

# Agenda

## **Ordinary Meeting**

**Thursday, 23 March 2023**

**commencing at 9:00am**

**Sunshine Coast City Hall Chamber, 54 First Avenue, Maroochydore**



**ORDINARY MEETING**

**NOTICE**

10 March 2023

Dear Councillors, Group Executives and relevant staff,

In accordance with Section 254C(2) of the *Local Government Regulation 2012*, I wish to advise that an Ordinary Meeting has been convened for

23 March 2023

commencing at 9.00am.



**Emma Thomas | Chief Executive Officer**

**Sunshine Coast Regional Council**  
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**1 DECLARATION OF OPENING**

On establishing there is a quorum, the Chair will declare the meeting open.

**2 WELCOME AND OPENING****3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting held on 23 February 2023 be received and confirmed.

**5 MAYORAL MINUTE****6 INFORMING OF CONFLICTS OF INTEREST****6.1 PRESCRIBED CONFLICTS OF INTEREST**

Pursuant to section 150EL of the *Local Government Act 2009* (the Act), a Councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of the local government must –

- (a) immediately inform the meeting of the prescribed conflict of interest including the particulars stated in section 150EL(4) of the Act and
- (b) pursuant to section 150EM(2) of the Act must leave the place at which the meeting is being held, including any area set aside for the public, and stay away from the place while the matter is being discussed and voted on.

**6.2 DECLARABLE CONFLICTS OF INTEREST**

Pursuant to section 150EQ of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government, must stop participating in the meeting and immediately inform the meeting of the declarable conflict of interest including the particulars stated in section 150EQ(4) of the Act.

If the Councillor with a declarable conflict of interest does not voluntarily decide not to participate in the decision, pursuant to section 150ES(3)(a) of the Act the eligible Councillors must, by resolution, decide

- (a) whether the Councillor may participate in the decision despite the Councillors conflict of interest or
- (b) that the Councillor must not participate in the decision and must leave the place at which the meeting is being held, including any area set aside for the public and stay away while the eligible Councillors discuss and vote on the matter.


The Councillor with the declarable conflict of interest must comply with any conditions the eligible Councillors impose per section 150ES(4) and (5) of the Act.


**7 PRESENTATIONS / COUNCILLOR REPORTS**




**8 REPORTS DIRECT TO COUNCIL****8.1 SIGNIFICANT CONTRACTING PLAN****File No:** SCP 2223**Author:** Manager Business and Innovation  
Business Performance Group

**Appendices:**

**App A - Significant Contracting Plan - QRA Full Service  
Landslide Remediation Works ..... 13** [↓](#) 

**App B - Significant Contracting Plan - Cotton Tree Holiday Park  
Management Agreement ..... 17** [↓](#) 

**App C - Significant Contracting Plan - Honey Farm Sports and  
Recreation Complex ..... 21** [↓](#) 

**PURPOSE**

The purpose of this report is to present and have Council adopt the Significant Contracting Plans for:

- Landslide Remediation Works
- Cotton Tree Holiday Park Management Agreement
- Honey Farm Sports and Recreation Complex – Bulk Earthworks and Underground Services

**EXECUTIVE SUMMARY**

At the Ordinary Meeting of 17 May 2018, Council resolved to adopt the Strategic Contracting Procedures to empower Council to pursue improved contracting outcomes. The Strategic Contracting Procedures require Council adopt a Significant Contracting Plan for each Significant Contract Council that Council will enter into during the course of the financial year.

The identified contracts will be Significant Contracts, due to them reaching the threshold either financially or due to the complex nature or high risk. The Significant Contracting Plans for these Significant Contracts comply with the requirements of the *Local Government Regulation 2012*.

Adoption of a Significant Contracting Plan is required prior to entering into a Significant Contract.

**OFFICER RECOMMENDATION**

**That Council:**

- (a) receive and note the report titled “Significant Contracting Plan” and
- (b) adopt the Significant Contracting Plans for:
  - (i) Landslide Remediation Works (Appendix A)
  - (ii) Cotton Tree Holiday Park Management Agreement (Appendix B) and
  - (iii) Honey Farm Sports and Recreation Complex – Bulk Earthworks and Underground Services (Appendix C).

## FINANCE AND RESOURCING

The funding details for each of the Significant Contracts proposed to be entered into by the Significant Contracting Plans:

### Landslide Remediation Works

Funding for these works is provided by the Queensland Reconstruction Agency (QRA) - Disaster Recovery Funding Arrangements (DRFA) Program with 30% of the funding for multiple projects has already been received.

### Cotton Tree Holiday Park Management Agreement

The management fee for the agreement is a negotiated percentage of the revenue from the park operations. This percentage is submitted by respondent's during the tender process. This structure incentivises the successful respondent to ensure the continued success of the holiday park.

### Honey Farm Sports and Recreation Complex – Bulk Earthworks and Underground Services

Budget is included in the 2022/23 capital works program for the project. This project will be delivered over multiple years and has been identified in the endorsed 10 year capital program.

## CORPORATE PLAN

<b>Corporate Plan Goal:</b>	<b><i>Our outstanding organisation</i></b>
<b>Outcome:</b>	We serve our community by providing this great service.
<b>Operational Activity:</b>	S28 - Financial and procurement services – financial and procurement management and governance, ensuring effective business management and legislative compliance, coordination and development of Council's budget process, administration of financial systems, sundry debtors, accounts payable, financial and asset accounting, treasury, procurement, contract and supply functions.

## CONSULTATION

### Councillor Consultation

Councillor consultation has been undertaken with the Portfolio Councillors – Finance

- Councillor E Hungerford
- Councillor J Natoli.

### Internal Consultation

Internal consultation has been conducted with relevant Council Officers as follows:

- Group Executive, Built Infrastructure
- Manager Civil Asset Management
- Senior Contract Administrator
- Group Executive, Economic & Community Development
- Manager Sport & Community Venues
- Contracts Manager (Holiday Parks)
- Group Executive, Liveability and Natural Assets
- Manager Project Delivery



- Coordinator Recreation Projects

### External Consultation

No external consultation has been conducted in the preparation of this report or the Significant Contracting Plans.

### Community Engagement

No community engagement has been conducted in the preparation of this report or the Significant Contracting Plans.

## PROPOSAL

The *Local Government Regulation 2012* requires a Significant Contracting Plan be prepared for each Significant Contract the Council will enter into during the course of the financial year. The Plan must be adopted before the Contract starts.

Significant Contracts are contracts that:

- have an anticipated value of \$5 million or more; and/or
- are of a high risk; and/or
- are of a complex nature.

The *Local Government Regulation 2012* requires a Significant Contracting Plan to be a document which states:

- the objectives of the significant contract
- how the objectives are to be achieved
- how achievement of the objectives will be measured
- any alternative ways of achieving the objectives
- why the alternative ways were not adopted
- proposed contractual arrangements for the activity
- a risk analysis of the market in which the contract is to happen.

The objectives must be consistent with the 2022/23 Contracting Plan.

The Significant Contracting Plans comply with the requirements of the *Local Government Regulation 2012*. The final contracts resulting from these Significant Contracting Plans are anticipated to be more than \$5 million dollars and/or have been deemed high risk or complex in nature by the Procurement and Contract Performance Team.

The Significant Contracting Plan (Appendix A) is for Landslide Remediation Works that are being carried out under the QRA - DRFA Program. This Significant Contract Plan relates to works at multiple landslip sites proposed to be procured in three large packages, with each package containing multiple locations.

The Significant Contracting Plan (Appendix B) relates to Management Services at the Cotton Tree Holiday Park by way of a Management Agreement. The current agreement expires on 30 April 2023. The value historically has not exceeded \$5 million in management fees over the course of the Agreement, however due to an increase in patronage, the revenue at this park and resulting management fees reaches the threshold requiring a Significant Contracting Plan.

The Significant Contracting Plan (Appendix C) is for Stage 1 of works relating to the Honey Farm Sports Precinct that is planned to be an all-abilities sports, outdoor recreation, healthy living and community events space. The master plan for this precinct was endorsed by

Council in March 2021 (OM21/23). The package of works that this Significant Contracting Plan relates to is for delivery of bulk earthworks and underground services.

### Legal

Legal advice has been sought on the Management Agreement for the Cotton Tree Holiday Park. No legal advice was required at this stage in relation to the Significant Contracting Plans for the Honey Farm Sports and Recreation Complex – Bulk Earthworks and Underground Services or the Landslide Remediation Works.

### Policy

The Significant Contracting Plans and this process comply with Council's Procurement Policy.

### Risk

Significant Contracting Plans are required for these contracts outlined in the *Local Government Regulation 2012* and Council's Procurement and Contracting Framework. Risks relating the procurements proposed in the Significant Contracting Plans are identified and mitigation strategies outlined in those Plans.

