooloolaba Foreshore Revitalisation project detailed design release, which evolved from the Master Plan, included full media coverage, a launch event, pop up sessions and a street walk where Council handed out project information. This project information release showed the terraced seawall in the southern parklands.

2021 – Coastal Hazard Adaptation Strategy

Extensive community engagement was undertaken in the lead up to Council's [2021 Coastal Hazard Adaptation Strategy](#). That strategy, together with the [Shoreline Erosion Management Plan](#), signified that areas of Mooloolaba's foreshore public land, transport infrastructure, and underground services are at significant risk of rising sea levels, cyclones, coastal erosion, storm surges and coastal inundation.

2022 – Central Meeting Place

As a result of extensive community engagement over numerous stages between April and October 2022, majority of survey respondents agreed on a preferred Central Meeting Place design which was referred to Council for consideration in January 2023.

This community supported concept includes a terraced seawall featuring wide terraced steps and was approved at the January 2023 Ordinary Meeting of Council.

2023 (September and November) – Stage Two, Central Meeting Place and Southern Seawall

Feedback from the 2022 consultation was incorporated into the detailed design process undertaken through mid-2023. Project communications released in September 2023 informed the community and key stakeholders of the design outcomes. The design outcomes incorporate the southern seawall extension, supported for construction through the external grant funding provided by the Australian Government. These communications included face-face meetings with key stakeholders, followed by widespread local and national coverage to reach wider audiences ensuring all were well informed about the project.

Communications have included the pressing asset renewal requirements of the Loo with a View structure, which is underpinned by the existing ageing seawall that does not meet future climate change resilience requirements and must be replaced. The proposed new terraced seawall protects community infrastructure for future generations and enhances user experiences between the beach, amenities, parklands, and shops.

PROPOSAL

The purpose of this report is to provide an update on the planning, design development and delivery of the Mooloolaba Foreshore Revitalisation, Stage Two, Central Meeting Place and Southern Parkland Seawall project, which includes an update on the condition of the 'Loo with a View' structure.

The Placemaking Mooloolaba Master Plan was adopted by Council on 10 December 2015, providing an overall vision and a series of precincts to be revitalised. The project will increase public beachfront parkland by 40 per cent overall, principally through new open space in the Northern Parklands and the relocation of car parking off the foreshore.

The original masterplan delivery strategy envisaged a staged north to south revitalisation program with Stage 1 Northern Parklands completed in June 2022. The pressing and now critical asset renewal requirements of the Loo with a View structure led to prioritisation of the progression of Stage Two as the Central Meeting Place (i.e. replacement of the Loo with a View). Refer Attachment 1 - Loo with a View Structural Assessment reports (combined) for independent assessment of the facility.

Following an inclusive four phase community engagement process throughout 2022 and early 2023 regarding the Stage Two Central Meeting Place, there was substantial community support for Concept Blue with a majority vote. At the January 2023 Ordinary Meeting, Council approved an amendment to the adopted Placemaking Mooloolaba Master Plan to proceed with this community supported concept.

Pressing renewal needs of the Loo with a View structure.

An external structural engineering consultant carried out the most recent inspection of the Loo with a View structure on Thursday 2 November 2023. The assessment determined that the structure has now reached its functional design life following the remedial work carried out in 2021, which achieved a two-year extension.

The structural assessment has confirmed the structure has exceeded its design life and further remedial works will not provide a measurable extension of the structures design life, and that ongoing inspections will be required.

Council has subsequently carried out additional strengthening works to ensure public safety is maintained, noting this is for a limited time under a weekly inspection regime.

Refer Attachment 2 - Loo with a View Structural Inspection Assessment, November 2023.

Foreshore Seawall

Combining the Central Meeting Place and Southern Parkland seawall construction as Stage Two has the potential to deliver cost and time efficiencies for the community as part of the

foreshore's overall revitalisation. Progressing the delivery of the seawall replacement as part of stage two works will better protect the community parklands and facilities including paths, roads and underground services (such as power, telecommunications and water supply) from climate change impacts as well as provide improved access between the beach, foreshore and shops.

The seawall is considered the 'last line of defence' and the alignment of the replacement seawall has been carefully considered to protect the community infrastructure in this location, balancing beach and parkland space and function.

Project Scope And Detailed Design Development

The Stage Two, Central Meeting Place design has been refined during 2023, and with the inclusion of the Southern Parkland Seawall has considered the 2022 community consultation feedback, which has been incorporated throughout the design development wherever appropriate and possible. The January 2023 OM report stated there was majority community support for Concept Blue, and provided feedback to:

1. Add more green (trees, grass and native gardens) = 9% (130/1388 respondents)
2. Provide more shade = 9% (121/1388 respondents)
3. Provide more park furniture = 6% (84/1388 respondents)
4. It was noted in the Stage Two Central Meeting Place, Community Engagement Report (refer attachment, p17) that some feedback was received regarding the following:
 - i. Some respondents (2% or 34 of 1388 respondents) expressed that the seawall should not encroach any further into the beach, seeking it retreat 2m.
 - ii. Some expressed concerns about existing and future potential changes to traffic and parking conditions.
 - iii. Some expressed concern for the risk of conflicts occurring between different users and speed of travel on the coastal pathway (i.e., walkers conflicting with cyclists and e-scooters).

The feedback that was received informed further design refinement of the community supported Concept Blue option through the design development process resulting in:

1. more shade canopy trees, more planting pockets and trees in the seawall, including revegetation with coastal endemic species.
2. integration of shade trees at the main viewing locations and within the seawall, increasing natural shade cover.
3. The current design now provides seating options in shade and in the open for cooler winter months. The design has also incorporated an appropriate number of seats, some with supportive back rests and handrails to cater for all users.

The seating options are extensive throughout the project and not solely confined to the terraced seawall. These include standalone timber bench seats, some seats on top of concrete and rock walls, beach bar type seating, and the terraced stepped seating as part of the seawall.

4. The feedback regarding the position of the new seawall has resulted in the toe (most seaward foundation) of the terraced seawall design being retreated 1.8m in certain areas, where achievable.

The design of this project has been through a very vigorous, robust and professional design review process. In particular, the following design checks have been carried out:

- The external design consultants have carried out Quality Assurance design checks and reporting in accordance with industry standards.

- A Safety in Design process has been carried out at the necessary design completion milestones with internal asset custodians.
- Two week internal design review periods have been carried out at both the 60% and 90% detailed design documentation stages with all internal asset owners and council specialists providing input.
- The coastal seawall design has been modelled and designed by a qualified coastal engineer and structural engineer as part of the project's design team, both Registered Professional Engineers of Queensland (RPEQ).
- The coastal engineering design has been peer reviewed by an Australian and International expert with a Master of Engineering Science degree, majoring in Coastal Engineering and Physical Oceanography with over 30 years of experience.
- The replacement seawall has been approved by State Government approval agency SARA including referral departments.
- The cycle street design has been developed by an RPEQ Traffic Engineer with expert peer review and input by two RPEQ Traffic Engineers. This included two internal design workshops with all relevant road and transport branches to select the preferred design option. This was then tabled to the Sunshine Coast Active Transport Advisory Committee.

Construction Procurement Strategy

- Phase 1 – Expression of Interest – to enable shortlisting of suitably qualified and experienced expert contractors.
- Phase 2 – Early Tenderer Involvement – workshopping the construction methodology with shortlisted contractors.
- Phase 3 – Written tender including price and non-price criteria based on design and proposed methodology.

Construction Delivery Program and Methodology

Current program of works:

- Early Works - Early 2024 (February onwards) includes Beach Terrace turnaround, temporary beach access, service locations and temporary footpath adjustments.
- Main Contract Works – aiming for commencement in mid-2024.
 - Seawall construction in front of Mooloolaba SLSC is of particular interest, exploring the potential for this section to re-open as soon as safe and practical.
 - Works areas and impacted beach areas to be progressively opened to the public when complete and safe (like typical streetscape construction)

Note: Beach Terrace carparks east of the turnaround will need to be removed to facilitate Stage 2 construction, refer Attachment 5 – Mooloolaba Foreshore Stage 2 Plan. No decision has been made regarding further Beach Terrace Carpark closures in respect to Stage 2 project delivery.

Community reference groups

Council intends to establish two, Mooloolaba community reference groups to support the on-going initiatives from the Placemaking Mooloolaba Master Plan.

1. Mooloolaba Business Activation Group – with a focus on local businesses including business operators, accommodation providers, landowners, business groups, events and tourism.

2. Mooloolaba Stakeholder Interest Group – with a focus on local residents, community/interest groups, the environment, beach, sporting and community facilities.

The primary purpose is to share two-way information between the community and council. It is an opportunity for current community issues to be discussed with and understood by council whilst continuing to develop collegiate and cooperative relationships between all community groups and stakeholders. Refer Attachments 3 and 4, Mooloolaba Community Reference Groups, Terms of Reference.

Business Activation

In preparation for anticipated construction, council is implementing a business activation strategy, including an action plan to help assist local businesses to retain and attract locals and visitors to the Mooloolaba precinct throughout Stage Two construction.

The strategy will encompass the area defined by the endorsed 2015 Placemaking Mooloolaba Master Plan. Council has appointed specialist place strategy and activation company, Reactivate Consulting to develop the strategy with input from local businesses and Council. Engagement with the business community will commence in early 2024.

Face-face surveys were carried out in December by external consultants Placescore to seek customer/community input on the community values and user experience in Mooloolaba. These surveys provide baseline data on Mooloolaba's strengths and opportunities that will feed into the action plan.

Legal

There are no legal implications relevant to this report.

Policy

The Mooloolaba Foreshore Revitalisation project has been developed in accordance with the strategic directions of Council's Environment and Liveability Strategy, Regional Economic Development Strategy and Community Strategy. Once complete, the project will provide a worldclass beachfront destination with new and refreshed open space. It will be inclusive and accessible for all, celebrating our first nations people's culture, whilst reflecting the communities' aspirations for both locals and visitors to enjoy.

The Mooloolaba Foreshore and accompanying public infrastructure is afforded protection behind the rocky outcrop, primary dunes and coastal seawall. The recently endorsed Coastal Hazard Adaptation Strategy seeks to protect public assets and provides direction to renew all aging seawalls to meet climate change requirements as part of the project outcome.

There are no anticipated concerns regarding the project in relation to current state government legislation/policy.

Risk

External Structural Consulting Engineers have determined that the structure has now reached its functional design life following the remedial work carried out in 2021. Similar remedial work would not be effective again and won't provide any further measurable extension of functional life. Council has subsequently carried out additional strengthening works to ensure public safety is maintained, noting this is for a limited time under a weekly inspection regime.

Currently this project is in the tender process and the construction contract pricing is yet to be determined providing some risk to budget which will need to be managed to ensure public safety is prioritised and replacement of end-of-life community assets is achieved.

Any significant project delays move the project construction period into direct competition with major infrastructure builds associated with the Olympic and Paralympic Games Brisbane

2032. Along with annual construction price increases, this may add further cost increases due to market demand, contractor and supply issues.

The Stage Two works have received the approval of the State Assessment and Referral Agency (SARA) in relation to the seawall alignment. The project outcomes will need to be monitored relevant to this approval.

Previous Council Resolution

Ordinary Meeting 10 December 2015 (OM15/246)

That Council:

- (a) *receive and note the report titled "Placemaking Mooloolaba Master Plan"*
- (b) *adopt the Placemaking Mooloolaba Master Plan and its Key Actions and Recommendations (Appendix A)*
- (c) *take into consideration the vision and recommendations of the Placemaking Mooloolaba Master Plan in relation to:*
 - (i) *future planning scheme amendments*
 - (ii) *the assessment of development applications and the imposition of reasonable and relevant conditions to achieve compliance with Performance Outcome PO2 and Acceptable Outcomes AO2.1 and AO2.2 of the Mooloolaba/Alexandra Headland local plan code relating to streetscape treatments and improvements*
 - (iii) *Local Area Parking Plan outcomes for Mooloolaba*
- (d) *delegate to the Chief Executive Officer to:*
 - (i) *progress the actions necessary to undertake an orderly closure of the Mooloolaba Esplanade (Northern) Beachside Caravan Park with consideration of the expiration of the current lease period on 30 June 2017*
 - (ii) *develop a detailed staged implementation plan for the catalyst projects, together with proposed capital and operational funding requirements with possible external funding contributions, for future reporting to Council*
 - (iii) *refer an amount of \$500,000 to the 2016/17 budget process for Council consideration, for development and implementation of the early priority actions and*
 - (iv) *refer a proposal of a Place Management Project Officer to the budget process for council consideration, to enable the development and implementation of an economic development and activation plan.*
 - (v) *report to council on the opportunity to purchase any strategic land parcels that support the Master Plan intent and*
- (e) *note that the Placemaking Mooloolaba Master Plan will inform:*
 - (i) *development of projects for consideration in future capital works budgets, noting specifically the foreshore redevelopment and*
 - (ii) *applications for external government funding.*

Ordinary Meeting 25 January 2023 (OM23/1)

That Council:

- (a) *receive and note the report titled "Mooloolaba Foreshore Revitalisation Stage 2 Central Meeting Place"*

- (b) *approve an amendment to the previously adopted Placemaking Mooloolaba Master Plan, (10 December 2015) to proceed with Concept Blue for the Mooloolaba Foreshore Revitalisation, Stage 2 Central Meeting Place*
- (c) *inform the community of a summary of the community engagement findings and the final decision of Council and*
- (d) *refer the project to the 2023/2024 financial year 10-year capital works budget development process for consideration, due to the pressing asset renewal requirements*

Related Documentation

There is no related documentation relevant to this report.

Critical Dates

\$7.95 million dollars of external funding has been secured from the Australian Government through the National Emergency Management Agency (NEMA) Disaster Ready Fund. The conditions of the grant approval include the relevant key milestones of the Implementation Plan and will require council to provide milestone reporting and acquittals in accordance with funding requirements.

The external structural engineer's recent inspection of the Loo with a View structure on Thursday 2 Nov 2023 has confirmed the structure has exceeded its design life and further remedial works will not provide further measurable extension of the structures design life, and that further ongoing inspections will be required.

Council has subsequently carried out additional strengthening works to ensure public safety is maintained, noting this is for a limited time under a weekly inspection regime.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- (a) establish two Mooloolaba community reference groups:
 - (i) Mooloolaba Business Activation Group
 - (ii) Mooloolaba Stakeholder Interest Group and
- (b) proceed to finalise the tender process and progress construction delivery of the Mooloolaba Foreshore Revitalisation Stage Two Central Meeting Place and Southern Seawall in accordance with Council's approvals and budgets.



STRUCTURAL ENGINEERING INSPECTION AND ASSESSMENT

LOO WITH A VIEW STRUCTURE

15th December 2023

Overview:

Previously SCG Consulting Engineers had prepared the report '*Structural Assessment Loo with a View Mooloolaba Beach (31 August 2021) Report No.: 31213(SP)*' relating to the condition of the Loo with a View structure.

On Thursday 2nd November 2023 a follow up inspection and assessment of the Loo with a View structure was carried out by external structural engineering consultant, SCG Consulting Engineers organised by Civil Asset Management officers.

Email advice from SCG Consulting Engineers on 6 November 2023 stated that 'The structure in its current state is safe' and 'the structure has exceeded its functional design life' following remedial work carried out in 2021.

The reporting Engineer has confirmed they are not willing to attest to further life expectancy for the deck component.

In late 2023, Council carried out additional strengthening works to ensure public safety is maintained, noting this is for a limited time requiring weekly inspections.

1. Steel structure has been sanded back and treated with rust converter and then repainted with two-part epoxy corrosion protective paint, as requested.
2. Timber props / bracing have been installed to support the deck overhang with council officers confirming this is solid, though these are not designed to extend the life of the asset.

Civil Asset Management have confirmed the deck is safe to leave open for public use in the short term, including expected increased loads over Christmas and particular New Year's Eve. Operations staff will assess the deck daily over the Christmas period for any signs of further deterioration that may necessitate closure of this section.

SCG Consulting Engineers report, 2nd November 2023:

The cantilevered timber deck that overhangs the beach continues to degrade at a rapid rate.

Remedial works carried out in the last two years are now starting to rust.

The reality is, the structure has exceeded its functional design life and the remedial works that have been completed over the last couple of year have provided a temporary extension to that design life. My opinion is the structure is at a stage now where any further remedial works similar to those recently carried out won't be able to provide any measurable extension to its design life. It would require major works now to extend the design life to 12 months or beyond.

The structure in its current state is safe but I would recommend re-coating the rusted steelwork with corrosion protective paint. I would also recommend Council carry out an inspection closer too and prior to the Christmas holiday period.

p: 07 5455 5604

w: www.scg-engineers.com

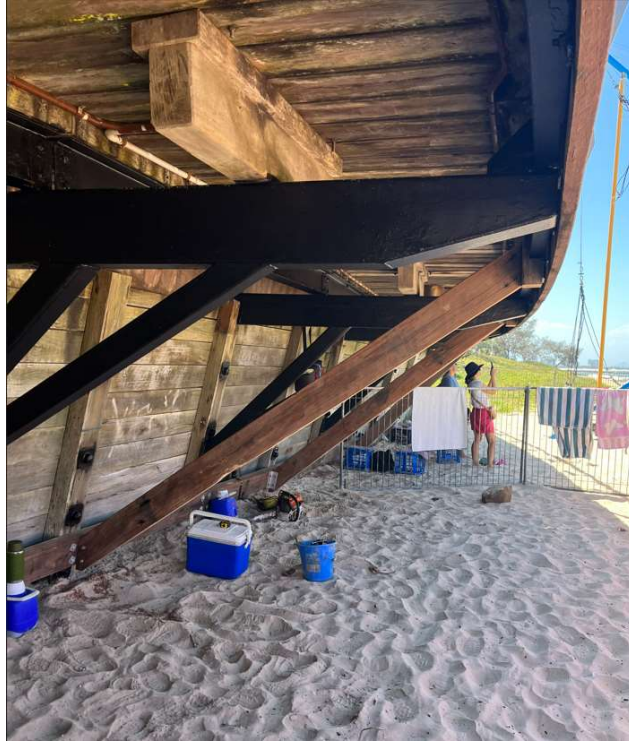
PO Box 1661 Noosa Heads

Subsequent maintenance undertaken on the Loo with a View, 15 November 2023:

1. Steel structure was sanded back and treated with rust converter and then repainted with two-part epoxy corrosion protective paint.



2. Timber props/bracing have been installed to support the deck overhang, with a council officer confirming the temporary bracing is solid after inspection on 14th December 2023.



Executive Summary – Loo with a View, Structural and Access Assessments

Introduction

This document summarises the key findings of two independent assessments undertaken on the existing Loo with a View (LwaV) at Mooloolaba Beach:

- Access Report 01 Rev A Site Audit – Architecture and Access (14 October 2021)
- Structural Assessment - SCG Consulting Engineers (31 August 2021)

Both consultant firms have reviewed this Executive Summary and have approved of its content and intended purpose as a reflection of the detailed reports.

Since receipt of the structural assessment, Council has completed all required maintenance works on the LwaV to ensure it is safe and fit-for-purpose for the community. Council is continuing to inspect and maintain the facility as recommended while Council engages with the community to consider its future.

It is important that future design options for this facility consider both assessments, as undertaking works in isolation will not provide a holistic solution.

Overview

Recent independent engineering and access assessments indicate:

- the building is suffering the impacts of its highly corrosive beach environment
- the facility is showing extensive material corrosion, weathered decking and roof deterioration
- the Loo with a View structure is ageing with many components nearing end of life
- the assessments deemed multiple areas of the Loo with a View as 'beyond repair' with any ongoing measures as temporary remedies only
- the facility does not meet modern Universal Access (People with Disability Access) requirements
- the Loo with a View, surrounding decks and pathways provide limited access for those in our community with a disability, parents, carers, and those using mobility devices or prams.
- to meet modern building design standards and Universal Access Requirements, refurbishment of the existing facility will require significant redesign.

Access Report 01 Rev A - Site Audit Loo with a View Mooloolaba

Report No.: 13368 Prepared by: Architecture & Access Pty Ltd (14 October 2021)

The Loo with a View was assessed against the current requirements of the Disability Access to Premises Standards, the National Construction Code/ Building Code of Australia and relevant referenced Australian Standards. Areas of the site and buildings reviewed as they relate to access for people with a disability included:

- External Paths of travel from site boundary to the building, including any ramps, stairs or walkways
- Sanitary facilities
- Statutory access related signage.

The objectives of the audit were to provide the client with an evaluation of the current environment to identify features which:

- Do not meet the current technical requirements of the National Construction Code/Building Code (NCC/BCA) and its referenced Australian Standards for disability access within the built environment.
- Are not mandatory, but are based on other Australian Standards, relevant industry
- documentation and Architecture & Access' professional opinion. These are recommended to more closely meet the intent of the DDA and the principles of universal access. Features of a universally accessible environment benefit all users, not just those with a disability.

- The Disability (Access to Premises - Buildings) Standard (DAPS) 2010 specifies that: *“Access is required to be provided to all levels of buildings and all facilities and services operating from them, unless to do so would impose an unjustifiable hardship or the purpose of an area is unsuitable for a person with a disability or poses a health and safety risk for that person.”*

External Paths of Travel & Street Furniture

- [illegible]

Walkways & Ramps

- 2 of 4 SCC memo

- Step Ramp to Deck – camber and trip hazards and safety risks for mobility devices, poor visibility of ramp in low light.

Stairs

- Entrance Stairs – multiple trip hazards, no handrails.
- Deck Stairs to side of Loo with a View (x2) – inadequate handrails with multiple issues
- Stairs to Beach – multiple handrail issues, not compliant, trees and bin are hazards.

Accessible Sanitary Facilities

- Change Facilities - Accessible Toilet and shower are not unisex and cannot allow assistance by a carer of the opposite sex, no ambulant toilet facilities, access issues with basin taps.

Signage

- Signage – inappropriate and lack of signage to alternative facilities e.g. not in Braille nor tactile. Signage location to Surf Club does not indicate Accessible Facilities are provided.

**Structural Assessment Loo with a View Mooloolaba Beach (31 August 2021)
Report No.: 31213(SP) Prepared by: SCG Consulting Engineers**

Since this report was completed, Sunshine Coast Council has carried out all required rectification and maintenance works on priority areas of the Loo with a View structure as directed by SCG Consulting Engineers. Council Officers are regularly inspecting the LwaV and undertaking maintenance works as required under the direction of the independent structural engineer to ensure community safety.

The following is a list of components of the Loo with a View building that are ageing and suffering the impacts of its highly corrosive beach environment. As per report on 31st August 2021:

Loo with a View Building:

- Upper-Level Viewing Platform Curved Roof Structure:
 - Corrosion of roof trusses.
 - Corrosion of truss hold down plates and fixings at the tops of the concrete posts.
 - Inspection unable to confirm condition of roof framing hidden by roof sheet and lining.
 - Concrete columns supporting roof trusses are structurally adequate.
- Upper-Level Viewing Platform:
 - Corrosion of timber decking support frames and clips.
 - Floor uneven causing ponding.
 - Moisture ingress under access stairs.
 - Viewing platform slab is structurally adequate.
 - Timber decking support clips severely corroded around upper-level viewing platform.
- Ground Level Toilet Facilities:
 - Ground floor blockwork structure that is visible and tiled floors are in acceptable level of repair, no structural deterioration.
 - Moisture present in blockwork and ceiling causing peeling of paint and mould growth
 - Some water ponding at entrances.
 - Toilets recently been repainted along with general repairs to facilities (doors, urinals)

Surrounding Deck Area:

- Lower Viewing Deck:
 - Severe and substantial corrosion of steel beam substructure and fixings.
 - Substantial corrosion of steel tie-back caps that support the timber sleeper walls, facing the ocean at beach level.
 - General on-going deterioration of all areas of decking/facing boards with weathering rot, cracking and splitting.
- Shade Sail Structure:
 - Substantial corrosion in the steel frames.

Rectification of priority areas identified in the report previously for attention included:

- *Areas for immediate repair and which are unsafe:* corroded steel support clips supporting the decking surrounding the upper viewing platform.
- *Beyond repair* - steel framing elements supporting the lower cantilevered decking areas. "Band aid" solutions included temporary struts being fixed to these beams as directed by SCG. Note this is not a viable long-term solution. These temporary support struts currently supporting the sub-structure beams, if used beyond six months will require "regular" inspection and possible further remedial measures.

Areas identified as acceptable or requiring regular ongoing maintenance included:

- *Areas for replacement* - roof structure over the upper viewing platform and existing timber decked areas on lower level should be replaced.
- *Acceptable level of repair and could be considered for ongoing use for approximately 20 years* - masonry and concrete elements.
- *Require regular on-going maintenance and replacement* - timber elements.

SCG Consulting Engineers Recommendations

The report recommends: "complete replacement of the facility would be a good outcome for the community. It would also avoid the design constraints which would result if only partial replacement or refurbishment was chosen as a path forward."

Alternatively, if extensive refurbishment is chosen, the consultant made a number of recommendations regarding replacing some elements with more durable materials such as reinforced concrete, stainless steel and aluminium. The blockwork building housing the toilets and showers could be renovated using new coatings and protective membrane and used for another 20 years.

Conclusion

The combined outcome of these two independent assessments provides direction for Council in undertaking ongoing maintenance of the LwaW to ensure it remains safe and fit-for-purpose within the limitations outlined. It is important that future design options for this facility consider both assessments, as undertaking works in isolation will not provide a holistic solution.



WORKING FOR YOUR PROJECTS SUCCESS

STRUCTURAL ASSESSMENT

LOO WITH A VIEW MOOLOOLABA BEACH



Client : Sunshine Coast Council
Date : 31 August 2021
Report No. : 31213(SP)

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STRUCTURAL | CIVIL | GEOTECHNICAL

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1.0 INTRODUCTION:

Following a request from Sunshine Coast Council, SCG Consulting Engineers (SCG) has undertaken a Structural Condition Assessment of the existing 'Loo with a View' at Mooloolaba Beach.

A similar assessment was completed by SCG in 2016 and the findings reported in Report No 26204(SP) dated September 2016. That report will be referred to as the "previous report", within this latest report.

2.0 SCOPE OF WORK:

A site inspection was conducted by Sean Richardson from SCG Consulting Engineers on 27/07/2021. Sean Richardson is a Registered Practising Engineer of Queensland (RPEQ) with over 25 years' experience in both geotechnical and structural engineering.

The scope of work included the following: -

- Review of the previously issued report by SCG which contained documentation relating to the facility's original construction.
- Site visit to inspect the condition of the existing facility.
- Record and categorise any areas of dilapidation.

3.0 EXISTING BUILDING:

Refer the "previous report" for a description of the existing building.

4.0 STRUCTURE OVERVIEW:

Refer the "previous report" for a description of the existing structure.

5.0 OBSERVED DAMAGE/DETERIORATION:

We have retained the dilapidation observations from the previous report under the heading 2016 - Previous Report. Our recent visits, observations and findings follow under the heading, 2021 - Observations.

5.1 'Loo with a View' – Building

5.1.1 Viewing Platform Curved Roof Structure: -

2016 – Previous Report

- Corrosion of Roof Trusses (see Photo 1).
- Corrosion of truss hold down plates at the tops of the concrete posts (see Photo 2).

- The linings including ceiling, fascia and eaves appear in reasonable condition. Inspection of roof purlins and associated supports beyond these linings was not possible during our inspection.



Photo 1 (2016)



Photo 2 (2016)

2021 – Current Observations

- All observations from the “previous report” were still evident during our latest inspection.
- The trusses and their fixings to the concrete columns continue to show corrosion as shown in the photos below.



Photo 1 (2021)



Photo 2 (2021)

5.1.2 Upper Level Viewing Platform: -

2016 – Previous Report

- Identified minor areas of ponding (confirmed by cleaning contractor) (see Photo 3).
- Moisture seepage through concrete slab/blockwall interface in void under access stairs to upper level viewing platform (see Photo 4).
- Corrosion of timber decking support frames and clips (see Photo 5).

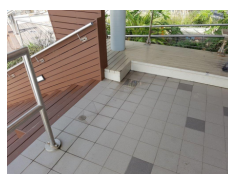


Photo 3 (2016)



Photo 4 (2016)



Photo 4 (2016)

2021 – Current Observations

- The viewing platform’s concrete floor appears to be in the same state of repair as when previously inspected in 2016.

- The timber decking support frames and clips identified in the “previous report” continue to corrode (see Photo 3). There doesn’t appear to have been any maintenance on these since our 2016 inspection. These clips are nearing failure and present a safety risk.



Photo 3 (2021)

5.1.3 Ground Level Toilet Facilities: -

2016 – Previous Report

- The visible structure appears in reasonable condition with no visible signs of structural deterioration.
- The cleaning contactor confirmed that all floors within the toilet/shower facilities all drain to the provided floor gullies. This suggests the floor slabs remain relatively level and as originally poured.
- Superficial peeling of paint off some of the blockwork was noticed and is probably due to consistent moisture conditions adjacent the walls (see Photo 6).
- The cleaning contactor did confirm that some areas of mould on the ceilings have been removed over time. This could be due to poor ventilation or a possible leak above the ceiling from the viewing platform.
- The cleaning contactor confirmed that water ponds periodically at the entrances to both Male and Female toilet facilities (see Photo 7).

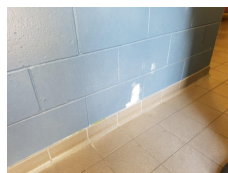


Photo 6 (2021)



Photo 7 (2021)

2021 – Current Observations

- There was no noticeable increase in deterioration of the structure forming the toilet and shower areas.
- We were informed by the Facility Manager that the toilets had recently been repainted with the cubicle doors and partition walls also upgraded.

5.2 Surrounding Deck Area

2016 – Previous Report

- Substantial corrosion of perimeter steel channels supporting edge bearers and balusters (see Photo 8).
- Corrosion on the steel beams and bolted cleats which support the cantilevered decks around the beach side of the facility (see Photo 9).
- Corrosion on the caps covering the tie backs on the perimeter sleeper walls under the cantilevered deck area (see Photo 10).

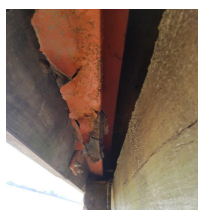


Photo 8 (2016)



Photo 9 (2016)

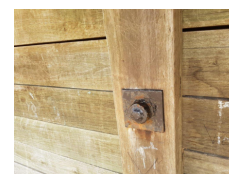


Photo 10 (2016)

- General deterioration of the decking/facing boards in numerous areas (see Photos 11 & 12).



Photo 11 (2016)

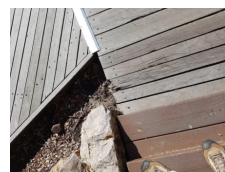


Photo 12 (2016)

- Substantial corrosion in the steel frame shade sail structure (see Photo 13).

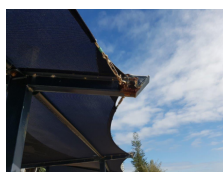


Photo 13 (2016)

2021 – Current Observations

- This area of the facility continues to show extensive dilapidation.
- We understand from discussions with Council's [redacted] that the area has ongoing maintenance such as, decking board replacements and similar minor works.
- A number of the cantilevering steel beams supporting the area of deck which overhangs the beach are severely corroded and present a safety risk if subjected to crowd loading. [redacted] provided SCG with some photos of the steel beams where they extend back under the deck and

are hidden from sight. The photos confirm extensive corrosion to the beams in those areas as well.

- The tie-backs for the timber sleeper retaining wall under the cantilevered deck continue to corrode. It doesn't appear any maintenance has been carried out on these elements from when we last inspected the site.



Photo 14 (2021)



Photo 15 (2021)

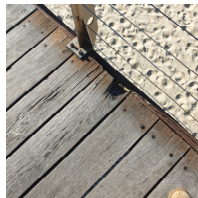


Photo 16 (2021)



Photo 17 (2021)
(No Bolts)

6.0 DISCUSSION OF FINDINGS

6.1 'Loo with a View'- Building

- The visible areas of the trusses supporting the roof over the upper level viewing platform continue to corrode and deteriorate. They appear to be in a similar state of disrepair to that when previously inspected. We suspect there has been maintenance carried out since our last inspection, but the aggressive coastal atmosphere continues to corrode these elements.
- We can't comment on the state of the roof framing hidden beyond the roof sheeting or cement sheeted linings. We can only suspect corrosion is occurring to the purlins and trusses beyond these areas.
- The concrete columns supporting the roof trusses appear to be in an acceptable level of repair and are considered structurally adequate for continued use.
- The viewing platform floor slab for the upper level appears to be in an acceptable level of repair and is considered structurally adequate for continued use.
- The timber decking areas around the perimeter of the upper level viewing platform are supported by severely corroded support clips which could collapse if directly loaded.
- The ground floor blockwork walls forming the toilet and shower areas are in an acceptable level of repair and are considered structurally adequate for continued use.

- The blockwork in the area between the toilets where water tanks and electronic equipment serving the facility are located is in an acceptable level of repair and is considered structurally adequate for continued use.

6.2 Timber Decking Area

- All areas of the timber decking continue to show signs of on-going deterioration such as weathering rot, cracking and splitting. This is an issue with exposed timber and requires regular maintenance/replacement protocols.
- The steel framing supporting the decking is severely corroded in a number of areas and in some instances unsafe for potential deck area loading. We consider these areas are beyond repair and must be replaced as soon as possible.

(Note: SCG Consulting Engineers has provided temporary support measures to several of the supporting beam elements deemed unsafe during the latest site visit. These measures are temporary only.)

- The timber sleeper wall under the deck relies on steel tie-backs for support. These tie-backs are fixed to the walls post with spreader plates and a locking nut. The spreader plates have sustained substantial corrosion reducing their structural capacity in turn reducing the capacity of the wall. We don't believe the wall is at risk of imminent collapse, but we recommend remedial measures be implemented within 3 months to avoid the wall becoming a safety issue.

7.0 RECOMMENDATIONS:

As in the "previous report" we still remain of the opinion that the masonry and concrete elements of the facility remain in an acceptable level of repair and could be considered for on-going use. In the "previous report" we suggested an additional 20 years of service life could be expected for these elements. We still believe this is achievable with ongoing maintenance and upkeep of surface coatings, membranes and drainage elements.

The timber elements continue to require regular on-going maintenance and replacement. The current deterioration evident during our recent visit suggests this is again required.

The decking surrounding the upper viewing platform that's supported on the corroded steel support clips are un-safe. Those clips should be replaced now.

The steel framing elements supporting the decking areas are as stated "beyond repair".

The temporary support struts currently being fixed to the beams as directed by SCG are as stated, temporary measures. We suggest 6 months be considered as temporary. Any use beyond that time frame will require "regular" inspection and possible further remedial measures implemented.

In our "previous report" we discussed the possible continued use of the facility. At that time our opinion was, the steel elements could expect an extension of their serviceable life of upwards to 5 years if maintained.

The poor state of these elements during our latest visit confirms this opinion as true. They have reached the end of their serviceable life and must be replaced. Temporary "band aid" solutions such as the temporary struts being fixed to these beams is not a viable solution moving forward.

In our "previous report" we discussed replacement option in terms of material selections and the like. Those recommendations still remain valid.

We believe complete replacement of the facility would be a good outcome for the community. It would also avoid the design constraints which would result if only partial replacement or refurbishment was chosen as a path forward.

However, if an extensive refurbishment is chosen, we would recommend that the timber and steel elements be replaced with more durable materials such as reinforced concrete, stainless steel and aluminium.

We have attached a markup over the original design drawings of the facility that we have on file.

The markup is included to provide comment and suggestions that could assist in any consideration on the facilities future.

Any costings for potential design options would be better placed in the hands of an experienced quantity surveyor.

In the markup we have identified the existing below ground revetment wall which is assumed to extend across the entire beach front of the facility. This could be retained and used as a boundary line for any new or replacement works to occur up to. It could be the location where a more durable concrete retaining wall could be built. A new concrete deck could be built over the wall and extended back to the (retained or replaced) toilets and shower building. The slab could cantilever over the new wall if required to replicate the existing deck cantilever.

We would recommend the use of concrete with strengths no less than 40 MPa, with galvanised reinforcement for all concrete elements.

As discussed, the blockwork building housing the toilets and showers could be renovated with new coatings and protective membrane and used for another 20 years.

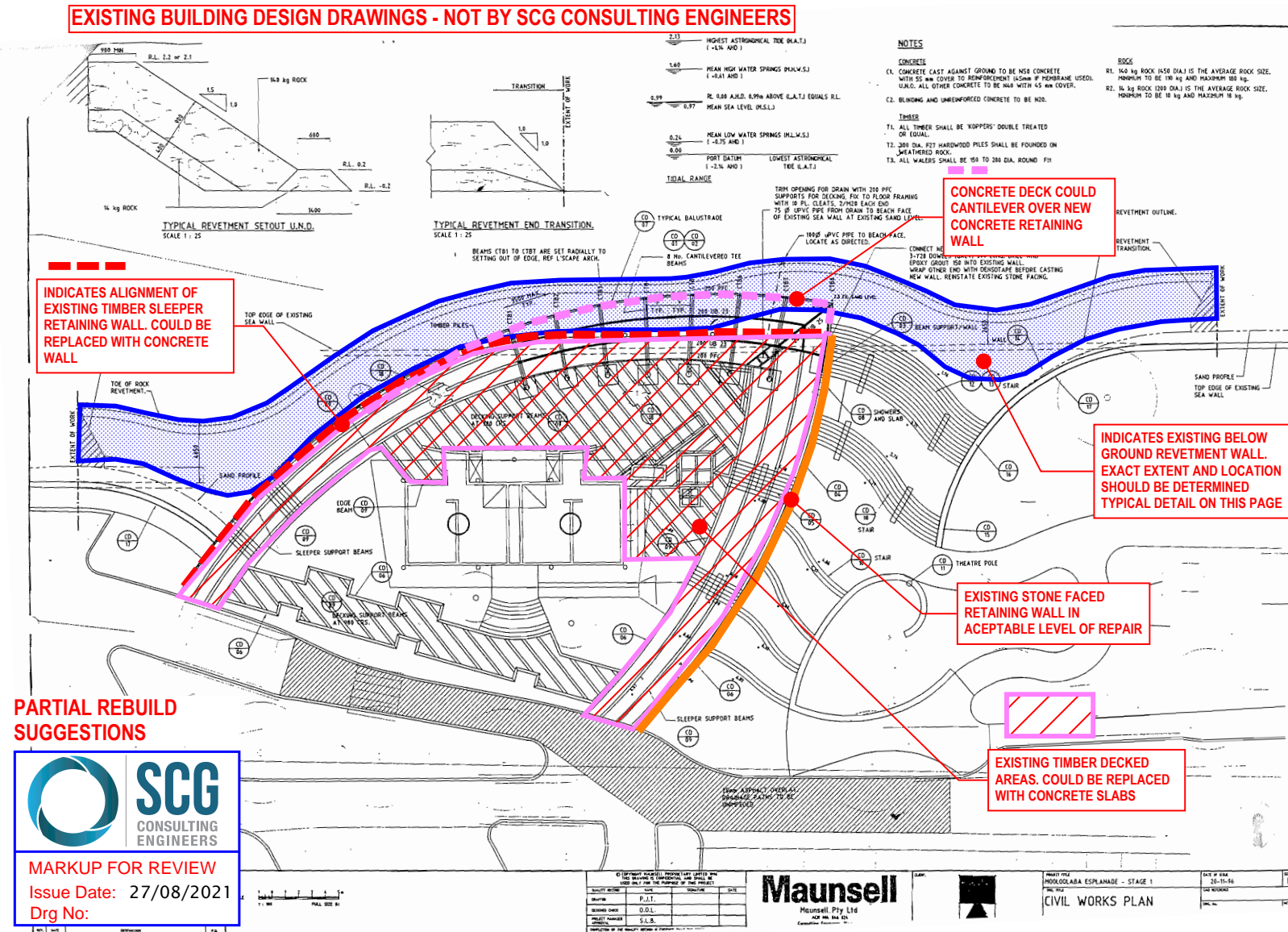
The roof over the upper viewing platform should be replaced. The concrete columns could be re-used but would require re-working of their tops to accept new roof framing arrangements and hold down bolts.

SCG Consulting Engineers were included in Aecom's design team that worked on the design proposals for the Mooloolaba Foreshore redevelopment. As part of those works, a design for a "Loo with a view" replacement was completed. Although the siting and scale may vary from the existing facility, the design could assist in any consideration on the future of the current facility.

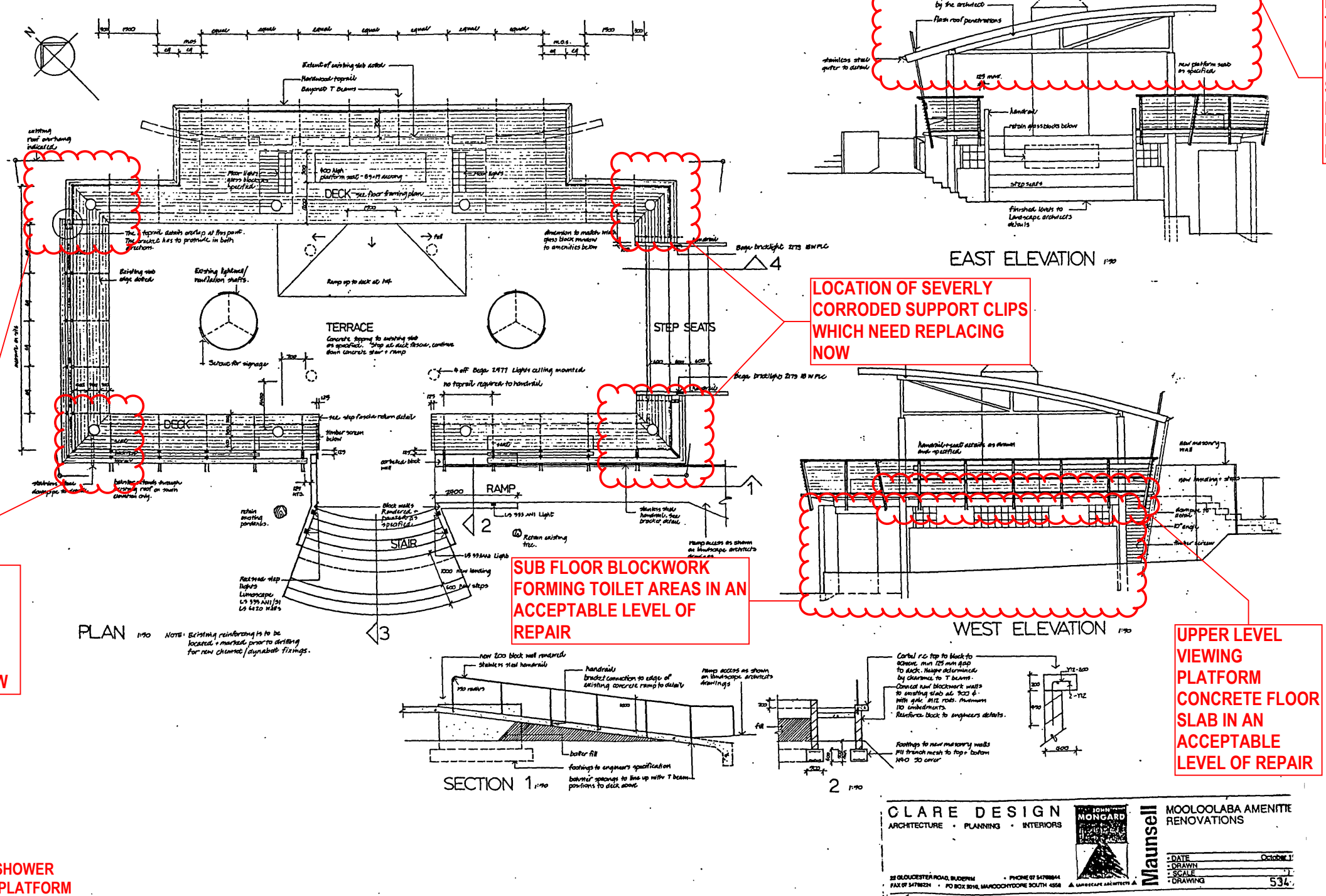


Sean Richardson RPEQ 5835
For and on behalf of
SCG CONSULTING ENGINEERS

Appendix A: SCG Markup - Existing Architectural Plans – 'Loo with a View'



EXISTING BUILDING DESIGN DRAWINGS - NOT BY SCG CONSULTING ENGINEERS



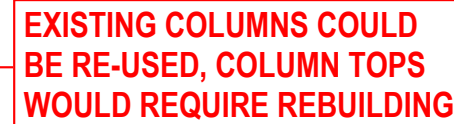
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EXISTING TOILETS AND SHOWER
BUILDING AND VIEWING PLATFORM

SCG
CONSULTING
ENGINEERS

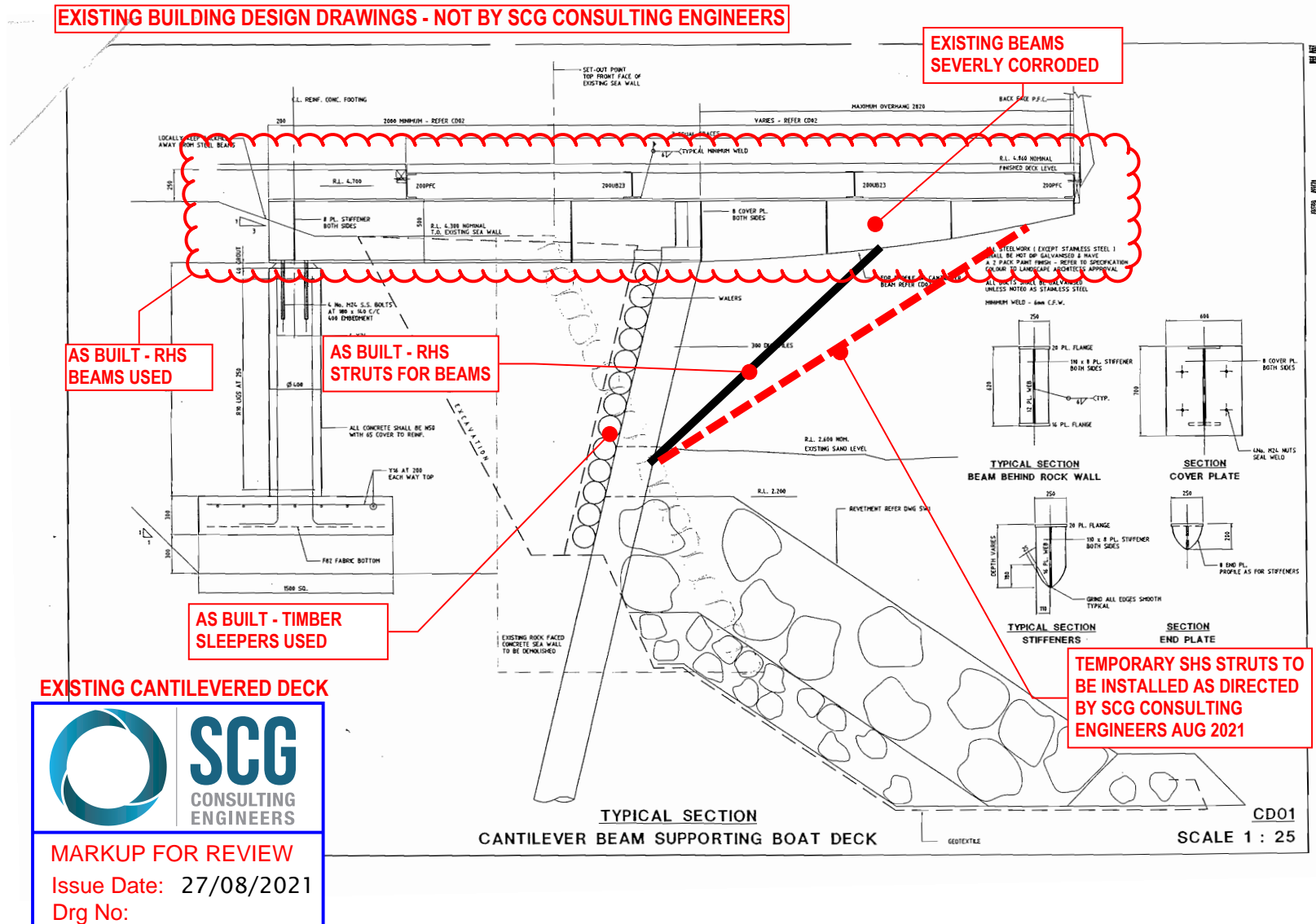
MARKUP FOR REVIEW
Issue Date: 27/08/2021
Drg No:

**SCG RECOMMENDS
REPLACEMENT OF ROOF
STRUCTURE**

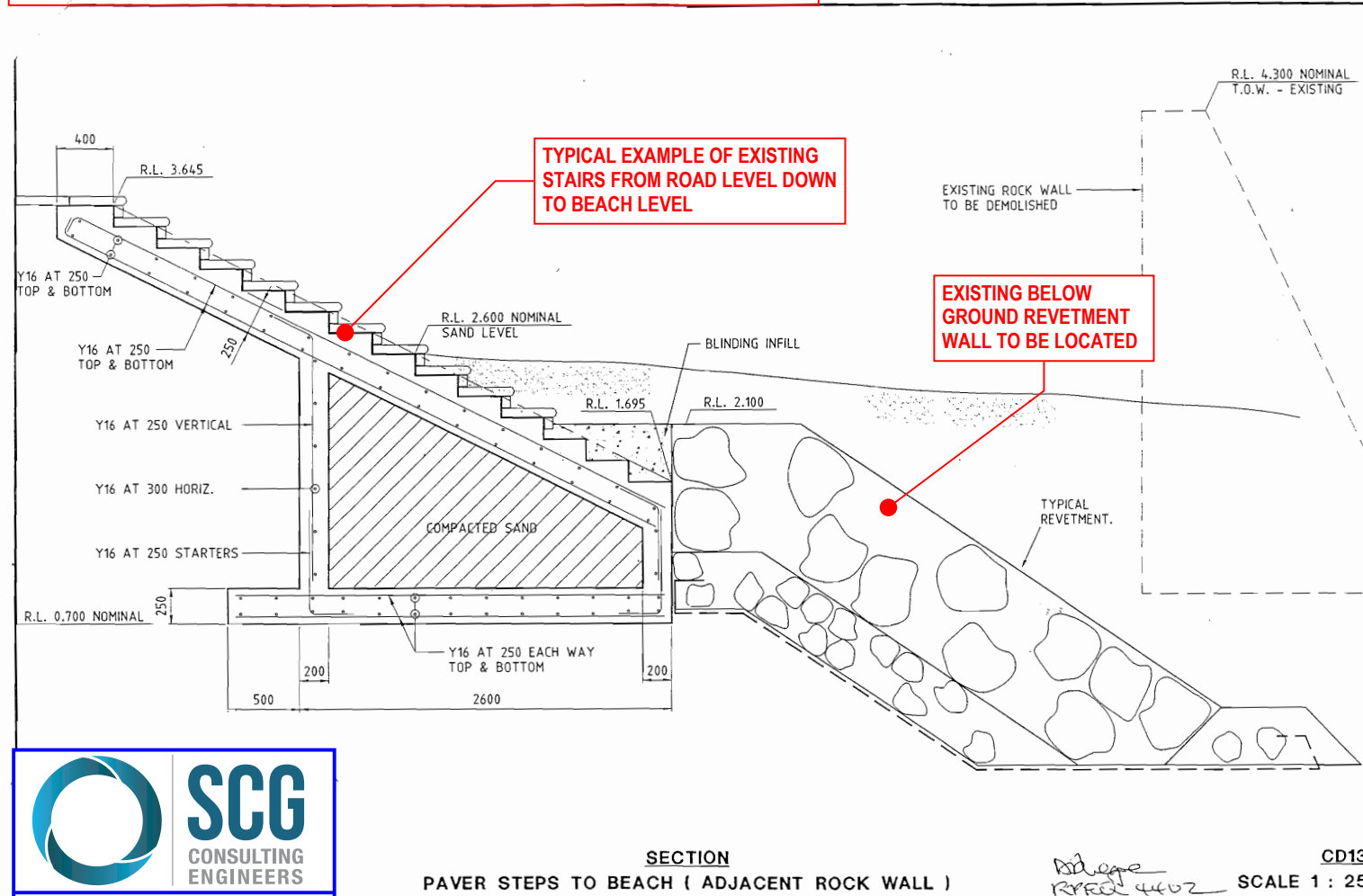


The logo for SCG Consulting Engineers is located in the top left corner. It features a stylized blue circular icon with three curved segments. To the right of the icon, the text "SCG" is written in a large, bold, blue sans-serif font, and "CONSULTING ENGINEERS" is written below it in a smaller, blue sans-serif font. Below the logo, the text "MARKUP FOR REVIEW" is written in a large, bold, red sans-serif font. Below that, the text "Issue Date: 27/08/2021" is written in a large, bold, black sans-serif font. At the bottom, the text "Drg No:" is written in a large, bold, red sans-serif font.

