

Additional Information

Ordinary Meeting

Thursday, 23 June 2022

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Item 8.1

**2022/23 Procurement Policy and
Procurement Disposal Framework**



Our region.
Healthy. Smart. Creative.

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Local Government Act & Regulation

Local Government Act 2009 (LGA)

- Local Government Principles
- Sound Contracting Principles

Local Government Regulations 2012 (LGR)

- Procurement Policy
- Strategic Contracting Procedures
 - Contract Manual (How to procure)
 - Contracting Plan (What Council will procure)
 - Market Assessment
 - Supporting Guidelines
 - Significant Contracting Plan/s

Amendments for 2022/2023

- Environment and Sustainability in Procurement Guideline *
- Category Procurement
- General Exception
- Social and Economic Factors *
- High Value Request for Quotes
- Assets Threshold *

* Explained further in coming slides

Environment & Sustainability in Procurement Guideline

Background

Zero Net Emissions Plan

- **Scope 3 emissions** – include all other indirect GHG emissions that occur in Council's value chain
- In 2020/21, indirect GHG emissions accounted for approximately **20%** of Council's emissions

Application

1. Plan the Procurement / Disposal

- Identify the need for the goods or services
- Identify and prioritise the sustainability outcomes
- Conduct a risk assessment and identify opportunities
- Undertake market research and engagement
- Engage with the market

Environment & Sustainability in Procurement Guideline

Application continued ...

2. Approach the Market

- Specify sustainability requirements
- Key performance indicators
- Setting evaluation criteria

3. Evaluation and Award

- Assess tender responses including value for money

4. Managing the Contract

- Monitor compliance and performance
- Disposal of goods

5. Learn and Review

- Improvement opportunities
- Monitor and track progress

Social and Economic Factors

Current application

- 20% of evaluation weighting allocated to Local Preference
- 5% allocated to First Nation Preference AND/OR Social Benefit

Proposed application

- Minimum 20% of evaluation weighting allocated to Social and Economic Factors
- Consider market being approached and identify opportunities for First Nation and Social Benefit engagement
- If opportunities exist for meaningful engagement, the % weighting is increased to pursue the opportunity
- When appropriate the allocation of the weighting could be, for example:
 - 20% Local Preference only
 - 10% Local Preference & 10% First Nations
 - 5% Local & 15%