### Previous Council Resolution

#### Ordinary Meeting 23 June 2022 (OM22/45)

*That Council:*

- (a) *receive and note the report titled "2022/23 Procurement Policy and Procurement and Disposal Framework"*
- (b) *adopt the proposed procurement and disposal framework as follows:*
  - (i) *Procurement Policy (Appendix A)*
  - (ii) *Contract Manual (Appendix B)*
  - (iii) *Contracting Plan (Appendix C)*
  - (iv) *Local Preference in Procurement Guideline (Appendix D)*
  - (v) *Social Benefit Procurement Guideline (Appendix E)*
  - (vi) *First Nations Procurement Guideline (Appendix F)*
  - (vii) *Innovation and Market-Led Engagement Guideline (Appendix G)*
  - (viii) *Environment and Sustainability in Procurement Guideline (Appendix H) and*
- (c) *adopt Significant Contracting Plans for the following:*
  - (i) *Caloundra Centre Activation - Library (Appendix I)*
  - (ii) *First Avenue Streetscape (Appendix J)*
  - (iii) *Road Surfacing, Rehabilitation and Construction Asphalt Program (Appendix K)*
  - (iv) *Stringybark Road Footbridge Pathway (Appendix L)*
  - (v) *Organic Waste Processing Service (Appendix M)*
  - (vi) *Street Sweeping Services (Appendix N)*
  - (vii) *Tree Maintenance Services (Appendix O)*
  - (viii) *Resource Recovery Centre Operations (Appendix P)*
  - (ix) *Landfill Services (Appendix Q).*

### Related Documentation

Procurement Policy and Procurement and Disposal Framework.

**Critical Dates****Landslide Remediation Works**

Council is required to submit to QRA a market rate update following its Tender process by 30 March 2023. All projects are required to be complete by 30 June 2024 under the DRFA for which there is sufficient time to deliver the works relating to this Significant Contracting Plan.

**Cotton Tree Holiday Park Management Agreement**

Council's current Management Agreement for the Cotton Tree Holiday Park expires on 30 April 2023. A new Management Agreement is required to be entered into prior to 30 April 2023.

**Honey Farm Sports and Recreation Complex – Bulk Earthworks and Underground Services**

There are no critical dates applicable to the Significant Contracting Plan for these services.

**Implementation**

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will ensure procurement and contracting activities are conducted in a manner consistent with the approaches outlined in the Significant Contracting Plans.





**2022/23 Business and Innovation Branch  
 Significant Contracting Plan**

Section 221 of the *Local Government Regulation 2012* stipulates that a Significant Contracting Plan must be prepared prior to commencement of a contract that Council has identified as a Significant Contract. Council may, by resolution, amend a Significant Contracting Plan at any time before the end of the financial year to which the plan relates.

1. Key Information	
Significant Contract Title: QRA Full Service Landslide Remediation Works	
Group: Built Infrastructure	Branch: Civil Asset Management – Contract Delivery
Contract Administrator: Kevin Carr	Position: Senior Contracts Administrator
Procurement Specialist: Rachael Lock	
Contract/Project Description: Landslip Remediation works as part of Queensland Reconstruction Agency – Disaster Recovery Funding Arrangements Program.	
Link to Procurement Plan:	

2. Council Resolutions	
Previous Council resolutions:	
This plan endorsed by Council:	

3. Background
<p>The Queensland Reconstruction Authority (QRA) administers funding relief measures to local governments as part of the Australian Government’s Disaster Recovery Funding Arrangements (DRFA), from joint federal and state government funds, and the State Disaster Recovery Funding Arrangements (SDRA). Sunshine Coast Council (SCC) has been activated under a single declared event requiring restoration works to be carried out under the Queensland Reconstruction Agency - Disaster Recovery Funding Arrangements (DRFA) Program.</p> <p>Tenders will be invited for the provision of full-service landslide remediation works for the Sunshine Coast Council (SCC) under the Queensland Reconstruction Authority (QRA) proposed to be packaged as follows:</p> <p><b>Package 1 – 3 Sites</b></p> <ul style="list-style-type: none"> <li>• Policeman Spur Road, Wootha</li> <li>• Bald Knob Road, Crohamhurst</li> <li>• River Road, Peachester</li> </ul> <p>It is anticipated the works for the initial package will commence April 2023, and be completed by the end of September 2023.</p> <p><b>Package 2 – 6 Sites</b></p> <ul style="list-style-type: none"> <li>• Hovard Road 3, Bald Knob</li> <li>• Old Maleny Rd, Landsborough</li> <li>• Hovard Rd 2, Bald Knob</li> <li>• Hovard Rd 1, Bald Knob</li> <li>• Perrins Rd, Eudlo</li> <li>• Leeding Rd, Glenview</li> </ul> <p>The dates associated with the release and delivery of this package are currently being programmed.</p> <p><b>Package 3 – 6 Sites</b></p>

- Kirsty Drive
- Towen View Court
- Tanawha Tourist Dr
- Towen Mntn Rd
- Narrows Rd
- David Low Way

The dates associated with the release and delivery of this package are currently being programmed.

#### 4. Objectives

What are the objectives of this contract?

These contracts will enable Council to engage specialist external contract resources for the provision of the services. The works will repair high priority Landslips within the Sunshine Coast Council Region enabling the reopening of affected roads to the community.

Funding for the project will be provided as part of the Disaster Recovery Funding Arrangements (SDRA) through the Queensland Reconstruction Authority (QRA).

Key objectives are to:

- Deliver the Program of Works within the specified time frame;
- With zero safety incidents;
- In accordance with technical specifications;
- With zero negative environmental impacts; and
- Deliver the Program of Works in line with funding QRA allocation.

How will objectives be achieved?

Conducting Public Tenders to obtain competitive pricing and suitably qualified Contractors to undertake the program of works for the abovementioned packages.

Civil Asset Management (CAM) – Contract Delivery are responsible for delivery of the program of works, budget management and approved contract spend limits. Contracts Delivery have established appropriate project and contract management functions to ensure procurement and contract management objectives are achieved.

How will achievement of objectives be measured?

Supplier selection through Public Tenders with pre-determined evaluations weightings detailed in the Probity Plan taking into consideration:

- (a) Price
- (b) Capability and Experience
- (c) Methodology
- (d) Social and Economic Factors

Supplier performance monitoring will be against Contract KPI's taking into consideration:

- (a) Contract Administration – Invoicing and Claim Accuracy
- (b) On Time Performance (Works and resources management)
- (c) Management Systems
  - Safety
  - Quality
  - Environment

<p>➤ Complaints Management</p> <p>(d) Reporting and Communications</p>
<p>What are the alternative ways of achieving the objectives? Include reasons for not adopting alternative ways.</p>
<ul style="list-style-type: none"> <li>• Alternative is to take each Landslip site to the market and award separate contracts. Packaging the works into larger procurement activities drives better value for money and other efficiencies through the procurement processes and contract management.</li> <li>• Consideration has been given to Council undertaking all works utilising internal resources. This option is not considered to be value for money as there would be significant investment in equipment, labour and specialised training required, as opposed to utilising the already established competitive marketplace.</li> </ul>

<b>5. Proposed category and contractual arrangements</b>
<p>Which category does this contract fall within?</p> <p>Capital Works</p>
<p>Which contractual arrangements should be applied to this contract, and why?</p> <p>The General Terms and Conditions Major Works will be utilised for this contract.</p>

<b>6. Market and Risk Assessment</b>
<p>Provide an assessment of the market in which the contract is to happen, including an assessment of any procurement risks. Refer to the Risk Assessment Calculator in the Procurement Plan.</p> <p>There is a competitive market which has been identified through CAMs undertaking market research / sounding with eleven civil construction contractors.</p> <p>The following key risks have been identified:</p> <ol style="list-style-type: none"> <li>1. There is not sufficient capacity or availability within the market to deliver the program of works.</li> </ol>
<p>Proposed mitigations for identified risks:</p> <ol style="list-style-type: none"> <li>1. Evaluate and engage Contractors with suitable business management systems, processes, and resources to ensure delivery of the program of works.</li> <li>2. Establish appropriate contract management functions to ensure objectives are achieved.</li> </ol>
<p>Undertake an assessment of operational risks relating to the contract/project. Attach details.</p> <ol style="list-style-type: none"> <li>1. All works will be managed under the General Terms and Conditions Major Works</li> <li>2. Workplace Health and Safety (WHS) considered an ongoing risk which will be managed and mitigated through mandatory legislative requirements.</li> <li>3. Environmental impacts considered an ongoing risk which will be managed and mitigated through mandatory legislative requirements.</li> </ol>



























## 8.2 DISPOSAL (EASEMENT) OF PART OF COUNCIL FREEHOLD LAND AT 9 LANCELIN PLACE, MAROOCHYDORE

**File No:** F2023/10262

**Author:** Senior Property Officer  
Business Performance Group

**Attachments:**

Att 1 - Aerial Map.....	29	<a href="#">↓</a>	
Att 2 - Locality Plan.....	31	<a href="#">↓</a>	
Att 3 - Easement Location Plan.....	33	<a href="#">↓</a>	
Att 4 - Easement UV Survey Plan 330437 .....	35	<a href="#">↓</a>	

### PURPOSE

This report seeks a resolution from Council to grant an exception under the *Local Government Regulation 2012* to dispose of land to Unitywater (via easement) without the need to undertake a tender or auction process. The easement is proposed for 'water supply' purposes to Unitywater and will be registered over part of Council owned freehold land at 9 Lancelin Place, Maroochydore legally described as Lot 745 on SP318129.

### EXECUTIVE SUMMARY

There is a requirement for the registration of a water supply easement, in favour of Unitywater, over part of Council land owned in freehold located at 9 Lancelin Way, Maroochydore, legally described at Lot 745 on SP318129 (Council's land). The purpose of the easement is for the additional protection of Unitywater water supply infrastructure servicing that location.