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EXISTING BUILDING DESIGN DRAWINGS - NOT BY SCG CONSULTING ENGINEERS

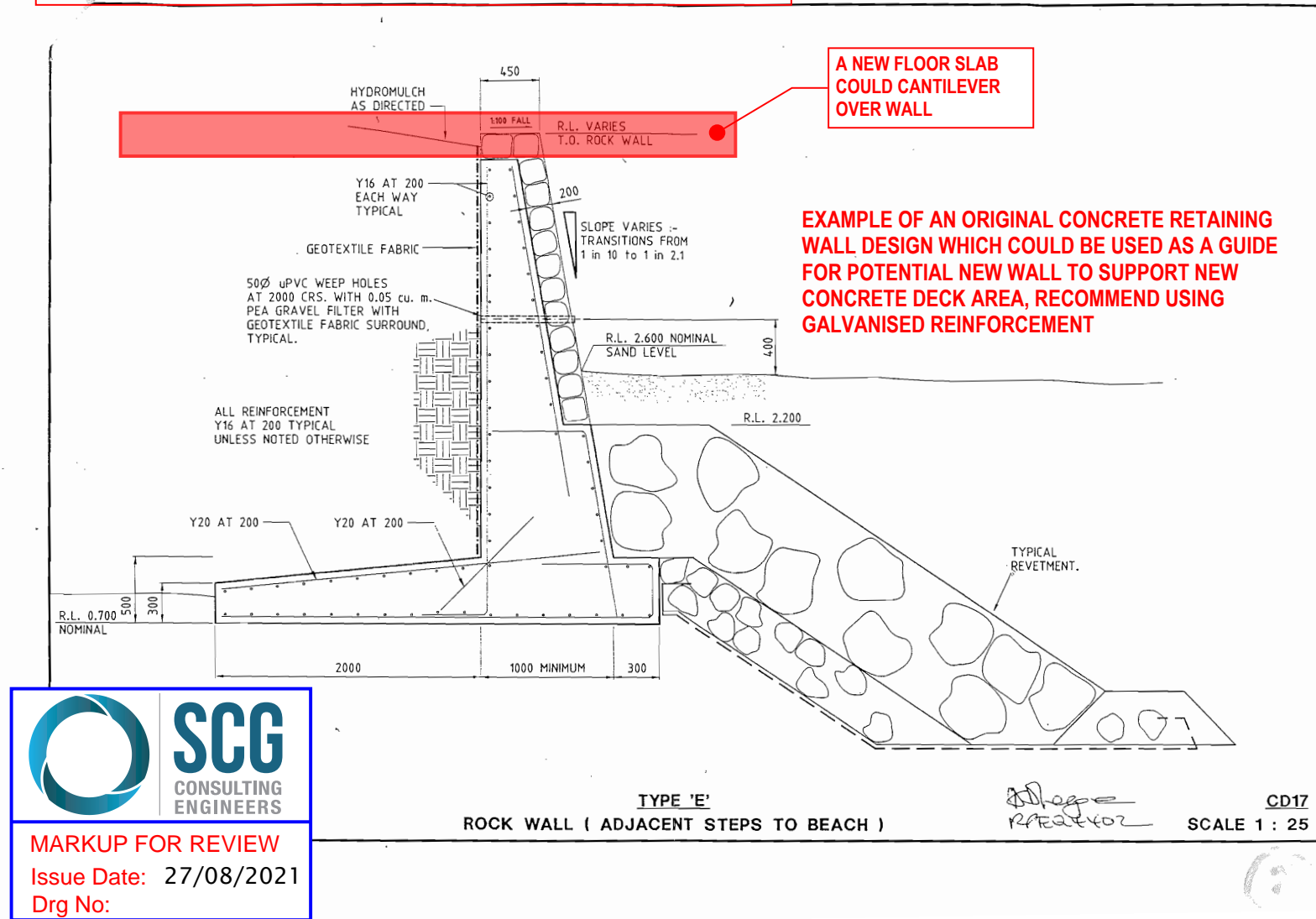


MARKUP FOR REVIEW

Issue Date: 27/08/2021

Drg No:

EXISTING BUILDING DESIGN DRAWINGS - NOT BY SCG CONSULTING ENGINEERS



Mooloolaba Business Activation Group

Terms of Reference

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Acknowledgements

Council wishes to thank all contributors and stakeholders involved in the development of this document.

Disclaimer

Information contained in this document is based on available information at the time of writing. All figures and diagrams are indicative only and should be referred to as such. While the Sunshine Coast Regional Council has exercised reasonable care in preparing this document it does not warrant or represent that it is accurate or complete. Council or its officers accept no responsibility for any loss occasioned to any person acting or refraining from acting in reliance upon any material contained in this document.

Introduction

Sunshine Coast Council (SCC) is seeking to establish two community reference groups for Mooloolaba to support the initiatives from the Place Making Mooloolaba Master Plan:

- Mooloolaba Business Activation Group
- Mooloolaba Stakeholder Interest Group

The Terms of Reference (TOR) for the **Mooloolaba Business Activation Group** is presented in this document.

Scope extent

The Mooloolaba Business Activation Group's area of interest is bound to the extent of the endorsed 2015 Placemaking Mooloolaba Master Plan precinct, (the Mooloolaba precinct) and its four areas of interest.

- Foreshore and Esplanade
- The Mooloolaba Heart
- The Wharf
- Southern Gateway



Note: it does not include the area bound by the extent of the Mooloolaba Spit Master Plan.

Definition

The Mooloolaba Business Activation Group is a forum coordinated by Sunshine Coast Council (SCC) that includes selected community members who provide information, insights and views to Council. The goal is to provide a two-way dialogue between the parties thereby enhancing outcomes and improving relationships for the future benefit of the Mooloolaba precinct.

Purpose of the Mooloolaba Business Activation Group

The primary purpose is to share two-way information between the community and SCC. It is an opportunity for current community issues to be discussed with, and understood by SCC, relevant to the groups' purpose.

The Mooloolaba Business Activation Group is not a decision-making body and it is not a requirement that consensus always be reached between members on issues discussed.

The purpose of the Mooloolaba Business Activation Group is to:

- Engage with local businesses including business operators, accommodation providers, landowners, business groups, events and tourism.
- Provide an opportunity for current business-related issues as relevant to the Mooloolaba precinct, to be discussed with and understood by all stakeholders.
- Identify opportunities and provide ideas to the business activation planning consultant to support the future benefit of the Mooloolaba precinct.
- Support and deliver actions derived from the business activation plan for the Mooloolaba precinct.

It should be noted that there are common aims shared with the Mooloolaba Stakeholder Interest Group, such as:

- Involve the key community groups and stakeholders and understand everyone's views.
- Ensure key community and business stakeholders are appropriately engaged with clear and accurate information regarding the key projects occurring within the Mooloolaba precinct.
- Build capacity within the community to support the future benefit of the Mooloolaba precinct.
- Promote, support, develop and deliver opportunities for the future benefit of the Mooloolaba precinct.
- Further build community understanding about Council projects, their opportunities, and activities for a range of projects in the precinct. An example would include Stage Two of the Mooloolaba Foreshore Revitalisation Project (MFR), an outcome of the the endorsed 2015 Mooloolaba Placemaking Master Plan and subsequently approved 2022 Central Meeting Place.

Primary objectives

The primary objectives of the Mooloolaba Business Activation Group are to:

- Share local knowledge between community and stakeholders regarding Mooloolaba and the projects evolving from the endorsed 2015 Placemaking Mooloolaba Master Plan.

- Encourage the development of collegiate and cooperative relationships between all community groups and stakeholders.
- Act as conduit to the broader community to share information and generate understanding about the project within the terms of the Mooloolaba Business Activation Group.

Membership

- The Mooloolaba Business Activation Group will be facilitated by a third-party independent facilitator. This facilitator may be different for each Mooloolaba community reference group.
- Membership is voluntary and unpaid.
- Members will be representative of the demographic and geographic makeup of the project area.
- SCC staff will provide support through the chairperson in managing the Mooloolaba Business Activation Group.
- Elected representatives may not participate but will be kept informed of progress.
- Visit Sunshine Coast are offered a direct selection membership to the Mooloolaba Business Activation Group.

Participant responsibilities

- Prepare for, attend and actively participate in the meetings.
- Have a strong familiarity and an ongoing relationship with the Mooloolaba area.
- Actively and respectfully engage in a professional and civil manner.
- Share their views but also remain committed to open and shared dialogue.
- Not speak publicly or to the media on behalf of the Mooloolaba Business Activation Group or the project(s) without the approval of SCC.
- No electronic recording equipment, cameras or video materials are permitted at meetings without the consent of SCC and the Mooloolaba Business Activation Group.
- Maintain confidentiality and use material and information provided by SCC only for the purposes and primary objectives set out in these Terms of Reference.
- Represent each user/stakeholder group (where applicable) in helping to inform the broader community of project objectives, status and outcomes. It will be essential for participants to represent the interests of other people in the community. Nominees for appointment to the Mooloolaba Business Activation Group will be required to articulate their involvement in the community, who they will provide updates to, and how these updates will be communicated.

Selection process

A panel, consisting of a third-party independent facilitator and senior representatives and officers from SCC will consider all applications for each group.

The panel will seek:

- members from a range of ages and backgrounds within the project area.
- to select a diverse representation across demographics, cultures and interests to promote a diversity of voices.
- a balance of interests from business focussed applicants including local business operators, accommodation providers, landowners, business groups, events and tourism.

10 members will be selected to participate in each group, subject to panel agreement. Those who are not selected will be advised they are unsuccessful and be provided with the contact details of the successful representative for their interest area.

SCC reserves its right to limit membership numbers based on achieving a balanced approach to community viewpoints and opinions.

Appointment

Nominations for appointment to the Mooloolaba Business Activation Group will be open to all community members who have an interest in the Mooloolaba precinct.

Members will be kept up to date throughout, including during construction, unless members advise they wish to be removed from project mailing lists.

Should an applicant or member intend to nominate as a political candidate, they must resign their position from the Mooloolaba Business Activation Group immediately.

A member may be selected to sit on both the Mooloolaba Business Activation Group and Mooloolaba Stakeholder Interest Group subject to the assessment of their separate nomination.

Terms of membership

Membership appointment is initially for a two-year term, to be reviewed by SCC upon the two-year term's anniversary of the Mooloolaba Business Activation Group.

Members agree to commit to attend at least 75 per cent of meetings during the term of the group.

New members

If the Mooloolaba Business Activation Group requires an appointment of a new member mid-term, SCC may seek other nominations to fill this position as well as previous applications.

Membership resignations and vacancies

A member's position becomes vacant if they provide their resignation in writing. A position may be declared vacant if the member:

- fails to attend more than three consecutive meetings without written advice.
- breaches these Terms of Reference.
- becomes an employee of the project team or nominates for a political party at any level of government.

The chairperson

SCC will appoint an independent Chairperson to the Mooloolaba Business Activation Group to:

- coordinate the agenda
- organises distribution of meeting invites
- develop presentation slides
- facilitate the meeting, ensuring diverse representation from participants
- provide meeting notes (as required) to members and organise updates.

The Chairperson does not have to be the same person for each of the two community reference groups and will be chosen relevant to their skillset suitability to each group's purpose.

Operating protocols

Members will be invited to nominate issues for discussion, as will the project team, through the Chairperson prior to each meeting.

The number of items will be limited to allow for appropriate levels of discussion within the meeting timeframe. Agenda items not covered will be carried over to subsequent meetings.

Where appropriate, there may be times when SCC and the Chairpersons of both the Mooloolaba Business Activation Group and the Mooloolaba Stakeholder Interest Group agree to convene a combined meeting.

Meeting frequency

The frequency and timing of meetings will be determined at its first meeting. Meetings will likely be held every three months, or as required to meet project deliverables.

Most meetings will be held on a weeknight (Monday to Thursday) at a venue in Mooloolaba. It is anticipated that meetings will run for up to two hours.

Management of the panel

SCC staff will assist the Chairperson to prepare meeting agendas, meeting notes and other administrative functions.

Panel members will be notified of the meeting dates no less than one week prior to each meeting.

Project team

The project team agrees to:

- Provide information on the progress of the precinct's projects.
- Where deemed reasonable by the independent Chairperson, arrange consultant(s) to explain technical information to the Mooloolaba Business Activation Group and, where required, invite representatives from relevant government agencies or other individuals to attend meetings as a guest.
- Follow-up requests for additional information and review of specific issues as requested by the Mooloolaba Business Activation Group.

All requests and proposals from the Mooloolaba Business Activation Group would be considered by the project team, whilst maintaining the right to decline, if requests and proposals are not feasible. The project team must report back to the Mooloolaba Business Activation Group on consideration of their comments.

The project team will continue to engage with, and respond to, individual community members if they contact the project team or submit enquiries to other areas of SCC. It is noted that the Mooloolaba Business Activation Group is not intended to facilitate all liaison with interested parties.

The project team consists of SCC staff and consultants engaged by SCC. It is responsible for managing and undertaking day-to-day project activities. This Terms of Reference does not govern the project team.

Meeting notes

It is the responsibility of the chairperson and SCC to organise, facilitate and host the Mooloolaba Business Activation Group meetings. Meeting notes will be kept of meeting attendees, key issues raised and actions recommended or agreed. Comments from individuals will not be attributed to them and a verbatim record of the meeting will not be prepared.

The meeting notes will be forwarded to the Chairperson and SCC for approval, prior to distribution to members within 14 days of the meeting.

Any requested changes to the meeting record should be placed in writing and forwarded to the Chairperson to be tabled for discussion at the next meeting, and adoption if agreed to by Mooloolaba Business Activation Group members.

Media liaison

Individual members can speak to the media or share their thoughts on their personal social media channels about the project from an individual perspective, but not as a spokesperson on behalf of SCC or the Mooloolaba Business Activation Group. They must also not make statements relating to the views or involvement of others or pertaining to any confidential or privacy related information.

Breaches of protocol

Should members of the Mooloolaba Business Activation Group not comply with these Terms of Reference, continually disrupt meetings or disrespect the rights of other members to participate, the member may be asked to resign from the group.

Dissolution of the Mooloolaba Business Activation Group

If it is deemed by the members or by SCC that the role of the Mooloolaba Business Activation Group is no longer required, SCC may dissolve the group. Any request for dissolution must demonstrate why the Mooloolaba Business Activation Group is no longer required.

Dispute resolution

It is not a requirement that consensus be reached among members on the issues discussed. Differing views will be noted and taken into consideration. In the event of any dispute between the Mooloolaba Business Activation Group and SCC, the Chairperson will seek to resolve the issue in consultation with SCC.

Confidentiality

From time to time the Mooloolaba Business Activation Group will review information not yet in the public arena, not adopted or approved by SCC or pertaining to particular privately-owned properties. In these instances, the independent Chairperson will advise of the requirement to

maintain the confidentiality of this information. Members will be required to uphold this confidentiality by not taking written notes of the discussion and not discussing the topic or disclosing information concerning it outside the Mooloolaba Business Activation Group forum.

Authority

The Mooloolaba Business Activation Group is not a formal committee but rather an informal community/stakeholder/business interest group that enable the sharing of information between each member of the group and the SCC. It is not a decision-making body.

Yes, I agree to the Mooloolaba Business Activation Group Terms of Reference.

Your name: _____

Your signature: _____

Date: _____

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Mooloolaba Stakeholder Interest Group

Terms of Reference

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Acknowledgements

Council wishes to thank all contributors and stakeholders involved in the development of this document.

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Introduction

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- Mooloolaba Stakeholder Interest Group

The Terms of Reference (TOR) for the **Mooloolaba Stakeholder Interest Group** is presented in this document.

Scope extent

The Mooloolaba Stakeholder Interest Group's area of interest is bound to the extent of the endorsed 2015 Placemaking Mooloolaba Master Plan precinct, (the Mooloolaba precinct) and its four areas of interest.

- Foreshore and Esplanade
- The Mooloolaba Heart
- The Wharf
- Southern Gateway



Note: it does not include the area bound by the extent of the Mooloolaba Spit Master Plan.

Definition

The Mooloolaba Stakeholder Interest Group is a forum coordinated by Sunshine Coast Council (SCC) that includes selected community members who provide information, insights and views to Council. The goal is to provide a two-way dialogue between the parties thereby enhancing outcomes and improving relationships for the future benefit of the Mooloolaba precinct.

Purpose of the Mooloolaba Stakeholder Interest Group

The primary purpose is to share two-way information between the community and SCC. It is an opportunity for current community issues to be discussed with, and understood by SCC, relevant to the groups' purpose.

The Mooloolaba Stakeholder Interest Group is not a decision-making body and it is not a requirement that consensus always be reached between members on issues discussed.

The purpose of the Mooloolaba Stakeholder Interest Group is to:

- Engage with local community/interest/resident groups around topics related to the environment, beach, sporting and community facilities.
- Share two-way information between the community and SCC relevant to the Mooloolaba precinct and endorsed projects.
- Provide a forum to bring local community groups and stakeholders together to share details of their programs/projects as relevant to the Mooloolaba precinct.
- Identify opportunities for the future benefit of the Mooloolaba precinct.
- To foster positive ongoing relationships between Mooloolaba stakeholders focussed on non-business activities within the Mooloolaba precinct.

It should be noted that there are common aims shared with the Mooloolaba Business Activation Group, such as:

- Involve the key community groups and stakeholders and understand everyone's views.
- Ensure key community and business stakeholders are appropriately engaged with clear and accurate information regarding the key projects occurring within the Mooloolaba precinct.
- Build capacity within the community to support the future benefit of the Mooloolaba precinct.
- Promote, support, develop and deliver opportunities for the future benefit of the Mooloolaba precinct.
- Further build community understanding about Council projects, their opportunities, and activities for a range of projects in the precinct. An example would include Stage Two of the Mooloolaba Foreshore Revitalisation Project (MFR), an outcome of the the endorsed 2015 Mooloolaba Placemaking Master Plan and subsequently approved 2022 Central Meeting Place.

Primary objectives

The primary objectives of the Mooloolaba Stakeholder Interest Group are to:

- Share local knowledge between community and stakeholders regarding Mooloolaba and the projects evolving from the endorsed 2015 Placemaking Mooloolaba Master Plan.

- Encourage the development of collegiate and cooperative relationships between all community groups and stakeholders.
- Act as conduit to the broader community to share information and generate understanding about the project within the terms of the Mooloolaba Stakeholder Interest Group.

Membership

- The Mooloolaba Stakeholder Interest Group will be facilitated by a third-party independent facilitator. This facilitator may be different for each Mooloolaba community reference group.
- Membership is voluntary and unpaid.
- Members will be representative of the demographic and geographic makeup of the project area.
- SCC staff will provide support through the chairperson in managing the Mooloolaba Stakeholder Interest Group.
- Elected representatives may not participate but will be kept informed of progress.

Participant responsibilities

- Prepare for, attend and actively participate in the meetings.
- Have a strong familiarity and an ongoing relationship with the Mooloolaba area.
- Actively and respectfully engage in a professional and civil manner.
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- No electronic recording equipment, cameras or video materials are permitted at meetings without the consent of SCC and the Mooloolaba Stakeholder Interest Group.
- Maintain confidentiality and use material and information provided by SCC only for the purposes and primary objectives set out in these Terms of Reference.
- Represent each user/stakeholder group (where applicable) in helping to inform the broader community of project objectives, status and outcomes. It will be essential for participants to represent the interests of other people in the community. Nominees for appointment to the Mooloolaba Stakeholder Interest Group will be required to articulate their involvement in the community, who they will provide updates to, and how these updates will be communicated.

Selection process

A panel, consisting of a third-party independent facilitator and senior representatives and officers from SCC will consider all applications for each group.

The panel will seek:

- members from a range of ages and backgrounds within the project area.

- to select a diverse representation across demographics, cultures and interests to promote a diversity of voices.
- a balance of interests from community focussed applicants including local community/interest groups/residents around topics related to the environment, beach, sporting and community facilities.

10 members will be selected to participate in each group, subject to panel agreement. Those who are not selected will be advised they are unsuccessful and be provided with the contact details of the successful representative for their interest area.

SCC reserves its right to limit membership numbers based on achieving a balanced approach to community viewpoints and opinions.

Appointment

Nominations for appointment to the Mooloolaba Stakeholder Interest Group will be open to all community members who have an interest in the Mooloolaba precinct.

Members will be kept up to date throughout, including during construction, unless members advise they wish to be removed from project mailing lists.

Should an applicant or member intend to nominate as a political candidate, they must resign their position from the Mooloolaba Stakeholder Interest Group immediately.

A member may be selected to sit on both the Mooloolaba Business Activation Group and Mooloolaba Stakeholder Interest Group subject to the assessment of their separate nominations.

Terms of membership

Membership appointment is initially for a two-year term, to be reviewed by SCC upon the two-year term's anniversary of the Mooloolaba Stakeholder Interest Group.

Members agree to commit to attend at least 75 per cent of meetings during the term of the group.

New members

If the Mooloolaba Stakeholder Interest Group requires an appointment of a new member mid-term, SCC may seek other nominations to fill this position as well as previous applications.

Membership resignations and vacancies

A member's position becomes vacant if they provide their resignation in writing. A position may be declared vacant if the member:

- fails to attend more than three consecutive meetings without written advice.
- breaches these Terms of Reference.
- becomes an employee of the project team or nominates for a political party at any level of government.

The chairperson

SCC will appoint an independent Chairperson to the Mooloolaba Stakeholder Interest Group to:

- coordinate the agenda
- organises distribution of meeting invites
- develop presentation slides
- facilitate the meeting, ensuring diverse representation from participants
- provide meeting notes (as required) to members and organise updates.

The Chairperson does not have to be the same person for each of the two community reference groups and will be chosen relevant to their skillset suitability to each group's purpose.

Operating protocols

Members will be invited to nominate issues for discussion, as will the project team, through the Chairperson prior to each meeting.

The number of items will be limited to allow for appropriate levels of discussion within the meeting timeframe. Agenda items not covered will be carried over to subsequent meetings.

Where appropriate, there may be times when SCC and the Chairpersons of both the Mooloolaba Business Activation Group and the Mooloolaba Stakeholder Interest Group agree to convene a combined meeting.

Meeting frequency

The frequency and timing of meetings will be determined at its first meeting. Meetings will likely be held every three months, or as required to meet project deliverables.

Most meetings will be held on a weeknight (Monday to Thursday) at a venue in Mooloolaba. It is anticipated that meetings will run for up to two hours.

Management of the panel

SCC staff will assist the Chairperson to prepare meeting agendas, meeting notes and other administrative functions.

Panel members will be notified of the meeting dates no less than one week prior to each meeting.

Project team

The project team agrees to:

- Provide information on the progress of the precinct's projects.
- Where deemed reasonable by the independent Chairperson, arrange consultant(s) to explain technical information to the Mooloolaba Stakeholder Interest Group and, where required, invite representatives from relevant government agencies or other individuals to attend meetings as a guest.
- Follow-up requests for additional information and review of specific issues as requested by the Mooloolaba Stakeholder Interest Group.

All requests and proposals from the Mooloolaba Stakeholder Interest Group would be considered by the project team, whilst maintaining the right to decline, if requests and proposals are not feasible. The project team must report back to the Mooloolaba Stakeholder Interest Group on consideration of their comments.

The project team will continue to engage with, and respond to, individual community members if they contact the project team or submit enquiries to other areas of SCC. It is noted that the Mooloolaba Stakeholder Interest Group is not intended to facilitate all liaison with interested parties.

The project team consists of SCC staff and consultants engaged by SCC. It is responsible for managing and undertaking day-to-day project activities. This Terms of Reference does not govern the project team.

Meeting notes

It is the responsibility of the chairperson and SCC to organise, facilitate and host the Mooloolaba Stakeholder Interest Group meetings. Meeting notes will be kept of meeting attendees, key issues raised and actions recommended or agreed. Comments from individuals will not be attributed to them and a verbatim record of the meeting will not be prepared.

The meeting notes will be forwarded to the Chairperson and SCC for approval, prior to distribution to members within 14 days of the meeting.

Any requested changes to the meeting record should be placed in writing and forwarded to the Chairperson to be tabled for discussion at the next meeting, and adoption if agreed to by Mooloolaba Stakeholder Interest Group members.

Media liaison

Individual members can speak to the media or share their thoughts on their personal social media channels about the project from an individual perspective, but not as a spokesperson on behalf of SCC or the Mooloolaba Stakeholder Interest Group. They must also not make statements relating to the views or involvement of others or pertaining to any confidential or privacy related information.

Breaches of protocol

Should members of the Mooloolaba Stakeholder Interest Group not comply with these Terms of Reference, continually disrupt meetings or disrespect the rights of other members to participate, the member may be asked to resign from the group.

Dissolution of the Mooloolaba Stakeholder Interest Group

If it is deemed by the members or by SCC that the role of the Mooloolaba Stakeholder Interest Group is no longer required, SCC may dissolve the group. Any request for dissolution must demonstrate why the Mooloolaba Stakeholder Interest Group is no longer required.

Dispute resolution

It is not a requirement that consensus be reached among members on the issues discussed. Differing views will be noted and taken into consideration. In the event of any dispute between the Mooloolaba Stakeholder Interest Group and SCC, the Chairperson will seek to resolve the issue in consultation with SCC.

Confidentiality

From time to time the Mooloolaba Stakeholder Interest Group will review information not yet in the public arena, not adopted or approved by SCC or pertaining to particular privately-owned

properties. In these instances, the independent Chairperson will advise of the requirement to maintain the confidentiality of this information. Members will be required to uphold this confidentiality by not taking written notes of the discussion and not discussing the topic or disclosing information concerning it outside the Mooloolaba Stakeholder Interest Group forum.

Authority

The Mooloolaba Stakeholder Interest Group is not a formal committee but rather an informal community/stakeholder/business interest group that enable the sharing of information between each member of the group and the SCC. It is not a decision-making body.

Yes, I agree to the Mooloolaba Stakeholder Interest Group Terms of Reference.

Your name: _____



Your signature: _____

Date: _____

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8.2 INFRASTRUCTURE CHARGES REBATES FOR ELIGIBLE COMMUNITY ORGANISATIONS POLICY

File No:	Council Meetings
Author:	Coordinator Infrastructure Policy & Charges Customer & Planning Services Group
Appendices:	App A - Infrastructure Charges Rebates for Eligible Community Organisations Policy 71 ↓ 
Attachments:	Att 1 - Infrastructure Charges Rebates for Eligible Community Organisations Policy (track changes) 81 ↓ 

PURPOSE

The purpose of this report is to present a minor amendment to the Infrastructure Charges Rebates for Eligible Community Organisations Policy in support of Council's Housing and Homelessness Action Plan 2023 (Action Plan). This Action Plan was adopted by Council in July 2023 and aims to strengthen Council's role in enabling the provision of housing supply, maintaining housing affordability and addressing housing vulnerability and homelessness.

The amended Infrastructure Charges Rebates for Eligible Community Organisations Policy is intended to provide further support to those organisations involved in the provision of affordable housing.

EXECUTIVE SUMMARY

Council adopted the Housing and Homelessness Action Plan 2023 at the Ordinary Meeting on 27 July 2023 to reinforce its commitment to facilitating affordable and diverse housing options and build on Council's capacity to respond to homelessness.

To support the Action Plan, the Infrastructure Charges Rebates for Eligible Community Organisations Policy has been amended to provide infrastructure charges rebates for eligible community organisations which provide affordable housing.

The Policy provides for a 100% rebate of infrastructure charges for identified community organisations which provide affordable housing and will support the goals of the Action Plan.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Infrastructure Charges Rebates for Eligible Community Organisations Policy" and**
- (b) endorse the amended Infrastructure Charges Rebates Policy for Eligible Community Organisations (Appendix A).**

FINANCE AND RESOURCING

All actions in amending the Infrastructure Charges Rebates for Eligible Community Organisations Policy were funded through recurrent operational activities and budget processes.

With the combination of Infrastructure Charges Revenue and General Revenue, Council delivers trunk projects for the following networks:

- Transport (Roads and Active)

- Stormwater (Quality and Capacity)
- Parks and Land for Community Facilities.

It is difficult to predict how much revenue will be foregone in providing this rebate, as it is largely dependent upon the number of applications Council receives from qualifying affordable housing providers. The Council share of the levied charge for a 3 bedroom dwelling is approximately \$16,800, subject to indexation. It is likely that Council will not see any evidence of this affordable housing rebate for the next couple of years based on the rebate and infrastructure agreement arrangements.

However, it is not expected to have a significant adverse impact on overall infrastructure charges revenue or the future delivery of trunk infrastructure.

CORPORATE PLAN

Corporate Plan Goal: ***Our environment and liveability***

Outcome: We serve our community by providing this great service

Operational Activity: S14 - Sustainable growth and network planning – providing land use planning, social policy, infrastructure planning and charges, flood mapping, transportation planning and environmental initiatives.

Corporate Plan Goal: ***Our strong community***

Outcome: 1.3 - An inclusive community, with opportunities for everyone.

Operational Activity: 1.3.5 - Develop and implement a Housing and Homelessness Action Plan to support Council activities to achieve affordable living outcomes for the Sunshine Coast community.

CONSULTATION

Councillor Consultation

Councillor E Hungerford has been consulted on this matter.

Internal Consultation

The following groups were consulted internally:

- Group Executive Customer & Planning Services
- General Counsel, Civic Governance
- Governance & Executive Services, Civic Governance
- Urban Growth Projects, Customer & Planning Services
- Chief Financial Officer, Business Performance.

External Consultation

There has been no external consultation undertaken in relation to this report.

Community Engagement

There has been no community engagement undertaken in relation to this report.

PROPOSAL

Council adopted the Housing and Homelessness Action Plan 2023 to address housing and homelessness issues on the Sunshine Coast. Amending this Policy will assist to support the

goals of the Action Plan by reducing the overall development costs for eligible organisations providing affordable housing through infrastructure charges rebates.

The Infrastructure Charges Rebates for Eligible Community Organisations Policy operates to reduce overall development costs through infrastructure charges rebates, allowing qualifying organisations to provide essential facilities and related services to those in the community in need.

This Policy is proposed to be amended to provide a rebate of 100% of Council infrastructure charges for eligible organisations providing affordable housing. This is defined in the Policy as follows with the definition taken directly from Council's Housing and Homelessness Action Plan 2023:

Affordable Housing means housing that is appropriate to the needs of low-income households in terms of design, location and access to services and facilities, and where rent paid by households in the lowest 40% of income units does not exceed 30% of gross household income after any applicable Commonwealth Rent Assistance if deducted. It includes separate housing, as well as boarding and emergency housing and other specialist forms of housing. The definition of affordable housing acknowledges indirect housing costs such as those incurred in accessing employment areas, services, and facilities as well as ongoing costs such as maintenance and energy use.

The rebate will only be made available to entities registered on the national and/or state register as providing community housing services under s37 of the *Housing Act 2003*, to ensure it is only made available to providers of affordable housing and does not subsidise housing provided at market rate. The rebate applies to all forms of affordable housing that meets the eligibility criteria of the Policy and is provided by the registered entities.

The rebate is considered to be comparable and, in some cases, favourable to the rebates and other incentives offered by other Councils in south-east Queensland, with the following providing a summary of the range of different responses currently in place:

1. Brisbane City Council provides a rebate for eligible community organisations, including affordable housing providers, limited to 75% of the charges, and capped at a maximum amount of \$45,000. Brisbane also provides rebates as part of the Brisbane Housing Supply Incentive Policy, although only for dwellings with two or fewer bedrooms approved in High density residential, Principal centre or Major centre zones, or Mixed use (Inner city) zone precinct under *Brisbane City Plan 2014*.
2. Moreton Bay Regional Council provides a rebate of infrastructure charges for affordable housing, but only within specified areas. Moreton provide a 100% rebate within a defined Priority Affordable Social Housing Area, and a 50% rebate within a defined Affordable Social Housing Area.
3. Redland City Council has recently created a \$1 million funding pool to provide discounts on development application fees and infrastructure charges for qualifying affordable and social housing projects. This has been adopted as part of a wider housing strategy intended to address a perceived mismatch between housing needs and housing supply in the area.
4. Gold Coast City Council has recently adopted a homelessness action plan which more directly addresses homelessness and the problems surrounding that issue. Gold Coast has not specifically addressed affordable housing supply, treating it as one of many factors contributing to homelessness. Gold Coast does not currently offer a rebate similar to that proposed by this report.
5. Logan City Council is addressing housing affordability by increasing housing mix to better meet housing needs of the community. Between 2015 and 2017 Logan approved 526 auxiliary units (also known as granny flats, secondary units, accessory dwellings).

Logan also adopted the Logan Housing Study 2020 to further address housing mix and supply. Logan does not currently offer a rebate similar to that proposed by this report.

Legal

Based on an assessment undertaken in consultation with Legal Services and Corporate Governance, it has been determined that this report has no adverse legal or Human Rights implications.

Policy

The Infrastructure Charges Rebates for Eligible Community Organisations Policy aligns with Council's endorsed regional strategies, Corporate Plan and Operational Plan. It also gives effect to an action from the recently adopted Housing and Homelessness Action Plan.

Risk

The Infrastructure Charges Rebates for Eligible Community Organisations Policy provides a rebate of infrastructure charges for a range of community organisations that provide residential accommodation for a range of purposes as specified. Applicants must apply for a rebate, and the application is subject to assessment by Council officers according to the requirements of the Policy. This process ensures rebates are only provided for uses consistent with the intent of the Policy. It should also be noted:

- Rebates cannot be transferred, meaning a rebate will not apply for any relocation to new premises if a rebate for the existing premises has already been granted by Council.
- Where a rebate is applied for a particular use on a premises and that use changes to one that would not normally qualify for the rebate, any future rebate associated with the further development of the premises will be reduced to allow for this change.
- Where an approval is for multiple uses, the rebate will only apply to the component of the infrastructure charge associated with the housing service eligible for the rebate.
- Where a rebate is applied, the organisation may at Council's discretion be required to enter into an infrastructure agreement to secure the retention of the affordable housing for a minimum specified period.

Any potential risks associated with specific actions set down in the Infrastructure Charges Rebates for Eligible Community Organisations Policy will be addressed as the actions proceed.

Previous Council Resolution

Ordinary Meeting 27 July 2023 (OM23/67)

That Council:

- receive and note the report titled "**Housing and Homelessness Action Plan 2023**"*
- endorse the Housing and Homelessness Action Plan 2023 (Appendix A) and*
- request the Chief Executive Officer to forward the Housing and Homelessness Action Plan to the relevant stakeholders, including the State and Federal Governments and update Council's website.*

Related Documentation

- Housing and Homelessness Action Plan 2023
- Regional Economic Development Strategy 2013-2033
- Environment and Liveability Strategy 2017
- Sunshine Coast Community Strategy 2019-2041
- Sunshine Coast Council Corporate Plan 2024-2028

Critical Dates

There are no critical dates relevant to this report.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- Amend the Infrastructure Charges Rebates for Eligible Community Organisations Policy to include a 100% rebate for eligible organisations providing affordable housing projects, and
- Update Council's website details to reflect the changes to the Policy.



Strategic policy

Infrastructure Charges Rebates for Eligible Community Organisations

Corporate Plan reference:	A Healthy Environment We serve our community by providing this great service S15 – Sustainable growth and network planning; providing land use planning, social policy, infrastructure planning and charges, flood mapping, transportation planning and environmental initiatives
Endorsed by Council on:	16 September 2021 (OM21/89)
Manager responsible for policy:	Manager, Strategic Planning Customer Planning Services

Policy statement

The purpose of this policy is to provide support to eligible community organisations that are undertaking development detailed in this Policy, by reducing the overall development costs through Infrastructure Charges rebates, allowing the organisation to provide essential facilities and related services to those in the community in need, at an affordable price.

This policy must be read and complied with in accordance with the associated guidelines.

Policy scope

This policy outlines the types of community organisations which are eligible for a rebate, the purpose and applicability of rebates that may apply to premises, the application process, and the rebate to be offered.

Principles

Fundamentally, the policy is based on the type of organisation (including its fundraising capabilities), the service it provides, the function of the proposed development, and the contribution being made to the Sunshine Coast region.

Eligible Community Organisations

The following community organisations are eligible for consideration of Infrastructure Charges rebates:

- Registered accommodation providers under the *Housing Act 2003*
- Charity registered with the Australian Charities and Not-for-profits Commission
- Entities registered on the national and/or state register as providing community housing services under s 37 of the *Housing Act 2003*
- Organisations sanctioned by the Office of Fair Trading under the *Collections Act 1966*¹ to fundraise for a charitable community purpose.

Non-for-profit community organisations have been classified into the following categories:

- Community-based organisations - An incorporated body that either wholly or in part relies on membership fees, hall rental charges, fundraising activities or government grants for its financial existence. These organisations do not have any liquor or gaming licence. Examples include welfare organisations, cultural organisations, indigenous organisations, environmental organisations, rescue organisations, scouts and guides, youth organisations, senior citizens clubs or public halls.
- Charitable organisations (non-for-profit and volunteer) - A non-for-profit organisation set up to undertake community activities, which receives funding from government grants and charges to recipients or customers, but which relies mainly on unpaid volunteer labour. Some paid workers may be involved. These organisations do not have any liquor or gaming licence. Examples include Meals on Wheels, Endeavour Foundation, Lifeline, St Vincent DePaul, Salvation Army.
- Charitable organisations (non-for-profit) - A non-for-profit organisation set up to undertake community activities, which receives funding by way of charges to recipients or from government grants, but which mainly relies on paid labour. These organisations do not have any liquor or gaming licence. Examples include aged persons' homes, Red Cross.
- Sporting or recreation organisations (non-for-profit and volunteer) - An incorporated body that is constituted to undertake a sporting activity and primarily relies on membership fees, games fees, fundraising activities, but which depends mainly on unpaid volunteer labour. This type of club may use a Community Other liquor licence. Examples include junior and senior sports clubs, lifesaving clubs, bowls clubs, pony clubs.
- Community, Sporting or Recreation Organisations (non-for-profit and gaming or liquor licence) - A sporting club or community organisation that undertakes sporting or community activity open

¹ Other entities (eg. co-operatives, companies limited by guarantee, etc) may be considered non-profit community organisations subject to specific application and approval by Council.

to membership that has full bar, trading meals and gaming facilities and relies primarily on paid labour. Examples include large surf lifesaving clubs, RSL clubs, large bowls or golf clubs.

Purpose and Applicability of Rebates

The rebate system is primarily based on the philosophy that organisations that construct new or expanded community service, sporting or recreational facilities should receive a rebate of the Infrastructure Charges levied for the development. A development's entitlement to the rebate will depend on the use that is approved by the development permit. Where an approval is for multiple uses, the rebate will only apply to the component of the infrastructure charge associated with the community service use. Ancillary uses will not be considered separately but will be assessed as part of the approved use.

Development that is approved for place of worship (including supporting facilities) is not entitled to a rebate.

A guide to services that will qualify for an Infrastructure Charges rebate is provided in Appendix A, Table A – Infrastructure Charge Rebate Assessment Guide.

Infrastructure charges will not be rebated where the purpose of the development is to raise funds by the sale of land or buildings.

Residential services

Rebates will apply for residential development that is intended to provide accommodation for disadvantaged groups, including:

- Elderly who are fully dependent on care services
- Housing for physically and intellectually disabled
- Shelters for victims of violence or other forms of persecution
- Temporary accommodation that provides assistance to enable vulnerable, at risk persons to find and transition to an independent standard of living
- Accommodation for persons who are seriously ill, are being treated for or recovering from a serious health condition or addiction
- Accommodation for family members supporting seriously ill persons
- Accommodation for disadvantaged groups or individuals
- Affordable housing, as defined in this Policy.

All other residential development will not be entitled to a rebate. This includes but is not limited to the following:

- Retirement facilities
- Short term accommodation
- Relocatable home park.

Commercial operations associated with community uses

Commercial activities that are operated by qualifying organisations for the primary purpose of providing welfare and assistance to disadvantaged and low income or vulnerable members of the community are entitled to receive a rebate.

However, where an organisation engages in commercial activities that do not directly provide a community service, but are for purpose of raising revenue for the organisation, that use is not eligible for the rebate. This applies irrespective of how the revenue raised is expended.

Rebate cannot be transferred

An Infrastructure Charges rebate that has been granted for a premises is not transferrable. Therefore, an Infrastructure Charges rebate will not apply for any relocation to new premises if a rebate for the existing premises has already been granted by Council.

Similarly, where an Infrastructure Charges rebate is applied for a particular use on a premises and that use changes to one that would not normally qualify for the rebate, any future rebate associated with the further development of the premises will be reduced to allow for this change. The reduction in the rebate will be assessed and based on the area that is converted from the qualifying use to a non-qualifying use.

Policy details

Amount of Rebate

Council will rebate the cost of Infrastructure Charges for eligible community organisations in accordance with Table 1 – Rebates for Eligible Community Organisations.

Relevant Infrastructure Networks

This Policy is applicable only to infrastructure networks which are owned and controlled by Council.

Table 1: Rebates for Eligible Community Organisations

Type of Organisation	Purpose of Development	Rebate
Charitable organisations (non-profit and volunteer based) and Community-based Organisations	Residential or community service facilities	100%
	Affordable housing	
Charitable Organisations (non-profit)	Residential or community service facilities	100%
	Affordable housing	
Sporting or Recreation Organisations (non-profit and volunteer)	Sporting or recreation facilities (including clubhouse amenities)	100%
Community, Sporting or Recreation Organisations (non-profit and gaming or liquor licence)	Community, sporting or recreation facilities (including amenities)	100%
	Social, entertainment, gaming or liquor facilities	nil

Religious Organisations	Place of Worship	nil
	Community facilities	100%
	Affordable housing	
Registered community housing providers	Affordable housing	100%

Applications

Council may, at the request of an eligible community organisation, give a rebate for Infrastructure Charges. A request for an Infrastructure Charges rebate is made by completing and submitting the prescribed application form (refer Appendix A) together with any supporting documentation that validates an organisation's not-for-profit status and how the proposed use complies with the eligibility criteria set out in this policy. The current version of the application form may be accessed and downloaded from Council's website. It is desirable that the request be made at the time the development application is submitted. A separate application for a rebate is to be made for each development approval.

Assessment of Applications

The Manager, Strategic Planning is responsible for the assessment of applications that are made for Infrastructure Charges rebates under this policy.

An Infrastructure Charges rebate will only be approved where an application demonstrates that:

- The applicant is an eligible community organisation, and
- The services proposed by the approved development satisfy the requirements of this policy and are consistent with the eligible services (uses) nominated in Appendix B - Infrastructure Charge Rebate Assessment Guide.

Where a registered community housing provider receives a rebate for the provision of affordable housing, they may at Council's discretion be required to enter into an infrastructure agreement to ensure the affordable housing units will be provided for a period of not less than fifteen years from the commencement of the use.

Measurements of success

The success of the policy will be affirmed by community organisations undertaking appropriate types of development with Council providing assistance through Infrastructure Charges rebates.

Definitions

Specific terms are defined within the policy.

Council Employee means the Chief Executive Officer, senior contract employees, contract employees, award employees, casual employees, part-time employees, contractors, contingent workers, agency casuals and volunteers.

Affordable Housing means housing that is appropriate to the needs of low-income households in terms of design, location and access to services and facilities, and where rent paid by households in the lowest 40% of income units does not exceed 30% of gross household income after any applicable Commonwealth Rent Assistance if deducted. It includes separate housing, as well as boarding and emergency housing and other specialist forms of housing. The definition of affordable housing acknowledges indirect housing costs such as those incurred in accessing employment areas, services and facilities as well as ongoing costs such as maintenance and energy use.

Policy commitment

Council employees and Councillors covered in the scope of this policy consistently demonstrate and uphold the intent, objectives and principles of this policy. Nothing in this policy requires or authorises an employee of Council or Councillor to act in any way that is contrary to law. Any instances of non-compliance will be managed in accordance with any relevant codes of conduct, policies and legislation dealing with conduct and/or disciplinary action.

Related legislation, policies, strategies and documents

The following documents, current at the time this policy takes effect, or as amended or replaced.

- *Planning Act 2016*
- *Planning Regulation 2017*
- Sunshine Coast Planning Scheme 2014
- Infrastructure Charges Resolution (No. 8) 2019
- *Queensland's Associations Incorporation Act 1981*
- *Collections Act 1966*
- Infrastructure Charges Rebate for Eligible Community Organisation Application Form
- Infrastructure Charge Rebate Assessment Guide.

All individuals engaged in dealings within the scope of this policy are required to fulfil the ethical and behavioural obligations as defined in legislation. In the event of an inconsistency between any provision of this policy and any provision of the stipulated related legislation, policies, strategies and documents, the provisions of the related legislation, policies, strategies and documents shall prevail, unless the Chief Executive Officer or Council expressly waive a provision of this policy by prior agreement. For further assistance please contact the Manager, Corporate Governance.

Version control:

Version	Reason/ Trigger	Change (Y/N)	Endorsed/ Reviewed by	Date
1.0	Create new		OM09/315	29/10/2009
2.0	Review due to changes in legislation and other amendments to support the implementation of the policy	Yes	OM21/89	16/09/2021
3.0	Updated to support Council's Housing and Homelessness Action Plan 2023	Y	-----	-----

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Appendix A - Infrastructure Charges Rebate for Eligible Community Organisation Application Form

Version current at September 2021 – refer to Council's website for up to date version before applying.



Infrastructure Charges Rebate for Eligible Community Organisation Application Form

Form to be completed and submitted in making a request for approval for an infrastructure charge rebate under the provisions of the Sunshine Coast Council's Infrastructure Charges Rebates for Eligible Community Organisations Policy (the Policy)

1. Community Organisation

Name		
Address		
	State	Postcode
Postal address		
	State	Postcode
Contact person		
Phone	Mobile	
Email Address		

2. Development details

Development proposed	
Development Application No. (MCU / PC reference if known)	
Premises Address	
Real property description	

3. Organisation non-profit details

Organisation non-profit classification (check whichever applies)	<input type="checkbox"/> Community Based Organisation <input type="checkbox"/> Charitable Organisation <input type="checkbox"/> Sporting or Recreation Organisation (non-profit and volunteer) <input type="checkbox"/> Community, Sporting or Recreation Organisation (non-profit and gaming or unrestricted liquor licence) <input type="checkbox"/> Religious Organisation <input type="checkbox"/> Registered Community Housing Provider (details to be provided)
Current determination from Australian Taxation Office (ATO) that the applicant is a non-profit organisation.	<input type="checkbox"/> Yes (attach a copy) <input type="checkbox"/> No (Details on the organisation's non-profit status is provided in the next section.)
Additional information and documentation that validates the applicant as a non-profit organisation.	<input type="checkbox"/> Registered with the Australian Charities and Not-for-profits Commission (ACNC) ACNC Reference Number: <input type="text"/> <input type="checkbox"/> Incorporated under Queensland's Associations Incorporation Act 1981 Incorporated Association Registration Number: <input type="text"/> Documentation attached as supporting evidence: (Description of documents submitted.)

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Sunshine Coast Regional Council AIN 37 876 973 913

Locked Bag 72 Sunshine Coast Mail Centre Qld 4560
Sunshine Coast City Hall 54 First Avenue Maroochydore Qld 4558

Infrastructure Charges Rebate for Eligible Community Organisation Application Form

4. Purpose of the development		
For each proposed use for which an infrastructure charge rebate is requested, describe the nature of the services associated with the use and how this satisfies the eligibility criteria of the Policy. (If insufficient space is available attach additional pages together with any supporting documentation.)		
Defined Use (include reference to Plan of Development if appropriate)	Description of services that provide a community benefit.	How compliance with the Policy is achieved (ideally identify relevant link with the eligibility criteria in Appendix A of the Policy).
1.		
2.		

5. Lodging this application
This application is to be lodged with Development Application documentation or may be emailed separately to icinfo@sunshine.qld.gov.au .

6. Declaration by Authorised Representative of the Community Organisation	
I/We declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Council. Should any of the details given in relation to this application be changed, the Sunshine Coast Council will be advised in writing prior to the application being decided.	
Name (printed):	Position:
Signature:	Date:

Privacy
Council will use any personal information provided by you for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with council's privacy policy.

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Sunshine Coast Regional Council ABN 37 876 973 913

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Sunshine Coast City Hall 54 First Avenue Maroochydore Qld 4558

Appendix B

Infrastructure Charge Rebate Assessment Guide

Version current at September 2021 – refer to Council's website for up to date version before applying

Use Class	Uses eligible for a rebate	Uses <u>not</u> eligible for a rebate
Residential	Aged care facilities (fully dependent) Accommodation for persons with a physical or intellectual disability Treatment of health or medical condition Rehabilitation from drug addiction Respite Accommodation Accommodation for disadvantaged groups or individuals Temporary accommodation as a transition to permanent accommodation Camps primarily dedicated to catering for persons with intellectual or physical disability Affordable housing	Retirement facility Holiday accommodation Commercial retail uses within an aged care facility (eg, salons, cafes, gift shops)
Community Use	Community halls Community meeting facilities Facilities for volunteer based essential services (eg, Rural Fire Fighters; Emergency Services) Adult education Community services club facilities Ancillary use areas such as offices or storage spaces dedicated to community service activities of a community organisation Craft or hobby workshops	Hospitals Place of worship (including ancillary use areas) Child care centre Schools Kindergarten Entertainment, bar or dining facilities operated by a community organisation
Sport and recreation	Community sporting venues run primarily by volunteers or club members Clubhouses Ancillary use areas such as offices or storage dedicated to the sport or recreation activities within a premises	Major sport, recreation and entertainment facilities (eg. regional sports/entertainment venues) Entertainment, bar or dining facilities operated by a sporting or recreational club
Business	Opportunity shops Shops providing low cost groceries and essentials to low-income individuals and families Charity operated craft shops Office space required by a charitable organisation for the sole purpose of administering a community or charitable service	Any other commercial activity



Strategic policy

Infrastructure Charges Rebates for Eligible Community Organisations

Corporate Plan reference:	A Healthy Environment We serve our community by providing this great service S15 – Sustainable growth and network planning; providing land use planning, social policy, infrastructure planning and charges, flood mapping, transportation planning and environmental initiatives
Endorsed by Council on:	16 September 2021 (OM21/89)
Manager responsible for policy:	Manager, Transport and Infrastructure Planning Built Infrastructure Group Strategic Planning Customer Planning Services

Policy statement

The purpose of this policy is to provide support to eligible community organisations that are undertaking development [detailed in this Policy](#), by reducing the overall development costs through Infrastructure Charges rebates, allowing the organisation to provide essential facilities and related services to those in the community in need, at an affordable price.

This policy must be read and complied with in accordance with the associated guidelines.

Policy scope

This policy outlines the types of community organisations which are eligible for a rebate, the purpose and applicability of rebates that may apply to premises, the application process, and the rebate to be offered.

Principles

Fundamentally, the policy is based on the type of organisation (including its fundraising capabilities), the service it provides, the function of the proposed development, and the contribution being made to the Sunshine Coast region.

Eligible Community Organisations

The following community organisations are eligible for consideration of Infrastructure Charges rebates:

- ~~Non-for-profit community organisations, as determined by the Australian taxation Office (ATO)~~Registered accommodation providers under the *Housing Act 2003*
- Charity registered with the Australian Charities and Not-for-profits Commission
- ~~Religious institutions as recognised by the ATO~~Entities registered on the national and/or state register as providing community housing services under s 37 of the *Housing Act 2003*
- ~~Organisations incorporated under Queensland's Associations Incorporation Act 1981 or registered/sanctioned by the Office of Fair Trading under the *Collections Act 1966*¹where~~
 - i. ~~There is no profit or gain by individual members of the group~~
 - ii. ~~Its constitution or governing documents prevent it from distributing profits or assets for the benefit of particular persons, both while it is operating and on winding up~~
 - iii. ~~Whilst a surplus can be made, it must be used to carry out the purpose and functions of the organisation to fundraise for a charitable community purpose.~~

Non-for-profit community organisations have been classified into the following categories:

- Community-based organisations - An incorporated body that either wholly or in part relies on membership fees, hall rental charges, fundraising activities or government grants for its financial existence. These organisations do not have any liquor or gaming licence. Examples include welfare organisations, cultural organisations, indigenous organisations, environmental organisations, rescue organisations, scouts and guides, youth organisations, senior citizens clubs or public halls.
- Charitable organisations (non-for-profit and volunteer) - A non-for-profit organisation set up to undertake community activities, which receives funding from government grants and charges to recipients or customers, but which relies mainly on unpaid volunteer labour. Some paid workers may be involved. These organisations do not have any liquor or gaming licence. Examples include Meals on Wheels, Endeavour Foundation, Lifeline, St Vincent DePaul, Salvation Army.
- Charitable organisations (non-for-profit) - A non-for-profit organisation set up to undertake community activities, which receives funding by way of charges to recipients or from government grants, but which mainly relies on paid labour. These organisations do not have any liquor or gaming licence. Examples include aged persons' homes, Red Cross.
- Sporting or recreation organisations (non-for-profit and volunteer) - An incorporated body that is constituted to undertake a sporting activity and primarily relies on membership fees, games fees, fundraising activities, but which depends mainly on unpaid volunteer labour. This type of

¹ Other entities (eg. co-operatives, companies limited by guarantee, etc) may be considered non-profit community organisations subject to specific application and approval by Council.

club may use a Community Other liquor licence. Examples include junior and senior sports clubs, lifesaving clubs, bowls clubs, pony clubs.

- Community, Sporting or Recreation Organisations (non-for-profit and gaming or liquor licence) -
A sporting club or community organisation that undertakes sporting or community activity open to membership that has full bar, trading meals and gaming facilities and relies primarily on paid labour. Examples include large surf lifesaving clubs, RSL clubs, large bowls or golf clubs.

Purpose and Applicability of Rebates

The rebate system is primarily based on the philosophy that organisations that construct new or expanded community service, sporting or recreational facilities should receive a rebate of the Infrastructure Charges levied for the development. A development's entitlement to the rebate will depend on the use that is approved by the development permit. Where an approval is for multiple uses, the rebate will only apply to the component of the infrastructure charge associated with the community service use. Ancillary uses will not be considered separately but will be assessed as part of the approved use.

Development that is approved for place of worship (including supporting facilities) is not entitled to a rebate.

A guide to services that will qualify for an Infrastructure Charges rebate is provided in Appendix A, Table A – Infrastructure Charge Rebate Assessment Guide.

Infrastructure charges will not be rebated where the purpose of the development is to raise funds by the sale of land or buildings.

Residential services

Rebates will apply for residential development that is intended to provide accommodation for disadvantaged groups, including:

- Elderly who are fully dependent on care services
- Housing for physically and intellectually disabled
- Shelters for victims of violence or other forms of persecution
- Temporary accommodation that provides assistance to enable vulnerable, at risk persons to find and transition to an independent standard of living
- Accommodation for persons who are seriously ill, are being treated for or recovering from a serious health condition or addiction
- Accommodation for family members supporting seriously ill persons
- [Accommodation for disadvantaged groups or individuals](#)
- [Affordable housing, as defined in this Policy.](#)

All other residential development will not be entitled to a rebate. This includes but is not limited to the following:

- Retirement facilities

- Short term accommodation
- Relocatable home park.

Commercial operations associated with community uses

Commercial activities that are operated by qualifying organisations for the primary purpose of providing welfare and assistance to disadvantaged and low income or vulnerable members of the community are entitled to receive a rebate.

However, where an organisation engages in commercial activities that do not directly provide a community service, but are for purpose of raising revenue for the organisation, that use is not eligible for the rebate. This applies irrespective of how the revenue raised is expended.

Rebate cannot be transferred

An Infrastructure Charges rebate that has been granted for a premises is not transferrable. Therefore, an Infrastructure Charges rebate will not apply for any relocation to new premises if a rebate for the existing premises has already been granted by Council.

Similarly, where an Infrastructure Charges rebate is applied for a particular use on a premises and that use changes to one that would not normally qualify for the rebate, any future rebate associated with the further development of the premises will be reduced to allow for this change. The reduction in the rebate will be assessed and based on the area that is converted from the qualifying use to a non-qualifying use.

Policy details

Amount of Rebate

Council will rebate the cost of Infrastructure Charges for eligible community organisations in accordance with Table 1 – Rebates for Eligible Community Organisations.

Relevant Infrastructure Networks

This Policy is applicable only to infrastructure networks which are owned and controlled by Council.

Table 1: Rebates for Eligible Community Organisations

Type of Organisation	Purpose of Development	Rebate
Charitable organisations (non-profit and volunteer based) and Community-based Organisations	Residential or community service facilities	100%
	Affordable housing	
Charitable Organisations (non-profit)	Residential or community service facilities	100%
	Affordable housing	
Sporting or Recreation Organisations (non-profit and volunteer)	Sporting or recreation facilities (including clubhouse amenities)	100%

Community, Sporting or Recreation Organisations (non-profit and gaming or liquor licence)	Community, sporting or recreation facilities (including amenities)	100%
	Social, entertainment, gaming or liquor facilities	nil
Religious Organisations	Place of Worship	nil
	Community facilities	100%
	Affordable housing	
Registered community housing providers	Affordable housing	100%

Applications

Council may, at the request of an eligible community organisation, give a rebate for Infrastructure Charges. A request for an Infrastructure Charges rebate is made by completing and submitting the prescribed application form (refer Appendix A) together with any supporting documentation that validates an organisation's not-for-profit status and how the proposed use complies with the eligibility criteria set out in this policy. The current version of the application form may be accessed and downloaded from Council's website. It is desirable that the request be made at the time the development application is submitted. A separate application for a rebate is to be made for each development approval.

Assessment of Applications

The Manager, [Transport and Infrastructure Strategic Planning](#) is responsible for the assessment of applications that are made for Infrastructure Charges rebates under this policy.

An Infrastructure Charges rebate will only be approved where an application demonstrates that:

- a) The applicant is an eligible community organisation, ~~and~~ [and](#)
- [b\) The services proposed by the approved development satisfy the requirements of this policy and are consistent with the eligible services \(uses\) nominated in Appendix B - Infrastructure Charge Rebate Assessment Guide.](#)
- [b\) Where a registered community housing provider receives a rebate for the provision of affordable housing, they may at Council's discretion be required to enter into an infrastructure agreement to ensure the affordable housing units will be provided for a period of not less than fifteen years from the commencement of the use.-](#)

Measurements of success

The success of the policy will be affirmed by community organisations undertaking appropriate types of development with Council providing assistance through Infrastructure Charges rebates.

Definitions

Specific terms are defined within the policy.

Council Employee means the [Chief Executive Officer](#), senior contract employees, contract employees, award employees, casual employees, part-time employees, contractors, contingent workers, agency casuals and volunteers.

Affordable Housing means [housing that is appropriate to the needs of low-income households in terms of design, location and access to services and facilities, and where rent paid by households in the lowest 40% of income units does not exceed 30% of gross household income after any applicable Commonwealth Rent Assistance if deducted. It includes separate housing, as well as boarding and emergency housing and other specialist forms of housing. The definition of affordable housing acknowledges indirect housing costs such as those incurred in accessing employment areas, services and facilities as well as ongoing costs such as maintenance and energy use.](#)

Policy commitment

Council employees and Councillors covered in the scope of this policy consistently demonstrate and uphold the intent, objectives and principles of this policy. Nothing in this policy requires or authorises an employee of Council or Councillor to act in any way that is contrary to law. Any instances of non-compliance will be managed in accordance with any relevant codes of conduct, policies and legislation dealing with conduct and/or disciplinary action.

Related legislation, policies, strategies and documents

The following documents, current at the time this policy takes effect, or as amended or replaced.

- *Planning Act 2016*
- *Planning Regulation 2017*
- Sunshine Coast Planning Scheme 2014
- Infrastructure Charges Resolution (No. 8) 2019
- *Queensland's Associations Incorporation Act 1981*
- *Collections Act 1966*
- Infrastructure Charges Rebate for Eligible Community Organisation Application Form
- Infrastructure Charge Rebate Assessment Guide.

All individuals engaged in dealings within the scope of this policy are required to fulfil the ethical and behavioural obligations as defined in legislation. In the event of an inconsistency between any provision of this policy and any provision of the stipulated related legislation, policies, strategies and documents, the provisions of the related legislation, policies, strategies and documents shall prevail, unless the Chief Executive Officer or Council expressly waive a provision of this policy by prior agreement. For further assistance please contact the Manager, Corporate Governance.

Version control:

Version	Reason/ Trigger	Change (Y/N)	Endorsed/ Reviewed by	Date
1.0	Create new		OM09/315	29/10/2009

2.0	Review due to changes in legislation and other amendments to support the implementation of the policy	Yes	OM21/89	16/09/2021
3.0	Updated to support Council's Housing and Homelessness Action Plan 2023	Y		

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Appendix A - Infrastructure Charges Rebate for Eligible Community Organisation Application Form

Version current at September 2021 – refer to Council's website for up to date version before applying.



Infrastructure Charges Rebate for Eligible Community Organisation Application Form

Form to be completed and submitted in making a request for approval for an infrastructure charge rebate under the provisions of the Sunshine Coast Council's Infrastructure Charges Rebates for Eligible Community Organisations Policy (the Policy)

1. Community Organisation		
Name		
Address		
Postal address		State Postcode
Contact person		State Postcode
Phone	Mobile	
Email Address		
2. Development details		
Development proposed		
Development Application No. (MCU / PC reference if known)		
Premises Address		
Real property description		
3. Organisation non-profit details		
Organisation non-profit classification (check whichever applies)	<input type="checkbox"/> Community Based Organisation <input type="checkbox"/> Charitable Organisation <input type="checkbox"/> Sporting or Recreation Organisation (non-profit and volunteer) <input type="checkbox"/> Community, Sporting or Recreation Organisation (non-profit and gaming or unrestricted liquor licence) <input type="checkbox"/> Religious Organisation <input type="checkbox"/> Registered Community Housing Provider (details to be provided)	
Current determination from Australian Taxation Office (ATO) that the applicant is a non-profit organisation.	<input type="checkbox"/> Yes (attach a copy) <input type="checkbox"/> No (Details on the organisation's non-profit status is provided in the next section.)	
Additional information and documentation that validates the applicant as a non-profit organisation.	<input type="checkbox"/> Registered with the Australian Charities and Not-for-profits Commission (ACNC) ACNC Reference Number: <input type="text"/> <input type="checkbox"/> Incorporated under Queensland's Associations Incorporation Act 1981 Incorporated Association Registration Number: <input type="text"/> Documentation attached as supporting evidence: (Description of documents submitted.)	

sunshinecoast.qld.gov.au
07 5475 7272 mail@sunshinecoast.qld.gov.au
Sunshine Coast Regional Council ABN 37 676 973 913

Locked Bag 72 Sunshine Coast Mail Centre Qld 4560
Sunshine Coast City Hall 54 First Avenue Maroochydore Qld 4558

**Infrastructure Charges Rebate for
Eligible Community Organisation Application Form**

4. Purpose of the development		
For each proposed use for which an infrastructure charge rebate is requested, describe the nature of the services associated with the use and how this satisfies the eligibility criteria of the Policy. (If insufficient space is available attach additional pages together with any supporting documentation.)		
Defined Use (include reference to Plan of Development if appropriate)	Description of services that provide a community benefit.	How compliance with the Policy is achieved (ideally identify relevant link with the eligibility criteria in Appendix A of the Policy).
1.		
2.		

5. Lodging this application
This application is to be lodged with Development Application documentation or may be emailed separately to icinfo@sunshine.qld.gov.au .

6. Declaration by Authorised Representative of the Community Organisation	
I/We declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Council. Should any of the details given in relation to this application be changed, the Sunshine Coast Council will be advised in writing prior to the application being decided.	
Name (printed):	Position:
Signature:	Date:

Privacy
Council will use any personal information provided by you for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with council's privacy policy.

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Infrastructure Charges Rebate for
Eligible Community Organisation Application Form

Form to be completed and submitted in making a request for approval for an infrastructure charge rebate under the provisions of the Sunshine Coast Council's Infrastructure Charges Rebates for Eligible Community Organisations Policy (the Policy)

1. Community Organisation		
Name		
Address		
	State	Postcode
Postal address		
	State	Postcode
Contact person		
Phone	Mobile	
Email Address		
2. Development details		
Development proposed		
Development Application No. (MCU / PC reference if known)		
Premises Address		
Real property description		
3. Organisation non-profit details		
Organisation non-profit classification (check whichever applies)	<input type="checkbox"/> Community Based Organisation <input type="checkbox"/> Charitable Organisation <input type="checkbox"/> Sporting or Recreation Organisation (non-profit and volunteer) <input type="checkbox"/> Community, Sporting or Recreation Organisation (non-profit and gaming or unrestricted liquor licence) <input type="checkbox"/> Religious Organisation	
Current determination from Australian Taxation Office (ATO) that the applicant is a non-profit organisation.	<input type="checkbox"/> Yes (attach a copy) <input type="checkbox"/> No (Details on the organisation's non-profit status is provided in the next section.)	
Additional information and documentation that validates the applicant as a non-profit organisation.	<input type="checkbox"/> Registered with the Australian Charities and Not-for-profits Commission (ACNC) ACNC Reference Number: <input type="text"/> <input type="checkbox"/> Incorporated under Queensland's Associations Incorporation Act 1981 Incorporated Association Registration Number: <input type="text"/> Documentation attached as supporting evidence: (Description of documents submitted.)	

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Maroochydore office 10 First Avenue Maroochydore Qld 4558

Nambour office Corner Currie and Bury Streets Nambour Qld 4560

1 of 2 Infrastructure Charges Rebates for Eligible Community Organisations V1 28/01/2021



Infrastructure Charges Rebate for
Eligible Community Organisation Application Form

4. Purpose of the development

For each proposed use for which an infrastructure charge rebate is requested, describe the nature of the services associated with the use and how this satisfies the eligibility criteria of the Policy.

(If insufficient space is available attach additional pages together with any supporting documentation.)

Defined Use (include reference to Plan of Development if appropriate)	Description of services that provide a community benefit.	How compliance with the Policy is achieved (ideally identify relevant link with the eligibility criteria in Appendix A of the Policy).
1.		
2.		

5. Lodging this application

This application is to be lodged with Development Application documentation or may be emailed separately to icinfo@sunshine.qld.gov.au.

6. Declaration by Authorised Representative of the Community Organisation

I/We declare, that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Council. Should any of the details given in relation to this application be changed, the Sunshine Coast Council will be advised in writing prior to the application being decided.

Name (printed):	Position:
Signature:	Date:

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Appendix B

Infrastructure Charge Rebate Assessment Guide

Version current at September 2021 – refer to Council’s website for up to date version before applying

Use Class	Uses eligible for a rebate	Uses <u>not</u> eligible for a rebate
Residential	Aged care facilities (fully dependent) Accommodation for persons with a physical or intellectual disability Treatment of health or medical condition Rehabilitation from drug addiction Respite Accommodation Accommodation for disadvantaged groups or individuals Temporary accommodation as a transition to permanent accommodation Camps primarily dedicated to catering for persons with intellectual or physical disability Affordable housing	Retirement facility Holiday accommodation Commercial retail uses within an aged care facility (eg, salons, cafes, gift shops)
Community Use	Community halls Community meeting facilities Facilities for volunteer based essential services (eg, Rural Fire Fighters; Emergency Services) Adult education Community services club facilities Ancillary use areas such as offices or storage spaces dedicated to community service activities of a community organisation Craft or hobby workshops	Hospitals Place of worship (including ancillary use areas) Child care centre Schools Kindergarten Entertainment, bar or dining facilities operated by a community organisation
Sport and recreation	Community sporting venues run primarily by volunteers or club members Clubhouses Ancillary use areas such as offices or storage dedicated to the sport or recreation activities within a premises	Major sport, recreation and entertainment facilities (eg. regional sports/entertainment venues) Entertainment, bar or dining facilities operated by a sporting or recreational club
Business	Opportunity shops Shops providing low cost groceries and essentials to low-income individuals and families Charity operated craft shops Office space required by a charitable organisation for the sole purpose of administering a community or charitable service	Any other commercial activity

8.3 FESTIVE SEASON PROGRAM

File No: Council Meetings

Author: Coordinator Creative Arts and Events
Economic & Community Development Group

Attachments: Att 1 - Festive Season Program Assessment 2023..... 105  

PURPOSE

The purpose of this report is to provide Council with an assessment of the Festive Season Program, which is in its third year of implementation, after a full review in 2020/21.

This assessment considers venue and other delivery impacts on some of the traditional events and aims to ensure the continued effectiveness of the program while providing a sustainable planning overlay into the future.

EXECUTIVE SUMMARY

A full review of the Festive Season Program was conducted in 2020/21 with the recommended program endorsed by Council (OM21/24) and subsequently implemented.

Three years on, increasing costs are impacting on the Festive Season Program, and Council's ability to deliver the program, at the scale and in the formats first envisioned, while also delivering on the safety, sense of place and community cohesion outcomes the program was initially designed to achieve. This makes the current model unsustainable without significant investment or a revision of the service offering.

The Festive Season Program Assessment 2023 (Attachment 1) provides the basis for recommendations to Council on a range of changes to the program which, while still requiring some investment, provides some advice and recommendations that are better aligned to community expectations for this important time of the year while also managing the financial impacts.

Note the recommendations do not explore other options to celebrate the Festive Season, as the aim was to recommend only changes that could be absorbed into the current budget allocation for this program while also achieving outcomes that broadly align with community aspirations, feedback and how the community have interacted with the program over the past three years.

The recommendations are seeking approval to provide financial certainty for the current base case program in order to start planning for the 2024/2025.

Please note that Council is in the process of reviewing the performance of the program against current service outcomes, community expectations and feedback from the 2023/2024 festive season, officers will complete a further review in early 2024 of the complexion of services needed to future proof the program to deliver on community expectations noting the following considerations:

- increased community needs around safety, transportation, and subsequent post event cleaning services
- the increased costs of the program within a limited budget
- the environmental impacts of fireworks on wildlife such as shorebirds marine life
- the activation plans for Mooloolaba during the Foreshore project in December 2024; and
- the activation plans for the new Maroochydore CBD.

The recommendations include:

- **Australia Day** - No changes required.
- **Regional Christmas event** – Due to increasing costs to deliver, it is recommended that this event is no longer produced by Council, with this funding (\$98,804) redistributed to the Festive and Commemorative Events grants program (\$66,304) to support community-led events and to the Christmas infrastructure program (\$32,500) to close the gap on increasing costs.
- **Festive and Commemorative Events grants** – Due to increased demand and event costs, it is recommended that funding is increased from the 2023/24 festive season grants budget of \$55,416* to \$121,720 utilising redistributed funding from the recommendation to no longer produce the regional Christmas event. *Note: Community Grants budget is also accessed to support this category.
- **Christmas infrastructure** – No changes to format, however an increase in budget is recommended to support increased costs. The 2023/24 regional Christmas infrastructure budget is \$496,572. It is recommended that this is increased to \$529,072 utilising redistributed funding from the recommendation to no longer produce the regional Christmas event.
- **New Year's Eve** – Due to increased costs to manage safety and the impacts of placemaking construction, it is recommended to split the 2023/24 New Year's Eve budget of \$297,558 as follows:
 - \$120,000 to deliver one large-scale 8.30pm fireworks* display in the vicinity of Mooloolaba - dependent on exclusion zone, weather and other safety requirements - and which can be viewed from vantage points along the coastline.
 - \$177,558 for a new youth event (targeted at 13 to 18-year-olds). The event will be alcohol and drug free, ticketed (low cost for accessibility) to provide entertainment to attract the target market and to ensure appropriate safety measures are in place.

* Note: Fireworks at Mooloolaba are a *business-as-usual* option and fit within the current budget however, it would be timely to consider the environmental impacts of fireworks on wildlife such as shorebirds and debris from the pyrotechnic display to ensure that in 2024 and ongoing, this is still the right approach for the region and its vision. A table of two other options is provided in the Proposal section below.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Festive Season Program”
- (b) endorse the recommended changes to the Festive Season Program model as outlined in this report to start in the 2024/25 financial year, and
- (c) note that a funding request of \$948,350 for the Festive Season Program as outlined in this report, will be submitted as part of the 2024/25 budget process.

FINANCE AND RESOURCING

Current Festive Season Program Budget

Item	2023/24 Budget	Program detail
Australia Day		Australia Day Citizenship Ceremony (Federal requirement) - funded via Citizenship program. Australia Day events led by community - funded via grants.
Regional Christmas event	\$98,804	Festive Garden, Maroochy Bushland Botanic Garden (2021,2022) Festive on the Green, Sunshine Coast Stadium (2023)
Festive and Commemorative Events grants	\$55,416	Grants program for festive and commemorative events – (Christmas, New Year's Eve, Australia Day, Anzac Day). <i>Note: additional community grants funding support provided.</i>
Christmas infrastructure	\$496,572	Banners: 362 street banners and 65 lit pole decorations across the region (used when street poles cannot accommodate a banner). Natural trees: 25 decorated natural trees across the region
New Year's Eve	\$297,558	Community safety event delivered by Council in partnership with emergency services annually at Mooloolaba foreshore precinct.
TOTAL	\$948,350	

Recommended Festive Season Program Budget

Item	2024/25 Budget	Program detail
Australia Day		Australia Day Citizenship Ceremony (Federal requirement) funded via Citizenship program. Australia Day events led by community and funded via Festive and Commemorative grants.
Festive and Commemorative Events grants	\$121,720	Grants program (multi-year) for community-led events for Christmas, New Year's Eve, Australia Day, Anzac Day.
Christmas infrastructure	\$529,072	Banners: 362 street banners and 65 lit pole decorations across the region. (Pole decorations are used when street poles cannot accommodate a banner). Natural trees: 25 decorated natural trees across the region.
New Year's Eve	\$177,558 \$120,000	A safety focused New Year's Eve event aimed at 13–18-year-olds with free transport (return), featuring music acts and midnight fireworks (moderate size to service event patrons, not surrounding suburbs). Mooloolaba 8.30pm spectacle (visible along the coastline) and accompanying safety and security measures such as Police presence.
TOTAL	\$948,350	

CORPORATE PLAN

Corporate Plan Goal: *Our strong community*

Outcome: We serve our community by providing this great service

Operational Activity: S1 - Community and cultural development and partnerships - providing planning, partnering and supporting the community through a range of community development, civic and cultural programs and grants.

CONSULTATION

Councillor Consultation

Councillors have been consulted in relation to this report.

Internal Consultation

- Project Officer, Civil Projects
- Team Leader, Community Festivals and Events
- Community Connections & Partnerships Lead

External Consultation

- Queensland Police Service

Community Engagement

- Broad online community survey (2021 N655: 2023 N91)
- Festive and Commemorative Event grant recipients survey (N23)

PROPOSAL

A full review of the Festive Season Program was conducted in 2020/21 (OM21/24) with a recommended program endorsed by Council and subsequently implemented.

Three years on, increasing costs are impacting on the Festive Season Program, and Council's ability to deliver the program, at the scale and in the formats first envisioned. This makes the current model unsustainable without significant investment.

The Festive Season Program Assessment 2023 (Attachment 1) provides the basis for recommendations to Council on a range of changes to the program which, while still requiring some investment, provides some advice and recommendations to better aligned to community expectation for this important time of the year while also better managing the financial impacts.

To that end, the assessment considered:

- Financial efficiencies balanced with required operational resources
- Benchmarking, research and consultation
- Community festive event organisers' feedback
- Community preferences and feedback
- Council's strategic priorities.

The original review in 2020/21, and assessment after the three years of delivery, seeks to ensure the Festive Season Program adequately addresses the needs of the community, while observing financial and resourcing constraints, trends and opportunities.

It also considers infrastructure impacts at the Sunshine Coast Stadium and the Mooloolaba Esplanade over the next two to three years.

The methodology includes an analysis of primary and secondary data such as:

- Community need and demand (audiences, uptake, requests, grants, permits)
- Benchmarking (other regional Councils)
- Consultation and feedback (Councillors, broad community, event organisers).

Key findings demonstrated:

- A strong preference for localised community-led Christmas celebrations in multiple locations.
- Festive events are broadly supported by Chambers of Commerce and Councillors with the consensus being that community festive events should continue to be supported by Council into the future.
- An increased funding demand for festive events by community.
- Christmas and New Year's Eve celebrations are more popular than Australia Day events (as evidenced by number of grants and permits issued).
- Feedback from the Queensland Police Service suggesting they are not supportive of large community events on Australia Day for community safety.
- Expectation that New Year's Eve events are larger, more impactful, and that people would travel a greater distance to attend these over Christmas events.
- Councillors have expressed support for the community taking the lead in delivering community festive events with financial assistance from Council.
- A preference for local councils to provide support to communities to conduct their own festive events.
- Local councils stepping away from the role of Christmas event producer.

Australia Day

Council has delivered an Australia Day Citizenship Ceremony for many years that has consistently achieved a good to excellent satisfaction rating of 90%.

It has been noted through the grant application data over the past three years that Council has funded only three Australia Day events and issued permits for 12 events over this period indicating relatively low event activation and funding demand. These events are supported through the Festive and Commemorative Events Grants Program.

In addition to this, the Queensland Police Service do not recommend the delivery of large-scale Australia Day events due to public safety concerns.

Recommendation: No changes are required.

Budget: It is a Federal Government requirement to deliver an annual Citizenship Ceremony on or within three days of Australia Day, which includes this event within the Festive Program of events, however it is budgeted as part of the annual citizenship ceremony program and has no impact on budget within the Festive Season Program. Community led Australia Day events are supported through the Festive and Commemorative Events Grants Program, and budget will be addressed within that program stream.

Regional Christmas event

The multi-night Festive Garden at the Maroochy Bushland Botanic Gardens was delivered in 2021 and 2022, however it was not delivered in 2023 due to it no longer being financially feasible (deliverable within budget) after significant cost increases.

To address the increase financial impacts of delivering this regional event, a one day Festive on the Green event at the Sunshine Coast Stadium was offered in its place. Unfortunately, the 2023 event was cancelled due to severe weather (wind and electrical storm) conditions which would have impacted on the safety of staff, stall and food vendors, entertainers and the community.

However, it is noted that only 5000 people had booked tickets for this free, regional event.

It is recommended, that ongoing, Council no longer deliver a regional festive event.

The recommendation considered:

- Councillor consultation, community feedback, and the increasing demand (which cannot currently be met) for festive season grants, it is apparent that there is a preference for council to support localised community-led Christmas events.
- This preference is also supported by benchmarking against other local governments' festive programming which revealed that 70% of Council respondents offer a grant program to fund festive events and of these, 75% of them do not deliver any festive events themselves, preferring to support communities to deliver their own celebrations through grant funding.
- Ticketing data for the 2021 and 2022 Festive Garden events reveals that over 50% of attendees reside within 10 kilometres of the event. Therefore, the regional Christmas event was not serving a regional audience.

A community survey conducted in 2023 confirms the original findings from the 2021 survey that informed the 2021 to 2023 Festive Season Programs, were still current ie the community consider attendance at a Christmas based on the following:

- Safety generally (the prime consideration)
- Costs of attendance
- Parking and travel distance (noting that community based events close to home are preferred)
- Entertainment /family friendly.

While we do not have data from the first 2023 Festive on the Green event at Sunshine Coast Stadium to provide further information, it is noted that even if successful, the Stadium will be unavailable in 2024 and 2025 as the facility undergoes redevelopment in advance of the Brisbane 2032 Olympic and Paralympic Games. This disruption provides further reason and opportunity to re-think this event.

Recommendation:

A regional Christmas event is not produced by Council, with this funding redistributed to the grants program to support community-led events and to the Christmas infrastructure program to close the gap on increasing costs.

Budget: The 2023/24 regional Christmas event budget is \$98,804. It is recommended that \$66,304 be used to fund the increase in the Festive and Commemorative Events budget, and \$32,500 be used to fund the increase in the Christmas infrastructure budget.

Festive and Commemorative Events grants

This grants program was created to capture those events that do not fit easily into other Community Grants categories and are supported by Council's strategic priorities, including

the Sunshine Coast Community Strategy 2019-2041. The Festive Season Review in 2021 revealed that the same event organisers request funding for the same community events year-on-year and that funding is vital for the success of these long-established community run events. To support these groups in their planning and sustainability, multi-year funding was initiated to enable consistent support.

Analysis at that time projected that the level of funding requested will increase annually if allocated funding remains the same, meaning new events in new communities cannot emerge.

Data and feedback reveal:

- Not currently meeting demand as the amount of funding requested for festive events significantly exceeds available funding.
- 70% of successful funding applications are for Christmas events compared to 10% for Australia Day and 20% for New Year's Eve.
- Average of \$1.59 Council support per event attendee in 2020.
- High rates of satisfaction with the current program.
- There is a projected increase in demand for multi-year funding as all multi-year funding recipients plan to re-apply for this funding, while 66% of those receiving single year funding plan to apply for multi-year funding in the future.
- There are increased demands on the level of funding available as new event applicants come on board and 95% of funding recipients report increasingly higher event costs.

Recommendation: Funding is increased, and multi-year funding is retained.

Budget: The 2023/24 festive season component of the grants budget is \$55,416*. It is recommended that this is increased to \$121,720. Noting recommendation below, it is proposed that the regional Christmas event be discontinued and that a component of the budget for the event be used to fund the increase in the Festive and Commemorate Events grants budget.

*Note: Community grants may also be accessed by community groups seeking funding for festive activities and events.

Christmas infrastructure

There has been no negative feedback from the community since the recommendations implemented from the Festive Season Review in 2021.

There are occasional requests for additional infrastructure, which is addressed on a case-by-case basis. The budget currently accommodates population growth and distribution forecasts for the region as well as the relevant ownership and permit process and restrictions for location of sites and street poles on which the infrastructure / decorations may be attached, however does not cover increases in CPI and contract costs.

Recommendation: No changes to format, however an increase in budget is recommended to support increased costs.

Budget: The 2023/24 Christmas infrastructure budget is \$496,572. It is recommended that this is increased to \$529,072. Noting the recommendation below, which proposes that the regional Christmas event be discontinued and that a component of the budget for the event be used to fund the increase in the Christmas infrastructure budget.

Without further increase to the infrastructure budget, expansion of the program cannot be accommodated. As costs increase, the program may also need to shrink to ensure the infrastructure is safe, well maintained and has impact.

New Year's Eve

The 2023 community survey confirmed the 2021 findings regarding community considerations for attendance at New Years Eve celebrations with deciding factors being:

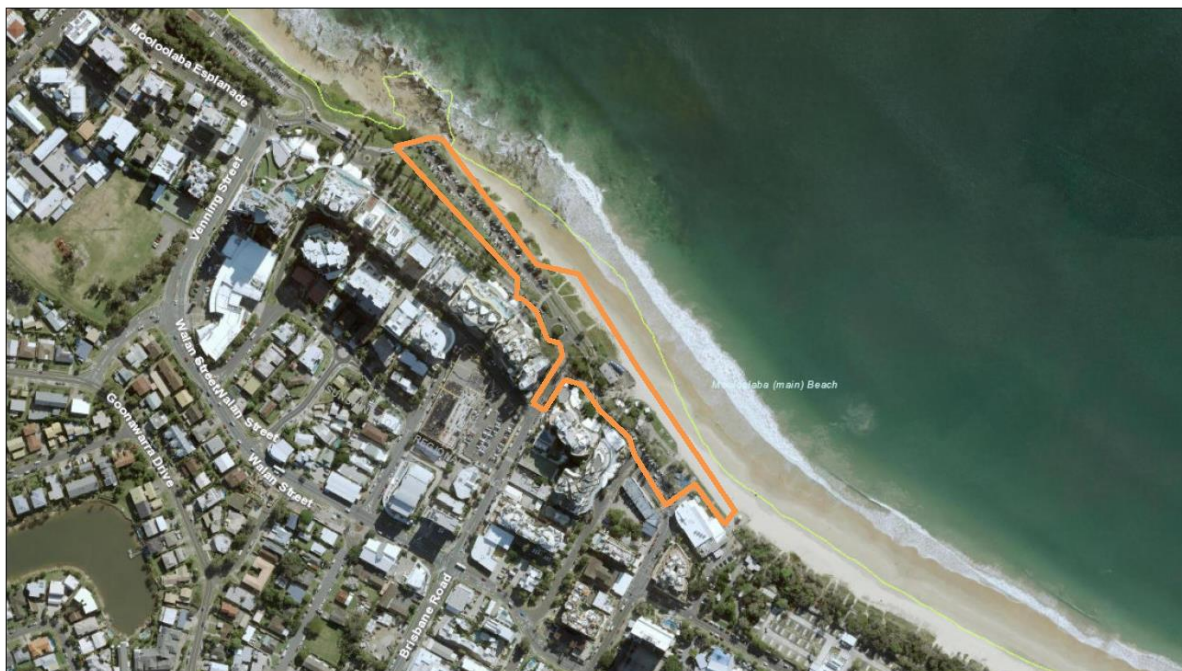
- Safety generally as the prime consideration
- Costs of attendance
- Parking
- Entertainment /family friendly.

Of note is:

- a clear preference for 8.30 / 9pm fireworks over fireworks presented at midnight (Note: 51% of respondents were over 65 however, actual data from the event shows families with younger children in attendance)
- travel distance is not a prime factor in deciding to attend.

In 2024 and 2025 Mooloolaba will be undergoing construction as part of a placemaking project, meaning there will be impacts on the ability to deliver the same scale and format of event that has been delivered in previous years.

This provides an opportunity to consider a new delivery model for 2024, noting that a further investigation, if supported by Council, could explore more creative options that align with council's vision while still achieving community safety outcomes .



The works and impacted compound areas are highlighted by the orange perimeter line in the map above. The area runs along the shoreline from Mooloolaba Surf Club to the end of the carpark opposite Venning Street (approximately 500 metres). This is where the current NYE Mooloolaba event is held.

It is anticipated that the area will be unavailable and/or unsafe for large-scale public events / access in December 2024 and that the proposed works may not be completed before December 2025.

The current event model attracts families to the 8.30pm fireworks and youth to the music offer and midnight fireworks.

Typically, over the past two years and pre-COVID, according to robust data gathered through WI FI detection technology across the foreshore, 65% of attendances occurred around the time of the 8.30pm fireworks and dropped off to around 35% of all attendances for the midnight show.

For the 2023 event, the Queensland Police Service (QPS) requested changes to the event to include gating the event zone and increased security to address safety concerns.

Noting that the event was developed and has always been focussed on community safety, the QPS requests were implemented however, they have also significantly increased the infrastructure costs for this event. We understand this requirement will be ongoing for an event of this magnitude at this time of the year in Mooloolaba to ensure community safety.

It is also noted that the midnight fireworks in recent years have been when the event has experienced issues related to managing youth behaviour.

The impact of public works on the use of Mooloolaba site - including increased traffic congestion alongside youth safety issues, attendance time data and a community preference for 8.30- 9pm fireworks provide the opportunity to trial a different model for event delivery.

It is recommended that the 2024 New Year's Eve program be:

- One large-scale 8.30pm fireworks* display in the vicinity of Mooloolaba - dependent on exclusion zone, weather and other safety requirements - to allow a dispersed gathering with viewing available from Alexandra Headland, Mooloolaba beachfront, La Balsa parklands, and Kawana beach. This will service all demographic groups except youth.
- Deliver one youth event (targeted at 13 to 18-year-olds) from 8pm – midnight with live music, free transport, security, small-scale midnight fireworks, food and non-alcoholic beverages. The event will be alcohol and drug free and designed in partnership with youth, QPS and Red Frogs with a chill out and sensory zones. It will be ticketed (low cost for accessibility) to support entertainment to attract the target market and to ensure appropriate safety measures are in place. There may be some opportunity to attract sponsorship for this style of event. (Note: State Government provides free bus transport state-wide from 9pm). Possible locations would be in the Kawana area (Sunshine Coast Stadium, Western Fields, NightQuarter) area with public transport and the ability to gate the event.

Budget: The 2023/24 New Year's Eve budget is \$297,558. It is recommended that the budget is split to \$120,000 for Mooloolaba, and \$177,558 for the youth event.

*Note:

i. As part of this Assessment, consultation and research on alternative mass-display entertainment options were investigated as an alternative to fireworks. For reference a side-by-side comparison is included in the table below.

ii. Fireworks at Mooloolaba (which can be viewed along the Coast from multiple viewing points) are a *business as usual* option and fit within the current budget however, it would be timely to consider the environmental impacts of fireworks on wildlife such as shorebirds and debris from the pyrotechnic display to ensure that in 2024 and ongoing, this is still the right approach for the region and its vision.

Factors	Fireworks – average fireworks show	Drones - large 500/ medium 200 drone shows	Projections
Length of show	5- 20 minutes	5- 15 minutes	15 - 60 mins
Cost per show (10 minutes)	\$40,000	Large- \$180,000 Medium \$60,000	Large - \$350,000 Medium - \$20,000
Cost per minute	\$4,000	Large – \$18,000 Medium - \$6,000	Large - \$11,666 Medium - \$6,666
Visibility – distance	Up to 10kms	Up to 5kms	Up to 4kms
Angle of visibility	Up to 360 degrees	Up to 360 degrees	<180 degrees
Heights	<300 metres	<120 metres	<200 metres
Safety	Perimeter based – negligible	Perimeter based – negligible	No risks
Fire risks	Low – over water	None	None
Set up staff costs	Medium	Low -medium	Medium - high
Market availability – competitiveness	Medium to high - at least 5 vendors with flexible pricing	Low to medium – 2-3 vendors – uncertain of flexible pricing	Low to medium – 2-3 vendors – uncertain of flexible pricing
Impact – brightness	Medium to high	Low to medium	Medium to high - low level ambient light required
Impact – creativity	Low to medium	Medium to high	High
Music synchronization	Yes	Yes	Yes
Pet friendly	No	Yes	Yes
Environment – impact on wild-life	Low	Negligible	Negligible
Weather impacts	Wind < 8 m/s (15 knots) *	Wind < 6 m/s (11 knots) **	Wind <1 m/s
Environmental (carbon footprint)	17Kg CO2 ***	800 Grams CO2	10 Kg CO2
Biodegradability	Yes – fully	Re-usable	Re-usable

*To ensure accuracy of projectile trajectory and cohesion of the display

**Due to excessive battery drain flight times are significantly reduced with increased winds

***It should be noted that this is the equivalent of 4 petrol cars traveling 30 kms to watch the fireworks or any other event.

Legal

There are no legal implications in relation to this report.

Policy

There are no policy implications relevant to this report.

Risk

Acts of vandalism or weather damage to Christmas infrastructure, this is managed through hiring of equipment so insurance sits with contractor.

Previous Council Resolution**Ordinary Meeting 25 March 2021 (OM21/24)**

That Council:

- (a) *receive and note the report titled “**Festive Season Program**”*
- (b) *endorse the recommended Festive Season Program model as outlined in this report and detailed in Appendix A*
- (c) *authorise the Chief Executive Officer to refer the funding for the Festive Season Program, as outlined in this report, to the 2021/22 budget and*
- (d) *authorise the Chief Executive Officer to develop a community grants program to support localised, community organised festive, celebration and commemorative events over multiple years.*

Related Documentation

No related documentation relevant to this report.

Critical Dates

Planning for and coordination of the 2024 Festive Season Program will commence early in 2024.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will implement the endorsed program.

Festive Season Program 2023 Assessment



Report completed by Coordinator and Business Analytics Officer, Creative Arts and Events
July – Oct 2023

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Introduction

A full review of the Festive Season program was conducted in 2020/21 with a recommended program endorsed by Council and subsequently implemented. This report provides an assessment of the program after its first three years of delivery with the aim to ensure its continued effectiveness as well as provide a sustainable planning overlay into the future. To that end, the assessment considered:

- Financial efficiencies balanced with required operational resources
- Benchmarking, research and consultation
- Community festive event organisers' feedback
- Community preferences and feedback
- Council's strategic priorities

Methodology

The original review and subsequent assessment, seeks to ensure the festive season program adequately addresses the needs of the community, while observing financial and resourcing constraints, and trends and opportunities. The methodology includes an analysis of primary and secondary data such as:

- Community need and demand (audiences, uptake, requests, grants, permits)
- Benchmarking (other regional Councils)
- Consultation and feedback (Councillors, broad community, event organisers)

The current festive season program is outlined below:

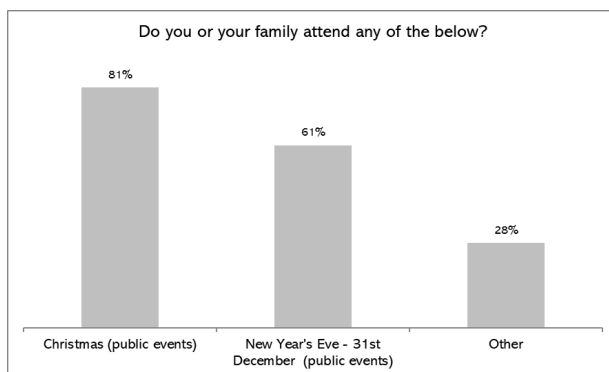
Item	23/24 Budget	Program detail
Christmas infrastructure	\$496,572	Banners: 362 street banners and 65 lit pole decorations across the region (used when street poles cannot accommodate a banner). Natural trees: 25 decorated natural trees across the region
Regional Christmas event	\$98,804	Festive Garden, Maroochy Bushland Botanic Garden (2021,2022) Festive on the Green, Sunshine Coast Stadium (2023)
Festive and Commemorative grants	\$55,416	Grants program for festive and commemorative events – (Christmas, New Year's Eve, Australia Day, Anzac Day). <i>Note: additional community grants funding support provided.</i>
New Year's Eve	\$297,558	Community safety event delivered by Council in partnership with emergency services annually at Mooloolaba foreshore precinct.
Australia Day		Australia Day Citizenship Ceremony (Federal requirement) - funded via Citizenship program Australia Day events led by community - funded via grants
TOTAL	\$948,350	

Analysis and Findings

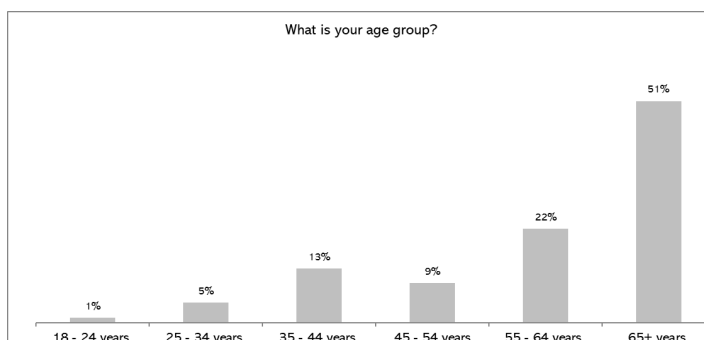
Key overarching findings

- A strong preference for localised community-led Christmas celebrations in multiple locations.
- Festive events are broadly supported by chambers and Councillors with the consensus being that community festive events should continue to be supported by Council into the future.
- An increased funding demand for festive events by community.
- Christmas and New Year's Eve celebrations are more popular than Australia Day events (as evidenced by number of grants and permits issued).
- Feedback from the Queensland Police Service suggesting they are not supportive of large community events on Australia Day for community safety.

- Expectation that New Year's Eve events are larger, more impactful, and that people would travel a greater distance to attend these over Christmas events.
- Councillors have expressed support for the community taking the lead in delivering community festive events with financial assistance from Council.
- A preference for local councils to provide support to communities to conduct their own festive events.
- Local Councils stepping away from the role of Christmas event producer.



Note: Survey respondents consisted of adults, with a higher proportion of people above 55 years of age (73%) completing the survey.



Australia Day

Council has delivered an Australia Day citizenship event for many years that has consistently achieved a good to excellent satisfaction rating of 90%.

It has been noted through the grant application data over the past 3 years that council has funded only 3 Australia Day events and issued permits for 12 events over this period indicating relatively low event activation and funding demand. These events are supported through the Festive and Commemorative Events grants program.

In addition to this, the Queensland Police Service do not recommend the delivery of large-scale Australia Day events due to public safety concerns.

Recommendation — No changes are required.

Budget: It is a Federal requirement to deliver an annual Citizenship Ceremony on or within 3 days of Australia Day, which includes this event within the Festive Program of events, however it is budgeted as part of the annual citizenship ceremony program and has no impact on budget within the Festive Season Program. Community led Australia Day events are supported through the

Festive and Commemorative Events grants program, and budget will be addressed within that program stream.

Christmas infrastructure

There has been no negative feedback from the community since the recommendations implemented from the festive season review.

There are occasional requests for additional infrastructure, which is addressed on a case-by-case basis. The budget currently accommodates population growth and distribution forecasts for the region as well as the relevant ownership and permit process and restrictions for location of sites and street poles on which the infrastructure / decorations may be attached, however does not cover increases in CPI and contract costs.

Recommendation - No changes to format, however an increase in budget is recommended to support increased costs.

Budget: The 23/24 regional Christmas infrastructure budget is \$496,572. It is recommended that this is increased to \$529,072. Noting recommendation below, it is proposed that the Regional Christmas Event be discontinued and that a component of the budget for the event be used to fund the increase in the Christmas infrastructure budget.

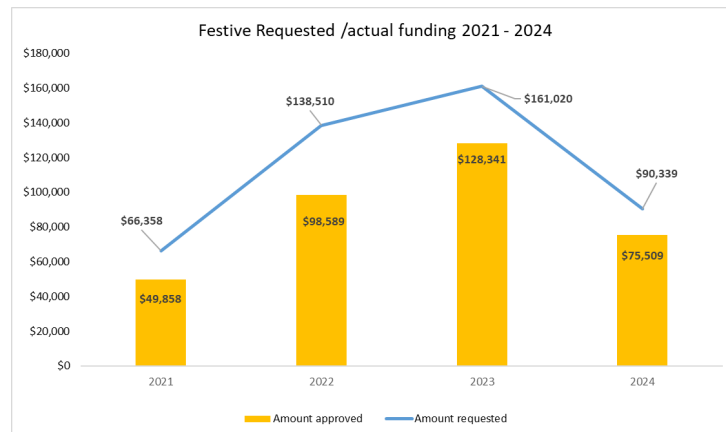
Festive and Commemorative Events grants

This program was created to capture those events that do not fit easily into other Community Grants categories and are supported by Council's strategic priorities, including the Community Strategy. The review in 2021 revealed that the same event organizers request funding for the same community events year-on-year and that funding is vital for the success of these long-established community run events. To support these groups in their planning and sustainability multi-year funding was initiated to enable consistent support.

Analysis at that time projected that the level of funding requested will increase annually if allocated funding remains the same, meaning new events in new communities cannot emerge.

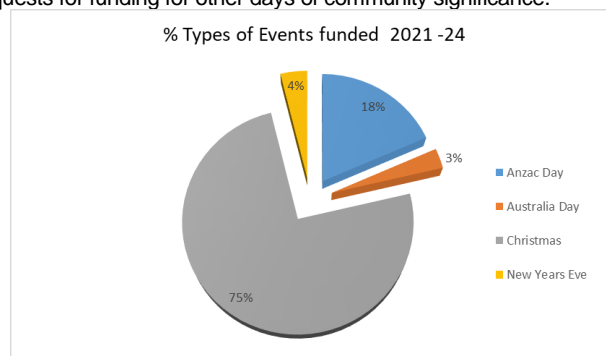
Data and feedback reveal:

- Not currently meeting demand as the amount of festive funding requested significantly exceeds available funding.
- 71% of successful funding applications are for Christmas events compared to 10% for Australia Day and 20% New Year's Eve
- Average of \$1.59 council support per event attendee in 2020.
- High rates of satisfaction with the current program.
- There is a projected increase in demand for multi-year funding as all multi-year funding recipients' plan to re-apply for this funding while 66% of those receiving single year funding plan to apply for multi-year in the future.
- There are increased demands on the level of funding available as new event applicants come on board and 95% of funding recipients report increasingly higher event costs.
- Festive Funding requested significantly exceeds available funding indicating a need for further funding to be allocated to this grant category.