A water reticulation main constructed some years ago (related to REC 15/0102) on behalf of Unitywater was recently deemed not to be sufficiently protected by the existing easements at this location. Unitywater has requested that an easement be provided over the western section of Council's land to protect it. The proposed easement is 68m<sup>2</sup> which will overlay part of an existing sewerage easement RZ on SP290982 and easement A on SP261165 in area and is shown in Attachment 3 – Easement Location Plan.

A resolution is sought from Council under Section 236 of the *Local Government Regulation 2012*, to permit the disposal of an interest in land (by way of easement), other than by tender or auction. An exception to dispose is applicable and complies with the Regulation in this instance as the disposal is to a government agency (being Unitywater).

### OFFICER RECOMMENDATION

**That Council:**

- (a) receive and note the report titled "Disposal (Easement) of Part of Council Freehold Land at 9 Lancelin Place, Maroochydore"
- (b) resolve, pursuant to section 236(2) of the *Local Government Regulation 2012*, that an exception to dispose of an interest (easement) in land over part of Council freehold land being Lot 745 SP318129, other than by tender or auction applies, as the disposal is pursuant to section 236(1)(b)(i) to a government agency and
- (c) note that Unitywater is a government agency.

## FINANCE AND RESOURCING

Costs associated with facilitating the easement include compensation, preparation of the easement documentation and survey plans, compensation assessments, and Titles Queensland registration fees to register the dealings are to be paid for by the Applicant.

The compensation for providing an easement over Council's land will be equal to or above that of the market value of the interest in land and will be undertaken by an independent registered valuer pursuant to Section 236(3) and 236(5) of the *Local Government Regulation 2012*. In the event an exemption to the disposal is granted, the Property Management Branch will commission an independent compensation assessment for the diminished value of the encumbered land.

There are no direct or ongoing costs to Council in relation to the proposal.

## CORPORATE PLAN

<b>Corporate Plan Goal:</b>	<b><i>Our service excellence</i></b>
<b>Outcome:</b>	We serve our community by providing this great service.
<b>Operational Activity:</b>	S21 - Property management – comprehensive management of Council's land and building assets to ensure that Council's property dealings are optimised, centrally managed, and support Council's objectives.

## CONSULTATION

### Councillor Consultation

- Councillor J O'Pray – Division 8 Divisional Councillor
- Councillor W Johnston – Service Excellence Portfolio Councillor
- Councillor C Dickson – Service Excellence Portfolio Councillor

### Internal Consultation

- Manager Leasing and Land Management, Property Management
- Senior Property Officer, Property Management
- Strategic Planner, Strategic Planning
- Project Officer, Environmental Operations
- Senior Policy and Research Officer, Environment and Sustainability Policy
- Stormwater Service Manager, Stormwater Services
- Coordinator, Asset Strategy
- Parks Technical Officer, Open Space
- Development Services Officer, Development Services
- Project Manager, Urban Growth

### External Consultation

Council's Property Management Branch has liaised with Unitywater in relation to the requirement for the registration of the sewerage easement within Councils Land.

## Community Engagement

Due to the administrative nature of this report, no community engagement has been undertaken or is required.

## PROPOSAL

The land located at 9 Lancelin Place, Maroochydore is owned by Council in freehold ('Council's land'). Council's land is legally described as Lot 745 SP318129 and comprises of a drainage reserve and park as shown in **Attachment 1 – Aerial Map** and Council's land is shown in **Attachment 2 – Locality Plan**.

There is a requirement for the registration of a water supply easement in favour of Unitywater, to protect the existing water reticulation main requirements within Council's land at Lot 745 SP318129. During the assessment of the works associated with Stage 1 of the development under the approval (RAL20/0115) Unitywater determined that the water reticulation main constructed some years ago (related to REC 15/0102) was not sufficiently protected by the existing sewerage easements and have proposed that Easement UV on SP330437 is registered on title.

The proposed easement is some 68m<sup>2</sup> in area and traverses the Council owned land as shown in **Attachment 3 – Easement Location Plan**. Easement documentation for Easement UV within Council's land is associated with Survey Plan 330437. The location of the proposed water supply easement is identified as Easement UV as shown in **Attachment 4 – Easement UV Survey Plan 330437**.

To facilitate the registration of the water supply easement over Council's land, Council is required to grant an exception under Section 236(2) of the *Local Government Regulation 2012*. *Local Government Regulation 2012* stipulates that Council may, by resolution, dispose of an interest in land (including by way of easement), other than by tender or auction, if an exception applies. An exception is permitted as it relates to this application as the land is being disposed to a government agency as outlined in Section 236(1)(b)(i) of the Regulation.

The applicant will be required to pay compensation to Council for encumbering Council's land with an easement. In the event that an exception is granted, the Property Management Branch will commission an independent compensation assessment to determine the diminished value of the encumbered land. This will ensure the disposal complies with Sections 236(3) and (5) of the Regulation as:-

- Compensation will be assessed by a registered valuer who is not an employee of the local government) registered under the *Valuers Registration Act 1992*; and
- Compensation will be set at or above the market valuation as determined by the registered valuer.

## Legal

There are no legal implications relevant to this report.

## Policy

This report has been prepared in accordance with Council's Procurement Policy relating to the disposal of Council assets.

## Risk

No risks are associated with the granting on an easement over Council's land at this location as per the recommendation contained in this report. If an exception to dispose of land (via easement) was not to be resolved, the following risks have been identified:-

- No record of the already installed infrastructure would be registered on the title for the land;

- In the event future works were undertaken on the land, there may be a risk that such infrastructure may not be identified during pre-works assessment; and
- Council would not be compensated for the utilisation of its freehold land for private infrastructure.

**Previous Council Resolution**

There are no previous Council Resolutions relevant to this report

**Related Documentation**

Council's Standard Terms Document dealing number 714904857 for water infrastructure and access rights easements on Council owned land will be registered in accordance with the easement documentation.

**Critical Dates**

There are no critical dates relevant to this report.

**Implementation**

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will delegate to Council's Delegated Officer that an exception to division 4 of section 236 of the *Local Government Regulation 2012* applies and the survey plan and easement documentation will be executed and registered with Titles Queensland.



















### 8.3 FEBRUARY 2023 FINANCIAL PERFORMANCE REPORT

**File No:** Council Meetings

**Author:** Coordinator Financial Services  
Business Performance Group

**Attachments:** Att 1 - February 2023 Financial Performance Report ..... 41    
Att 2 - Capital Grant Funded Project Report February 2023 51  

#### PURPOSE

To meet Council's legislative obligations, a monthly report is to be presented to Council on its financial performance and investments.

#### EXECUTIVE SUMMARY

This monthly financial performance report provides Council with a summary of performance against budget as at 31 February 2023 in terms of the operating result and delivery of the capital program.

#### Operating Performance

**Table 1: Operating Budget as at 28 February 2023**

	Original Budget \$000	Current Budget \$000
Total Operating Revenue	535,020	546,939
Total Operating Expenses	503,237	522,939
<b>Operating Result</b>	<b>31,783</b>	<b>24,000</b>

Details of the monthly financial report are contained in Attachment 1.

#### OFFICER RECOMMENDATION

**That Council receive and note the report titled "February 2023 Financial Performance Report"**

#### FINANCE AND RESOURCING

This report sets out the details of Council's financial performance and investments for the month ending 31 January 2023 and meets Council's legislative reporting requirements.

#### CORPORATE PLAN

**Corporate Plan Goal:** *Our outstanding organisation*

**Outcome:** We serve our community by providing this great service.

**Operational Activity:** S28 - Financial and procurement services – financial and procurement management and governance, ensuring effective business management and legislative compliance, coordination and development of Council's budget process, administration of financial systems, sundry debtors, accounts payable, financial and asset accounting, treasury, procurement, contract and supply functions.

## CONSULTATION

### Portfolio Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor, E Hungerford.

### Internal Consultation

This report has been written in conjunction with advice from:

- Group Executive Business Performance
- Chief Financial Officer

### External Consultation

No external consultation is required for this report.

### Community Engagement

No community engagement is required for this report.

### Legal

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

### Policy

Sunshine Coast Council's 2022/23 Investment Policy and  
Sunshine Coast Council's 2022/23 Debt Policy.

### Risk

Failure to achieve the budgeted operating result will negatively impact Council's capacity to complete its capital expenditure program.