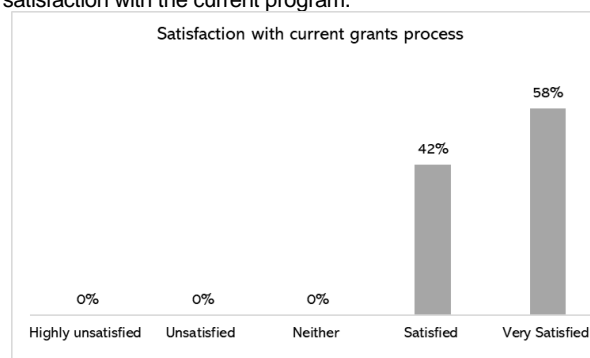
*Note due to the timing of this report, 2024 shows applications up until Anzac Day only - does not include Christmas or New Year's Eve as yet.

- There have been shifts in types of events funded that may be reflective of changes in community attitudes. For example; 75% of successful funding applications are for Christmas events (71% in 2020), 3% for Australia day (10% in 2020) and 4% for New Year's Eve, (20% in 2020). There has also been requests for funding for other days of community significance.



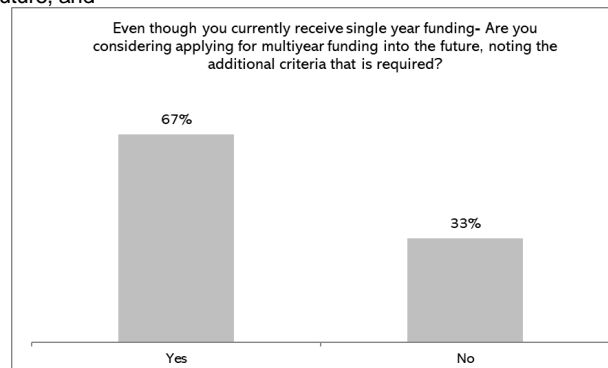
With an aim to evaluate the effectiveness of the Festive and Commemorative Grant program a survey was conducted with festive funding recipients earlier this year. The survey revealed:

- high rates of satisfaction with the current program.

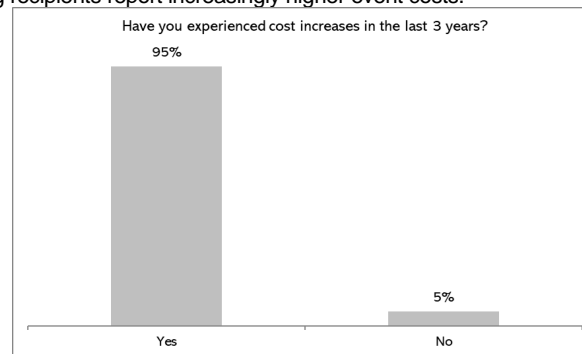


- a projected increase in demand for multi-year funding as all multi-year funding recipients' plan to

re-apply for this funding while 66% of those receiving single year funding plan to apply for multi-year in the future, and



- increased demands on the level of funding available as new event applicants come on board and 95% of funding recipients report increasingly higher event costs.



Recommendation - Funding is increased and multi-year retained.

Budget: The 23/24 festive season component of the grants budget is \$55,416. It is recommended that this is increased to \$100,000. Noting recommendation below, it is proposed that the Regional Christmas Event be discontinued and that a component of the budget for the event be used to fund the increase in the Festive and Commemorate Events budget.*

**Note: Community grants budget is also accessed to support this category.*

Regional Christmas event

The multi-night Festive Garden at the Maroochy Bushland Botanic Gardens was delivered in 2021 and 2022, however it was not delivered in 2023 due to it no longer being financially feasible (deliverable within budget) after significant cost increases.

Instead, a one day Festive on the Green event will be offered in its place and delivered at the Sunshine Coast Stadium in 2023. The review considered:

- Councillor consultation, community feedback, and grants demand, it is apparent that there is a preference for the support of localized community-led Christmas events.
- This preference is also supported by benchmarking against other local government festive programming which revealed that 70% of council respondents offer a grant program to fund festive events and of these, 75% of them do not deliver any festive events themselves preferring to support communities to deliver their own celebrations through grant funding.
- Ticketing data for the past two Festive Garden events reveals that over 50% of attendees reside within 10km of the event. Therefore, the regional Christmas event was not serving a regional audience.

The community survey in 2023 confirms that the original findings from the 2021 survey were still reflective of the community considerations for attendance:

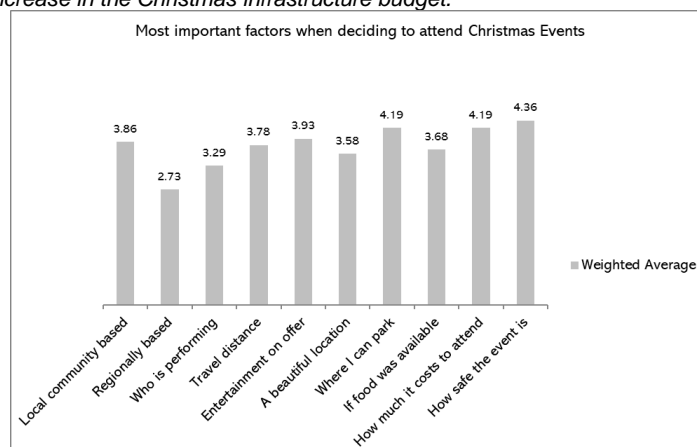
- Safety generally as the prime consideration
- Costs of attendance
- Parking
- Entertainment /family friendly

Of note is that travel distance, and if the event is community based rather than regional are also important consideration factors for attendance.

The data of from this year's first Festive on the Green event at the Stadium will provide further information however, the Stadium will be unavailable in 24 and 25 as the facility undergoes renovation in advance of the 2032 Olympic and Paralympic Games provides further disruption and needs to be considered as an opportunity to re-think.

Recommendation – A Regional Christmas event is not produced by Council, with this funding redistributed to the grants program to support community-led events and to the Christmas infrastructure program to close the gap on increasing costs.

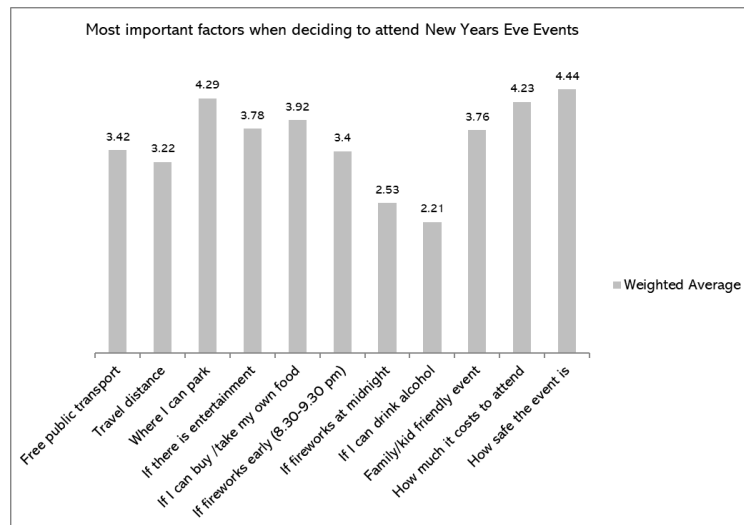
Budget: The 23/24 regional Christmas event budget is \$98,804. It is recommended that \$66,304 be used to fund the increase in the Festive and Commemorate Events budget, and \$32,500 be used to fund the increase in the Christmas infrastructure budget.



New Year's Eve

The 2023 survey confirms the 2021 findings regarding community considerations for New Years Eve attendance, with deciding factors being similar to those for Christmas events:

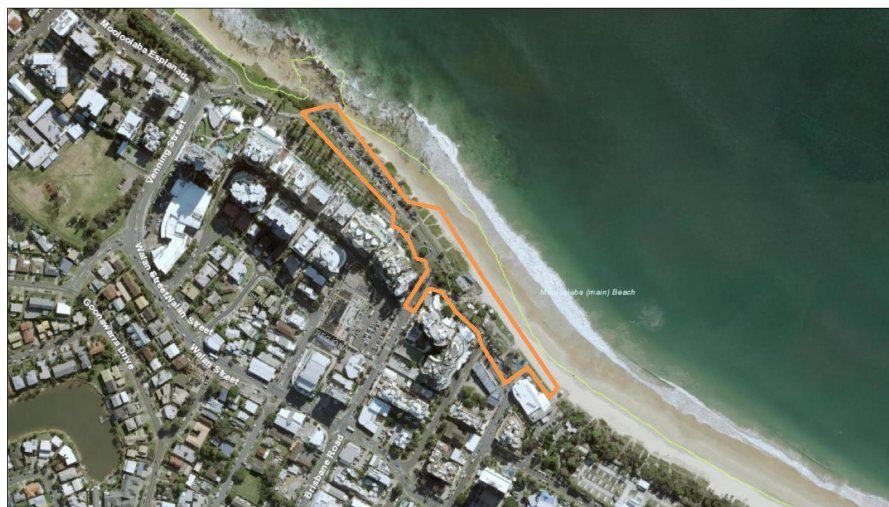
- Safety generally as the prime consideration
- Costs of attendance
- Parking
- Entertainment /family friendly



Of note is a preference for earlier fireworks over fireworks presented at midnight (noting 51% of respondents were over 65) and that travel distance is not a prime factor in deciding to attend.

Impacts to New Year's Eve event site in 2024 / 25

In 2024 and 2025 Mooloolaba will be undergoing construction as part of a placemaking project, meaning there will be impacts on the ability to deliver the same scale and format of event that has been delivered in previous years. This provides an opportunity to consider a new delivery model.



The works and impacted compound areas highlighted by the orange perimeter line in the map above, runs along the shoreline from Mooloolaba Surf Club to end of the carpark opposite Venning Street (approximately 500 metres). It is anticipated at this time that the area will be unavailable and/or unsafe for large-scale public events / access in December 2024 and that the proposed works may not be completed before December 2025.

The current event model attracts families to the 8.30pm fireworks and youth to the music offer and

midnight fireworks. Typically, over the past 2 years and pre-COVID, according to robust data gathered through WI FI detection technology across the foreshore, 65% of attendances occurred around the time of the 8.30pm fireworks and dropped off to around 35% of all attendances for the midnight show.

This year (2023) Queensland Police Service has requested changes to the event to include gating the event zone and increased security such as bag and body checks due to concerns around the increased incidences of youth carrying knives and alcohol fueled violence. Noting that the event was developed and has always been focused on community safety, the QPS requests are taken seriously however, they have also significantly increased the infrastructure costs for this event. It is also noted that the midnight fireworks in recent years has been when the event has experienced issues related to managing youth behavior.

The impact of public works on the use of Mooloolaba site - including increased traffic congestion alongside youth safety issues, attendance time data and a community preference 8.30- 9pm fireworks provide the opportunity to trial a different model for event delivery.

Recommendation

- *Deliver one large-scale 8.30pm fireworks* display in the vicinity of Point Cartwright - dependent on exclusion zone, weather and other safety requirements - to allow a dispersed gathering with viewing available from Alexandra Headlands, Mooloolaba beachfront, La Balsa parklands, and Kawana beach. This will service all demographics except youth.*
- *Deliver one youth event (targeted at 13 to 18-year-olds) from 8pm – midnight with live music, free transport, security, small-scale midnight fireworks, food and non-alcoholic beverages. The event will be alcohol and drug free and designed in partnership with youth, QPS and Red Frogs with a chill out and sensory zones. It will be ticketed (low cost for accessibility) to support entertainment to attract the target market and to ensure appropriate safety measures are in place. There may be some opportunity to attract sponsorship for this style of event. (Note: State Government provides free bus transport state-wide from 9pm) Possible locations would be in the Kawana (Stadium, NightQuarter, Groovin the Moo site) area with public transport and the ability to gate the event.*

Budget: The 23/24 New Year's Eve budget is \$297,558. It is recommended that the budget is split to \$120,000 for Mooloolaba, and \$177,558 for the youth event.

*Alternatives to fireworks for New Years Eve

As part of this assessment, consultation and research on alternative mass-display entertainment options were investigated as an alternative to fireworks. This research included information gathered from potential suppliers, independent investigation and also the data gathered through the Local Government benchmark survey (See Appendix A). The benchmark survey revealed that although several councils delivered fireworks at New Years Eve, including the City of Sydney, no respondents were actively trialing alternatives for New Years Eve.

Of note is that In the United States several cities last year presented drone events for the 4th of July celebrations. Drones were used in these areas because these land locked cities were located in severe risk forest fire areas, with drones presenting a minimal fire risk. From the research, the three most viable options for mass open-air entertainment were fireworks, drones and laser projections. For reference a side-by-side comparison is included in the table below.

Factors	Fireworks – average large fireworks show	Drones - large 500/ medium 200 drone shows	Projections
Length of show	5- 20 minutes	5- 15 minutes	15 mins – 60 mins
Cost per show (10 minutes)	\$40,000	Large- \$180,000 Medium \$60,000	Large - \$350,000 Medium \$200,00
Cost per minute	\$4,000	Large – \$18,000 Medium - \$6,000	Large (\$11,666 Medium \$6,666
Visibility – distance	Up to 10 Kms	Up to 5 kms	Up to 4 Kms
Angle of visibility	Up to 360 degrees	Up to 360 degrees	<180 degrees

Heights	<300 metres	<120 metres	<200 metres
Safety	Perimeter based – negligible	Perimeter based – negligible	No risks
Fire risks	Low – over water	None	None
Set up staff costs	Medium	Low -medium	Medium- high -
Market availability – competitiveness	Medium to High - at least 5 vendors with flexible pricing	Low to medium – 2-3 vendors – uncertain of flexible pricing	Low to medium – 2-3 vendors – uncertain of flexible pricing
Impact – brightness	Medium to high	Low to medium	Medium to high - low level ambient light required
Impact – creativity	Low to Medium	Medium to high	High
Music synchronization	Yes	Yes	Yes
Pet friendly	No	Yes	Yes
Environment – impact on wild-life	Low	Negligible	Negligible
Weather impacts	Wind < 8 m/s (15 knots) *	Wind < 6 m/s (11 knots) **	Wind <1 m/s
Environmental (carbon footprint)	17Kg CO2 ***	800 Grams CO2	10 Kg CO2
Biodegradability	Yes – fully	Re-usable	Re-usable

*To ensure accuracy of projectile trajectory and cohesion of the display.

**Due to excessive battery drain flight times are significantly reduced with increased winds.

***It should be noted that this is the equivalent of 4 petrol cars traveling 30 kms to watch the fireworks or any other event.

Recommendations

- Australia Day - No changes required. No budget impact.
- Christmas infrastructure – No changes to format, however an increase in budget is recommended to support increased costs. The 23/24 regional Christmas infrastructure budget is \$496,572. It is recommended that this is increased to \$529,072 utilising redistributed funding from the below recommendation to no longer produce the regional Christmas event.
- Festive and Commemorative Events grants – Due to increased demand and event costs, it is recommended that funding is increased from the 23/24 festive season grants budget of \$55,416* to \$121,720 utilising redistributed funding from the below recommendation to no longer produce the regional Christmas event. *Note: Community grants budget is also accessed to support this category.
- Regional Christmas event – Due to increasing costs to deliver, it is recommended that this event is no longer produced by Council, with this funding (\$98,804) redistributed to the grants program (\$66,304) to support community-led events and to the Christmas infrastructure program (\$32,500) to close the gap on increasing costs.
- New Year's Eve – Due to increased costs to manage youth and the impacts of placemaking construction, it is recommended to split the 23/24 New Year's Eve budget of \$297,558 to \$120,000 to deliver one large-scale 8.30pm fireworks* display in the vicinity of Point Cartwright - dependent on exclusion zone, weather and other safety requirements AND \$177,558 for a new one youth event (targeted at 13 to18-year-olds). The event will be alcohol and drug free, ticketed (low cost for accessibility) to support entertainment to attract the target market and to ensure appropriate safety measures are in place.

Recommended Festive Season Program budget

Item	24/25 Budget	Program detail
Christmas infrastructure	\$529,072	Banners: 362 street banners and 65 lit pole decorations across the region (Pole decorations are used when street poles cannot

9

		accommodate a banner) Natural trees: 25 decorated natural trees across the region
Festive and Commemorate Events grants	\$121,720	Grants program (multi-year) for community-led events for Christmas, New Year's Eve, Australia Day, Anzac Day.
New Year's Eve	\$177,558 \$120,000	A safety focused New Year's Eve event aimed at 13–18-year-olds with free transport (return), featuring music acts and midnight fireworks (moderate size to service event patrons, not surrounding suburbs). Mooloolaba 8.30pm spectacle and accompanying safety and security measures such as Police presence.
Australia Day		Australia Day Citizenship Ceremony (Federal requirement) funded via Citizenship program. Australia Day events led by community and funded via grants
TOTAL	\$948,350	

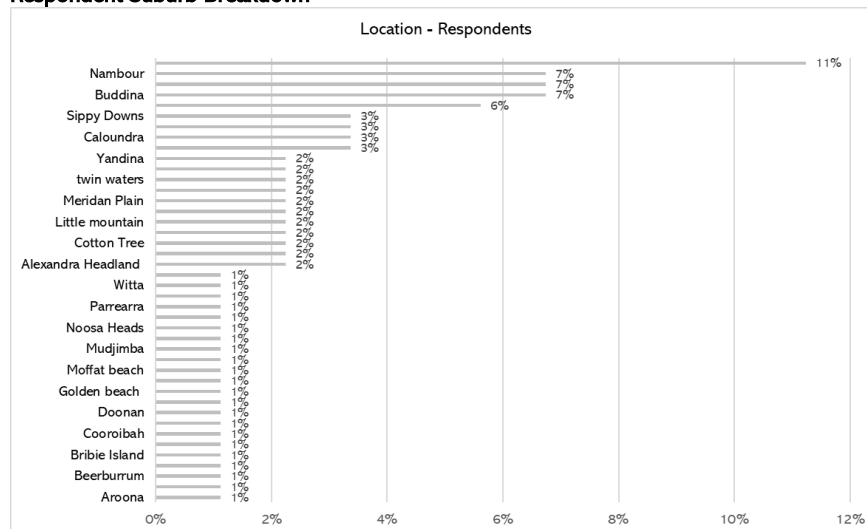
Appendix A - Local Government benchmark 2023

Council name	Question 1 - Do you deliver any council-owned Christmas events??	Question 2 - Do you fund the community to deliver Christmas events? (grants etc.)	Question 3 - Do you deliver any New Year's Eve fireworks / drones / events?	Question 4 - Do you plan to continue to deliver as you currently do, or are you considering a more innovative or sustainable way to celebrate??	Question 5 - If so, have you seen anything you love or could share with me ?	Question 6 - do you deliver any events for other multi-cultural celebrations? I.e. Hanukkah, Chinese New Year etc
Mount Alexander	We did in 2022, however in 2023 we have decided to use all the funds for community run events	Yes we will be running a grants round again in 2023.	Not Council, only community run	This will be up to the community as will only do grant.		No currently, however we do give event grants for these.
City of Sydney	Yes, Major Events and Festivals do Christmas concerts at Bicentennial Park Globe, Pirrama Park Pyrmont, Prince Alfred Park Surry Hills, Turrusul Park Rosebery, Reg Bartley Oval Rushcutters Bay, Alexandria Park Alexandria. We also have the Martin Place Christmas tree in the city, Pitt Street mall retailer activation in the city, markets at Martin Place, Santa photo booth in Martin Place, trees and decorations throughout the local government area, lighting of the tree, and the choir program.	You would be better placed speaking to the grants team about this. Major Events operates a community performance program for the Sydney Lunar Festival, but we do not fund these groups	We have the Sydney New Year's Eve event, with the assistance of state government and their agencies. The event is classed as a hallmark event.	Major Events and Festivals is constantly reviewing our sustainability practices for our events and we review and report back on these each year. We have trialled drones		Major Events and Festivals also delivers Sydney Lunar Festival around Jan / February, NAIDOC in the City in July.
Gunnedah	The Ministers Fraternal hold an annual Christmas Carols, dates range with this event however it is usually a Friday and in the middle of December.	The Gunnedah & District Chamber of Commerce & Industry Inc hold an annual Christmas Fair, usually the first Thursday of December. Council provides \$5,000 in direct funding and also in-kind support through the Economic Development team and the Roads team who support road closures.	Council-owned Christmas events include the annual Christmas Lights Competition, where the community can enter their home to be judged on their lights. Another Council-owned event includes the annual Lighting of the Community Christmas Tree, located on a prominent street corner, which usually is switched on the same night as the Christmas Fair.			Council supports our local Multicultural groups, Multicultural Gunnedah and Multicultural Women's Association with events over Harmony Week. As we have a Sister City relationship with Kolomoita in Tonga we are increasingly adding Tongan dates (e.g. National Day on 4 November) to our calendar. Our organisation delivers programs and smaller activations for multi-cultural celebrations, our Events Team in particular support events for National Reconciliation Week and NAIDOC Week events.
Port headland	Festive Lights Competition	Available via our normal grants program	No. With heat and being in cyclone season, we tend not to run any major events from Nov – Apr with the exception of Australia Day.	Not applicable		
Dardenup	Not a specific Christmas event. Sure do! We love our annual Christmas on the Terrace event – we close the main street and host ~120 market stalls, food, music on the first Thursday in December.	We have a local Carols by Candlelight group that have received grants to host events in a CBD park	No – our local government area/Shire is very small (approx. 13,000).	Continue as we do.		No
City of Greater Geraldton			No NYE	Continue as we are at this stage.		Grant funds to community groups for Harmony Day, Indonesian Independence, Festival of Lights, Multicultural concerts etc
Gawler		2023 the following were supported by Council: •The Beggars Christmas Matinee Performance at the Gawler Civic Centre. •Gawler Apex Community Christmas Markets in Apex Park. •Gawler Apex Community Christmas Carols in Pioneer Park. •Santa's Workshop at the Gawler Civic Centre. •Town of Gawler Christmas Card Competition. •Mayor's Giving Tree. •Murray Street Christmas Banners and Decorations.	No NYE	We intend to continue delivering our Christmas events in the same manner in the future.		we don't deliver or fund anything in this regard.
East Gippsland	No	No	The community does we assist with event permit advise and do not fund fireworks		If you have any good ideas would love to hear them	no we don't
Wagin	Yes	No, community grants are provided to community groups but not for this sort of event	No	Same old same old		Australia Day, ANZAC day & Christmas Street Carnival only.
Berri Barmera	Yes – An indoor Christmas Market	Yes – 2 x Santas Caves, A Christmas pageant (fireworks) and a Christmas Carols event (combined total \$7k cash, \$5k in-kind assistance)	No	At this time we'll stay the same – however we have started to brainstorm future concepts		Not at this time – although a Sikh celebration and Multicultural event were organised by community prior to COVID but haven't yet returned
Innerwest	No	we provide small grants for the community to deliver their own festival event.	No, we are on Sydney Harbour and people view harbour fireworks from our parks	Continue as is		We provide funding to the community for a Lunar New Year celebration.
Moreton Bay	Yes - City of Moreton Bay partners with Moreton Bay Region Industry and Tourism (MBRIT) - Carols events at Caboolture, Pine rivers, North lakes. Redcliffe, Christmas markets across location and concerts and local events	Yes grants - not a specific category	No			Annual celebrations grant
Fraser Coast	Yes, we have a Festive Programme where we work with community groups and NFP organisations to deliver a holistic programme across the region. We don't deliver council owned Christmas events but support and sponsor many individuals, groups and organisation's Christmas Events through our Arts and Culture Grants, Live and Local grants and Events and festivals grants.	Yes, we have a number of grant programmes and also work with the community in organising a Festive Programme. upport and sponsor many individuals, groups and organisation's Christmas Events through our Arts and Culture Grants, Live and Local grants and Events and festivals grants.	No – there is a key celebration delivered by Community Organisation/s, a small amount of funding is provided as a sponsor.	We continually try to improve what we deliver to meet community needs. Sustainability is always at the forefront of our event programming.	If I do come across new and exciting innovations, I would love to share them. At the moment, alas nothing.	Not currently.
Charles Sturt			No	It will remain this way this financial year but new ideas and considerations for council created events can be submitted by staff and departments through our annual budget bidding process.		Our approach to multi-cultural celebrations is the same as per question 1.

Appendix B Community Festive Celebrations

Community Survey – New Years Eve and Christmas – survey data – Summary
N90- October 2023

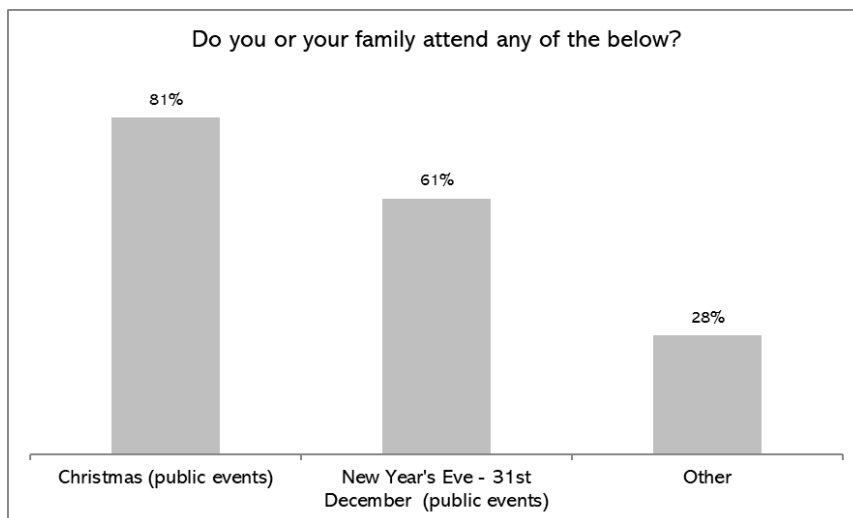
Respondent Suburb Breakdown



What events do you attend?

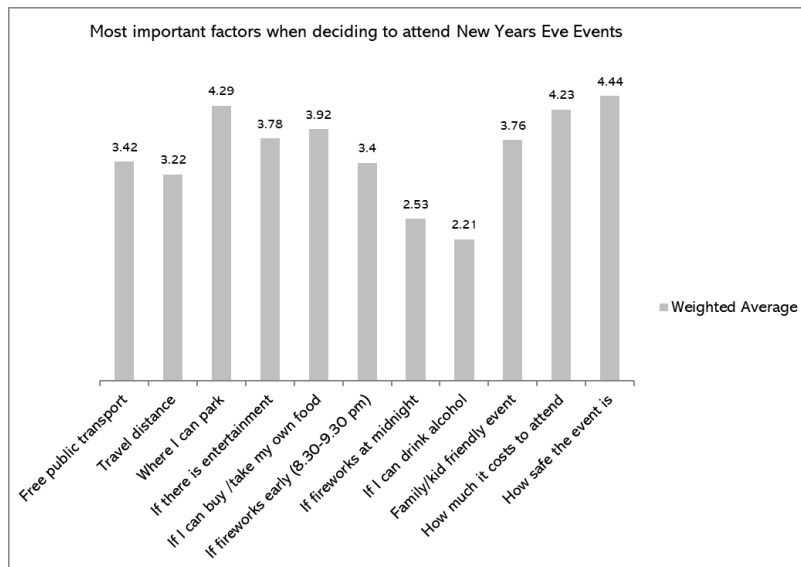
Other events include

- Theatre, music, art
- Street stalls in Beerwah
- Church
- General Show, Garden Show, Library workshops.
- Music events, some family events, turtle clean up beach day
- Church
- Theatre events, botanical garden light show
- Arts festival events
- Easter
- We are new but in previous years attended the Zoo or in Adelaide went to the cinema which was open
- Anzac Day Maroochydhore
- Festuri, Multicultural events
- CWA markets, Beerwah Street parties, Beerwah international festivals
- French Festival, Indian festival, various Sunday Markets
- Australia Day
- Markets, live music



Factors – New Years Eve attendance

- No more fireworks. Be environmentally and pet friendly and have light or laser shows
- Rowdiness, relevance, quality, potential ordinariness,
- Where the event is located, why fireworks, should be laser lights (environmentally friendly) and Council should NOT be in the "music event" business which should be commercial business, not Council business. Stop all non-sporting events at the Kawana football stadium and fields.
- Exactly what the entertainment is, is it what I relate to.
- It would be great to have Christmas event that is actually about the true meaning of Christmas.
- Are there likely to be morons. Will there be live music as part of the entertainment?
- Cultural appropriate and community focused
- Often takes a long time to get a bus from Cotton Tree to Mooloolaba on NYE cos they're all full.
- Where the event is located is important. Should Council substitute fireworks for lazer light displays which is more environmentally sustainable and without the "bang" - that's important
- Not interested in seeing the community money wasted in this way while we have cost of living expenses going through the roof.
- Judeo-Christian values
- How eco friendly
- Hate fireworks. Can't wait for drone displays

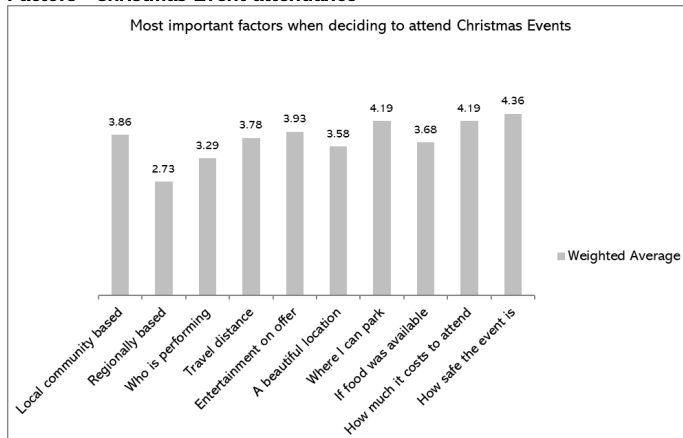


Other considerations

- Please make it dog friendly.
- Bring back the festive garden event at the botanic gardens
- Christmas celebrations should have meaning, New Year should be lovely
- I like Christmas celebrations to have a religious theme
- Make Christmas events about Christmas and get local churches involved more. Thank you.
- I much prefer to attend Christian Faith based events that provide wholesome family entertainment/entertainment with a positive message or atmosphere.
- More hinterland event needed. Too many coasts town-based events- such as the met. This is not inclusive at all, or an equitable spend of ratepayer's money
- Should we reconsider the use of fireworks given environmental impact and costs...
- Enjoyed the Maroochydore gardens Christmas event, needed more food variety and lighting displays
- It needs to be appropriate for small children. No sexualised or inappropriate behaviour or performances or anything that detracts from young kids just enjoying the innocence of a celebration - no transgender or confusing or controversial material
- Hardly anyone calls themselves a Christian today so why are we promoting this event?
- If event is in summer amount of shade available
- Christmas and NYE gatherings are great for building good culture
- Non-smoking preferred. Pets under supervision.
- Very special family event at Kings Beach
- I have enjoyed the fabulous Christmas lights displayed in Bokarina over the years, with the street blocked off. It used to attract so many people but seems to have been stopped.
- Easy parking is essential
- Utilising community and neighbourhood centres to bring people in the community together at Christmas is a good idea - using existing buildings and services to provide community events is a great way to involve people who already work in the community in council events and celebrations.
- It is great that such activities are organised throughout the year. Thank you!
- Looking forward to The Festive Garden this year

- I think Christmas and New Years celebrations in the region are great the way they are!
We are lucky to have such a variety of events

Factors –Christmas Event attendance



Other considerations

- irrelevance, poor performances, just another chance to have a party and band/s, noisiness, public transport availability
- What sort of entertainment
- It's a Christmas event and should be celebrated as a Christmas event.
- Will it be Christian Faith based?
- Drug-free environment
- Christian carols would be appreciated
- if it was eco friendly

Appendix C - Festive and Commemorative Grants Organizations Survey

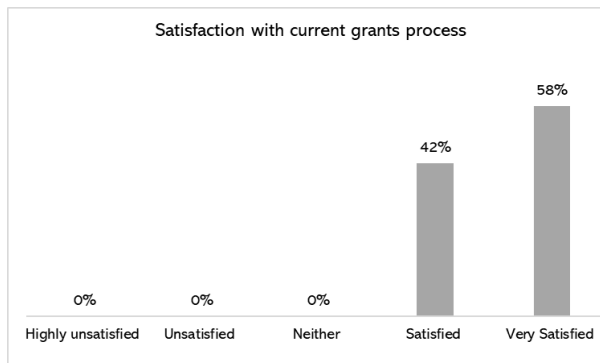
Grants – survey data – Summary
N19- October 2023

How can the grant program better support your event?

- Very pleased with the current process where we received certainty over 2 years of the Grant which enabled us to plan with certainty and reduce the paperwork us. The renewal process for the second year was also organised well in advance and gave us the funds in adequate time to book the entertainment which needs to be done 6 months in advance.
- Been much improved with the introduction of the 2- or 3-year grants programme
- All good. the financial support we get enables us to put on the event
- At the moment the grants program is very supportive. Thank you
- Looking at the growth of our event yearly which leads to higher expenses.
- Allow for an increase of up to 10% to cover increased costs.
- Support by leveraging Council's marketing reach to access our local community.
- We are satisfied with the level of support.
- We are happy with the support as is.
- Given increasing costs over the past few years, increasing the amount of support would be welcomed.
- Continue to do what it does so well
- We would like to receive the same amount of funds as other Christmas events in the Hinterland are getting
- More funding, for example, we have three Christmas events this year. There are no other Christmas events held in Mooloolah by any other organisation and any council events are always held in Mooloolaba. For example, our cinema night is cost high in excess of \$4,800 the Council give us \$2,000. for 2024 we are anticipating we will not be able to run this event again, as we must fund over 50% of the costs even given the councils grant.
- Ideally a quicker turn round time.
- More funding is needed to assist with Anzac Day costs

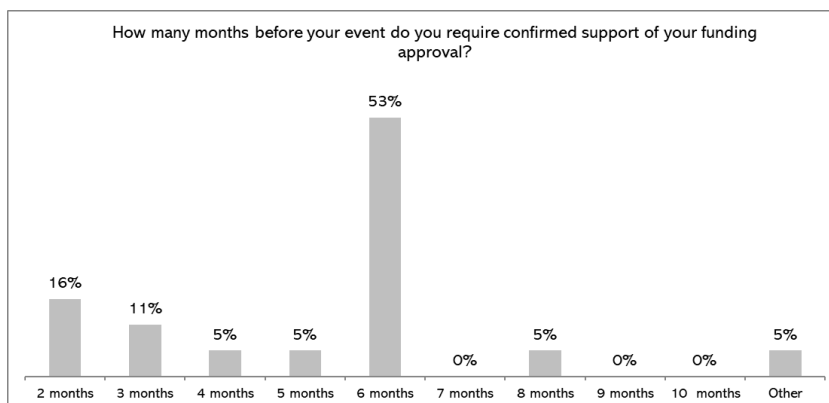
How satisfied have you been with the grant submission and acquittal process? Please rate from 1 - 10, where 1 is highly unsatisfied and 10 is highly satisfied.- Moderated score

9.53



Comments

- It was great to be able to complete the grant submission for 3 years and it was effective, and staff were helpful in helping me complete it.
- Well organised and as an experienced applicant was easy to do.
- Grant submission and communication was very good. Not yet had to acquit grant, so unable to give top marks
- We are very pleased by the promptness of the decision making by Council. Also, the opportunity to have the funding request considered at a time of our application rather than only twice a year.
- It is easy to use and quick to complete
- Kudos to the events team staff who have always answered my queries and assisted greatly.

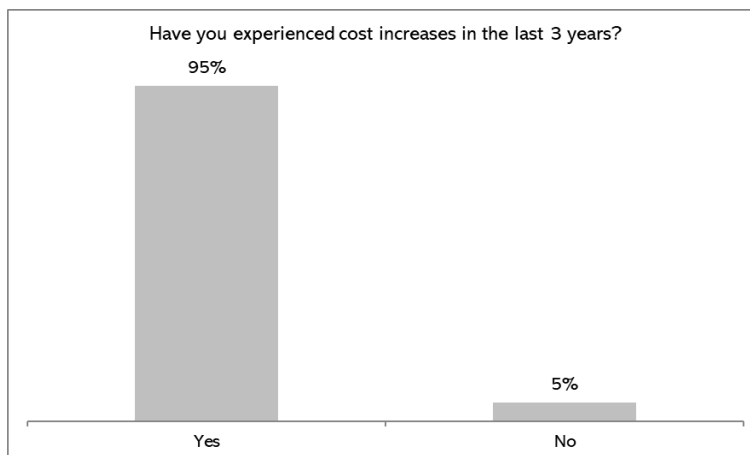


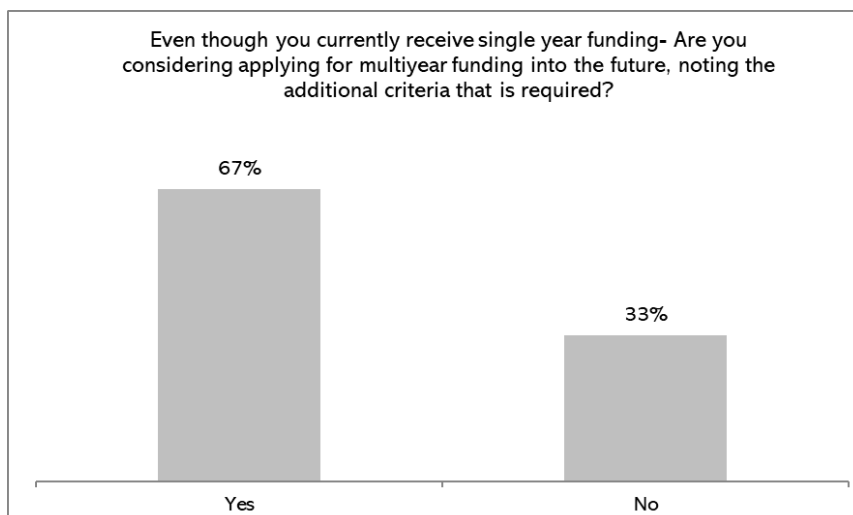
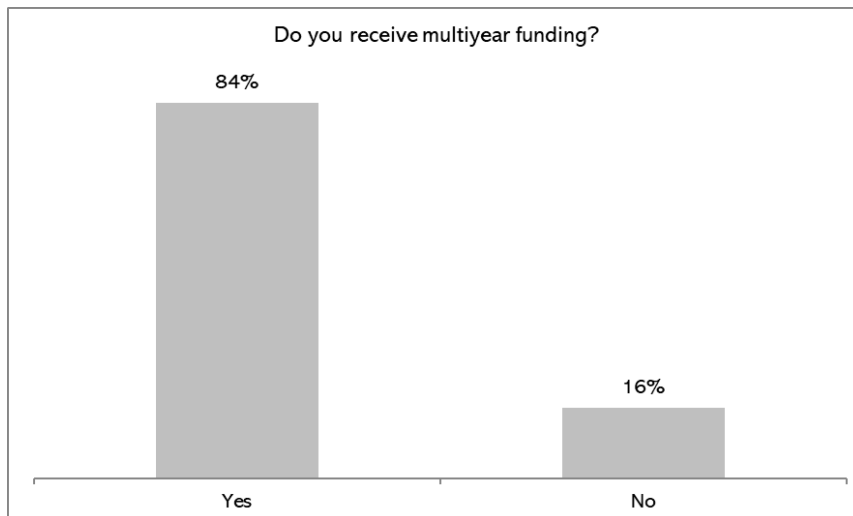
Comments

Confirmation the sooner the better as it helps with planning and to determine if we can even hold the event. The 3-year funding is very beneficial because it secures the event for a 3-year future. But we don't need the actual funds until closer to the event.

- Minimal
- We have had to seek additional sponsorship which we have done successfully
- Limited ability to deliver
- Looked for additional local sponsors
- inability to purchase desired equipment without funding
- We work our budget as best we can and try and involve other community organisations to donate time and sponsorship where possible

- Trying to source additional funding through sponsorship etc
- We have had to reduce the entertainment budget.
- We have had to consider whether to scale back some aspects of the event and cut others entirely.
- Fortunately, the cost increases were only minimal, so only had to come up with small additional costs.
- We have been getting this grant on a year-to-year basis.
- We have had to do significantly more fundraising to be able to hold the event and we have had to cut costs in areas (eg entertainment).
- Xmas in Alex budget has increased from \$10927 in 2019 to \$17167 in 2022 without any increase in services or entertainment provided. Particularly expensive are costs of rides for children, and in 2023 we can only afford 4 rides, not 5.
- Our events support local artists as part of it. Like everyone else they need to be paid fairly and the cost-of-living increases need to be considered when negotiating their fees from previous years. This year we wanted to shut the street, but the costs involved with that were over \$5000 which has risen significantly since we last closed the street. For a NFP this is difficult to source the extra funding that is going to be needed. In fact, this year we cancelled the full street closure which we know will disappoint those attending but we could not afford the funds to close the street.
- The costs are associated with traffic control for the Anzac Day march road closures. The additional costs mean that more money from the Sub-branch and from grants has needed to be sourced.
- The event costs are going up to the stage it will not be viable to run the event from 2024
- The ability to put on events, as we also have Christmas events and if we can continue funding them
- Causes a considerable drain on our resources.





Analysts note - Increase in multiyear funding requests - from the survey - all who got multi-year would re-apply again and 2 events (out of 3) that currently got single year funding will apply for multi-year in the future - only one who got single year funding will just apply for single year funding again.

Reason for not applying?

Because of the difficulty in estimating on-costs for the event for the next 3 years

What benefits have you experienced from multiyear funding?

- Reduce paperwork. Provide certainty in advance bookings for entertainment and volunteers support and alternate sponsorships together with being able to apply for permits for Parks use for the Event well on advance with the additional benefit of being able to demonstrate that Council is supporting the Event with its ongoing support of a Grant. It is important too that the Community can also see that the Council is supporting our community and the social benefits of bringing the families and children together to welcome Santa and start the festive season within the Community and visitors to the area. The event has become the Associations major social event of the year because of this certainty of the Grant being in place.
- Greater certainty
- Worked well allows us to plan ahead with certainty

- Ensure event continuity
- We are able to better plan our events
- strategic planning and ensuring event continuity
- It enabled us to plan well ahead and book entertainment early.
- We are about to do our first event under a multi-year funding arrangement.
- Reduced paperwork. Continuing support was appreciated.
- The certainty to plan for our annual event knowing that a major funding component is secure.
- Multi-year funding gives the event a firm foundation ensuring event continuity, reduced paperwork (only one grant application every 3 years) and enables us to use the money to start the event while we do additional fundraising and sponsorship approaches.
- Reduced paperwork, easier to hand over to other members of committee, ensure event continuity.
- reduced paperwork, event continuity
- Security in funding for future years.
- planning and reduced paperwork

What could council do to improve the Festive and Commemorative Events multiyear funding process?

- The only suggestion I have and have already provide feedback to Community is that we just need some visibility of the timing of the next round in the hope that Council will continue with multiyear Grants.
- Just provide more certainty about the future application dates for the future year's grants
- Look more closely at the success rate of the event and allocate funds accordingly.
- As before, allow a small % increase to cover cost increases.
- I've found it quite straightforward so far
- Possibly allow for some renegotiation of costs.
- No particular areas for improvement.
- Nothing, we have found it quite good. Potentially could offer more money due to the increased costs and also add CPI increases each year.
- It's pretty good - our applications are for the same event which we have not changed the format of (except during covid when we ran a reduced Christmas event) either Anzac Day or Christmas in Alex.
- To ensure we get the same amount as the other local Chamber of Commerce in the Hinterland, so we are disadvantaged.
- No improvement considered necessary.

Do you have any further comments or suggestions?




- Please keep it going and keep this process in place as for small Associations like our it is very beneficial
 - No working well for us especially smaller associations cutting down the number of applications to be made
 - Thank you for supporting the Belli Community Hall
 - It great having Col there for support and it is handy having the same contractors.
- (Mainline)
- We truly couldn't hold this event in its current form without this funding. It provides 10,000 people with a free community event at a time of year when money can often be tight.
 - Grateful.
 - We really appreciate the support from the council staff who have been of great assistance to us to facilitate the grants process and to get the event permit.
 - A workshop specific to festive and commemorative grants.

8.4 DISPOSAL (LEASE) OF 60 FELLOWSHIP DRIVE, DOONAN

File No: Council Meetings

Author: Manager Leasing and Land Management
Business Performance Group

Attachments:

Att 1 - Locality Plan.....	135	↓	
Att 2 - Aerial Map.....	137	↓	
Att 3 - Infrastructure and Improvement Site Plan	139	↓	
Att 4 - Submission Feedback Form - <i>Confidential</i>			

PURPOSE

To seek Council's resolution to grant an exception under Section 236 of the *Local Government Regulation 2012* to dispose of land (via lease) of 60 Fellowship Drive, Doonan other than by tender or auction.

EXECUTIVE SUMMARY

This report seeks Council's resolution to grant an exception under Section 236 of the *Local Government Regulation 2012* to allow Council to dispose of land by way of lease via private treaty negotiations, rather than undertaking a second tender release for the land located at 60 Fellowship Drive, Doonan legally referred to as Lot 103 on SP251355 (Council's land) as shown in **Attachment 1 – Locality Plan** and **Attachment 2 – Aerial Map**.

Council's land is a State Reserve owned by the State of Queensland and is managed by Council under trust for the purposes of 'Environmental Park, Public Halls, Recreation and Sporting' uses.

Council released the opportunity for interested parties to apply for a 10-year Trustee Lease over the whole of the land via its usual tender process. The tender closed on 25th July 2023 and respondents were advised that applications were not successful on 13 November 2023.

To ensure Council's expectations for diverse community uses at the site is delivered, Council is requesting that an exception be granted to allow officers to approach community organisations directly and seek private treaty agreements as a result of no leases eventuating from the tender process.

As such, Council approval is being sought to:-

- resolve to grant an exception to release Council's land via private treaty, rather than undertaking a further tender; and
- secure a variety of tenancy arrangements which provide Council with a community site that provides a high level of activation and use, has a strong level of Council involvement and oversight and ensures that the community organisations which eventuate are well supported with bespoke agreements which meet the needs of the specific organisation and the general public.

An exception may be considered as the land at 60 Fellowship Drive, Doonan has been offered to the market via public tender with no leases eventuating from this process. Allowing Council to enter into direct arrangements with a variety of community organisations will allow for a more bespoke tenancy agreement process and tenancy mix over Council's land.

It is recommended that **Attachment 4 (Submission Feedback Form)** to this report be considered confidential in accordance with section 254J (3) (g) of the *Local Government Regulation 2012* as it contains information relating to negotiations of a commercial nature involving the local government for which a public discussion would be likely to prejudice the

interests of the local. The attachment includes details of an applicant's submission to the Tender. Release of this information could prejudice private treaty discussions for the land and impact the organisations ability to secure other premises' or re-apply at this site.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Disposal (Lease) of 60 Fellowship Drive, Doonan"
- (b) resolve that, under section 236(1)(a) of the *Local Government Regulation 2012*, Council may dispose of a valuable non-current asset other than by tender or auction, this being the disposal by way of the lease of an interest in 60 Fellowship Drive, Doonan (legally described as Lot 103 on SP251355), on the basis that:
 - (i) the lease has previously been offered to the market by public tender, and
 - (ii) a lease has not been entered into or secured via public tender as no lease was awarded via the tender process and
- (c) delegate authority to the Chief Executive Officers to authorise that annual consideration resulting from tenancy agreements be set in line with Council's Fees and Charges for Community Organisations occupying Council land.

FINANCE AND RESOURCING

The rent payable by any prospective tenant typically would need to be equal to or above that of the market value of the interest in land which has been determined by an independent registered Valuer pursuant to Section 236(3) and 236(5) of the *Local Government Regulation 2012*.

However, as the site is intended for community use, a delegation has been requested to enter into leases with community organisations which meet the requirements of Council's *Community groups occupying council owned or council-controlled land and/or infrastructure* Policy in line with Council's approved fees and charges.

Council will be required to pay its own costs in relation to the preparation of the lease agreement, which is expected to be undertaken using internal resources with no external financial cost to Council. A formal market rental assessment will be undertaken by a registered Valuer to ensure compliance with Council's legislative requirements.

CORPORATE PLAN

Corporate Plan Goal: *Our service excellence*

Outcome: We serve our community by providing this great service

Operational Activity: S22 - Property management – comprehensive management of Council's land and building assets to ensure that Council's property dealings are optimised, centrally managed, and support Councils objectives.

CONSULTATION

Councillor Consultation

Councillor M Suarez (Divisional Councillor)

Internal Consultation

Property Management
Sports and Recreation Development
Community Development
Environmental Operations Department
Planning and Development Department

External Consultation

Council has engaged with the Applicant who submitted an application to the Tender regarding Council not awarding the Tender and have provided a detailed response to the submission's limitations.

Community Engagement

The Tender for the property was released publicly and provided an opportunity for interested parties to make a submission.

PROPOSAL

The land located at 60 Fellowship Drive, Doonan legally referred to as Lot 103 on SP251355 (Council's land) is owned by the State of Queensland and is managed by Council under Trust. Council was entrusted the land in 2019 from the State.

Council's land is some 216,300m² in area, with the eastern boundary bordering the Noosa National Park with the western boundary adjoining Council's community sport and recreation land.

The Trust provides for uses compatible with its purpose being 'Environmental Park, Public Halls, Recreation and Sporting' uses. Council's land is zoned 'Community Facilities' under Council's Planning Scheme.

Infrastructure on site comprises of a main hall with commercial kitchen, two separate dormitories with internal kitchens and bathrooms, a swimming pool (filled in), two separate meeting spaces; large storage shed, various smaller storage sheds, car track (used for community driver training) and a dam. Locations of this infrastructure are shown in **Attachment 3 – Infrastructure and Improvement Site Plan.**

Two community organisations for driver training regularly use the site under a Community Land Permit at present (and continue to do so).

Council released the opportunity for potential organisations to apply for a 10-year Trustee lease over the whole of the site via its usual tender process. The tender closed on 25th July 2023 and respondents were advised that applications were not successful on 13 November 2023.

The tender sought to identify suitable interested parties that would be capable of establishing and operating sporting, community, social or cultural services.

One submission was received in response to the tender. Following an extensive evaluation process, the evaluation panel determined that the submission was not considered advantageous to Council, and as such the tender was not awarded. A copy of the response to the submitter is attached as **Attachment 4 – Submission Feedback Form. The attachment details of an applicant's submission to the Tender. Release of this information could prejudice private treaty discussions for the land and impact the organisations ability to secure other premises' or re-apply at this site.**

Following the evaluation and outcome of the Tender, Council officers have undertaken a further review of the site and have considered alternative strategies and mechanisms for establishing a community precinct on Council's land.