### Previous Council Resolution

#### Ordinary Meeting 23 February 2023 (OM23/9)

*That Council:*

- receive and note the report titled "**Budget Review 2 – 2022/23**"*
- adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's amended budget for 2022/23 financial year incorporating:*
  - the statement of income and expenditure*
  - the statement of financial position*
  - the statements of changes in equity*
  - the statement of cash flow*
  - the relevant measures of financial sustainability*
  - the long-term financial forecast*

- (c) *note the following documentation applies as adopted 23 June 2022*
  - (i) *the Debt Policy*
  - (ii) *the Revenue Policy*
  - (iii) *the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
  - (iv) *the Revenue Statement and the rates and charges to be levied for the 2022/23 financial year and other matters as adopted 21 September 2022 and*
- (d) *endorse the Minor Capital Works Program (Appendix B).*

### **Ordinary Meeting 21 September 2022 (OM22/76)**

*That Council:*

- (a) *receive and note the report titled “**Budget Review 1 – 2022/23**”*
- (b) *adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council’s amended budget for 2022/23 financial year incorporating:*
  - (i) *the statement of income and expenditure*
  - (ii) *the statement of financial position*
  - (iii) *the statements of changes in equity*
  - (iv) *the statement of cash flow*
  - (v) *the relevant measures of financial sustainability*
  - (vi) *the long-term financial forecast*
  - (vii) *the Debt Policy*
  - (viii) *the Revenue Statement*
- (c) *adopt Appendix A as tabled, pursuant to section 120, 121 and 122 of the Local Government Regulation 2012, Council grants a concession by way of a part rebate of the differential general rate levied, to those ratepayers described in section 2.4.4 in the 2022/23 Revenue Statement, subject to the eligibility criteria and conditions set out in section 2.4.4 in the 2022/23 Revenue Statement*
- (d) *note the following documentation applies as adopted 23 June 2022*
  - (i) *the Revenue Policy*
  - (ii) *the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
  - (iii) *the rates and charges to be levied for the 2022/23 financial year and other matters as adopted 23 June 2022*
  - (iv) *the Strategic Environment Levy Policy*
  - (v) *the Strategic Arts and Heritage Levy Policy*
  - (vi) *the Strategic Transport Levy Policy and*
- (e) *endorse the Minor Capital Works Program (Appendix B).*

**Special Meeting Budget 23 June 2022 (SM22/2)**

*That Council adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's budget for 2022/23 financial year incorporating:*

- i. the statement of income and expenditure*
- ii. the statement of financial position*
- iii. the statements of changes in equity*
- iv. the statement of cash flow*
- v. the relevant measures of financial sustainability*
- vi. the long-term financial forecast*
- vii. the Debt Policy (adopted by Council resolution on 26 May 2022)*
- viii. the Revenue Policy (adopted by Council resolution on 26 May 2022)*
- ix. the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
- x. the Revenue Statement*
- xi. Council's 2022/23 Capital Works Program, endorse the indicative four-year program for the period 2024 to 2027, and note the five-year program for the period 2028 to 2032*
- xii. the rates and charges to be levied for the 2022/23 financial year and other matters as detailed below in clauses 3 to 12*
- xiii. endorse the 2022/23 Minor Capital Works Program*
- xiv. the Strategic Environment Levy Policy*
- xv. the Strategic Arts and Heritage Levy Policy and*
- xvi. the Strategic Transport Levy Policy*

**Related Documentation**

2022/23 Adopted Budget

**Critical Dates**

There are no critical dates for this report.

**Implementation**

There are no implementation details to include in this report.





























**8.4 SPONSORSHIP (GOVERNANCE FRAMEWORK) STRATEGIC POLICY**

<b>File No:</b>	<b>Council Meetings</b>
<b>Author:</b>	<b>Head of Tourism &amp; Major Events Economic &amp; Community Development Group</b>
<b>Appendices:</b>	<b>App A - Sponsorship (Governance Framework) Strategic Policy</b> ..... 59  
<b>Attachments:</b>	<b>Att 1 - Sponsorship (Governance Framework) Strategic Policy - tracked changes.....</b> 65  

**PURPOSE**

To seek Council endorsement of the revised Sponsorship (Governance Framework) Strategic Policy (Appendix A).

**EXECUTIVE SUMMARY**

At the 15 September 2016 Ordinary Meeting (OM16/169), Council endorsed the Sponsorship (Governance Framework) Strategic Policy (the Sponsorship Policy).

The Sponsorship Policy provides a framework for determining when Council will enter a sponsorship arrangement and applies to both sponsorship provided by Council (outgoing) and sponsorship received by Council (incoming).

The Sponsorship Policy ensures that sponsorship risks are managed, sponsorship arrangements align with Council's Corporate Plan, and Council's reputation is upheld in the development, assessment, management, evaluation and reporting on sponsorship arrangements. The Sponsorship Policy ensures the widest scope for Council to do business, while also ensuring good governance.

Since the Sponsorship Policy was adopted in 2016 the region has seen the announcement of the Brisbane 2032 Olympic and Paralympic Games, the impacts and recovery from the COVID-19 pandemic, the adoption of the Sunshine Coast Major Events Strategy 2018–2027 and increased competition for major events from other destinations.

Based on these factors it is considered timely to update the Sponsorship Policy and clarify the associated delegation, particularly as it relates to the Sunshine Coast Major Events Strategy 2018-2027 and major event sponsorship agreements.

The Sponsorship Policy adopted in 2016 includes the following delegation of approval for outgoing sponsorship to the Chief Executive Officer:

*Outgoing sponsorship agreements with a value above \$200,000 (ex GST) will be approved by Council. Outgoing sponsorship agreements with a value up to \$200,000 (ex GST) per year in a single or multiple instances up to three years will be delegated to the Chief Executive Officer.*

As the Chief Executive Officer has delegated powers of the local government (Delegation 2016-73 (v7.0)), the recommended changes to the Sponsorship Policy include the removal of the delegation to remove multiple delegations.

Since the Sponsorship Policy was adopted in 2016, the region has also seen the announcement of the Brisbane 2032 Olympic and Paralympic Games, the impacts and recovery from the COVID-19 pandemic, the adoption of the Sunshine Coast Major Events Strategy 2018–2027 and increased competition for major events from other destinations.

Based on these factors it is considered timely to update the Sponsorship Policy.

Council's Economic Development Branch manages the organisation's sponsorship of major events across the region in alignment with the Sunshine Coast Major Events Strategy 2018-2027 and in collaboration with the Sunshine Coast Events Board who provide independent assessments of proposed major event sponsorship arrangements.

Council's Tourism and Major Events team manage approximately 60 major events sponsorship contracts per year with external organisers, all funded from Council's annual approved Major Events Sponsorship budget.

The sponsored major events provide significant economic and promotional benefit to the region and are each specifically chosen for their direct benefit to our local industries, community, and Council wide strategies, and create platforms for promotion of the region to a national and international audience.

In the next 12 months, it is estimated that 12 major events, all of which can be funded by currently approved budget and will undergo a thorough assessment process by the Sunshine Coast Events Board, would require Council endorsement prior to being executed under the current Sponsorship Policy.

Importantly, the proposed delegation results in an acceptable timeframe to assess and decide on most major event sponsorship applications and reduces the risk that major events which provide significant benefit to the Sunshine Coast could be lost to our region.

## OFFICER RECOMMENDATION

**That Council:**

- (a) receive and note the report titled "Sponsorship (Governance Framework) Strategic Policy", and**
- (b) adopt the Sunshine Coast Council Sponsorship (Governance Framework) Strategic Policy (Appendix A).**

## FINANCE AND RESOURCING

The Major Events Sponsorship budget is sourced from funds collected through general rates.

The recommendations to change the delegation have no impact on the Council approved 2022/23 budget which is \$2.6 million.

## CORPORATE PLAN

**Corporate Plan Goal:** *Our resilient economy*

**Outcome:** 3.5 - A natural, major and regional event destination.

**Operational Activity:** 3.5.2 - Implement priority activities from the Major Events Strategy 2018-2027 including: strengthening arts and cultural events, capitalising on the growing demand for off road and adventure style events and ensuring close alignment with opportunities identified from the 2032 Brisbane Olympic and Paralympic Games.

## CONSULTATION

### Councillor Consultation

- Councillor J O'Pray – Portfolio Councillor, Economic Development and member of the Sunshine Coast Events Board
- Councillor T Landsberg – Portfolio Councillor, Economic Development and member of the Sunshine Coast Events Board

**Internal Consultation**

- Group Executive – Economic & Community Development
- Head of Economic Development
- Senior Partnerships Lead – Major Events.

**External Consultation**

- Sunshine Coast Events Board
- Tourism and Events Queensland.

**Community Engagement**

No community engagement has been undertaken in relation to this report.

**PROPOSAL**

At the 15 September 2016 Ordinary Meeting (OM16/169), Council endorsed the ‘Sunshine Coast Council Sponsorship (Governance Framework) Strategic Policy’ (the Sponsorship Policy).

Since the Sponsorship Policy was adopted in 2016 the region has seen the announcement of the Brisbane 2032 Olympic and Paralympic Games, the impacts and recovery from the COVID-19 pandemic, the adoption of the Sunshine Coast Major Events Strategy 2018–2027 and increased competition for major events from other destinations.

Based on these factors it is considered timely to update the Sponsorship Policy and clarify the associated delegation, particularly as it relates to the Sunshine Coast Major Events Strategy 2018-2027 and major event sponsorship agreements.

Council’s Major Events program has been operating on behalf of the region to drive local benefit from the hosting of economically strong major events. The Sunshine Coast Events Board was established to provide independent advice to Council in the assessment process of potential sponsorship agreements with event organisers.

The Sunshine Coast Events Board has been a highly successful project structure for Council, based on the work of highly qualified and experienced volunteers who take on roles within the Board to make a specific contribution to the region – specifically assessing the impacts and benefits that can be obtained through sponsorship of major events. The Events Board is highly regarded by industry and event promoters as a very strong source of analysis and decision making for the region.

Every application received for major events sponsorship undergoes preliminary assessment by Economic Development’s Tourism and Major Events team, and those which have been deemed meritorious are assessed by the Sunshine Coast Events Board, which concludes with a recommendation to Council regarding the future progress or otherwise of each sponsorship application received.

Depending on the value of the sponsorship recommended by the Sunshine Coast Events Board to Council, the sponsorship contract is either authorised by the Chief Executive Officer or their delegate, or if a contract exceeds the overall amount delegated to the Chief Executive Officer within the current Sponsorship Policy, approval to commence the negotiation of a contract and offer to the event owner is subject to Council endorsement.

Having a large number of major event sponsorship contracts subject to a resolution from Council places greater strain on the meeting schedule and delays the successful negotiation of a potential agreement, with the risk that the event and the associated benefits could be lost to the region.

The following is an example of a mid-size major event involving a three-year contract with a sponsorship value of \$80,000 if approval was required via a Council Ordinary Meeting:

<b>ACTION</b>	<b>Timeline</b>
1. Sponsorship application to Tourism & Major Events Unit.	<b>May 3</b>
2. Review by the Existing Events Working Group: This group is a working group / sub-committee of the Sunshine Coast Events Board. It reviews and discusses all new event sponsorship applications. The group makes a sponsorship recommendation to the Board.	<b>May 17</b>
3. Sunshine Coast Events Board will review and discuss the sponsorship recommendation made by the working group and make a recommendation to Council.	<b>June 7</b>
4. Sunshine Coast Council Ordinary Meeting.	<b>July 25</b>

Under the proposed delegation level, the same sponsorship proposal would be able to be approved in approximately six weeks.

To December 2024, it is estimated that at least 11 recommended Major Events, all of which can be funded by currently approved budget, would be subject to Council endorsement, made up of eight existing or highly developed sponsorship programs, and four currently under discussion. With the announcement of the Brisbane 2032 Olympic and Paralympic Games for South East Queensland, it is inevitable that further strategic opportunities including national and international events will arise over the coming years, and the region needs to be in a strong and agile position to seek out or respond to those opportunities in a timely manner.

Major event sponsorships of all types and values are already analysed through a highly detailed appraisal system and a subsequent recommendation from Council's highly experienced Economic Development team. This recommendation is then assessed by the Sunshine Coast Events Board, who through their own independent process make their own recommendation to Council. Should an event be recommended to have a sponsorship agreement proceed, the potential contract is then assessed and approved by an appropriate Council officer.

Every event is therefore rigorously assessed through a range of highly qualified sources before progressing if required to an Ordinary Meeting.

This current process is known across Queensland as one of the most robust in the State, with highly regarded expertise and governance, and supporting Council in ensuring the responsible distribution of ratepayer funds. This process would remain under the proposed delegated authority, whilst offering a significant improvement in meeting the demands and pace required of Council to assess event sponsorship applications promptly.

The proposed delegation mitigates the risk of highly important event partnerships that may either elect not to progress with the Sunshine Coast or may only be able to be secured for a limited period, due to the longer process required to secure the deal.

### **Legal**

There are no legal implications relevant to this Council report.

### **Policy**

This report seeks Council endorsement of the updated Sponsorship (Governance Framework) Strategic Policy (Appendix A).



**Risk**

The risk to Council related to the sponsorship of Major Events is well covered in the current approval system, and a change to the delegated authority makes no significant change to the risk Council accepts through sponsorship of any event.

**Previous Council Resolution****Ordinary Meeting 23 June 2022 (OM22/48)**

*That Council:*

- (a) *receive and note the report titled “Delegation to the Chief Executive Officer” and*
- (b) *adopt Delegation 2016-73 (v7) Delegation to the Chief Executive Officer (Appendix A) and*
- (c) *note that all other existing specific delegations of authority to the Chief Executive Officer are retained.*

**Ordinary Meeting 15 September 2016 (OM16/169)**

*That Council:*

- (a) *note the report titled “Updated Strategic Policy - Sponsorship (Governance Framework)” and*
- (b) *adopt the Sunshine Coast Council Sponsorship (Governance Framework) Strategic Policy (Appendix A) with the following amendment:*
  - (i) that councillors be advised when the delegation is exercised in a regular and timely manner.

**Related Documentation**

- Regional Economic Development Strategy 2013-2033
- Sunshine Coast Major Events Strategy 2018–2027

**Critical Dates**

There are no critical dates associated with the report and recommendations.

**Implementation**

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will instruct Council’s Corporate Governance team to update Council’s Policy register with the Sponsorship (Strategic Governance) Policy (Appendix A), and review and update the Organisational Guideline – Sponsorship received by Council (Incoming) and Organisational Guideline - Sponsorship provided by Council (Outgoing).





























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## 8.5 APPOINTMENT OF DIRECTORS OF SUNCENTRAL MAROOCHYDORE PTY LTD

<b>File No:</b>	<b>Council Meetings</b>
<b>Author:</b>	<b>Group Executive Civic Governance Civic Governance</b>
<b>Attachments:</b>	<b>Att 1 - Appointment of Chairperson and Directors of the Board Of SunCentral Maroochyore Pty Ltd - <i>Confidential</i></b>

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### PURPOSE

This report seeks Council's consideration of the proposed appointment of three Directors to the board (board) of SunCentral Maroochyore Pty Ltd (SunCentral) from 1 May 2023. The report also seeks the support of Council for the nomination of one of the appointees as Chairperson of the board of SunCentral from 1 May 2023.

While this is a public report, the Chief Executive Officer considers that the names of the nominated candidates should be maintained as confidential information until such time as Council has made its decision on the recommendations in this report.

Accordingly, should Councillors wish to discuss the identity of the nominees for appointment to the board of SunCentral, it is recommended that Council resolve to close the meeting under section 254J (1) of the *Local Government Regulation 2012* on the basis that the information contained in Confidential Attachment 1 is confidential under section 254J (3) (g) of the Regulation on the basis that it relates to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Council will need to resolve its decision on this report in that part of the Council meeting which is viewable by the public.

The report also contains a recommendation to authorise the Chief Executive Officer to publicly release the names of the nominees for appointment as Directors of SunCentral should Council resolve to accept the recommendations in this report.

### EXECUTIVE SUMMARY

On 29 April 2021, Council resolved to approve the extension of the term of the three directors of the board of SunCentral for a period of two years to 30 April 2023. On 10 November 2021, Council resolved to support the election by the board of one of the existing directors, Mr Morgan Parker, as Chairperson of SunCentral for a term to and including 30 April 2023. The term of appointment of the three current directors including Chairperson, will expire on 30 April 2023.

Given the expiry of the terms of appointment of the three directors of the board on 30 April 2023, there is a need to ensure that SunCentral can continue to operate as a corporate entity in line with the requirements of the *Corporations Act 2001* and fulfil its obligations under its Constitution and Statement of Corporate Intent.

Accordingly, this report proposes to appoint three Directors to the board for a term of two years expiring on 30 April 2025 and support the election by the board of one of those nominee directors as Chairperson of SunCentral until 30 April 2023 (as outlined in Confidential **Attachment 1**).

**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled "Appointment of Directors of SunCentral Maroochydore Pty Ltd"
- (b) endorse the nominations for appointment as Directors of the Board of SunCentral Maroochydore Pty Ltd for a term of two years on and from 1 May 2023 to 30 April 2025 inclusive, as discussed in confidential session
- (c) authorise the Chief Executive Officer to advise the Board of Directors that under clause 68.1 of the Constitution of SunCentral Maroochydore Pty Ltd, Council will support the election of a new Chairperson of SunCentral Maroochydore Pty Ltd for a term to and including 30 April 2025, as discussed in confidential session and
- (d) authorise the Chief Executive Officer to publicly release the names of the persons nominated as the Directors of the Board of SunCentral Maroochydore Pty Ltd and the name of the proposed Chairperson, should Council endorse the recommendations in this report.

**FINANCE AND RESOURCING**

The following remuneration arrangements for Directors (including base director's fee and superannuation contribution) has been in place since March 2015 and it is proposed that this continues with the appointments outlined in this report:

- Chairperson: \$120,000 per annum
- Directors: \$70,000 per annum

Details of the remuneration arrangements for the Chairperson and Directors is published in the SunCentral Annual Report. The cost of the remuneration payable to each of the Directors of SunCentral is met from the SunCentral operating budget.

**CORPORATE PLAN**

**Corporate Plan Goal:** *Our resilient economy*

**Outcome:** 3.2 - New capital investment in the region.

**Operational Activity:** 3.2.1 - Progress amendments to the Maroochydore City Centre Priority Development Area scheme in conjunction with Economic Development Queensland.

**CONSULTATION****Councillor Consultation**

The Mayor and Councillors have been briefed in relation to the arrangements proposed in this report.

**Internal Consultation**

Consultation has taken place with the Chief Executive Officer and the Group Executive, Civic Governance, as the two other Council representatives on the Maroochydore City Centre Strategic Review Group.

**External Consultation**

The current SunCentral Chairperson and Board Directors have been consulted in relation to the arrangements proposed in this report.



## Community Engagement

No community engagement was undertaken in relation to the subject matter of this report.

## PROPOSAL

SunCentral was established by Council to manage the delivery of the Maroochydore City Centre, including the securing of private sector investment into the project. SunCentral is fully owned by Council. The SunCentral Board is ultimately responsible to Council for ensuring that it achieves its objectives ethically, responsibly and within its legislative and corporate obligations.