As part of the Tender, Council sought applications to lease the 'whole site' which required prospective tenants to manage a substantial land asset. Council officers are proposing to directly engage with interested parties to establish individualised tenancy arrangements over a specific area of need. This tenancy strategy has the following benefits to both Council and prospective interested parties:-

- Council maintains control over the broader site and can manage the diversity, mix of uses, compatibility of service provision and design to meet the community's network needs;
- Responsibility for the common area maintenance (i.e. natural areas, and land which is not included in a tenancy agreement) remains with Council, relieving prospective groups of having to maintain, fund and manage these areas;
- Prospective community organisations/interested parties are able to focus on the delivery of core services to the community, rather than having to manage/fund development, construction and tenancy related matters;
- Common areas remain publicly accessible to the broader community; and
- Provide wider opportunity for grant funding as individual organisations will have an independent tenancy arrangement directly with Council, rather than grant applications requiring auspicing through a single head tenant.

Where a tender results in unsuccessful outcomes, it is considered appropriate to release the opportunity for private treaty negotiations with interested parties. Council has the ability to enter into a lease over portions of Council's land under Section 236 of the *Local Government Regulation 2012* as:

- the opportunity has been released via public tender, and
- no lease eventuated from the public tender process.

To allow Council to enter into a lease via private treaty, Council is required to grant an exception under Section 236 of the *Local Government Regulation 2012* which provides that a disposal, other than by public tender or auction, may occur if an exception applies. An exception is permitted where it relates to an application where the grant of the lease has been previously offered by public tender, but a lease has not been executed.

To ensure that Council has every avenue and opportunity to seek leases (or other tenancy arrangements), an exception is being requested on the basis that the tender for Council's land did not result in a lease being entered into.

An exception (in relation to Council's land the subject of this report) under the *Local Government Regulation 2012* is deemed applicable and appropriate in this instance as the land has previously been offered via public tender which closed on 25 July 2023 and a lease did not eventuate from the Tender.

Leasing (or entering into other forms of non-exclusive tenure such as Permits) via private negotiations is expected to allow Council officers to engage with interested parties and community groups directly in a more informal setting with a view to progressing opportunities for a diverse range of community organisations.

Legal

Legal Services have been consulted in relation to this report and will prepare and review the lease documentation which may eventuate with individual groups and register the dealings with Titles Queensland.

Policy

This report has been prepared in accordance with Council's Procurement Policy relating to the disposal of Council assets.

Risk

Whilst there are no significant risks relevant to this report, being able to engage with a variety of interested community organisations (including sub-groups from the submission) would be beneficial following the close out of the tender process.

Previous Council Resolution

There are no previous Council resolutions relevant to this report.

Related Documentation

There is no related documentation relevant to this report.

Critical Dates

There are no critical dates relevant to this report, however being able to engage with community organisations over distribution, use and tenancy over Council's land would be beneficial in the shorter term to progress activation of the site.

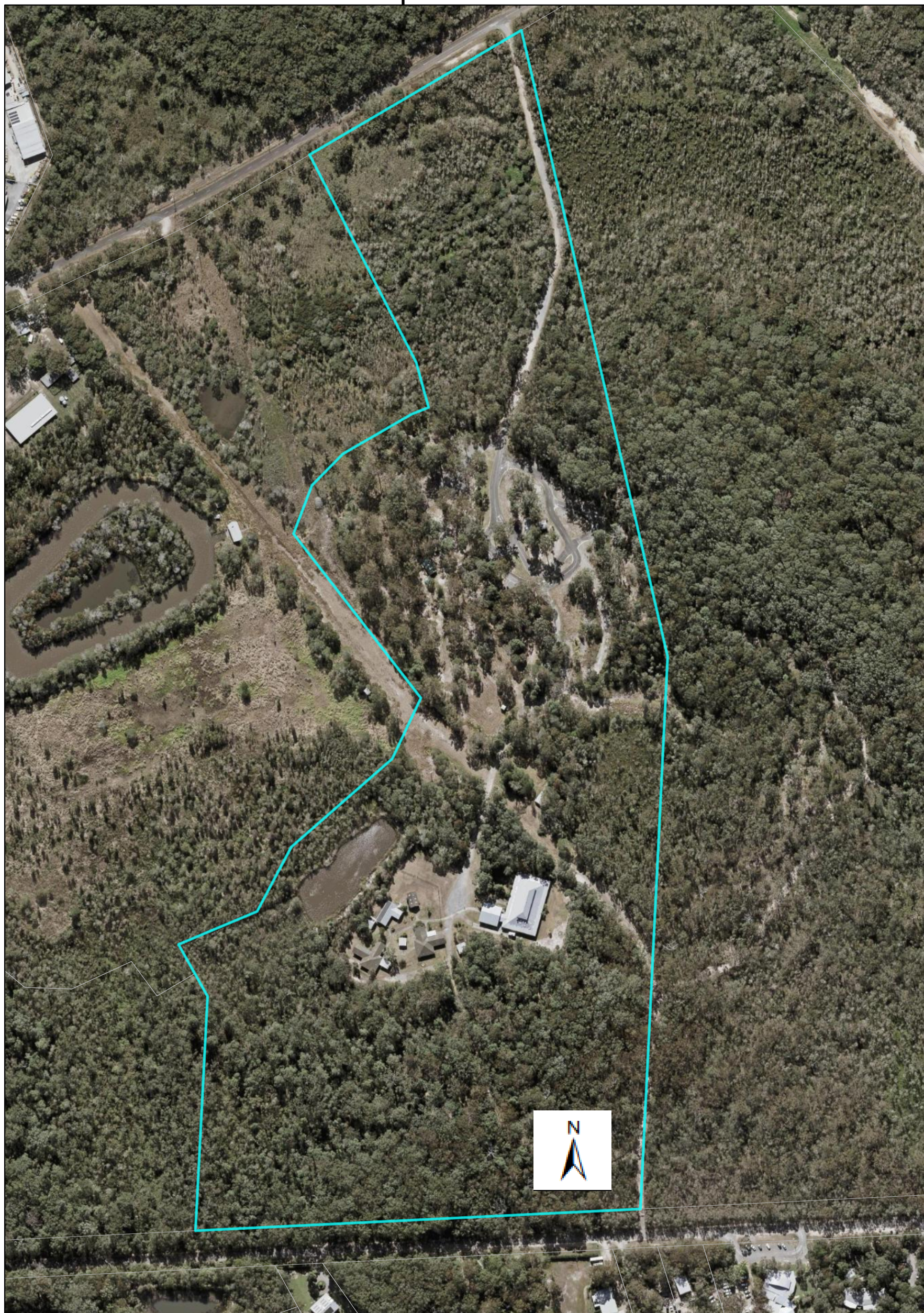
Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- Advertise the opportunity to enter into tenancy agreements over individualised portions of Council's and seek private treaty negotiations; and
- Execute lease agreements with suitable community organisations and register any lease agreement with Titles Queensland.



60 Fellowship Drive Doonan




60 Fellowship Drive Doonan



60 Fellowship Drive Doonan, Main Hall precinct



8.5 DECEMBER 2023 FINANCIAL PERFORMANCE REPORT

File No:	Council Meetings
Author:	Acting Coordinator Financial Services Business Performance Group
Appendices:	App A - Minor Capital Works Program 147 ↓ 
Attachments:	Att 1 - December 2023 Financial Performance Report (to be provided)153 ↓
	Att 2 - Capital Grant Funded Project Report December 2023 (to be Provided)155 ↓

PURPOSE

To meet Council's legislative obligations, a monthly report must be presented to Council on its financial performance and investments.

EXECUTIVE SUMMARY

This monthly financial performance report provides Council with a summary of performance against budget as at 31 December 2023, in terms of the operating result and delivery of the capital program.

Operating Performance

Table 1: Operating Budget as at 30 June 2024

	Original Budget \$000	Current Budget \$000
Total Operating Revenue	590,615	594,808
Total Operating Expenses	566,003	572,666
Operating Result	24,612	22,142

Details of the monthly financial report are contained in **Attachment 1**.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “December 2023 Financial Performance Report” and**
- (b) endorse the Minor Capital Works Program (Appendix A).**

FINANCE AND RESOURCING

This report sets out the details of Council's financial performance and investments for the month ending 31 December 2023, and meets Council's legislative reporting requirements.

CORPORATE PLAN

Corporate Plan Goal: *Our outstanding organisation*
Outcome: We serve our community by providing this great service

Operational Activity: S28 - Financial and procurement services – financial and procurement management and governance, ensuring effective business management and legislative compliance, coordination and development of Council’s budget process, administration of financial systems, sundry debtors, accounts payable, financial and asset accounting, treasury, procurement, contract and supply functions.

CONSULTATION

Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor, E Hungerford

Internal Consultation

This report has been written in conjunction with advice from:

- Acting Group Executive Business Performance
- Chief Financial Officer

External Consultation

No external consultation is required for this report.

Community Engagement

No community engagement is required for this report.

Legal

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

Policy

Sunshine Coast Council’s 2023/24 Investment Policy, and
Sunshine Coast Council’s 2023/24 Debt Policy.

Risk

Failure to achieve the budgeted operating result will negatively impact Council’s capacity to complete its capital expenditure program.

Previous Council Resolution

Ordinary Meeting 14 December 2023 (OM23/149)

That Council:

- (a) receive and note the report titled “**Budget Review 2 2023/2024**”
- (b) adopt Appendix A as tabled, pursuant to sections 169 and 170 of the *Local Government Regulation 2012*, Council’s amended budget for 2023/24 financial year incorporating:
 - (i) the statement of income and expenditure

- (ii) *the statement of financial position*
 - (iii) *the statements of changes in equity*
 - (iv) *the statement of cash flow*
 - (v) *the relevant measures of financial sustainability*
 - (vi) *the long-term financial forecast*
 - (vii) *Council's 2023/24 Capital Works Program, endorse the indicative four-year program for the period 2025 to 2028, and note the five-year program for the period 2029 to 2033*
- (c) *note the following documentation applies as adopted 22 June 2023*
 - (i) *the Debt Policy*
 - (ii) *the Revenue Policy*
 - (iii) *the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget, and*
 - (iv) *the Revenue Statement*
 - (v) *the rates and charges to be levied for the 2023/24 financial year and other matters as adopted 22 June 2023*
 - (vi) *the Strategic Environment Levy Policy*
 - (vii) *the Strategic Arts and Heritage Levy Policy*
 - (viii) *the Strategic Transport Levy Policy*
 - (ix) *the Derivatives Policy and*
- (d) *endorse the Minor Capital Works Program (Appendix B).*

Ordinary Meeting 21 September 2023 (OM23/104)

That Council:

- (a) *receive and note the report titled "Budget Review 1 – 2023/24" and*
- (b) *adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's amended budget for 2023/24 financial year incorporating:*
 - i. *the statement of income and expenditure*
 - ii. *the statement of financial position*
 - iii. *the statement of changes in equity*
 - iv. *the statement of cash flow*
 - v. *the relevant measurers of financial sustainability*
 - vi. *the long-term financial forecast*
 - vii. *Council's 2023/24 Capital Works Program, endorse the indicative four-year program for a period 2025 to 2028, and note the five-year program for the period 2029 to 2033*
- (c) *note the following documentation applies as adopted 22 June 2023*
 - i. *the Debt policy*
 - ii. *the Revenue policy*

- iii. *the total value of change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
- iv. *the Revenue statement*
- v. *the rates and charges to be levied for the 2023/24 financial year and other matters as adopted 22 June 2023*
- vi. *the Strategic Environment Levy Policy*
- vii. *the Strategic Arts and Heritage Levy Policy*
- viii. *the Strategic Transport Levy Policy*
- ix. *the Derivates Policy and*

(d) *endorse the Minor Capital Works Program (Appendix B)*

Special Meeting 22 June 2023 (SM23/2)

That Council:

1. STATEMENT OF ESTIMATED FINANCIAL POSITION

receive and note Appendix A, pursuant to section 205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of the Council in respect to the 2022/23 financial year

2. ADOPTION OF BUDGET

adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's budget for 2023/24 financial year incorporating:

- i. *the statement of income and expenditure*
- ii. *the statement of financial position*
- iii. *the statement of changes in equity*
- iv. *the statement of cash flow*
- v. *the relevant measures of financial sustainability*
- vi. *the long-term financial forecast*
- vii. *the Debt Policy (adopted by Council resolution on 25 May 2023)*
- viii. *the Revenue Policy (adopted by Council resolution on 25 May 2023)*
- ix. *the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
- x. *the Revenue Statement*
- xi. *Council's 2023/24 Capital Works Program, endorse the indicative four-year program for the period 2025 to 2028, and note the five-year program for the period 2029 to 2033*
- xii. *the rates and charges to be levied for the 2023/24 financial year and other matters as detailed below in clauses 3 to 10*
- xiii. *the 2023/24 Minor Capital Works Program*
- xiv. *the Strategic Environment Levy Policy*
- xv. *the Strategic Arts and Heritage Levy Policy*
- xvi. *the Strategic Transport Levy Policy and*
- xvii. *the Derivatives Policy*

Related Documentation

2023/24 Adopted Budget

Critical Dates

There are no critical dates for this report.

Implementation

There are no implementation details to include in this report.

2023/24 Minor Capital Works Program

This appendix outlines allocations within Council's 2023/24 Minor Works Program for Council's consideration.

Project Number	Project Name	Division	Suburb	Budget Allocation
CEASED PROJECTS				
K4330	Mandarra Drive Pathway	Division 3	Wurtulla	(\$34,000)
K5489	Sippy Downs Dog Off Leash Area Extension	Division 6	Sippy Downs	(\$100,000)
K5494	Brightwater Community Park power supply installation	Division 6	Mountain Creek	(\$15,000)
K1841	Brightwater Sportsground installation of double plate BBQ	Division 6	Mountain Creek	(\$30,000)
H6216	Brightwater Community Park installation of Dog Drinking Bowl	Division 6	Mountain Creek	(\$10,000)
K5495	Oakmont Drive Park Complete Survey of Residents on park improvements	Division 6	Buderim Pines	(\$5,000)
K6352	CCTV Albany Street, Sippy Downs	Division 6	Sippy Downs	(\$3,500)
K5449	Maleny Bowls Club construct all abilities amenity (contribution)	Mayor	Maleny	(\$80,000)
TRANSFER PROJECTS				
K5467	Beerburum Streetscape Improvements	Division 1	Beerburum	(\$40,000)
K2843	Landsborough Streetscape Contribution	Division 1	Landsborough	\$40,000
K2914	Beerwah Cemetery Entrance Feature and Car Parking – Top Up	Division 1	Beerwah	(\$10,000)
K7230	Old Gympie Road – Pathway Construction	Division 1	Beerwah	\$10,000
K5491	Western Avenue investigation and design of pathway from Russell Family Park to The Narrows Road	Division 5	Montville	(\$30,000)
H4264	Mountain View Road – Design Pathway from McCarthy Road to McCarthy Lookout	Division 5	Maleny	(\$30,000)
K7227	North Maleny Road Pathway Survey and Design	Division 5	Maleny	\$25,000
K5444	Corner Margaret Street and Little Main Street all abilities access pathway design and construction	Division 5	Palmwoods	\$35,000
K5493	Gossamer Drive Kangaroo warning signage and associated works	Division 6	Buderim	(\$3,500)
K6352	CCTV Albany Street, Sippy Downs	Division 6	Sippy Downs	\$3,500
K3351	Elizabeth Street to Clithero Street School Drop Off / Pick Up (contribution)	Division 7	Buderim	(\$100,000)
K4015	Buderim Pump Track Construction	Division 7	Buderim	\$100,000
K5484	Lindsay Road Pathway investigation and design	Division 7	Buderim	(\$10,000)
K6332	Petrie Creek Road Pathway Investigation and Design	Division 7	Buderim	\$10,000
NEW PROJECTS				
K4282	Peace Park – Storage Shed Contribution	Division 1	Landsborough	\$15,000
K3837	Skippy Park – Exercise Equipment Installation	Division 1	Landsborough	\$60,000

Project Number	Project Name	Division	Suburb	Budget Allocation
K7230	Old Gympie Road – Pathway Construction	Division 1	Beerwah	\$30,000
K2914	Beerwah Cemetery Entrance Feature and Car Parking – Top Up	Division 1	Beerwah	\$10,000
K6006	Beach Shower Upgrade BA 246 Bokarina Beach	Division 3	Bokarina	\$34,000
K5996	Coastal Pathway Bench Seat Warana	Division 3	Warana	\$7,000
K7225	Viridian Circuit Dog Park – installation of sandstone blocks for dog agility/seating	Division 3	Birtinya	\$10,000
K7226	Gamban Esplanade – new streetlight with shade installation	Division 3	Currimundi	\$2,000
K3358	Cotton Tree Precinct - Pathway Renewals Top Up Contribution	Division 4	Cotton Tree	\$27,500
K6297	Bray Road Service Lane - New pathway	Division 5	Mooloolah Valley	\$6,000
K5496	Coral Street Pathway Construction from Cooperative Park Boardwalk to Coral Street	Division 5	Maleny	\$20,000
K6414	Khancoban Drive Park - District Park Development	Division 6	Buderim	\$25,000
K6329	Brightwater Sportsground Mt Creek - DOLA Fencing, Gate and Water Tap	Division 6	Mountain Creek	\$37,000
K7219	Tree planting day	Division 6		\$1,000
K6326	Eaton Park – Food Pantry and Library	Division 6	Sippy Downs	\$10,000
K6245	Paperbark and Jubilant Way – Pedestrian Bridge solar lighting	Division 6	Palmview	\$12,700
K6753	Marlin Street Park – Picnic Combo Unit	Division 6	Mountain Creek	\$15,000
K7220	Flintwood Crescent Park, Harmony Estate – Community Garden	Division 6	Palmview	\$15,000
K7221	Palmview Dog Park Shelter and seating design	Division 6	Palmview	\$5,000
H4258	Wyndlorn Avenue & Clithero Avenue - New Pathway Top Up	Division 7	Buderim	\$45,000
K6001	Tom Rickards Park, Buderim Bench Seat and Slab	Division 7	Buderim	\$6,000
K6041	Ash Road Park Diddillibah Amenities investigation and design	Division 7	Diddillibah	\$30,000
K6042	76-78 Upper Rosemount Road Stormwater drain trash rack	Division 7	Rosemount	\$3,000
K5475	Lumeah Drive Pathway Construction	Division 8	Mount Coolum	\$9,000
K5478	Cooinda Crescent Pathway – top up	Division 8	Maroochydore	\$42,000
K7200	Cupania Street – Verge restoration	Division 8	Mudjimba	\$1,000
H9885	Keith Royal Park – Dog park extra seating and turf	Division 8	Marcoola	\$22,000
H4472	Coolum District Sports Complex – Contribution for change rooms at Coolum Breakers AFL Clubhouse	Division 9	Coolum	\$50,000
K6016	Maleny Tennis Lights	Mayor	Maleny	\$80,000
ADOPTED				
K5958	Old Gympie Road Pathway continuation	Division 1	Beerwah	\$35,000
K4096	Howard Walker Park Fence Install	Division 1	Peachester	\$120,000

Project Number	Project Name	Division	Suburb	Budget Allocation
K5466	Emma Place Pathway connection through to Coochin Twins Estate	Division 1	Beerwah	\$70,000
K5467	Beerburum Streetscape Improvements	Division 1	Beerburum	\$40,000
K4202	Mill Park Boundary Fence Installation – Stage One	Division 1	Beerwah	\$100,000
K5973	Canavan Gracie - Active Parks Bellvista Community Engagement for possible Dog Off Leash Area location	Division 1	Caloundra West	\$5,000
K5468	Free Tree Day	Division 1		\$1,000
H8225	Clarke Place Park Happy Valley Bubbler	Division 2	Caloundra	\$20,000
K3847	King Street Pathway – Construction of Section 1 and 2	Division 2	Kings Beach	\$128,000
K5501	Ballinger Beach - Beach Access 261 extra seating along embankment of access ramp	Division 2	Dicky Beach	\$44,000
H7269	Shelly Beach Park Drinking Foundation Installation	Division 2	Shelly Beach	\$30,000
K1713	Pelican Waters/Golden Beach Dog Off Leash Area Investigation/Consultation	Division 2	Pelican Waters	\$100,000
K5498	Golden Beach Shops Installation 2x Bike Hoops	Division 2	Golden Beach	\$5,000
K5499	Free Tree Day x 2	Division 2		\$1,000
K1890	Moffat Beach Traffic Study implementation	Division 2	Moffat Beach	\$100,000
K5500	Queen of Colonies Parade Pathway and fence realignment	Division 2	Moffat Beach	\$45,000
H6458	Kawana Way Underpass and Pathway Solar Lighting	Division 3	Birtinya	\$32,000
K3838	Ridgehaven Park Dog of Leash Area Extension	Division 3	Aroona	\$40,000
K5501	Ballinger Beach - Beach Access 261 extra seating along embankment of access ramp and install 3x bar stool seats along rail	Division 3	Dicky Beach	\$44,000
K4900	Westaway Parade Boat Ramp Carpark and picnic combo	Division 3	Currimundi	\$65,000
K3357	Bokarina Beach Park Half Basketball Court (top up)	Division 3	Bokarina	\$55,000
K5502	Minkara Street Street Tree Plantings	Division 3	Warana	\$11,000
K4327	Limosa Crescent Pathway	Division 3	Aroona	\$37,000
K4330	Mandarra Drive Pathway	Division 3	Wurtulla	\$34,000
K4328	Grebe Street Pathway	Division 3	Caloundra West	\$15,000
K4363	Ketch Street Pathway	Division 3	Wurtulla	\$31,000
K5503	Lake Kawana Boulevard Nicklin Way Intersection Lighting of Pine Tree and Uplight Place Signage	Division 3	Bokarina	\$50,000
K3370	Croydon Avenue Car Parking Bays and Drainage Works (top up)	Division 3	Currimundi	\$57,000
K5504	Corner Bokarina Boulevard and Longboard Parade garden to turf conversion	Division 3	Bokarina	\$6,500
K2609	John Hotton Park Community Engagement – Park Shelter detailed design	Division 4	Warana	\$10,000
K3439	Bermagui Crescent raised Pedestrian Crossing	Division 4	Buddina	\$150,000

Project Number	Project Name	Division	Suburb	Budget Allocation
K1896	4 th Avenue 1x Wombat Crossings	Division 4	Maroochydore	\$100,000
K4254	Grand Parade Dog Off Leash Area Extension	Division 4	Parrearra	\$100,000
K4864	Kevin Asmus Park DDA Play Space Fence	Division 4	Buddina	\$50,000
K5505	Nelsen Park Island "Sisters by Choice" Sculpture Renewal	Division 4	Alexandra Headland	\$15,000
K3905	Emerald Woods Park new pathway	Division 4	Mooloolaba	\$43,000
K5453	Tesch Park Shade Sail installation	Division 5	Maleny	\$65,000
K5444	Corner Margaret Street and Little Main Street all abilities access pathway design and construction	Division 5	Palmwoods	\$50,000
K5455	Mooloolah Recreation Reserve Playground Shade Sail	Division 5	Mooloolah Valley	\$65,000
K4012	Fig Tree Place Park Bollards Installation	Division 5	Maleny	\$4,000
H9013	Federation Park Dog of Leash Area – Installation of Dog Agility Equipment	Division 5	Palmwoods	\$20,000
H9232	Mooloolah Recreation Park Tap and Dog Bowl Installation	Division 5	Mooloolah Valley	\$5,000
K1020	Maleny Entrance Welcome Sign Construction (top up)	Division 5	Maleny	\$70,000
K5458	Montville Entry Statement upgrade works (Contribution)	Division 5	Montville	\$5,000
K5456	Stanley River Road bitumen showgrounds entrance	Division 5	Maleny	\$20,000
K5491	Western Avenue investigation and design of pathway from Russell Family Park to The Narrows Road	Division 5	Montville	\$60,000
H4264	Mountain View Road – Design Pathway from McCarthy Road to McCarthy Lookout	Division 5	Maleny	\$60,000
K5496	Coral Street Pathway Construction from Cooperative Park Boardwalk to Coral Street	Division 5	Maleny	\$40,000
K5486	Mooloolaba Tennis Club Pickle Ball Courts Construction (Contribution)	Division 6	Mountain Creek	\$100,000
K1055	Jingellic Drive - Pathway Staged Construction	Division 6	Buderim	\$50,000
K1456	Glenfields Neighbourhood Park Amenity Block (top up)	Division 6	Mountain Creek	\$105,000
K5487	Khancoban Park Dog Off Leash Signage	Division 6	Buderim	\$5,000
K1456	Glenfields Neighbourhood Park Landscape Plan	Division 6	Mountain Creek	\$25,000
H9544	Durrack Place Park Basketball Half Court – design and costing	Division 6	Buderim	\$5,000
K5489	Sippy Downs Dog Off Leash Area Extension	Division 6	Sippy Downs	\$100,000
K5494	Brightwater Community Park power supply installation	Division 6	Mountain Creek	\$15,000
K1841	Brightwater Sportsground installation of double plate BBQ	Division 6	Mountain Creek	\$30,000
H6216	Brightwater Community Park installation of Dog Drinking Bowl	Division 6	Mountain Creek	\$10,000
K5492	Street Tree Plan – scope and develop	Division 6		\$10,000
K5493	Gossamer Drive Kangaroo warning signage and associated works	Division 6	Buderim	\$20,000

Project Number	Project Name	Division	Suburb	Budget Allocation
K5956	Brightwater Estate Investigation/Design Wombat Crossings	Division 6	Mountain Creek	\$10,000
K5957	Glenfields Boulevard Safety Improvements investigation	Division 6	Mountain Creek	\$10,000
K5495	Oakmont Drive Park Complete Survey of Residents on park improvements	Division 6	Buderim Pines	\$5,000
K3351	Elizabeth Street to Clithero Street School Drop Off / Pick Up (contribution)	Division 7	Buderim	\$100,000
K5483	4 Ballinger Court Solar Light on handrail of footbridge	Division 7	Buderim	\$3,200
H6149	Parsons Road Footpath continuation	Division 7	Forest Glen	\$30,000
K5485	Owen Creek Road Pedestrian Refuge – Design only	Division 7	Forest Glen	\$40,000
K3246	Buderim Village Park Ping Pong Table Installation	Division 7	Buderim	\$30,000
K4208	Conara Road Bollard and Gate Install (contribution)	Division 7	Kunda Park	\$10,000
K4015	Buderim Pump Track Construction	Division 7	Buderim	\$100,000
K5484	Lindsay Road Pathway investigation and design	Division 7	Buderim	\$20,000
H9946	Martins Creek Camphor Laurel removal	Division 7	Buderim	\$10,000
K3346	Toral Drive - extra on street parking (top up)	Division 7	Buderim	\$40,000
K1362	Marcoola Beach Streetscape Renewal (contribution)	Division 8	Marcoola	\$100,000
H5133	South Coolum Road New Pathway	Division 8	Coolum	\$20,000
K5474	Karumba Place Amenity Reserve Bench Seat and Slab	Division 8	Maroochydore	\$8,000
K5481	Kayak Launch Ramp Sunshine Cove	Division 8	Sunshine Cove	\$45,000
K5482	Sunshine Cove Pavilion Design	Division 8	Maroochydore	\$16,000
K5480	Geeribach Lane Beach Shower (Dual showers)	Division 8	Yaroomba	\$30,000
K5479	Birrahl Park extra-long Picnic Table Combo	Division 8	Yaroomba	\$12,000
K4212	Magenta Drive Park – Shade Sail and Picnic Combo	Division 8	Coolum	\$70,000
K5478	Cooinda Crescent Pathway	Division 8	Maroochydore	\$24,000
K5477	Ocean Drive Bike Racks at Bus Stop	Division 8	Twin Waters	\$3,000
K5476	Free Tree Days	Division 8		\$3,000
K5475	Lumeah Drive Pathway Construction	Division 8	Mount Coolum	\$60,000
K5446	Re-creation of Owen Cavanagh Surf Mural (contribution)	Division 8	Pacific Paradise	\$15,000
K2403	Tickle Park Pandanus Trees Foreshore Seating	Division 9	Coolum Beach	\$35,000
K1383	Lowes Lookout Pathway construction	Division 9	Coolum Beach	\$80,000
K4299	Waigani Street Park Playground Seating	Division 9	Bli Bli	\$6,000
K3347	Lions Norrie Job Park Pump Track construction	Division 9	Coolum	\$100,000
K5473	Peregian Springs School Stop Drop and Go waiting area shelter	Division 9	Peregian Springs	\$60,000
K5471	Havana Road East-West Lighting Design	Division 9	Coolum Beach	\$10,000

Project Number	Project Name	Division	Suburb	Budget Allocation
K5955	Bli Bli Pathways Construction	Division 9	Bli Bli	\$50,000
K3267	Tickle Park Playground Shade (top up)	Division 9	Coolum Beach	\$7,000
K1518	Coolum Connections - Urban Design to Link Parks and Paths	Division 9	Coolum Beach	\$100,000
K5949	Petrie Creek Parklands Landscaping outcomes from Landscape Plan	Division 10	Nambour	\$15,000
K5470	Petrie Creek Parklands connecting pathway network to walk/ride bridge	Division 10	Nambour	\$150,000
K5950	Petrie Creek Masterplan Implementation	Division 10	Nambour	\$255,000
K3219	King George VI Memorial Park – extension to existing fence line (top up)	Division 10	Yandina	\$5,000
K5953	Removal of weed species trees	Division 10		\$15,000
K5954	Mapleton / Montville Road Pathway Survey Design	Division 10	Mapleton	\$50,000
K2705	Coastal Pathway Beach Access 233 to 229 (contribution)	Mayor	Warana	\$50,000
H5729	Maroochy Regional Bushland Botanic Garden Arrival Hub (contribution)	Mayor	Tanawha	\$50,000
K5544	Eumundi Tennis Club Lighting infrastructure renewal	Mayor	Eumundi	\$120,000
H9256	Outrigger Boat Ramp Carparking (contribution)	Mayor	Minyama	\$50,000
H3892	Lions-Norrie Job Park Landscape Plan Implementation (contribution)	Mayor	Coolum	\$50,000
K5447	Windansea Boardriders Clubhouse Kitchen installation (contribution)	Mayor	Currimundi	\$50,000
K5449	Maleny Bowls Club construct all abilities amenity (contribution)	Mayor	Maleny	\$80,000
K1362	Marcoola Beach Streetscape (contribution)	Mayor	Marcoola	\$50,000

Placeholder for Attachment

December 2023 Financial Performance Report

December 2023 Financial Performance Report (to
be provided)

Placeholder for Attachment

December 2023 Financial Performance Report

Capital Grant Funded Project Report December
2023 (to be Provided)

8.6 CONSOLIDATION OF SUBORDINATE LOCAL LAW NO.2 (ANIMAL MANAGEMENT) 2011

File No: Council Meetings

Author: Governance Policy Lead
Civic Governance

Appendices: App A - Subordinate Local Law No 2 (Animal Management) 2011
..... 163  

PURPOSE

The purpose of this report is to recommend that Council adopt the consolidated version of Council's *Subordinate Local Law No. 2 (Animal Management) 2011* as a result of amendments adopted at Council's Ordinary Meeting held on Thursday 14 December 2023 (OM23/145).

EXECUTIVE SUMMARY

This report meets an administrative requirement to present a consolidated version of *Subordinate Local Law No. 2 (Animal Management) 2011*.

A consolidated version incorporates amendments into the published version of a local government's local law, so that the published version is both consolidated and up to date.

As such, this consolidated subordinate local law and report does not include any new material not previously considered or adopted by Council and formally published in the Government Gazette as part of the local law making process.

Consolidating local laws and subordinate local laws in this way reduces the risk of breaches and incorrect interpretation of local law provisions, as well as making it easier for the community to access, read and understand a local law as they exist at that point in time.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Consolidation of Subordinate Local Law No.2 (Animal Management) 2011" and
- (b) resolve to adopt a consolidated version of Sunshine Coast Regional Council *Subordinate Local Law No. 2 (Animal Management) 2011* at Appendix A to this report.

FINANCE AND RESOURCING

The cost of drafting the consolidated local laws and subordinate local laws has been funded through existing budget allocations within the Civic Governance Group.

CORPORATE PLAN

Corporate Plan Goal: *Our outstanding organisation*

Outcome: We serve our community by providing this great service

Operational Activity: S30 - Governance – providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported.

CONSULTATION

Councillor Consultation

Councillors were consulted throughout the local law making process regarding the proposed amendments that were adopted at the Ordinary Meeting on 14 December 2023.

Internal Consultation

Internal consultation in relation to the subordinate local law amendments occurred with all relevant stakeholders as part of the local law making process. No internal consultation was required as part of the local law consolidation process as this is simply an administrative process.

External Consultation

No external consultation was required as part of the local law consolidation process.

Community Engagement

Community consultation was undertaken in developing the amendment to Subordinate Local Law No. 2 (Animal Management) 2011 prior to its adoption by Council on 14 December 2023 (OM23/145). No additional external consultation is required as part of the local law consolidation process, as it is simply an administrative process.

PROPOSAL

The concept of a consolidated version of a local law is similar to the process of producing reprints of Queensland Acts. Each time an amending Act is made, the Office of the Queensland Parliamentary Counsel prepares a consolidated (or updated) version of the Act which accurately combines the original Act with each of the subsequent amendments made. This process makes it easier for anyone referencing the legislation as they don't need to read the original Act and each of the subsequent amendments separately.

Consolidating local laws provides stakeholders and the community with a comprehensive, current and readable suite of local laws. Without consolidation, readers are required to read the original local law and all subsequent amendment local laws together to ascertain the current lawful position for a particular issue. A consolidated version of a local law is simply a document that accurately combines a local government's local law, as it was originally made, with all the amendments made to the local law since the local law was originally made.

Consolidation of Council's local laws is purely administrative in nature and only includes amendments to local laws that have previously been adopted by Council and formally published in the Government Gazette as part of the local law making process.

At the Ordinary Meeting on 14 December 2023, Council resolved to adopt *Amendment Subordinate Local Law No.2 (Animal Management) 2023*.

The above mentioned local law amendment has satisfied the statutory requirements needed to make a local law which included:

- Report to Council proposing to make the local law
- Community Consultation
- Report to Council to make the Local Law
- Government Gazette.

The newly consolidated version of *Subordinate Local Law No. 2 (Animal Management) 2011* will be made available to the public through a link on Council's website and also on the State Government's local law database website.

Legal

The proposal has been considered in accordance with the following legislation:

- the *Local Government Act 2009* and the *Local Government Regulation 2012*
- Sunshine Coast Council's suite of Local Laws and Subordinate Local Laws

Section 32 (1) of the *Local Government Act 2009* provides that the Local Government may prepare and adopt a consolidated version of its local laws and subordinate local laws as they were originally made, with all the amendments made to the local laws and subordinate local laws since the local laws and subordinate local laws were originally made.

In accordance with section 32 (4) of the *Local Government Act 2009*, the Local Government must provide a copy of the adopted consolidated versions to the Minister within 7 days.

Policy

The consolidation of the local law and subordinate local law have been prepared in accordance with relevant Council policies.

Risk

Failing to consolidate local laws and subordinate local laws increases the risk of breaches and incorrect interpretation of local law provisions. It also makes the local laws difficult to read and understand by the community.

Previous Council Resolution**Ordinary Meeting 14 December 2023 (OM23/145)**

That Council:

- receive and note the report titled "**Amendment Subordinate Local Law No. 2 (Animal Management) 2023**"*
- resolve to make Amendment Subordinate Local Law No. 2 (Animal Management) 2023 at Appendix A, which has been amended in the following manner following consideration of public submissions as detailed in this report:*
 - in section 4(2), substitute a revised map SLL 2.5.19 (Point Cartwright, Buddina) for inclusion in schedule 5 (Exclusion of animals from specific places)*
 - in section 5(2), insert a new row 11 to declare a new dog off-leash area (for Point Cartwright, Buddina, beach access 196 to 196T), which will operate only from 4.00pm to 8.00am, Monday to Friday*
 - in section 5(3), substitute a revised map SLL 2.6.19 (Point Cartwright, Buddina, beach access 198 to 201) and insert a new map 2.6.20 (Point Cartwright, Buddina, beach access 196 to 196T) to delineate the new dog off-leash area*
 - insert a new section 6 in the Amendment Subordinate Local Law to state that row 11 and map SLL 2.6.20 (relating to the new dog off-leash area at Point Cartwright) will expire on 30 June 2025*
- note it is considered there are no anti-competitive provisions in Amendment Subordinate Local Law No. 2 (Animal Management) 2023 and*
- note the Chief Executive Officer plans to undertake, complete and report back to Council before 30 June 2025 on a proposed region-wide dog exercise area plan and associated network blueprint.*

Ordinary Meeting 21 September 2023 (OM23/101)

That Council:

- (a) *receive and note the report titled “Propose to Make Amendment Subordinate Local Law No.2 (Animal Management) 2023”*
- (b) *resolve to propose to make Amendment Subordinate Local Law No. 2 (Animal Management) 2023*
- (c) *resolve to undertake community consultation on the draft subordinate local law from 25 September 2023 to 30 October 2023 (5 weeks) and*
- (d) *note the proposed amendments have been reviewed pursuant to section 38 of the Local Government Act 2009 and the amendments do not contain anti-competitive provisions.*

Ordinary Meeting 24 August 2023 (OM23/82)

That Council:

- (a) *receive and note the report titled “Point Cartwright Reserve and La Balsa Park Master Plan”*
- (b) *endorse the Point Cartwright Reserve and La Balsa Park Master Plan - (Appendix A) and Illustrative Plan (Appendix B)*
- (c) *note that the Point Cartwright Reserve and La Balsa Park master plan will inform the development of staged implementation projects for consideration in future capital and operational budgets and applications for external funding opportunities*
- (d) *request the Chief Executive Officer prepare a report for Council’s consideration at the Ordinary Meeting of 21 September 2023 to commence a local law making process for a proposed amendment to Subordinate Local Law 2 (Animal Management) 2011 - Schedule 6 Dog off leash areas – maps 2.6.19 Point Cartwright Reserve and 2.6.20 Point Cartwright to Gulai Street, Buddina (Beach access 198 to 201) and*
- (e) *endorse the Proposed Changes to Pet Access Map (Appendix C) to inform the local law amendment process (d) above.*

Related Documentation

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Sunshine Coast Regional Council Local Laws and Subordinate Local Laws*
- *State Government Guidelines for Drafting Local Laws 2016*
- *Sunshine Coast Regional Council Corporate Plan 2024-2028*
- *Compliance and Enforcement Policy.*

Critical Dates

The consolidation of local laws should occur as soon as practical after an amendment local law is adopted. This ensures the community and key stakeholders have a clear, current, easily accessible and articulate local law framework.

The Minister will be notified within seven days following the adoption of the recommended consolidated subordinate local law.

Implementation

Should the recommendation in this report be accepted by Council, the Chief Executive Officer will:

- provide a copy of the consolidated subordinate local law to the Minister for Housing, Local Government and Planning in accordance with section 32 (4) of the *Local Government Act 2009* for inclusion on the Department local laws database and
- the consolidated subordinate local law will be published on Council's website.

Sunshine Coast Regional Council Subordinate Local Law No. 2 (Animal Management) 2011

CONSOLIDATED VERSION NO. 8

incorporating amendments up to 14 December 2023

adopted by Sunshine Coast Regional Council on 18 January 2024 pursuant to
section 32 of the *Local Government Act 2009*

Sunshine Coast Regional Council Subordinate Local Law No. 2 (Animal Management) 2011

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CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023

Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Subordinate Local Law No. 2 (Animal Management) 2011*.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement *Local Law No. 2 (Animal Management) 2011* which provides for the management of animals within the local government's area.
- (2) The purpose is to be achieved by providing for—
 - (a) the circumstances in which the keeping of animals is prohibited or requires approval; and
 - (b) requirements for keeping animals, including minimum standards for keeping animals, identification for animals, requirements for keeping declared dangerous animals and conservation requirements for keeping animals in relevant areas; and
 - (c) the management of animals in public places; and
 - (d) matters regarding the impounding of animals and the disposal of impounded animals.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 2 (Animal Management) 2011* (the **authorising local law**).

4 Definitions

- (1) Particular words used in this subordinate local law have the same meaning as provided for in schedule 1 (Dictionary) of *Local Law No. 1 (Administration) 2011*.
- (2) Additionally, in this subordinate local law—

urban area means the area within the urban boundaries indicated on the map called 'Map 1 Local Law Urban Boundaries' prepared and held by the local government and available for viewing on the local government's website.

Part 2 Keeping of animals

5 Circumstances in which keeping animals is prohibited—Authorising local law, s 7(1)

For section 7(1) of the authorising local law, the keeping of an animal or animals specified in column 1 of schedule 1 are prohibited in the circumstances described in column 2 of schedule 1.

6 Circumstances in which keeping animals requires approval—Authorising local law, s 8(1)

For section 8(1) of the authorising local law, the keeping of an animal or animals of the species or breed mentioned in column 1 of schedule 2 requires an approval from the local government in the circumstances described in column 2 of schedule 2.

7 Minimum standards for keeping animals—Authorising local law, s 9(1)

- (1) For section 9(1) of the authorising local law, column 2 of schedule 3 sets out the minimum standards for keeping an animal of the species or breed mentioned in column 1 of schedule 3.
- (2) For section 9(1) of the authorising local law, schedule 3A sets out the minimum standards for keeping any animal.

8 Identification for cats and dogs in certain circumstances—Authorising local law, s 10

- (1) For section 10 of the authorising local law, the identification required for a cat that is at a place other than the address stated in the registration notice for the cat is the registration device mentioned in section 4A of the authorising local law.
- (2) For section 10 of the authorising local law, the identification required for a dog that is at a place other than the address stated in the registration notice for the dog is, unless the dog has an exemption under subsection (3), the registration device mentioned in section 12(2) of the *Animal Management (Cats and Dogs) Act 2008*.
- (3) The local government may issue a certificate of exemption for a dog if satisfied—
 - (a) the dog is being kept for show purposes; and
 - (b) the dog is registered with the Canine Control Council; and
 - (c) the keeper genuinely believes that the wearing of a collar would adversely affect the dog's coat for show purposes.
- (4) The local government may refuse to issue a certificate of exemption under subsection (3) unless the keeper of the dog produces to the local government—
 - (a) a certificate of registration for the dog from the Canine Control Council; and

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- (b) evidence (for example, by way of statutory declaration) that the keeper of the dog genuinely believes that the wearing of a collar would adversely affect the dog's coat for show purposes.
- (5) An authorised person may, by notice in writing to the keeper of a dog for which a certificate of exemption has been issued under subsection (3), revoke the exemption.

Part 3 Management of animals

9 Public places where animals are excluded—Authorising local law, s 11(1)

- (1) For section 11(1) of the authorising local law, an animal of the species or breed mentioned in column 3 of schedule 4 is prohibited in the corresponding public place described in column 2 of schedule 4 unless—
 - (a) a sign at the place permits the animal to be in the place; or
 - (b) if the animal is a dog—the place is a dog off-leash area; or
 - (c) the responsible person for the animal has an approval under *Local Law No.1 (Administration) 2011* that authorises the bringing of the animal into the public place.
- (2) For section 11(1) of the authorising local law, an animal of the species or breed mentioned in column 3 of schedule 5 is prohibited in the corresponding public place described in column 2 of schedule 5 and indicated by the map mentioned in column 4 of schedule 5 unless—
 - (a) a sign at the place permits the animal to be in the place; or
 - (b) if the animal is a dog—the place is a dog off-leash area; or
 - (c) the responsible person for the animal has an approval under *Local Law No.1 (Administration) 2011* that authorises the bringing of the animal into the public place.

10 Dog off-leash areas—Authorising local law, s 12(1)

For section 12(1) of the authorising local law, each area described in column 2 of schedule 6 and indicated by the corresponding map mentioned in column 3 of schedule 6 is a dog off-leash area during the times specified in column 4 of schedule 6.

11 Conservation requirements—Authorising local law, s 16(1) and 16(4)

- (1) For the purposes of the definition of *relevant area* in section 16(4) of the authorising local law, the areas described in column 1 of schedule 7 are prescribed as relevant areas.

- (2) For section 16(1) of the authorising local law, the requirements specified in column 2 of schedule 7 are prescribed for the corresponding relevant area mentioned in column 1 of schedule 7.

Part 4 Management of dangerous animals

12 Requirements for keeping declared dangerous animals—Authorising local law, s 22(2)

For section 22(2) of the authorising local law, the requirements that must be met by a responsible person in keeping a declared dangerous animal are prescribed in schedule 8.

Part 5 Establishment and administration of animal pounds

This part in the authorising local law does not contain any matters to be provided for by subordinate local law.

Part 6 Impounding or destruction of animals

13 Animals that may be disposed of without auction or tender—Authorising local law, s 37(1)(b)

For section 37(1)(b) of the authorising local law, the species, breeds or classes of animal that may be sold by private agreement, destroyed or disposed of in some other way are dogs, cats and other small domestic animals.

Part 7 Appeals against destruction orders

This part in the authorising local law does not contain any matters to be provided for by subordinate local law.

Schedule 1 Prohibition on keeping animals in prescribed circumstances

section 5

Column 1 Animal	Column 2 Circumstances in which keeping of animal or animals is prohibited
bees	<ol style="list-style-type: none">1 a bee hive must not be kept on a property that is up to 400 square metres in size2 more than 2 bee hives must not be kept on a property between 401 square metres and 1000 square metres in size3 more than 5 bee hives must not be kept on a property between 1001 square metres and 2000 square metres in size4 more than 10 bee hives must not be kept on a property between 2001 square metres and 4000 square metres in size

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Schedule 2 Requirement for approval to keep animals

section 6

Column 1 Species or breed of animal	Column 2 Circumstances in which keeping of animal or animals requires approval ¹
dog	approval is required to keep 3 or more dogs over the age of 3 months on a property
cat	approval is required to keep 3 or more cats over the age of 3 months on a property
restricted dog	approval is required to keep 1 or more restricted dogs over the age of 3 months on a property
poultry	1 approval is required to keep more than 6 head of poultry in an urban area on a property that is smaller than 800 square metres in size 2 approval is required to keep more than 20 head of poultry in an urban area on a property that is 800 square metres in size or greater
cockerel, rooster, guinea fowl or peacock	approval is required to keep a cockerel, rooster, guinea fowl or peacock on a property that is less than 8001 square metres in size

¹ See *Local Law No.1 (Administration) 2011* and *Subordinate Local Law No.1 (Administration) 2011* in relation to the requirements and processes for approvals (e.g. form of application for approval, documents and materials that must accompany applications, criteria for granting approval, conditions that must be imposed on approvals, conditions that will ordinarily be imposed on approvals, term of approval, third party certification of applications).

Schedule 3 Minimum standards for keeping particular animals

section 7

Column 1 Species or breed of animal	Column 2 Minimum standards for keeping animals
poultry	<ol style="list-style-type: none"> 1 a fowl house or similar structure must be maintained for the animals 2 the fowl house or structure must be at least— <ol style="list-style-type: none"> (a) 6 metres from any residence on an adjoining property; and (b) 1 metre from any side or rear boundary of the property on which it is located; and (c) 10 metres from any front boundary of the property on which it is located 3 feed should be maintained in a manner that prevents vermin access 4 the fowl house or structure must have a minimum floor area of 1 square metre per bird and constructed so that it can be hygienically cleaned 5 deep litter system must be used to absorb potential odours 6 deep litter should be replaced at least annually and disposed of as garden mulch or in a tied bag in a waste bin
aviary birds	<ol style="list-style-type: none"> 1 a cage, aviary or similar structure must be maintained for the animals 2 the cage, aviary or structure must be at least— <ol style="list-style-type: none"> (a) 6 metres from any residence on an adjoining property; and (b) 1 metre from any side or rear boundary of the property on which it is located; and (c) 10 metres from any front boundary of the property on which it is located
pigeons	<ol style="list-style-type: none"> 1 enclosed housing must use deep litter or other appropriate substrate 2 pigeon lofts must be regularly cleaned and maintained in a healthy condition so that no food scraps, pigeon faeces or feathers may create a food source to attract vermin 3 rodents and other vermin must be vigorously controlled 4 all food must be stored in sealed vermin proof containers and must not be left uncovered 5 the pigeons' owner or the occupier of those premises must control feral pigeons attracted to captive managed flocks 6 waste must be disposed of in a sanitary manner

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	<p>7 the uncontrolled release of pigeons (free lofting) in an urban area is not permitted</p> <p>8 free non-flight time must be conducted under close supervision by the owner</p> <p>9 the exit and entry of these birds from a loft, aviary or cage must be fully controlled. Provision must be made for all released birds to return through a one-way entrance that will not permit uncontrolled exit</p> <p>10 every reasonable attempt must be made to retrieve birds that do not return</p> <p>11 birds must not be permitted to roost on neighbours' premises</p> <p>12 birds must be appropriately conditioned in their behaviour to ensure rapid and voluntary return to their enclosure after liberation</p>
livestock	<p>1 animals must not have an adverse impact on—</p> <p>(a) the ability of occupiers of premises in the surrounding area to carry out the ordinary activities of the area and enjoy its amenity; and</p> <p>(b) the health or safety of people or other animals</p> <p>2 food must be stored in vermin proof containers</p>
cat or dog	<p>1 the enclosure—</p> <p>(a) must be of a size appropriate to the species and breed of the animal to be enclosed; and</p> <p>(b) must be constructed of strong materials and designed in such a way to prevent the animal from—</p> <p>(i) escaping over, under, through or around the fence; and</p> <p>(ii) protruding over, under, through or around the fence; and</p> <p>(iii) attacking or threatening to attack a person or animal over, under, through or around the fence; and</p> <p>(c) may be constructed such that parts of a building or structure can form part of the enclosure in lieu of fencing, provided the building or structure does not have openings through which the animal can escape; and</p> <p>(d) must contain adequate shelter; and</p> <p>(e) in the case of a dog enclosure that is solely within a dwelling—must not include a door that opens directly to an area outside the dwelling that would give the dog unrestricted access to a public place.</p> <p><i>Example for paragraph (e)— The perimeter of an enclosure for a dog within a dwelling must not include the front door or another external door of the dwelling.</i></p>

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	2 the enclosure's gates must be closed and latched except when in actual immediate use.
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Schedule 3A Minimum standards for keeping animals generally

section 7

- 1 The person keeping the animal must ensure that—
 - (a) the animal enclosure and containment measures meet the welfare needs of the animal; and
 - (b) the animal enclosure is maintained in good repair so as to not cause nuisance to neighbouring premises; and
 - (c) the animal enclosure is constructed to prevent wastewater from entering into the stormwater system or discharging to adjoining premises; and
 - (d) the land surrounding the animal enclosure is kept clear of organic materials that may harbour vermin or cause a nuisance to neighbouring premises.
- 2 The person keeping the animal must ensure that the animal does not—
 - (a) cause a nuisance; or
 - (b) expose the health and safety of other persons and animals to significant risk; or
 - (c) create a reasonable apprehension in the minds of other persons of a significant risk to the health and safety of persons and animals; or
 - (d) cause a loss of amenity.
- 3 Animal noise is a **nuisance** if it—
 - (a) is made by a domestic animal; and
 - (b) occurs more than once; and
 - (c) unreasonably disrupts or inhibits an activity ordinarily carried out on adjoining land or nearby residential premises.