Council authorised the establishment of SunCentral as a company under the *Corporations Act 2001* on 11 December 2014 (OM14/181). The company was registered with the Australian Securities and Investments Commission on 12 January 2015. On 30 March 2015, Council resolved (SM15/7) to approve the appointment of the inaugural board of five directors of SunCentral (comprising a Chairperson and four directors).

On 29 April 2021, Council resolved to approve the extension of the term of appointment of the three directors for a period of two years to 30 April 2023. On 10 November 2021, Council resolved to support the election by the board of Morgan Parker to the position of Chairperson of SunCentral for a term to and including 30 April 2023. The terms of appointment of the three current directors, including Chairperson, will expire on 30 April 2023.

### Term of the current Board of Directors

The board currently comprises the Chair and two other directors. The current tenure history of the SunCentral Board is outlined in Table 1 below:

Table 1. Current tenure history of the SunCentral Board

Director	Initial Appointment Date	Expiry date of current term
Morgan Parker (Chairperson and Director)	30 March 2015	30 April 2023
Alison Quinn	30 April 2019	30 April 2023
Paul McLean	30 April 2019	30 April 2023

### Proposed Board Memberships

Given the imminent expiry of the terms of appointment of the three directors of the board on 30 April 2023, there is a need to ensure SunCentral can continue to operate as a corporate entity in line with the requirements of the *Corporations Act 2001* and fulfil its obligations under its Constitution and Statement of Corporate Intent. Further, the tripartite Maroochydore City Centre Development Agreement has a requirement that Council ensure that SunCentral remains in corporate existence for the term of the agreement.

On this basis, it is proposed that Council support the appointment of the three nominees as outlined in Confidential **Attachment 1**, for appointment as directors of the board for a term of two years from 1 May 2023 to and including 30 April 2025. This proposal supports the continuing role of SunCentral in discharging its obligations under the Development Agreement, the need for continuity in managing the Development Agreement and the importance of maintaining the strong productive relationships that exist with Walker Corporation.

Under clause 68.1 of the SunCentral Constitution, the Directors of the board elect the Chairperson, subject to the approval of the Member (which is Council). On this basis, it is proposed that Council convey to SunCentral that it will support the election of a new Chairperson for a term up to and including 30 April 2025.

**Legal**

The arrangements recommended in this report are compliant with the terms of the Constitution for SunCentral and the requirements of the *Corporations Act 2001*, in so far as they relate to the appointment of directors of the company.

Subject to Council approval of the nominations in this report, the appointment of the directors will occur under the terms of the Constitution for SunCentral and continue in effect unless concluded earlier.

The tripartite Maroochydore City Centre Development Agreement includes a requirement that Council ensure that SunCentral Pty Ltd remains in corporate existence for the term of the agreement.

**Policy**

There are no significant policy issues associated with the recommendations provided in this report.

**Risk**

The imminent expiry of the terms of appointment of the Chairperson and the directors represents a significant risk to the continuity of the Board's oversight of the operations of SunCentral on behalf of Council. The recommendations in this report will largely mitigate that risk.

**Previous Council Resolution****Ordinary Meeting 10 November 2021 (OM21/116)**

*That Council:*

- (a) *receive and note the report titled "**Appointment of the Chairperson of SunCentral Maroochydore Pty Ltd**"*
- (b) *authorise the Chief Executive Officer to advise the Board of Directors that under clause 68.1 of the Constitution of SunCentral Maroochydore Pty Ltd, Council supports the election of a Chairperson of SunCentral for a term to and including 30 April 2023 and*
- (c) *authorise the Chief Executive Officer to publicly release the name of the proposed Chairperson of SunCentral Maroochydore Pty Ltd, should the council endorse the recommendations in this report.*

**Ordinary Meeting 29 April 2021 (OM21/38)**

*That Council:*

- (a) *receive and note the report titled "Appointment of Directors of SunCentral Maroochydore Pty Ltd"; and*
- (b) *endorse the nominations for appointment as Directors of the Board of SunCentral Maroochydore Pty Ltd for a term of two years from 1 May 2021 to 30 April 2023 inclusive, as discussed in confidential session*
- (c) *authorise the Chief Executive Officer to advise the Board of Directors that under clause 68.1 of the Constitution of SunCentral Maroochydore Pty Ltd, Council will support the election of a new Chairperson of SunCentral Maroochydore Pty Ltd for a term to and including 31 October 2021, as discussed in confidential session and*
- (d) *authorise the Chief Executive Officer to publicly release the names of the persons nominated as the Directors of the Board of SunCentral Maroochydore Pty Ltd and the*

*name of the proposed Chairperson, should Council endorse the recommendations in this report.*

**Special Meeting 18 November 2020 (SM20/20)**

That Council:

- (a) *formally accept the terms of the proposed Maroochydore City Centre Development Agreement and associated agreements*
- (b) *delegate authority to the Chief Executive Officer to finalise and execute the proposed Maroochydore City Centre Development Agreement, and associated agreements*
- (c) *request the Chief Executive Officer to advise Council of the execution of documents and prepare the necessary communications material prior to any formal announcement being agreed and scheduled between the parties and*
- (d) *authorise the Chief Executive Officer to publicly release appropriate details relating to the Maroochydore City Centre Development Agreement and associated agreements, subject to the agreement to the release of those details by the other parties to the Agreement.*

**Ordinary Meeting 30 April 2019 (OM19/59)**

That Council:

- (a) *receive and note the report titled "Appointment of Directors of SunCentral Maroochydore Pty Ltd" and*
- (b) *endorse the nominations for appointment to the Board of Directors of SunCentral Maroochydore Pty Ltd and the associated terms and conditions of appointment.*

**Special Meeting 30 March 2015 (SM15/7)**

*That Council approve the nominations for appointment of the Directors of the Maroochydore City Centre development company and the associated terms and conditions of appointment as discussed in confidential session.*

**Ordinary Meeting 11 December 2014 (OM14/181)**

That Council:

- (a) *receive and note the report titled "**Company Establishment for Maroochydore City Centre Development**"*
- (b) *authorise the Chief Executive Officer to establish a Corporations Law company generally in accordance with the draft Constitution (Appendix A) and draft Statement of Corporate Intent (Appendix B)*
- (c) *authorise the Chief Executive Officer to set the remuneration for the Chairman and board of directors based on independent advice and after consultation with the Mayor, Regional Projects Portfolio Councillor and Divisional Councillor along with officers as determined by the Chief Executive Officer*
- (d) *authorise the Chief Executive Officer to commence the recruitment of a Chairman and board of directors, including interim arrangements, and prepare a report to a future Council meeting in relation to the final appointments*
- (e) *establish a Shareholder Representative Group consisting of Mayor, Regional Projects Portfolio Councillor and Divisional Councillor along with officers as determined by the Chief Executive Officer and*

- (f) *note the existing delegation to the Chief Executive Officer to act as Council's shareholder representative and that in relation to this company that he will consult with the Shareholder Representative Group prior to exercising that delegation.*

**Related Documentation**

- Constitution of SunCentral Maroochydore Pty Ltd
- *Corporations Act 2001*
- Maroochydore City Centre Development Agreement (executed 18 November 2020)
- Statement of Corporate Intent

**Critical Dates**

As the terms of the appointment of the three Board directors expire on 30 April 2023, Council is being requested to consider the recommendations in this report prior to that time.

**Implementation**

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- The Mayor will write to the nominated persons in Confidential **Attachment 1** and advise them of Council's decision in relation to their appointments to the Board of SunCentral; and
- The Chief Executive Officer will write to the Chief Executive Officer of SunCentral and advise of Council's approval of the appointments of directors of SunCentral for a term of two years from 1 May 2023 to and including 30 April 2025 and advise of Council's support for the nomination of one of the directors as Chairperson of SunCentral up to and including 30 April 2025.

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## 8.6 MOTION FOR THE 2023 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION GENERAL ASSEMBLY

**File No:** Council meetings

**Author:** Coordinator Councillor Governance  
Civic Governance

**Attachments:** Att 1 - Motion seeking mechanisms to meet 2025 National Packaging Targets ..... 81  

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### PURPOSE

The purpose of this report is to propose one motion for submission to the Australian Local Government Association's (ALGA's) 2023 National General Assembly.

### EXECUTIVE SUMMARY

The 29<sup>th</sup> Australian Local Government Association National General Assembly (NGA) will be held in Canberra from 13 to 16 June 2023.

The theme for this year's National General Assembly is "Our Communities Our Future" and conveys the critical importance of how the health and wellbeing of community will shape Australia's future.

In accordance with the National General Assembly rules, all motions must be endorsed by Council and received by Australian Local Government Association by 11.59pm Friday, 24 March 2023 for inclusion in this year's National General Assembly Business Papers.

It is proposed that one motion be submitted on behalf of Sunshine Coast Council requesting the Federal Government to introduce more aggressive regulations as well as market incentives to ensure targets are met under the Australian Packaging Covenant. Full details of the motion can be found at **Attachment 1**.