Example for paragraph (c)—

The barking of a dog, which disrupts a person—

- (a) holding a conversation; or
- (b) watching television; or
- (c) listening to a radio or recorded material; or
- (d) sleeping.

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Schedule 4 Exclusion of animals generally

section 9

Column 1 Type of public place	Column 2 Description of public place	Column 3 Animal prohibited unless a sign permits the animal
park/reserve	any park or reserve	horses
beach and foreshore	any part of the foreshore or seashore that is under the local government's control, including bathing reserves	all animals
park/reserve	any park or reserve that adjoins a part of the foreshore or seashore that is under the local government's control	all animals
park/reserve	within 5 metres of a children's playground or BBQ facility in a park or reserve	all animals

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Schedule 5 Exclusion of animals from specific places

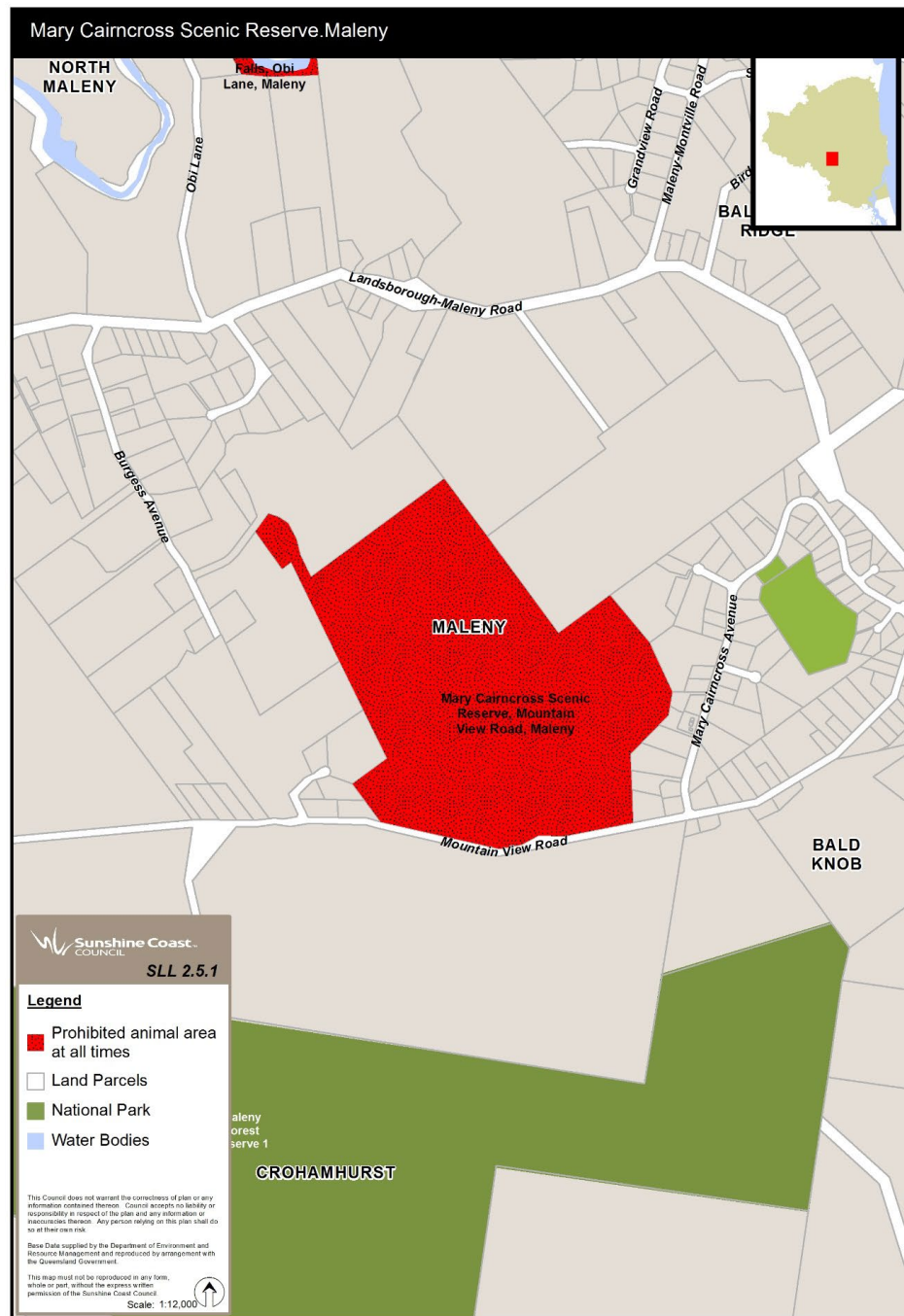
section 9

Column 1 Type of public place	Column 2 Description of public place	Column 3 Animal prohibited	Column 4 Map Number
park/reserve	Mary Cairncross Scenic Reserve, Maleny	all animals	SLL 2.5.1
park/reserve	Gardner's Falls, Maleny	all animals	SLL 2.5.2
park/reserve	Buderim Forest Park, Buderim	all animals	SLL 2.5.3
park/reserve	Maroochy Regional Bushland Botanic Gardens, Tanawha	all animals	SLL 2.5.4
beach and foreshore	Currimundi Lake, Currimundi	all animals	SLL 2.5.5
park/reserve	Sharon Bonney Bushland Reserve, Aroona	all animals	SLL 2.5.6
park/reserve	Jill Chamberlain Bushland Reserve, Little Mountain	all animals	SLL 2.5.7
park/reserve	Hardie Buzacott Wildflower Reserve, Moffat Beach	all animals	SLL 2.5.8
park/reserve	Kings Beach Park, Bill Morton Memorial Park and Kings Beach Pool, Kings Beach	all animals	SLL 2.5.9
park/reserve	Caloundra Central Park Sports Precinct, Caloundra	all animals	SLL 2.5.10
park/reserve	Caloundra Cricket Ovals 2-14 and Caloundra Croquet Club Greens	all animals	SLL 2.5.11
park/reserve	Mooloolaba Beach, Mooloolaba (beach access 171 to 195)	all animals	SLL 2.5.12
park/reserve	Quota/Eleanor Shipley Park, Moffat Beach	all animals	SLL 2.5.13
park/reserve	Graham Stewart Park, Currimundi	all animals	SLL 2.5.14
park/reserve	Sunshine Coast Stadium, Bokarina	dogs	SLL 2.5.15
park/reserve	Maleny Showground, Maleny	dogs	SLL 2.5.16

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park/reserve	Muller Park Reserve, Bli Bli	all animals	SLL 2.5.17
park/reserve	Bankfoot House, Glass House Mountains	all animals	SLL 2.5.18
park/reserve, beach and foreshore	Point Cartwright, Buddina	all animals	SLL 2.5.19

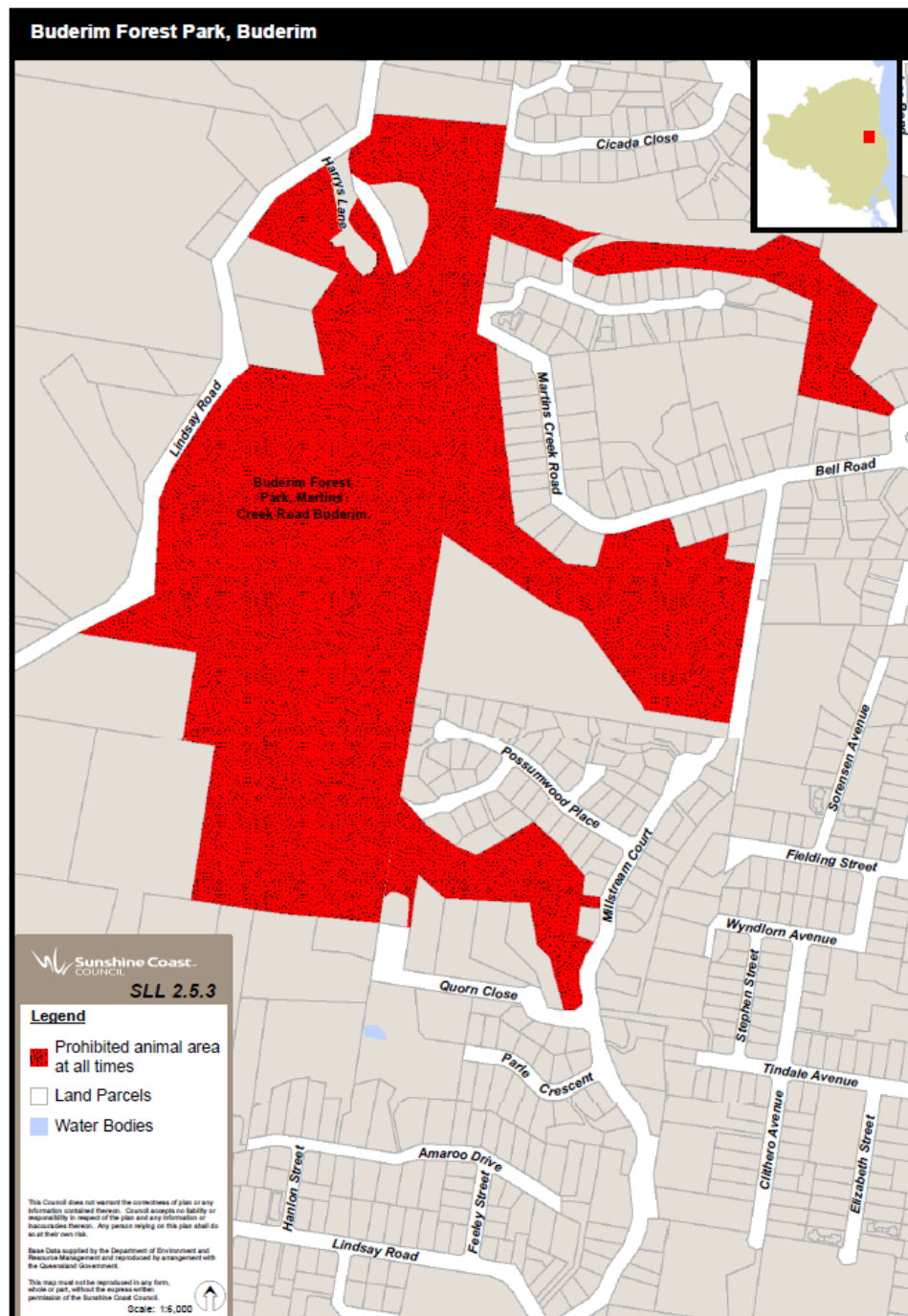
CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023



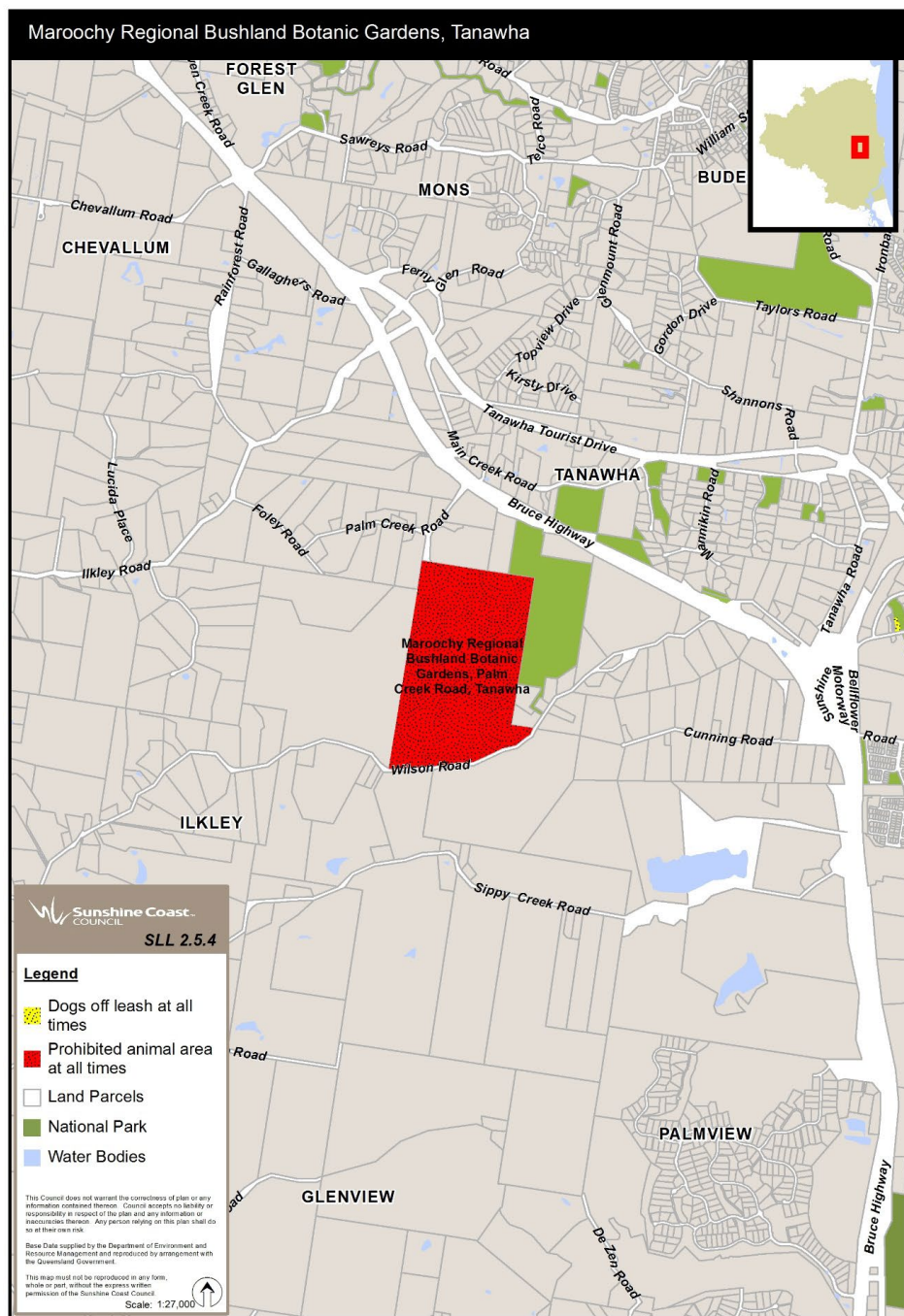
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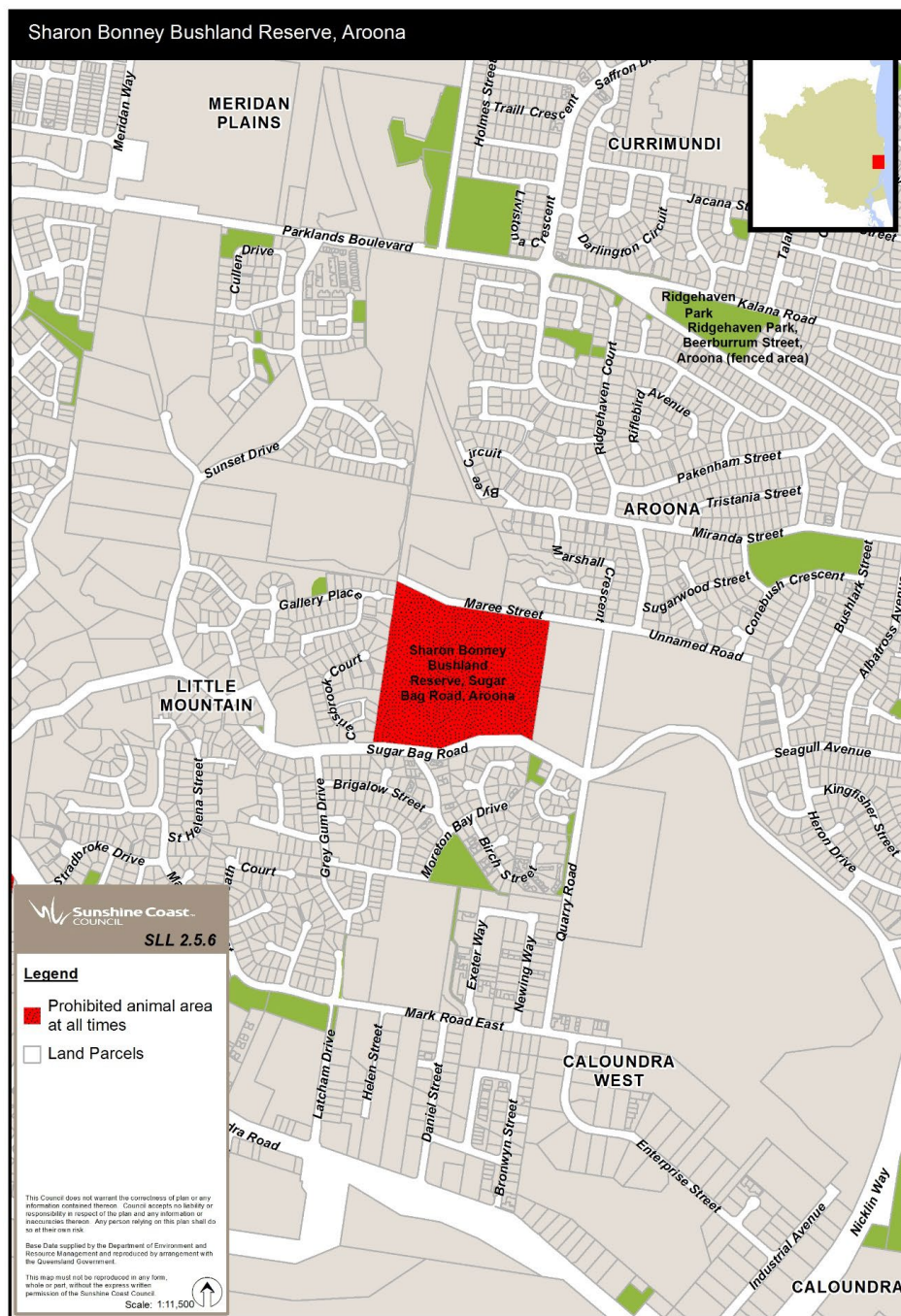
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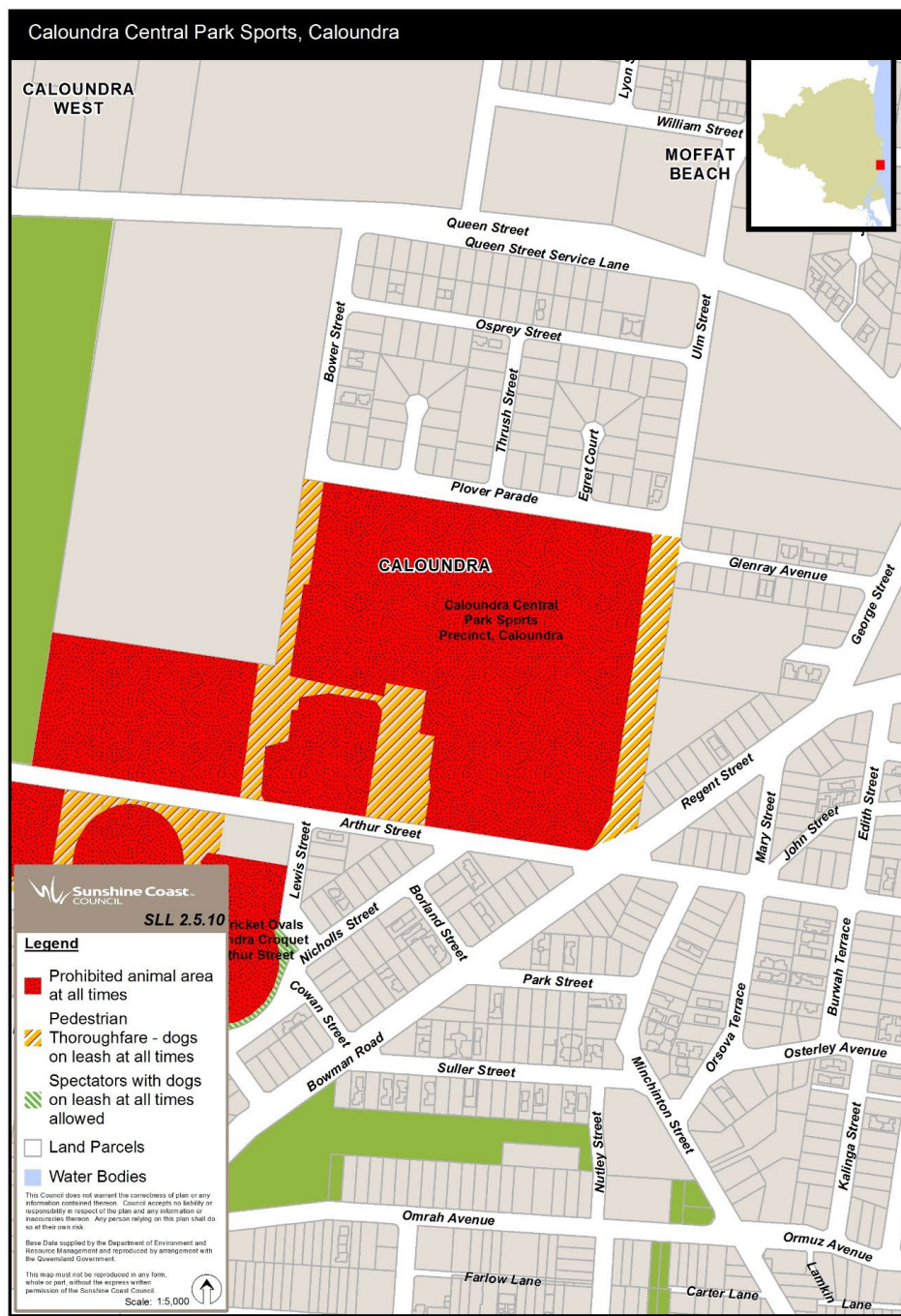
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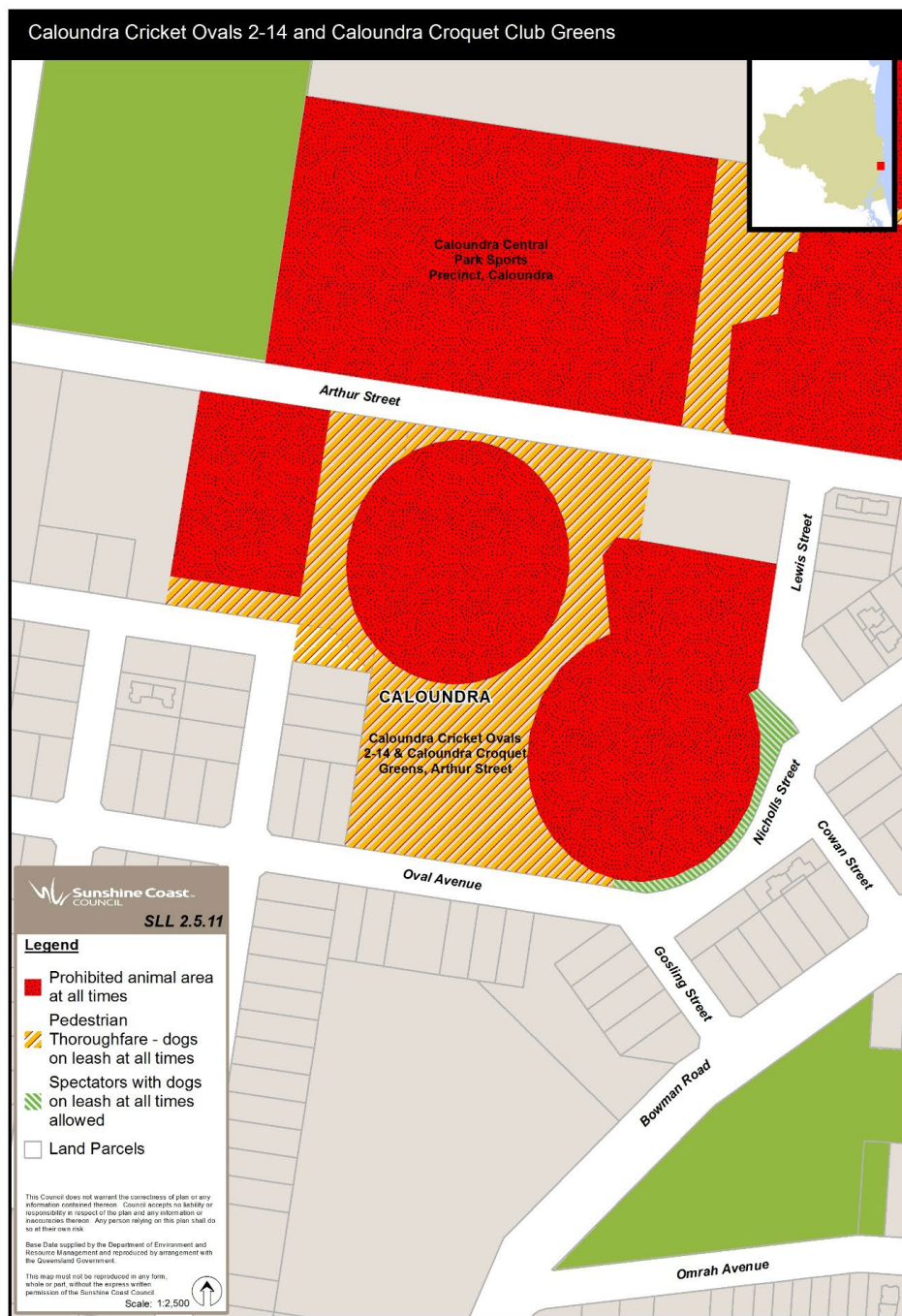
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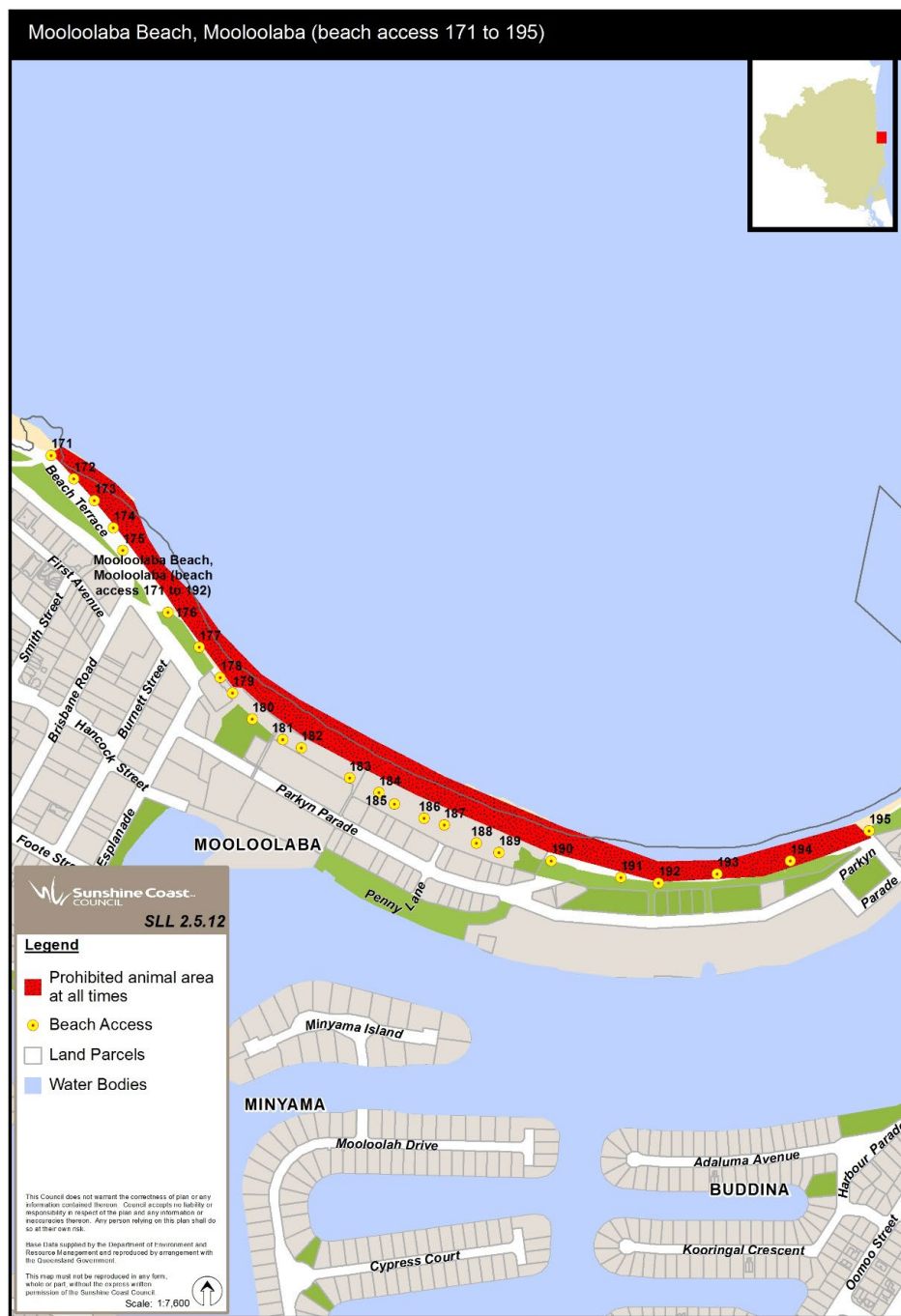
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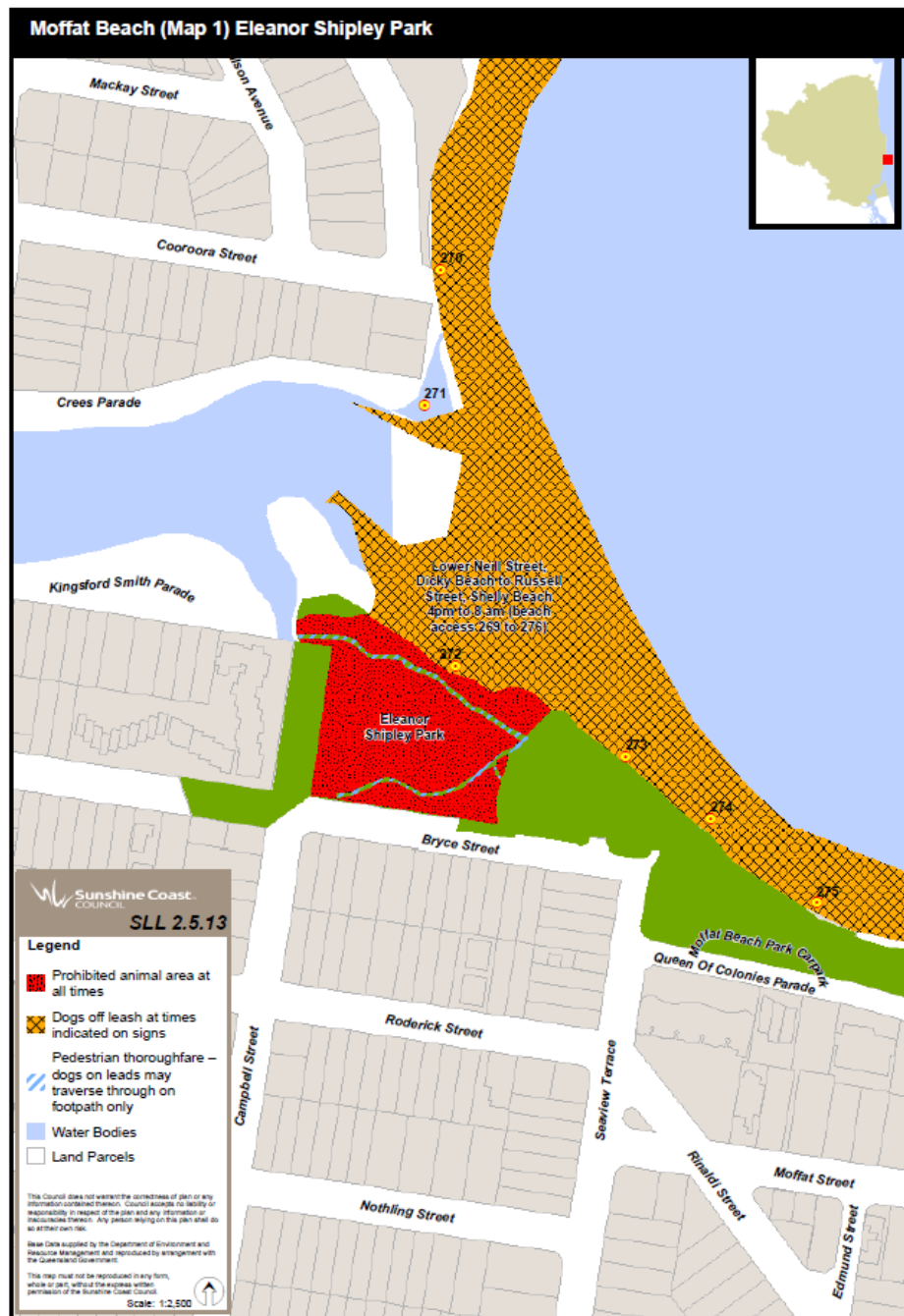
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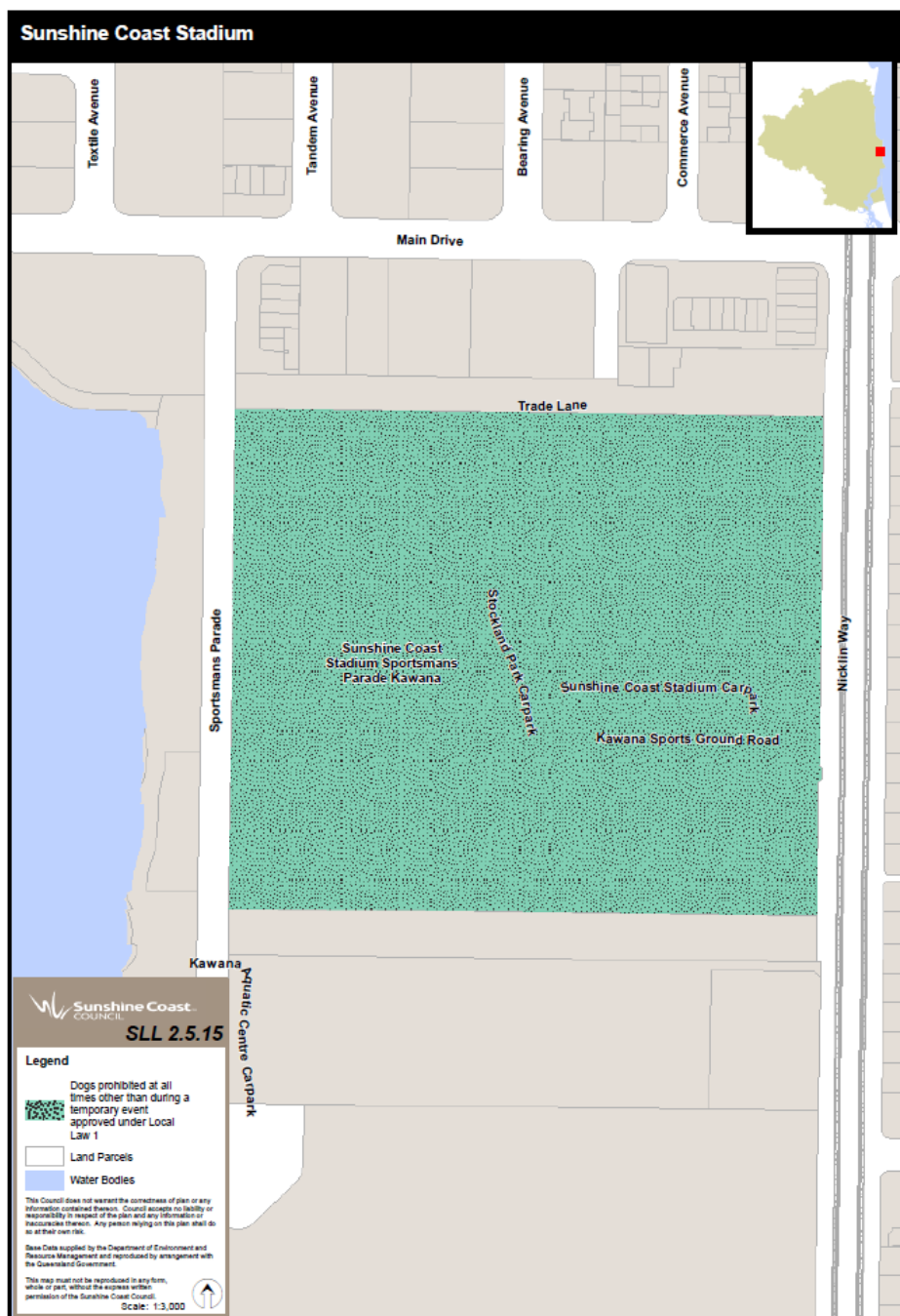
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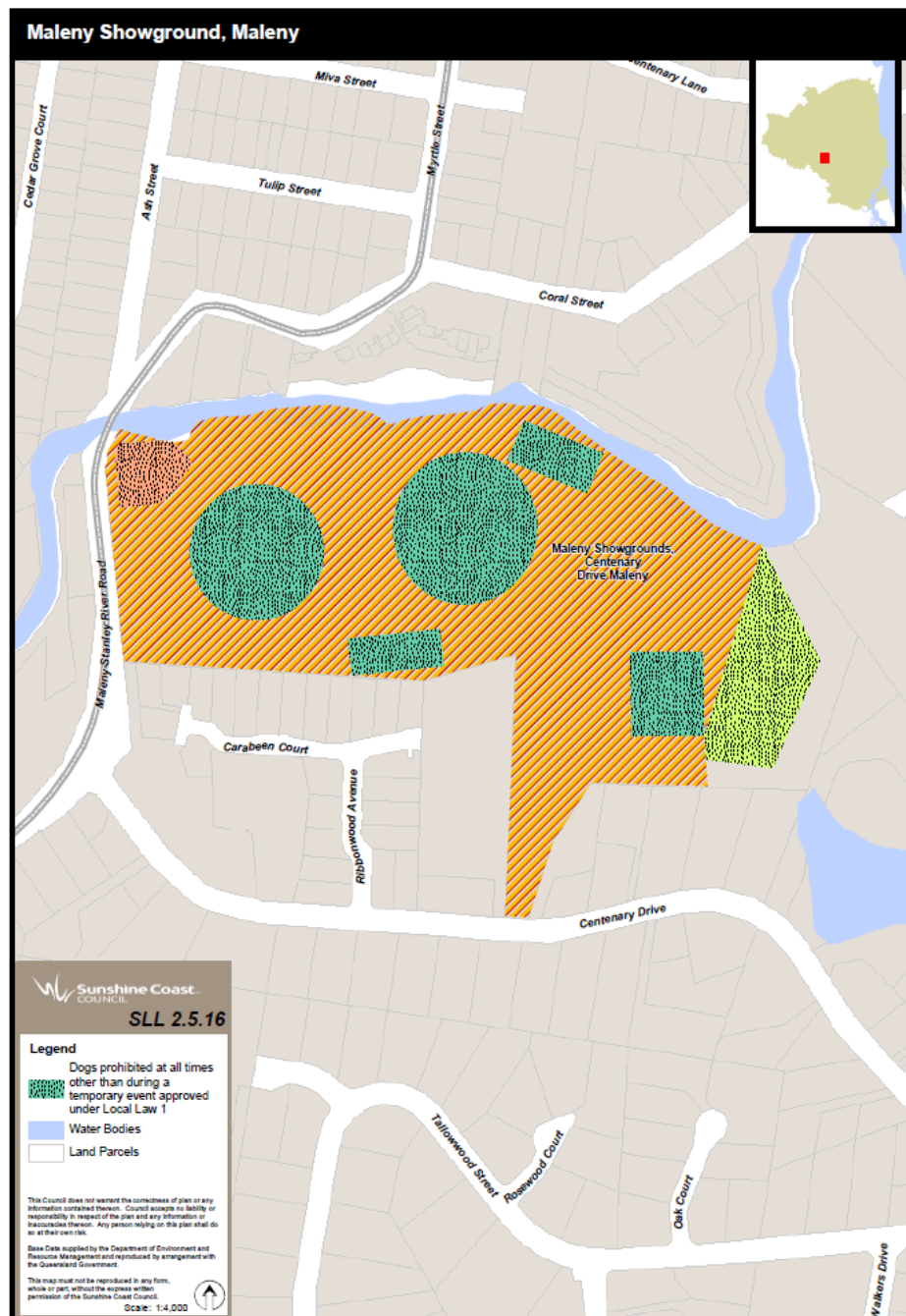
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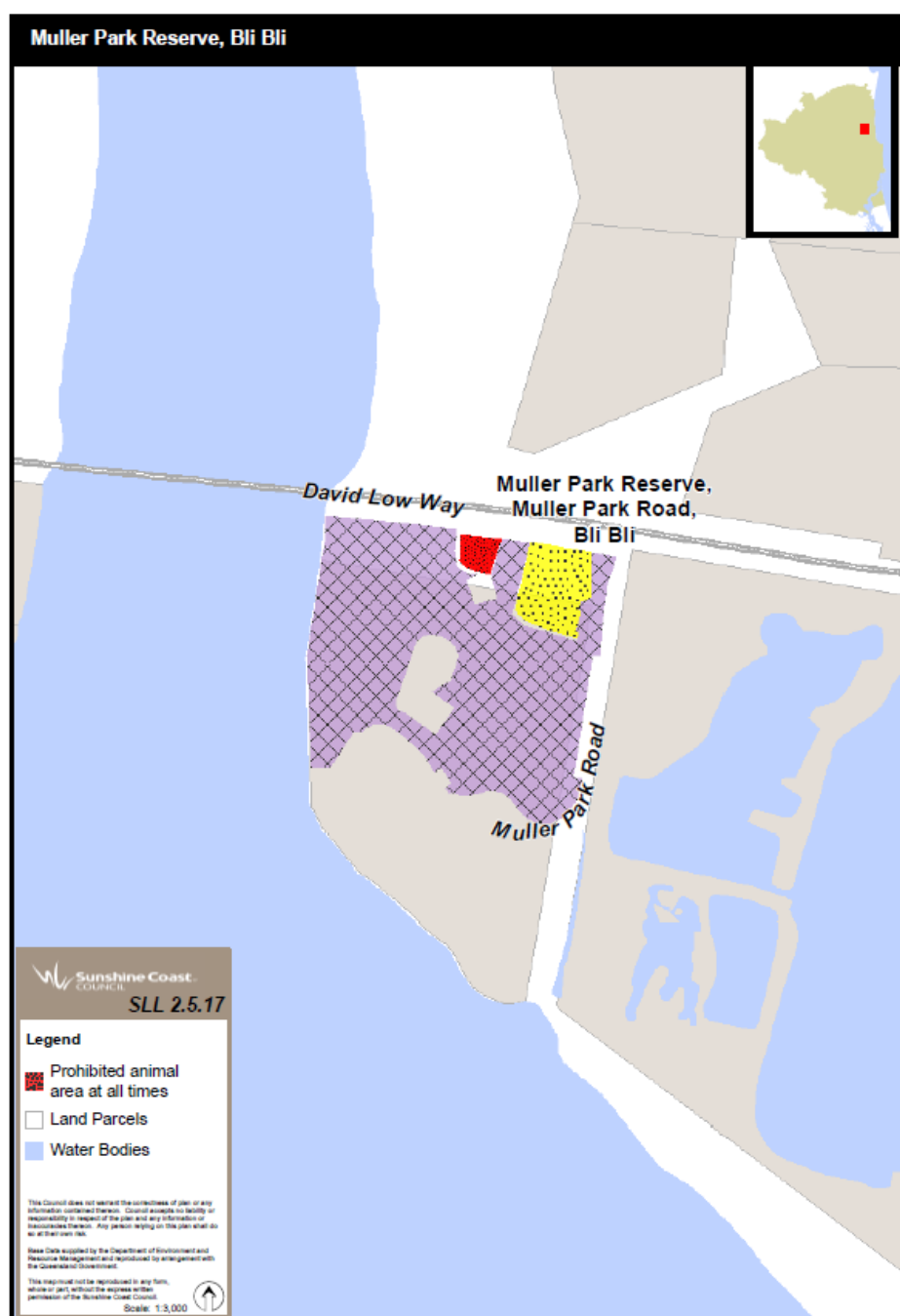
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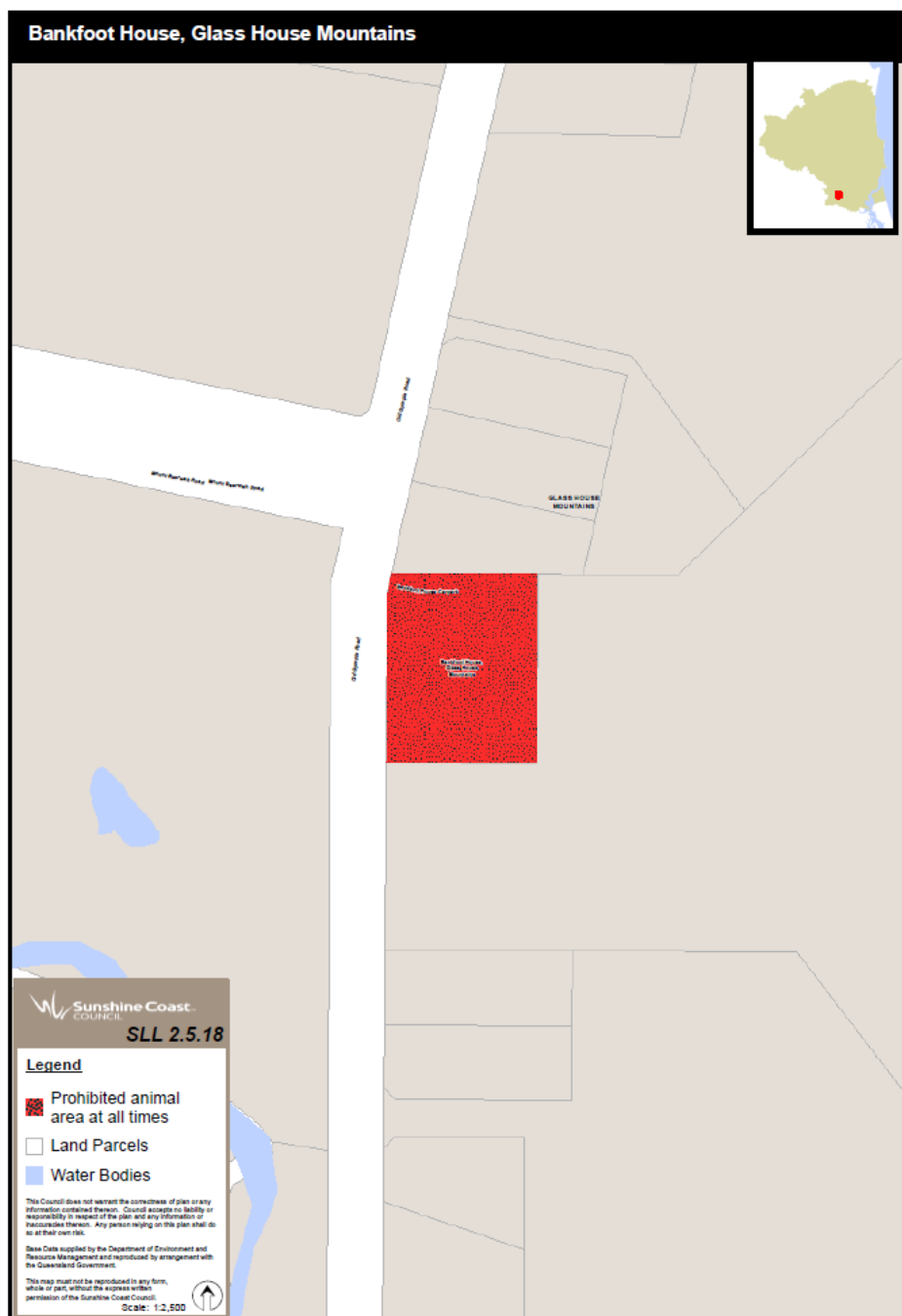
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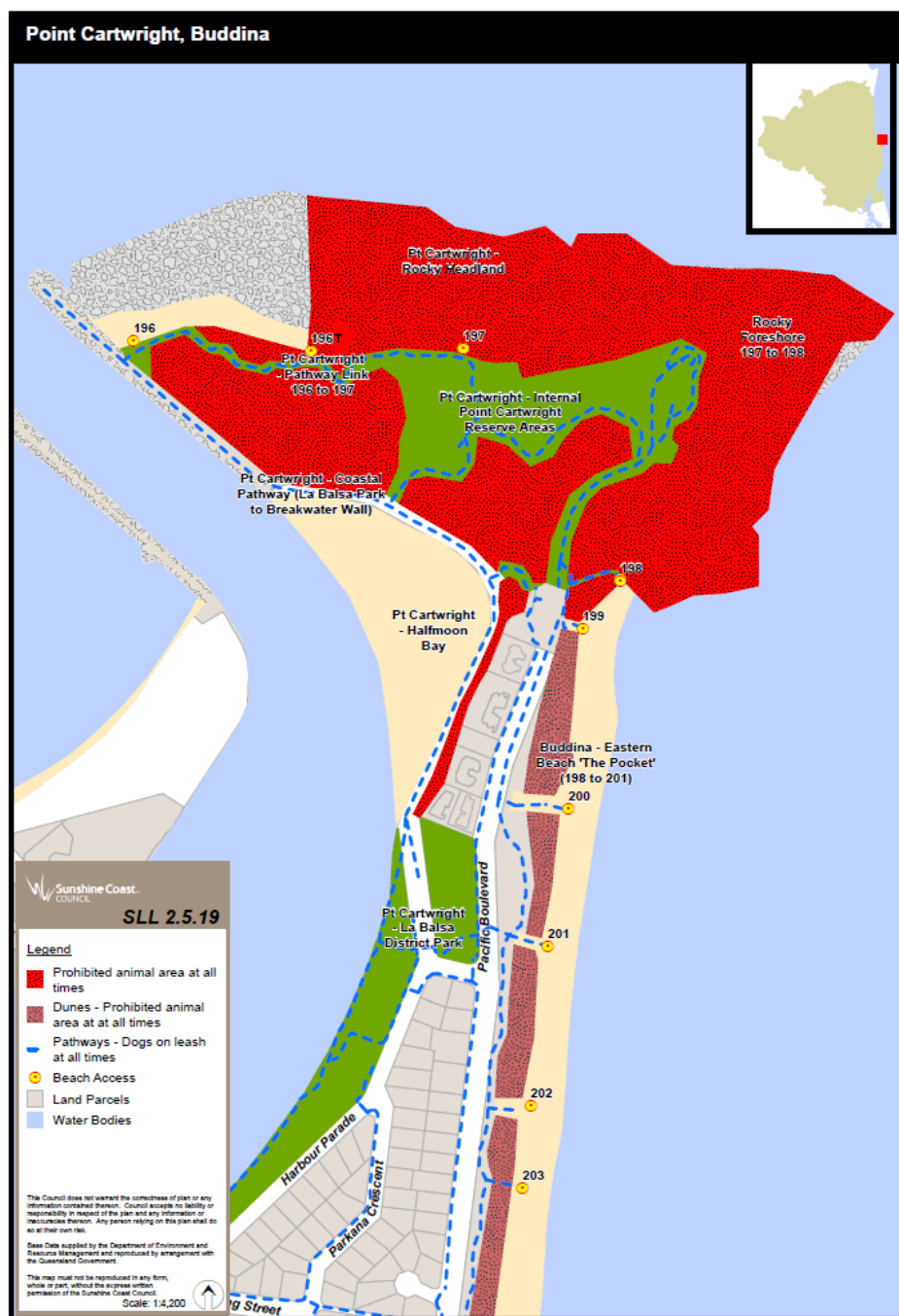
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CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023



CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023



CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023

Schedule 6 Dog off-leash areas

section 10

Column 1 Type of public place	Column 2 Description of dog off leash area	Column 3 Map Number	Column 4 Applicable times
park	Lake Weyba Drive, Lake Weyba	SLL 2.6.9	all times
foreshore	Stumers Creek, Coolum, beach access 67 to 72	SLL 2.6.10	all times
foreshore	Town of Seaside, from beach access 97 to 98	SLL 2.6.12	5am to 9am and 4pm to 8pm
park	Parkland Reserve, Keith Royal Drive, Marcoola	SLL 2.6.13	all times
park	Muller Park Reserve, Bli Bli	SLL 2.6.14	all times (fenced dog off-leash area) or 4pm to 8am (entire park excluding the prohibited animal area declared by schedule 5)
park	Petrie Park, Nambour	SLL 2.6.15	all times
foreshore	North Shore, Twin Waters	SLL 2.6.16	all times
park	Parkland Reserve, Bradman Avenue, Maroochydore	SLL 2.6.17	all times
park	Elizabeth Daniels Park, Buderim	SLL 2.6.18	all times
foreshore	Point Cartwright, Buddina (beach access 196 to 196T) ²	SLL 2.6.20	4pm to 8am, Monday to Friday
foreshore	Point Cartwright to Gulai Street, Buddina (beach access 198 to 201)	SLL 2.6.20	all times
park	Western end of Jessica Park, Buddina	SLL 2.6.21	all times
park	Quota Hideaway Park, Mountain Creek	SLL 2.6.22	all times
foreshore/park	Mawarra Street to Talinga Street,	SLL 2.6.23	all times

² This dog off-leash area expires on 30 June 2025. See section 6 of *Amendment Subordinate Local Law No. 2 (Animal Management) 2023*.

CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023

Column 1 Type of public place	Column 2 Description of dog off leash area	Column 3 Map Number	Column 4 Applicable times
	Buddina (beach access 210 to 217)		
foreshore/park	Maloga Street, Kawana to Blue Haven Court, Bokarina (beach access 226 to 245)	SLL 2.6.24	all times
foreshore/park	Blue Haven Court, Bokarina to Moondara Drive, Wurtulla (beach access 245 to 249)	SLL 2.6.24	5pm to 8am
park	Chancellor Village Park, Sippy Downs	SLL 2.6.25	all times
park	Nicklin Way Dog Park, Warana	SLL 2.6.26	all times
foreshore/park	Moondara Drive, Wurtulla to Currimundi Creek, Currimundi (beach access 249 to 253)	SLL 2.6.27	all times
foreshore/park	Gothic Pde to Ann Street, Currimundi (beach access 255 to 262)	SLL 2.6.28	all times
park	Maleny Showgrounds, Maleny	SLL 2.6.29	1 for the area indicated on the map by orange shading—all times except during a temporary entertainment event approved under <i>Local Law No. 1 (Administration) 2011</i> 2 for the area indicated on the map by light green shading—all times except during an Equine Event advertised by Maleny Equestrian Groups
park	Graham Stewart Park (excluding the leased area), Currimundi	SLL 2.6.30	all times
park	Ridgehaven Park, Aroona (fenced area)	SLL 2.6.31	all times

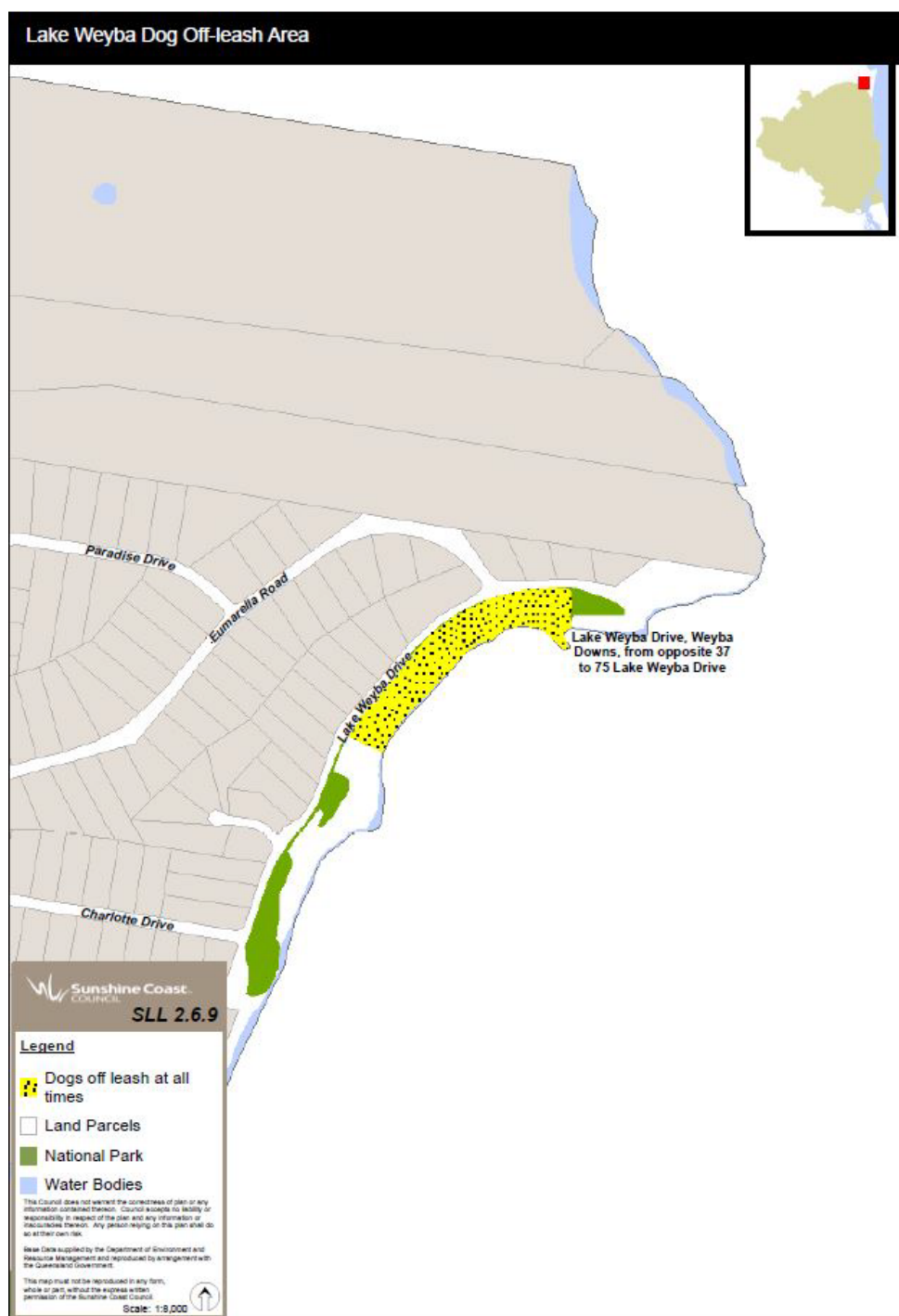
CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023

Column 1 Type of public place	Column 2 Description of dog off leash area	Column 3 Map Number	Column 4 Applicable times
park	Ridgehaven Park, Aroona	SLL 2.6.31	at times indicated on signs
park	Coochin Park, Dicky Beach	SLL 2.6.32	all times
park	Meridan Downs Park, Meridan Downs	SLL 2.6.33	all times
park	Little Mountain Common, Little Mountain	SLL 2.6.34	all times
foreshore/park	Lower Neil Street, Dicky Beach to Russell Street, Shelly Beach (beach access 269 to 276)	SLL 2.6.35	at times indicated on signs
foreshore/park	Russell Street to Victoria Terrace, Shelly Beach (beach access 276 to 281)	SLL 2.6.36	May to October, 4pm to 8am
park	Woorim Park, Golden Beach	SLL 2.6.37	all times
park	Mill Street Park, Beerwah	SLL 2.6.38	all times
park	Heliconia Street, Mountain Creek	SLL 2.6.39	all times
park	The Avenue Park, Peregrine Springs	SLL 2.6.40	all times
park	Glasshouse Mountains District Park, Glasshouse Mountains	SLL 2.6.41	all times
park	Pioneer Park, Landsborough	SLL 2.6.42	all times
park	Federation Park, Palmwoods	SLL 2.6.43	all times
park	Aroona Park	SLL 2.6.44	4pm to 8am Monday to Friday
park	Mooloolah Recreation Reserve	SLL 2.6.45	all times other than during a temporary entertainment event approved under <i>Local Law No.1 (Administration) 2011</i>
park	Flintwood Crescent, Palmview	SLL 2.6.46	all times
park	Mapleton Lilyponds, Mapleton	SLL 2.6.47	all times

CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023

Column 1 Type of public place	Column 2 Description of dog off leash area	Column 3 Map Number	Column 4 Applicable times
park	Quota Memorial Park, Nambour	SLL 2.6.48	all times
park	Baringa Forest Park, Eden Drive	SLL 2.6.49	all times
park	Annalise Circuit Park, Nirimba	SLL 2.6.50	all times
park	Viridian Park, Birtinya	SLL 2.6.51	all times
park	Grand Parade Park, Parrearra	SLL 2.6.52	all times

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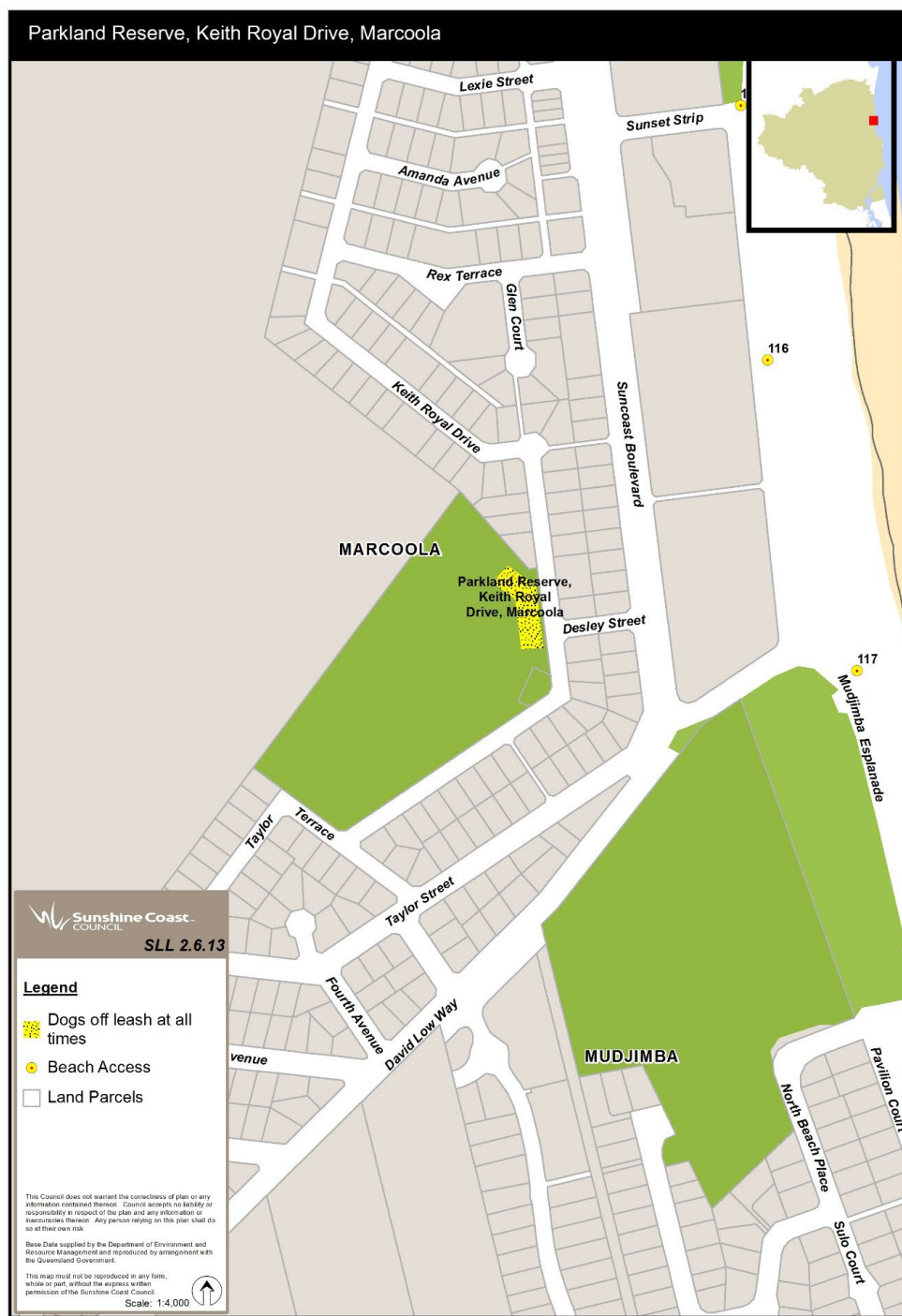
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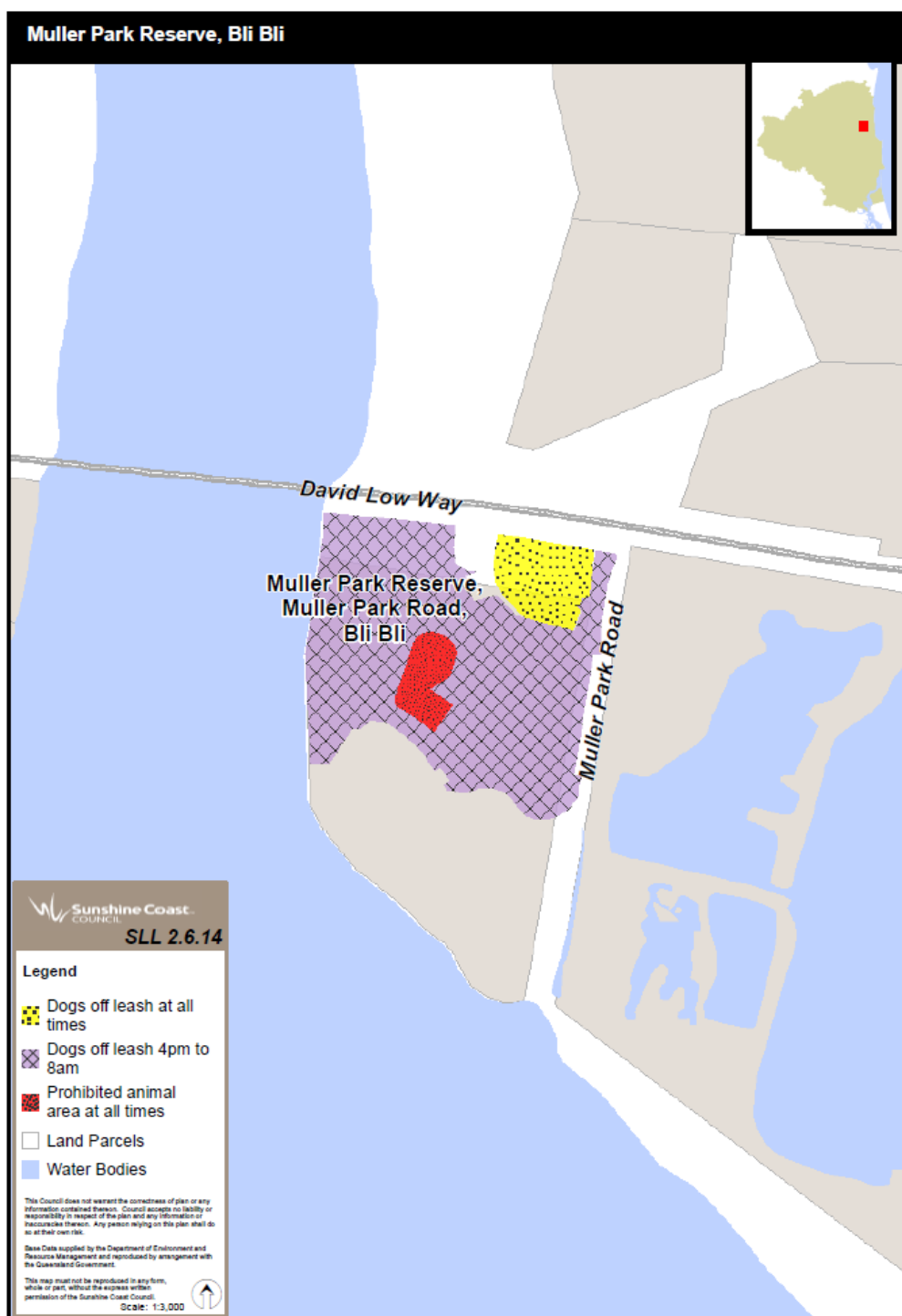
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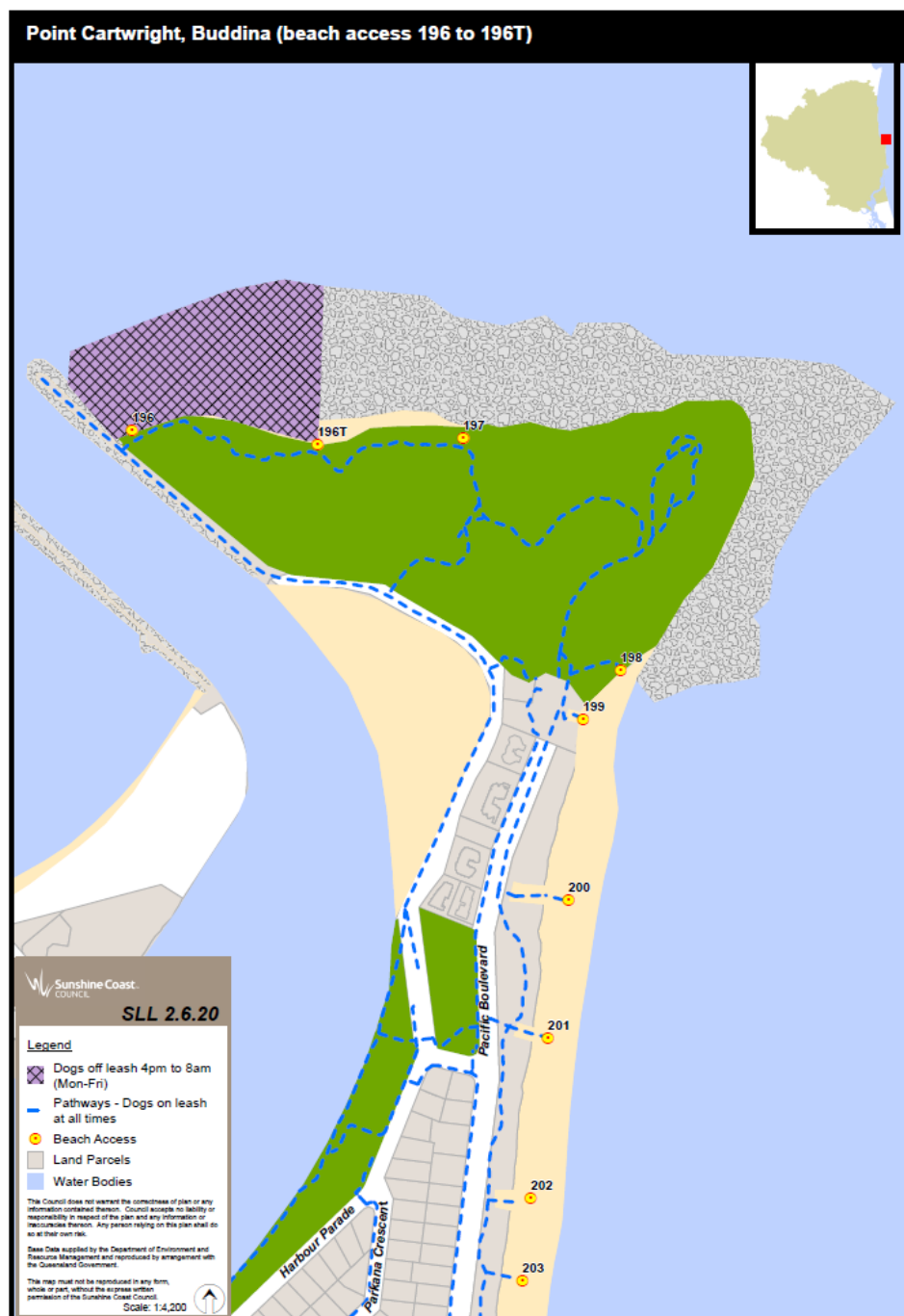
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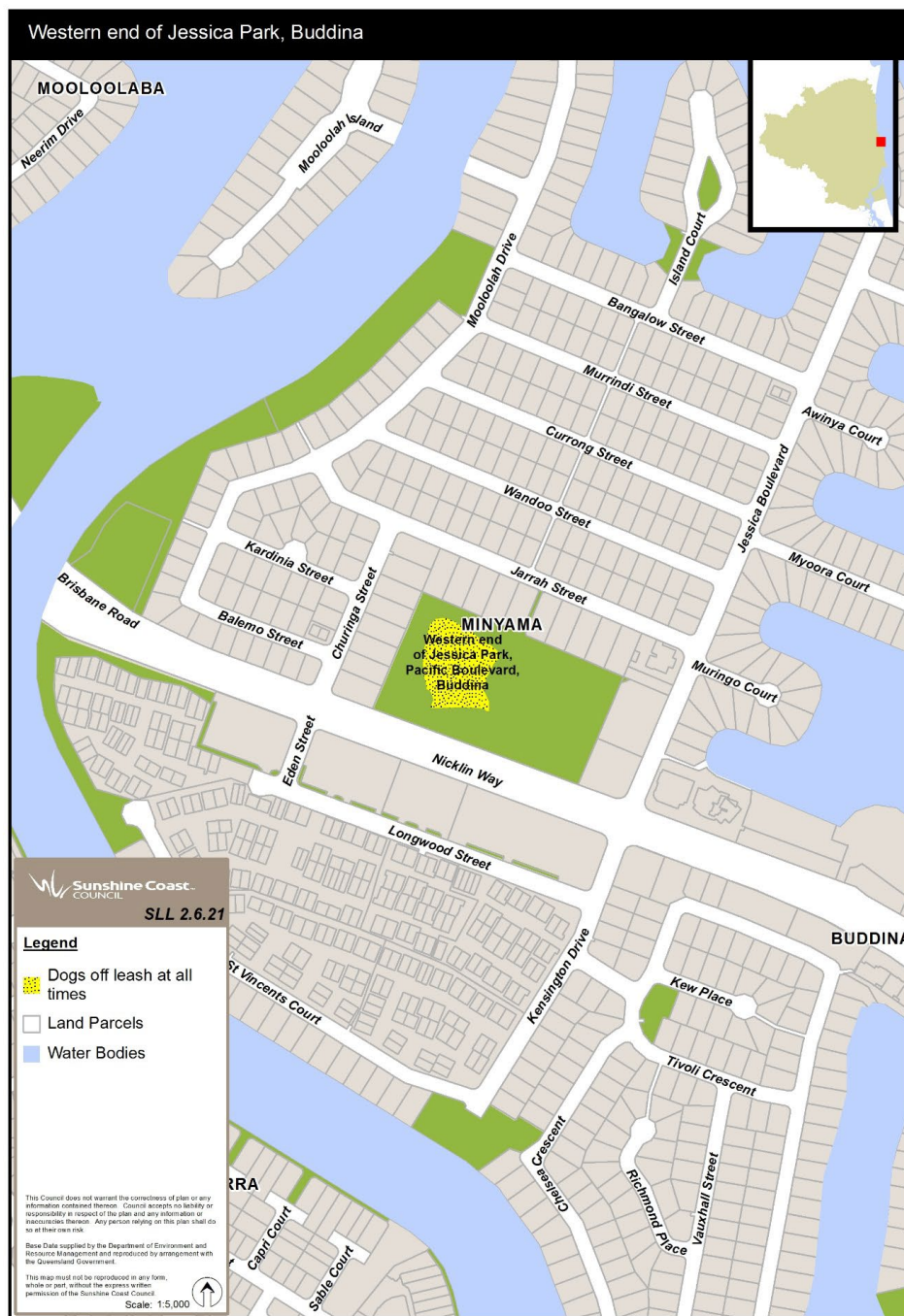


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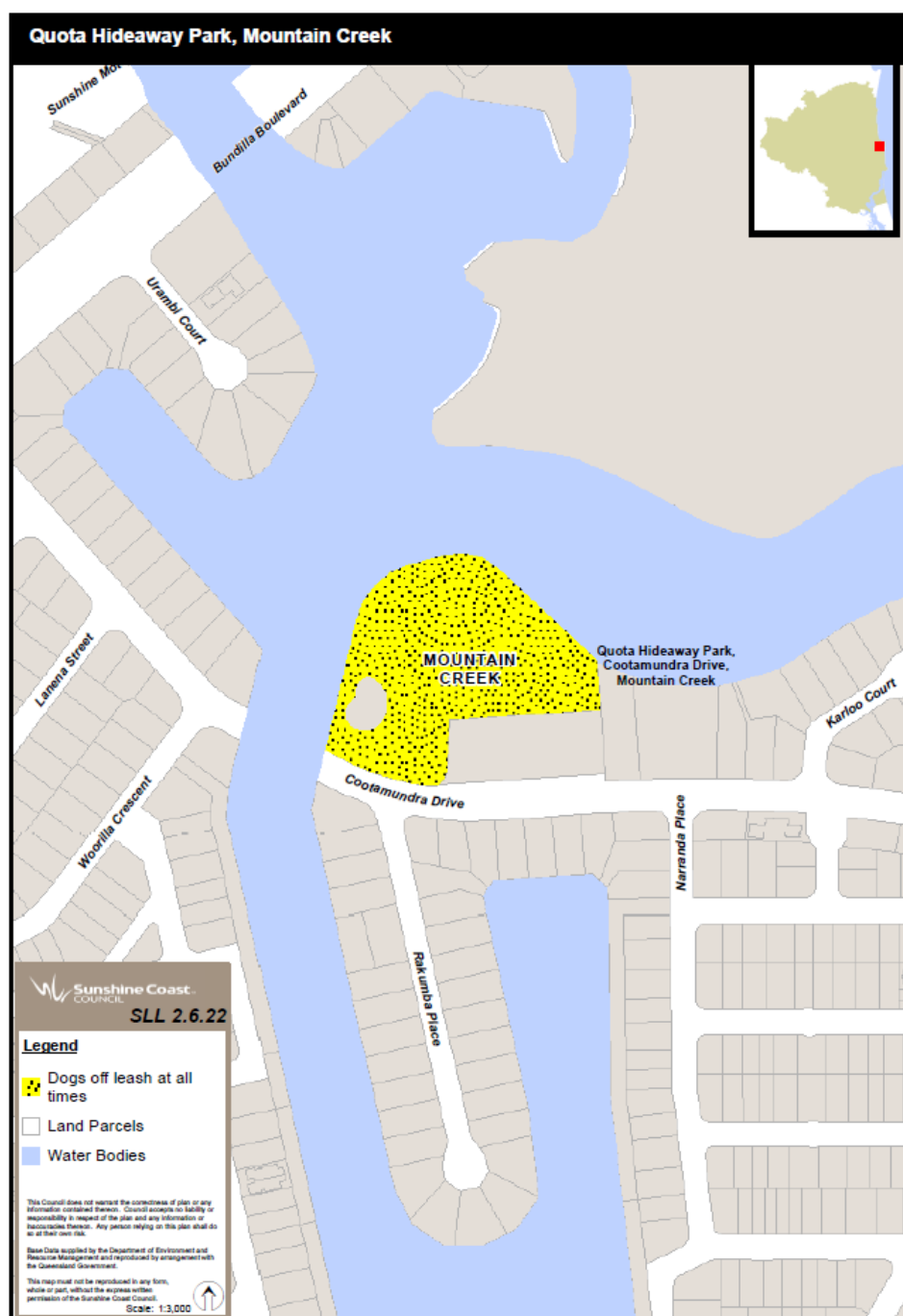