### OFFICER RECOMMENDATION

**That Council:**

- (a) receive and note the report titled "Motion for the 2023 Australian Local Government Association General Assembly"**
- (b) endorse the motion that the National General Assembly calls on the Australian Government to introduce new, more aggressive regulations that set a minimum standard for sustainable packaging and waste responsibilities for all manufacturers, supported by appropriate market incentives to motivate compliance with these standards, and**
- (c) forward the motion to the Australian Local Government Association for inclusion in the 2023 National General Assembly Business Papers.**

### FINANCE AND RESOURCING

There are no financial or resourcing impacts arising from the submission of motions to the Australian Local Government Association National General Assembly.

## CORPORATE PLAN

**Corporate Plan Goal:** *Our outstanding organisation*  
**Outcome:** We serve our community by providing this great service.  
**Operational Activity:** S27 - Elected Council – providing community leadership, democratic representation, advocacy and decision-making.

## CONSULTATION

### Councillor Consultation

All Councillors were invited to consider potential subject areas for potential motions.  
Councillor J Natoli requested Council consider a motion in relation to packaging targets.

### Internal Consultation

Consultation has been undertaken with the Chief Executive Officer and members of the Executive Leadership Team to consider potential motions. Specific engagement has also occurred with:

- Acting Group Executive, Liveability and Natural Assets
- Chief Strategy Officer
- Manager, Waste & Resource Management.

### External Consultation

Consultation with external parties has not been undertaken in relation to this report.

### Community Engagement

Community engagement has not been undertaken in relation to this report.

## PROPOSAL

The 29<sup>th</sup> Australian Local Government Association National General Assembly (NGA) is scheduled to take place in Canberra from 13 to 16 June 2023.

The purpose of the National General Assembly is to provide an opportunity for local government to engage at a federal level while demonstrating the importance and value of working with local government nationally.

The Australian Local Government Association Board, member state and territory associations and local governments submit motions for debate at the National General Assembly. Motions endorsed at the National General Assembly contribute to Australian Local Government Association's advocacy for local government priorities and initiatives at a national level.

Councillor J Natoli requested one motion be proposed for submission to this year's National General Assembly seeking mechanisms to ensure that the 2025 National Packaging Targets are met under the National Packaging Covenant.

Australia uses around 70 billion pieces of soft "scrunchable" plastics including food wrappers each year and it is estimated that one million tonnes of Australia's annual plastic consumption is single-use plastic.

Our use of plastic is increasing and without urgent action, will double by 2040. Currently, around 84% of plastic ends up in landfill and only 13% is recycled.

The Australian Packaging Covenant (the Covenant) is a national regulatory framework under the National Environment Protection (Used Packaging Materials) Measure 2011 (NEPM) that sets out how governments and businesses across Australia share the responsibility for

managing the environmental impacts of packaging. The Covenant aims to reduce the environmental impacts of Consumer Packaging and supports an industry-led component of a co-regulatory arrangement underpinned by the NEPM. The Covenant applies to businesses in the supply chain that have a total annual turnover of \$5 million or more, that meet the definition of Brand Owner as set out within the NEPM.

Despite good intentions and exacerbated by the recently suspended REDcycle program, there is little evidence to date that the National Packaging Covenant is on course to meet its 2025 National Packaging Targets.

Additional information has been included in Attachment 1.

### **Legal**

There are no legal implications associated with submitting motions to the Australian Local Government Association National General Assembly.

### **Policy**

This proposed motion in this report aligns with the adopted policy positions and objectives of Council. Should the motion be approved by Council and resolved at the National General Assembly, it will inform Australian Local Government Association's policies which may result in decisions at other levels of government that are advantageous to the interests of Council and the Sunshine Coast community.

### **Risk**

There are no discernible risks associated with potentially submitting motions to the Australian Local Government Association National General Assembly.

### **Previous Council Resolution**

Council resolved on **28 February 2019 (OM19/19)** as follows:

*That Council:*

- (a) *receive and note the report titled "**Motions for the 2019 Australian Local Government Association National General Assembly**" and*
- (b) *endorse the motion 'Enhancing Future Drought Resilience' (Appendix A) to be forwarded to the Australian Local Government Association for inclusion in the 2019 National General Assembly agenda.*

### **Related Documentation**

Australian Local Government Association 2023 National General Assembly Our Communities Our Future Discussion Paper.

### **Critical Dates**

This report must be considered by Council at the March 2023 Ordinary Meeting to ensure the motion (if endorsed) is submitted to Australian Local Government Association by 11.59pm on 24 March 2023.

### **Implementation**

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will forward the approved motion to Australian Local Government Association for consideration and inclusion in the National General Assembly's Business Papers.









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## 8.7 PUBLIC TRANSPORT STUDY TOUR TO THE NETHERLANDS

**File No:** Council Meetings

**Author:** Acting Manager Strategic Infrastructure Planning and Policy  
Customer & Planning Services Group

**Attachments:** Att 1 - Provisional Study Tour Program ..... 89  

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### PURPOSE

This report seeks Council's approval for the Deputy Mayor, Councillor Rick Baberowski, to undertake overseas travel from 25 - 30 June 2023 to participate in a Mobility and City Planning Study Tour to the City of Utrecht in The Netherlands with the Institute for Sensible Transport.

The reason for this report being presented for consideration at this time is the Deputy Mayor's participation in this study tour cannot be confirmed until authorisation to undertake the overseas travel has been provided by Council.

### EXECUTIVE SUMMARY

The Institute for Sensible Transport (IfST) is an Australian transport consultancy (based in Victoria) focused on helping cities become more vibrant and sustainable. The Institute for Sensible Transport develops transport strategies focused on helping to make cities more liveable, sustainable and vibrant.

The Institute for Sensible Transport is proposing to conduct a small group tour to Utrecht in The Netherlands in late June 2023, to examine how that city is dealing with the interface between public transport and land use planning. Utrecht is considered to be a leader in Europe in the provision of public transport options and is achieving high levels of modal share, progressively moving the population away from car dependence for trips for work and recreation. Utrecht is also active in rolling out its charging stations strategy for electric vehicles.

Sunshine Coast Council has a strong focus on planning for, and securing the provision of, sustainable infrastructure to underpin its aspirations for the region and to advance the design, productivity and liveability of the Sunshine Coast. In this context, a high priority for Council is on ensuring through our planning and advocacy efforts, that our future transport networks interface appropriately and smoothly with our future land use directions, particularly in the Enterprise Corridor, our master planned communities and Priority Development Areas.

The intent of this Study Tour is directly relevant to the policy and planning priorities of Council and may potentially provide some insightful learnings to inform and shape the region's transport and land use planning priorities. The timing of the Study Tour – coalescing with the current status of a range of significant transport planning projects and the development of the new Sunshine Coast Planning Scheme – provides a strong rationale for Council to take up one of the limited places available in the Tour group.

Given the current portfolio responsibility allocations and his leadership role in a range of public transport projects to which Council is a party, the Deputy Mayor is seeking agreement to represent Council in participating in this Study Tour.

**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled "Public Transport Study Tour to the Netherlands"
- (b) approve for Deputy Mayor, Councillor Rick Baberowski to undertake overseas travel in an official capacity to participate in the Mobility and City Planning Study Tour to the Netherlands from 25 – 30 June 2023
- (c) authorise the expenditure of up to \$21,000 by Council to cover the air travel, study tour cost, travel insurance and other incidental costs associated with the Deputy Mayor's participation in the Study Tour to the Netherlands
- (d) note that the Deputy Mayor will provide a full briefing to Councillors, the Executive Leadership Team and relevant Council staff on the learnings and outcomes from the Study Tour, as inputs to the advancement of existing and future transport planning and design projects and the current development of the new Sunshine Coast Planning Scheme and
- (e) note that costs incurred in association with participation in the Mobility and City Planning Study Tour will be reported in Council's 2022-2023 Annual Report (given the Study Tour will take place in the current financial year).

**FINANCE AND RESOURCING**

Based on the current Study Tour program, travel cost estimates and advice from the Institute for Sensible Transport, the estimated cost for the Deputy Mayor to participate in the Study Tour would be approximately \$21,000 (excluding GST). This includes:

- Study tour participation costs, which include accommodation, breakfasts each day, on-ground transport costs in The Netherlands and dinner on first and final evenings (ie. \$8,400 plus GST);
- the cost of airfares;
- Travel insurance, meals not covered by the Study Tour participation costs plus any other incidental costs incurred by the Deputy Mayor which are directly related to travelling as an official representative of Council.

The Councillor Expenses Reimbursement and Provision of Facilities and Support Policy states: "*economy class travel is the standard, unless otherwise approved*". In this instance, as the international travel time is around 24 hours in duration (each way); the Deputy Mayor cannot depart Australia until at least 23 June 2023 (due to his attendance at Council's Budget Adoption meeting currently scheduled for 22 June 2023); and that a full program of activities commences from the first day of the Study Tour on 25 June, the Deputy Mayor is seeking Council's consideration that expenditure be authorised to enable the international transit component to be at business class travel, due to the compressed nature of the travel window available.

Funding can be sourced from the current operational budgets for the Customer and Planning Services Group and the Civic Governance Group to cover expenditure of up to \$21,000 (excluding GST) to support the Deputy Mayor's participation in this Study Tour. Funding from these sources can be justified on the basis the intent of participating in the Study Tour is to inform Council's transport planning and land use planning approaches for the region and to support Council's representation in the Study Tour in advancing Council's strategic and advocacy priorities.