Note – the dog off-leash area in map SLL 2.6.20 expires on 30 June 2025

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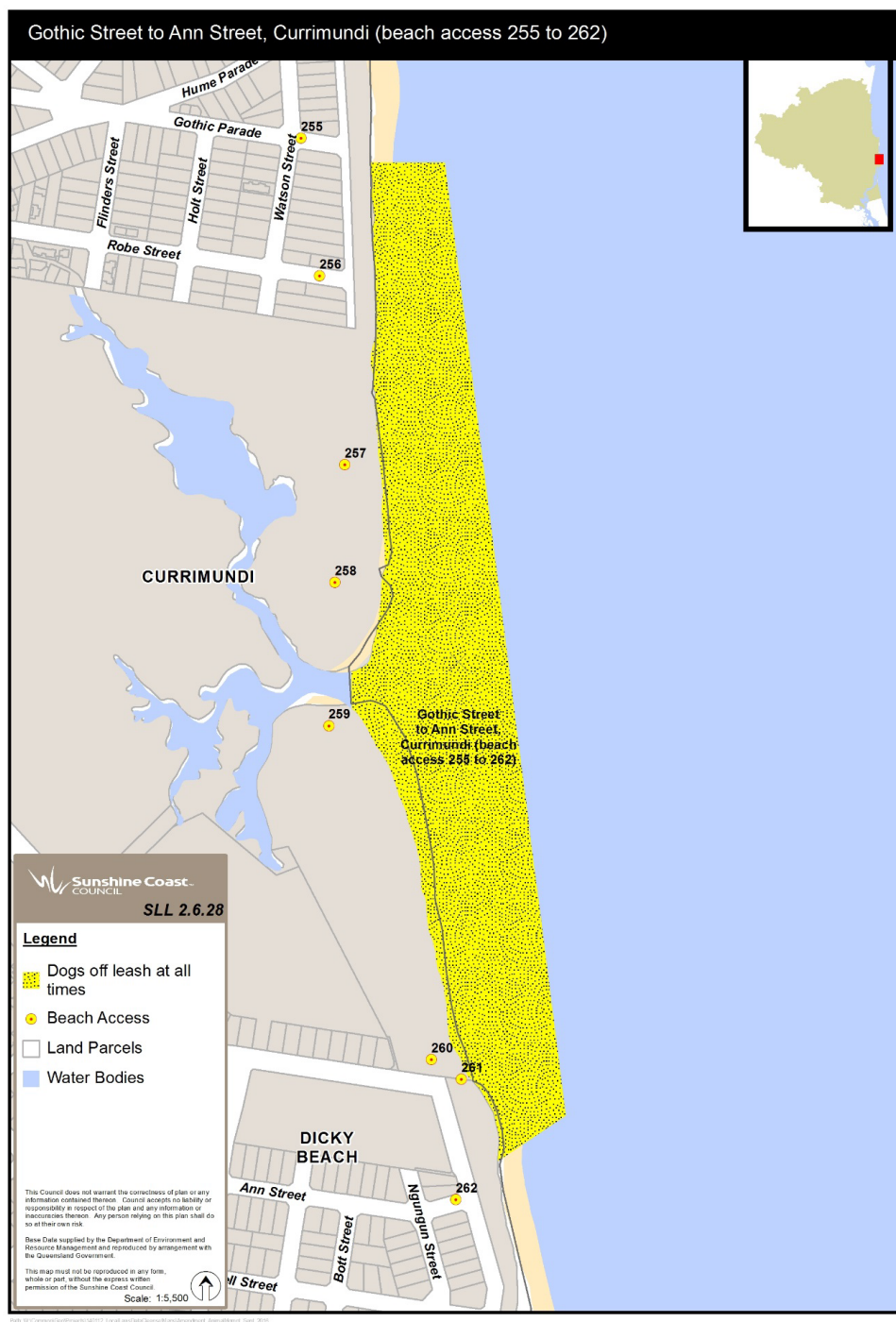
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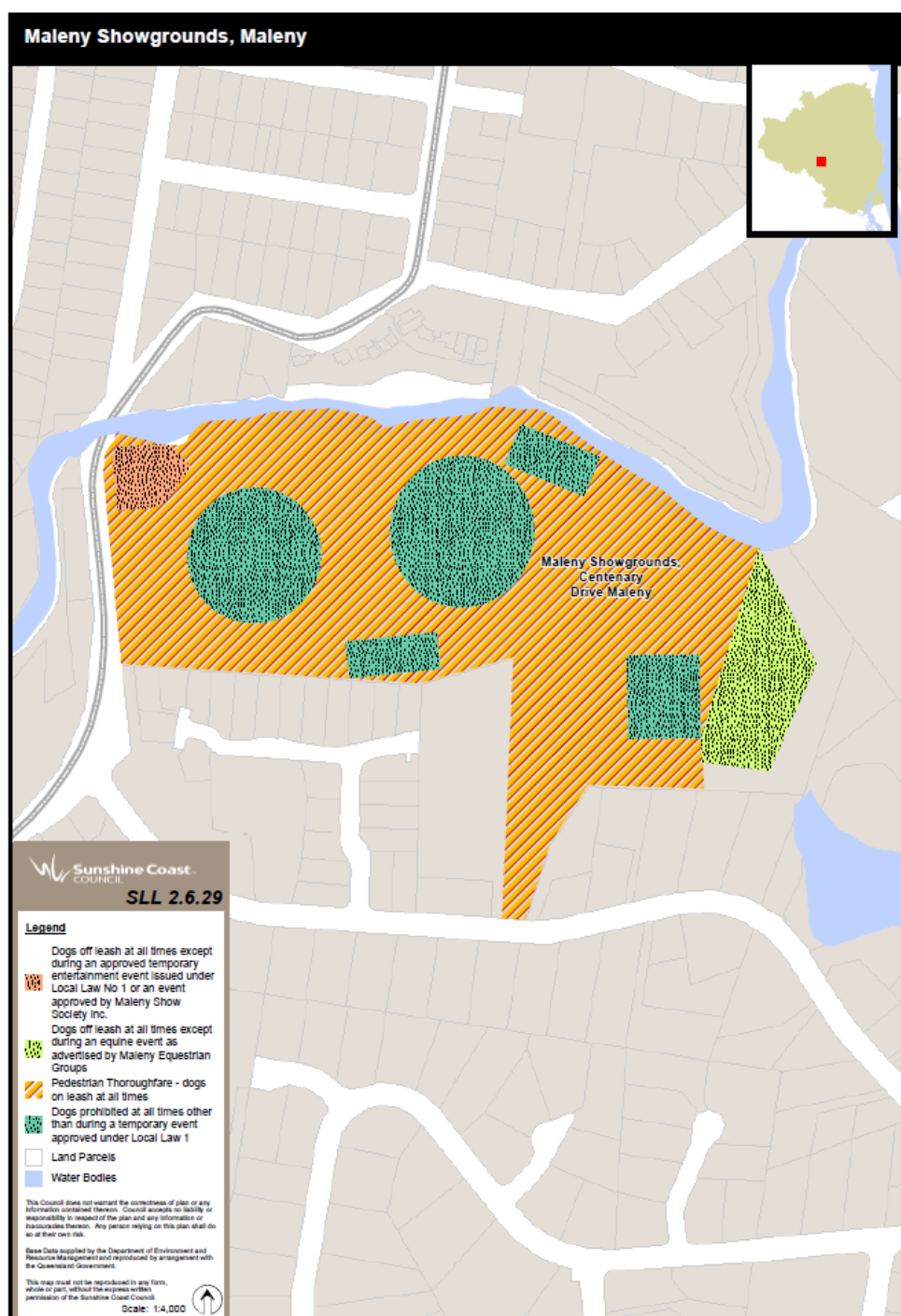
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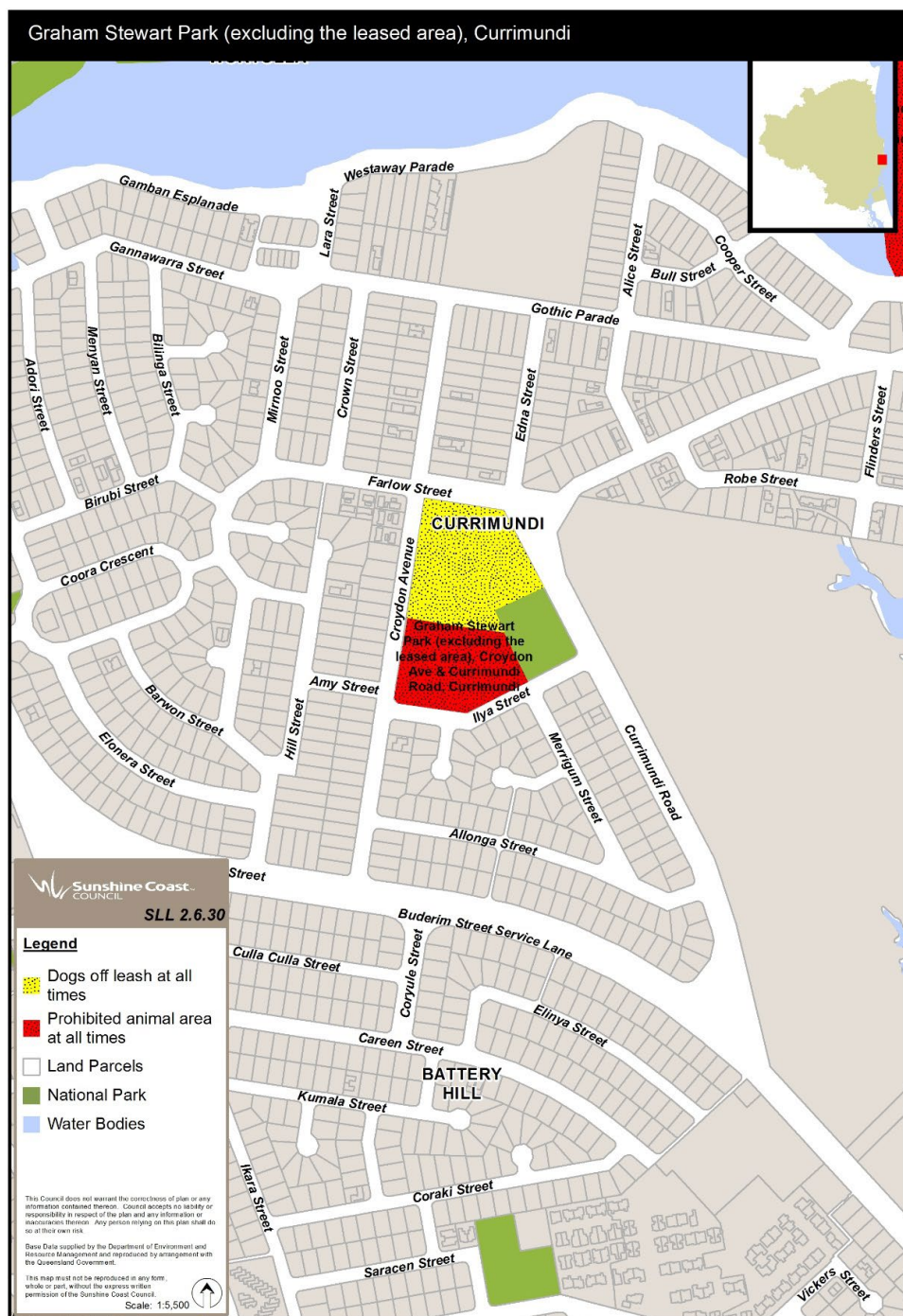
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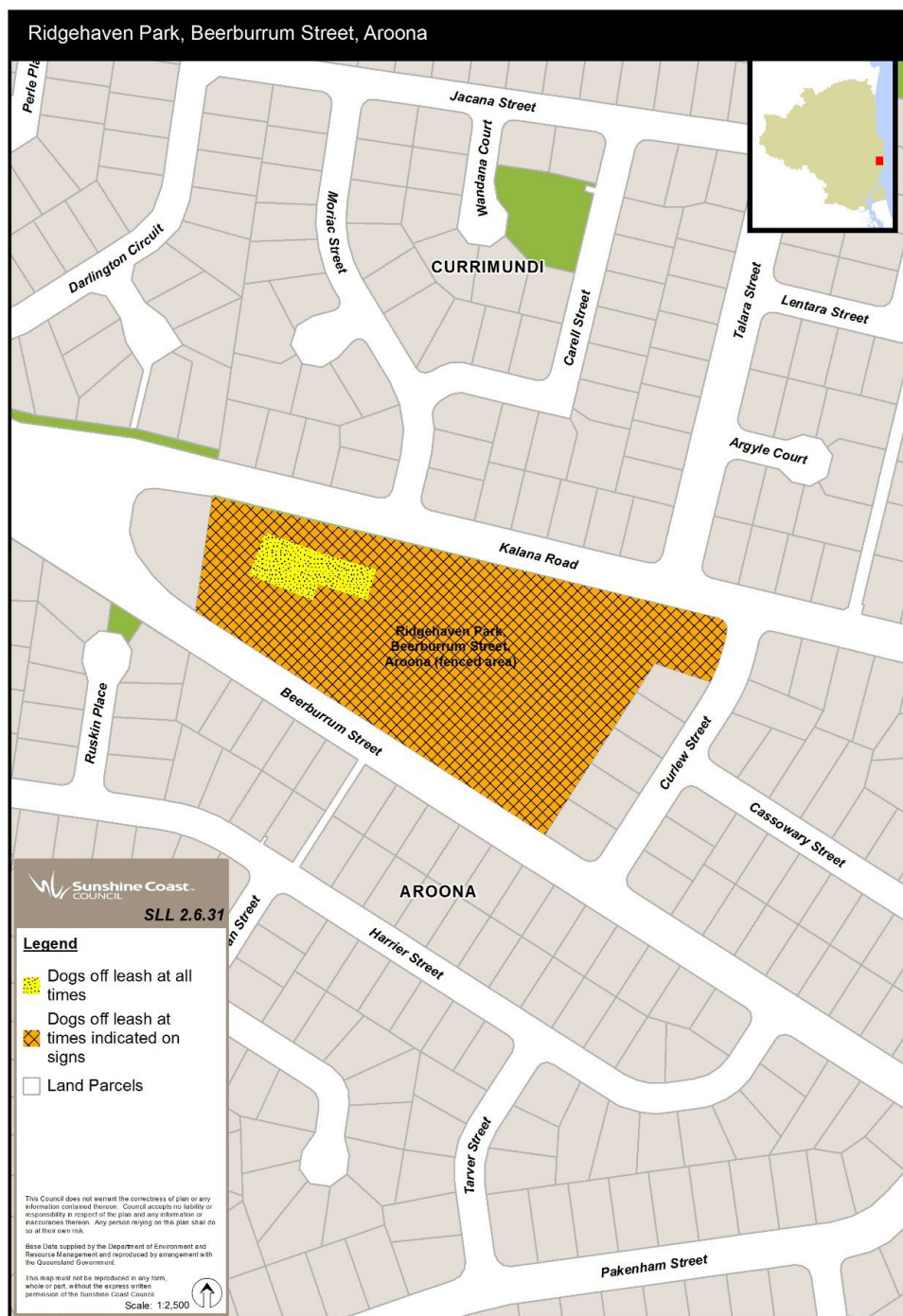
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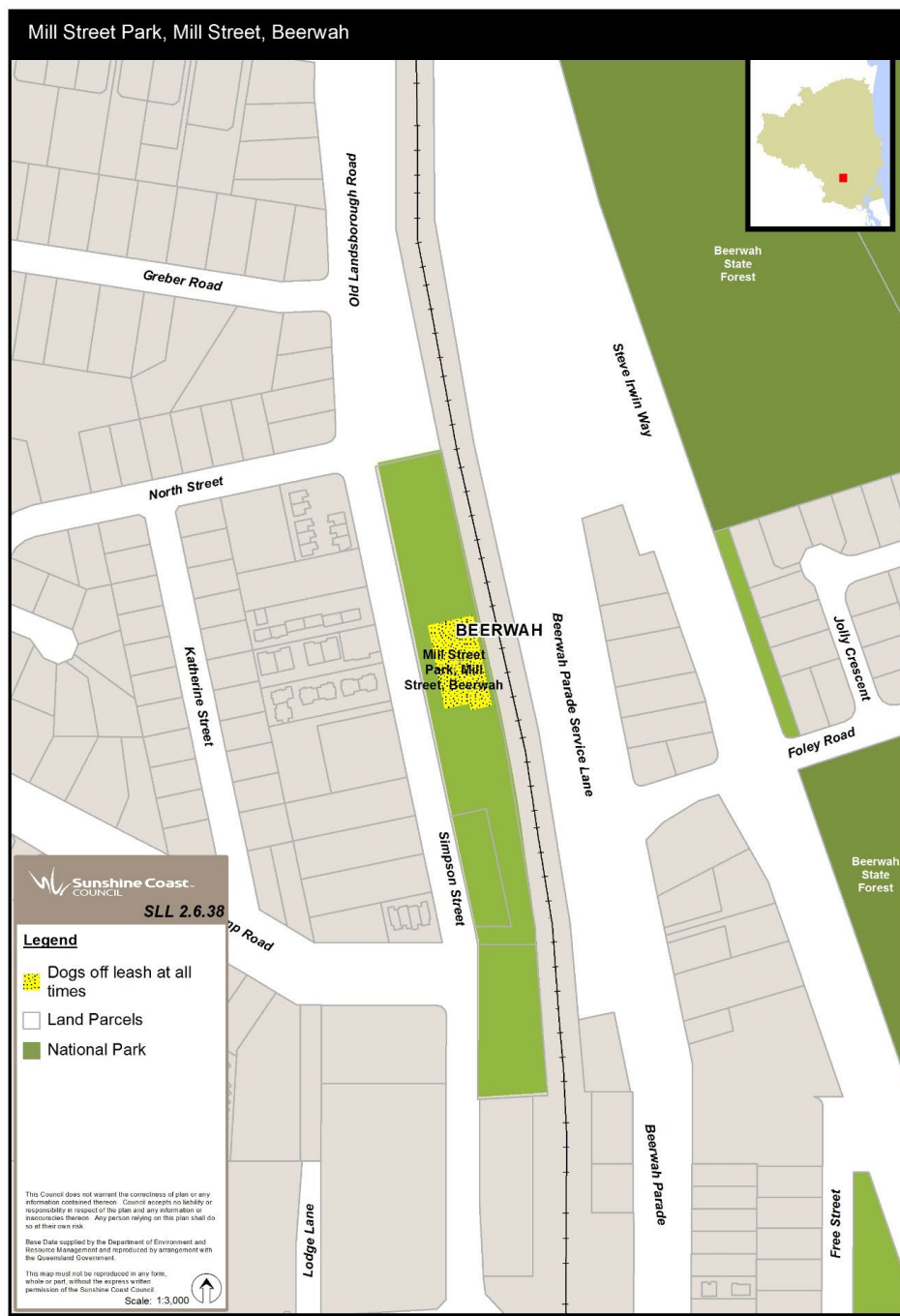
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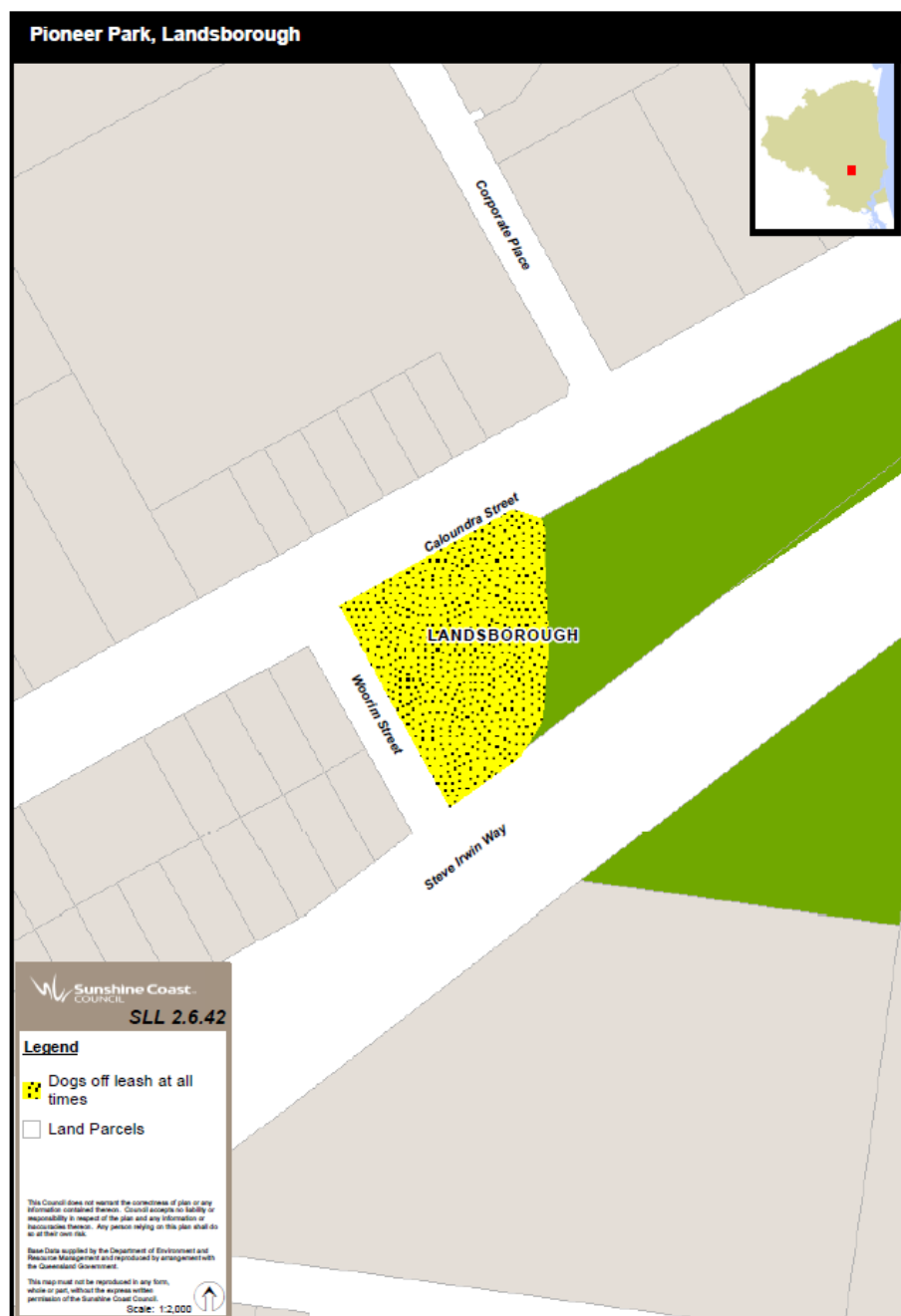
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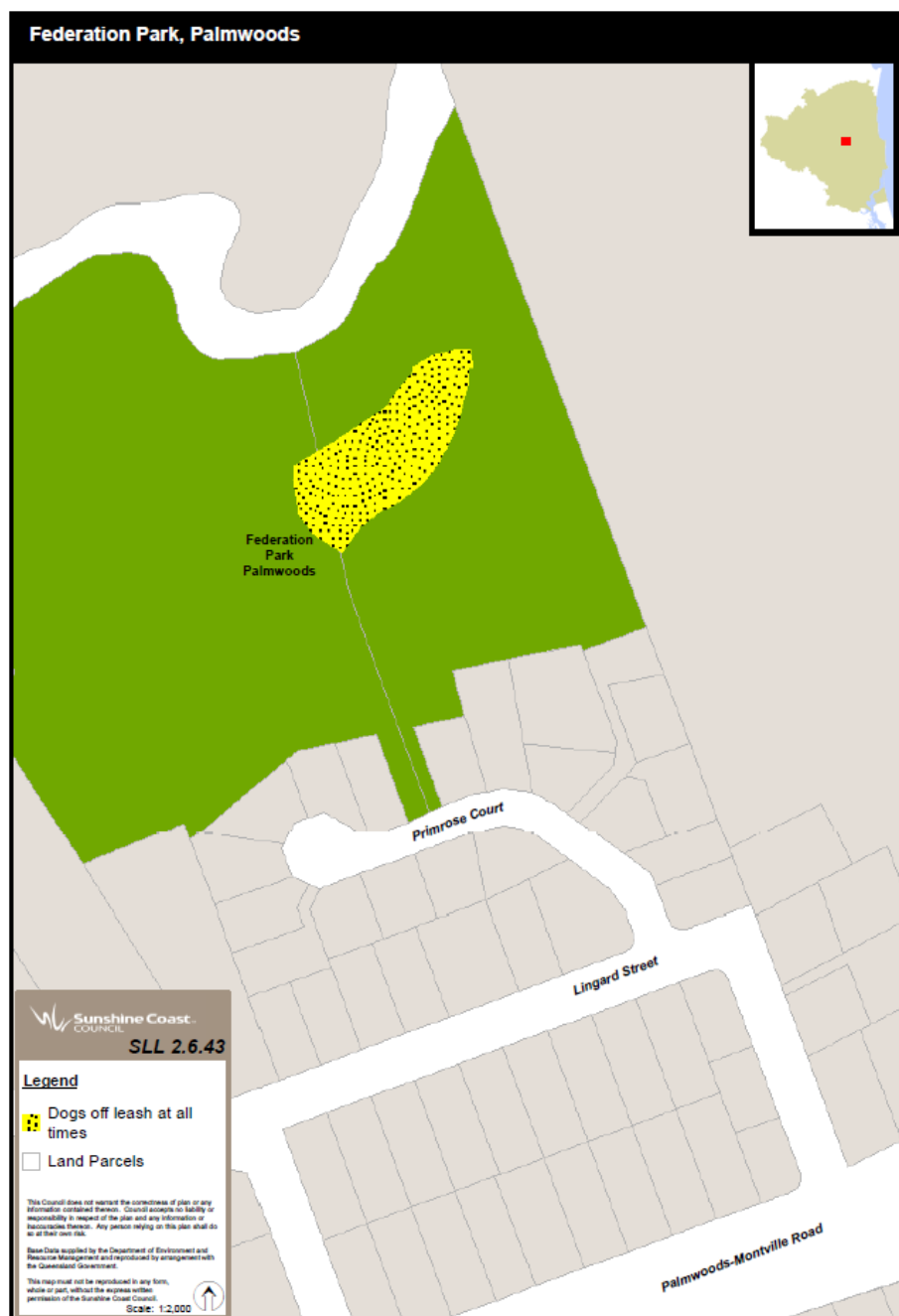
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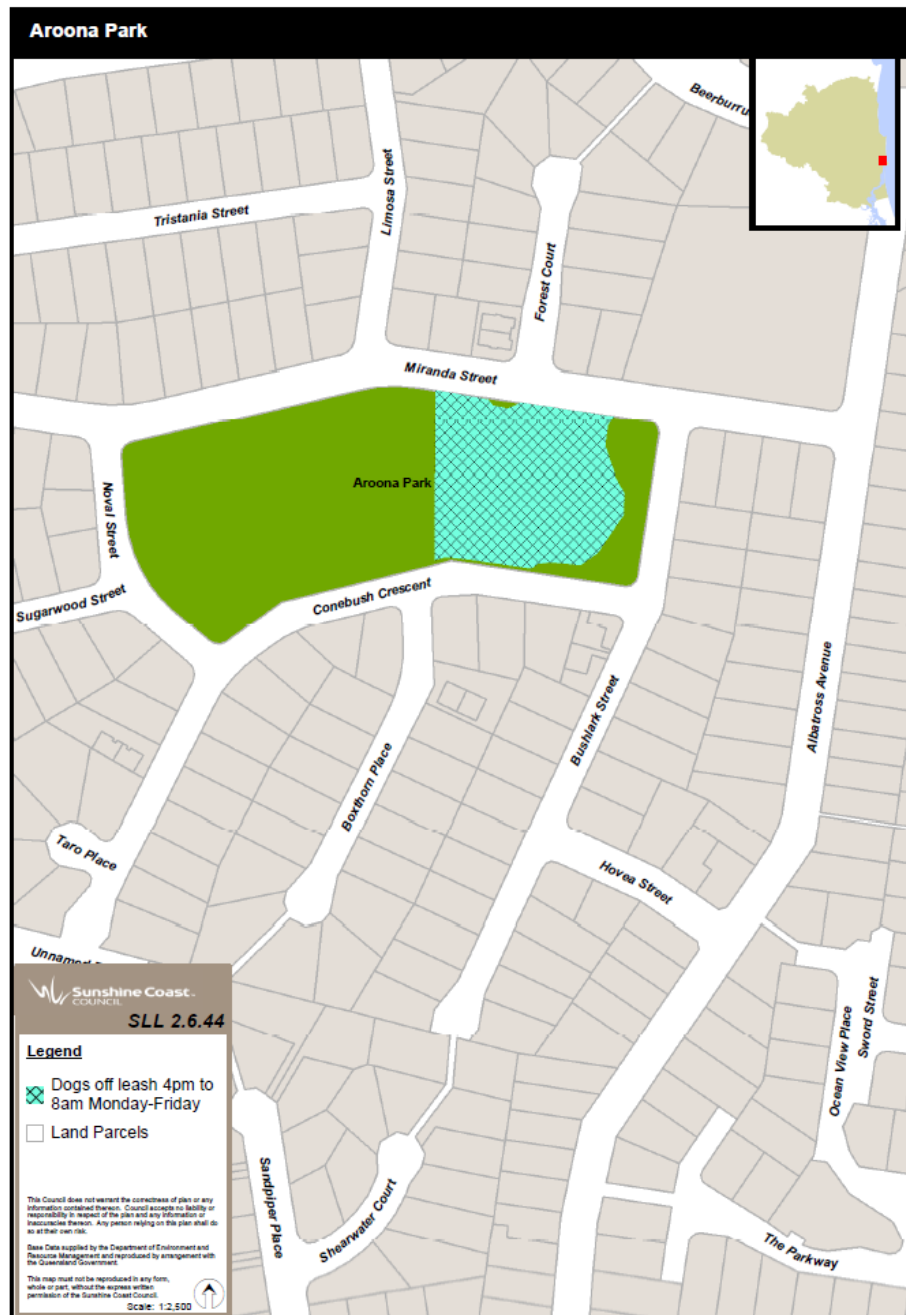
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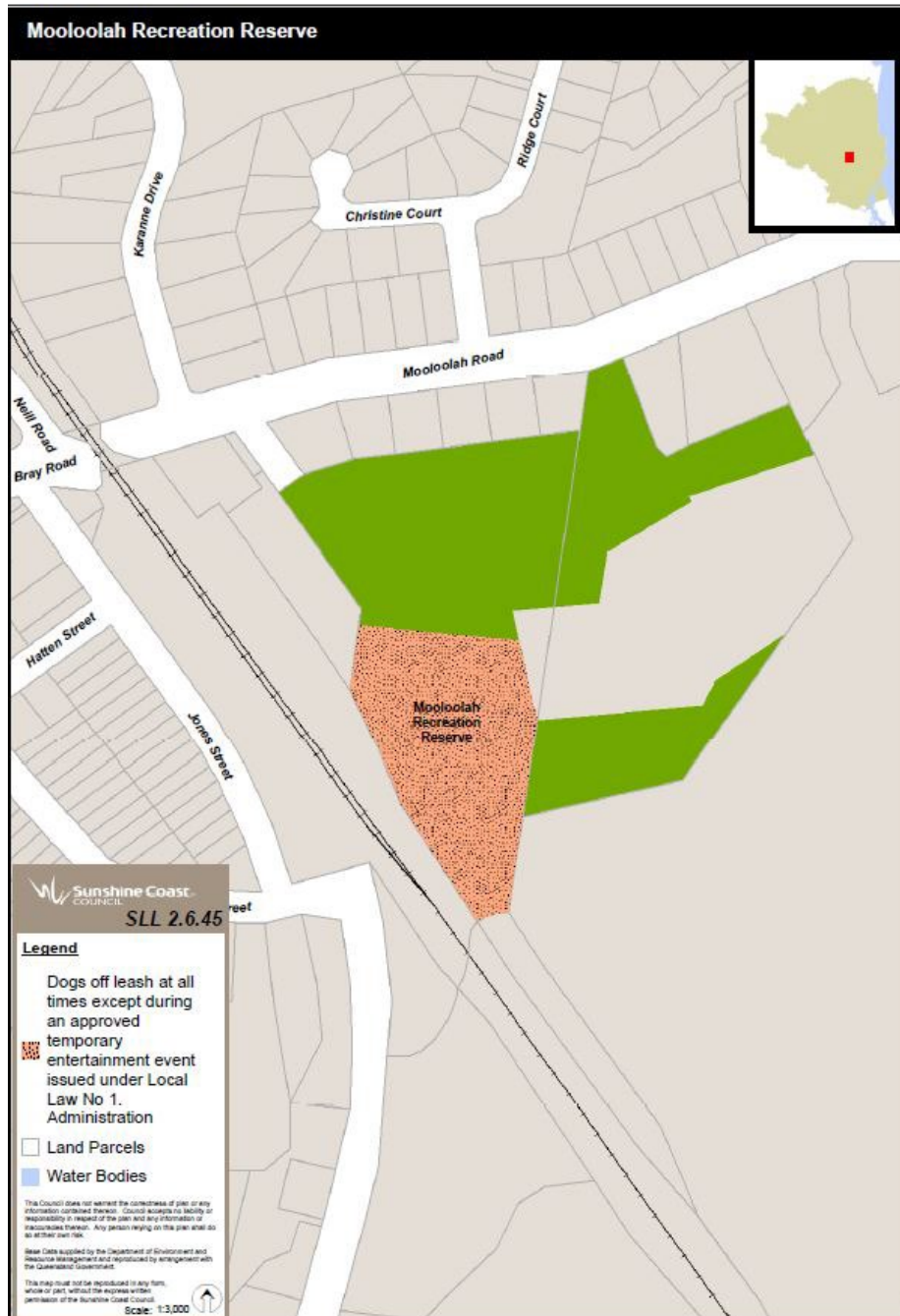
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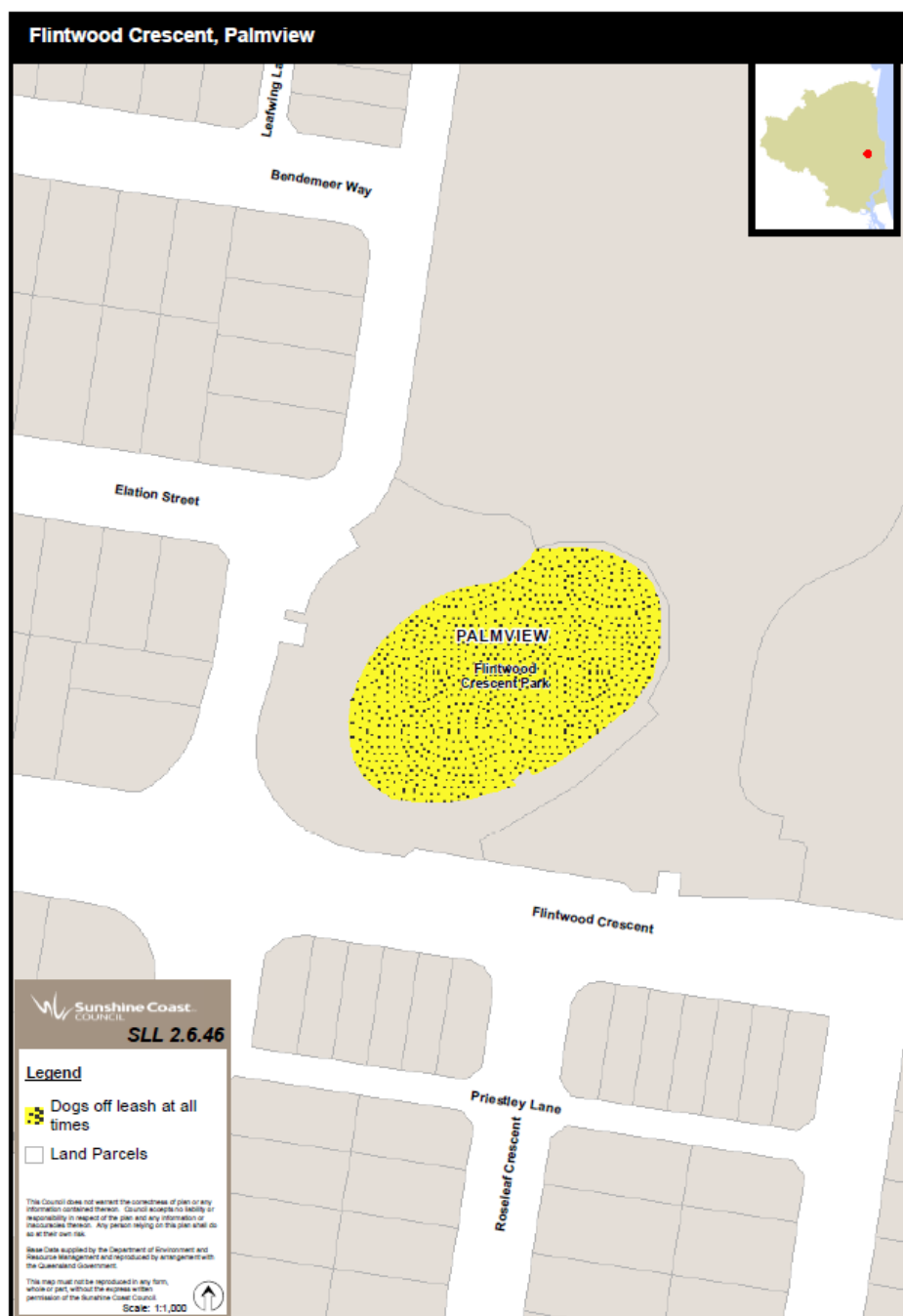
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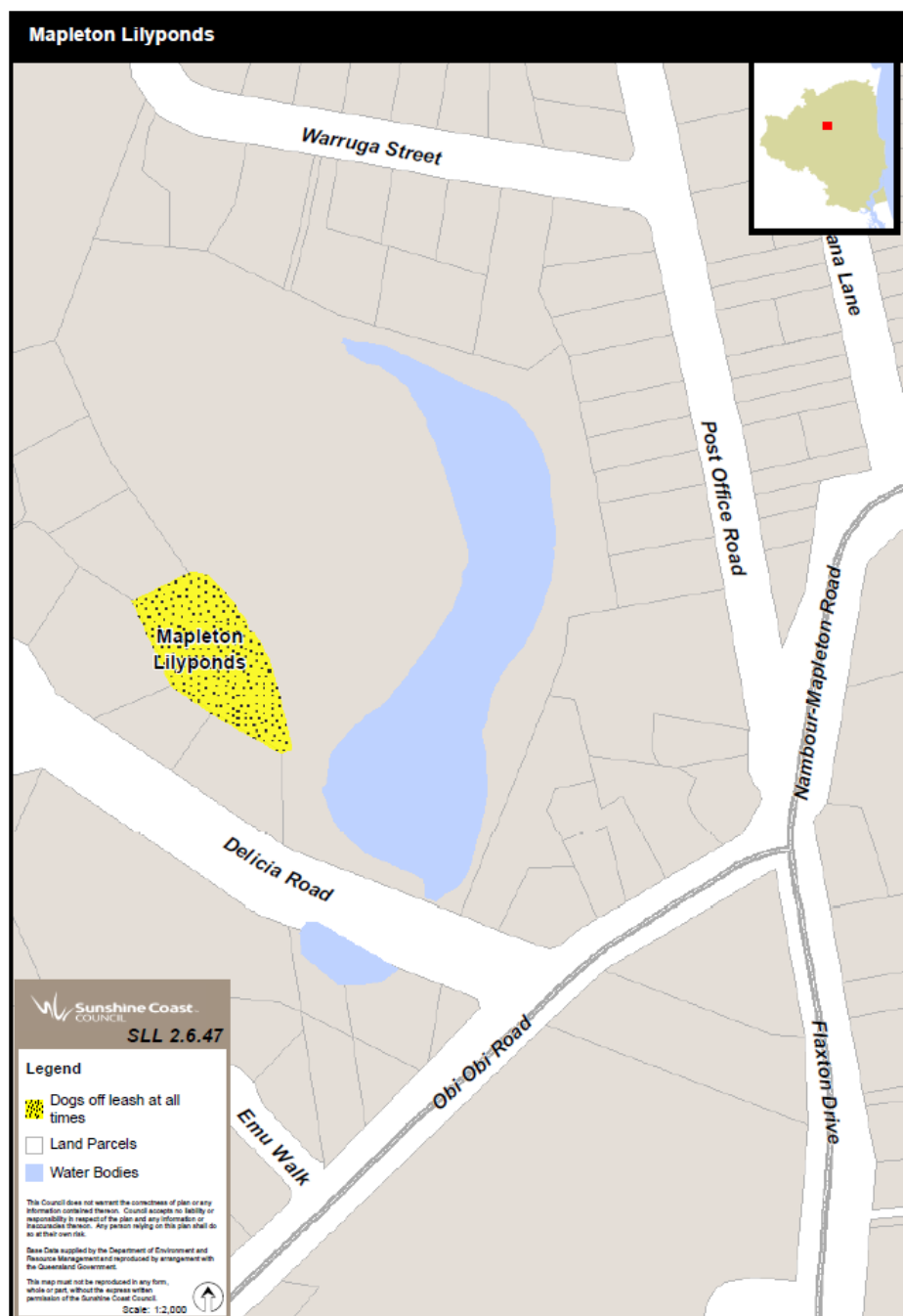
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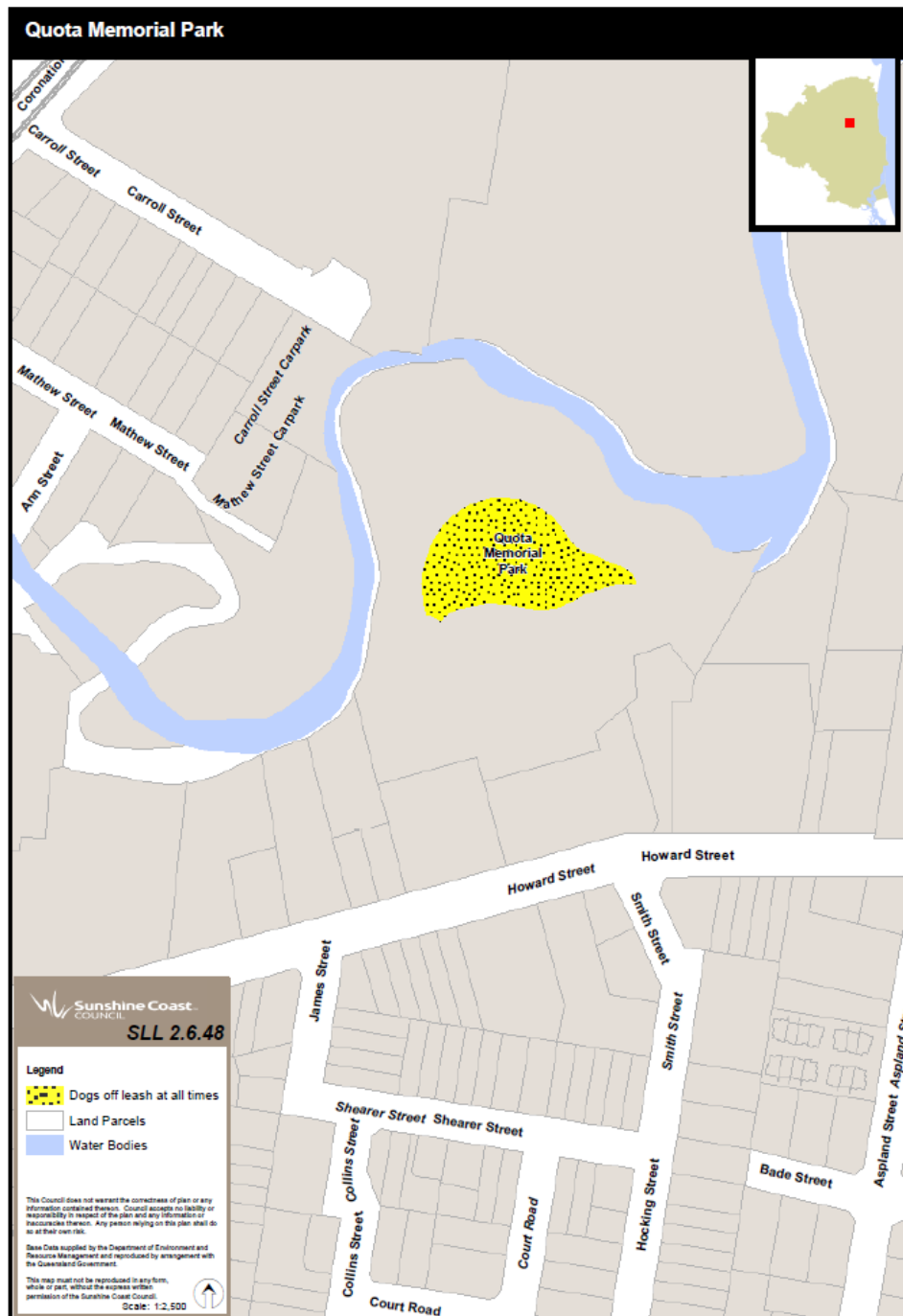
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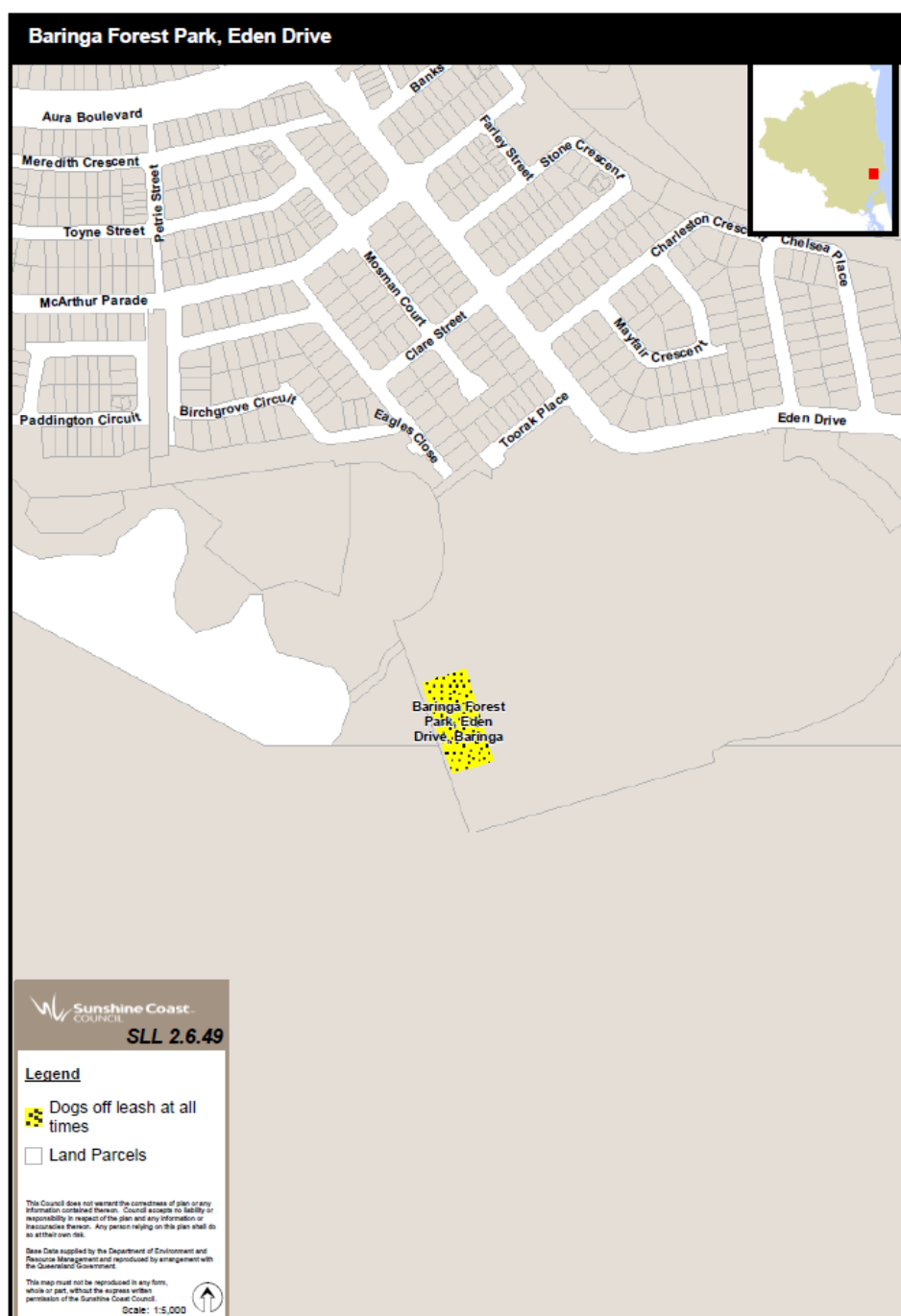
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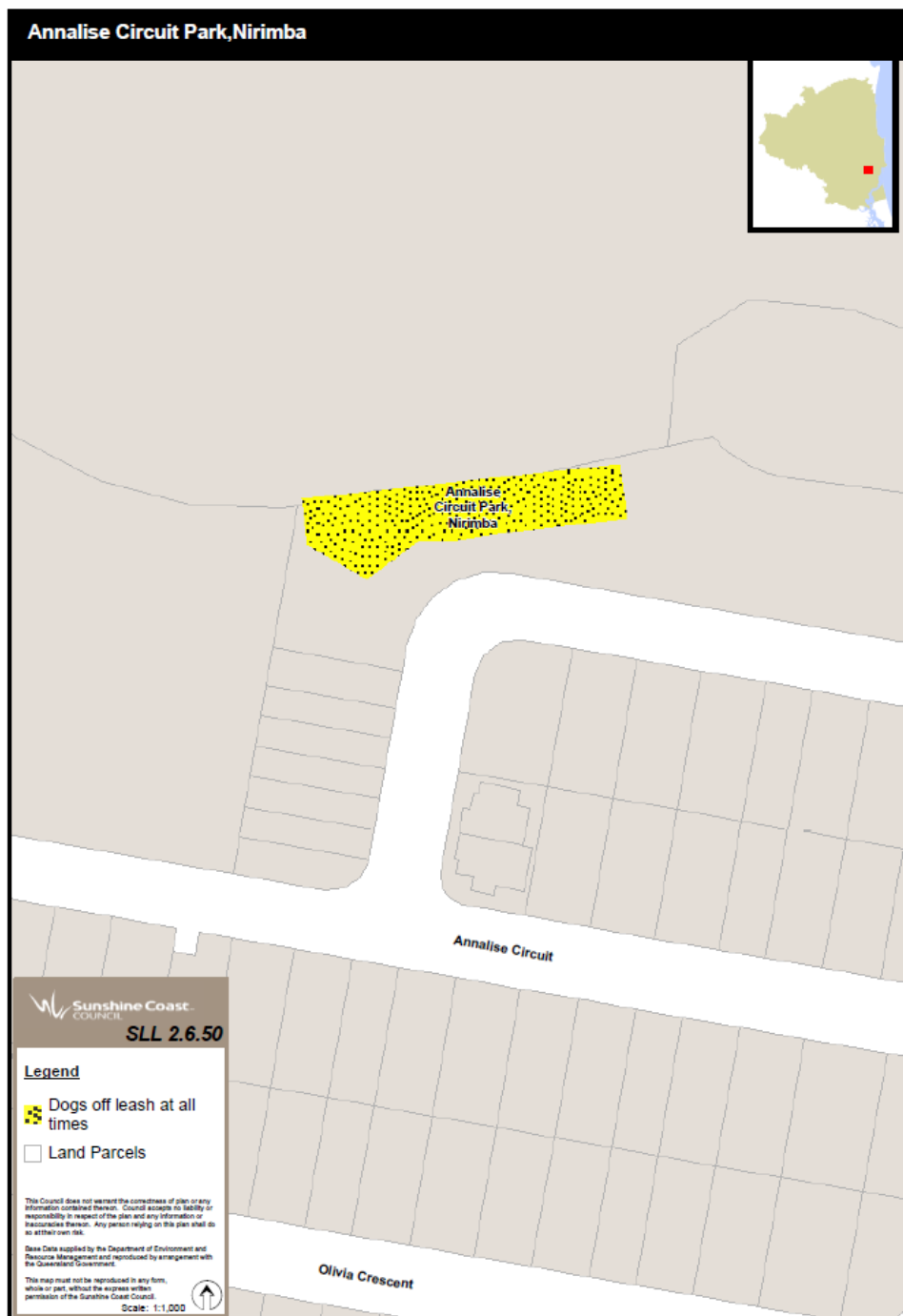
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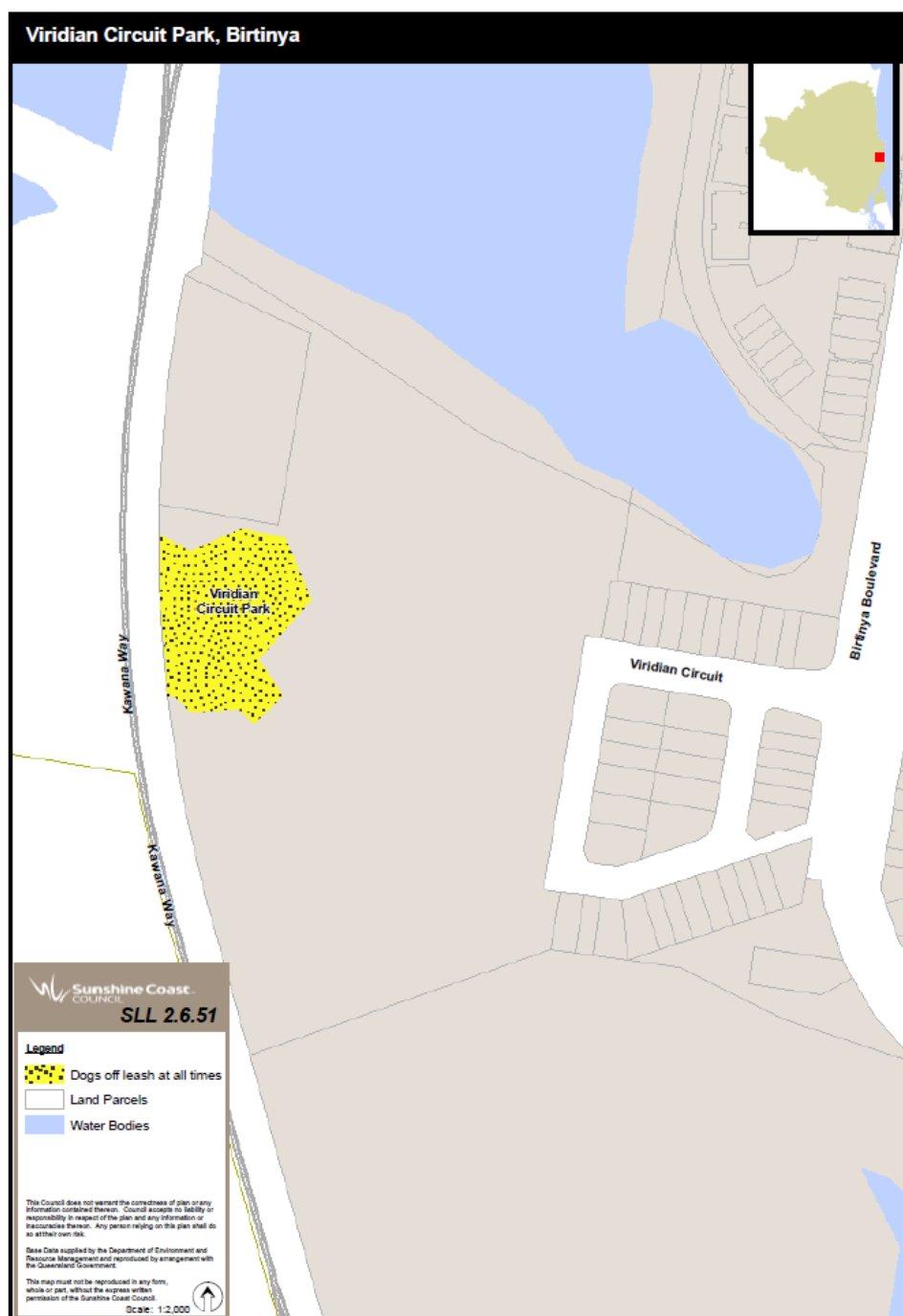
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Schedule 7 Conservation requirements

section 11

Column 1 Relevant area	Column 2 Requirements for keeping of animals in the relevant area
	<i>This schedule has intentionally been left blank</i>

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Schedule 8 Requirements for keeping declared dangerous animals

section 12

- 1 Within 28 days of receiving notice of the dangerous animal declaration, the responsible person for a declared dangerous animal must display a sign—
 - (a) at every entrance to the premises where the animal is kept; and
 - (b) that is visible to all persons entering the premises; and
 - (c) that prominently and permanently displays, in black lettering not less than 50 millimetres in height on a yellow background, the words “BEWARE DECLARED DANGEROUS ANIMAL ON PREMISES”.
- 2 Within 28 days of receiving notice of the dangerous animal declaration, the responsible person must provide an enclosure on the person’s premises that ensures that the animal is prevented from causing injury to any person or animal or damage to any property.
- 3 Within 28 days of receiving notice of the dangerous animal declaration, the responsible person for the animal must ensure the animal is—
 - (a) in the case of a cat—
 - (i) desexed, unless the person has a signed veterinary surgeon’s certificate for the animal stating that desexing is likely to be a serious risk to its health; and
 - (ii) implanted with a prescribed permanent identification device (PPID), unless the person has a signed veterinary surgeon’s certificate for the cat stating that implanting it with a PPID is likely to be a serious risk to its health.
 - (b) in the case of another animal—
 - (i) implanted with a prescribed permanent identification device (PPID); or
 - (ii) wearing an identification device appropriate for the animal.

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Endnotes

1 Date to which amendments incorporated

This consolidated version includes all amendments that commenced operation on or before 2 June 2023.

2 Table of consolidated versions

Consolidated Version No.	Amendments included	Effective	Notes
1	Amendment Subordinate Local Law No. 2 (Miscellaneous) 2013	26 July 2013	
2	Amendment Subordinate Local Law No. 4 (Animal Management) 2013	20 December 2013	
	Amendment Subordinate Local Law No. 1 (Miscellaneous) 2014	4 April 2014	
	Amendment Subordinate Local Law No. 2 (Animal Management) 2014	22 August 2014	
3	Amendment Subordinate Local Law No. 1 (Miscellaneous) 2016	5 February 2016	
4	Amendment Subordinate Local Law No. 1 (Animal Management) 2017	31 March 2017	
5	Amendment Subordinate Local Law No. 1 (Miscellaneous) 2019	10 May 2019	
6	Amendment Subordinate Local Law No. 3 (Miscellaneous) 2019	20 December 2019	
7	Amendment Subordinate Local Law No. 1 (Miscellaneous) 2023	2 June 2023	
8	Amendment Subordinate Local Law No. 2 (Animal Management) 2023	22 December 2023	

3 List of amending local laws

Amendment Subordinate Local Law No. 2 (Miscellaneous) 2013

date of Council resolution 25 July 2013
date of gazettal 26 July 2013
commenced on date of gazettal

Amendment Subordinate Local Law No. 4 (Animal Management) 2013

date of Council resolution 12 December 2013
date of gazettal 20 December 2013
commenced on date of gazettal

Amendment Subordinate Local Law No. 1 (Miscellaneous) 2014

date of Council resolution 27 March 2014

CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023

date of gazettal 4 April 2014
commenced on date of gazettal

Amendment Subordinate Local Law No. 2 (Animal Management) 2014

date of Council resolution 21 August 2014
date of gazettal 22 August 2014
commenced on date of gazettal

Amendment Subordinate Local Law No. 1 (Miscellaneous) 2016

date of Council resolution 28 January 2016
date of gazettal 5 February 2016
commenced on date of gazettal

Amendment Subordinate Local Law No. 1 (Animal Management) 2017

date of Council resolution 23 March 2017
date of gazettal 31 March 2017
commenced on date of gazettal

Amendment Subordinate Local Law No. 1 (Miscellaneous) 2019

date of Council resolution 30 April 2019
date of gazettal 10 May 2019
commenced on date of gazettal

Amendment Subordinate Local Law No. 3 (Miscellaneous) 2019

date of Council resolution 12 December 2019
date of gazettal 20 December 2019
commenced on date of gazettal

Amendment Subordinate Local Law No. 1 (Miscellaneous) 2023

date of Council resolution 25 May 2023
date of gazettal 2 June 2023
commenced on date of gazettal

Amendment Subordinate Local Law No. 2 (Animal Management) 2023

date of Council resolution 14 December 2023
date of gazettal 22 December 2023
commenced on date of gazettal

4 List of annotations

Definitions

s4 amended by Amendment Subordinate Local Law No. 2 (Animal Management) 2014 s4

Minimum standards for keeping animals

s7 amended by Amendment Subordinate Local Law No. 2 (Miscellaneous) 2013 s7

Identification for cats and dogs in certain circumstances

s8 amended by Amendment Subordinate Local Law No. 2 (Animal Management) 2014 s5;
replaced by Amendment Subordinate Local Law No. 3 (Miscellaneous) 2019 s14

CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023

SCHEDULE 1—PROHIBITION ON KEEPING ANIMALS IN PRESCRIBED CIRCUMSTANCES

amended by Amendment Subordinate Local Law No. 2 (Miscellaneous) 2013 s8;
Amendment Subordinate Local Law No. 1 (Miscellaneous) 2016 s4

SCHEDULE 2—REQUIREMENT FOR APPROVAL TO KEEP ANIMAL

amended by Amendment Subordinate Local Law No. 2 (Miscellaneous) 2013 s9;
Amendment Subordinate Local Law No. 1 (Miscellaneous) 2016 s5

SCHEDULE 3—MINIMUM STANDARDS FOR KEEPING ANIMALS

amended by Amendment Subordinate Local Law No. 2 (Miscellaneous) 2013 s10;
Amendment Subordinate Local Law No. 1 (Miscellaneous) 2016 s6; Amendment
Subordinate Local Law No. 1 (Miscellaneous) 2023 s17

SCHEDULE 3A—MINIMUM STANDARDS FOR KEEPING ANIMALS GENERALLY

inserted by Amendment Subordinate Local Law No. 2 (Miscellaneous) 2013 s11;
Amendment Subordinate Local Law No. 1 (Miscellaneous) 2023 s18

SCHEDULE 4—EXCLUSION OF ANIMALS GENERALLY

amended by Amendment Subordinate Local Law No. 2 (Animal Management) 2014 s6

SCHEDULE 5—EXCLUSION OF ANIMALS FROM SPECIFIC PLACES

amended by Amendment Subordinate Local Law No. 4 (Animal Management) 2013 s3;
Amendment Subordinate Local Law No. 1 (Miscellaneous) 2016 s7; Amendment
Subordinate Local Law No. 1 (Miscellaneous) 2019 s8; Amendment Subordinate
Local Law No. 3 (Miscellaneous) 2019 s15; Amendment Subordinate Local Law
No. 1 (Miscellaneous) 2023 s19; Amendment Subordinate Local Law No. 2 (Animal
Management) 2023 s4

SCHEDULE 6—DOG OFF-LEASH AREAS

amended by Amendment Subordinate Local Law No. 1 (Miscellaneous) 2014 s7;
Amendment Subordinate Local Law No. 2 (Animal Management) 2014 s7;
Amendment Subordinate Local Law No. 1 (Miscellaneous) 2016 s8; Amendment
Subordinate Local Law No. 1 (Animal Management) 2017 s4; Amendment
Subordinate Local Law No. 1 (Miscellaneous) 2019 s9; Amendment Subordinate
Local Law No. 3 (Miscellaneous) 2019 s16; Amendment Subordinate Local Law
No. 2 (Animal Management) 2023 ss5-6

SCHEDULE 8—REQUIREMENTS FOR KEEPING DECLARED DANGEROUS ANIMALS

amended by Amendment Subordinate Local Law No. 3 (Miscellaneous) 2019 s17;
Amendment Subordinate Local Law No. 1 (Miscellaneous) 2023 s20

CONSOLIDATED VERSION – AS AT 14 DECEMBER 2023

8.7 APPOINTMENT OF INDEPENDENT AUDIT COMMITTEE MEMBER

File No: Council Meetings
Author: Manager Audit, Assurance and Risk Advisory Services
Civic Governance
Attachments: Att 1 - Recommended Candidate - *Confidential*

PURPOSE

The purpose of this report is to seek Council's approval for the appointment of an independent member of Council's Audit Committee.

While this is a public report, it is considered the name of the nominated candidate should be maintained as confidential information until such time as Council has made its decision on the recommendations in this report.

Accordingly, should Councillors wish to discuss the identity of the nominee for appointment to the Audit Committee, it is recommended that Council resolve to close the meeting under section 254J (1) of the *Local Government Regulation 2012* on the basis that the information contained in Confidential **Attachment 1** is confidential under section 254J (3) (g) of the Regulation on the basis that it relates to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Council will need to resolve its decision on this report in that part of the Council meeting which is viewable by the public.

The report also contains a recommendation to authorise the Chief Executive Officer to publicly release the name of the nominee for appointment to the Audit Committee should Council resolve to accept the recommendations in this report.

EXECUTIVE SUMMARY

Council resolved on 24 February 2022 (OM22/14) to amend the composition of its Audit Committee to increase the number of independent members from two to three people.

The term of one of the three Independent Members of the Sunshine Coast Council Audit Committee (AC), Mr Patrick McCallum, concluded on 31 December 2023.

At that time, the Audit Committee comprised three independent members and two Councillors, namely:

- Mr Mitchell Petrie (Independent Member and Chair)
- Mr Patrick McCallum (Independent Member)
- Ms Suzanne Tindal (Independent Member)
- Councillor E Hungerford (Councillor for Division 7 and Outstanding Organisation Portfolio Councillor)
- Councillor J Natoli (Councillor for Division 4 and Outstanding Organisation Portfolio Councillor)

The selection of the proposed nominee to the role of independent member of the Audit Committee has occurred in compliance with the requirements of the Audit Committee Charter (see Confidential **Attachment 1**).

Subject to Council resolving to accept the recommendations in this report, it is proposed that the recommended appointee be appointed for a term from and including 18 January 2024 and concluding on 31 December 2026.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Appointment of Independent Audit Committee Member”
- (b) approve the appointment of the independent Audit Committee member, as discussed in confidential session, for a term of three years from and including 18 January 2024 and concluding on 31 December 2026 and
- (c) authorise the Chief Executive Officer to publicly release the name of the person appointed as a member of the Audit Committee, should Council endorse the recommendations in this report.

FINANCE AND RESOURCING

As at 1 July 2023, an independent Audit Committee Member receives an annual remuneration fee of \$8,776.85 GST exclusive. The costs associated with the remuneration for the Audit Committee members are met from within the budget of the Audit, Assurance and Risk Advisory Services Branch in the Civic Governance Group.

CORPORATE PLAN

Corporate Plan Goal: *Our outstanding organisation*
Outcome: We serve our community by providing this great service.
Operational Activity: S30 - Governance – providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported.

CONSULTATION

Councillor Consultation

Audit Committee Councillors - Councillor E Hungerford and Councillor J Natoli
Chair of the Audit Committee.

Internal Consultation

Chief Executive Officer
Group Executive, Civic Governance

External Consultation

Given this involves a confidential selection process, it has not been appropriate to engage in external consultation.

Community Engagement

Given this involves a confidential selection process, it has not been appropriate to undertake community engagement in relation to this matter.

PROPOSAL

Under section 105 (2) of the *Local Government Act 2009*, Council (as a large local government) must establish and maintain an Audit Committee. The Act provides the Audit Committee has the following functions:

- (a) monitors and reviews—
 - (i) the integrity of financial documents
 - (ii) the internal audit function
 - (iii) the effectiveness and objectivity of Council's internal auditors and
- (b) makes recommendations to Council about any matters that the Committee considers need action or improvement.

The Committee has no delegated decision-making authority. The Committee is, however, a source of independent advice to Council and the Chief Executive Officer.

The overall objective of the Committee is to assist Council and the Chief Executive to discharge their responsibilities, in particular:

- Corporate governance and responsibilities in relation to the organisation's financial reporting, internal control structure, risk management systems and the external and internal audit functions
- maintain an independent and objective forum promoting transparency, accountability and an ethical culture throughout Council
- maintain open lines of communications with Council, Executive Management, External Audit and Internal Audit, to exchange information and views
- oversee and appraise the quality and efficiency of audits conducted by both the Internal and External Audit functions and
- ensure both the Internal and External Audit functions are independent and effective.

Section 210 (1) of the *Local Government Regulation 2012* and the Audit Committee Charter provide that the Committee must consist of at least three and no more than six members and:

- should include one, but no more than two, Councillors and
- at least one member who has significant experience and skills in financial matters.

A review in late 2021 found the larger SEQ Councils had at least three independent members on their respective Audit Committees and the number of independent members always exceeded the number of Councillors. As a consequence of that review, Council resolved on 24 February 2022 (OM22/14) to amend the composition of its Audit Committee to increase the number of independent members from two to three people.

The Committee is currently comprised of Mr Mitchell Petrie (Independent Chair), Mr Patrick McCallum (Independent Member), Ms Suzanne Tindal (Independent Member), Councillor E Hungerford and Councillor J Natoli.

With the conclusion of the term of Mr Patrick McCallum, Council officers have conducted the process contemplated by the Sunshine Coast Council Audit Committee Charter to arrive at the recommendation in this report (see Confidential **Attachment 1**).

Should Council accept the recommendations in this report, the composition of Council's Audit Committee will be maintained at three independent members and two Councillors.

Legal

Section 105 (2) of the *Local Government Act 2009* and section 210 (1) of the *Local Government Regulation 2012* are relevant to the appointment recommended in this report.

Policy

The recommendations presented in this report are consistent with the resolution of Council of 24 February 2022 and the Audit Committee Charter endorsed by Council 20 February 2020.

Risk

There are no discernible significant risks to Council in proceeding to consider the recommendation in this report.

Previous Council Resolution**Ordinary Meeting – 28 July 2022 (OM22/57)**

That Council:

- (a) *receive and note the report titled “**Appointment of Independent Audit Committee Member**”*
- (b) *approve the appointment of the additional independent Audit Committee member, as discussed in confidential session, for a term of three years from and including 1 August 2022 and concluding on 31 July 2025 and*
- (c) *authorise the Chief Executive Officer to publicly release the name of the person appointed as the additional member of the Audit Committee, should Council endorse the recommendations in this report.*

Ordinary Meeting 24 February 2022 (OM22/14)

That Council:

- (a) *receive and note the report titled “**Audit Committee Meeting 24 January 2022**”*
- (b) *endorse the Audit Committee Minutes 24 January 2022 (Appendix A)*
- (c) *approve an amendment to the composition of the Audit Committee to increase the number of independent members to three persons and*
- (d) *authorise the Chief Executive Officer to commence a process to recruit the additional independent member of the Audit Committee.*

Ordinary Meeting 22 July 2021 (OM21/70)

That Council:

- (a) *receive and note the report titled “**Appointment of Independent Audit Committee Chair**” and*
- (b) *appoint Mr Mitchell Petrie as the Independent Audit Committee Chair to December 2024.*

Ordinary Meeting 12 November 2020 (OM20/125)

That Council:

- (a) *receive and note the report titled “**Appointment of Independent Audit Committee Members**”*
- (b) *appoint Mr Mitchell Petrie as the Independent Audit Committee Member from January 2021 to December 2024 (4 years) and*
- (c) *appoint Mr Patrick McCallum as the Independent Audit Committee Member from January 2021 to December 2023 (3 years).*

Ordinary Meeting 28 May 2020 (OM20/52)

That Council:

- (a) *receive and note the report titled “**Independent Audit Committee Member Transition Strategy**”*
- (b) *endorse the revised implementation timetable associated with the Independent Audit Committee Member Transition Strategy and*
- (c) *appoint Mr Peter Dowling AM as Audit Committee Chair and Mr Len Scanlan as an Independent Audit Committee Member by extending their existing individual contracts to 30 June 202.*

Related Documentation

Audit Committee Charter

Critical Dates

As the next meeting of Council's Audit Committee is scheduled to take place in February 2024, it is preferable that Council consider this recommendation prior to that date so that the full complement of the Audit Committee membership is in place for that meeting.

Implementation

Subject to Council's acceptance of the recommendations in this report, it is proposed that the Chief Executive Officer will:

- advise the nominee of their appointment to the Audit Committee and
- publicly release details relating to the appointment.

9 NOTIFIED MOTIONS**10 TABLING OF PETITIONS**

Petitions only eligible for submission if:

- * Legible
- * Have purpose of the petition on top of each page
- * Contain at least 10 signatures
- * Motion limited to:
 - Petition received and referred to a future meeting
 - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
 - Petition not be received

11 CONFIDENTIAL SESSION

12 NEXT MEETING

The next Ordinary Meeting will be held on 15 February 2024.

13 MEETING CLOSURE