## CORPORATE PLAN

**Corporate Plan Goal:** *Our service excellence*

**Outcome:** We serve our community by providing this great service.

**Operational Activity:** S24 - Road network management – providing road transport infrastructure planning, design and delivery, road safety and traffic management, travel behaviour change initiatives, streetscapes planning and place making.

## CONSULTATION

### Councillor Consultation

Discussions have been held with the Mayor, Deputy Mayor and a number of Councillors in relation to the availability of this Study Tour opportunity.

### Internal Consultation

Consultation has taken place with the following Council officers in the preparation of this report:

- Chief Executive Officer
- Group Executive, Customer and Planning Services
- Group Executive, Civic Governance
- Manager, Executive Management and Support Services.

### External Consultation

No external consultation has been undertaken.

### Community Engagement

There has been no Community Engagement undertaken in relation to this item.

## PROPOSAL

The Institute for Sensible Transport is an Australian transport consultancy (based in Victoria) focused on helping cities become more vibrant and sustainable. The Institute for Sensible Transport develops transport strategies focused on helping to make cities more liveable, sustainable and vibrant.

*The Institute for Sensible Transport states that it “uses its extensive network of Dutch transport and land use experts to curate a week-long tour of transport innovation in the Netherlands. An emphasis is placed on translating best practice examples into the Australian context .... The study tours look at the Dutch transport and land use system as a whole, with a focus on lessons that can be translated into more car dependent contexts. Whilst it is impossible to ignore cycling in the Netherlands, the study tours take a broader view, encompassing the full set of transport options in the Netherlands and what it means for Australian cities.”*

The speakers on the planned 2023 Study Tour (which is scheduled to take place between 25-30 June 2023) are a mix of Dutch academics, local government officers and consultants. The Study Tour is targeted at professionals interested in learning how cities can be made to work better at the interface between public transport and place making. The Institute for Sensible Transport identifies Councillors and elected local government officials as a target audience for this Study Tour, along with other local government officials.

The proposed Study Tour will cover topics such as –

- understanding the factors that have played a pivotal role over the centuries to form the transport and land use practices evident in Dutch cities today.
- insights into how the planning system works to encourage mixed use development, integrated with multi-modal transport options.
- how the Dutch have developed a culture of continuous improvement in the safety of their transport system, to become one of the safest places in the world.
- options for using price signals in car parking and roadway use (\$/km) to achieve strategic transport outcomes, and wider city objectives.
- learnings from leading Dutch experts in bicycle planning to discover the elements that help make The Netherlands the bicycle capital of the world.
- Dutch policies and practice for boosting adoption of plug-in electric vehicles and implications for other countries.
- how the Dutch have used parking policy as part of a wider objective to enhance the productivity and vibrancy of their cities and towns.
- learning from Dutch railway operators on enhancing the user experience, managing peak loading challenges and Dutch plans for enhancing the rail experience in the future.
- practitioner led tours of streets that have benefited from dramatic re-designs to maximise productivity, vibrancy, safety and sustainability.
- re-imagining of the function and design of the residential street through examples of innovative residential streets that balance accessibility with liveability.
- insights into the latest trends in shared mobility and the implications for the future of travel.
- given up to 70% of train journeys in The Netherlands start with a bike trip, examining learnings from integrating cycling with public transport.
- what has not worked, and why, in order to avoid future mistakes.

As well as being at the forefront of cycling as a form of active transport, The Netherlands is one of the world's leaders in electric vehicle adoption and the Study Tour will show how they are planning their charging network.

The details of the Study Tour are provided in the program at **Attachment 1**.

Sunshine Coast Council has a strong focus on planning for, and securing the provision of, sustainable infrastructure to underpin its aspirations for the region and to advance the design, productivity and liveability of the Sunshine Coast. In this context, a high priority for Council is on ensuring through our planning and advocacy efforts, that our future transport networks interface appropriately and smoothly with our future land use directions, particularly in the Enterprise Corridor, our master planned communities and Priority Development Areas.

Each of the focal areas of the proposed Study Tour program are key areas of interest to Council. The learnings and connections that could be established from participating in the proposed Study Tour have been assessed as potentially considerable, particularly given Council's work on the development of a new Planning Scheme and its current network planning for public transport and the centres around key transport locations, to cater for its anticipated growth over the next 20-year horizon.

Advice has been received that elected members/Councillors are likely to be attending from the following councils and state governments:-

- Cairns Regional Council
- City of Greater Geelong
- Randwick City Council and
- Victorian government.

The previous tour in 2018 comprised elected members from councils in each of Western Australia, New South Wales and Victoria.

Given the current portfolio responsibility allocations and his leadership role in a range of public transport projects to which Council is a party, the Deputy Mayor is seeking agreement to represent Council in participating in this Study Tour. The Deputy Mayor has indicated that he is not planning to undertake any other private travel associated with participating in the Study Tour, should Council approve his participation.

### **Legal**

There are no known legal issues that arise in association with the Deputy Mayor participating in the proposed study tour to Utrecht in The Netherlands. All immigration requirements of the government of The Netherlands will be complied with as part of the Deputy Mayor's participation in the proposed Study Tour.

### **Policy**

The Advocacy and Engagement Expenses Policy does not apply in this instance, given the research and education focus of the Study Tour.

Representation of Council by the Deputy Mayor in this Study Tour is not inconsistent with his portfolio responsibilities under the adopted 2020 Councillor Portfolio System and Protocols.

The Councillor Expenses Reimbursement and Provision of Facilities and Support Policy provides that:

- a resolution of Council is required for non-personal overseas travel under this policy where such travel falls outside of Council's adopted International Relations Policy. The proposed participation in the Study Tour does not satisfy the scope of the International Relations Policy; and
- economy class travel is the standard, unless otherwise approved.

The recommendations in this report respond to these elements of the Councillor Expenses Reimbursement and Provision of Facilities and Support Policy on the basis that:

- (a) It seeks a resolution of Council for the Deputy Mayor to participate in international travel to undertake the Study Tour; and
- (b) It seeks authorisation of the expenditure associated with undertaking travel at business class standard of travel.

The rationale for the Deputy Mayor to participate in the Study Tour as a representative of Council is outlined above. In this instance, as the international travel time is around 24 hours in duration (each way); the Deputy Mayor cannot depart Australia until at least 23 June 2023 (due to his attendance at Council's Budget Adoption meeting currently scheduled for 22 June 2023); and that a full program of activities commences from the first day of the Study Tour on 25 June, the Deputy Mayor is seeking Council's consideration that expenditure be authorised to enable the international transit component to be at business class travel, due to the compressed nature of the travel window available.

**Risk**

While there is always a risk of negative public reaction to expenditure associated with undertaking international travel, it needs to be borne in mind that:

- the cost of the Deputy Mayor's participation in the proposed Study Tour is consistent with the work currently being undertaken by Council in its centres planning for public transport networks and land use integration; and
- there is a clear opportunity for Council to obtain contemporary and relevant insights to advanced approaches to integrated transport and land use planning through the participation of the Deputy Mayor in the Study Tour, including through the establishment of relevant contacts who may provide valuable input to a range of priority activities for Council.

Council will continue to monitor the travel advisory service provided by the Department of Foreign Affairs and Trade (DFAT) in order to respond appropriately to any heightened level of travel risk that might eventuate prior to June 2023. At the present time, the travel advice from DFAT for The Netherlands is to exercise normal safety precautions.

**Previous Council Resolution**

While Council has previously considered reports in relation to proposed overseas travel by the Mayor and other Councillors, Council has not previously considered a report in relation to participation in this particular Study Tour.

**Related Documentation**

- Sunshine Coast Council Corporate Plan 2022-2026
- Sunshine Coast Council Operational Plan 2022-2023
- Sunshine Coast Council Councillor Portfolio System and Protocols
- Sunshine Coast Integrated Transport Strategy
- Sunshine Coast Active Transport Plan 2011- 2031
- Councillor Expenses Reimbursement and Provision of Facilities and Support Policy

**Critical Dates**

Council needs to confirm the Deputy Mayor's participation in the proposed Study Tour to The Netherlands as a matter of urgency, in order to secure the place with the Study Tour, as there are limited available places remaining.

**Implementation**

Should the recommendations in this report be accepted by Council, confirmation will be provided to the Institute for Sensible Transport of the Deputy Mayor's participation in the Study Tour and the requisite travel arrangements will be made.







**9 NOTIFIED MOTIONS****10 TABLING OF PETITIONS**

Petitions only eligible for submission if:

- \* Legible
- \* Have purpose of the petition on top of each page
- \* Contain at least 10 signatures
- \* Motion limited to:
  - Petition received and referred to a future meeting
  - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
  - Petition not be received



**11 CONFIDENTIAL SESSION****11.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - LAND ACQUISITIONS AND DISPOSAL (LEASE) OF LAND - MARCOOLA****File No: F23/00061****Author: Principal Property Officer  
Business Performance Group**

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In preparing this report, the Chief Executive Officer recommends it be considered confidential in accordance with Section 254J(3) (g) of the *Local Government Regulation 2012* as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Notwithstanding the Chief Executive Officer's recommendation that the information in this report be considered confidential, the report contains a recommendation that specific information be publicly released once the proposed transaction is successfully completed and recorded on the Certificates of Title by Titles Queensland.

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**12 NEXT MEETING**

The next Ordinary Meeting will be held on 27 April 2023.

**13 MEETING CLOSURE**